

Event: Career Success Job Fair @ Eunost

Date: 28 Oct 2025

Time: 10am to 4pm

**Venue: Eunost Cultural Centre,
70A Bedok Reservoir Rd**

JOB LISTING BOOKLET



About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

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#1 AcePLP

AcePLP is a Singapore-based company with a proven track record in delivering Building Information Modelling (BIM) services to the Architecture, Engineering, and Construction (AEC) industries. We collaborate closely with contractors, consultants, and other stakeholders to create, coordinate, and manage high-quality BIM data across the entire project lifecycle.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
BIM Engineer 	Higher Nitec/Degree in Construction or Engineering related background No experience required Other qualifications considered: Any engineering subjects, Intelligent Building Technology, Graphic Arts, Visual/Product/Interior Design, Landscape Architecture, Environmental Engineering, Mechatronic, Aeronautical, etc.	To provide digital delivery services, BIM Engineering	Mon-Fri 8:30am to 5:30pm Sat 8:30am to 12:30pm
BIM Manager 	Degree/Diploma in Construction or Engineering related background. Prior experience in BIM modelling.	Oversee the implementation and management of BIM processes, standards, and technologies across projects, ensuring collaboration, efficiency, and accuracy in design, construction, and asset management.	Mon-Fri 8:30am to 5:30pm Sat 8:30am to 12:30pm
BIM/CAD Coordinator 	Degree/Diploma in Construction or Engineering related background. Prior experience in BIM modelling.	To provide digital delivery services, BIM coordination	Mon-Fri 8:30am to 5:30pm Sat 8:30am to 12:30pm
Technical Specialist 	Degree/Diploma in Construction or Engineering related background. Prior experience in BIM modelling and/or coordination. Experience in computational BIM or 4D/5D BIM is highly advantageous.	To conduct digital delivery implementation services, guide junior BIM Modelers, conduct training	Mon-Fri 8:30am to 5:30pm Sat 8:30am to 12:30pm

#2 Adrenalin Group

Founded in 2008, Adrenalin is an integrated communications company specialising in experiential events and in-house video production, with a people-first and purpose-driven approach.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Project Event Executive 	1 to 2 years of experience in events, project coordination, or client servicing Confident presenting ideas and speaking with clients Highly organised, with the ability to juggle multiple timelines and priorities Clear communicator and strong team player Proactive and solution-focused - you take initiative, not just instructions Basic budgeting or cost tracking experience is a plus Calm under pressure and comfortable problem-solving in real time Able to use tools like Canva, Google Slides, or other basic content platforms	Work closely with the Project Manager to build event timelines, budgets, and deliverables Pitch fresh event ideas to clients and help bring their brands to life Set goals for each event and keep plans on track Be the go-to contact for clients and internal teams - keeping communication clear and consistent Support day-to-day operations to ensure each project runs smoothly Help manage budgets and look for smart ways to stretch resources Ensure timelines and workflows are followed throughout execution Share updates with management on project progress and key milestones Suggest new ways to improve how we plan and deliver events Keep up with new event trends and social media activations Help prepare post-event reports with takeaways, wins, and opportunities to improve	10am to 6pm
Project Event Manager 	3 - 5 years of experience in project or event management, ideally in a fast-paced, client-facing environment Proven ability to manage junior staff or interns, with a strong track record of team development and support Confident with clients, clear with teams, and calm under pressure Detail-oriented, adaptable, and commercially aware Familiar with Microsoft Office Workspace, Canva, and basic project management tools Bonus if you've worked across hybrid, live, or digital event formats Open to incorporating new technologies and LLMs (Large Language Models) to enhance delivery and creativity	Project Leadership: Run full project lifecycles, from kickoff to close-out, with clear timelines, budgets, and client alignment Client Partnership: Serve as the main point of contact, managing expectations, solving challenges, and building long-term trust with clients Execution Excellence: Coordinate with internal creatives and external vendors to deliver high-impact events across physical, hybrid, or digital formats Budget Oversight: Own budgets, track costs, and make commercially sound decisions that maximise value and minimise waste Process Improvement: Continuously improve workflows, team coordination, and cross-functional operations to raise the bar for every project	10am to 6pm

#3 Go-Ahead Singapore

Go-Ahead Singapore is a leading local public transport operator and subsidiary of the Go-Ahead Group, a UK transport provider which enables more than one billion journeys a year.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Bus Captain	Possess at least a Primary/Secondary School/"O" Level, any field. Possess a valid Class 3/4 Driving License with a minimum of one (1) year driving experience. Able to perform shift work. Able to start work immediately or within short notice period.	Provide a safe and pleasant journey for passengers. Provide support to Bus Operations Control Centre. Operate all vehicle types including single and double deck. Adhere to bus route schedules. Ensure that fares are paid. Provide excellent customer service to passengers. Practice defensive driving techniques to avoid collisions and commuter injuries. Follow LTA regulations & Go-Ahead company procedures.	5 Days Split Shift / 6 Days (As rostered)
Technical Specialist 	Candidates must possess NITEC or Diploma in Engineering or equivalent. Prior experience in automotive or engineering environment would be advantageous. Entry level candidates may apply. Candidate to have a valid Class 3/4/4A driving license. Able to perform shift work.	Ensure all maintenance work performed adhere strictly to standards established by the company and any legal requirements. Perform regular preventive maintenance work on company vehicle. Conduct regular inspections on company vehicles to ensure reliability and to pass regulatory inspections and audits. Carry out corrective maintenance and repairs on vehicles to minimize downtime. Prepared to work the hours necessary to complete all tasks required to achieve Peak Vehicle Requirement (PVR). Ensure strict adherence to all workplace Health & Safety policies, legal and company regulations, with proper documentation and storage. Practice safe work procedures and safety rules implemented at the workplace. Not to engage in any unsafe or negligent act that may endanger self or others. Any ad-hoc assignments which may include driving bus under maintenance / replacement bus if required.	5 Days (As rostered)

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Fleet Support Officer	Valid Singapore Class 3 / Class 4 driving licence with minimum of 1 year driving experience. Able to work from 7pm to 3am.	• Safely drive buses to fuel bays, through the Auto Bus Wash, and to designated parking spots. • Ensure electric buses are correctly plugged in and charging initiated. • Refuel buses accurately and document all information. • Handle refueling equipment with care and adhere to SOPs. • Complete the demounting of buses per demounting list according to SOPs and maintain proper documentation. • Manage orderly parking and ensure safety during refueling and garaging activities. • Maintain compliance with company SOPs and ensure accident-free operations. • Assist with garaging activities and ensure proper housekeeping. • Adhere to workplace safety and health policies, practice safe work procedures and safety rules implemented at the workplace; and not engage in any unsafe or negligent act that may endanger self or others. You may from time to time be assigned work to cover other entities within Go-Ahead, which may be located in any locations which Go-Ahead has or may commence operations in future.	6 (As rostered)
Service Controller	Prior working experience would be advantageous. Able to perform shift work. Excellent IT and communication skills. Ability to work in a fast-paced environment would be beneficial. Ability to make responsible decision on	Manage the CFMS system and all road performance issues. Communicate effectively to all Bus Captains and maintain an organized and professional approach at all times. Ensure assigned services achieved the respective BSRF Standards namely EWT, FLBP and OTA. Direct supervision to ensure that regular and reliable bus services are operated, with no bunching and excessive early arrivals. Supervising Bus Captains to ensure operation of buses according to schedules and submitting disciplinary reports when necessary.	5 Days (As rostered)

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	unpredictable situations effectively.	Ensure necessary actions taken to recover lost mileages. Assist Bus Captains in handling emergency situations on the road in real time. Ensure that there is a clear and concise record of all decisions and events that take place on the allocated routes for the shift. To render support on adhoc unplanned bus bridging as per SOP. Adhere to workplace safety and health policies, practice safe work procedures and safety rules implemented at the workplace; and not engage in any unsafe or negligent act that may endanger self or others	

#4 Grain

Grain is a food experience company that offers Meals On Demand and Catering for any occasion. Grain's mission is to improve lives through meaningful food experiences.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Catering Driver	Ownership - you think and act like a business owner, not a worker. Strong work ethic - you care deeply about doing things well. Optimism - you always see the glass as half full. Hospitality - you love delighting customers. Physical strength to handle bulky items. A class 3 driving license (manual). 2 years of driving experience (preferred but not required).	Pack, deliver, set up and tear down catering buffets/mini buffets in a timely and organised manner. Pack and deliver general meal box orders in a timely and organised manner. Achieve a high level of customer satisfaction and service standards. Maintain a high level of hygiene and cleanliness of delivery vehicle(s). Assist in logistics-related work. Perform any other ad-hoc tasks assigned to you from time to time. Normal working hours : Up to 44 hours / week (after which you will be paid OT)	44 hours per week
Dispatcher	Able to work early hours, weekends, and public holidays. Physically fit and able to handle moderate lifting Team player with a sense of urgency and attention to detail. Able to stand for extended periods and work in a fast-paced environment. Love for delighting customers. Basic understanding of food hygiene High level of initiative. Responsibility.	Verify items against delivery orders before dispatch. Dispatch the food to the drivers according to Event Order number. Coordinate with kitchen to ensure all items are ready and accurate. Dispatch orders to couriers and delivery personnel. Ensure that all warmers are set at the right temperature. Maintain a high level of hygiene and cleanliness of the dispatch area. Report any discrepancies in order quantity, quality, or packaging materials. Handle last-minute adjustments or missing items swiftly and professionally. Help to pack food when necessary. Any other ad-hoc tasks as may be requested of you from time to time.	44 hours per week
Packer	A keen eye for detail. Able to stand for extended periods and work in a fast-paced environment. Love for delighting customers. Basic understanding of food hygiene. High level of initiative. Responsibility.	Assemble and sort care packs. Pack food items, orders and disposables in time for delivery. Ensure food is packaged and packed properly to prevent spillage. Dispatch orders to couriers and delivery personnel. Restocking of disposables and inventory. Maintain a high level of hygiene and cleanliness of the dispatch area. Report any discrepancies in order quantity, quality, or packaging materials. Any other ad-hoc tasks as may be requested of you from time to time.	44 hours per week

#5 HSBC Life

We are a leading financial agency dedicated to providing exceptional financial planning services. As a team of passionate financial planners, investment advisors, and wealth management experts, we work collectively to empower our clients to achieve their financial goals. Our diverse backgrounds and expertise allow us to offer comprehensive solutions tailored to the specific needs of each client. We are driven by a shared commitment to excellence and a genuine desire to make a positive impact on our clients' financial well-being.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Financial Planner 	1. Diploma/Degree holder in any discipline. 2. Language(s) required : Mandarin and English 3. Strong communication and interpersonal skills. 4. Self-motivated, proactive and results given. 5. Ability to work independently and as part of a team.	Sales role - Personal production - Development of client base 1. Generate new business : - do a financial needs analysis for clients through a proper fact-find and needs analysis. - recommend products and funds that meet the identified needs and risk profile of clients. - explain how the recommended products and funds will meet the client's needs. - advise clients on funds related transactions (e.g., fund switch, premiums re-direction) 2. Grow and keep the client base : - give quality after-sales service to clients. - review clients' needs regularly and keep their insurance cover up to date. - keep records of FNAs, policy illustrations, product summaries ect. These records must be returned to the Organisation's Director when the representative leaves the company or to ADD if the Director also leaves. 3. Duty to be up to date to : - know the latest regulatory requirements and use them in the sales process and when servicing clients. - follow the guidelines issued by the company. - be familiar with HSBC code of conduct and act accordingly.	9.30am - 5.30pm
Agency Development Manager 	1. Diploma/Degree holder in any discipline. 2. Language(s) required : Mandarin and English 3. Strong communication and interpersonal skills. 4. Self-motivated, proactive and results given. 5. Ability to work independently and as part of a team.	1. The ADM is a representative who refers candidates to the unit manager. 2. Helps the unit manager and learns on the job before being a manager. - Personal production - Growing the client base - Referring new candidates to the unit manager Besides the functions listed under role of FP, an ADM performs these additional functions : - Refers potential candidates to unit manager or director.	9.30am - 5.30pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		Develops an operation, marketing and action plan to refer candidates for recruitment. - Does a marketing and business plan to grow the business. - Helps supervisor administer and manage the business. This Does not include coaching and Joint fieldworks which must be done by the direct supervisor. - Helps the director or manager to meet the organisation sales and recruitment targets. - Provides guidance to new FPs that were referred to the manager or director. Keeps up to date and applies company, industry and regulatory guidelines. - be familiar with HSBC code of conduct and act accordingly.	

#6 KFC and Pizza Hut

KFC Singapore is a leading quick-service restaurant chain known for its signature Original Recipe fried chicken, prepared with Colonel Sanders' secret blend of 11 herbs and spices. Since its establishment in Singapore, KFC has expanded across the island, offering a wide range of delicious meals, including burgers, rice bowls, and local-inspired creations. Committed to quality, innovation, and excellent customer service, KFC continues to be a favorite dining choice for Singaporeans.

Pizza Hut Singapore is a well-loved pizza chain offering a variety of delicious pan and hand-stretched pizzas, pasta, and sides. With a strong presence across the country, Pizza Hut serves dine-in, takeaway, and delivery options, bringing great-tasting meals to customers' doorsteps. Dedicated to innovation and quality, Pizza Hut continuously introduces new flavors and promotions, making it a go-to choice for pizza lovers in Singapore.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Assistant Manager	Food Hygiene Certificate Leadership	Be the right-hand wingman/woman to the Assistant Manager. Supervise, motivate, and coach your team to be rockstars in customer service, cleanliness, and speed. Handle shift management in organize manpower, making sure operations run smoothly (and on time!). Keep the vibe positive while making sure health, safety, and food quality standards are met. Ensure the store runs as smoothly as perfect Be ready to lift and carry items like flour and chicken, up to 20kg – some muscle power is needed!	7am - 4pm / 1pm - 10pm / 4pm - 1am
Facilities Executive 	Diploma or Degree in Engineering (Mechanical, Electrical, Building Services) or Facilities Management. At least 2 years of hands-on experience in hospitality, hospital, or F&B facilities management. Open to candidates with contractor backgrounds or hotel/hospital engineering experience. Technical knowledge of equipment, maintenance routines, and building systems. Strong coordination and	Facilities & Equipment Management Handle daily facilities operations, preventive and corrective maintenance. Manage the servicing of kitchen equipment, HVAC, electrical, and plumbing systems across outlets. Conduct regular inspections to ensure compliance with safety, health, and brand standards. Contractor & Vendor Coordination Work directly with service contractors and vendors—plan, monitor, and ensure they meet SLAs. Lead minor works and renovations independently. Coordinate installations and handovers of kitchen equipment for new and refurbished stores. Project Collaboration	9am - 6pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	multitasking skills, with the ability to work across multiple sites. Willing to travel across Singapore and respond to urgent maintenance matters when required.	Collaborate closely with Project, Real Estate, and Store Operations teams for smooth execution of facilities and maintenance works. Support sustainability efforts like energy-saving initiatives and system upgrades. Reporting & Compliance Maintain records of service schedules, warranties, and equipment databases. Ensure Halal, safety, and brand compliance across all outlets. Assist in budget monitoring and generate reports on maintenance and cost trends.	
Leasing Executive 	Diploma/Degree in Real Estate, Business, or related field 2–3 years' experience in leasing/tenancy management (retail/F&B preferred) Strong negotiation, communication & analytical skills Organized, dependable, and collaborative team player	Manage new leases, renewals, and compliance for our outlets Conduct market research, site evaluations, and prepare reports Build strong relationships with landlords, agents, and authorities Negotiate fair and commercially sound lease terms Collaborate with Operations, Projects, Legal & Finance on new sites Maintain lease records and provide market updates	9am - 6pm
Team Member	Food Hygiene Certificate	• Able to communicate in bilingual will be preference. • Able to perform simple math calculations for basic ordering. • Able to remain standing and active for an 8-12 hour shift. • Able to tolerate exposure to hot temperatures (above 32° C) periodically throughout the shift. • Able to perform basic cleaning duty in the workstation.	7am - 4pm / 1pm - 10pm / 4pm - 1am

#7 Lincstech Circuit Singapore

Lincstech Circuit Singapore Pte. Ltd., a wholly owned subsidiary of Lincstech Co., Ltd. of Japan, stands out as a premier player in the global PCB manufacturing landscape, particularly in the realm of high-end, complex printed circuit boards. Since our establishment, we have cultivated a strong reputation for our cutting-edge technology and unwavering commitment to quality and reliability. By specializing in advanced multilayer boards, large form factor HDI, and backplane solutions,

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Facility Engineer 	- Diploma/Degree in Electrical Engineering/Mechanical Engineering/Chemical Engineering/Facilities Management with 2 years' of experience in a similar capacity. - Knowledge of Electrical Engineering, Chilled Water and Compressed Air Systems. - Good leadership, communication and negotiation skills. - Strong team player and result orientated.	Responsible for the operation of Waste Water Treatment Plant system and facilities maintenance. -Lead a team of technical specialist/technicians in day to day operation & maintenance of installation, repair and modification of facilities related equipment and building. - Manage contractors and ensure timely & quality work. - Carry out planning for overhaul and maintenance improvement activities. - Prepare & review work instruction and checklist. - Update of facility and WWTP equipment masterlist.	4 days / week
Maintenance Engineer 	- Degree/Diploma in Electrical/Electronic/Mechanical or Mechatronic Engineering - Good machine trouble shooting, problem solving skills - Good knowledge of PLC programming skills - Self-disciplined, independent, and able to work under pressure	Responsible for improving overall machine downtime of plant machineries and contribute to achieve maintenance section/department KPI - Carry out corrective and preventive maintenance on plant machines - Maintain & update of all breakdown records promptly - Identify root cause of the problem and provide counter measures - Monitor, maintain and conduct monthly stock check for critical machines' spare parts - Liaise with machine agents for repair or maintenance of machines - Calibration and verification of machine equipment - Test and maintain machine safety systems in good condition	4 days / week
Process Engineer 	- Degree in Chemical/Mechanical/Electrical/Materials Engineering - Good trouble shooting and analytical skill - Independent, creative, resourceful and able to take pressure - Good communication,	- Study and evaluate new method and materials to improve current process and manufacturing capability - Conduct DOE to determine the key process parameters and product characteristic - Assist production in setting up machine operation procedure and safety guidelines - Implement new process - Explore possibility of reducing materials standard usage or cheaper source	4 days / week OR 5 days / week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	report writing and presentation skill	- Determine the root cause for sample rejection for process related issue	
Production - Technician 	• Nitec / ITC / Higher Nitec in Mechanronic / Mechanical / Electronics/ Electrical Engineering • Good analytical and troubleshooting skill • Computer literate • Able to work independently	• To meet daily output target • To operate production machinery, tools, etc. • To conduct quality check of product, boards and panels (ie 1st Article Check) • Adhere to Work-Station-Instruction Procedures • To meet quality targets and adhere to best practices to prevent quality issues • When abnormality is detected with the line relating to quality issues, stop production and notify superior(s) immediately • Responsible to fill out proper documentation for his/her work • Responsible for maintaining Good Discipline and Housekeeping • To comply with Safe Work Practices when carrying out duties at all time	4 days / week OR 5 days / week
Production Control Executive 	- Degree/Diploma in Business Management - Good communication, interpersonal and presentation skills - Independent, creative, resourceful and able to take pressure - Computer literate	- Plan and prepare section schedule, daily production performance and stock report - Coordinate with respective sections to ensure on-time delivery is fulfilled with the right quantity - Readjust and negotiate with sales if customers reschedule and support for customer pull-in demand due to order ramp - Daily monitoring of WIP and Finished goods against sales order balance - Daily shopfloor expediting and ensure production meets the schedule target - Attend daily production meetings to ensure they follow according to schedule	5 days / week
Production - Operator	• Min Primary 6 or equivalent • Willing to learn • Able to withstand long hours of standing • No experience is require	• Operate machinery & tool, responsible to meet the average daily output target and quality of the products. • Some may need to perform visual inspection using micro-scope or magnifying lamp	4 days / week OR 5 days / week
Production - Technical Assistant	• Min Primary 6 or equivalent • Willing to learn • Able to withstand long hours of standing • No experience is require	• Operate machinery & tool, responsible to meet the average daily output target and quality of the products. • Some may need to perform visual inspection using micro-scope or magnifying lamp	5 days / week OR 5 days / week
Sales Engineer 	- Degree in any Engineering discipline - Outgoing personality	- Manage & attend to specific customers to achieve company sales budget - Account management for assigned customers	5 days / week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	and ability to work independently - Good knowledge of general market information - Good marketing strategy and analysis - Strong negotiation, interpersonal and problem-solving skills	- To support and meet the department objectives and business goals - Attend to all customer enquiries - Provide sales forecast to plant for raw materials and production capacity planning - Work closely with overseas representative for new customers development activities - Assist in implementing and execute plan in developing new customers - Provide short- and long-term plan on market demand - Survey and analyses market information for management	
Storeman 	- Nitec / ITC / NTC / Higher Nitec in Logistic / Warehouse - Preferable with forklift license - Fast learner and able to work independently - Computer literate	- Arranging warehouse raw materials and sub materials to storage rack - Prepare and deliver materials ie ink and chemical and sub materials to production shop floor - Loading and unloading goods using forklift and pallet jack from the truck - Manage of uniforms – receiving, issuing and ensure system is up to date - Other appropriate duties assigned by supervisor	5 days / week
Warehouse Executive 	- Diploma in logistics/warehousing with 3years of warehousing supervisory experience in a manufacturing environment - Skilled in computer applications & Microsoft Offices - Good leadership with strong interpersonal and communication skills - Possess a valid forklift license preferred	- Oversee daily receiving and issuing activities, including inventory and goods storage, to ensure an Efficient, reliable, timely and cost-effective supply chain - Optimizing labor and resources to meet targets for delivery on-times to production, inventory levels, warehousing costs, and service standards. - Waste management – scrap sales and toxic waste management - Support manager in leading and developing the logistics team to ensure efficient resource use and achieve department goals - Support the manager in maintaining departmental systems, including the Certification System, ensuring all workflows align with established processes - All receiving and issuing materials must be updated in the system daily. Conduct safety briefing on a daily basis, safe work on forklift/truck driving activities. Ensure all store members including contract staff compliance with safety rules and regulations with zero tolerance - Ensure store assistants follow the organization's international accreditation management system and update work standards as needed. ISO9001(QMS), ISO14001 & ISO45001(EMS) & OHSAS18001(OHSAS) - Assist manager to manage, control and operate meeting the corporate governance compliance requirements	5 days / week

#8 Pangolin Group

PANGOLIN is a dynamic F&B company with 18 outlets islandwide, offering a diverse range of cuisines including Chinese Sichuan, Hunan, Mala, Korean and Chinese snacks. With rapid expansion plans, our company prioritizes creating a harmonious work environment for our employees while continue serving affordable

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
CEO PA	3-5 years experience, exceptional organizational skills, strong communication, proficiency with office technology, able to handle sensitive info with discretion and confidentiality to ensure CEO's time is optimized and the executive office functions smoothly.	CEO PA manage to provides high level admin and operational support, managing calendar, coordinating travel and meetings. Acting as a primary point of contact and handling correspondence.	44 hours
Dishwasher	ability to work in a fast pace, have experience in dishwashing, flexibility to manage and arrange the dish plates, etc.	sanitize and wash dishes, maintain cleanliness at kitchen , cleaning and maintaining the dish machine, managing trash and recycling, maintaining the cleanliness of storage and food prep areas.	44 hours
Kitchen Helper	ability to work in a fast pace, have experience in kitchen, have FHC, good cutting skills.	support the culinary team by helping with food preparation, maintaining a clean and organized kitchen, managing general kitchen duties.	44 hours
Marketing Manager 	Diploma/Degree in Business, Marketing, Mass communication or related field. Having 3-5 years of experience in digital marketing with F&B company as background. Knowledge of SEO, google search, KOL, XiaoHongShu, Tik Tok etc. Proficient in Canva, adobe and illustrator, auto cad.	Managed all the digital marketing stuffs, include strategy development, market research, campaign management and content creation, data analysis, collaboration, brand management, digital marketing, leasing marketing.	44 hours
Office Manager 	5 years experience, Preferable experience with F&B company, organizational and multitasking skills, communication skills, problem solving abilities, leadership and interpersonal skills, Financial and HR acumen.	Manage day to day office operations, overseeing admin functions, managing supplies and budgets, scheduling meetings, supervising office staff, coordinating communication with internal and external stakeholders.	44 hours
Restaurant Manager 	Diploma/Degree in hospitality management, business or related field. Experience 3-5years of restaurant management experience, experience in hospitality, customer service etc.	oversees daily operations to ensure smooth operations and positive customer experience by managing staff, inventory, finances also maintaining high food safety and quality standards.	44 hours
Service Crew	1-2 years experience, Have FHC, excellent customer skill service, friendly and pleasant personalities.	Greeting and assisting customer, taking orders, service skill, able to work independently, maintaining cleanliness and orderliness and ensuring food safety standards are met.	44 hours

#9 SBS Transit

SBS Transit is a leading bus and rail operator in Singapore. Every day, we carry millions of passengers on our extensive bus and rail network. But we believe in not just being a people mover - we believe in the journey, and not just the destination.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
[DTL] Assistant Engineer, Rail Power (Power Facility Regulator) 	Entry level candidates are welcome to apply Good interpersonal skill Good planning and writing skills Resourceful, self-motivated and result-oriented Good team leader Able to perform 3 rotating shift work Able to identify colours	Regulate the Electrical Power Distribution of DTL HV, LV & DC traction power networks in the operation control center Monitoring and control of power equipment such as HV equipment, DC traction power equipment and LV equipment in the operation control center Monitoring and control of ECS equipment such as Tunnel ventilation system, station air-con, mechanical ventilation Liaise with maintenance team to ensure fast response to clear system faults and carry out the repair servicing works Ensure safety plans are implemented with all safety hazards eliminated Perform works and documentation in accordance to ISO Quality Standards and quality procedures	Rotating Shift
[DTL] Technician (Power & Electrical), Rail Power 	Possess NITEC / Higher Nitec in Electrical Engineering or equivalent, preferably with relevant working experience in maintenance of electrical HV or LV equipment Entry level candidates are welcome to apply Able to perform permanent night shift / 3 rotating shift Able to identify colours Good interpersonal skills Good team player Resourceful, self-motivated and result-oriented	Participate in the maintenance and operation of DTL HV, LV and DC traction power equipment to ensure safety, reliability and availability of the equipment Carry out operation, corrective and preventive maintenance works in accordance with the work instruction and procedures	Rotating Shift
Assistant Engineer (LRT Power) 	Diploma in Electrical/Electronics Engineering or equivalent from a recognised institution Higher NITEC or NITEC qualification in Electrical/Electronics Engineering with a minimum 5 years experience as Technical Officer. Must be prepared to perform duties on shifts	To perform monitoring and control operations for NEL Power Supply & Environment Control System (ECS) via ISCS in the Operational Control Centre.	Rotating Shift

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Assistant Engineer (Maintenance) , Rail Power 	Entry level candidates are welcome to apply Good interpersonal skill Good planning and writing skills Resourceful, self-motivated and result-oriented Good team leader Able to perform 3 rotating shift work Able to identify colours	Lead a maintenance team in the operation and maintenance of DTL HV, LV and DC traction power equipment to meet safety, reliability and availability criteria for the MRT system to operate Maintain the power and electrical systems for the Downtown Line HV, LV and DC traction power network	Rotating Shift
Assistant Engineer, Rolling Stock - JRL 	- Requires a Higher Nitec or Nitec in Electrical, Electronic, Mechanical, or Mechatronic Engineering. - Preferably has 1 year of relevant experience in the railway industry. - Knowledgeable in electrical, electronic, pneumatic, and air conditioning systems. - Possesses planning, prioritizing, interpersonal, and communication skills; shows initiative and can work independently under pressure. - Must be able to work on a 3-shift rotating schedule.	- Perform scheduled preventive and corrective maintenance on electric trains, engineering vehicles, and related equipment, ensuring compliance with quality, safety, and operational procedures. - Attend and complete required training to gain qualifications and competency for maintenance tasks, including supporting roles like shunter or crane/forklift operator. - Maintain a clean and safe working environment, follow safety protocols, and ensure all maintenance work is done by competent staff and thoroughly tested. - Participate in inspections, report and resolve hazards, and ensure trains meet minimum condition standards before being cleared for service.	Rotating Shift
Assistant Station Manager - DTL/NEL 	Minimum 5 credits 'O' Levels Able to reach the height of 200 cm (DTL) / 207 cm (NEL) with both hands Willing to perform shift work, including night shift, weekends and Public Holidays Minimum 2 years working experience, preferably in the service or retail industry Required to manually operate station and trainborne equipment Possess a pleasant disposition and personality Good interpersonal skills with a passion to work with people Ability to identify colours	Assist the duty Station Manager in the efficient and effective operation of the station and in the delivery of a quality customer service. Handle all problems and matters that may arise in the day-to-day station and train operations. This includes monitoring passenger flow and exercising appropriate crowd control actions. Ensure that all passengers comply with the Rapid Transit Systems (RTS) Regulations. Assist the duty Station Manager in handling incidents. Ensure the protection of revenue at station, handle all passenger ticketing issues and prepare the required forms related to AFC System. Man the Passenger Service Centre and manage access to the station during Traffic & non-Traffic hour	Rotating Shift

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		Assist the Station Manager to conduct local and on-the-job training to trainee(s). Manually set routes locally on site, when required in the most safe, efficient and effective manner in accordance with the relevant work instructions and procedures. Conducts security patrol regularly and work closely with the Transit Guards on matters of security. Drive and man the Passengers Trains. Perform the duties of Emergency Train Operator in the most safe, effective and efficient manner in accordance with the relevant working manuals and procedures. Perform any other duties as directed by his/her superior(s).	
Bus Captain	Possess a valid Class 3A/3/4A/4 driving license, with minimum 1 year driving experience Shift work required	Driving and operating of internal combustion engine (ICE) and electric buses on schedule routes and timetables to board and alight passengers at bus stops. Providing passengers on board the buses with a safe, reliable and delightful journey Conduct high level checks on bus controls and on-board equipment such as testing bus doors, fare readers and engine to ensure vehicle readiness for service commencement and termination. Provide high quality customer service such as answering enquires, facilitating cash payment or card payment via bus reader devices and assisting disabled or elderly passengers to board and alight from the bus. Work with Bus Operating Control Centre (BOCC) to execute crisis management procedures in emergencies or accidents such as ushering passengers to safe points or follow up of journey continuation methods to resume operations.	Rotating Shift
Bus Technician 	Minimum 1 to 2 years relevant experience in a similar industry	Identify and rectify mechanical defects on buses	Rotating Shift
Customer Service Officer - DTL/NEL	Minimum 5 credits 'O' Levels Able to reach the height of 197cm (NEL) / 200 cm (DTL) with both hands	Provide advice and assistance to passengers in response to enquires (for example journey routes and times, fare and ticketing issues, travel on other modes of transport & travel directions and use of travel interchanges)	Rotating Shift

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	Willing to perform shift work, including weekends and Public Holidays Preferably with minimum 2 years' working experience in the service or retail industry Required to manually operate station and trainborne equipment Possess a pleasant disposition and personality Good interpersonal skills with a passion to work with people Ability to identify colours	Assist passengers with special needs in boarding/ alighting the trains safely Observe and take appropriate action against any failure of equipment and irregularities whilst at stations, including requesting assistance from other railway staff Ensure that all passengers comply with the Rapid Transit Systems (RTS) Regulations Communicate with OCC and passengers as necessary via train communications equipment Monitor the performance of the train whilst travelling and take appropriate action against any irregularities, including requesting assistance from other railway staff Deal with train defects in the most safe, effective and efficient manner in accordance with the relevant working manuals and procedures Maintain validity of track access qualification and comply with competency assessment Drive the Passenger Trains Deal with incidents such as Passenger Emergency Communication device being activated, fire on train, detrainment, etc., in the most safe, effective and efficient manner in accordance with the relevant working manuals and procedures Perform the duties of Emergency Train Operator in the most safe, effective and efficient manner in accordance with the relevant working manuals and procedures Perform other duties as directed by his/ her superiors	
Customer Service Officer - SPLRT	Minimum 5 credits 'O' Levels Willing to perform shift work, including weekends and Public Holidays Preferably with minimum 2 years' working experience in the service or retail industry Required to manually	Provide advice and assistance to passengers in response to enquires (for example journey routes and times, fare and ticketing issues, travel on other modes of transport & travel directions and use of travel interchanges) Assist passengers with special needs in boarding / alighting the LRT vehicles safely Assist passengers with special needs in ticketing	Rotating Shift

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	operate station and trainborne equipment Possess a pleasant disposition and personality Good interpersonal skills with a passion to work with people Ability to identify colours	problems at LRT stations Observe and take appropriate action against any failure of equipment and irregularities whilst at stations Deal with LRT vehicle defects in the most safe, effective and efficient manner in accordance with the relevant working manuals and procedures Perform the duties of Emergency LRT vehicle Operator in the most safe, effective and efficient manner in accordance with the relevant working manuals and procedures	
Deputy Workshop Manager 		Bus Maintenance & Workshop Matters 1) Assist Workshop Manager to ensure quality maintenance of buses and efficient management of workshop to meet Negotiated and Tender Contracts and regulatory requirements 2) Assist the Workshop Manager to ensure that there are sufficient reliable buses to meet daily operational needs 3) Implement directives set by HQ, Bus Engineering or Workshop Manager 4) Ensure the smooth and timely execution of any projects and campaigns 5) Ensure spare parts, components and other supplies required by the workshop are available, documentation in order and safe storage 6) Supervise and maintain cleanliness of workshop premises and upkeep the equipment & facilities 7) Supervise the maintenance and calibration of all equipment and tools including PE certification 8) Monitor pre-matured failures of parts or components and follow-up with Bus Assets and Supplies 9) Attend to bus issues, investigate unsafe acts in the workshop and take corrective actions Investigate bus incident in workshops or at site 10) Assist the Workshop Manager to control expenses within the approved budget 11) Monitor buses with high breakdowns and implement remedial measures to improve bus reliability 12) Conduct daily post-maintenance audit, including those from contractors Staff Discipline and Welfare 1) Ensure all workshop staff comply with all	42.5 hrs

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		company policies, workshop procedures, safety regulations, directives and work instructions 2) Monitor the performance of staff, enforce discipline and attend to any grievances 3) Liaise and update the Union on all disciplinary cases and other staff matters 4) Conduct weekly toolbox talk and monthly safety briefing Others 1) Promote LEAN, PIP and any Productivity and Green movement 2) Liaise and if needed, negotiate with contractors / suppliers during business 3) Any other duties as assigned by HQ or Workshop Manager	
DTL Signalling Assistant Engineer 	Entry level candidates are welcome to apply Good interpersonal skill Good planning and writing skills Resourceful, self-motivated and result-oriented Good team leader Able to perform 3 rotating shift work Able to identify colours	Lead and supervise the team in maintenance activities in accordance with the maintenance procedures and safety plans Plan, organize and ensure scheduled maintenance activities are performed in accordance with the planned maintenance schedule	Rotating Shift
DTL Signalling technician 	Entry level candidates are welcome to apply Good interpersonal skill Good planning and writing skills Resourceful, self-motivated and result-oriented Good team leader Able to perform 3 rotating shift work Able to identify colours	Support maintenance supervisor in the maintenance activities in accordance with the procedures and safety plans Assist to compile fault data, fault reports and perform remedial work	Rotating Shift
Engineer, Facilities Management - JRL 	- Recognized degree in Engineering, Building Services, or Facilities Management is required. - Preferably 4 years of relevant experience in building or rapid transit system E&M services maintenance. - Strong leadership, management, interpersonal, and communication skills are essential.	- A52 Supervise contractors, ensure maintenance quality, and manage mechanical/building systems for safety, availability, and reliability. - Assist in project coordination, liaise with authorities, provide technical support, and lead investigations into system faults. - Conduct training, review system performance, manage logistics and budgets, and ensure compliance with QA, safety, and cybersecurity standards.	Rotating Shift

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	- Must be a team player who is self-motivated, resourceful, responsible, and dependable.	-Enforce safety protocols, investigate incidents, conduct safety inspections and talks, and review risk assessments and work instructions.	
Engineer, Permanent Way & Civil Structures - NEL/SPLRT 	Degree in Civil Engineering Min 5 years' maintenance experience in Mechanical, Civil engineering or Permanent Way in a railway environment would be advantageous Possess positive attitude and enthusiastic about acquiring new knowledge and skills Result-oriented team player with good interpersonal and communication skills Self-motivated and resourceful individual Able to work under pressure and independently Receptive towards work arrangements beyond office hours Ability to identify colours	Responsible for effectiveness and efficiency of both in-house and outsourced maintenance contracts as well as the use of assets and spares for NEL / SPLRT Permanent Way & Civil Structures department Manage, plan and execute team maintenance work according to developed plans, procedures and work instructions to meet established safety, reliability and availability targets Conduct periodical quality control inspections. Review, compile and prepare data for departmental maintenance reports. Plan, organize and lead ad-hoc projects contributing to improvement in maintenance processes and reliability enhancement.	5 day week
Engineer, Rolling Stock - JRL 	- Requires a recognized Bachelor's Degree in Electrical, Electronics, Mechanical, or Mechatronics Engineering from a reputable university, with at least 3 years of post-graduate experience, including 2 years in a railway environment. - Strong knowledge of electrical, electronic, air-conditioning, mechanical, and pneumatic systems in electric trains, along with diagnostic software and fault-finding skills. - Demonstrates strong troubleshooting, analytical, leadership, and communication skills, with the ability to manage and motivate a team.	- A52Supervise contractors, ensure maintenance quality, and manage mechanical/building systems for safety, availability, and reliability. - Assist in project coordination, liaise with authorities, provide technical support, and lead investigations into system faults. - Conduct training, review system performance, manage logistics and budgets, and ensure compliance with QA, safety, and cybersecurity standards. -Enforce safety protocols, investigate incidents, conduct safety inspections and talks, and review risk assessments and work instructions.	Rotating Shift

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	- Must be available for 24-hour standby duty for emergency recalls.		
Executive, Supplies 	Possess a Degree in Supply Chain or related Engineering discipline. 1-3 years of related Supply Chain experience (automotive/automobile, transport background will be plus). Good Communication and negotiation skills. May be required to work on weekends as requested by superiors to address operational needs	1)Provisioning and Inventory Management a)Partner various internal BE and external departments, including Group Procurement, Product Teams and Workshops to ensure inventory level meets demand forecasts. b)Provide monthly reports to management on supply performance. c)Identify areas of cost reduction through alternate sourcing. d)Manage weekly provisioning and identifying inventory that requires provisioning and/or re-distribution. e)Provide monthly consignment settlement reports to consignment vendors for reconciliation. f)Work with suppliers and manage relationships to negotiate optimal terms of support. g)Mitigate risks related to stockout, overstock, or inventories inaccuracies, proactively identify issues and develop solutions. h)Lead and mentor a team of Inventory planners. i)Other ad hoc duties assigned by Head of Supplies. 2)Warehousing Management a)Oversee Warehouse Logistics Team (Logistics Officers, Personnel and Drivers) to ensure smooth warehousing and distribution operations to provide timely product availability to workshops. b)Review and Improve processes across all Bus workshop warehouse stores and central warehouse. c)Implement good Workplace Safety and Health practices to ensure compliance with regulations. d)Plan and conduct regular stock take for stock accountability and facilitate audits on inventories.	42.5 hrs
Logistic Personnel	At least 1 year of relevant experience work experience	Conduct regular stock check on a daily basis	Rotating Shift
LRT Power (Assistant Manager) 	- Degree/Diploma in Electrical Engineering - Degree holder with at least 3 years working experience or Diploma with 10 years working experience in high voltage operation & maintenance, preferably in a transportation	Manage the maintenance of the SPLRT Power Supply and Distribution System equipment so as to ensure that the safety, reliability and availability of such services meet the standards agreed with the Operation Department	Rotating Shift

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	environment. - Experience in testing and commissioning of electrical services		
Pway Technician 	Entry level candidates are welcome to apply Good interpersonal skill Good planning and writing skills Resourceful, self-motivated and result-oriented Good team leader Able to perform Perm Night Able to identify colours	Assist to inspect and report all defects related to building, tunnels and other system in the course of railway inspection. Operate the Mutli-Function vehicle, Inspection trolley and any other measuring tools to produce data, analysis and coordinate with MCAR for rectification.	Perm night
Rail Supplies Management - Asst Engineer, Sustainable Operation and Logistics 	- Higher NITEC in Engineering - Preferably with at least one year of working experience in fleet assistant or logistic co-ordinator or Engineering - Strong organization and problem solving skills - Self-motivated and result oriented - Good interpersonal and communication skills	' Assist in overseeing SBST commercial vehicles and related assets, ensuring their operations, maintenance, and compliance with internal and external policy requirements - • Support sustainability initiatives by implementing waste management strategies (including toxic industrial waste), enhancing energy efficiency, and promoting green procurement.	Rotating Shift
Service Controller (Bus)	Relevant working experience in Operations is an advantage	• Work with our specialist team on the Common Fleet Management System (CFMS). • Monitor bus service performance in a real-time environment and take the necessary actions to minimise service delays, using online resources and support systems • Resolve emergencies and restore service disruptions to ensure service reliability of our buses on the roads • Support the team in achieving optimal deployment of buses and Bus Captains	Rotating Shift
Station Manager - DTL 	• Minimum diploma holder, preferably degree holder • Able to reach a height of 200cm with both hands • Willing to perform shift work, including weekends and Public Holidays • Minimum 4 years of leadership experience, preferably in the service or retail industry • Preferably to be a	• Handle operational issues, including passenger flow and crowd control. • Ensure emergency and crowd control plans are in place and up to date. • Protect station revenue and resolve ticketing-related issues. • Ensure staff compliance with company policies, performance targets, and emergency procedures. • Monitor and review train service, staff, and equipment performance; take corrective actions as needed. • Maintain performance, customer service, training, and administrative records of Assistant	Rotating Shift

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	member of the Chartered Institute of Transport or relevant Engineering Institute • Required to manually operate station and trainborne equipment • Possess a pleasant disposition and personality • Good interpersonal skills with a passion to work with people • Ability to identify colours	Station Managers (ASMs) • Implement measures to improve performance of ASMs, especially those in the lower and upper quartiles. • Act as Incident Officer during critical incidents or emergencies to manage recovery and safety. • Ensure passenger compliance with Rapid Transit Systems (RTS) Regulations; ensure ASMs are well-versed in RTS. • Serve as an Emergency Train Driver when necessary. • Plan and conduct training for trainees and ASMs; requalify ASMs whose track access certification has lapsed.	
Technical Officer	Applicants with NITEC in Automotive Technology (Heavy Vehicles) and 10 years of relevant experience will also be considered	Plan and manage daily preventive maintenance and repair activities and maximise manpower resources in the workshop	Rotating Shift
Technician (CRS) 	Must possess a minimum Class 3 Licence	To provide on-road recovery for breakdown buses	Rotating Shift
Technician (Power & OCS) NEL 	- NITEC in Electrical Technology - Preferably with relevant working experience in maintenance of HV and DC traction equipment - Preferably Licensed Electrical Worker (Electrician Grade)	- Maintenance and operation of NEL HV and DC traction power distribution system, network and equipment - Meet operational requirements by ensuring safety, reliability and availability of the system	Rotating Shift
Traffic Controller 	Degree in any discipline or Diploma with minimum 5 years working experience, preferably in an Operations Control Room environment Willing to perform shift work, including night shift, weekends and Public Holidays Able to operate computer-based control systems Ability to identify colors	Responsible for monitoring and controlling train operational activities to ensure that safe, efficient and reliable train services are provided at all times by making logical decisions Account for punctuality of passenger trains as part of service reliability In event of service delays, degradation or disruptions, introduce necessary adjustments to cope with heightened demands Execute quick recovery remedies to mitigate such hiccups and resume train service as quickly as possible Coordinate and mobilize the relevant Engineering and Operations staff to resolve failures or unexpected events in the most expeditious and safe manner Manage and control Night Possession and Track Access during non-revenue hours in accordance to prescribed rules and procedures	Rotating Shift

#10 Singabite

Lan Zhou Wu Fu Pte Ltd operates as a central kitchen supporting two distinctive brands: Yi Wan Mian and Huo Lu Huo. Yi Wan Mian specializes in traditional Chinese La Mian (hand-pulled noodles), offering a diverse selection of authentic noodle dishes at mall food courts and coffeeshop stalls. Meanwhile, Huo Lu Huo focuses on traditional Chinese barbecue cuisine, featuring grilled meats and other classic barbecue offerings. Both brands benefit from the centralized operations of Lan Zhou Wu Fu, ensuring consistent quality and efficient production across their respective culinary offerings.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Coffeeshop Stall/Kitchen Assistant (Full Time)	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	44
Coffeeshop Stall/Kitchen Assistant (Long Term Contract)	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	36
Coffeeshop Stall/Kitchen Assistant (Long Term Contract)	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	30
Finance Executive 	Diploma/Degree in Accounting or Finance (LCCI/ACCA preferred) ; 2+ years of experience in bookkeeping or finance operations ; Skilled in Excel and accounting software (e.g., Xero, QuickBooks) ; Detail-oriented and able to work independently	The Finance Executive will handle financial operations, reporting, and compliance for the company. This includes managing day-to-day accounting transactions, reconciling accounts, preparing monthly financial statements, and supporting budgeting and audit processes	44
Food Court Stall/Kitchen Assistant (Full Time)	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	44
Food Court Stall/Kitchen Assistant (Long Term Contract)	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	36
Food Court Stall/Kitchen Assistant (Long Term Contract)	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	30
Food Processing Worker	Ingredient Preparation: Prepare and portion ingredients for the next day's production. Production Assistance: Support Central	Ingredient Preparation: Prepare and portion ingredients for the next day's production. Production Assistance: Support Central	44

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	Kitchen operations in food production. Pre-Cooking Preparation: Prepare pre-cooked food items for packaging and store them in the freezer. Sauce Quantity Determination: Measure and prepare the correct quantities of various ingredients for sauces. Inventory Monitoring: Monitor inventory levels and notify the Production Manager when stock levels are low. Familiarization with Ingredients: Become acquainted with ingredients and accurately weigh finished products for all food production items. Meat Preparation: Defrost and cut poultry and other meat items as needed. Supply Anticipation: Anticipate the following day's supplies and prepare the necessary quantities of ingredients. Hygiene Maintenance: Ensure the production area is kept clean and hygienic at all times. Additional Duties: Perform other related tasks as assigned by the Production Manager.	Kitchen operations in food production. Pre-Cooking Preparation: Prepare pre-cooked food items for packaging and store them in the freezer. Sauce Quantity Determination: Measure and prepare the correct quantities of various ingredients for sauces. Inventory Monitoring: Monitor inventory levels and notify the Production Manager when stock levels are low. Familiarization with Ingredients: Become acquainted with ingredients and accurately weigh finished products for all food production items. Meat Preparation: Defrost and cut poultry and other meat items as needed. Supply Anticipation: Anticipate the following day's supplies and prepare the necessary quantities of ingredients. Hygiene Maintenance: Ensure the production area is kept clean and hygienic at all times. Additional Duties: Perform other related tasks as assigned by the Production Manager.	
Kitchen Crew (Back of House)	the Kitchen Operations Associate is responsible for supporting kitchen staff to ensure smooth daily operations, including food preparation, inventory management, and maintaining cleanliness and food safety standards. You will assist chefs in preparing and cooking food, organizing kitchen workstations, and ensuring compliance with hygiene protocols. Additionally, you will help manage supplies and equipment, ensuring the kitchen runs efficiently	the Kitchen Operations Associate is responsible for supporting kitchen staff to ensure smooth daily operations, including food preparation, inventory management, and maintaining cleanliness and food safety standards. You will assist chefs in preparing and cooking food, organizing kitchen workstations, and ensuring compliance with hygiene protocols. Additionally, you will help manage supplies and equipment, ensuring the kitchen runs efficiently	44
Marketing Analyst 	Diploma/Degree in Marketing, Analytics, or related field ; Proficient in Excel, Google Analytics, and data tools ; Strong analytical thinking and communication skills ; F&B or retail background is a plus	The Marketing Analyst will be responsible for collecting, analyzing, and interpreting market data to support marketing campaigns and business strategy. This role will collaborate closely with the marketing, branding, and operations teams to measure campaign performance, monitor customer trends, and provide insights to improve ROI.	44

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Service Crew (Front of House)	We are seeking enthusiastic, customer-focused individuals to join our Front of House Service Crew at our Chinese BBQ restaurant. In this role, you'll be responsible for delivering outstanding customer service, managing the dining area, and assisting guests in enjoying authentic Chinese BBQ. Ideal candidates are warm, detail-oriented, and committed to providing a memorable dining experience in a vibrant team environment.	We are seeking enthusiastic, customer-focused individuals to join our Front of House Service Crew at our Chinese BBQ restaurant. In this role, you'll be responsible for delivering outstanding customer service, managing the dining area, and assisting guests in enjoying authentic Chinese BBQ. Ideal candidates are warm, detail-oriented, and committed to providing a memorable dining experience in a vibrant team environment.	44
Store Manager 	- Skills: Strong leadership, communication, and problem-solving abilities. - Experience: 2-5 years in retail or store management. - Technical Knowledge: Proficiency in inventory management and POS systems. - Customer Focus: Excellent interpersonal skills with a focus on customer satisfaction. - Results-Oriented: Proven track record of meeting sales and operational targets.	- Operations Management: Oversee daily store operations, ensuring efficiency and smooth workflow. - Staff Supervision: Recruit, train, and manage a team of employees, fostering a positive work environment. - Inventory Control: Monitor stock levels, place orders, and minimize shrinkage. - Customer Service: Ensure excellent customer experience and handle complaints professionally. - Sales and Profitability: Meet sales targets, analyze performance metrics, and implement strategies to drive revenue. - Compliance: Maintain store standards, adhere to company policies, and ensure safety regulations are met.	44
Store Supervisor	- Experience: 1-3 years in retail or supervisory roles. - Skills: Strong communication, organizational, and leadership abilities. - Education: Diploma or equivalent preferred. - Customer Service: Proven ability to handle customer inquiries and resolve issues. - Flexibility: Willingness to work shifts, weekends, and holidays. - Team Player: Ability to motivate and coordinate with staff effectively. - Technical Knowledge: Familiarity with POS systems and basic inventory management.	- Team Leadership: Support and guide store staff to achieve daily goals. - Operations Oversight: Assist in managing daily store activities and maintaining workflow efficiency. - Customer Service: Ensure high-quality customer interactions and address complaints effectively. - Inventory Monitoring: Help track stock levels, conduct audits, and manage replenishments. - Sales Support: Assist in achieving sales targets and promoting store promotions. - Compliance: Enforce company policies, safety protocols, and store standards.	44

#11 Staffing

Our mission is to provide employment services of the highest quality to our valued clients and we strive to conduct our business to help our clients achieve maximum productivity with the right talents.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Admin Assistant 	Administrative experience	Administrative duties Data entry and documentation work Answering phone calls and replying emails	9am to 6pm
Aerospace Technician 	No experience required. Candidate with experience will be considered with higher salary	Perform assembly, disassembly, maintenance, repair, and overhaul (MRO) of aircraft engines and components. Conduct inspections to ensure compliance with aviation standards and safety regulations. Carry out welding, fitting, and precision work on engine parts and structural components. Troubleshoot and repair engine or component defects using technical manuals and tools. Maintain accurate documentation of work performed, inspection reports, and quality records. Ensure adherence to safety, regulatory, and quality standards at all times.	9am to 6pm
Assistant Engineer 	Engineering experience	Monitoring production line to ensure adherence to work instructions and operational procedures. Providing technical and operational support by resolving day-to-day issues. Maintaining a clean, organized, and safe work environment.	9am to 6pm
Class 3 / Class 4 Driver	Class 3 or 4 license	Loading and unloading of goods Delivery of goods within Singapore Ensure timely delivery	9am to 6pm, 9am to 12pm
Electrical Technician 	No experience required. Candidate with experience will be considered with higher salary	Performing inspections, testing, and maintenance of equipment Electrical systems, including wiring, switches, and control panels Troubleshooting and repairing electrical issues, ensuring prompt resolution of any malfunctions or breakdowns	8am to 5pm, 8am to 12pm
Production Operator	No experience required	Packing of products Operating machines in a manufacturing line Perform QC check of products	9am to 6pm, 9am to 12pm
Sales Assistant	No experience required	Promote products and services Provide consultation to customer's needs Cashiering duties	Retail hours
Service Crew	No experience required	Taking customers food and drinks orders Ensure high customer satisfaction Ensure cleanliness of restaurant Cashiering duties	9am to 6pm, 9am to 12pm
Shipping Admin 	Shipping experience	Handle day-to-day shipping operations (import/export/transshipment) Managing and coordinating all shipping operations,	9am to 6pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		ensuring timely and accurate handling of import/export activities Handle billing, cost verification, and coordination with finance for payment matters Coordinate import/export activities, including booking, freight forwarding, and customs clearance.	
Warehouse Assistant	Able to carry heavy loads of more than 15 KGs	Loading and unloading of goods Picking and packing of goods Ensure proper housekeeping	9am to 6pm

#12 Sushi Tei Group

Sushi Tei – where expert culinary skills and an innate appreciation of nature come together to inspire and enhance the Japanese dining experience.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Assistant Leading Cook	Applicants with prior relevant experience will be advantageous. Able to perform shifts and work on weekends and Public Holidays. Great customer service skills with a pleasant smile. Able to work in fast-paced F&B environment with minimal supervision. Able to start work in a short notice	Adhere to SOP on the preparation of food and provide guidance and training to rank & file staff. Ensure that all work stations are clean, tidy and ready for the start and end of the business day. Ensure hygiene, cleanliness, and safety of the counters/cooked food station at all times. Uphold the hygiene standard of ingredient handling and the dishes served. Ensure that the Kitchen worktop, cookers, ovens, grills, utensils, appliances, equipment, seafood tanks, and the kitchen floor are cleaned. Assist in ordering and receiving ingredients and supplies. Prior to ordering, check the inventory levels of the ingredients and supplies under his/her care before ordering. Perform stock count for monthly closing inventory. 6 working days/week (44-hours). Work location: Various (https://www.sushitei.com/outlets/outlets.aspx). Training and uniform will be provided	44 hours
Intern - Marketing	No experience required as training will be provided.	Membership Marketing (Main Portfolio): • Plan and implement membership campaigns, promotions, and referral programs. • Manage membership communications across email, digital platforms, and social media. • Monitor and track membership data, including points accumulation and redemptions, ensuring accuracy and timely updates. • Collaborate with internal teams to ensure membership benefits and experiences are clearly communicated. • Provide regular reports on membership growth, churn, engagement, and redemption activities	44 hours
Leading Cook	Applicants with prior relevant experience will be advantageous. Able to perform shifts and	Adhere to SOP on the preparation of food and provide guidance and training to rank & file staff. Ensure that all work stations are clean, tidy and ready for the start and end of the business day.	44 hours

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	work on weekends and Public Holidays. Great customer service skills with a pleasant smile. Able to work in fast-paced F&B environment with minimal supervision. Able to start work in a short notice	Ensure hygiene, cleanliness, and safety of the counters/cooked food station at all times. Uphold the hygiene standard of ingredient handling and the dishes served. Ensure that the Kitchen worktop, cookers, ovens, grills, utensils, appliances, equipment, seafood tanks, and the kitchen floor are cleaned. Assist in ordering and receiving ingredients and supplies. Prior to ordering, check the inventory levels of the ingredients and supplies under his/her care before ordering. Perform stock count for monthly closing inventory. 6 working days/week (44-hours). Work location: Various (https://www.sushitei.com/outlets/outlets.aspx). Training and uniform will be provided	
Part Time (Cook)	No experience required as training will be provided. Able to perform shifts and work on weekends and Public Holidays. Great customer service skills with a pleasant smile. Able to start work in a short notice	Adhere to SOP on the preparation of food and provide guidance Ensure that all work stations are clean, tidy and ready for the start and end of the business day. Ensure hygiene, cleanliness, and safety of the counters/cooked food station at all times. Uphold the hygiene standard of ingredient handling and the dishes served. Ensure that the Kitchen worktop, cookers, ovens, grills, utensils, appliances, equipment, seafood tanks, and the kitchen floor are cleaned. Assist in ordering and receiving ingredients and supplies. Prior to ordering, check the inventory levels of the ingredients and supplies under his/her care before ordering. Perform stock count for monthly closing inventory. 6 working days/week (44-hours). Work location: Various (https://www.sushitei.com/outlets/outlets.aspx).	5 hours

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		Training and uniform will be provided	
Part Time (Waiter / Waitress)	No experience required as training will be provided. Able to perform shifts and work on weekends and Public Holidays. Great customer service skills with a pleasant smile. Able to start work in a short notice	Responsible for providing courteous and efficient food & beverage services to the guests. To present menu, take order, suggest and recommend appropriately. Attend and respond to guests' needs promptly and professionally. Setting up table arrangement and ensure cleanliness in the restaurant. To perform other duties as assigned by superior	5 hours
Restaurant Supervisor	Applicants with prior relevant experience will be advantageous Able to perform shifts and work on weekends and Public Holidays. Great customer service skills with a pleasant smile. Able to work in fast-paced F&B environment with minimal supervision. Able to start work in a short notice	Greet and lead arriving guests to assigned table in a friendly manner, make them feel welcome and at ease. Present Ordering IPad /Menu to the customers. Attend to guest's request, be helpful and answer politely. Recommend signature and popular dishes to customers. Check food before presenting to guest and ensure all items ordered are served accordingly. Seek customers' permission prior to clearing of the empty dishes. Follow service procedures and familiarize with the menu and be aware of special promotions or publicity campaigns to ensure that food is presented correctly. Take incoming calls and provide information regarding respective restaurant. Relay customer feedbacks or comments to the duty manager in charge. Manage daily cashiering duty to ensure all transactions are accurate & done efficiently. Ensure complete table set up according to service SOP. To perform other duties as assigned by superior.	44 hours

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		Work location: Various (https://www.sushitei.com/outlets/outlets.aspx)	
Senior Cook	Applicants with prior relevant experience will be advantageous. Able to perform shifts and work on weekends and Public Holidays. Great customer service skills with a pleasant smile. Able to work in fast-paced F&B environment with minimal supervision. Able to start work in a short notice	Adhere to SOP on the preparation of food and provide guidance and training to rank & file staff. Ensure that all work stations are clean, tidy and ready for the start and end of the business day. Ensure hygiene, cleanliness, and safety of the counters/cooked food station at all times. Uphold the hygiene standard of ingredient handling and the dishes served. Ensure that the Kitchen worktop, cookers, ovens, grills, utensils, appliances, equipment, seafood tanks, and the kitchen floor are cleaned. Assist in ordering and receiving ingredients and supplies. Prior to ordering, check the inventory levels of the ingredients and supplies under his/her care before ordering. Perform stock count for monthly closing inventory. 6 working days/week (44-hours). Work location: Various (https://www.sushitei.com/outlets/outlets.aspx). Training and uniform will be provided	44 hours
Service Crew (Waiter / Waitress)	Applicants with prior relevant experience will be advantageous. Able to perform shifts and work on weekends and Public Holidays Great customer service skills with a pleasant smile. Able to work in fast-paced F&B environment with minimal supervision. Able to start work in a short notice	Responsible for providing courteous and efficient food & beverage services to the guests. To present menu, take order, suggest and recommend appropriately. Attend and respond to guests' needs promptly and professionally. Setting up table arrangement and ensure cleanliness in the restaurant. To perform other duties as assigned by superior. 6 working days/week (44-hours)	44 hours

#13 The Providore Singapore

The Providore Singapore Pte Ltd is a lifestyle brand offering a curated experience of food, coffee, wine, and retail. We operate cafés, bakeries, and retail outlets featuring artisanal produce, freshly prepared meals, specialty coffee, and fine wines. Beyond dining, our retail stores showcase premium ingredients, kitchenware, and gourmet products sourced from around the world. With a focus on quality and authenticity, The Providore creates a welcoming space where people can gather to enjoy good food, drinks, and company.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Assistant Lead Barista	Support the Lead Barista in daily operations. Ensure consistent drink quality, assist in training new baristas, and manage inventory. Provide excellent customer service and resolve minor issues. Must have experience in specialty coffee and leadership potential.	Support lead barista in operations; ensure consistency in quality; train junior baristas and manage stock of coffee supplies.	44
Assistant Restaurant Lead	Supervise service crew and support the Restaurant Lead in operations. Manage shift performance and resolve minor issues. Requires 3–5 years of F&B experience, including team leadership responsibilities.	Assist in supervising service team; support daily floor operations; handle guest issues; ensure adherence to SOPs.	44
Barista	Prepare and serve coffee beverages with consistency and speed. Maintain cleanliness and excellent customer service. Operate espresso machines and follow recipes. Requires 0–1 year experience; training provided for entry-level candidates. Interest in coffee and customer service essential.	Prepare and serve coffee, espresso, and other beverages; maintain cleanliness of the bar station; engage with customers politely.	44
Finance Manager 	Manage budgeting, forecasting, and financial reporting. Ensure compliance with tax and accounting regulations. Provide financial insights for decision-making. Requires 5–7 years of finance/accounting experience, preferably in F&B. CPA, ACCA or equivalent certification is a plus.	Responsible for overseeing the financial health of the F&B business, including budgeting, forecasting, cost control, and financial reporting. They ensure accurate financial statements, manage P&L, and provide strategic insights to support operational and business decisions. The role involves close collaboration with operations, procurement, and senior management to improve profitability, monitor inventory costs, and ensure compliance with financial regulations.	44
Head Chef (Outlet) / Outlet Head Chef	Oversee entire kitchen operations, from menu planning to team management. Ensure food quality, cost control, and hygiene standards. Requires 8–10	In charge of the entire kitchen team and operations at the outlet; responsible for menu creation, cost control, quality standards, and kitchen performance.	44

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	years of experience, including 3+ years as Sous or Head Chef.		
Junior Sous Chef	Support Sous Chef with prep, team supervision, and service execution. Ensure consistency and kitchen organization. Requires 3–5 years of culinary experience, with prior team coordination exposure.	Assists Sous Chef with food preparation, coordinates kitchen sections, and ensures food quality and timely service.	44
Logistics & Supply Chain Executive / Coordinator 	Coordinate inventory, deliveries, and supplier communications. Track and manage stock movement efficiently. Requires 1–3 years of supply chain/logistics experience, preferably in F&B. Strong organizational and software skills required.	Coordinate inbound and outbound deliveries (suppliers to kitchen/outlets) Maintain optimal inventory levels across multiple locations Plan delivery routes and schedules Handle warehouse or central kitchen logistics (if applicable) Support cross-outlet stock transfers Track and report on KPIs: delivery timeliness, spoilage, breakage, etc.	44
Multi-Outlet Head of Service	Lead service teams across multiple outlets. Ensure consistency in service quality, coordinate training, and manage guest satisfaction. Requires 3 -5 years in F&B operations, preferably 2+ years in multi-unit management.	Lead service operations across multiple outlets; standardize training, monitor KPIs, and ensure service excellence chain-wide.	44
Operations Manager 	Lead overall business operations, ensuring profitability and efficiency across outlets. Develop SOPs, monitor KPIs, and manage cross-functional teams. Requires 5–7 years in F&B operations, with at least 3 years in a managerial role.	oversees daily restaurant operations across multiple outlets or a flagship location. Their key focus is ensuring smooth front and back-of-house execution, guest satisfaction, cost control, staff performance, and compliance with hygiene and service standards. They also support budgeting, SOP implementation, and strategic development in line with company goals.	44
Procurement & Sourcing Officer 	Source suppliers, negotiate prices, and manage procurement documentation. Ensure product quality and timely delivery. Requires 3–5 years of procurement experience, with knowledge of food product sourcing and vendor management.	Develop and manage vendor relationships (local and overseas) Evaluate supplier performance: quality, reliability, pricing Forecast supply needs based on sales and seasonal trends Ensure procurement aligns with food safety and sustainability standards Negotiate contracts and monitor compliance Manage procurement budgets, reduce COGS	44
Restaurant Manager	Oversee daily operations, manage staff, control costs, and ensure compliance with food safety regulations. Drive customer satisfaction and sales performance. Requires 3–5 years	Oversee entire restaurant operations; manage staff, budgets, inventory, and customer service; uphold quality standards and safety regulations.	44

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	of restaurant management experience.		
Senior Sous Chef	Second-in-command to the Head Chef. Manage full kitchen operations, mentor team, control costs, and ensure consistent quality. Requires 3–5 years of culinary experience, with strong leadership and organizational skills.	Leads kitchen operations in absence of Head Chef, trains team members, ensures consistency and quality across all dishes.	44
Service crew	Take orders, serve food, and maintain cleanliness in dining areas. Follow hygiene protocols and ensure excellent customer service. Requires 0–1 year experience; ideal for entry-level applicants with good communication and teamwork skills.	Take orders, serve food & beverages, clear tables, handle POS; ensure guest satisfaction and cleanliness of dining area.	44
Sous Chef	Lead kitchen operations and support Head Chef in menu execution. Supervise staff, manage prep, and ensure food quality. Requires 3–5 years of kitchen experience, preferably 2+ years in a leadership role.	Second-in-command in the kitchen; manages staff, oversees kitchen workflow, and supports Head Chef with planning and inventory.	44
Steward	Clean dishes, kitchen equipment, and work areas. Support kitchen team with basic cleaning tasks. Follow food safety protocols. No experience required, but physical stamina and attention to cleanliness are essential.	Handles dishwashing, general cleaning of kitchen equipment and areas, supports hygiene standards, and assists with waste management.	44
Stove Chef / Line Cook	Prepare dishes according to recipes, manage food prep, and maintain cleanliness. Work under supervision in a fast-paced kitchen. Requires 1–3 years of line cook experience and basic knowledge of food safety.	Prepare and cook dishes according to menu and recipes; maintain food safety standards and kitchen cleanliness; assist with prep work.	44
Supervising Chef / Chef Supervisor	Oversee kitchen operations and junior staff. Maintain food quality and hygiene, and assist in training. Requires 3–5 years of kitchen experience, preferably with 1–2 years in a supervisory role.	Oversees a small kitchen team, ensures prep standards, maintains hygiene, and supports Sous Chef in daily operations.	44
Trainee Chef / Apprentice Chef	Support chefs in food prep, cleaning, and learning kitchen procedures. Gain hands-on culinary skills and experience. Requires 1- 3 years of experience	Learns basic kitchen operations, assists in food prep under supervision, and gains foundational culinary skills.	44

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	experience required, but a culinary background or education is preferred.		

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Discover our Services at a Centre Near You



e2i Career Centre (DNI)

Devan Nair Institute for Employment and Employability
80 Jurong East St 21 Level 2
Singapore 609607

Operating Hours

Mondays: 2:30pm to 5pm
Tuesdays to Fridays: 9am to 5pm
Saturdays: 9am to 1pm
Sundays & Public Holidays: Closed



e2i Career Centre (OMB)

One Marina Boulevard
1 Marina Boulevard #B1-03
Singapore 018989



e2i Career Centre (OTH)

ServiceSG Centre
Our Tampines Hub
1 Tampines Walk #01-21
Singapore 528523



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