



Employment and Employability Institute

JOB LISTING BOOKLET

Tanjong Pagar Career Marketplace

Tue 14 Oct & Wed 15 Oct

ASE Singapore | CBM | Future Electronics | NCS | Shangri-La Rasa Sentosa,
Singapore | SingHealth Community Hospitals | Sony Electronics Singapore |
The Palawan @ Sentosa

Tue 14 Oct Only

KC Group

Wed 15 Oct Only

Decathlon Singapore



As part of our effort to save the environment, please return this booklet at the exit after you have completed **all** interviews.

About e2i (Employment and Employability Institute)





















e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

Only for Singaporeans & Permanent Residents





























Legend: – PMET Roles, – Early Careerist Roles

Content Page

Pages [Click on the specific role to view more details]

#1 ASE Singapore	6
• Associate Engineer – Facilities 	6
• Associate Engineer – Test Equipment 	6
• Associate Engineer – Test Equipment (NPI) 	7
• Associate Engineer – Test Equipment (PM) 	7
• Associate Engineer – Test Equipment (WLCSP)	8
• Associate Engineer – Test Maintenance	8
• Associate Engineer – Test/Product 	9
• Engineer – Test Equipment (Backend)  	9
• Engineer – Test/Product  	9
• ESD Specialist	10
• Logistics Assistant	10
• NPI Engineer - Test Process (WLCSP)  	11
• Operator	11
• Security Officer	12
• Senior Engineer – Facilities 	12
• Senior Engineer - Test Product 	12
• Technical Specialist	13
• Technician	13
#2 CBM	14
• Account Manager 	14
• Assistant Area Manager 	15
• Assistant Engineer (CBMS) 	15
• Assistant Projects Manager (Mechanical) 	15
• Building Inspector 	16
• Building Manager 	17
• Building Technician	18
• Condominium Manager 	18
• Delivery Driver (Class 3 and 4)	18

Legend:  – PMET Roles,  – Early Careerist Roles

• Facilities Manager (IoT) (CBMS) 	19
• Field Engineer	20
• General Cleaner	20
• Houskeeper / Room Attendant	20
• Laundry Attendant	21
• Projects Executive (CBMS) 	21
• Projects Manager 	22
• Property Executive 	22
• Property Officer (Condominium) 	23
• Quantity Surveyor 	24
• Quantity Surveyor (Proj) 	24
• Security Officer (SO/SSO)	24
• Senior Software Engineer 	25
• Senior/ Operations Manager 	25
• Technical Executive 	26
• Technical Officer 	27
• Technician (Machinery) 	28
#3 Decathlon Singapore	28
• Click & Collect Store Leader 	28
• Retail Department Manager  	30
• Workshop Leader 	30
#4 Future Electronics	32
• Customer Service Specialist 	32
• Product Manager – Asset 	33
• Quote Manager 	34
• Quote Specialist  	36
#5 KC Group	37
• Business Development Manager  	37
• Management Trainee  	38
• Social Media Manager 	39
#6 NCS	40
• Communications Engineer (Nucleus)  	40



• Data Scientist, Data & AI Engineering 	42
• Infra Network Engineer 	43
• Infra Systems Engineer 	45
• Infrastructure Engineer (Fusion Poly Graduate Programme)  	46
• Infrastructure Engineer (Nucleus Graduate Programme)  	47
• IT Support Engineer	49
• Operations Manager 	50
• Ops Support Executive, EUC & Svc Desk (Ignite ITE Graduate Programme) 	51
• Service Delivery Executive 	52
• Service Delivery Executive, Asset Management  	53
• Snr / Project Manager 	54
• Software Engineer (Fusion Poly Graduate Programme)  	54
• Software Engineer (Nucleus) 	56
#7 Shangri-La Rasa Sentosa, Singapore	57
• Assistant Banquet Manager 	57
• Assistant Restaurant Manager 	58
• Duty Engineer 	58
• Duty Manager 	58
• Executive, Marketing 	59
• Food & Beverage Supervisor	60
• Guest Relations Officer 	60
• Guest Relations Supervisor	61
• Housekeeping Supervisor	61
• Revenue Executive 	61
• Security Supervisor	62
• Sous Chef	62
#8 SingHealth Community Hospitals	63
• Community Dietician	63
• Occupational Therapist 	64
• Patient Experience Associate 	64
• Pharmacist 	64
• Senior / Therapy Assistant 	65
• Senior Manager, Finance 	65

Legend:  – PMET Roles,  – Early Careerist Roles

• Speech Therapist 🌱	66
#9 Sony Electronics Singapore	67
• AI Algorithm Intern, Computer Vision 🌱	67
• AI Engineer, Agent Direction 🧰	67
• AI Research Intern – Vision-Language Model Direction 🌱	68
• AI Researcher 🧰	69
• Brand Ambassador (Part-time)	69
• Corporate Sales Account Manager 🧰	70
• Full Stack Software Engineer 🧰	71
• Retail Associate	71
• Senior Executive / Assistant Manager, Marketing Communications 🧰	72
#10 The Palawan @ Sentosa	73
• Floor Manager 🧰	73
• Food and Beverage Supervisor	73
• Security Executive	74
• Team Leader, Karting (Track)	74
#11 e2i SERVICES	75

#1 ASE Singapore






The ASE Group is the world's largest provider of independent semiconductor manufacturing services in assembly, test, materials and design manufacturing. As a global leader geared towards meeting the industry's ever growing needs for faster, smaller and higher performance chips, the Group develops and offers a wide portfolio of technology and solutions including IC test program design, front-end engineering test, wafer probe, wafer bump, substrate design and supply, wafer level package, flip chip, system-in-package, final test and electronic manufacturing services through Universal Scientific Industrial Co., Ltd. and its subsidiaries, members of the ASE Group.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Associate Engineer – Facilities 	Key Responsibilities <ul style="list-style-type: none"> Conduct routine monitoring and spot checks of all the building facilities such as: central chiller system, cooling towers, pumps, AHU, compressors, BMS, plumbing and electrical system Attend to all facility works and M&E installations as well as to co-ordinate with contractor on repair works Provide support to production and assist in machine installations: power hook-up, CDA, vacuum and process cooling water, exhaust pipe and other set-up in the production floor Perform in-house servicing of cooling towers, AHU,FCU, FFU, filter cleaning and replacement, strainers and other HVAC equipment Pre-requisites <ul style="list-style-type: none"> NITEC/ Diploma in Electrical/ Mechanical/ Building Facilities/ CEE or equivalent with 1-year relevant experience Working knowledge in cleanroom environment is preferred Able to commit to rotating 12-hr day/ night shift Entry level candidates are welcome 	<ul style="list-style-type: none"> Working hours: 8am – 8pm / 8pm – 8am Weekly commitment: 3.5 days Postal code: 738074
Associate Engineer – Test Equipment 	Key Responsibilities <ul style="list-style-type: none"> Manage new handler buy-off lifecycle including documentation, system updates, procedure standardization, matrix maintenance & change control. Assess and improve handler capabilities to meet production and customer needs, including capability studies and new handler evaluations-provide daily progress updates. Ensure handler compatibility with design rules through implementation and collaboration with engineering and NPI teams to minimize constraints. Identify and resolve handler-related issues and contribute to process improvements Pre-requisites <ul style="list-style-type: none"> Diploma/ Degree in mechanical/electronics/electrical, or any Engineering field or equivalent Strong understanding of manufacturing and quality processes and experience with handler systems and integration processes are advantages 	<ul style="list-style-type: none"> Working hours: 8am – 8pm / 8pm – 8am Weekly commitment: 3.5 working days Postal code: 738074



[Click here for Content Page](#)



Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Analytical and problem-solver with good communication skills Entry level candidates are welcome to apply 	
Associate Engineer – Test Equipment (NPI) 🌱	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Responsible for leading smooth production transfers by collaborating effectively with both internal and external stakeholders Establish and maintain a robust communication system to manage the dynamic priorities inherent in New Product Introduction (NPI) processes Manage consignment hardware setup, resolve test setup challenges, and oversee tooling and spare parts procurement, including acting as a liaison with suppliers Ensure supplier compliance with quality standards via product assessments Develop and maintain documentation for design rules, improvements, and related hardware and software Collaborate with the engineering and preventive maintenance team for continuous process improvement <p>Pre-requisites</p> <ul style="list-style-type: none"> Holds a Diploma or Degree in Mechanical/electronics/electrical or any Engineering field Preferable 2 years of experience Basic knowledge of Microsoft office Observant, team-player, able to work under minimal guidance Entry level candidates are welcome to apply 	<ul style="list-style-type: none"> Working hours: 8am – 8pm / 8pm – 8am Weekly commitment: 3.5 working days Postal code: 738074
Associate Engineer – Test Equipment (PM) 🌱	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Perform internal/external calibrations, generate verification criteria Coordinate with planners for efficient handler swaps/releases Track post-release handler performance and maintain detailed records Develop and refine PM/calibration checklists to minimize machine failures Manage daily inventory handovers and maintain optimal spare stick levels Partner with Engineering and NPI teams on overflow and improvement projects Integrate improvements projects during scheduled PM/calibration Establish a system for efficient handler release to support 12 by 7 operations Attend production meetings, troubleshoot machine issues, and develop/distribute “one-point lessons” for line maintenance 	<ul style="list-style-type: none"> Working hours: 8am – 8pm / 8pm – 8am Weekly commitment: 3.5 working days Postal code: 738074

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites <ul style="list-style-type: none"> Diploma/ Degree in mechanical/electronics/ electrical, or any Engineering field Preferably minimum 2 years of working experience Observant, team player, able to work under minimal supervision Basic knowledge of Microsoft Office Entry level candidates are welcome to apply 	
Associate Engineer – Test Equipment (WLCSP)	Key Responsibilities <ul style="list-style-type: none"> Responsible for daily operational equipment issues and strategize recovery actions to support production requirement. Perform equipment buy-off and qualification for machine installation, modification, upgrade and maintenance. Involve in WLCSP process (Taping & Detaping, Wafer Mount, Backgrinding, Laser Grooving, Laser Mark, Dicing, AOI, Die Sort etc) Monitoring and analysis of equipment performance and reliability. Pre-requisites <ul style="list-style-type: none"> Diploma/ Higher NITEC/ NITEC in Electronic/ Electrical/ Mechanical/ Mechatronics Engineering or equivalent. Tape and Reel experience in wafer level and knowledge on vision system is preferred. Possess strong analysis and good teamwork Able to commit to either 12-hr permanent day/ night shift 	<ul style="list-style-type: none"> Working hours: 8am – 8pm / 8pm – 8am Weekly commitment: 3.5 working days Postal code: 738074
Associate Engineer – Test Maintenance	Key Responsibilities <ul style="list-style-type: none"> Responsible for troubleshooting, calibration, repair and maintenance of assigned Testers and Handlers/ Probers platform Ensure equipment are in production condition with minimum downtime and running at yield specified Responsible for tracking, monitoring and reporting daily equipment downtime Responsible for daily housekeeping Pre-requisites <ul style="list-style-type: none"> Diploma/ Higher NITEC/ NITEC in Electronic/ Electrical/ Mechanical/ Mechatronics Engineering or equivalent Specialized knowledge of equipment, testers, handlers, probers, etc is preferred Possess Trouble shooting kills on equipment maintenance and repair Possess strong analysis and good teamwork Good communication and presentation skills Able to commit to either 12-hr permanent day/ night shift 	<ul style="list-style-type: none"> Working hours: 8am – 8pm / 8pm – 8am Weekly commitment: 3.5 working days Postal code: 738074

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Associate Engineer – Test/Product 	Key Responsibilities <ul style="list-style-type: none"> • Provide timely reports on lot performance to internal teams and external customers • Perform basic troubleshooting and provide reports of low yield or failure rates • Disposition of engineering lots in manufacturing line • Support engineering team for various engineering activities such as test program checkout, hardware buy-off and machine qualification. • Participate in daily operations meetings and follow up on production issues • Responsible for daily housekeeping and any other responsibilities as assigned. Pre-requisites <ul style="list-style-type: none"> • Diploma/ Higher NITEC/ NITEC in Electronic / Electrical/ Mechanical/ Mechatronics Engineering or equivalent with 1 year experience. • Entry level candidates welcome to apply • Possess strong technical analysis and excellent teamwork • Able to commit to 12-hr rotating shift 	<ul style="list-style-type: none"> • Working hours: 8am – 8pm / 8pm – 8am • Weekly commitment: 3.5 working days • Postal code: 738074
Engineer – Test Equipment (Backend)  	Key Responsibilities <ul style="list-style-type: none"> • Responsible for providing production and engineering support to all backend equipment-related activities. • Set up conversations of backend equipment for production utilization • Perform timely set-up, repairs and maintenance of backend equipment such as laser mark, vision scanner and Tape & Reel platform • Troubleshoot equipment-related issues and minimize equipment downtime • Perform routine equipment preventive maintenance/ calibration on timely basis • Assist in implementing equipment improvement projects Pre-requisites <ul style="list-style-type: none"> • Degree in Mechanical/ Electrical Engineering • Preferably with minimum 1-year relevant experience in semiconductor industry • Knowledge of basic equipment troubleshooting • Good communications and analytical problem-solving skills • Entry level candidates are welcome to apply 	<ul style="list-style-type: none"> • Working hours: 8am – 5:15pm • Weekly commitment: 5 working days • Postal code: 738074
Engineer – Test/Product  	Key Responsibilities <ul style="list-style-type: none"> • Responsible for new product off-loads and qualifications to meet customers' requirements • Work closely with customers to analyze and improve product yield and performance, and optimize the testing process • Implement and maintain test programs/hardware to support product sort and final test operations 	<ul style="list-style-type: none"> • Working hours: 8am – 5:15pm • Weekly commitment: 5 working days • Postal code: 738074

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Prepare engineering reports and conduct regular technical reviews with customers Development and transfer of test solutions for both Wafer Sort and Final Test to production sites Define, document and specific test process / procedures for new products <p>Pre-requisites</p> <ul style="list-style-type: none"> Degree in any engineering field Good communication and interpersonal skills Possess good project management, analytical and problem-solving skills Ability and passion to work in and foster a teamwork environment Positive attitude with good communication and interpersonal skills Entry level candidates are welcome to apply 	
ESD Specialist	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Perform ESD Compliance Verification measurements and effectively troubleshoot any issues found Conduct routine ESD quality checks on production lines to maintain stringent ESD standards Promptly report an ESD-related problems encountered in the production <p>Pre-requisites</p> <ul style="list-style-type: none"> GCE “O” level, or Technical School/ ITE certification in an Engineering discipline Ability to follow instructions and work together effectively within a team Prior experience within the semiconductor industry will be considered an advantage 	<ul style="list-style-type: none"> Working hours: 8am – 8pm/ 8pm – 8am Weekly commitment: 3.5 days Postal code: 738074
Logistics Assistant	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Receiving of incoming shipment and checking of goods received against documents and condition of goods Perform breakbulk and data entry, stock-take and Inventory count Load and unload materials and finished products Comply with safety regulations and security measures for warehouse store Sort and place items on predetermined trolleys <p>Pre-requisites</p> <ul style="list-style-type: none"> Min GCE “N” / “O” levels or certificates in related field with 2 years of relevant working experience Ability to handle pallet jack equipment Basic knowledge in Microsoft Word, Excel & Outlook Understanding of Import permits, Commercial Invoices and packing list Knowledge of IOR requirement is an advantage 	<ul style="list-style-type: none"> Working hours: 8pm – 8am Weekly commitment: 3.5 days Postal code: 738074


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Able to commit to 12-hr night Shift 	
NPI Engineer - Test Process (WLCSP)  	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Responsible for set-up and optimization of new device qualification, engineering lot processing, process data gathering and reporting. Monitor and improve device yield performance and process SPC charts. Investigate and troubleshoot production downtime and quality issues to provide lot disposition on outlier lots. Perform engineering report and documentation such as 8D, DMAIC, FMEA, CP, Process Specification, Work Instructions, etc. Implement continuous improvement program (CIP) to support yield and cost improvement, including developing systems for workflow management Facilitate training of manufacturing personnel on operating procedures and process specification. Work closely with inter-department to improve process and equipment performance and capability. Coordinate and communicate with customers for any process engineering related matters. Setup systems and NPI requirements, handles qualifications and engineering activities. <p>Pre-requisites</p> <ul style="list-style-type: none"> Diploma / Degree in any Engineering Discipline Working experience in semiconductor assembly manufacturing or process engineering and pre-assembly processes (Backgrind, Laser Marking, Laser Groove, Wafer Dicing) is an advantage. Knowledge in SPC, DOE, FMEA, OCAP, Control Plan, WI and Process Specification Clear and effective communication with customers, suppliers and cross department Able to multi-task and support ad-hoc projects in process and equipment related activities Entry level candidates are welcome to apply 	<ul style="list-style-type: none"> Working hours: 8am – 5.15pm Weekly commitment: 5 days Postal code: 738074
Operator	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Operate machine to meet expected output and quality standard. Ensure good housekeeping in the production floor. <p>Pre-requisites</p> <ul style="list-style-type: none"> Understand and able to speak basic English. Basic Computer Knowledge. Electronics Manufacturing experience an advantage. Able to commit to 12-hr day/night shift 	<ul style="list-style-type: none"> Working hours: 8am – 8pm / 8pm – 8 am Weekly commitment: 3.5 days Postal code: 738074

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Security Officer	Key Responsibilities <ul style="list-style-type: none"> Prevent losses and damage by reporting irregularities Investigate any incident and accident reports Respond to security assistance or emergency from employees and external parties Patrol and conduct security inspections at access points Manage traffic and direct drivers safely to parking areas Pre-requisites <ul style="list-style-type: none"> Possess valid Security license issued by PLRD Able to work on 12-hour rotating day/night shift including weekends and Public Holidays Mature and able to work independently 	<ul style="list-style-type: none"> Working hours: 8am – 8pm / 8pm – 8am Weekly commitment: 3.5 days Postal code: 738074
Senior Engineer – Facilities 	Key Responsibilities <ul style="list-style-type: none"> Responsible for the operations and general maintenance of the plant, machinery, and associated building facilities Ensure that the facilities' systems and processes function efficiently and meet the organization's needs. Works includes a range of engineering disciplines such as mechanical, electrical, plumbing, HVAC, and energy management Troubleshoot equipment / facility breakdown and carry out basic repairs Supervise and coordinate with vendors and service providers on activities regarding daily routine facilities, maintenance work and execution of engineering projects within the facility Attend to any facility works and M&E installations, as well as development of project plans Provide technical guidance and mentorship to team members Pre-requisites <ul style="list-style-type: none"> Bachelor's degree / Diploma in engineering related discipline At least 5 years' relevant experience, preferably in a cleanroom environment Having AutoCAD drafting skills will be an advantage. 	<ul style="list-style-type: none"> Working hours: 8am – 5.15pm Weekly commitment: 5 days Postal code: 738074
Senior Engineer - Test Product 	Key Responsibilities <ul style="list-style-type: none"> Lead and mentor a team of Test/Product Engineers in delivering technical solutions for yield improvement, device offload, and test program development/validation. Oversee setup/hardware correlation and qualification activities. Drive technical solutions for wafer sort and final test processes. Spearhead system algorithm optimization and advanced analytics implementation. Manage cross-functional project timelines with customers and internal stakeholders. Chair Test/Product Engineering meetings and represent the team in customer discussions. 	<ul style="list-style-type: none"> Working hours: 8am – 5.15pm Weekly commitment: 5 days Postal code: 738074




Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Lead continuous improvement initiatives for quality and productivity in Test Operations/QA. Perform additional leadership duties as assigned. <p>Pre-requisites</p> <ul style="list-style-type: none"> Degree in any engineering field Good communication and interpersonal skills At least 5 years' relevant experience, preferably in a cleanroom environment Possess good project management, analytical and problem-solving skills Ability and passion to work in and foster a teamwork environment Positive attitude with good communication and interpersonal skills 	
Technical Specialist	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Perform basic troubleshooting Operate machine to meet output Ensure good housekeeping in the production floor. <p>Pre-requisites</p> <ul style="list-style-type: none"> Understand and able to speak basic English. Basic Computer Knowledge. Electronics Manufacturing experience an advantage. Able to commit to 12-hr day/night shift 	<ul style="list-style-type: none"> Working hours: 8am – 8pm / 8pm – 8am Weekly commitment: 3.5 days Postal code: 738074
Technician	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Responsible for troubleshooting, calibration, repair and maintenance of assigned platforms and equipment Tracking, monitoring and reporting of daily equipment downtime <p>Pre-requisites</p> <ul style="list-style-type: none"> Understand and able to speak basic English. Basic Computer Knowledge. Electronics Manufacturing experience an advantage. Able to commit to 12-hr day/night shift 	<ul style="list-style-type: none"> Working hours: 8am – 8pm / 8pm – 8am Weekly commitment: 3.5 days Postal code: 738074


#2 CBM


CBM offers comprehensive Property & Facilities Management (PFM) solutions in Singapore and the Middle East. As an ISO-certified company, we support commercial, industrial, residential, retail, and hospitality sectors with value-driven services. Our success is powered by passionate, service-oriented professionals in a supportive and engaging work environment.


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Account Manager 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Ensure contract compliance and meet or exceed KPIs. • Foster a culture of service excellence and continuous improvement • Monitor and update account processes and procedures • Collaborate with Site Lead to develop and execute strategic business plans • Maintain data integrity in management systems • Deliver contractual and ad-hoc reports punctually • Oversee contractor on/off boarding, induction and adherence to standards • Monitor planned preventive maintenance in line with regulations. • Supervise minor repairs and ensure timely, safe and budgeted service delivery. • Support engineering during planned or unplanned power shutdowns. • Uphold safety protocols and crisis management procedures • Manage financial targets, expenses and budgets including raising Change Requests. • Oversee supply chain delivery, ensuring service quality • Ensure accurate and timely financial reporting and billing • Manage staff performance, development and recruitment • Enforce compliance with Health, Safety, Environmental and Risk Management policies. • Report incidents and implement emergency escalation processes. • Cultivate teamwork, collaboration and personal development within the team. • Manage workload, resourcing and succession planning • Any other ad-hoc works assignment by the management. <p>Pre-requisites</p> <ul style="list-style-type: none"> • Degree in Facilities Management, Estate Management, Building or relevant related discipline from a recognized tertiary institute • At least 5 years of relevant experience in facilities management and business development portfolios • Able to work independently with minimum supervision • Able to conduct market outreach and marketing • Proactive and independent • Dynamic and multi-tasking capabilities 	<ul style="list-style-type: none"> • Working hours: 44 hours • Weekly commitment: 5 days • Location: Katong Shopping Centre


[Click here for Content Page](#)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Assistant Area Manager 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Oversee and manage the performance delivery of facility management service at respective zones Provide leadership and guidance to a team of Building Managers, Technical Executive, Quantity Surveyors and Project Managers to ensure day-to-day operations at assigned buildings Identify and troubleshoot problems and provide professional advice to the team Develop standard operation procedure and internal workflow to maintain smooth operation at sites Manage relation to client/ authorities, being the liaising point of contact Oversee area budgeting and expenses Any other ad-hoc assignments assigned by the Management. <p>Pre-requisites</p> <p>Candidate should at least possess an approved tertiary or equivalent qualification and with at least 8 years relevant post graduate experience in Projects & Facilities Management/ Estate Management/ Engineering or Equivalent</p>	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5 days Location: East
Assistant Engineer (CBMS) 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Assist to perform Energy and Engineering audits. Working closely with Energy Managers to provide accurate and informative reports. To perform Measurement and Verification of the performance of M&E Plant. Managing energy improvement and retrofitting projects. Help evaluate existing buildings for appropriate energy conservation measures, Understand financial terms, payback, ROI and related energy saving calculations. Maintain logs, maintenance records, and spare parts inventory. Strong communication and teamwork skills. Problem-solving mindset and willingness to learn. Any other duties as and when assigned by management <p>Pre-requisites</p> <ul style="list-style-type: none"> Diploma or Degree in Mechanical, Electrical, HVAC, or Building Services Engineering. 1–3 years of experience in HVAC operations, preferably with chillers and central plant systems. 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5.5 days Location: East
Assistant Projects Manager (Mechanical) 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Assist the Project Manager in planning, organizing, and overseeing mechanical engineering projects. Coordinate with internal teams, contractors, vendors, and consultants to ensure project requirements are met. Prepare project documentation including progress reports, technical submittals, schedules, and meeting minutes. 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5.5 days Location: East


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Monitor project timelines and ensure activities are progressing according to plan. Support in reviewing mechanical drawings, specifications, and shop drawings. Assist in procurement of mechanical materials and equipment in coordination with the procurement team. Conduct site inspections to monitor work progress and ensure compliance with safety and quality standards. Track and manage project variations, change orders, and cost estimates. Coordinate testing, commissioning, and handover of mechanical systems. Support in resolving technical and engineering issues during project execution. Willingness to travel to project sites when required. Perform any duties as and when required by Management. <p>Pre-requisites</p> <ul style="list-style-type: none"> Min. Dip with 10 Years or Degree with 5 Years in Engrg or Bldg Services Experience in Mechanical Systems major in ACMV and BMS, Kitchen Exhaust systems. Proficient in MS Office and project management software (e.g., MS Project, AutoCAD). 	
Building Inspector 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> To carry out Land and Building inspection under European Standard NEN 2767 Physical Condition Assessment. Cover the condition assessment of physical spaces such as external areas (e.g., roads, turf, fenceline, streetlights, fenders), building envelope, roofs and internal areas, covering all rooms (including service rooms, server rooms and roofs). Shall provide a condition Grading for the overall condition of buildings Identify if any defects occurred due to a lack of maintenance. Recommend prioritisation of defects based on safety and condition assessment. Assess the condition of the building's facility and propose recommendation if there is a need for upgrade, refresh, replacement or corrective maintenance action. Inspect buildings and properties on the aspects of general safety, health and cleanliness, to ensure that they are properly maintained and used to acceptable standards Verify the buildings on the ground against the Estates records and highlight discrepancies, if any. Upon completion of the inspection, to submit reports to the Authority for certification of works and payment. To ensure that all submissions or reports are clear, concise and written in proper and simple English. 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5 days Location: East



Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Require to submit an interim report to the Authority within a week of the debrief for them to carry out rectification of the defects. Report shall be prepared sufficiently comprehensive and detailed as to allow the Authority and their representative to determine further action to be taken Assist in all operation & maintenance concerns Interfacing with the clients all matters Attend meeting with client & prepares the minutes of the meeting Providing updates on ad-hoc and outstanding issues Attending to client's feedback or requests Coordinates the preventive and corrective maintenance works schedule with the contractors and client. Provide costing and proposals for ad-hoc works/projects, if necessary Evaluate the quotations submitted by contractor and provide a formal quotation to the client Planning and review overall schedule Any other ad-hoc assignments assigned by the Management. <p>Pre-requisites</p> <ul style="list-style-type: none"> Must be Singaporean / PR Diploma in Building/Real Estate from Singapore/Ngee Ann Polytechnic At least 2 years of experience in facilities management. Candidates with Specialist Certificate in Building Condition Assessment (European Standard NEN 2767) will be an advantage 	
Building Manager 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Oversee and manage Facility Management Services at building(s) that he/she is assigned to Manage term contractors/ specialist contractors to ensure smooth operation of buildings Manage relation to client/authorities/ tenants Provide client / authorities / tenants with updates of electrical, water and other service outages and scheduled shutdowns Attend to feedback by tenants/ clients, to recommend and take remedial actions Budgeting and managing expenses Develops and implements facility emergency plans. During evacuations, assists emergency response teams in assessing building condition, locating missing personnel, shutting off utilities, and delivering a status report to assembly point leaders Any other ad-hoc assignments assigned by the Management. <p>Pre-requisites</p> <ul style="list-style-type: none"> Degree/Diploma in Engineering / Building / Facilities Management or equivalent with at least 5 years relevant 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5 days Location: East:


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	working experience. Possess FSM/WSH/GMFM or relevant certificates is preferred. Singaporean/PR	
Building Technician	Key Responsibilities <ul style="list-style-type: none"> Maintenance of facilities and services Perform routine preventive maintenance and corrective action to ensure facility equipment and building system run smoothly and efficiently Regular inspection of grounds and facilities to ensure they are in good working order Attend to breakdown, servicing, repairing and emergency requests Any work assigned by Superior Pre-requisites <ul style="list-style-type: none"> Candidate must possess at least a GCE 'N' level and above / NITEC with 2 years of relevant experience 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 6 days Location: Across Singapore
Condominium Manager 	Key Responsibilities <ul style="list-style-type: none"> Responsible for the day-to-day operations of Condo Plan, execute and supervise all facilities management and operational matters Administration and management of contracts Co-ordinate council meetings and general meetings Provide efficient and effective solutions on estate management Co-ordinate council meetings and general meetings Any other ad-hoc assignments assigned by the Management. Pre-requisites <ul style="list-style-type: none"> Candidate must possess at least a diploma in Estate Management, Building Services Engineering, or equivalent. Minimum 4-5 years of MCST experience for Diploma holders and have experience in handling more than 1000 units. Good knowledge of BMSMA Act. Contract Management skillset is a must Oversee regular building maintenance and repairs Maintaining and updating Standard Operation procedures Monitoring of maintenance budget Coordinate council meetings and AGM; 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5.5 days Location: North East
Delivery Driver (Class 3 and 4)	Key Responsibilities <ul style="list-style-type: none"> Drive around Singapore delivering the laundry and linen to hotels in Singapore To assist in receiving, picking, loading/unloading of laundry items. To follow routes and time schedule. Ensure cleanliness of the vehicle of all times. Adhere to safety requirements at all times. To carry out any other duties as assigned by the management or supervisor as required 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5/6 days Location: North



Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites <ul style="list-style-type: none"> At least 3 years' experience with class 3/4 vehicle 	
Facilities Manager (IoT) (CBMS) 	Key Responsibilities <ul style="list-style-type: none"> Manage and overseeing the entire lifecycle of Facility Management Enterprise System Platform and Facilities Maintenance Management System on site projects. Budget & Financial Management. Develop and manage the administrative budget, monitoring expenditures and identifying cost-saving opportunities. Planning & Integration of IoT Sensors, Smart Meters, Facilities Maintenance Management System, etc on site. Implementation & Installation IoT Sensors etc. Oversee or coordinate the physical installation of IoT devices across the facility. Monitoring & Data Collection. Collation and analysis of information from the FM Enterprise System to facilitate decisions and report for stakeholders. Maintenance & Troubleshooting. Regular Maintenance. To perform routine checks to ensure sensors and IoT devices are functioning optimally. Collaboration & Reporting. Stakeholder Communication with stakeholder. Work with senior management, DSS teams, and other departments to report on sensor data insights, energy savings, and overall building performance. Liaise with vendors, service providers, and contractors for any necessary sensor replacements, upgrades, or system modifications. Provide training to facility staff on how to interact with or troubleshoot IoT sensor systems. Ensure that end-users understand how data from sensors impacts their daily operations (e.g., energy savings through smart lighting systems). To source, evaluating vendors and negotiating contracts to support project implementation. Management of project timeline and expectation, while building strong relationships in the process to achieve customer satisfaction. Any other assignments as and when directed by the Management. Pre-requisites <ul style="list-style-type: none"> Diploma with min. 10 years or Degree with min. 5 years in IT, Intelligent Building, Green FM, Engineering or Building Services. Candidate with IT and digital knowledge in built environment will be an advantage. Good communication (written and version) skills and possess strong presentation skills. Ability to multi-task and manage multiple projects simultaneously. Problem Solving & Analysis 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5 days Location: East



Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Passion in promoting digital transformation and technology solutions. 	
Field Engineer	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Site preparation and co-ordination, preparation of submission documents. Coordinate & liaise with various related parties including customer, sub-contractor on site to ensure project requirement are met. Provide on-site installation, validation and commissioning of equipment Perform hands-on site trouble shooting, service & repairs ensure successful - implementation and smooth delivery of projects through effective planning, management and deployment of resources. Responsible for the implementation, testing and commissioning of system. Undertake any other duties and responsibilities as assigned by management, other ad-hoc duties when assigned <p>Pre-requisites</p> <ul style="list-style-type: none"> Major in Electronic, Electrical or Engineering ITE or Diploma and above 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5 days Location: Central
General Cleaner	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Report to supervisors / team leaders. Perform washing and housekeeping tasks as scheduled and instructed. Adhere to all rules and regulations. Responsible for proper housekeeping and maintenance of equipment / tools. Responsible for proper record of attendance in cleaning schedule forms. Comply with legal and other applicable requirements related to quality, environment and safety. Comply with procedures of Integrated Management System. <p>Pre-requisites</p> <ul style="list-style-type: none"> At least 1 year of relevant working experience. Must be able to work shifts, weekends and public holidays when necessary. Positive attitude, hardworking with pleasant personality. 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5/ 6 days Location: Across Singapore
Houskeeper / Room Attendant	<p>Key Responsibilities</p> <ul style="list-style-type: none"> To maintain the highest standard of room and public area cleanliness and appearance, guest service To be responsible for the upkeep and cleanliness in the Housekeeping Department and Public Area cleaning. To make up beds and conduct room tidiness inspection To maximize cost effectiveness whilst maintaining the highest possible level of service to the guests of the Hotel and highest level of productivity. 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5/6 days Location: Across Singapore


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> To handle and resolve all guest queries and complaints in an efficient manner and to establish an amicable relationship with all clients, customers and guests of the Hotel. Perform any other duties as and when required by Management. <p>Pre-requisites</p> <ul style="list-style-type: none"> No formal education required 	
Laundry Attendant	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Responsible for handling towels/linen/uniforms Ensure that accounting and recording of towels/linen/uniforms are correctly done Ensure that transferring of towels/linen/uniforms are correctly assigned and placed To perform quality check at each section and towels/linen/uniforms accordingly To ensure daily housekeeping are carried out Any other assigned duties by the company <p>Pre-requisites</p> <ul style="list-style-type: none"> 6 days' work week, able to work on weekends. 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 6 days Location: North
Projects Executive (CBMS) 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Manage Chiller Plant upgrading project for a high rise commercial and office building Conduct Green Mark and energy related audits as required, identifying potential energy and carbon reduction opportunities and strategies; Develop energy and water savings initiatives and plans Working closely with properties managers to provide accurate and informative reports Self-driven, resourceful and a good team player Help evaluate existing buildings for appropriate energy conservation measures. Understand financial terms, payback, ROI and related energy saving calculations Any other ad-hoc assignments assigned by the Management. <p>Pre-requisites</p> <ul style="list-style-type: none"> At least 3 years of PM experience in M&E systems installation. Working at site-based at Changi Airport and able to travel from site to site (if required). Strong interpersonal, observation, and reporting skills. Able to work independently and in a fast-paced. Willing to work irregular hours or weekends during critical project phases. Strong coordination, planning, and stakeholder management skills. Familiar with BMS, project scheduling tools 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5.5 days Location: East


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Good understanding of safety protocols and permit-to-work systems. Proficient in Microsoft Office. 	
Projects Manager 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Lead and direct on all project operations and activities such as the design, plan, schedule, scope and budget. Manage and ensure completion of assigned upgrading / Additional & Alteration (A&A) works in accordance to the client's expectation within the timeline and budget Manage and negotiate consultant services on assigned projects. Monitors and evaluates the appropriateness and progress performed and completed by licensed or certified consultants. Conduct quality assurance reviews to ensure that required work is satisfactorily performed and completed by certified consultants. Monitors and reports on all phases of planning and construction Provides direction on all project operations and activities such as the design, planning, schedule, project scope and project budget Manage and monitor project fund which includes all payment to consultants, contractors and authorities Any other ad-hoc assignments assigned by the Management. <p>Pre-requisites</p> <ul style="list-style-type: none"> Candidate must possess Tertiary or equivalent qualification in Project Management / Facilities Management / Engineering or equivalent. 8 yrs or above relevant experience. 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5.5 days Location: East/West
Property Executive 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Assist and report directly to Building Manager (BM) in all operation & maintenance concerns Oversee the facilities management within the premises Compiling the monthly utilities report and tabulations Monthly M&E reports Assist to develop and implement of Standard Operating Procedures (SOP) as and where necessary Providing updates on ad-hoc and outstanding issues Attending to clients' feedback or requests Coordinates the preventive and corrective maintenance works schedule with the contract and client. Inspect works carried out are proper and in satisfaction Liaising and managing contractors Planning of maintenance schedule Review and planning monthly maintenance schedule Oversee all work is carried out timely and smoothly by the staffs Any other ad-hoc assignments assigned by the Management. 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5 days Location: Outram


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites Diploma in relevant discipline from recognized institution with min 3 years of relevant working experience. Singapore Citizen or PR.	
Property Officer (Condominium) 	Key Responsibilities <ul style="list-style-type: none"> • Prepare all necessary work or purchase orders in the course of his duties to maintain and manage the property and as and when directed by the CM. • Prepare and submit maintenance reports to the CM • Attend to inquiries, complaints, reports and correspondence relating to the administration of the Corporation, its property and Subsidiary Proprietors. • Evaluate contractors' performance and to submit evaluation reports to the CM. • Enforce and administer the service contracts and to act upon the terms and conditions or agreements made under these contracts. • Monitor expiry of licenses, contracts and any other form of documentations, and to advise the CM of such expiry as and when necessary. • Manage and maintain inventory of all equipment and supplies used for the operations of the property. <u>Financial Functions</u> <ul style="list-style-type: none"> • Collate and prepare all incoming invoices with supporting work or purchase orders and submit to the CM for their recommendation for payment. • Keep proper records of all work and purchase orders. <u>Management and Maintenance Functions</u> <ul style="list-style-type: none"> • Supervise all contracted works. • Implement preventive and corrective maintenance plans. • Plan, organize and execute periodic checks on services as well as contracts. • Execute directions given by CM with regard to the operations of the property. • Any other duties assigned by the CM. Pre-requisites <ul style="list-style-type: none"> • Candidate must possess at least a diploma in Estate Management, Building Services Engineering or equivalent. • 2-3 years with Diploma holders preferred. Those without diploma but with 3-4 years Property management experience could apply for the job. • Minimum 4-5 years of MCST experience for Diploma holders and have experience in handling more than 1000 units. • Basic knowledge of BMSMA Act. 	<ul style="list-style-type: none"> • Working hours: 44 hours • Weekly commitment: 5.5 days • Location: Sentosa

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Quantity Surveyor 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Responsible for providing administrative support to maintain proper records and accounting books. Handling project claims for the IBC (e.g. monthly payment claims, computation of final BQ etc) for submission to the FMM for their processing. Ensure timely and complete submissions. Review quotation rates and certify Contractors' invoices to ensure that the invoices tally with the COP and/ or Purchase Orders where applicable. They shall conduct regular meetings with relevant parties for cost management discussion including Claim Valuation, closing of Final Account (FA) etc. Support of maintenance and project works function Prepare cost estimate Prepare and report financial projection and budgetary control including monitoring of contract and provisional sums. Evaluate and carry out joint measurement with Contractors (e-PO, Final BQ, etc.) Check & verify quotations / "star rate" items / market sensing Administer term contractors ad-hoc works Responsible for performing administrative tasks such as data entry, document filing, and supporting departmental needs, attendance compilation etc. Any other ad-hoc assignments assigned by the Management <p>Pre-requisites</p> <ul style="list-style-type: none"> Candidate should at least possess a relevant Singapore Trade Diploma or equivalent recognized by Singapore Government 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5 days Location: East
Quantity Surveyor (Proj) 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Estimating costs, preparing budgets, and managing expenses throughout the project lifecycle Maintaining accurate records of costs, contracts, and other project-related information Any other ad-hoc as assigned by the management. <p>Pre-requisites</p> <p>Diploma or Degree in Quantity Surveying, Civil Engineering, or a related field with at least 2 years of experience.</p>	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5.5 days Location: East
Security Officer (SO/SSO)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Conduct security monitoring with the use of surveillance systems, detect and report security breaches Administer access control and alarm monitoring systems to manage access into sensitive and restricted areas Respond to security incident and emergencies and report to key Management staff when necessary Keep vigilance against threats of workplace violence and terrorist activities to ensure personnel safety and security 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5/6 days Location: Across Singapore

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites <ul style="list-style-type: none"> • Candidate must possess at least a Primary/Secondary School/ GCE “O” level, any field. • At least 1 year(s) of working experience in the related field is required for this position. • Candidates with First Aid Certificate will be preferred. • Candidates must possess a valid PLRD license. • Must be able to work shifts, weekends and public holidays when necessary. • Must be able to meet the physical requirements of the job which include long hours of patrolling and standing. 	
Senior Software Engineer 	Key Responsibilities <ul style="list-style-type: none"> • Execute full software development life cycle (SDLC). • Design and development of application solutions in various programming languages and framework. • Create flowcharts, layouts and documentation to identify requirements and solutions. • Develop and maintain a high standard of code quality, documentation, and system reliability. • Write clean, maintainable, and efficient code in various backend languages such as PHP, Python/Java. Prioritise security best practices in all aspects of development and data handling. • Collaborate with cross-functional teams to deliver high-quality software solutions. • Provide technical support to users and liaise with development teams for maintenance and updates required. • Any other ad-hoc as assigned by Management Pre-requisites <ul style="list-style-type: none"> • At least a Diploma's in computer science, Engineering, or a related field • At least 3 years of experience in software development support or application support experience. • Experience with a CI/CD tool • Experience in memory caching techniques and tools. • Experience with cloud services such as AWS, Azure, GCP • Experience with scripting languages (e.g., Python, Bash) • Experience with containerization & orchestration systems like Kubernetes & Docker. 	<ul style="list-style-type: none"> • Working hours: 44 hours • Weekly commitment: 5 days • Location: Central
Senior/ Operations Manager 	Key Responsibilities <ul style="list-style-type: none"> • Oversee the overall performance of Service teams within the contract. • Responsible for manpower resource planning, budget management, and ensuring compliance to maintain a safe working environment. • Ensure contract compliance and meet or exceed KPIs. • Foster a culture of service excellence and continuous improvement • Monitor and update account processes and procedures 	<ul style="list-style-type: none"> • Working hours: 44 hours • Weekly commitment: 5.5 days • Location: West


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Collaborate with Site Lead to develop and execute strategic business plans Maintain data integrity in management systems Deliver contractual and ad-hoc reports punctually Support engineering during planned or unplanned power shutdowns. Uphold safety protocols and crisis management procedures Oversee supply chain delivery, ensuring service quality Ensure accurate and timely financial reporting and billing Manage staff performance, development and recruitment Enforce compliance with Health, Safety, Environmental and Risk Management policies. Cultivate teamwork, collaboration and personal development within the team. Manage workload, resourcing and succession planning Any other ad-hoc works assignment by the management. <p>Pre-requisites Degree in Engineering /Building/Facilities/Estate Management or relevant disciplines with proven mgmt. background and managed est. 20,000 sqm in the past 5 yrs. 8 yrs or above relevant experience</p>	
Technical Executive 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Assist and report directly to Building Manager (DBM) in all operation & maintenance concerns: Oversee the facilities management within the premises Compiling the monthly utilities report and tabulations Monthly M&E reports Assist to develop and implement of Standard Operating Procedures (SOP) as and where necessary <p><u>Interfacing with the clients:</u></p> <ul style="list-style-type: none"> Attend monthly meetings with client & prepares the minutes of the meeting Providing updates on ad-hoc and outstanding issues Attending to clients feedback or requests Coordinates the preventive and corrective maintenance works schedule with the contract and client. <p><u>Coordinate and manage projects:</u></p> <ul style="list-style-type: none"> Provide costing and proposals for ad-hoc works/projects Evaluate the quotations submitted by contractor and provide a formal quotation to the client Inspect works carried out are proper and in satisfaction Liaising and managing contractors <p><u>Leading the on-site technical teams:</u></p> <ul style="list-style-type: none"> Provide guidance, training and supervision to technical staffs to ensure proper execution of assigned task Planning of maintenance schedule 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5 days Location: East

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Review and planning monthly maintenance schedule Oversee all work is carried out timely and smoothly by the staffs Any other ad-hoc assignments assigned by the Management. <p>Pre-requisites</p> <ul style="list-style-type: none"> Diploma in Facilities Management, Engineering, Estate Management or other relevant qualifications from a recognized institute with minimum 3 years relevant experience. Possess WSHO/FSM or other relevant certificates. 	
Technical Officer 	<p>Key Responsibilities</p> <p><u>Assist and report directly to Facility Operations Manager in all operation & maintenance concerns:</u></p> <ul style="list-style-type: none"> Oversee the facilities management within the premises Compiling the monthly utilities report and tabulations Monthly M&E reports Assist to develop and implement of Standard Operating Procedures (SOP) as and where necessary <p><u>Interfacing with the clients:</u></p> <ul style="list-style-type: none"> Attend monthly meetings with client & prepares the minutes of the meeting Providing updates on ad-hoc and outstanding issues Attending to clients' feedback or requests Coordinates the preventive and corrective maintenance works schedule with the contract and client. <p><u>Coordinate and manage projects:</u></p> <ul style="list-style-type: none"> Provide costing and proposals for ad-hoc works/projects Evaluate the quotations submitted by contractor and provide a formal quotation to the client Inspect works carried out are proper and in satisfaction Liaising and managing contractors <p><u>Leading the on-site technical teams:</u></p> <ul style="list-style-type: none"> Provide guidance, training and supervision to technical staffs to ensure proper execution of assigned task Planning of maintenance schedule Review and planning monthly maintenance schedule Oversee all work is carried out timely and smoothly by the staffs Any other ad-hoc assignments assigned by the Management. <p>Pre-requisites</p> <p>Relevant qualifications from a recognized institute with minimum 3 years of relevant experience.</p>	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5days Location: West




Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Technician (Machinery) 	Key Responsibilities <ul style="list-style-type: none"> Diagnosing malfunctions in machinery and equipment Execute corrective and preventive maintenance programs as defined by the maintenance engineers Update documentation as specified by the maintenance department procedure Performs scheduled PMs and visually inspect and test assigned machines for proper functionality Required to work with the office admin on the part order/purchase. Any other duties assigned Pre-requisites GCE “O” or “N” level / NITEC with 2 years of relevant experience	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5.5 days Location: North

#3 Decathlon Singapore

Decathlon is a global sports retailer from France that designs, produces, and sells a wide range of affordable sporting goods for over 60 sports. Known for its in-house brands and innovative products, Decathlon makes sports accessible to everyone through physical stores and online platforms worldwide.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Click & Collect Store Leader 	Key Responsibilities As Store Leader (Click & Collect), you will be taking decisions and fully responsible for a store, including the strategic planning, market research, choice of products, recruitment, coaching and development of your own teammates. You will also be responsible for forecasting your revenue, planning your costs and committing to a bottom line. In short, you will run your business in autonomy. <u>Responsibility 1</u> "I lead economically and humanly my business unit through a clear store project that fulfills local needs and aligns with national objectives." <ul style="list-style-type: none"> Implement a locally relevant omnichannel strategy aligned with environmental, social, and economic goals. Analyse the local market, identify key sports, and define strategic focus areas. Diagnose store performance and work with local institutions to offer sustainable products and services (e.g., rental, repair). Establish clear service policies (e.g., trials, delivery, Click & Collect) tailored to customer needs. Commit to store KPIs (TO, HOURS, GOI, profitability) and allocate resources responsibly. 	<ul style="list-style-type: none"> Working hours: 44 hours Weekly commitment: 5 days Postal code: 999999

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Train department managers to monitor KPIs and make data-driven decisions regularly. Take decisive action during performance dips, including implementing short-term recovery plans. Strengthen local engagement through communication, loyalty programs, partnerships, and community initiatives promoting sport. <p>Responsibility 2 "I deliver the best customer experience by ensuring satisfaction and driving performance."</p> <ul style="list-style-type: none"> Ensure customer and teammate safety by complying with all regulations and investing in security. Maintain accurate stock and availability to meet daily customer expectations. Foster a customer-centric sales culture using the FDBC mindset and enhance product visibility. Create engaging customer experiences through product interaction, feedback loops, and a welcoming environment. Guarantee effective store layout and ensure layout quality checks. Optimize team schedules and working conditions to support customer service and operational efficiency. Grow sales across both new and second-hand products and services (physical & digital), enhancing in-store conversion. <p>Responsibility 3 "I develop, motivate and take care of human capital."</p> <ul style="list-style-type: none"> Build and promote a shared store project that unites the team around common goals. Encourage teamwork, solidarity, and a learning culture by celebrating both wins and lessons from setbacks. Animate the full managerial framework (e.g., Individual Meetings, annual reviews, remuneration, team structure). Ensure every teammate has a clear mission and support their career development and employability. Comply with and apply all legal staff regulations, ensuring leaders are trained and personnel issues are managed proactively. Foster a motivating work environment that supports well-being, sport participation, and work-life balance—for both teammates and yourself. <p>Pre-requisites</p> <ul style="list-style-type: none"> Experience in managing a team, ideally in a retail, hospitality, or customer-focused environment. Proven ability to recruit, manage, and develop a high-performing team aligned with business goals. Strong entrepreneurial mindset — this role is similar to running your own business, requiring ownership, autonomy, and initiative. 	


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Skilled in forecasting, budgeting, and making data-driven decisions to achieve sales, profit, and operational targets. • Experience in analyzing local markets and using data tools to deliver the right product offer and maximize relevance. • Committed to delighting customers and sports users, leading by example through hands-on involvement in the field. • Solid understanding of P&L management, KPIs, and performance tracking to drive sustainable growth. • Passionate about customer experience, sport, and community engagement. • Strong organizational and communication skills, with the ability to adapt quickly and manage change. 	
Retail Department Manager  	<p>Key Responsibilities As Department Manager, you will be taking decisions and responsible for the success of an entire Sport ecosystem in the store, including the recruitment, coaching and development of your own teammates.</p> <p>Your mission:</p> <ul style="list-style-type: none"> • Managing your own team • Managing your sports business • Market analysis for your Sports • Be the leader of your team's sports projects <p>Pre-requisites</p> <ul style="list-style-type: none"> • Open to Singaporeans / PRs • Fresh graduates are welcome to apply • Passionate about sports and retail • Strong communication and leadership skills • Comfortable with hands-on work and a dynamic environment • Willing to work weekends and retail hours • Fluent in English (additional languages a plus) 	<ul style="list-style-type: none"> • Working hours: 44 hours • Weekly commitment: 5 days • Postal code: 999999
Workshop Leader 	<p>Key Responsibilities</p> <p>1. <u>To guarantee the circular services (Repair, Maintenance, Second Life, Buyback, Rent)</u></p> <p>Main Objective:</p> <ul style="list-style-type: none"> • Implement and lead the store's circular economy strategy to ensure sustainable customer satisfaction and economic performance. <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Deliver all circular services effectively (repair, maintenance, buyback, second life, rental). • Act as the store lead for circular economy projects. • Lead store engagement in circular initiatives and ensure business continuity. • Report circular economy performance and updates to store leadership. • Oversee workshop efficiency: 	<ul style="list-style-type: none"> • Working hours: 44 hours • Weekly commitment: 5 days • Postal code: 999999


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Manage pricing, deadlines, and service quality. • Maintain equipment and tools. • Optimize workflows (e.g., task planning, reception, services). • Guarantee fast, high-quality equipment assessments and accurate billing. • Ensure exceptional service across all circular touchpoints. <p>2. <u>Commercial Policy</u> Main Objective:</p> <ul style="list-style-type: none"> • Drive commercial growth through service delivery, sales development, and strategic stock and shelf management. <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Ensure accurate, visible, and sales-aligned stock management. • Sell and promote services across all channels (in-store, online, appointments). • Use customer profiles to tailor offerings and enhance service quality. • Develop and adapt omni-sales shelf displays based on activity and trends. • Highlight and promote top offers with strong value vs. local competition. • Develop your services in your local market: • Conduct market analysis and define a 3-year workshop plan. • Select and review local service ranges. • Grow the community by attracting new users. • Lead circular sales development both in-store and online. <p>3. <u>Management</u> Main Objective:</p> <ul style="list-style-type: none"> • Build, lead, and support an effective team structure that delivers results and fosters growth. <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Create and coordinate team projects with regular planning and follow-up. • Build the human structure to match business strategy and customer flow. • Create and manage yearly and weekly schedules aligned with demand. • Manage teammate performance and development (EID, upskilling, feedback). • Recruit and onboard new talent based on team needs. • Foster a proactive, supportive, and trust-based team culture. • Encourage autonomy, celebrate wins, and manage interpersonal dynamics. <p>Pre-requisites</p> <ul style="list-style-type: none"> • Passionate about circularity and sustainability 	


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Driven by environmental impact and long-term product lifecycle. • Management • Recruitment • Team Development & Performance Management • Induction & Onboarding • Workforce Planning & Scheduling • Co-creation and Coordination of Projects • Leading Workshop Projects • Conducting Efficient and Purposeful Meetings • Tool Proficiency • OLIK • ICARE • CIS (Buyback, Second Life, Returns) • Mirakl & Carousell (Online circular platforms) • Technical & Operational • Bike Servicing: Skilled in maintenance & repair of bikes • Workshop Layout Planning • Service Range Selection • Stock & Inventory Management • Customer Service Excellence • Creating & Implementing a Workshop Commercial Policy • Soft Skills • Attention to Detail • Communication • Organization • Collaboration • Process Driven • Conflict Resolution 	

#4 Future Electronics



Future Electronics, a WT Microelectronics Company, is a global leader in the distribution and marketing of electronic components and solutions. With over 50 years of experience in the industry, Future Electronics has established itself as a key player in the electronics distribution sector, serving a diverse range of customers worldwide.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Customer Service Specialist 	Key Responsibilities The Customer Service Specialist is focused primarily on ensuring that all the sales support and service activities are well-coordinated and completed within prescribed process guidelines in support of the sale branches. <ul style="list-style-type: none"> • Effective day-to-day customer service operation to support the pre and post shipment requirements of the sales branches. • Customer backlog management with aim of maintaining backlog integrity through systematically reviewing and 	<ul style="list-style-type: none"> • Working hours: 8am – 9.30am / 5pm – 6.30pm • Weekly commitment: 5 days • Postal code: 486018

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<p>addressing all backlog issues to ensure customer orders are delivered on time.</p> <ul style="list-style-type: none"> Assist the customer service management to provide daily customer service operational guidance to team members. <p><u>Job Content</u></p> <ul style="list-style-type: none"> Weekly management of the Customer backorder report with a turnaround time of 48 – 72 hours for a complete review. Work and assist the Sales team in managing their customer pre & post shipment. Support and drive the requirements generate by Customer account report related to fulfillment of bonded parts in their BIM program. Escalate all their issues or challenges in fulfilling their assigned task to their CSS management in the most appropriate timeline to seek guidance on resolution. Manage customer's portal update and customized report if required. Responsible for analysing weekly customer production requirement. Responsible for updating customer production change requirement within Future System to optimize inventory planning as well as advising customer on any potential supply changes that may affect their production schedule. Elevate any potential delivery shortfall to respective sales personnel for awareness and communication. <p>Pre-requisites</p> <ul style="list-style-type: none"> At least 2 years of relevant experience in a similar job function. At least a Diploma qualification in a relevant field of study. Prior working experience in Microsoft Excel is highly advantageous for this role. 	
Product Manager – Asset 	<p>Key Responsibilities</p> <p>The Product Manager-Asset will report to the Senior Product Manager – Asset and is responsible to ensure the optimum management of regional inventory levels for a given product portfolio to meet the requirements of sales for a given business unit, while managing business risk and reducing any excess/bad inventory. The role interfaces extensively with suppliers to validate lead times and /or specific stock. Building and maintaining supplier relationships will also be an integral part of this role.</p> <p><u>Principal Accountabilities:</u></p> <ul style="list-style-type: none"> Maintain / increase good inventory turns and reduce XB inventory. Prompt buy placement and consistence PBO review. <p><u>Job Content:</u></p>	<ul style="list-style-type: none"> Working hours: 8am – 9.30am / 5pm – 6.30pm Weekly commitment: 5 days Postal code: 486018

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Daily purchases through IMS- Inventory Management System, either local suppliers purchases or global transfers from Memphis or UK • Purchase backorder review – to monitor the inflow of product PBO (Packed By Owner), to maximize assets via Inventory Management System. • Coordinate stocking packages with Product Marketing. • Profile inventory (common bond, customer specific, NCNR (Non-Cancelable, Non-Returnable) • Coordinate programs to decrease bad and excess inventory. • Resolve pricing discrepancies with marketing / suppliers. • Resolve receiving discrepancies with APDC (Asia Pacific Distribution Center) / marketing. • Resolve rejected transfers with Corporate or UK. • Ensure proper management of RTV (Return To Vendor) quality issues with suppliers. • Coordinate with Marketer and Senior Product Manager- Asset on stock rotation quantity and amount and arrange returns with APDC and RMA department. • Ensure prompt release of purchase order to supplier. • Ensure relevant documents are in place prior to buy related to CUSPEC (Customer Specific) / NCNR parts. • Ensure all requirements are met / fulfilled according to Asset Buy Process SOP • Ensure PBO fulfillment is meet – e.g. POP (Point of Purchase) budget • Meet management set quarterly inventory / PBO target. • Provide guidance to MSR- Marketing Support Representative. • Weekly review with Senior Product Manager- Asset on Inventory / PBO and all Asset related issues. <p>Pre-requisites</p> <ul style="list-style-type: none"> • At least 3 years of relevant experience in Purchasing, Procurement or Inventory related job function. • At least a Diploma qualification in a relevant field of study. • Prior working experience in Microsoft Access/ Excel is highly advantageous for this role. 	
Quote Manager 	<p>Key Responsibilities</p> <p><u>Sales/Branch Management/Coordination</u></p> <ul style="list-style-type: none"> • Able to fully understand clearly (and when needed to perform) all the responsibility of a Quote Specialist • Able to guide QS effectively in ensuring all new opportunity's qualification and proper definition of quote and customer objective(s) are achieved prior to the SBDU (Strategic Business Development Unit) positioning conference call with Sales • Be the main lead for SBDU positioning conference call with Program Manager or independently • Ability to challenge Sales on their strategy with objectivity with clarity of corporate vision and mission • Manage customers independently 	<ul style="list-style-type: none"> • Working hours: 8am – 9.30am / 5pm – 6.30pm • Weekly commitment: 5 days • Postal code: 486018

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<p><u>Quote Coordination</u></p> <ul style="list-style-type: none"> • Able to counter check the integrity of all uploads with both India QS and QS. Highlighting (if any errors, and proposing new improved methods to increasing understanding between SBDU and India QS) • Able to confirm, vet, amend the following while guiding QS and India QS <ul style="list-style-type: none"> o Create and update Quote coversheets (including detailing strategy) o Ensure QM is classed and parts are cleansed correctly to match dashboard before release to marketing for quote o Identify Registration content for upstream o Prepare X-ray (for conference call with Sales or PMM) o Prepare QBR (Quarterly Business Review) (for conference call with Sales or PMM) o Work with product marketing to ensure quality quote is completed within set timeline <p><u>Quote Review</u></p> <ul style="list-style-type: none"> • Going through all the tactical review of all quoted lines including auto quote, using the quote checklist and timeline & NQ (No Quote) lines especially with QS (side by side) <ul style="list-style-type: none"> o This Tactical Review must be paced out for possibilities of Product Marketing to re-run costs with any significant lines. • Prepare and analyse to show if initial quote strategy has been achieved • If the objective is not met, QM must be able identify areas of obstacles and work together with Strategic Program Manager for direction and guidance • Review every quote with PM/SPM (Program Manager/ Senior Program Manager) before it goes back to Branch/Customer <p><u>Requote (Price Challenge)</u></p> <ul style="list-style-type: none"> • Working closely with QS to compare new feedback rework for Product Marketing • Highlight discrepancies or abnormalities directly with Sales and PM/SPM • Communicate and coordinate feedback to Product Marketing for re-quote <p><u>Tagging of Awards (Discrepancies and SBDU Dashboard update)</u></p> <ul style="list-style-type: none"> • Working closely with QS to validate Awards received, highlight discrepancies, alert PM/SPM and work directly with Sales for solutions • Ensuring awarded and lost lines are tagged correctly in standard format into SBDU Dashboard <p><u>Training & Development</u></p> <ul style="list-style-type: none"> • Rotation in the various Marketing BUs PMMs (Product Marketing Manager) 	



Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Tagged to PM working on quote from beginning to completion. Complete all iLearn course as assigned Product Induction Program <p>Pre-requisites</p> <ul style="list-style-type: none"> At least 4 years of relevant experience in a similar job function. At least a Diploma qualification in a relevant field of study. Prior working experience in Microsoft Excel is highly advantageous for this role. 	
Quote Specialist  	<p>Key Responsibilities</p> <p>The Quote Specialist covers all ASIA region SBDU (Strategic Business Development Unit) quotes, their main responsibility is to facilitate the quoting process and provide tactical support to PM/SPM (Program Manager / Senior Program Manager) from end to end.</p> <p>They will take the excel data from our customers and manipulate to fit into our in-house quoting system, support the quoting process and extract this data from our system after quoting is complete back into the customers file using Excel.</p> <p>The QS (Quote Specialist) will also be required to provide analysis and reporting using in house software and Microsoft office suites.</p> <p><u>Responsibilities:</u></p> <ul style="list-style-type: none"> RFQ (Request for Quote) support (expanded below) Process BIM (Bonded Inventory Management) Conversion RFQ from sales for part list to be added to bond. Process Coverage RFQ from sales for selected branch focus customers. Process Sonos RFQ on weekly addons for contract price validation. Upload Customer Award / Feedback by line details to dashboard. Prepare Award Conversion trackers for SBDU buy quotes (Weekly). Prepare Offline (non-upload) inventory/price curves quotes for PM/SPM (CAT 3's/weekly MRP buys) Complete ilearn courses as assigned. RFQ support: RFQ/file extraction for customer's on-line quote system With PM/SPM, review RFQs received from customers (on-line, excel, pdf) to develop the most effective process to prepare file for quoting Prepare raw BOM Analysis (when deemed necessary) to assist PM/SPM with quote upload strategy. (Incumbent vs incremental vs new) 	<ul style="list-style-type: none"> Working hours: 8am – 9.30am / 5pm – 6.30pm Weekly commitment: 5 days Postal code: 486018


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Manipulate raw bill of materials to prepare for upload, and conversion back into the customer's format. Follow SOPs for uploading a quote, to ensure all relevant lines are captured for upload. Quote manipulation to provide summaries as required including: <ul style="list-style-type: none"> pre-BOM analysis; sorting/extractions (by Mfr/BU/Region/Site/etc) (Manufacturer, Business Unit, Region, Site), subtotals, mass update, merge files. Identify and communicate any missing/incomplete quote data resulting in potential problems in the upload/download of the data; and suggest solutions. Provide executive summaries/extractions / award validations / feedback AIC scan and mass updates into upload templates Prepare supplementary analysis as requested to assist Program Management in data integrity, quote positioning, feedback and postmortem: Executive Summaries, Validations, Awards/ Feedback files, Reporting Calculate and prepare cut in dates for customer copies Prepare preliminary QMs for PM/SPM/Marketing to review <p>Pre-requisites</p> <ul style="list-style-type: none"> At least 2 years of relevant experience in a similar job function. At least a Diploma qualification in a relevant field of study. Prior working experience in Microsoft Excel is highly advantageous for this role. Candidates without any prior relevant experience are welcome to apply. 	

#5 KC Group

KC Group was founded in 2013 and has since grown to become one of Singapore's fastest growing hair and beauty group. Our portfolio of full-service salon brands includes Apgujeong Hair Studio, Myeongdong Hair Studio & Kerluxe Hair Studio. Our barbering brands include James Barker Barber, Clippers Barber & kcuts 10 minutes Quick Cut. Our beauty brands include Hanbang Skin Solutions, Kskin Express Facial and Smoovee Skin Korean Hair Removal.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Business Development Manager  	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Identify and pursue new business opportunities to achieve sales targets and revenue growth. Develop and maintain strong relationships with clients, partners, and key stakeholders. Conduct market research to identify trends, competitor activities, and potential areas for expansion. 	<ul style="list-style-type: none"> Working hours: 9am – 5pm Weekly commitment: Mon - Fri Postal code: 576147



Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Prepare and deliver impactful sales presentations, proposals, and negotiations. • Collaborate with internal teams (marketing, operations, product) to ensure seamless client experience and execution. • Develop and implement strategic business development plans to expand market presence. • Track, analyse, and report on sales performance and business development activities. <p>Pre-requisites</p> <ul style="list-style-type: none"> • Bachelor's degree in business, Marketing, or related field • Proven experience (1-2years) in business development, sales, or account management. • Strong negotiation, communication, and presentation skills. • Ability to build and maintain long-term professional relationships. • Self-motivated, target-oriented, and comfortable working independently. • Familiarity with CRM tools and sales pipeline management. 	
Management Trainee  	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Rotate across different departments (e.g., Sales, Marketing, Operations, Finance, HR) to gain a comprehensive understanding of the business. • Assist in day-to-day operations, project execution, and process improvements. • Analyse data, prepare reports, and present insights to management. • Participate in business development and client engagement initiatives. • Support managers in decision-making by conducting research and benchmarking. • Take ownership of assigned projects, ensuring timely and quality delivery. • Develop leadership, problem-solving, and decision-making skills through on-the-job training. <p>Pre-requisites</p> <ul style="list-style-type: none"> • Bachelor's degree in business, Management, Marketing, or related field. • Fresh graduates are welcome; up to 2 years of work experience is an advantage. • Strong interpersonal, communication, and analytical skills. • Eager to learn, adaptable, and able to work in a fast-paced environment. • Demonstrated leadership potential through internships, projects, or extracurricular activities. 	<ul style="list-style-type: none"> • Working hours: 9am – 5pm • Weekly commitment: Mon - Fri • Postal code: 576147

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Social Media Manager 	<p>Key Responsibilities</p> <p><u>Content Strategy & Planning</u></p> <ul style="list-style-type: none"> Develop and manage a comprehensive social media content calendar aligned with overall brand and marketing objectives. Research industry trends, competitor activities, and audience insights to inform content themes. Ensure brand voice, tone, and messaging are consistent across all platforms (LinkedIn, Instagram, TikTok, Facebook, X, YouTube, etc.). <p><u>Campaign Management</u></p> <ul style="list-style-type: none"> Plan, execute, and oversee social media campaigns that drive engagement, brand awareness, and lead generation. Optimize content for each platform to maximize reach and performance. Manage paid social campaigns in collaboration with the digital marketing team, including budget allocation and ROI tracking. <p><u>Team Leadership</u></p> <ul style="list-style-type: none"> Manage and mentor a small team of social media executives, content creators, and interns. Provide creative direction, feedback, and ensure deliverables meet deadlines and brand standards. Foster collaboration with design, copywriting, and video teams for content production. <p><u>Stakeholder & External Partner Management</u></p> <ul style="list-style-type: none"> Liaise with external creative agencies, media partners, and influencers for collaborations and campaign execution. Negotiate and manage influencer partnerships, contracts, and deliverables. Align with internal departments (PR, corporate communications, HR, product, etc.) to amplify campaigns and corporate initiatives. <p><u>Analytics & Reporting</u></p> <ul style="list-style-type: none"> Track, analyse, and report social media performance metrics (engagement, reach, conversions, sentiment, share of voice). Present insights and recommendations to senior management for continuous improvement. Conduct A/B testing to optimize content performance and audience targeting. <p><u>Brand Reputation & Community Engagement</u></p> <ul style="list-style-type: none"> Monitor brand mentions, conversations, and industry trends to maintain strong brand reputation. Respond to comments, messages, and reviews in a timely and professional manner. Manage potential social media crises in coordination with corporate communications. <p><u>Innovation & Growth</u></p> <ul style="list-style-type: none"> Explore and test new platforms, tools, and content formats to keep the brand ahead of digital trends. Implement social listening and competitor benchmarking to inform strategy. 	<ul style="list-style-type: none"> Working hours: 9am – 5pm Weekly commitment: Mon - Fri Postal code: 576147


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Stay updated on algorithm changes, platform policies, and digital best practices. <p>Pre-requisites</p> <ul style="list-style-type: none"> Bachelor's degree in marketing, Communications, Business, or related field. 3–6 years of hands-on social media management experience, preferably in corporate or agency environments. Strong knowledge of analytics tools (Meta Business Suite, LinkedIn Analytics, TikTok Business Center, Google Analytics, Sprout Social, Hootsuite, etc.). Excellent leadership, project management, and communication skills. Creative mindset with data-driven decision-making ability 	


#6 NCS

NCS is a leading technology services firm with presence in Asia Pacific and partners with governments and enterprises to advance communities through technology. Combining the experience and expertise of its 13,000-strong team across 58 specialisations, NCS provides differentiated and end-to-end technology services to clients with its NEXT capabilities in digital, data, cloud and platforms, as well as core offerings in application, infrastructure, engineering and cybersecurity. NCS also believes in building a strong partner ecosystem with leading technology players, research institutions and start-ups to support open innovation and co-creation. For more information, visit ncs.co/careers.


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Communicatio ns Engineer (Nucleus)  	<p>Key Responsibilities</p> <p>Will you be part of the extraordinary?</p> <p>Your role is only the beginning. Join NCS and experience a collaborative work environment where you can develop and grow your career through our well-defined career tracks. As part of our Nucleus Graduate Programme, you'll have the opportunity to work on impactful projects with a team that shares your passion for making a difference in the world. Our comprehensive training, professional coaching, and technical expertise will help you attain a Master of Technology with NUS-ISS or industry-recognized certifications. You'll also have access to multiple 'playgrounds,' such as Project Teams, Client Tribes, Strategy Groups, and Centers-of-Excellence based in Singapore, Shenzhen, and Melbourne. At NCS, we are committed to empowering our people to achieve their fullest potential and create an extraordinary future together. Are you excited about the opportunity to tackle complex problems and develop solutions that make a real difference in people's lives? Do you thrive in a fast-paced, dynamic environment where you're encouraged to think outside the box? Are you looking to make an impact and contribute to the development of innovative solutions? If you feel</p>	Working Hours / Location: To check with Employer


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<p>any of these describe you, then you might be the one we are looking for!</p> <p>What will you be expected to do?</p> <ul style="list-style-type: none"> • Be part of project deployment team, understand objectives of the project, participate in solutioning design, review and project requirements gathering. Be involved in project roll out, including setting equipment / network in the lab, configuration, testing and review improvement in project quality. • Work with team leads to ensure design and programme codes conform to architecture and design standards, including compliance and guidelines with NCS coding security, established design methodologies and industry best practices which will meet functional and system requirements. • Ensure quality and smooth execution of the programme through assisting in integration testing, system testing, User Acceptance Test (UAT) and implementation activities to fix reported problems/bugs in the production environment • Assist in configuration management planning, identification, controls and audit to make changes of configurable items, which include hardware, software, documentation, • Develop system / network and unit test packages, including execution and documentation of the test results and further troubleshooting as part of project quality assurance. Such reports to be regularly maintained and updated in the system to provide accuracy and efficiencies in the project operating environment <p>Explore exciting career opportunities with NCS and kick-start your journey towards success. As a fresh graduate, you will have access to our Nucleus Graduate Programme, which offers professional coaching, comprehensive training, and clear career tracks to help you achieve your full potential. Visit our website at ncs.co/opportunities and check out our LinkedIn Career site to discover how you can be part of the extraordinary today. Join our team and experience #ncslife today!</p> <p>We treat all applications with the utmost confidentiality. While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants.</p> <p>Pre-requisites What should you have?</p> <ul style="list-style-type: none"> • Degree in Electrical & Electronics Engineering, Computer Engineering, Computer Science, Telematics, Mathematics, Statistics, Economics, Physics, or other related disciplines that possess analytical and quantitative component from a reputable institution • Fresh graduate or less than 2 years of relevant working experience 	


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Cisco Certified Network Associate (CCNA) or Huawei Certified ICT Associate (HCIA) certification or equivalent • Project Management skills • Software Programming skills 	
Data Scientist, Data & AI Engineering 	<p>Key Responsibilities</p> <p>Will you be part of the extraordinary?</p> <p>As a Data Scientist, , you will be responsible for driving data-driven initiatives, managing a team of data scientists, and collaborating closely with cross-functional teams to deliver innovative data solutions for clients.</p> <p>What you will do:</p> <ul style="list-style-type: none"> • Translate customer pain-points into problem statements, architect analytics solution, and engagingly present results and learnings to both technical and non-technical audiences. • Develop and manage entire end-to-end lifecycle of scoping of data inputs, data cleaning and pre-processing, feature engineering, building models, deploying to production and improving models by iterations • Present statistically sound model validations to justify model selection and performance • Build and deploy highly valuable, efficient, scalable advanced analytics models in production systems • Design and develop sophisticated visualizations and dashboards to explain the actionable insights • Contribute to the data architecture engineering decisions to support analytics. • Work closely with project manager and technical leads to provide regular status reporting and support them to refine issues/problem statements and propose/evaluate relevant analytics solutions • Work in interdisciplinary teams that combine technical, business and data science competencies that deliver work in waterfall or agile software development lifecycle methodologies • The range of accountability, responsibility and autonomy will depend on your experience and seniority, including: • Contributing to our internal networks and special interest groups • Mentoring to upskill peers and juniors <p>Pre-requisites</p> <ul style="list-style-type: none"> • Bachelor's Degree in Mathematics, Applied Statistics, Business Analytics or equivalent <p>The ideal candidate should possess:</p> <ul style="list-style-type: none"> • Possess good communications skills to understand our customers' core business objectives and build end-to-end data centric solutions to address them • Good critical thinking and problem-solving abilities 	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Curiosity to ask why and tenacity to find the root causes Enthusiasm for implementing machine learning products through extensive experimentation from prototyping to production Stay up to date with evolving analytics concepts and data science platforms, tools, and techniques Ability to work independently and manage multiple task assignments 2 years of experience in advanced analytics delivery / research for full-time applicants or academic exposure for interns applying for this role Ability to communicate complex quantitative analysis in a concise and actionable manner Proficiency in manipulating and analysing complex, high-volume, high-dimensionality data (structures/unstructured) from varying sources Strong knowledge in Feature Selection/Extraction on a variety of data types Strong competency in various machine learning techniques (supervised/ unsupervised learning) Solid understanding of advanced analytics (Statistics, NLP, Simulation, Optimizations, etc.) Expertise in Python/R, Apache Spark (or similar scripting language) coding capability to operationalize data analytics workflows & processes Experience in data visualisation tools and libraries such as Tableau, Qlik, Shiny Plotly, ggplot2, etc Experience in machine learning model management and deployment tools using containerisation (Docker, Kubernetes) Experience in Amazon Web Services, Microsoft Azure, Cloudera, Hadoop, Spark, Storm or related paradigms and associated tools such as Pig, Hive, Mahout Experience with DevOps tools in analytics project delivery Experience with application/ software development and design Exposure in deep learning, and reinforcement learning job experience Experience in implementing Graph database analytics Knowledge in database modelling and data warehousing concepts 	
Infra Network Engineer 	<p>Key Responsibilities</p> <p>Will you be part of the extraordinary? Are you looking for value adding and impactful work? Do you want to make a difference with your expertise? With us, you'll be able to make it happen.</p> <p>What we do:</p> <ul style="list-style-type: none"> We drive our passion for harnessing technology. We bring people and technology together. We advance communities and transform industries. 	<p>Working Hours / Location: To check with Employer</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> We're searching for a Network Engineer to be part of our diverse team of talent here at NCS! If you believe in going above and beyond, want to exemplify the best, and wish to bring people and technology together like never before, then we would love to have a conversation with you! <p><u>What we seek to accomplish together:</u></p> <ul style="list-style-type: none"> Responsible for the infrastructure network design, implementation, testing, security, managing and maintenance of proposed system Work closely with Team Leader to meet system delivery milestones Provide technical documentation support to Project & Solutions Teams, as well as hand over as-built system documentation to Maintenance support team Engage with back-line support and/or with vendor's support to diagnose and rectify technical problems. Assist in day-to-day operation of the System Delivery team Carry out other technical related duties that may be required. <p>Pre-requisites A little about you:</p> <ul style="list-style-type: none"> Bachelor's degree or higher in Computer Science/Information Technology/Engineering or relevant field with network certification in CCNA/CCNP/CCIE Minimum 3-5 years of experience in configuring and administering routers and switches (e.g. Cisco routers and switches, etc), firewall products (e.g. CheckPoint, Forcepoint, etc.), F5 Load Balancers, AAA, NTP, IPS Good understanding of network system, network architecture, routing, switching, firewall and security Good interpersonal and communication skills to interact effectively at all levels Proficient in performing network analysis and troubleshooting using network and protocol analyzers <p>What you might also need to have:</p> <ul style="list-style-type: none"> Senior/Lead Network engineer will be required to lead a team network engineers 24 x 7 standby support and/or Shift work schedule As Asia's leading technology services firm, NCS as part of the Singtel Group, aims to create sustainable value for all our stakeholders. We aspire to create the extraordinary, to impact millions of people every day, and to create a positive impact on our environment. Our sustainability strategy sets out the key Environmental, Social and Governance (ESG) areas that aim to create the NCS impact for our clients, our people and our future. We Grow our People, Value our Clients, and Create our Future. 	


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> We want to change the way we live and work for the better, to create new and sustainable business growth, and to foster an inclusive future for all. You can find out more about our Group's sustainability focus to guide how you can contribute to our objectives at Sustainability Reports. 	
Infra Systems Engineer 	<p>Key Responsibilities Will you be part of the extraordinary?</p> <p>Your role is only the beginning. At NCS, we pride ourselves on empowering our people and talent to their fullest potential. Learning together in our NCS DOJO, we have comprehensive, built-in training and industry standard qualifications that will allow you to up-skill and re-skill as we grow together. We are seeking a highly skilled and experienced Hybrid IT Engineer to manage, maintain, and optimize our Windows-based infrastructure and associated technologies within our hybrid IT environment. The ideal candidate will be responsible for ensuring the health, performance, and security of Windows servers and systems while collaborating with cross-functional teams to implement and support enterprise-wide solutions.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> Implement and manage Windows-based infrastructure and associated technologies. Monitor and maintain the health, performance, and security of Windows servers and systems. Administer Active Directory, Group Policy, DNS, DHCP, and related services. Configure and troubleshoot Hypervisor Nutanix virtualization platforms (e.g., VMware, Hyper-V). Install, configure, and manage Windows servers and services, including IIS, SQL Server, Exchange 2019 and Skype 2019 Collaborate with cross-functional teams to implement and support enterprise-wide solutions. Perform routine system and application updates, patches, and upgrades. Develop and maintain documentation related to system configurations, processes, and procedures. Provide level 2 and level 3 support for Windows-related issues. Participate in on-call rotation for after-hours support as needed. <p>Pre-requisites</p> <ul style="list-style-type: none"> Diploma / Degree in IT related majors Min 2 years of experience Prior experience with Microsoft Windows and Oracle - Business Intelligence Enterprise 	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Experience with Red Hat Linux, Oracle ASM or Microsoft SQL Server is highly advantageous <p>Qualifications:</p> <ul style="list-style-type: none"> Experience in administering Windows-based systems and infrastructure. Proficiency in Windows Server operating systems (2019). Strong understanding of Active Directory, Group Policy, DNS, and DHCP. Experience with virtualization platforms such as VMware and Hyper-V. Knowledge of scripting languages (e.g., PowerShell) for automation and scripting tasks. Familiarity with monitoring tools and systems management solutions. Excellent problem-solving and troubleshooting skills. Strong communication and interpersonal abilities. Certifications such as MCSE, MCSA, or equivalent are a plus. 	
Infrastructure Engineer (Fusion Poly Graduate Programme) 	<p>Key Responsibilities</p> <p>Will you be part of the extraordinary?</p> <p>Your role is only the beginning</p> <p>At NCS, we pride ourselves on empowering our people and talent to their fullest potential. Learning together in our NCS DOJO, we have comprehensive, built-in training and industry standard qualifications that will allow you to up-skill and re-skill as we grow together.</p> <p>Our Fusion Work-Study Degree Programme will enable you to kickstart and advance your professional career while attaining a Bachelor's Degree from a recognised University. To broaden your perspectives, we also have multiple 'playgrounds' that work as Project Teams, Client Tribes, Strategy Groups and Centres-of-Excellence based in Singapore, Shenzhen and Melbourne. And if there are any ideas or projects that interest you, we're always listening and ready to play.</p> <p>As part of the programme, you will gain valuable hands-on experience in one of the following domains:</p> <p><u>Cloud</u></p> <ul style="list-style-type: none"> Assess and incorporate ITIL standards and process into Private/Public Managed Cloud & Containers platforms to align with the industry best practices Operate and manage cloud and containers technologies that incorporates products, tools, self-service portals and automation Work with both practice/project managers and account team to design/develop, and deliver Cloud and Container Managed Services, Migration and Project Delivery 	Working Hours / Location: To check with Employer


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<p>Systems</p> <ul style="list-style-type: none"> Responsible for infrastructure systems sizing, design, implementation, testing and maintenance of proposed solutions Provide support to clients on a variety of system technologies including Microsoft Windows Server OS, Unix/Linux OS, Enterprise Storage and Backup, Protection, Middleware, Automation and Container technology <p>Network</p> <ul style="list-style-type: none"> Support network planning, design, implementation, and performance optimization of Wired Network infrastructure, Wireless Network infrastructure, Network Security, Cabling, and Network Vulnerability Assessment Support network daily operational tasks such as Network infrastructure health check, move/add/change/delete request, ad-hoc support for implementation roll out, upgrades of OS and software, supporting network infrastructure on special occasions (E.g. NDP) Maintain network infrastructure and Resolve infrastructure incidents <p>Explore exciting career opportunities with NCS and kick-start your journey towards success. As a fresh graduate, you will have access to our Fusion Graduate Programme, which offers professional coaching, comprehensive training, and clear career tracks to help you achieve your full potential. Visit our website at ncs.co/opportunities and check out our LinkedIn Career site to discover how you can be part of the extraordinary today. Join our team and experience #ncslife today!</p> <p>We treat all applications with the utmost confidentiality. While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants.</p> <p>Pre-requisites What should you have:</p> <ul style="list-style-type: none"> Diploma in Computer Science or related IT/Engineering fields Diploma graduate with less than two years of relevant working experience Positive attitude, eagerness to learn, good team player and highly collaborative 	
Infrastructure Engineer (Nucleus Graduate Programme) 	<p>Key Responsibilities Will you be part of the extraordinary?</p> <p>Your role is only the beginning Join NCS and experience a collaborative work environment where you can develop and grow your career through our well-defined career tracks. As part of our Nucleus Graduate Programme, you'll have the opportunity to work on impactful projects with a team that shares your passion for making a difference in the world. Our comprehensive training, professional coaching, and technical</p>	Working Hours / Location: To check with Employer



Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<p>expertise will help you attain industry-recognized certifications. You'll also have access to multiple 'playgrounds,' such as Project Teams, Client Tribes, Strategy Groups, and Centers-of-Excellence based in Singapore, Shenzhen, and Melbourne. At NCS, we are committed to empowering our people to achieve their fullest potential and create an extraordinary future together.</p> <p>Are you excited about the opportunity to tackle complex problems and develop solutions that make a real difference in people's lives? Do you thrive in a fast-paced, dynamic environment where you're encouraged to think outside the box? Are you looking to make an impact and contribute to the development of innovative solutions? If you feel any of these describe you, then you might be the one we are looking for!</p> <p>Depending on the pathway that you are assigned to, you will be exposed to the following domains:</p> <p><u>[Network]</u></p> <ul style="list-style-type: none"> • Support network planning, design, implementation, and performance optimization • Support network daily operational tasks • Maintain network infrastructure and Resolve infrastructure incidents <p><u>[Systems]</u></p> <ul style="list-style-type: none"> • Responsible for the system design, implementation, testing and maintenance of proposed system • Provide support to end users on a variety of system technologies including Microsoft Windows Server OS, Unix/Linux OS and Middleware. <p><u>[Cloud]</u></p> <ul style="list-style-type: none"> • Assess and incorporate the ITIL standards into Private/Public Managed Cloud platforms to align with the industry best practices. • Operate and manage the cloud technologies that incorporates products, tools, self-service portals and automation. • Work with both the product managers and the engineering/development team to design/ develop, and deliver the Cloud product roadmap <p>Explore exciting career opportunities with NCS and kick-start your journey towards success. As a fresh graduate, you will have access to our Nucleus Graduate Programme, which offers professional coaching, comprehensive training, and clear career tracks to help you achieve your full potential. Visit our website at ncs.co/opportunities and check out our LinkedIn Career site to discover how you can be part of the extraordinary today. Join our team and experience #ncslife today!</p>	




Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<p>We treat all applications with the utmost confidentiality. While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants.</p> <p>Pre-requisites What should you have?</p> <ul style="list-style-type: none"> • Degree in Computer Science, Computer Engineering, Information Technology, Information Systems, Electrical and Electronic Engineering or equivalent practical experience • Fresh graduate or less than 2 years of relevant working experience • Keen interest in Networks, Systems, Automation, Cloud, ITIL and Digital Solutions • No experience is required. However, knowledge in the following areas may be advantageous: • IT Concepts (e.g. OSI/ITIL/ITSM) • Programming algorithm & coding (e.g. SQL/PHP/Python/Ruby) • Operating System (e.g. Linux/Microsoft/Cisco) 	
IT Support Engineer	<p>Key Responsibilities Will you be part of the extraordinary? Are you looking for value adding and impactful work? Do you want to make a difference with your expertise?</p> <p>With us, you'll be able to make it happen. NCS is a leading technology services firm that operates across the Asia Pacific region in over 20 cities, providing consulting, digital services, technology solutions, and more. We believe in harnessing the power of technology to achieve extraordinary things, creating lasting value and impact for our communities, partners, and people. Our diverse workforce of 13,000 has delivered large-scale, mission critical, and multi-platform projects for governments and enterprises in Singapore and the APAC region.</p> <p>What we do:</p> <ul style="list-style-type: none"> • We drive our passion for harnessing technology. • We bring people and technology together. • We advance communities and transform industries. • We are committed to a safe and healthy environment for our employees & customers and will require all prospective employees to be fully vaccinated. • As an IT Support Engineer, the broad area of your job responsibilities will cover the following: • Perform End User Support – Client Management • Perform troubleshooting for client platform related problems. • Respond promptly to incident, investigate & provide temporary &/or permanent resolution of incidents escalated. Provide timely status updates to relevant parties. • Perform service request related to client platforms. 	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Monitor the agreed service level, document & maintain the configuration of the systems; provide regular reporting to relevant parties. • Involve in client platform implementation/upgrade project. • Perform follow-up with vendor on replacement of hardware. • Perform asset management & update asset records. • Perform user account management (eg. Create password, reset & delete) • Perform local server administration to facilitate software distribution & patch management service. • Manage client platform implementation / upgrade project. • Ensure deliverables meet service level requirement. Propose and implement action plan when required. • Established facility management standards/best practices to ensure operation consistency across project / facility management teams. • Submit progress reports <p>Pre-requisites Ideal candidate should possess the following:</p> <ul style="list-style-type: none"> • Min. ITE/Diploma graduate with 3 years experience in desktop support • Min 3 years experience in Microsoft Windows 10 and Microsoft Office 365 • Clear Spoken & Written English. • Possess at least one (1) of the following certifications or their equivalent: <ul style="list-style-type: none"> o Microsoft 365 Certified: Modern Desktop Administrator Associate o Microsoft Certified: Azure Administrator Associate; and o Microsoft Certified: Azure Security Engineer Associate. • Previous IT helpdesk and/or call centre support experience, including providing remote support via the telephone or using remote tool will be added advantages • Demonstrate knowledge in the support of workstations, and related components • Good verbal and written communication skills • Good coordination skills • Preferably with 1 or more years' related experience in Technology Administration. Some network knowledge will be an advantage • Computer literacy in MS Office • Proficiency in Technology will be added advantage • Independent, resourceful, result-oriented individuals with a "can-do" attitude. 	
Operations Manager 	<p>Key Responsibilities</p> <p>Will you be part of the extraordinary? NCS is a leading technology services firm that operates across the Asia Pacific region in over 20 cities, providing consulting, digital services, technology solutions, and more. We believe in harnessing the power of technology to achieve extraordinary</p>	Working Hours / Location: To check with Employer


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<p>things, creating lasting value and impact for our communities, partners, and people. Our diverse workforce of 13,000 has delivered large-scale, mission-critical, and multi-platform projects for governments and enterprises in Singapore and the APAC region.</p> <p>What will you do?</p> <ul style="list-style-type: none"> • Work with internal teams to understand asset management goals and data needs. • Collect, organize, and maintain asset-related data from various sources. • Conduct basic data analysis to identify trends and support decision-making. • Assist in creating reports and dashboards using tools like Excel, Power BI, or other reporting platforms. • Support the team in tracking asset performance and identifying areas for improvement. • Help streamline data entry, extraction, and reporting processes for efficiency. • Respond to ad-hoc data requests and provide insights to improve asset utilization. • Maintain documentation of processes, reports, and key findings for future reference. <p>Pre-requisites</p> <ul style="list-style-type: none"> • As a Operations Manager (OneCare) you will represent OneCare Support shared services covering system and cyber operation for all OneCare Maintenance support business • Experience in Windows-based systems and infrastructure projects • Proficiency in ITIL IT Service management and Network Management Information Systems (NMIS) 	
Ops Support Executive, EUC & Svc Desk (Ignite ITE Graduate Programme) 🌱	<p>Key Responsibilities</p> <p>Your role is only the beginning</p> <p>At NCS, we pride ourselves on empowering our people and talent to their fullest potential. Learning together in our NCS DOJO, we have comprehensive, built-in training and industry standard qualifications that will allow you to up-skill and re-skill as we grow together.</p> <p>Our Ignite Work-Study Diploma Programme will enable you to kickstart your career and gain valuable hands-on experience while attaining a nationally recognised Diploma.</p> <p>As an Ops Support Executive, End User Computing, the broad area of your job responsibilities will cover the following domain:</p> <ul style="list-style-type: none"> • Responsible for the installation and daily operations support for facility management of client platforms to meet agreed business needs & service levels. • Perform troubleshooting for client platform related problems 	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Respond promptly to incident, investigate & provide temporary &/or permanent resolution of incidents escalated. Provide timely status updates to relevant parties. Perform service request related to client platforms. Monitor the agreed service level, document & maintain the configuration of the systems; provide regular reporting to relevant parties Involve in client platform implementation/upgrade project. <p>Explore exciting career opportunities with NCS and kick-start your journey towards success. As a fresh graduate, you will have access to our Ignite Graduate Programme, which offers professional coaching, comprehensive training, and clear career tracks to help you achieve your full potential. Visit our website at ncs.co/opportunities and check out our LinkedIn Career site to discover how you can be part of the extraordinary today. Join our team and experience #ncslife today!</p> <p>We treat all applications with the utmost confidentiality. While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants.</p> <p>Pre-requisites What should you have:</p> <ul style="list-style-type: none"> Nitec/Higher Nitec in an IT-related discipline A team player with good communication and interpersonal skills Desktop troubleshooting skills Familiar with the use of iOS and Android devices Enterprise desktop support experience in Microsoft Windows OS, Microsoft Office Suite, Cloning Tools, MAC OS and Antivirus/Malware software will be an advantage. 	
Service Delivery Executive 	<p>Key Responsibilities Will you be part of the extraordinary?</p> <p>NCS is a leading technology services firm that operates across the Asia Pacific region in over 20 cities, providing consulting, digital services, technology solutions, and more. We believe in harnessing the power of technology to achieve extraordinary things, creating lasting value and impact for our communities, partners, and people. Our diverse workforce of 13,000 has delivered large-scale, mission-critical, and multi-platform projects for governments and enterprises in Singapore and the APAC region.</p> <p>What will you do?</p> <ul style="list-style-type: none"> Work with internal teams to understand asset management goals and data needs. Collect, organize, and maintain asset-related data from various sources. 	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Conduct basic data analysis to identify trends and support decision-making. Assist in creating reports and dashboards using tools like Excel, Power BI, or other reporting platforms. Support the team in tracking asset performance and identifying areas for improvement. Help streamline data entry, extraction, and reporting processes for efficiency. Respond to ad-hoc data requests and provide insights to improve asset utilization. Maintain documentation of processes, reports, and key findings for future reference. <p>Pre-requisites</p> <ul style="list-style-type: none"> Diploma / Degree 3 to 5 years relevant experience in IT Infra Support Min ITIL Foundation Good customer relationship management experience 	
Service Delivery Executive, Asset Management  	<p>Key Responsibilities</p> <p>Will you be part of the extraordinary?</p> <p>NCS is a leading technology services firm that operates across the Asia Pacific region in over 20 cities, providing consulting, digital services, technology solutions, and more. We believe in harnessing the power of technology to achieve extraordinary things, creating lasting value and impact for our communities, partners, and people. Our diverse workforce of 13,000 has delivered large-scale, mission-critical, and multi-platform projects for governments and enterprises in Singapore and the APAC region.</p> <p>What will you do?</p> <ul style="list-style-type: none"> Work with internal teams to understand asset management goals and data needs. Collect, organize, and maintain asset-related data from various sources. Conduct basic data analysis to identify trends and support decision-making. Assist in creating reports and dashboards using tools like Excel, Power BI, or other reporting platforms. Support the team in tracking asset performance and identifying areas for improvement. Help streamline data entry, extraction, and reporting processes for efficiency. Respond to ad-hoc data requests and provide insights to improve asset utilization. Maintain documentation of processes, reports, and key findings for future reference. 	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites <ul style="list-style-type: none"> Bachelor's degree in Business, Finance, Economics, or a related field (or relevant work experience). 	
Snr / Project Manager 	Key Responsibilities Will you be part of the extraordinary? NCS is a leading technology services firm that operates across the Asia Pacific region in over 20 cities, providing consulting, digital services, technology solutions, and more. We believe in harnessing the power of technology to achieve extraordinary things, creating lasting value and impact for our communities, partners, and people. Our diverse workforce of 13,000 has delivered large-scale, mission-critical, and multi-platform projects for governments and enterprises in Singapore and the APAC region. What will you do? <ul style="list-style-type: none"> Work with internal teams to understand asset management goals and data needs. Collect, organize, and maintain asset-related data from various sources. Conduct basic data analysis to identify trends and support decision-making. Assist in creating reports and dashboards using tools like Excel, Power BI, or other reporting platforms. Support the team in tracking asset performance and identifying areas for improvement. Help streamline data entry, extraction, and reporting processes for efficiency. Respond to ad-hoc data requests and provide insights to improve asset utilization. Maintain documentation of processes, reports, and key findings for future reference. Pre-requisites <ul style="list-style-type: none"> About 5 - 8 years of Project Management experience People Manager, experience in project financials, experience in vendor and stakeholder management 	Working Hours / Location: To check with Employer
Software Engineer (Fusion Poly Graduate Programme)  	Key Responsibilities Will you be part of the extraordinary? NCS's mission is to bring people together and harness technology to advance communities. As a leading technology services firm, operating across Asia Pacific in over 20 cities, our diverse 12,000-strong workforce delivers large-scale, mission-critical projects for governments and enterprises locally and regionally. Our NEXT capabilities of digital, cloud, platforms as well as our core offerings in Applications, Infrastructure, Engineering, and Cyber Security provide end-to-end technology solutions and services to our clients.	Working Hours / Location: To check with Employer


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<p>Your role is only the beginning.</p> <p>At NCS, we pride ourselves on empowering our people and talent to their fullest potential. Learning together in our NCS DOJO, we have comprehensive, built-in training and industry standard qualifications that will allow you to up-skill and re-skill as we grow together.</p> <p>Our Fusion Work-Study Degree Programme will enable you to kickstart and advance your professional career while attaining a Bachelor's Degree from a recognised University. To broaden your perspectives, we also have multiple 'playgrounds' that work as Project Teams, Client Tribes, Strategy Groups and Centres-of-Excellence based in Singapore, Shenzhen and Melbourne. And if there are any ideas or projects that interest you, we're always listening and ready to play.</p> <p>As part of the programme, you will gain valuable hands-on experience in the following domain:</p> <ul style="list-style-type: none"> • Participate in discussions with stakeholders to understand business and system requirements • Perform technical tasks to develop/enhance software applications according to functional and technical specifications • Maintain and improve software applications • Execute unit, integration, system and user acceptance testing • Using configuration management, integration and build automation tools to deploy applications • Identify opportunities and suggest recommendations for system improvement <p>Explore exciting career opportunities with NCS and kick-start your journey towards success. As a fresh graduate, you will have access to our Fusion Graduate Programme, which offers professional coaching, comprehensive training, and clear career tracks to help you achieve your full potential. Visit our website at ncs.co/opportunities and check out our LinkedIn Career site to discover how you can be part of the extraordinary today. Join our team and experience #ncslife today!</p> <p>We treat all applications with the utmost confidentiality. While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants.</p> <p>Pre-requisites</p> <ul style="list-style-type: none"> • What should you have: • Diploma in Computer Science or related IT/Engineering fields • Diploma Graduate with less than two years of relevant working experience • Positive attitude, eagerness to learn, good team player and highly collaborative 	




Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Software Engineer (Nucleus) 	<p>Key Responsibilities</p> <p>Will you be part of the extraordinary?</p> <p>NCS's mission is to bring people together and harness technology to advance communities. As a leading technology services firm, operating across Asia Pacific in over 20 cities, our diverse 12,000-strong workforce delivers large-scale, mission-critical projects for governments and enterprises locally and regionally. Our NEXT capabilities of digital, cloud, platforms as well as our core offerings in Applications, Infrastructure, Engineering, and Cyber Security provide end-to-end technology solutions and services to our clients.</p> <p>Your role is only the beginning</p> <p>Join NCS and experience a collaborative work environment where you can develop and grow your career through our well-defined career tracks. As part of our Nucleus Graduate Programme, you'll have the opportunity to work on impactful projects with a team that shares your passion for making a difference in the world. Our comprehensive training, professional coaching, and technical expertise will help you attain a Master of Technology with NUS-ISS or industry-recognized certifications. You'll also have access to multiple 'playgrounds,' such as Project Teams, Client Tribes, Strategy Groups, and Centers-of-Excellence based in Singapore, Shenzhen, and Melbourne. At NCS, we are committed to empowering our people to achieve their fullest potential and create an extraordinary future together.</p> <p>Are you excited about the opportunity to tackle complex problems and develop solutions that make a real difference in people's lives? Do you thrive in a fast-paced, dynamic environment where you're encouraged to think outside the box? Are you looking to make an impact and contribute to the development of innovative solutions? If you feel any of these describe you, then you might be the one we are looking for!</p> <p>What will you be expected to do?</p> <ul style="list-style-type: none"> • Partner with stakeholders to understand business and system requirements • Develop and enhance software applications to meet functional and technical specifications • Continually improve and maintain software applications • Execute unit, integration, system and user acceptance testing • Using configuration management, integration and build automation tools to deploy applications • Identify opportunities and suggest recommendations for system improvement <p>Pre-requisites</p> <p>What should you have:</p> <ul style="list-style-type: none"> • Degree in Computer Science or related Engineering fields 	Working Hours / Location: To check with Employer


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Fresh graduate or less than 2 years of relevant working experience Proficiency in one or more frontend framework (HTML5/Angular/React JS) Proficiency in one or more backend languages (Java/.NET/Python/PHP) Proficiency in database will be an added advantage Experience in frontend and backend web application development will be an added advantage <p>Explore exciting career opportunities with NCS and kick-start your journey towards success. As a fresh graduate, you will have access to our Nucleus Graduate Programme, which offers professional coaching, comprehensive training, and clear career tracks to help you achieve your full potential. Visit our website at ncs.co/opportunities and check out our LinkedIn Career site to discover how you can be part of the extraordinary today. Join our team and experience #ncslife today!</p> <p>We treat all applications with the utmost confidentiality. While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants.</p>	


#7 Shangri-La Rasa Sentosa, Singapore


Just 15 minutes from the city, Shangri-La Rasa Sentosa, Singapore is the country's only beachfront resort, offering 454 guest rooms and suites, each with a private balcony or terrace boasting views of the sea or lush greenery. The resort delivers exceptional service, creating the ideal island retreat for guests to unwind and enjoy a range of experiences, including sea sports on the private beach, fun-filled activities for all ages, indulgent spa treatments, and delightful beachside dining.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Assistant Banquet Manager 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Support the F&B Manager in the overall administration and operation of banquet events To assist in maximising profits and maintaining high quality service for guests Provide solutions to solve recurring issues and ensure guest satisfaction Train and mentor staff whenever appropriate <p>Pre-requisites</p> <ul style="list-style-type: none"> Must have experience working in a hotel/resort environment in banquetting services Able to collaborate with Events team, knowledgeable in understanding Events Order. Knowledgeable in managing and handling different events Strong knowledge in meeting/function rooms set up Manages team / workforce for each event in an effective manner to ensure guests request are met. 	<ul style="list-style-type: none"> Working hours: 44 Weekly commitment: 5 days Postal code: 098973

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Willing to work shifts 	
Assistant Restaurant Manager 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> To assist in maximizing the performance of outlet Provide solutions to solve recurring issues in outlet Train and mentor staff whenever appropriate Maintain hygiene and sanitation standards Ensure guest's dining experience are well taken care <p>Pre-requisites</p> <ul style="list-style-type: none"> Leads by example and facilitates team cohesiveness Must have experience working in either a restaurant or a hotel/resort environment Ability to adapt both indoor and outdoor dining Experience in managing monthly F&B Profit & Loss performance Knowledgeable in F&B POS system and Beverages mixing Willing to work shifts 	<ul style="list-style-type: none"> Working hours: 44 Weekly commitment: 5 days Postal code: 098972
Duty Engineer 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Manage, coach and supervise the engineering technicians Ensure all equipment always runs smoothly Carry out and prioritise emergency work requests Support engineering projects through planning, supervision and execution Support the audit and training programmes Running shift to ensure smooth operations Be part of the Emergency Response Team <p>Pre-requisites</p> <ul style="list-style-type: none"> Preferably has experience in electrical engineering, building maintenance and repair Has experience as a Duty Engineer or equivalent in a hotel/resort Has relevant experience with Building Maintenance Added advantages in crisis management handling and emergency responses Willing to work shift 	<ul style="list-style-type: none"> Working hours: 44 Weekly commitment: 5 days Postal code: 098978
Duty Manager 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Ensure smooth operation daily Enhance overall guest experience during their stay Supervise and direct the Front Office team Ensure all colleagues are kept up to date with hotel products and services Monitor all arrivals and departures from a guest experience perspective Respond to emergencies according to standard operating procedure (SOP) and ensure the safety of guests and colleagues 	<ul style="list-style-type: none"> Working hours: 44 Weekly commitment: 5 days Postal code: 098975

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites <ul style="list-style-type: none"> Fully understands Rooms and Front Desk operations Has experience in the same capacity as hotel/resort background with OPMS knowledge and related hotel's front office system Preferably comes from a hotel management-related education background Has experience in managing emergency response/ crisis management CERT and First Aider certification is an added advantage 	
Executive, Marketing 	Key Responsibilities <ul style="list-style-type: none"> Support the Marketing Manager at The Palawan @ Sentosa in day-to-day marketing activities and campaign executions Work collaboratively with internal teams and external partners to drive timely marketing rollouts Assist in developing marketing materials across digital and print platforms Manage and update content on owned channels including website and social media Monitor and respond to customer enquiries across digital platforms in a timely and brand-aligned manner Support the ideation and production of engaging, on-trend social media content tailored for different platforms Assist with paid media campaigns, including asset preparation and performance tracking Assist in the planning and seamless execution of on-ground activations, events, and brand partnerships Coordinate and support media hosting, ensuring a smooth and well-curated experience for invited guests Maintain media lists, track media coverage and compile weekly clippings Assist with monthly reporting, campaign tracking and performance analysis Handle administrative and finance-related tasks with timeliness and accuracy Pre-requisites <ul style="list-style-type: none"> Willingness to learn and try new things Detail-oriented and highly organised A team player who also thrives independently An excellent communicator Strong in creative writing and content creation Dynamic and resourceful with an innovative and creative mindset Able to manage multiple priorities in a fast-paced environment Proficient in Instagram, Facebook, TikTok Proficient in graphics and design platforms such as Canva Proficient in video editing tools such as CapCut Experienced in marketing (2–3 years), preferably in hospitality or entertainment sectors 	<ul style="list-style-type: none"> Working hours: 44 Weekly commitment: 5 days Postal code: 098982

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Food & Beverage Supervisor	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Interact and engage with guests and maintains high quality service standards Supervise, lead and train team members Handle guest complaints effectively and professionally Consistently looking to increase satisfaction levels for guests Support the daily operation in collaboration with the managers, assist with monthly forecasting, weekly schedule, restaurant profitability evaluation etc. Take responsibility, in partnership with the managers for the operations look and feel, including but not limited to the overall decor and atmosphere of the outlet Maintain Food Hygiene and Safety Standards, knowledgeable with audit protocol. <p>Pre-requisites</p> <ul style="list-style-type: none"> Enjoys delivering high quality guest service with a welcoming manner Has experience working in a hotel/resort environment in delivering Food & Beverage services. Has experience in managing outlets in an outdoor environment Experience in leading a team of service crews Knowledge in beverages such as bartending is an added advantage. To be involved in F&B marketing and promotions Willing to work shifts 	<ul style="list-style-type: none"> Working hours: 44 Weekly commitment: 5 days Postal code: 098974
Guest Relations Officer 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Enhance guest relations and loyalty scores Provide support to ensure a smooth and efficient Guest Relations Operation Handle all guest requests in a timely, professional, and efficient manner Provide all-rounded guest services such as checking in and out Contribute towards a memorable hotel experience for all guests <p>Pre-requisites</p> <ul style="list-style-type: none"> Preferably has relevant hospitality experience, preferably in the hotel/resort environment Has strong guest communication and engagement skills, with exposure to interacting with both international and domestic travelers, as our resort is an international destination Has experiences in guest loyalty program Willing to do shift work 	<ul style="list-style-type: none"> Working hours: 44 Weekly commitment: 5 days Postal code: 098977

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Guest Relations Supervisor	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Take responsibility of the guest relations to always ensure smooth and efficient operation Supervise and lead all service associates in their daily activities Enhance guest relations and loyalty scores Ensure guest requests are fulfilled in a professional and timely manner <p>Pre-requisites</p> <ul style="list-style-type: none"> Preferably has relevant experience in the hospitality industry with OPMS knowledge. Preferably comes from a hotel management-related education background Strong guest communication and engagement skills, with exposure to interacting with both international and domestic travelers, as our resort is an international destination Ability to recognise guest loyalty and provide personalised service in a professional manner Willing to work shift 	<ul style="list-style-type: none"> Working hours: 44 Weekly commitment: 5 days Postal code: 098976
Housekeeping Supervisor	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Ensure smooth daily running of the housekeeping guestrooms operations Support the Assistant Housekeeper in maintaining room cleanliness Supervise the team performance and room cleanliness Ensure quality assurance standards are met at all times Report any maintenance-related issues and ensure resolutions according to standard Interact and assist guests professionally when needed <p>Pre-requisites</p> <ul style="list-style-type: none"> Fully understands guestrooms operations in a hotel/resort environment. Must be detail-focused and guest-oriented, experiences in guestroom cleaning and supervision Has strong guest communication and engagement skills, with exposure to interacting with both international and domestic travelers, as our resort is an international destination Has relevant experience with hotel/resort background with Housekeeping Operations knowledge. 	<ul style="list-style-type: none"> Working hours: 44 Weekly commitment: 5 days Postal code: 098977
Revenue Executive 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Assist the Assistant Director in supporting the business needs to maximise the revenue of the Resort/ Attractions Analyse data for trends and forecasts Establish critical thinking and analytical skills Monitor distribution channels and systems Prepare yield and forecast report 	<ul style="list-style-type: none"> Working hours: 44 Weekly commitment: 5 days Postal code: 098981

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites <ul style="list-style-type: none"> Has experience in Hotel/Resort revenue management Knowledgeable in market trend in resort and attraction business. F&B Revenue management is an added advantage Has strong presentation skills in data and numbers Proficiency in Microsoft Office for reporting of data. 	
Security Supervisor	Key Responsibilities <ul style="list-style-type: none"> Responsible for maintaining adequate and effective security measures for the resort Ensuring maximum protection is given to the guest Ensure the resort and guest properties are safeguard against loss, damage and other untoward accidents Handle all incidents in a professional and timely manner Lead a team of officers and outsourced team Pre-requisites <ul style="list-style-type: none"> Is professional, discreet and can handle sensitive information Assist the Security Manager in problem solving with a can-do attitude Experience in safety and security in hotel/resort industry Possess report writing skills Possess a valid security license Experience in Crisis Management and part of the Emergency Response Team Possess other relevant certifications such as CERT, OFA+AED added advantage 	<ul style="list-style-type: none"> Working hours: 44 Weekly commitment: 5 days Postal code: 098979
Sous Chef	Key Responsibilities <ul style="list-style-type: none"> Support daily menu planning and design and/or also for outlet assigned Ensure a high quality of food & beverage is provided at all times Assist in supervising the daily operation of the kitchen Maximize profitability for the outlet and effective cost management Support the Executive Sous Chef on daily operation Maintain and implement hygiene standards Controls production according to projected covers Pre-requisites <ul style="list-style-type: none"> Must have experience working in either a restaurant or hotel/resort environment Understands the culinary trends Knowledgeable in various specialisation of cooking/ food preparations i.e. Hot Local/ Western sections. Experience in a la carte menu planning and managing events Strong knowledge in Food Hygiene and Sanitation, compliance with regulations. Experience in outside catering events is an added advantage 	<ul style="list-style-type: none"> Working hours: 44 Weekly commitment: 5 days Postal code: 098971

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Willing to work shifts 	

#8 SingHealth Community Hospitals



SingHealth Community Hospitals (SCH) comprises of Sengkang Community Hospital, Outram Community Hospital and upcoming Eastern Community Hospital. Being Singapore's only cluster of community hospitals, we aim to deliver a seamless and integrated care path for patients requiring sub-acute care, rehabilitation and palliative care.


Our community hospitals are poised to set standards in care, exchange best practices and strengthen collaborations with our healthcare and community partners.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Community Dietician	<p>Key Responsibilities</p> <p>We are seeking a passionate and dedicated dietitian to join us as a Community Dietician within SingHealth Regional Health System. This role offers an opportunity to make a meaningful impact on population health through integrated community care. The successful candidate will deliver dietetic services to diverse community groups while working collaboratively with healthcare professionals and community partners. They will contribute to spearhead the development, implementation, and evaluation of community nutrition programmes, creating innovative resources and engaging activities. This role also involves public education, training community care providers, and supporting national health initiatives such as Healthier SG and EatWise SG.</p> <p>Your scope includes:</p> <ul style="list-style-type: none"> Delivering personalised nutrition care and education to patients in community hospitals and residents in the community Participating in team-based care delivery Designing and conducting community health workshops and outreach programmes Creating self-management resources for residents Implementing digital-first nutrition care through virtual consultations and digital empowerment Contributing to population health research and quality improvement initiatives Working closely with primary care providers, community nurses, and other health professionals in the community Supporting community initiatives implementation within SingHealth Regional Health System <p>Pre-requisites</p> <ul style="list-style-type: none"> Bachelor's degree in Dietetics or equivalent Minimum of 2 years of clinical experience 	<ul style="list-style-type: none"> Working hours: Monday to Thursday: 8.30am to 6.00pm Friday: 8.30am to 5.30pm Weekly commitment: 5 days Location: OCH/SKCH

[Click here for Content Page](#)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Community nutrition / population health experiences preferred 	
Occupational Therapist 🌱	<p>Key Responsibilities You will work closely with the multidisciplinary healthcare team to provide patients with a seamless delivery of care which is of high-quality, safe and cost-efficient. You will provide occupational therapy services to patients for their optimal recovery, and you will also educate their caregivers about condition and care. You will manage a team and be in-charge of developing the team's competencies and distribution of workload.</p> <p>Pre-requisites Diploma* in Occupational Therapy or Bachelor/ master's in occupational therapy * [A-level entry diploma accredited by the World Federation of Occupational Therapy]</p>	<ul style="list-style-type: none"> Working hours: Monday to Thursday: 8.30am to 6.00pm Friday: 8.30am to 5.30pm (1/2 Saturday once every 4 weeks - 8.30am to 12.30pm) Weekly commitment: 5 days Location: OCH/SKCH
Patient Experience Associate 🌱	<p>Key Responsibilities You will assist the healthcare team in providing basic caregiving activities and engagement to patients to ensure comfort and patient safety under the supervision of trained nurses. You aim to establish positive rapport with patients to improve the patients' hospital experience and to deliver psycho-social care for patients.</p> <p>Pre-requisites</p> <ul style="list-style-type: none"> Minimum GCE 'N' / 'O' Level / 'A' levels with 4 years of general working experience Strong interpersonal and communication skills. Candidates with the ability to speak different dialects will be advantageous A good team player with the ability to work and collaborate well with colleagues across all levels Passion to care for people and strong ability to empathize with patients from all walks of life Able to perform 2 rotating shifts (AM and PM shifts) and open to deployment within 2 work sites under Singhealth Community Hospitals. 	<ul style="list-style-type: none"> Working Hours: 2 Rotating Shift, AM: 7am - 4pm, PM: 12pm - 9pm, average 40 hours/week Currently on office hours - Monday to Thursday: 8am to 5.30pm Friday: 8am to 5pm Weekly commitment: 5 days Location: OCH/SKCH
Pharmacist 🌱	<p>Key Responsibilities You will provide pharmaceutical care by working collaboratively with a multidisciplinary health care team to promote wellness, maintain current health, and/or intervene in acute or chronic illness.</p> <ul style="list-style-type: none"> Recommend and monitor patient drug therapy and provide drug information 	<ul style="list-style-type: none"> Working Hours: Monday: 8.30am to 5.30pm Tuesday to Friday: 8.30am to 6.00pm

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Identify, resolve and prevent drug-related problems. Interact with patients, family, and other health care providers to assure continuity of services and to achieve desired patient outcomes. Ensure the accurate and timely distribution of pharmaceuticals, and provide education to patients, staff and other health care practitioners <p>Pre-requisites</p> <ul style="list-style-type: none"> Degree/Master Graduate from a School of Pharmacy recognised by the Singapore Pharmacy Council Pre-Reg turning Full registration are welcome to apply Full registration with the Singapore Pharmacy Council. 	<ul style="list-style-type: none"> (1/2 Saturday once every 4 weeks - 8.30am to 12.30pm) Weekly commitment: 5 days Location: OCH/SKCH
Senior / Therapy Assistant 	<p>Key Responsibilities</p> <p>By being part of our dynamic team as a Therapy Assistant, you will play a vital role in creating a nurturing environment for our patients.</p> <p>Your responsibilities include collaborating with Therapists to guide and support patients through their prescribed programmes, the safe transfer of patients, managing inventory, and ensuring the department's seamless operations to make a real impact on patients' comfort and wellbeing. If you are new to this role, comprehensive on-the-job training will be provided to you to help thrive in this fulfilling role.</p> <p>Pre-requisites</p> <ul style="list-style-type: none"> GCE 'N' or 'O' Level or Diploma in any field Recognised Certificate in Therapy Services and Experience as a Therapy Assistant in relevant clinical settings will be an advantage Able to work well independently and in groups Good interpersonal and communication skills 	<ul style="list-style-type: none"> Working Hours: Monday to Thursday: 8.30am to 6.00pm Friday: 8.30am to 5.30pm (1/2 Saturday once every 4 weeks - 8.30am to 12.30pm) Weekly commitment: 5 days Location: OCH/SKCH
Senior Manager, Finance 	<p>Key Responsibilities</p> <p>We are seeking an experienced and detail-oriented Senior Manager, Finance to drive financial excellence and shape strategic decisions within our hospitals.</p> <p><u>Sch Group Financials</u></p> <ul style="list-style-type: none"> Ensures month-end and year-end closings are completed timely and accurately for Sengkang Community Hospital and the Group-level Prepares monthly and annual financial statements, including management reports with trend analysis Drive financial analysis and presentation and corporate tax matters <p><u>SCH Group Budget</u></p> <ul style="list-style-type: none"> Lead the budgeting process, including template preparation and coordination across business units 	<ul style="list-style-type: none"> Working Hours: Monday to Thursday: 8.30am to 6.00pm Friday: 8.30am to 5.30pm Weekly Commitment: 5 days Location: OCH


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Provide strategic recommendations through budget review and analysis <p><u>Team Leadership</u></p> <ul style="list-style-type: none"> Guide team success through structured goal setting Foster a positive team culture that support professional growth <p>Pre-requisites</p> <ul style="list-style-type: none"> Degree in Accountancy or equivalent, Membership to professional body e.g. ISCA, ACCA is desired/preferred At least 2 years of managerial/supervisory experience, Experience in financial planning, group reporting and variance analysis 	
Speech Therapist 	<p>Key Responsibilities</p> <p>You will be responsible for assessing and managing communication and swallowing disorders in adults and works collaboratively with a multidisciplinary healthcare team to provide quality care for patients. You will also provide education to patients, caregivers and other healthcare professionals. As a Senior Speech Therapist, you will contribute to the organisation's implementation of initiatives and programmes that aim to provide quality patient care, delivery clinical education and engage in quality improvement/research activities. In addition, assist in the management of daily operations and resources, and contributes towards staff development (e.g. provide training and supervision to junior Speech Therapists and students).</p> <p>Pre-requisites</p> <ul style="list-style-type: none"> Bachelor's degree in Speech Pathology or equivalent, or MSc in Speech and Language Pathology (No experience candidate-entry level), or MSc / MA in Speech-Language Pathology (U.S.A) with Certificate of Clinical Competence (CCC-SLP) 	<ul style="list-style-type: none"> Working Hours: Monday to Thursday: 8.30am to 6.00pm Friday: 8.30am to 5.30pm Weekly commitment: 5 days Location: OCH/SKCH


#9 Sony Electronics Singapore


Sony's purpose is simple. We aim to fill the world with emotion, through the power of creativity and technology. We want to be responsible for getting hearts racing, stirring ambition, and putting a smile on the faces of our customers. That challenge, combined with our spirit of innovation, motivates us to create groundbreaking technology, entertainment, and services for people worldwide. Our history as a global brand has been built around employees that all have a passion for touching peoples' lives, and pride in pushing beyond the status quo to produce truly extraordinary results. We're uniquely positioned because we operate in many different industries - from movies and music to video games and electronics. And, with offices around the globe, we benefit from a global workforce that learns and grows together through mutual respect. If you're ready to join a diverse team at an innovation-led company with the power to change lives, we encourage you to get in touch, and together, let's make the world say wow.


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
AI Algorithm Intern, Computer Vision 🌱	Key Responsibilities <ul style="list-style-type: none"> Develop and enhance computer vision and deep learning algorithms and apply them to real-world products. Conduct high-level and innovative research using advanced sensors to solve practical problems with cutting-edge research. Research topics include but are not limited to object detection and tracking, segmentation, recognition, image restoration, and multi-modal signal fusion. Pre-requisites <ul style="list-style-type: none"> Bachelor's degree or above in Computer Science, Electronics, or a related field. Familiar with AI technologies, with abilities in computer vision algorithm design and implementation; knowledge of Python/C++/CUDA programming, and familiarity with frameworks like PyTorch. Passion for cutting-edge technologies with the ability to independently analyze and solve problems, and good communication skills. Publications in top-tier journals or conferences in related fields are preferred. 	<ul style="list-style-type: none"> Working hours: 9am – 6pm Weekly commitment: 5 days Postal code: 608521
AI Engineer, Agent Direction 📁	Key Responsibilities <ul style="list-style-type: none"> General encapsulation and optimization of the underlying framework; ensure the stability and efficiency of the underlying framework SDK, making it cross-platform and optimized for specific platforms. Transformation of algorithm application achievements; conversion of deep learning-related algorithm achievements, including detection, classification, segmentation, and other algorithms implemented based on the deep learning underlying SDK. Responsible for the creation and optimization of engineering algorithm strategies; design and implementation of engineering algorithm strategies for industry businesses based on the algorithm SDK; optimize engineering algorithm strategies for different application scenarios. 	<ul style="list-style-type: none"> Working hours: 9am – 6pm Weekly commitment: 5 days Postal code: 608521


[Click here for Content Page](#)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites <ul style="list-style-type: none"> • Master's degree or equivalent experience in industry in computer science, electronics, or related fields. • Proficiency in C/C++ development, solid programming skills, familiarity with common data structures and algorithms, object-oriented programming, and common architecture and design patterns. • Preference for those familiar with GPU programming, RTOS (NuttX, RT-Thread) and deep learning-related knowledge, image processing algorithms. • Those with Android or iOS development experience are preferred. • Excellent networking and interpersonal skills. • Problem-solving, and analytical thinking. • Highly organized, diligent with great attention to detail. • Active listener, able to interpret and playback stakeholder requirements. • Highly driven and able to work individually and as part of a team. 	
AI Research Intern – Vision-Language Model Direction 	Key Responsibilities <ul style="list-style-type: none"> • Instruction Fine-Tuning: Assist in refining pre-trained vision-language models to better understand and follow complex instructions, enhancing their applicability across diverse tasks. • Deployment Acceleration: Collaborate with the team to optimize model inference performance, ensuring rapid deployment on various platforms. • Model Distillation: Engage in distilling knowledge from large-scale models into smaller, more efficient counterparts without significant loss of performance, facilitating easier deployment and scalability. • Quantization: Contribute to the quantization of vision-language models to reduce memory footprint and computational requirements, enabling deployment in resource-constrained environments. • Research and Development: Stay abreast of the latest advancements in vision-language modelling, propose innovative ideas, and apply cutting-edge technology to practical scenarios. Pre-requisites <ul style="list-style-type: none"> • Bachelor's degree or above in Computer Science, Electronics, or a related field. • Familiar with AI technologies, with abilities in computer vision algorithm design and implementation; knowledge of Python/C++/CUDA programming, and familiarity with frameworks like PyTorch. • Passion for cutting-edge technologies with the ability to independently analyze and solve problems, and good communication skills. 	<ul style="list-style-type: none"> • Working hours: 9am – 6pm • Weekly commitment: 5 days • Postal code: 608521

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Publications in top-tier journals or conferences in related fields are preferred. 	
AI Researcher 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Apply machine learning and deep learning techniques to improve the accuracy of computer vision algorithms. Solve computer vision challenges that can be applied to large-scale consumer experiences around the world. Conduct creative computer vision research in camera signal processing. Building integrated solutions that apply our technology towards specific product verticals. Developing and maintaining the software stack. <p>Pre-requisites</p> <ul style="list-style-type: none"> Minimally a master's degree or more than 3 years of working experience in machine learning, computer vision, statistics, or a related field (or equivalent of professional work experience). Knowledge and experience in machine learning, statistical modeling, and computer vision technologies. Must be able to develop an AI algorithm based on the requirements without detailed instruction from the supervisor. Must be proactive, cooperative, flexible, and able to respond according to the circumstances. Must have good communication skills and cooperate with the relevant personnel within/outside of the laboratory to fulfill the tasks. Fluent in C/C++, Python (programming and debugging) Experience with TensorFlow, PyTorch, Caffe, or related deep learning framework. Excellent networking and interpersonal skills. Problem-solving, and analytical thinking. Highly organized, diligent with great attention to detail. Active listener, able to interpret and playback stakeholder requirements. Highly driven and able to work individually and as part of a team. 	<ul style="list-style-type: none"> Working hours: 9am – 6pm Weekly commitment: 5 days Postal code: 608521
Brand Ambassador (Part-time)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Engage with customers to provide a welcoming and informative shopping experience. Maintain knowledge of products, benefits, and promotions to answer customer inquiries effectively <p>Pre-requisites</p> <ul style="list-style-type: none"> A genuine interest in or knowledge of consumer electronics Strong communication skills A positive and enthusiastic demeanor that can engage and excite customers about Sony's products. A willingness to learn independently or through others. 	<ul style="list-style-type: none"> Working hours: 10.45 am - 8.30 pm Weekly commitment: 4 Postal code: 999999


Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Corporate Sales Account Manager 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Drive sales of digital imaging products to professional clients including media companies, government agencies, broadcasters, equipment rental houses and corporate media departments. • Drive sales of meeting room solutions products to professional clients including both system integrators, real estate developers & office owners. • Leverage existing business contacts and networks to identify, approach, and secure new business opportunities. • Manage and service end-to-end key sales channels to ensure sales target achievement (key contact point for all assigned accounts). • Collaborate closely with product marketing team and business partners to manage channel marketing activities, from planning to execution. • Collaborate with internal technical and product teams to ensure customer satisfaction and alignment with market trends. • Build and maintain strong long-term partnership and rapport with dealers and clients by conducting regular market visits. • Conduct sales presentations and product demonstrations tailored to client needs. • Manage the entire sales cycle, from lead generation to contract closing & accounts receivables. • Attend industry events, trade shows, and conferences to promote the brand and build pipeline. • Achieve and exceed quarterly and annual sales targets. <p>Pre-requisites</p> <ul style="list-style-type: none"> • Proven track record in B2B corporate sales, preferably in digital imaging, office technology, professional display, or AV solutions. • Strong existing business connections with decision-makers in government agencies, production houses, media companies, and large enterprises is essential. • Demonstrated success in leveraging existing networks and business connections within corporate offices and government entities. • At least 3 to 5 years of experience in a similar role. • Excellent communication, negotiation, and interpersonal skills. • Self-motivated, results-driven, and able to work independently with minimal supervision. • Bachelor's degree in business, Marketing, Media Technology, or a related field (preferred). • Willingness to travel domestically for client meetings, events, and business development activities. 	<ul style="list-style-type: none"> • Working hours: 9am – 6pm • Weekly commitment: 5 days • Postal code: 608521

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Full Stack Software Engineer 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Architecting and deploying cloud and on-premise web services tailored for AI/ML workloads. Craft clean code to achieve low coupling and high cohesion, ensuring the platform service is extensible, scalable and maintainable Proactively participate in the end-to-end AI platform service development process, participate as the main contributor for the web services Comfortable with frontend development and capable of contributing to React-based frontend development Collaborate with AI researchers and engineers to deliver the desirable AI solutions together <p>Pre-requisites</p> <ul style="list-style-type: none"> Bachelor's or Master's degree in STEM from a reputable university Minimum 3 years of experience in software engineering especially in web development, with strong focus on backend development and proven frontend development capabilities Expertise with any modern web framework like FastAPI / Django / GoFrame Practical experience in HTML / CSS / Typescript and any frontend framework like React.js or Vue.js Knowledge of database system like MySQL, Postgres and caching system like Redis are required Hands-on experience with AWS and Azure cloud services, familiarity with containerization like Docker and Kubernetes is highly preferred Passionate about AI technology and ready to take challenges in implementing and transforming ideas into real applications 	<ul style="list-style-type: none"> Working hours: 9am – 6pm Weekly commitment: 5 days Postal code: 608521
Retail Associate	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Engage with customers to provide a welcoming and informative shopping experience. Promote and demonstrate products to enhance customer understanding and drive sales. Maintain knowledge of product features, benefits, and promotions to answer customer inquiries effectively. Collaborate with the retail team to execute visual merchandising standards and maintain store appearance. Collect and relay customer feedback to management to help improve service and product offerings. Meet and exceed sales targets and KPIs as set by management. <p>Pre-requisites</p> <ul style="list-style-type: none"> A genuine interest in or knowledge of customer electronics. Strong communication skills A positive and enthusiastic demeanor that can engage and excite customers about Sony's products. A willingness to learn independently or through others. 	<ul style="list-style-type: none"> Working hours: 10.45 am - 8.30 pm Weekly commitment: 5 days Postal code: 999999

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Senior Executive / Assistant Manager, Marketing Communications 	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Oversee the planning and execution of marketing campaigns in line with the established integrated marketing communication strategies. Collaborate with Center of Interest (COI) Marketing Managers to gain deep insights into target customers' needs, behaviour, and media consumption. Oversee creative production and ensure quality across all marcom assets and touchpoints. Monitor and analyze campaign performance using quantitative and qualitative metrics, applying insights for continuous improvement (PDCA). Facilitate internal knowledge sharing across teams through sharing of best practices, industry trends and updated marketing assets. Manage budgets effectively to maximise campaigns and advertising spend efficiency. Build and maintain strong relationships with external partners (e.g. agencies, media, etc.) for effective collaboration <p>Pre-requisites</p> <ul style="list-style-type: none"> Proven experience in managing end-to-end marketing communications activities, preferably in the SEA market. Knowledge of social media, context marketing, digital marketing, and event execution. Excellent project management skills, with the ability to handle multiple priorities and meet deadlines. Strong verbal and written communication skills, with the ability to engage effectively with key internal and external stakeholders. Familiarity in B2B marketing and data analysis tools (e.g. Google Analytics) is preferred. Strong interest in the photography and camera market, and B2B marketing knowledge is advantageous. 	<ul style="list-style-type: none"> Working hours: 10.45 am - 8.30 pm Weekly commitment: 5 days Postal code: 999999

#10 The Palawan @ Sentosa

The Palawan @ Sentosa is the Shangri-La Group's first lifestyle and entertainment precinct on Sentosa island in Singapore. Designed for visitors to explore, play and bond, the iconic beach playground will be home to several new-to-Singapore leisure activities such as gamified electric go-karting and a floating aqua park. Enjoy unique dining experiences at a terraced beach club, a family beach club and gourmet food trucks poised to provide delicious fare along with the perfect setting for friends and families to relish island vibes.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Floor Manager 	Key Responsibilities <ul style="list-style-type: none"> Support the Senior Outlet Manager in daily operation Manages the Beach Club operations To assist in maximizing the performance of Beach Club Provide solutions to solve recurring issues in Beach Club Set and maintain service standards Train and mentor staff whenever appropriate Pre-requisites <ul style="list-style-type: none"> Has experience in managing a bar setting of an outlet in addition to food services Is knowledgeable in beverages knowledge, especially in mixing skillset Experience in managing theme nights and close up events Willing to work shifts 	<ul style="list-style-type: none"> Working hours: 44 hours per week Weekly commitment: 5 days Postal code: 098233
Food and Beverage Supervisor	Key Responsibilities <ul style="list-style-type: none"> Interact and engage with guests and maintains high quality service standards Motivate team members and maintain a high level of team cohesiveness Handle guest complaints effectively and professionally Consistently looking to increase satisfaction levels for guests Support the daily operation in collaboration with the managers, assist with monthly forecasting, weekly schedule, restaurant profitability evaluation etc. Take responsibility, in partnership with the managers for the operations look and feel, including but not limited to the overall décor and atmosphere of the outlet/ café Maintain Food Hygiene and Safety Standards Pre-requisites <ul style="list-style-type: none"> Enjoys delivering high quality guest service with a welcoming manner Has experience working in a Restaurant or Bar environment in delivering Food & Beverage services Has experience managing outlet in an outdoor environment Experience in leading a team of service crews Knowledgeable in beverages knowledge such as bartending added advantages Involve in F&B marketing and promotions Willing to work shifts 	<ul style="list-style-type: none"> Working hours: 44 hours per week Weekly commitment: 5 days Postal code: 098233

[Click here for Content Page](#)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Security Executive	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Assists the Security Manager in the operations of round-the-clock overall security and fire-safety services Assist in control of the Security Department and supervise security officers Responsible for maintaining adequate and effective security measures for the attractions Ensuring maximum protection is given to the guests Ensure Attractions and guest properties are safeguard against loss, damage and other untoward accidents Handle all incidents in a professional and timely manner <p>Pre-requisites</p> <ul style="list-style-type: none"> Has relevant experience within the Attractions industry Has strong interpersonal and communication skills Detail-oriented and has good organisational skills Is professional, discreet and can handle sensitive information Upholds professional values, ethics and integrity at all times Enjoys problem solving with a can-do attitude Enjoys being challenges Report writing 	<ul style="list-style-type: none"> Working hours: 44 hours per week Weekly commitment: 5 days Postal code: 098233
Team Leader, Karting (Track)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Support the Go-Kart Assistant Manager in daily operation Manages Karting operations experiences To assist in maximising the performance of Karting facility Provide solutions to solve recurring issues in Karting facility Provide a safe and fun environment for every guest Set and maintain service standards <p>Pre-requisites</p> <ul style="list-style-type: none"> Has a passion for Go-Kart Operations Must have experience working in an Attractions environment Has experience in managing Karting Operations Has knowledge in Go-Kart safety requirements Upholds professional values, ethics and integrity at all times Willing to work shifts 	<ul style="list-style-type: none"> Working hours: 44 hours per week Weekly commitment: 5 days Postal code: 098233

#11 e2i SERVICES





Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.



<https://e2i.com.sg/app>

You can also reach them at the following centres (By appointment only):

<p> e2i Career Centre (DNI) Devan Nair Institute for Employment and Employability 80 Jurong East St 21 Level 2 Singapore 609607</p>	<p>Operating Hours Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed</p>	<p>Nearest MRT East-West Line (Green Line) North-South Line (Red Line) Station Name: Jurong East</p>
<p> e2i Career Centre (OMB) One Marina Boulevard 1 Marina Boulevard #B1-03 Singapore 018989</p>	<p>Operating Hours Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed</p>	<p>Nearest MRT East-West Line (Green Line) North-South Line (Red Line) Station Name: Raffles Place Downtown Line (Blue Line) Station Name: Downtown</p>
<p> e2i Career Centre (OTH) ServiceSG Centre Our Tampines Hub 1 Tampines Walk #01-21 Singapore 528523</p>	<p>Operating Hours Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed</p>	<p>Nearest MRT East-West Line (Green Line) Downtown Line (Blue Line) Station Name: Tampines</p>
<p> e2i Career Centre (WCC) ServiceSG Centre Woodlands, 900 South Woodlands Drive, #03-01A Woodlands Civic Centre, Singapore 730900</p>	<p>Operating Hours (Face-to-face/virtual coaching) Mondays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed</p>	<p>Nearest MRT North-South Line (Red Line) Thomson-East Coast Line (Brown Line) Station Name: Woodlands</p>

NTUC Job Security Council's Telegram Channels

Be alerted daily on the latest job vacancies from hiring companies

- Subscribe to **PMET Jobs-Alert**
(e.g. Analyst, Engineers, Executives, Technicians, etc.)
<https://bit.ly/jsc-ja-pmet>



- Subscribe to **Non-PMET Jobs-Alert**
(e.g. Temporary, Part Time Jobs, Operators, Packer Roles, etc.)
<https://bit.ly/jsc-ja-npmet>



[Click here for Content Page](#)