Career Success Job Fair @ North East 13 February 2025 10am to 4pm Tampines Central CC JOB LISTING BOOKLET



About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg.

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#1 Duck King One

The 70s Braised Delicacies - A dynamic duck rice stall emerged at 60 Stalls, Yung Sheng Road and Market. It's renowned for its Teochew-style duck rice, the stall's flavourful dishes became a local sensation. The fragrant duck and perfectly cooked rice drew in a loyal community, turning the stall into a cherished gathering spot.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Area Manager	 Min GCE 'O' level with at least 5 years of F&B experience as a manager Highly motivated, customer-centric and good team player Has an eye for detail and possesses good project/program management skills Possesses strong interpersonal, communication and leadership skills Able to work on shift - weekends and public holidays Candidate with Food Hygiene certificate will be an added advantage 	 Oversee and ensure the smooth operation of F&B outlets Lead and motivate staff to achieve operational goals, sales targets and profitability Maintain high levels of Quality, Service and Cleanliness of the outlets Meet and maintain hygiene, sanitary and work safety standards at all times Responsible for recruitment, training and retention of staff Plan staff schedules to achieve optimal operational standards within budgetary limit Handle customers' complaints professionally and satisfactorily 	• 44 hours per week
Delivery Driver	 Possesses a valid Class 3 Singapore Driving License with good driving records and familiar with Singapore roads Physically fit, able to carry, load and unload packages up to 30kg Team player with a positive working attitude Able to speak Basic Chinese/English to converse with Chinese/English speaking customers Candidates with relevant experience will be an added 	 Ensure the timely and accurate delivery of goods to specified locations, following the planned route Conduct daily inspections of the truck to ensure it is in good working condition, reporting any mechanical issues for prompt repairs Safely load, secure, and unload goods from the truck, ensuring proper handling to prevent damage Abiding by all transportation laws and maintaining a safe driving record Preparing reports and other documents relating to deliveries Upkeep cleanliness/tidiness of vehicle and report necessary maintenance as required Ensure compliance with local traffic 	• 44 hours per week

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Dishwasher	 advantage Candidate with Food Hygiene certificate will be an added advantage Able to work shift - weekends and public holidays Works effectively to promote harmony and teamwork 	 rules and regulations Any other duties as directed Wash, stack, sort, and store dishes, glassware, utensils, and cookware Maintain a clean kitchen and keeps 	• 44 hours per week
	 Able to speak Basic Chinese/English to converse with Chinese/English speaking customers Able to work shift - weekends and public holidays Candidate with Food Hygiene certificate will be an added advantage 	dish area organized and free of clutter Set up dish stations, including dishwashing machines and sinks Maintain clean, dry floors throughout the shift Clean and sanitize storage areas, including freezers and refrigerators Assist in storing food deliveries Monitor trash cans throughout shift, making sure to removes full trashcans and boxes as needed and at the end of each shift Maintain the cleanliness of dry storage areas and the organization of storage shelves Assist in food prep and any other duties set forth or requested by the chef and other managers as needed Follow sanitation and cleaning procedures Ensure that dishwashers are in working order and report problems as they arise Assist with closing, including aiding in the sanitation of cooking and food preparation stations	
Kitchen Assistant	 Minimum of 1 – 2 years in Kitchen operations Works effectively to promote harmony and teamwork Able to speak Basic Chinese/English to converse with Chinese/English speaking customers Able to work shift - weekends and public 	 Cook and prepare food for customers' as per the standard recipes Slightly modify recipes to meet customers' needs and requests (e.g. reduce salt, remove dairy) Ensure food is prepared in a timely manner Ensure appealing plate presentation Ensure area of responsibility are clean, tidy and organised Ensure general cleanliness and 	• 44 hours per week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	holidays Candidate with Food Hygiene certificate will be an added advantage	 hygiene in food preparation and storage are in accordance with NEA and SFA guidelines Check stock level, order and replenish of stock in FIFO order Ensure sufficient stock for daily operation; stocks and ingredients keep fresh and follow FEFO (first expired first out) system Ensure compliance with all health and safety regulations within the kitchen area Ensure that all the kitchen equipment is in good working order and reports any faults or damage Any other duties as assigned 	
Stall Assistant	 Works effectively to promote harmony and teamwork Able to speak Basic Chinese/English to converse with Chinese/English speaking customers Able to work shift - weekends and public holidays Candidate with Food Hygiene certificate will be an added advantage 	 Assist in the counter in serving and preparing food Ensure food is prepared in a timely manner Perform cashiering duty at food stall using POS machine Take customer's order and ensure the orders are keyed correctly into POS machine Ensure compliance with all health and safety regulations within the kitchen area Ensures correct and safe use of all equipment and tools Deal effectively with guests and workplace associates using SOP at all times Any other duties as directed 	• 44 hours per week

#2 Feisiong Fast Food (Popeyes)

In 2022, Feisiong Group inked an exclusive Franchise deal to develop and run Popeyed Singapore. This agreement marks Feisiong Group first venture into the fried chicken quick service restaurant industry. Serving delicious and flavorful fried chicken, using only fresh chicken marinated in 12 hours in bold spices, then hand battered and breaded to perfection, we believe in Popeyes ethos, to serve delicious fried chicken to everyone.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Guest Experience Manager	 With or Without Experience Proactive in learning Good Communication Skills Able to work under pressure Need to work on weekends, PH, Shift Work Rotating Shift (AM/PM/ Overnight Shift Available) Engage with guest in a friendly, professional service-oriented demeanor 	 Guest Engagement Self-Ordering Kiosk Management Guest engagement to gather feedback Guest Service Recovery Flyer Distribution Ensuring cleanliness of Lobby Area Explanation of Menu to Guest Service Duties Support Cashier at times Other Ad Hoc Duties when needed 	44 hours per week Islandwide
Kitchen Crew (Batter fryer)	 With or Without Experience Proactive in learning Good Communication Skills Able to work under pressure Need to work on weekends, PH, Shift Work Rotating Shift (AM/PM /Overnight Shift Available) 	 Prep chicken for batter-frying according to our SOP Master the art of batter frying our chicken, ensuring perfect goldenbrown color and crispy texture Carefully receive and pack fried chicken pieces into chiller, maintaining First-In-First-Out (FIFO) practices Follow all Standard Operating Procedure (SOP) To ensure safety and consistency Maintains the highest quality standard for our delicious fried chicken Uphold strict food hygiene regulations in the kitchen 	 44 hours per week Islandwide
Restaurant Management Trainee (RMIT)	 Minimum Diploma or equivalent Good written, verbal and interpersonal skills Good leadership skill, oraganizational and 	Operational Leadership and Training: Co-lead operations team to ensure quality assurance and customer satisfaction, completing assigned task, rotating positions to gain comprehensive knowledge of restaurant operations and	44 hours per weekIslandwide

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	planning abilities • Motivated, result oriented and fast learner • A positive attitude, and willingness to learn • Willingness to work longer than required if needed • Ability to engage in physical activities which requires long hours of standing during work shift	supervising staff to achieve expected performance and productivity. • Financial Management and Compliance: Assist Restaurant Manager in managing restaurant finances and equipment, ensuring compliance with standards, guidelines, and regulatory requirements, while also maintaining records and preparing documents. • Team Development and Customer Service: Lead and develop employees to achieve optimal work performance, while also creating a memorable brand experience for guests through prompt service and quality products and obtaining and acting on customer feedback. • Communication and Shift Management: Act as a liaison between operations staff and management, coordinating daily operations, cash control, and shift management, including traveling to different outlets as required to support operational needs.	/ Location

#3 GE Aerospace

Providing our aviation customers with the most technologically advanced and productive engines, systems and services for their success. Singapore has two repair facilities located in Loyang Industrial Park and one new make facility located in Seletar Aerospace Park. With over 2,000 employees working in our three facilities, we repair, refurbish and manufacture high and low-pressure components for more than 100 aircraft engine customers around the world with excellent turnaround time and quality.

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Component Repair Technician (Airfoil)	Minimum GCE 'O' level with 3 years of relevant experience Basic command of written and spoken English	Role Summary/Purpose You will perform polishing, restoration and blending work on parts assigned in accordance with established operating procedure. Highlighting any discrepancies or irregularities to Facilitator/ Engineer to resolve problems and meeting required daily/weekly output. Essential Responsibilities Perform hand blending & polishing operations, followed by selfinspection of blended parts to the tolerance and specifications Read and correct interpretation of Operation Sheets and perform to the expected requirements Perform scheduled maintenance & housekeeping tasks	 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd shift is required.
Component Repair Technician (Machining)	 Minimum GCE 'O' level with 3 years of relevant experience Preferably NITEC/ Higher NITEC in Mechanical/Precision Engineering or equivalent; or Diploma in Mechanical/ Precision/ Manufacturing Engineering Basic command of written and spoken English 	Role Summary/Purpose You will be responsible to set up and operate machines such as CNC machines in Milling, Grinding and Lathe; Electrical Discharge Machine (EDM); Surface Grinding; VT Lathe and various conventional machines and specialized equipment to perform machining operations. Essential Responsibilities Set up and operate all types of conventional or CNC machines such as electrical discharge machine, laser machine, lathe, radial grinder, reciprocal grinder, milling machine, drilling machine and specialized equipment to perform machining operation of the most complicated nature in the making of jigs,	 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd shift is required.

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Component Repair Technician (V&D Inspector)	Diploma in Mechanical/ Precision/ Manufacturing Engineering Basic command of written and spoken English	fixtures, tools, dies, gauges, test equipment and product parts, and their rework or modifications • May follow a particular product through the machine shop using a variety of machine tools to complete the finished product • Use all types of standard and special gauges, various hand tools • Maintain pertinent records, work according to technical drawings and instructions • Perform scheduled maintenance & housekeeping tasks Role Summary/Purpose • You will perform visual and dimensional inspection to written quality plans on incoming in- process and finished engine components Essential Responsibilities • Ensure quality of parts meet specification requirements • Ensure proper work clearance, correctness and completeness • Prevent non-conforming parts from proceeding to the next workstation • Provide support to Manufacturing Engineers and Quality System Engineers and Quality System Engineers for evaluations, audits related activities • Collect data, feedback on the quality of parts inspected to the Manufacturing Engineers • Perform visual & dimensional inspections, and set area management of the parts	 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd shift is required.
		Perform scheduled maintenance & housekeeping tasks	
Component Repair Technician (Welding)	 Minimum GCE 'O' level with 3 years of relevant experience Preferably NITEC/ Higher NITEC in welding Relevant TIG certificates; or Preferably CAAS 	You will set up and weld high temperature alloys in the repair and repair development of turbine engine component, using Tungsten Inert Gas (TIG) in full compliance with repair manual requirements. You will need to perform simple to complex welding. The job requires	 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am 3rd Shift: 12.30 Am – 7.50 am
	approval in TIG Welding/ General	the candidate to consistently sit and pass periodic welder's	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	·		/ Location
	Welding or equivalent Basic command of written and spoken English	proficiency test by the company's internal and external CAAS test. Essential Responsibilities Apply necessary gas back-up and chilled bars as required to perform efficient weld repair Perform manual and laser weld of all products with different weld configurations Identify and replace basic fixture/ tooling due to wear and tear Simple refining of welding parameters Perform scheduled maintenance & housekeeping tasks	Rotation of 1st and 2nd Shift is required.
Inspector (Metallurgy)	 Minimum GCE 'O' level and/or with 3 years of relevant experience Preferably NITEC/ Higher NITEC in Mechanical/ Materials/ Quality Assurance Engineering; or Diploma in Mechanical/ Materials/ Quality Assurance Engineering Able to read and understand the manufacturing operation sheets and standard operation procedures in English 	 Responsible for performing metallurgical preparation and evaluation of various types of coatings and materials for aircraft engine component repair. You will also be responsible for performing mechanical testing on the coating specimen. Essential Responsibilities Prepare the sample for mechanical testing Prepare the sample for metallurgical evaluation Operate and maintain metallurgical Lab equipment Adhere to laboratory procedures when operating Lab equipment Perform incoming inspection of controlled material if required Liaise with vendor on externally provided metallurgical service Ensure all external metallurgical service quotation, purchase order and certificate be delivered timely Work with Engineering for NPI metallurgical evaluation and 	 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd shift is required.
Senior Quality Engineer	 This role requires 4-6 years of experience in Manufacturing & Production Quality. Knowledge level is comparable to a Bachelor's degree 	analysis Role Summary/Purpose Product quality review associated with the manufacturing process. Impacts quality of own work and the work of others on the team. Executes standard operational/technical tasks typically subject to	• 7:30am - 4:48pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Job Positions	from an accredited university or college (or a high school diploma with relevant experience) Added Advantage for Aerospace Industry related experiences.	instructions and work routines. There is latitude to rearrange the sequence to complete task/duties based on changing work situations. Essential Responsibilities Ownership includes both quality assurance and quality control. Includes quality assurance of products, services, manufacturing processes. Includes conformance in manufacturing, incoming goods control, product inspection, witness points, etc. Broadening knowledge of own technical discipline to execute policy/strategy. May include support roles with specialized technical field of knowledge; still acquiring higher level knowledge and skills. Basic understanding of key business drivers; uses this understanding to accomplish own work. Good understanding of how the work of own team integrates with other teams and contributes to the area. May have some autonomy to make decisions within a defined framework. Resolves issues in situations that require good technical knowledge and judgment within established procedures. Consults more senior team members for issues outside of defined instructions/parameters. A job at this level requires good interpersonal skills and may be required to lead a junior team. For customer facing roles, develops strong customer relationships and serves as the interface between customer and GE. Explains	Working Hours / Location
Trainee	Nitec/Higher Nitec in Automation	Role Summary/Purpose This is a trainposchip program that	• 1st shift: 7.30 am –
Component Repair	Engineering/ Aircraft	This is a traineeship program that will offer an opportunity for ITE or	7.30 am – 4.20 pm
Technician	Engines Engines	Diploma fresh graduates to obtain	• 2nd shift:
(Automated	Maintenance/	knowledge from structured training	4.00 pm –
Welding/Laser	Mechanical	and OJT to gain work experience	12.50 am
			1 / 511 370

JOB LISTING BOOKLET

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	Mechatronics Engineering/ Aircraft Maintenance Engineering Diploma in Aerospace Engineering/ Mechatronics/ Aeronautical Engineering/ Aerospace Technology/ Aerospace Avionics Any relevant Nitec/ Higher Nitec / Diploma engineering courses Able to read & write English at a professional working proficiency level Able to work rotating shifts Willing to accept a 1- year bond after the program Within 3 years of graduation OR the operationally ready date (ORD) for national servicemen Singapore PR only in order to meet Singapore government requirements for a strong Singapore core and for the Singapore government grants to be applicable	competency and career progression in GE Aerospace. The trainee will be responsible for all related operations for automated welding & laser machines. Essential Responsibilities The job requires the candidate to take internal/external exams & periodic proficiency exams. Perform set-up, calibration, programming, operation of automated welding, or laser machining that meets engine component repair requirements. Perform scheduled maintenance, housekeeping & process control of the machines and associated processes. Assist in process improvement and/or development, including but not limited to fixture design, programming, and machine maintenance. Carry out on-job-training for other employees.	3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd shift is required
Trainee Component Rep air Technician (Ma chining)	 Nitec/ Higher Nitec in Automation Engineering/ Aircraft Engines Maintenance/ Mechanical Engineeri ng/ Mechatronics Engineering/ Aircraft Maintenance Engineering Diploma in Aerospace 	 Role Summary/Purpose This is a traineeship program that will offer an opportunity for ITE or Diploma fresh graduates to obtain knowledge from structured training and OJT to gain work experience that will accelerate their technical competency and career progression in GE Aerospace. The trainee will be responsible to 	 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am 3rd Shift: 12.30 Am – 7.50 am

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	Engineering / Mechatronics / Aeronautical Engineering / Aerospace Technolog y / Aerospace Avionics • Any relevant Nitec / Higher Nitec / Diploma engineering courses • Able to read and understand the manufacturing operation sheets and standard operation p rocedures in English • Able to work rotating shifts • Willing to accept a 1- year bond after the program • Within 3 years of graduation OR the operationally ready date (ORD) for national servicem en • Singaporean/ Singapore PR only in order to meet Singapore government requirements for a strong Singapore core and for the Singapore government grants to	set up and operate machines such as CNC machines in Milling, Grinding and Lathe; Electrical Discharge Machine (EDM); Surface Grinding; VT Lathe and various conventional machines and specialized equipment to perform machining operations. Essential Responsibilities Set up and operate all types of conventional or CNC machines such as electrical discharge machine, laser machine, lathe, radial grinder, reciprocal grinder, milling machine, drilling machine, and specialized equipment to perform machining operation of the most complicated nature in the making of jigs, fixtures, tools, dies, gauges, test equipment and product parts, and their rework or modifications. May follow a particular product through the machine shop using a variety of machine tools to complete the finished product. Use all types of standard and special gauges, various hand tools. Maintain pertinent records; work according to technical drawings and instructions. Perform scheduled maintenance & housekeeping tasks.	Rotation of 1st and 2nd shift is required.
Trainee Component Repair Technician (NDT)	 be applicable. Nitec/ Higher Nitec in Automation Engineering / Aircraft Engines Maintenance / Mechanical Engineering / Mechatronics Engineering / Aircraft Maintenance Engineering Diploma in Aerospace Engineering / Mechatronics / 	 This is a traineeship program that will offer an opportunity for ITE or Diploma fresh graduates to obtain knowledge from structured training and OJT to gain work experience that will accelerate their technical competency and career progression in GE Aerospace. The trainee will perform Non-Destructive Testing and its related duties in accordance with the written instructions and specific calibration requirements. 	 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd shift is required

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	Aeronautical Engineering / Aerospace Technology / Aerospace Avionics Any relevant Nitec / Higher Nitec / Diploma engineering courses Able to read & write English at a professional working proficiency level Able to work rotating shifts Willing to accept a 1- year bond after the program Within 3 years of graduation OR the operationally ready date (ORD) for national servicemen Singaporean/ Singapore PR only in order to meet Singapore government requirements for a strong Singapore core and for the Singapore government grants to be applicable	 Essential Responsibilities Perform specific calibrations, NDT, and specific evaluations for acceptance or rejection of parts Correct interpretation and understand the inspection operation sheets and work instruction Organize, sort and prepare the parts for NDT inspection Load, unload, and operate either the real-time XR, UT or auto FPI line effectively Perform either X-Ray Inspection, Ultrasonic Inspection, Eddy Current Inspection, Magnetic Particles Inspection in accordance with the inspection operation sheets Ensure the equipment operation readiness always Assist the Engineer for any inspection evaluation and reporting Upkeep of process system and testing equipment to ensure its continuous operations in compliance to approved documents Prepare and clean parts before and/or after inspection Conduct audits in NDT area to ensure continuous system compliance to meet regulatory agencies requirements Perform scheduled maintenance & Perform scheduled maintenance & 	
Trainee Component Rep air Technician (V& D Inspector)	 Nitec/ Higher Nitec in Automation Engineering/ Aircraft Engines Maintenance/ Mechanical Engineering/ Mechatronics Engineering/ Aircraft Maintenance Engineering Diploma in Aerospace Engineering/ Mechatronics/ Aeronautical Engineering/ 	 housekeeping tasks This is a traineeship program that will offer an opportunity for ITE or Diploma fresh graduates to obtain knowledge from structured training and OJT to gain work experience that will accelerate their technical competency and career progression in GE Aerospace. The trainee will perform visual and dimensional inspection to written quality plans on incoming inprocess and finished engine components. 	 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd shift is required.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	Aerospace Technolog y/ Aerospace Avionics Any relevant Nitec/ Higher Nitec/ Diploma engineering courses Able to read & write English at a professional working proficiency level Able to work rotating shifts Computer literacy in Microsoft Office Willing to accept a 1- year bond after the program Within 3 years of graduation OR the operationally ready date (ORD) for national servicem en Singapore PR only in order to meet Singapore government requirements for a strong Singapore core and for the Singapore government grants to be applicable	 Essential Responsibilities Ensure quality of parts meet specification requirements Ensure proper work clearance, correctness, and completeness Prevent non-conforming parts from proceeding to the next work station Provide support to Manufacturing Engineers and Quality System Engineers for evaluations, audits related activities Collect data, feedback on the quality of parts inspected to the Manufacturing Engineers and Quality System Engineers Perform visual & dimensional inspections, and set area management of the parts Perform scheduled maintenance & housekeeping task 	

#4 Grand Mercure Singapore Roxy

Grand Mercure Singapore Roxy is managed by Accorhotels, the world's leading hotel operator. We focus on developing and offering advancement opportunities to our employees. Join us and be part of a team that provides a total memorable Singapore travel experience!

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Cook	 Team player but also able to work independently Customer oriented with a pleasant disposition Able to multitask and thrive in a fast-paced environment 	 Prepare all raw cooking materials and other required products Prepare thorough mi-sen-place as featured for the menu Assist the Chef in ordering, checking and storing of delivered products / ingredients Ensure all Health and Safety standards and policies are followed correctly Clean and maintain work areas and all equipment 	 44 hours per week 50 East Coast Road, Roxy Square, Singapore 428769
Food & Beverage Assistant	 Team player but also able to work independently Customer oriented with a pleasant disposition Able to multitask and thrive in a fast-paced environment 	 Meet, greet and lead guests to their seats Take customer orders and deliver food and beverages Clear and remove soiled dishes Present bills to customer and collect payment from the customer Arrange table settings and maintain a tidy dining area Prepare and set-up restaurant for service Respond promptly to customer inquiries Undertake any other duties as requested by the Manager. 	 44 hours per week 50 East Coast Road, Roxy Square, Singapore 428769
Food & Beverage Assistant (Part-Time)	 Team player but also able to work independently Customer oriented with a pleasant disposition Able to multitask and thrive in a fast-paced environment 	 Meet, greet and lead guests to their seats Take customer orders and deliver food and beverages Clear and remove soiled dishes Present bills to customer and collect payment from the customer Arrange table settings and maintain a tidy dining area Prepare and set-up restaurant for service Respond promptly to customer inquiries Undertake any other duties as requested by the Manager. 	 Minimum 22 hours per week 50 East Coast Road, Roxy Square, Singapore 428769
Front Office Executive	 At least 2 to 3 years of experience in a 	 The Front Office Executive is responsible for ensuring consistent 	44 hours per week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	similar capacity Knowledge in Opera is preferred Customer oriented with a pleasant disposition Excellent interpersonal, communication and multi-tasking skills Able to work on rotating shifts, weekends and public holiday	excellent customer service for all guests. They supervise and lead the Reception team to ensure the consistent delivery of memorable hotel experiences for our guests. Provide all guests with a friendly, accurate and efficient check-in / check-out process while following the company's policies and procedures Ensure room assignments are done in accordance with guidelines so as to ensure that room inventory is effectively managed Coordinate room status with Housekeeping Department by notifying Housekeeping of all check-out, late check-out, early check in, special requests and day use rooms Understand room status and have knowledge of room's location, types of room availability and room rates Handle guests' feedback and provide necessary service recovery Provide courteous, prompt and tactful service to guest's complaints, inquiries and requests Perform any other duties as may be assigned by the Management	• 50 East Coast Road, Roxy Square, Singapore 428769
Guest Service Officer	 Previous Front Office experience in a similar environment will be an advantage Customer oriented with a courteous disposition 	 Perform check in, check out and room change procedures and ensure all data is entered into the hotel systems Provide all guest with accurate and in-depth information upon their request, good knowledge of products, services, pricing, special promotional offers and special events Attend to guests' complaints, enquiries and requests in a timely and courteous manner Ensure that the front desk work area is kept clean and in an orderly state at all times Perform any other tasks as assigned within reasonable means 	 44 hours per week 50 East Coast Road, Roxy Square, Singapore 428769
Handyman	Able to work on rotating shifts, weekends and public	Clean guest room windows, air-con ventilation grilles, walls, cornices, ceiling boards, light fixtures and its	• 44 hours per week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Housekeeping Assistant	 holiday Team player but also able to work independently Customer oriented with a pleasant disposition Able to multitask and thrive in a fast-paced environment Able to work on rotating shifts, weekends and public holiday 	cover Shampoo and vacuum carpets of guest rooms, corridors, hotel offices and guest lifts Polish marble floor of guest rooms and carried out task according to established procedures Change guest rooms and public areas curtains Shampoo upholstery of chairs, bed, heads Remove rubbish from floors to Bin Centre room and ensure that all rubbish is cleared from all floors on a daily basis Hang decorations and arrange potted plants during festivity, food promotion Carry stock, move furniture, television sets, equipment, potted plants as and when required Responsible for maintaining the cleanliness of the hotel guestrooms to ensure guest satisfaction Make bed, dust room, vacuum the room and clean the bathroom Replenish the amenities according to the hotel room standards Inspect condition of room facilities and report any defects to Assistant Housekeeper / Housekeeping Supervisor Turn over any lost and found items to the Housekeeping Department Attend to guests requests promptly	• 50 East Coast Road, Roxy Square, Singapore 428769 • 44 hours per week • 50 East Coast Road, Roxy Square, Singapore 428769
Laundry Assistant	Able to work on rotating shifts, weekends and public holiday	 Undertake any other duties as requested by the Supervisors Process linen items for laundry (washing) and ironing of laundry Check for torn and stains on laundry and report for any damages Collect and deliver guests laundry from the room and ensure the number of clothes sent are correct and in washable condition Regularly inspect the quality of uniform and laundry items and ensure that they are wellmaintained and in good order Check and follow-up on any physical defects of the uniform and 	 44 hours per week 50 East Coast Road, Roxy Square, Singapore 428769

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Reservation Officer	 Customer oriented with a pleasant disposition Able to multitask and thrive in a fast-paced environment Able to work on rotating shifts, weekends and public holiday 	 all laundry items Ensure the laundry room is kept clean and tidy at all times Assist in any other duties as assigned Answer telephone enquiries pertaining to reservation of hotel rooms, room rates, etc. Process reservations into the hotel system Create and maintain reservation records by date of arrivals Ensure all reports are updated and filed correctly Attend to enquiries through reservations hotlines and email 	 44 hours per week 50 East Coast Road, Roxy Square, Singapore 428769
Security Officer Technician	 Team player but also able to work independently Computer literate Valid Security License Able to multitask and thrive in a fast-paced environment Able to work on rotating shifts, weekends and public holiday Team player but also 	 Perform other ad-hoc duties as assigned Safeguards the safety and security of guests and staff through surveillance and patrol around hotel premises Log security incidents and accidents for guests and colleagues in accordance with hotel requirements Attend to guests and staff for their needs or requests for security assistance, and to follow-up with security investigations when necessary Identify and report unusual or suspicious occurrences to the Supervisor Perform access control duties at the Security Office and managing CCTV surveillance Undertake any other duties as requested by the Manager Repair and maintain all aircon 	44 hours per week 50 East Coast Road, Roxy Square, Singapore 428769 44 hours
recumcian	 Team player but also able to work independently Customer oriented with a pleasant disposition Able to multitask and thrive in a fast-paced environment Able to work on rotating shifts, weekends and public holiday 	 Repair and maintain all airconsystem, refrigeration, mechanical ventilation, boiler, plumbing and all other equipment and system. Attend to guest room maintenance as reported by the Housekeeping department or Front Office Check equipment and system for faults and carry out the necessary repair works Participate in all preventive maintenance and energy conservation programme 	per week 50 East Coast Road, Roxy Square, Singapore 428769

JOB LISTING BOOKLET 22

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		 Upkeep the interior furnishing of the hotel including all repair works and repainting as required Any other ad hoc maintenance or repair work 	

JOB LISTING BOOKLET 23

#5 Lan Zhou Wu Fu

Lan Zhou Wu Fu Pte Ltd operates as a central kitchen supporting two distinctive brands: Yi Wan Mian and Huo Lu Huo. Yi Wan Mian specializes in traditional Chinese La Mian (hand-pulled noodles), offering a diverse selection of authentic noodle dishes at mall food courts and coffeeshop stalls. Meanwhile, Huo Lu Huo focuses on traditional Chinese barbecue cuisine, featuring grilled meats and other classic barbecue offerings. Both brands benefit from the centralized operations of Lan Zhou Wu Fu, ensuring consistent quality and efficient production across their respective culinary offerings.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Back of House (FOH) Service Crew	 Previous kitchen experience in a fast-paced restaurant environment is preferred Knowledge of Korean cuisine and BBQ preparation is a plus Ability to handle sharp tools and operate kitchen equipment safely Dishwashing: Clean dishes, utensils, and kitchen equipment efficiently Understanding of food safety and hygiene regulations Strong attention to detail and ability to work efficiently under pressure Ability to multi-task and work efficiently under pressure Commitment to maintaining excellent food hygiene and kitchen safety practices Good communication skills in English; proficiency in Mandarin is an advantage Ability to join the team on short notice 	 Food Preparation Grill Station & Meat Preparation Cooking Dish Assembly & Presentation Cleaning & Sanitization Inventory & Stocking Team Collaboration 	44 hours per week Orchard Road, Singapore 238896
Food Court Stall/Kitchen Assistant (Full Time)	 Basic F&B experience will be a plus Able to work rotating shifts and weekends Positive attitude and responsibility No experience is required 	 Customer service Food preparation Cleanliness & sanitation Inventory & supplies Team collaboration 	44 hours per weekIslandwide
Food Court Stall/Kitchen Assistant (Long Term Contract)	 Basic F&B experience will be a plus Able to work rotating shifts and weekends Positive attitude and responsibility No experience is required 	 Customer service Food preparation Cleanliness & sanitation Inventory & supplies Team collaboration 	44 hours per weekIslandwide

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
JOD POSITIONS	rie-iequisites	key kesponsibilities	/ Location
Front of House (FOH) Service Crew	 Experience in customer service or as a waiter/waitress in a restaurant setting is preferred Knowledge of Korean cuisine and BBQ grilling techniques is an asset Friendly, energetic, positive attitude and responsibility Ability to multitask in a fast-paced environment 	 Greeting & Seating Customer Service Grilling Assistance Order Taking & Delivery Billing & Payments Cleanliness & Organization Customer Satisfaction 	 44 hours per week Orchard Road, Singapore 238896
Store Manager	 Skills: Strong leadership, communication, and problem-solving abilities Experience: 2-5 years in retail or store management Technical Knowledge: Proficiency in inventory management and POS systems Customer Focus: Excellent interpersonal skills with a focus on customer satisfaction Results-Oriented: Proven track record of meeting sales and operational targets 	 Operations Management: Oversee daily store operations, ensuring efficiency and smooth workflow Staff Supervision: Recruit, train, and manage a team of employees, fostering a positive work environment Inventory Control: Monitor stock levels, place orders, and minimize shrinkage Customer Service: Ensure excellent customer experience and handle complaints professionally Sales and Profitability: Meet sales targets, analyze performance metrics, and implement strategies to drive revenue Compliance: Maintain store standards, adhere to company policies, and ensure safety regulations are met 	 44 hours per week Orchard Road, Singapore 238896
Store Supervisor	 Experience: 1-3 years in retail or supervisory roles Skills: Strong communication, organizational, and leadership abilities Education: Diploma or equivalent preferred Customer Service: Proven ability to handle customer inquiries and resolve issues Flexibility: Willingness to work shifts, weekends, and holidays Team Player: Ability to 	 Team Leadership: Support and guide store staff to achieve daily goals Operations Oversight: Assist in managing daily store activities and maintaining workflow efficiency Customer Service: Ensure high-quality customer interactions and address complaints effectively Inventory Monitoring: Help track stock levels, conduct 	 44 hours per week Orchard Road, Singapore 238896

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	motivate and coordinate with staff effectively Technical Knowledge: Familiarity with POS systems and basic inventory management	 audits, and manage replenishments Sales Support: Assist in achieving sales targets and promoting store promotions Compliance: Enforce company policies, safety protocols, and store standards 	

#6 Raffles Hotel Singapore

Raffles Hotel Singapore is one of the few remaining great 19th century hotels in the world, perfectly preserved both inside and out, giving it an intoxicating blend of luxury, history and classic colonial design. Its distinctive architecture, legendary heritage and iconic service continue to enthrall visitors where suites, social spaces, award-winning restaurants and bars are presented for discerning travelers. No visit to Singapore is complete without a stay here, where the grand historic hotel exudes old-world grandeur infused with the unique charm of the city state.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Bellman	 Possesses strong interpersonal skills Ascertains and addresses guest/ colleague needs Focuses on service with an eye for detail and an approachable attitude Works well under pressure, analyzes and resolves problems, and exercises good judgment and with a high degree of professionalism Prioritises and organises work assignments Self-motivates and shows good initiative in a dynamic environment Ensures security and confidentiality of guest and hotel information 	The position is responsible to supervise and handle all porterage tasks in a detailed and timely manner as well as to participate in creating experiential and memorable Raffles Hotel Singapore experiences for residents.	 Rotating shifts 1 Beach Road, Singapore 189673
Boutique Manager	 Minimum of 5 years of relevant experience in the Retail industry and 2 years in supervisory role Inventory control P.O.S system. knowledge (Micros 9700 (or local equivalent) Interpersonal skills well developed with guests, employees, management Ability to work independently, effectively, reliable and self-directed Good presentation and influencing skills Self-motivated and energetic, confidently able to resolve problems and make decisions Communication skills in English 	The position is responsible for managing the day-to-day business of the Raffles Boutique, achieving all performance targets and goals as well as leading the team to ensure a high level of guest satisfaction maximizing margins. Develop merchandise to optimize profitability, develop innovative ideas, plans and maintain statistical and financial reports.	 44 hours per week 1 Beach Road, Singapore 189673

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	 spoken/ written Strong business acumen and knowledge about local gourmet market trends 		
Chef de Partie	 Minimum of 3 years of relevant experience in the Food & Beverage industry (hotel and free-standing restaurant) in similar position, preferably in a reputable establishment or celebrity chef restaurant Proficient in written and conversational English Good interpersonal skills with ability to communicate with all levels of colleagues Service oriented with an eye for details 	 The Chef de Partie is responsible for the supervision of the assigned kitchen's operation to achieve and maintain the highest standards of food quality preparation and guest satisfaction. Main responsibilities include but not limited to quality and cost control as well as learning and development of colleagues. 	 Rotating shifts 1 Beach Road, Singapore 189673
Digital Marketing Manager	 Detailed understanding of digital marketing and social media landscape Minimum of 4 years of relevant experience in digital marketing for service industry Relevant experience in hospitality industry an advantage Strong working knowledge of Microsoft Outlook and Microsoft Office Detailed knowledge of video and photo editing tools Oral fluency in English and Mandarin with written excellence in English. Ability to speak other language and / or basic understanding of other languages an advantage Good interpersonal skills with ability to communicate with all levels of colleagues Service oriented with an eye for details Ability to work effectively and contribute in a team Good presentation and influencing skills 	 The Digital Marketing Manager is responsible for sustaining and driving the digital marketing plans for Raffles Hotel Singapore and its business units including platforms such as Luxury Consortias, Online Travel Agents (OTA) and Global Distribution System (GDS) as well as providing timely update on hotel developments to all relevant partners. The role also encompasses the management of all hotel websites, social media channels, hotel online reputation tools as well as to manage the hotel's influencer engagement programme. 	 44 hours per week 1 Beach Road, Singapore 189673
Facilities Technician - Carpenter	Proven experience as carpenterHands-on experience in	The position is responsible for daily engineering section -	Rotating shifts

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	working with carpentry materials Excellent understanding of carpentry techniques and methods of installation and construction Proficient in using electrical and manual equipment and measurement tools (powered saws, hammers, rulers etc.) Ability to read technical documents and drawings Willingness to follow safety guidelines at all times Good knowledge of English Good understanding of basic math Good physical condition and endurance Related or relevant carpentry	carpentry, to support the hotel operations.	• 1 Beach Road, Singapore 189673
Food & Beverage Service Associate	 training/ certification preferred Retail or guest interaction experience. Interpersonal skills – communicates easily/ openly with integrity towards own action. Communication skills in English spoken/ written Reliable and consistent Well-groomed Can work as part of a team 	The Food and Beverage Service Associate is responsible for delivering friendly and efficient Food and Beverage service according to hotel Standard Operating Procedures in order to meet guest dining experience expectations.	 Rotating shifts 1 Beach Road, Singapore 189673
Food & Beverage Service Executive	 Can work as part of a team Minimum 2 years' experience in an international class restaurant At least 1-year relevant experience in a similar capacity an advantage Working knowledge of Microsoft Office Interpersonal skills – communicates easily/ openly with integrity towards own action Communication skills in English spoken/ written Reliable and consistent Well-groomed 	 The Food and Beverage Service Executive supervises the team with proactive, interactive and reactive leadership, allowing each member of the team to feel confident and to completely satisfy our guests during their dining experience. He/she assists the management in supervising the overall operation and service standards of the restaurant to meet and exceed the guest's dining experience expectations. 	 Rotating shifts 1 Beach Road, Singapore 189673

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Housekeeping Attendant (Rooms)	 English-written and spoken is ideal but not necessary Good interpersonal skills with multi-cultural awareness and able to work alongside a team of colleagues from different cultures Service oriented with an eye for details Ability to work efficiently and independently under pressure in a dynamic environment Flexible and able to embrace and responds to change effectively Self-motivated and energetic 	The Housekeeping Attendant (Rooms) is responsible for the immaculate upkeep and cleanliness of all the suites and work areas in their assigned sections.	 Rotating shifts 1 Beach Road, Singapore 189673
Housekeeping Supervisor	 Minimum 2 years in housekeeping position, minimum 1 year as Supervisor Housekeeping/ Supervisory experience in luxury hotel/resort Certified Trainer or On Job Trainer Good technical skills for Housekeeping Supervisory and leadership skills – collaborative, enabling, and entrepreneurial. Confident and good interpersonal skills to handle all levels of communication to colleagues and guests Well-verse in OPERA Able to solve problems/ make decisions within scope Attention to details especially on cleanliness and setup presentation Able to work independently, reliable and self-directed 	 The position is responsible for ensuring the ongoing impeccable cleanliness and organisation of public spaces and facilities in accordance with established standards of the hotel. He/she needs to maintain the impeccable cleanliness in his/her area of responsibility as per hotel standards related to the nightly deep cleaning by outside companies as per contractual agreement in public spaces and back-of-house areas. 	 Rotating shifts 1 Beach Road, Singapore 189673
Lobby Ambassador	 Minimum 1 to 3 years relevant experience Excellent communication skills in English and ability to communicate in a second language Possesses strong interpersonal skills Contribute in the team, work punctually and effectively 	The Lobby Ambassador is responsible in managing various aspects of the Lobby operation in the delivery of the Raffles Hotel Singapore's service experience throughout the entire guest journey.	 Rotating shifts 1 Beach Road, Singapore 189673

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	 Ascertains and addresses guest/colleague needs. Motivates individuals and creates and maintains a cohesive team Focuses on service with an eye for detail and an approachable attitude Works well under pressure, analyzes and resolves problems, and exercises good judgment Prioritises and organises work assignments and work effectively Self-motivates and shows good initiative in a dynamic environment Ensures security and confidentiality of guest and hotel information 		/ Location
Mixologist	 At least 1 year of experience in craft cocktail programs At least 2 years of supervisory experience with similar standing or profile In-depth knowledge of classic/international cocktails, spirits and hospitality Proficient in Microsoft Office and basic POS management Previous relevant bar experience with a similar standing or profile in a supervisory role Passionate in beverage and cocktail making Strong knowledge of different beverages and techniques Possesses good computer skills (incl. Microsoft Excel in a business environment) and shows the ability to learn new programs and systems quickly Dynamic, extrovert, sociable, and avid representing the bar and the Raffles brand Team player with outstanding interpersonal skills with ability to communicate with all levels of stakeholders 	 The Mixologist is the backbone of the bar operation. They will lead the outlet's personality and soul. The Mixologist is to assist the Head Bartender where needed in all aspects of the operation. The Mixologist will supervise team members through proactive, interactive and reactive leadership, allowing each member of the team to feel confident and satisfy our guests during their experience. 	 Rotating shifts 1 Beach Road, Singapore 189673

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	 Service oriented with an eye for detail, passion and innovation for Food & Beverage Good presentation and influencing skills Flexible and able to embrace and respond to change effectively Ability to work independently and has good initiative in dynamic environment 		, Location
Raffles Butler	 Minimum 2 years' relevant experience. Excellent communication skills in English and ability to speak other language and/ or basic understanding of other languages an advantage Possesses strong interpersonal skills. Ascertains and addresses guest/ colleague needs Focuses on service with an eye for detail and an approachable attitude Works well under pressure, analyses and resolves problems, exercises good judgment and with a high degree of professionalism Prioritises and organises work assignments and delegates work effectively Self-motivates and shows good initiative in a dynamic environment Ensures security and confidentiality of guest and hotel information 	 The Raffles Butler is at the center of the Raffles Hotel Singapore residents' service experience. This position encompasses a spectrum of responsibilities from pre-arrival, arrival, inhouse and departure arrangements. The Butler will strive to listen attentively, observe the little details, and personalise interactions with the aim to anticipate and be intuitive of residents' needs and wants. An ambassador of the hotel, well-rounded in all areas of the hotel, including Rooms, Food and Beverage, Spa and other resident touched areas. 	 Rotating shifts 1 Beach Road, Singapore 189673
Resident Bartender	 Knowledge of classic/ international cocktails, spirits and hospitality Proficient in Microsoft Office and basic POS management Previous relevant bar experience with similar standing or profile as bartender Passionate in beverage and cocktail making and knowledge 	The Resident Bartender prepares mixes and serves drinks and beverages correctly to all guests. He/she engages with our guests during their visit, receives and serves orders and delivers accordance to Raffles Hotel Singapore service standards.	 Rotating shifts 1 Beach Road, Singapore 189673

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Restaurant Manager,	of alcoholic beverages and mixing of drinks Ability to work with a team of diversified background and support the team accordance to Raffles Hotel Singapore policy and plan Highly organised with strong analytical and communication skills Minimum of 5 years of experience in the hotel or free-	The Restaurant Manager of Butcher's Block is	• Rotating shifts
Butcher's Block	standing restaurant and bar environment, minimum 2 years in similar position Prior work experience in Asia, Singapore or Southeast Asia preferred Accustomed to and comfortable with media exposure Strong working knowledge of Microsoft Office Oral and written fluency in English and an additional language Involvement in reservations and understanding of Revenue Management processes Thrives in large scale operation and high-volume operation Detailed knowledge of culinary trends Strong understanding of sustainability Familiar with LQA and Forbes standards	responsible for supporting the Restaurant General Manager in supervising the overall operations and service standards of the outlet to meet and exceed guest's dining experience expectations. As Restaurant Manager, you will be responsible for stepping up in the absence of the Restaurant General Manager to fulfil the role as the "face" and ambassador of the restaurant, leading the venue's personality and soul. • You will be expected to take ownership of the operations and to ensure that the business is optimised in line with the vision and financial projection set out by the management. We are looking for the right candidate to realise the aspirations to make Butcher's Block one of Singapore's most recognised and loved sustainable restaurant concept. • Main responsibilities include, but are not limited to, creating a Food & Beverage	• 1 Beach Road, Singapore 189673

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		destination within Raffles Hotel Singapore, maximising revenues, achieving financial and quality targets, marketing, confirming required staffing levels, conducting training and development of team members.	
Retail Associate	 Proficient in Microsoft Excel and Office Sense of urgency flexibility ability to multitask Willingness to learn Good communication and interpersonal skills Interpersonal skills well developed with guests, employees, management Ability to work independently, effectively, reliable and self-directed Good presentation and influencing skills Has good initiative under dynamic environment Self-motivated and energetic, confidently able to give suggestions and resolve problems Communication skills in English spoken/ written Supporting operations is a must 	The position is responsible for Purchase Order creation, reports, liaising with external suppliers and internal departments to ensure seamless process of stock to store after order is placed. To assist on the retail shop floor as part of the job scope.	 Rotating shifts 1 Beach Road, Singapore 189673
Retail Operations Executive	 Ability to speak Japanese will be an advantage Interpersonal skills well developed with guests, employees, management Ability to work independently, effectively, reliable and self-directed Good presentation and influencing skills Multicultural awareness and able to work with people from diverse cultures Flexible and able to embrace and respond to change effectively 	The position is responsible for ensuring a high level of guest satisfaction and ensuring good customer feedback and response to customers' queries in a timely manner. Reaching out and liaison with tour agencies and the increase the sales tickets and meeting the monthly sales target.	 Rotating shifts 1 Beach Road, Singapore 189673

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
			/ Location
	 Ability to work independently and has good initiative under dynamic environment Self-motivated and energetic, confidently able to resolve problems and make decisions 		
Security Officer	 Must be a registered Security Officer with Police Licensing & Regulatory Department (PLRD) and holds a valid Security License issued by PLRD Secondary education with WSQ Certification in Security Operations Certified in First Aid, CPR and AED Certified CERT member as per Singapore Civic Defence Force (SCDF) guidelines under High Risks Installation (HRI) Tier 1 Minimum of 2 years of relevant experience in the hotel industry Outgoing personality and able to remain calm under duress Willing to acquire new knowledge and experience Good interpersonal skills with ability to communicate with all levels of employees Service oriented with an eye for details and inquisitive mind Ability to work effectively and contribute in a team 	The Security Officer delivers the safety and security measures that meet the requirement of the Hotel Management. The Security Officer delivers the safety and security measures that meet the requirement of the Hotel Management.	 Rotating shifts 1 Beach Road, Singapore 189673
Senior / Facilities Technician	 Minimum of 1 year of relevant experience Good working knowledge of Microsoft Office Detailed Engineering knowledge Ability to communicate with all levels of colleagues Service oriented Ability to contribute in a team environment Responsive to change within the team Sense of urgency and able to set priorities 	The Senior/ Facilities Technician is responsible for daily engineering sections to support the hotel operations.	 Rotating shifts 1 Beach Road, Singapore 189673
Sous Chef, Cold Production	Minimum of 4 years of relevant experience in the	The Sous Chef supports the Chef de Cuisine as the	Rotating shifts

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Sous Chef,	Food & Beverage industry (hotel and free-standing restaurant) in similar position, preferably in a reputable establishment or celebrity chef restaurant Proficient in written and conversational English as well as one additional language Outstanding interpersonal skills with ability to communicate with all levels of colleagues Service oriented with an eye for details, passion and innovative	culinary ambassador of the restaurant, leading the venue with additional personality and soul. The position is responsible for the supervision of the overall culinary operation and for achieving and maintaining the highest standards of food quality and guest satisfaction. • Main responsibilities include, but are not limited to, maximising revenue, achieving targets such as P&L Budget and forecast, marketing, staffing, quality, training and development of team members. • The position is	/ Location • 1 Beach Road, Singapore 189673
Pastry, Butcher's Block	Certificate in a Culinary-related field Minimum of 5 years of relevant experience in the Food & Beverage industry (hotel and free-standing restaurant) in similar position, preferably in a reputable establishment or celebrity chef restaurant Proficient in written and conversational English as well as one additional language Outstanding interpersonal skills with ability to communicate with all levels of colleagues Service oriented with an eye for details, passion and innovative	responsible for the supervision of the overall pastry operation and for achieving and maintaining the highest standards of food quality and guest satisfaction. • Main responsibilities include, but not limited to, staffing, quality, training and development of team members.	shifts • 1 Beach Road, Singapore 189673

#7 Singapore Aero Support Services

Singapore Aero Support Services Pte Ltd (SASS) is a leading aviation company that specializes in cabin and line maintenance services and is a wholly owned subsidiary of SIA Engineering.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
			/ Location
Cabin Aesthetic Specialist	 Min. Diploma qualification with 2-3 years' experience in the similar role Experience in aviation/ aircraft is a MUST IT Savvy (PowerPoint, MS Word & Excel) Able to communicate with all levels of staff 	 Inspecting the aircraft cabin during pre-departures and after the performance of cabin and aircraft cleaning / maintenance programs including but not limited to TLC, PCM, LCM, CDC and/or, VIP, hangar checks or cabin refurbishments. To perform the following: Meet and greet cabin crew. Meet departing crew to highlight specific messages relating to cabin aesthetics. Provide feedback on aesthetic defects or flaws in the aircraft cabin to the duty-engineer from SIAEC's cabin maintenance unit (CMU). Provide reports and/or written feedback to the Technical Services Division of Singapore Airlines Ltd ("SIA") relating to the following matters:	8am to 5.48pm Changi Airport, 60 Airport Boulevard, Singapore 819643
Cabin Technician/ Trainee	 Must have an educational background in aviation, Or NITEC / Higher NITEC, preferably in an Engineering discipline At least 2 years of working experience 	 Able to inspect and repair passenger seats, galleys, and lavatories and maintain aircraft conditions Comprehensive knowledge of aircraft operations and activities and facility maintenance Install cabin interior components into commercial aircraft, including 	 12hrs shift work Changi Airport, 60 Airport Boulevard, Singapore 819643

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	in the aviation industry, excluding OJT Ability to perform tasks in high-noise areas and at great heights Able to work in a warm and humid environment Able to communicate effectively verbally in writing in standard English Able to work rotating shifts, including weekends and public holidays Welcome aircraft technician, who has experience in performing maintenance, repair and overhaul of aircrafts in one of the following trades: - Mechanical (B1) - Avionics (B2) - Sheetmetal - Cabin	seat tracks, overhead bins, galleys, side panels, bulkheads, etc. Perform functional and aesthetic inspection of aircraft cabin interiors Document any defects, perform troubleshooting and carry out rectification Support cabin modification, retrofitting and component repair tasks Maintain the quality of the aircraft interiors on the operated fleet Performs such other duties as assigned to him by his superiors	/ Location
General Worker	 Minimum primary or secondary education level Relevant certifications (e.g., safety, forklift operation) are a plus 	 Transport aircraft parts between hangars Safely move parts from aircraft to hangar ground as required Clean and wash loose aircraft items following standard operating procedures Assist in moving aircraft seats as directed by the operations team Move boxes, equipment, and tools within the hangar and other designated locations Load and unload aircraft items from hangar areas to the ground or to workshops Adhere to all workplace safety and security protocols Ensure compliance with aviation standards while handling materials Assist with general hangar housekeeping and maintenance tasks as required 	 8am to 530pm 39 Airline Road, Singapore 819838

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	·	· ·	/ Location
HR Payroll Admin Officer	 Minimum 2 years of experience in Payroll Diploma holder in related fields Meticulous and attentive to detail Strong excel and reporting skills Prior experience in Timesoft is advantageous Singaporeans are welcomed to apply Candidates who can start immediately are preferred 	 Timesheet checking and computations Odd clocking checking and computations General payroll computations Insurance administration Preparation of Final Settlement of exiting staffs at the end of contract or resignation Generation of reports for management, finance, billing etc. 	 830am to 530pm 39 Airline Road, Singapore 819838
Planner/ Trainee	 Minimum Diploma in Aviation/ Aerospace Engineering with preferably 2-year experience Fresh Engineering Diploma are welcome to apply Must be proficient in Microsoft Excel, Word, and Outlook Able to communicate effectively verbally in writing in standard English Able to work rotating shifts, including weekends and public holidays 	 To coordinate and expedite the flow of work and spares within or between departments of an establishment according to aircraft schedule Support technical crew and liaise with specialized staff in various departments to ensure smooth and timely completion of planned tasks Duties include reviewing and distributing production, work and flight schedules Conferring with department supervisors to determine the progress of work and completion dates Compile reports on the progress of work and check inventory levels Answer customer queries Any other duties as assigned by the supervisor 	12hrs shift work Changi Airport, 60 Airport Boulevard, Singapore 819643
Senior HR Officer/ Executive	 Diploma in related field with min. 2 years of working experience in a similar capacity and payroll experience Meticulous and attentive to detail Strong excel and reporting skills Prior experience in Timesoft is advantageous Singaporeans are 	 Handle full spectrum of HR functions (excluding Talent Acquisition and Payroll) Provide wide-ranging HR support as the first point of contact to the airport staff, including preparation of HR documents, employee inquiry, and administration of various leave of absence and benefits (shared services) You will be working closely with the respective Operations Manager of the Divisions under your purview Maintain and update employees' personal files and HR Systems 	 830am to 530pm 39 Airline Road, Singapore 819838

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	welcomed to apply Candidates who are able to start immediately are preferred	 Application, renewal, and cancellation of foreign worker Work Passes Preparation of Final Settlement of exiting staff at end of contract or resignations Generate reports for management, finance, billing etc. Develop and implement employee engagement initiatives to create a positive and inclusive work culture, etc. Insurance administration Involvement in audiometric and engagement activities Perform any other HR related projects and activities 	

#8 Singapore Saizeriya

Saizeriya strives for the perfect balance between the seemingly contradictory goals of affordable pricing and deliciousness in everyday meals. For all occasions, whether busy times or as an occasional luxury, Saizeriya is dedicated to providing top-quality meals, taking into consideration the diversity of lifestyles and preferences. Saizeriya is a "Casual Italian Restaurant" that welcomes repeated visits with family members, and friends throughout their daily lives. We have 33 stores in Singapore, more than 1000 in our home country of Japan, and about 400 locations in China, Hong Kong and Taiwan.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		,,,	/ Location
Kitchen Assistant (Full- time)	 Operates 4 different stations, mainly "salad", "pasta", "grill" and "oven" stations In addition, job requirements such as stocktaking, storage of ingredients, cleanliness of kitchen, defrosting, dishwashing, signing of invoice and receiving of goods are included 44 hours/ 6 working days. Any additional hours committed will be considered under OT (1.5x multiplier) Attendance incentive of \$50 - \$300 monthly is available if the candidate fulfils all attendance requirements 	 Preparing customer orders Overall cleanliness of kitchen Preparation of ingredients Receiving and storage of ingredients Dishwashing 	44 hours per week 111 North Bridge Road, Peninsula Plaza, Singapore 179098
Kitchen Assistant (Part- time)	 Operates 4 different stations, mainly "salad", "pasta", "grill" and "oven" stations In addition, job requirements such as stocktaking, storage of ingredients, cleanliness of kitchen, defrosting, dishwashing, signing of invoice and receiving of goods are included 	 Preparing customer orders Overall cleanliness of kitchen Preparation of ingredients Receiving and storage of ingredients Dishwashing 	 35 hours per week 111 North Bridge Road, Peninsula Plaza, Singapore 179098

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Management Trainee	 No minimum commitment days, flexible scheduling, flexible locations, only 4 working hours required per working day Welcoming of guests, cashiering duties, serving of food, clearing of tables, outlet cleanliness maintenance, dessert plating, dishwashing, storage of items Operates 4 different stations, mainly "salad", "pasta", "grill" and "oven" stations In addition, job requirements such as stocktaking, storage of ingredients, cleanliness of kitchen, defrosting, dishwashing, signing of invoice and receiving of goods are included Opening and closing duties, schedule planning, complain management, cash banking services, 	Perform opening/ closing procedures Perform full operation cycle of service and kitchen Guest complaint management Dishwashing and other ad-hoc tasks when needed	44 hours per week 111 North Bridge Road, Peninsula Plaza, Singapore 179098
	be considered under OT (1.5x multiplier) Attendance incentive of \$50 - \$300 monthly is available if the candidate fulfils all attendance requirements		
Service Crew (Full-time)	Welcoming of guests, cashiering duties,	Serving customer's ordersClearing of plates	44 hours per week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
			/ Location
	serving of food, clearing of tables, outlet cleanliness maintenance, dessert plating, dishwashing, storage of items 44 hours/ 6 working days. Any additional hours committed will be considered under OT (1.5x multiplier) Attendance incentive of \$50 - \$300 monthly is available if the candidate fulfils all attendance requirements	 Preparation of cutleries Preparation of dessert orders Dishwashing 	• 111 North Bridge Road, Peninsula Plaza, Singapore 179098
Service Crew (Part-time)	 Welcoming of guests, cashiering duties, serving of food, clearing of tables, outlet cleanliness maintenance, dessert plating, dishwashing, storage of items No minimum commitment days, flexible scheduling, flexible locations, only 4 working hours required per working day 	 Serving customer's orders Clearing of plates Preparation of cutleries Preparation of dessert orders Dishwashing 	 35 hours per week 111 North Bridge Road, Peninsula Plaza, Singapore 179098

#9 ST Engineering

We design, build, and offer through-life support from repair, maintenance to retrofitting and upgrading for a wide range of naval ships suited for maritime security, humanitarian assistance and disaster relief and specialised missions. Our engineering and design team offers the depth and breadth of expertise and experience to keeping the seas safe.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Assistant Engineer, Electrical (Changi)	 Diploma in Electrical Engineering 2-5 years of relevant experience in the Marine related or Oil & Gas industry Candidate with no experience may apply Experienced dealing with 440V Main switchboard, Distribution Boards, Transformer, Power Generator, Main Engine, Converter, Inverter Batteries, Fire alarm & flooding system and Ship Control Monitoring & Management System Experience in troubleshooting on various brands of PLCs (Panasonic, Omron, Allen Bradley, Siemens, Mitsubishi, ABB, etc.) is advantageous Proficient in selection and integration of sensors, pneumatic systems, Stepper and Servo Motors & control systems, Power Supply Units, other electrical hard wares, etc. Possess man management experience in leading up to 6 men, including Supervisors and Technicians 	 Supervise/ perform fault diagnosis, trouble shooting and maintenance of power system/ component in workshops and onboard vessels Liaise with various departments within company and client to expedite the scope of work Lead a team of electricians in corrective and preventive maintenance Prepare work completion reports for Customer's Acceptance Perform maintenance works in accordance with vessel safety requirement Conduct in-depth troubleshooting of electrical connections and Programmable Logic Controllers (PLC) programs Coordinate with vendors and partners, conduct design reviews with customers, and maintain documentation according to our ISO quality systems 	• 7.25am-5pm • 210 Tanah Merah Coast Road Singapore 498805

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
330 1 031110113	The requisites	ney neoponolometes	/ Location
Assistant Engineer - Hull & General Fittings (Changi)	 Willing to work as a team player to achieve assigned tasks within given timeline Comfortable with report writing Able to work onboard vessels and at heights NTC or Diploma, preferably in Mechanical or Marine engineering field Preferably with 2-5 years' working experience in marine related industry Knowledge of ship repairs, steelworks, fabrication works, and NDT will be advantageous Able to read drawings Strong interpersonal and communication skills Experience in supervising workers and subcontractors in yard environment Proficient in MS Words, Excel, PowerPoint for reporting purpose Willing to work in Changi 	 Responsible for day-to-day steelworks supervision for preventive, corrective maintenance and modification of vessels Prepare, coordinate and monitor work schedule to achieve delivery deadline and targets Perform QC check on works Manage daily manpower deployment Perform site inspection and work discussion Preparation and submission of field reports / service acceptance to owner and SRM for approval Provide logistic support e.g. indent of spares and follow up Maintain safe work practices 	 7.25am-5pm 210 Tanah Merah Coast Road Singapore 498805
Assistant Engineer, Mechanical (Changi)	 Diploma in Mechanical Engineering/ Marine Engineering Able to use IMTE such as Torque Wrench, pressure gauges, Internal and external micrometer Able to work under pressure Able to work in a team 	 Supervise and ensure safety of vessel maintenance and repair works Leading a team of Technician to perform repair and maintenance onboard ships Carry out troubleshooting and rectification of mechanical/diesel defects Perform joint inspection and acceptance with ship representative Hands on work in rectification of defects and maintenance of 	 7.25am-5pm 210 Tanah Merah Coast Road Singapore 498805

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Storekeeper	Able to perform hands on work Physically fit and able to work in shipyard environment – heat, grease, dust Proficiency in Microsoft Word, Excel GCE 'O' level / ITC /	 mechanical components Ensure quality of work performed by ownself and technician deployed Assist in logistic support, lifting of equipment and workshop equipment etc. In-charge of store planning and 	• 7.25am-
(Changi)	Others 2-year warehouse operation experience Candidates with no experience may apply Preferably with forklift license Basic computer knowledge Some experience in SAP or other WMS Must be hands on person and physically fit Candidate required to work overtime after normal hours and weekends when required	 store upkeep Inventory control of store items and this will include receipt of materials via D/O, packing list that matches the P/O. Identifying of materials and binning of materials into designated locations and codification of materials Driving of forklift to load and offload materials Report any discrepancies and/or deviation in practice of procedures Assist to supervise and guide all junior staff in store Able to work independently and as a team 	5pm • 210 Tanah Merah Coast Road Singapore 498805
Technician - Electrical (Changi)	 NTC/ Higher NTC in Electrical/ Mechatronics/ M&E Engineering and related field Preferably with at least 1- 2 years working experience in electrical repairs and maintenance Able to work under pressure Able to read electrical circuit drawings Preferably to have experience in DC/AC motors, Generators, Switchboards and Circuit breakers Able to perform troubleshooting and 	 Install and repair wiring, fixtures, and equipment for all electrical services aboard ship and in shipyard facilities, following blueprints and wiring diagrams Install conduit to bulkheads with brackets and screws, using hand tools, and threads wires through conduit to terminals, for example connection boxes, circuit breakers, voltage regulators, and switch panels Strip insulation from wire ends and solders ends to terminals, using stripping pliers and soldering iron. Connects power-supply circuits to radio, radar, sonar, fire control, and other electronic equipment Test electrical characteristics, for example, voltage, resistance, and phase angle, in circuits, using voltmeters, ohmmeters, and phase rotation indicators 	 7.25am-5pm 210 Tanah Merah Coast Road Singapore 498805

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	fault rectification during daily operations Positive-attitude and having initiative to perform all works allocated to him Willing to work in outdoor condition e.g. heat, oil and dust Willing to work in Changi area	 May also construct instrument panels, using hand tools, rulers, dividers, and power drills, following specifications Troubleshoot electrical equipment and circuits using appropriate test equipment to detect and effect required maintenance, repairs, or replacement requirements Perform maintenance and repair of generators, switchboards, controllers, circuit breakers, electrical motors, distribution panels, alarm and lighting circuits Conduct insulation resistance measurements of electrical cables to determine condition and effects repairs or replacements as required Supervise and participate in the installation and/or alteration to electrical systems aboard ships Maintain adequate inventories of electrical spare parts and requisitions replacements as required Maintain electrical system maintenance histories notating date, and extent of repairs and/or alterations 	/ Location
Technician - Hull & Fittings (Changi)	 NTC/Higher NTC in Mechanical or Marine Engineering related field Able to work under pressure Willing to work in outdoor condition e.g. heat, oil and dust Willing to work in Changi area 	 Perform Welding, Fabrication and Modification for woodwork and metallic work Perform simple welding onboard vessel and workshop Perform physical work for Removal/ Servicing/ Installation of hull components or equipment Perform planned and corrective maintenance of hull structures 	 7.25am- 5pm 210 Tanah Merah Coast Road Singapore 498805
Technician- Mechanical & Engines (Changi)	 NTC/Higher NTC in Mechanical related field Basic working knowledge in MS Word and Excel Possess basic understanding of basic components and functions of mechanical engines or diesel engines 	 Carry out general repair and maintenance of engines onboard vessels or in workshops Dismantle and troubleshoot for marine engine defects Perform repair and/or replacement of engine's components spare parts Perform alignment checks and reassemble the engine parts Perform testing of equipment to ensure smooth operation 	 7.25am-5pm 210 Tanah Merah Coast Road Singapore 498805

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	 Able to use IMTE tools such as Micrometer, Bore Gauge and Torque Wrench Able to read simple drawings and service reports Willing to work under outdoor environment on site 		

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Operating Hours

Mondays: 2:30pm to 5pm

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Tuesdays to Fridays: 9am to 5pm

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