

Job Title	Job Requirements	Job Description
<p>Senior Technician/ Asst Engineer</p> <p>Up to SGD 3700</p>	<p>Minimum Degree with 5 years of relevant working experience in the trade</p>	<p>Strong in Electrical and Mechanical system - Preferably with FSM experience</p> <ul style="list-style-type: none"> <li>- Dedicated lead for Technical Services on site</li> <li>- Reports to Facilities Manager and takes proper escalation procedures</li> <li>- Manages Snr Technicians &amp; Technicians in the Delivery Team</li> <li>- Manage hard services subcontractors to ensure integration of all services and delivery is within the Service Level Agreement</li> <li>- Leverages central team for consistent FM practices</li> <li>- Identify engineering improvement programme / Innovations to reduce costs and improve uptime</li> <li>- Establish management strategies for engineering services and critical environments</li> <li>- Designs the 52-week planner for all Planned Preventive Maintenance (PPM) activities</li> <li>- Plans and Coordinate Yearly Electrical Annual Shutdown events</li> </ul>
<p>Senior Technician</p> <p>Up to SGD 3700</p>	<p>Certified LEW</p> <p>Minimum Diploma with 5 years experience as LEW</p>	<p>Coordinate and organize repair and maintenance (R&amp;M) matters at sites</p> <ul style="list-style-type: none"> <li>- Supervise technicians and subcontractors on R&amp;M tasks</li> <li>- Prepare and maintain schedule log books and reporting</li> <li>- Conduct regular inspections on equipment and installations</li> </ul>

<p>Technician Up to SGD 2300</p>	<p>Minimum Diploma with 5 years of relevant working experience in the trade</p>	<p>Mobile resource to assist onsite M&amp;E Technicians when required</p> <ul style="list-style-type: none"> <li>- Supports the Technical Executives in the execution of M&amp;E related tasks</li> <li>- Escort subcontractors in the execution of tasks</li> </ul>
<p>Assistant Structural Engineer Up to SGD 3800</p>	<p>Minimum Degree with 5 years of relevant working experience in the trade</p>	<p>Coordinate and organize minor building works at sites</p> <ul style="list-style-type: none"> <li>- Supervise building technicians carrying out remedial measures including handyman services and minor defects rectification</li> <li>- Manage the engagement of Professional Engineer (PE) for major structural related inspections and technical audits</li> <li>- Have Civil / Structure Engineering Background / Qualification</li> <li>- Experience in Civil Structure and Architecture</li> </ul>
<p>EHS Manager Up to SGD 3800</p>	<p>Registered Workplace Safety and Health Officer (WSHO)</p> <p>To possess relevant Safety Training Certificates or MOM equivalent qualifications</p> <p>Minimum degree with 3 years of practical experience in building construction and engineering construction</p>	<p>Oversee Fire Safety Managers</p> <ul style="list-style-type: none"> <li>- Provides EHS training and support</li> <li>- Ensure proper risk assessment records, work permits for audits and references</li> <li>- Implement Workplace Safety &amp; Health (WSH) initiatives across sites in compliance with local statutory regulations</li> <li>- Plan, schedule and conduct WSH internal audits, risk assessments, trainings, inspections, and investigations of violations as required and make recommendations based on audit findings</li> <li>- Preferably with WAH / MEWP / FSM certification</li> </ul>
<p>Procurement Executive Up to SGD 3000</p>	<p>Min Degree with 1-year experience in Procurement of services and consumables. Prepare and execute RFP and Tender report</p>	<p>Responsible for communication, coordination and implementation of account procurement initiatives</p> <ul style="list-style-type: none"> <li>- Contract tracking, drafting, negotiation and execution</li> <li>- Prepare and executive sourcing initiatives to drive cost savings</li> <li>- Regular update on procurement activities to stakeholders</li> </ul>