

# **e2i Pharmaceutical & MedTech** **Career Discovery**

## **Job Listing Booklet**

### **Date:**

21 June 2024

Friday

### **Time:**

10.00am to 4.00pm

### **Venue:**

Devan Nair Institute For Employment And Employability

Hall 2 (Level 1)

80 Jurong East Street 21

Singapore 609607

(Nearest MRT: Jurong East)

#### **About e2i (Employment and Employability Institute)**

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit [www.e2i.com.sg](http://www.e2i.com.sg).

**\*Only for Singaporeans & Permanent Residents\***

**NAME OF COMPANY****PAGE**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| <b>1. Alcon Singapore Manufacturing.....</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>5</b>  |
| <ul style="list-style-type: none"> <li>- DSM Production – Senior Technicians / Technicians</li> <li>- Inspector II</li> <li>- Secondary Packaging</li> <li>- Technician, Chemical Production</li> <li>- Warehouse Assistant</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |
| <b>2. Biosensors Interventional Technologies.....</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>8</b>  |
| <ul style="list-style-type: none"> <li>- Inspector, LRQC</li> <li>- Manufacturing Engineer</li> <li>- Production Operator</li> <li>- Quality Engineer (R&amp;D Support)</li> <li>- R&amp;D Engineer</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |
| <b>3. Easmed.....</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>12</b> |
| <ul style="list-style-type: none"> <li>- Clinical Application Specialist</li> <li>- Customer Service / Assistant</li> <li>- Marketing Assistant</li> <li>- Operations Executive</li> <li>- Sales Executive (TAS)</li> <li>- Sales Executive / Product Specialist (ENT Neuro)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           |
| <b>4. Fu Yu Corporation.....</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>14</b> |
| <ul style="list-style-type: none"> <li>- Class 4 Driver</li> <li>- Forklift Driver</li> <li>- Precision Grinding Machinist</li> <li>- Precision Mold Maker / Tooling Maintainer</li> <li>- Precision Wire-Cut Machinist</li> <li>- Production Engineer</li> <li>- Production Operator</li> <li>- Production Supervisor (Molding)</li> <li>- Production Technician</li> <li>- Project Engineer (Tooling)</li> <li>- Purchasing Executive</li> <li>- Sales &amp; Technical Executive</li> <li>- Sales Executive</li> <li>- Senior CAD Engineer</li> <li>- Senior Planner / Assistant Planning Manager</li> <li>- Senior QMS Admin</li> <li>- Store Assistant Supervisor</li> <li>- Storekeeper</li> <li>- Storekeeper cum Driver</li> <li>- Technician (Injection Molding &amp; Automation)</li> <li>- Technician (Injection Molding)</li> <li>- Technician (Nano Molding)</li> </ul> |           |

**5. Glaxo Wellcome Manufacturing (GSK).....22**

- Analytical Chemist
- Biotechnologist
- Manufacturing Technician
- Senior Microbiologist
- Senior QA Validation 2
- Senior / QA Executive - Sterility Assurance
- Technical Service Technician PM

**6. West Pharmaceutical Services .....34**

- Production Supervisor
- Senior Production Operator (Laminar Flow Finishing)
- Senior Production Operator (Molding)

**Back-End Referral (refer to page for more info)****• Biotronik.....35**

- Cloud Software Engineer
- Cloud Test Engineer
- MES Engineer II, CRM
- Production Assembly Operator (Morning, Afternoon and Night shift)
- Production Engineer I/II, CRM (Production Industrialization Engineering)
- Production Engineer II
- Production Engineer II, CRM
- Project Manager (Product Transfers)
- R&D Engineer II (Process Development), CRM
- R&D Engineer, Product Development

## 1. Alcon Singapore Manufacturing

Alcon is the global leader in eye care, dedicated to helping people see brilliantly. With an over 75-year heritage, we are the largest eye care device company in the world, with complementary businesses in Surgical and Vision Care. Being a truly global company, we work in 60 countries and serve patients in more than 140 countries. We have a long history of industry firsts, and each year we commit a substantial amount to Research and Development to meet customer needs and patient demands.

| Job Positions                                                 | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Working hours/<br>Location                                                                                                                            |
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| DSM<br>Production –<br>Senior<br>Technicians /<br>Technicians | <ul style="list-style-type: none"> <li>Professional Certificate / Nitec, Diploma, Advanced / Higher / Graduate Diploma</li> <li>Experience in GMP controlled manufacturing / production environment is an advantage</li> <li>The job role requires long hours of standing and walking, provide machine coverage during breaks</li> <li>Proficient in English (reading and writing)</li> </ul> | <ul style="list-style-type: none"> <li>Execute tasks strictly following cGMP, Quality, Safety and Work instruction requirements</li> <li>Meet daily production schedule and performance expectation</li> <li>Follow safety, quality requirement, and all applicable company policies always</li> <li>Ensure compliance to Data Integrity such that information is attributable, legible, contemporaneous, original and accurate</li> <li>Ensure proper housekeeping and maintain cleanliness (6S) of the working area.</li> <li>Carries out other related duties as assigned by the shift team Lead or shift superintendent</li> <li>Participate in Kaizen project for continuous improvement in manufacturing performance</li> <li>Perform in process inspection under increased lighting and magnification</li> <li>Support maintenance activities and perform machine line clearance and simple machine set-up</li> <li>Responsible to ensure own's SOP training, re-certification and development plan are completed on time</li> <li>To operate manufacturing equipment to produce and/or package contact lenses such as autoclave to sterilize contact lenses.</li> <li>Ensure contact lenses are manufactured to the best quality level possible.</li> <li>Perform activities in compliance with Good Manufacturing Practices in a controlled and regulated environment.</li> <li>To ensure compliance to Data Integrity such that information is attributable, legible, contemporaneous, original and accurate.</li> </ul> | <ul style="list-style-type: none"> <li>4-day work week</li> <li>12 hours rotating day and overnight shift</li> <li>133 Tuas South Avenue 3</li> </ul> |

| Job Positions       | Pre-requisites                                                                                                                           | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Working hours/<br>Location                                                                                                                                  |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Inspector II        | <ul style="list-style-type: none"> <li>• Able to commit for shift hours and perform various type of inspections</li> </ul>               | <ul style="list-style-type: none"> <li>• Perform Final Product Inspection which includes post-autoclave inspection, sterilization verification, re-sort check and SPC (Statistical Process Control) audit in accordance with the specifications and Standard Operating Procedures (SOP).</li> <li>• Perform exception handling, such as non-conformance record initiation and product quarantine activities, to ensure on-hold products are quarantined with proper documentation.</li> <li>• Support and perform testing for validation projects and engineering studies.</li> <li>• Initiate and/or execute continuous improvements on work processes and generate Kaizen ideas.</li> <li>• Perform HSE related activities and comply with all HSE guidelines. Report unsafe conditions, injuries, near misses and hazard. Wear personnel protective equipment (PPE) as required.</li> <li>• Support QC laboratories testing when necessary.</li> <li>• Perform duties as assigned by supervisor based on the agreed deliverables and timelines.</li> </ul> | <ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 12 hours rotating day and overnight shift</li> <li>• 133 Tuas South Avenue 3</li> </ul> |
| Secondary Packaging | <ul style="list-style-type: none"> <li>• Experience in GMP controlled manufacturing / production environment is an advantage.</li> </ul> | <ul style="list-style-type: none"> <li>• To provide operational support for productivity and product quality effectively and efficiently.</li> <li>• To perform pack-size conversion and machine troubleshooting, actively engage to production technical support to improve production OEE.</li> <li>• Good coordination across the team.</li> <li>• To ensure good 5S standard and HSE compliance in SP operation.</li> <li>• To drive and participate in the recovery process of non-routine issues.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 12 hours rotating day and overnight shift</li> <li>• 133 Tuas South Avenue 3</li> </ul> |

| Job Positions                         | Pre-requisites                                                                                                                          | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Working hours/<br>Location                                                                                                                                  |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Technician,<br>Chemical<br>Production | <ul style="list-style-type: none"> <li>• Experience in GMP controlled manufacturing / production environment is an advantage</li> </ul> | <ul style="list-style-type: none"> <li>• Perform day to day batch preparation in Chemical Production Operations</li> <li>• Manage and maintain Chemical Production calibration, documentation, inventory (i.e. raw materials and consumables) and preventive maintenance</li> <li>• Assume full responsibility in maintaining training on the required operational, quality compliance and safety Standard Operating Procedures (SOPs)</li> <li>• Participate and/or initiate projects that improve safety, quality, process efficiency and/or reduce operating cost.</li> <li>• Know, understand and comply with Health, Safety and Environment (HSE) guidelines. Report any unsafe conditions, injuries, illnesses and hazardous material releases Responsible for safe handling of chemicals and proper waste disposal</li> <li>• Support implementation of assigned projects and HSE related activities</li> <li>• Performs any other duties as assigned by Supervisor according to business needs.</li> </ul> | <ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 12 hours rotating day and overnight shift</li> <li>• 133 Tuas South Avenue 3</li> </ul> |
| Warehouse Assistant                   | <ul style="list-style-type: none"> <li>• Forklift license.</li> <li>• Knowledge in SAP would be highly advantageous</li> </ul>          | <ul style="list-style-type: none"> <li>• Perform goods receipts (GR) physical and system transactions.</li> <li>• Raw material issuance to production (physical and system).</li> <li>• Perform monthly cycle count and yearly stock take.</li> <li>• Ensure inventory accuracy in the warehouse.</li> <li>• Ensure compliance to SOP, ISO, GMP/GDP, AFCM, FDA, MDSAP and HSE regulatory.</li> <li>• Perform finished goods posting in SAP.</li> <li>• Perform Palletizing of finished goods.</li> <li>• Load and unload the pallet to/from racking.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• Perm night shift</li> <li>• 133 Tuas South Avenue 3</li> </ul>                          |

## 2. Biosensors Interventional Technologies

Biosensors International develops, manufactures and markets pioneering interventional cardiology devices. Our aim is to improve patients' lives through pioneering medical technology that pushes the boundaries of innovation. Through our high-quality medical devices, we impact the lives we touch, and we are committed to continued investment in the development of pioneering medical technology, robust clinical data and engineering new medical devices that will further benefit your patients.

| Job Positions          | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Working hours/<br>Location                                                                                         |
|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| Inspector,<br>LRQC     | <ul style="list-style-type: none"> <li>• Minimum Secondary Education</li> <li>• Able to communicate with local and foreign employees from Singapore, Malaysia, and PRC</li> <li>• At least 1 year experience in QC function, no experience will be considered</li> <li>• Good Interpersonal and communication skill</li> <li>• High level of integrity</li> <li>• Able to work under stress and deliver work schedules.</li> <li>• Independent.</li> <li>• Possess the ability to compile testing data into reports and effectively present information.</li> </ul>           | <ul style="list-style-type: none"> <li>• Perform routine lot Release functional tests for all products such as stent retention, BA9 weight loss, fatigue test, compliance test, guidewire movement test, hydrophilic coating test, guidewire tracking test, deployment test and acute coating durability test.</li> <li>• Perform and maintain an acceptable level of 5S housekeeping in accordance with the Good Laboratory Practice</li> <li>• Supporting daily routine tasks, producing quality work and completes them within stipulated timeline</li> <li>• Any other ad-hoc laboratory matters and duties assigned by direct supervisor.</li> </ul>                                                                                                                                                                                                                                                | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am to 5pm</li> <li>• 36 Jln Tukang</li> </ul> |
| Manufacturing Engineer | <ul style="list-style-type: none"> <li>• Minimum a Bachelor's Degree in Mechanical / Industrial / Manufacturing Engineering or equivalent.</li> <li>• Minimum 2 years of work experience in medical device manufacturing will be advantageous.</li> <li>• Non-experienced candidates are acceptable.</li> <li>• Knowledge and competency in Risk Management, EN ISO 14971</li> <li>• Basic knowledge of engineering methodology such as LEAN, 5S, and Six Sigma.</li> <li>• Basic knowledge of project management, process validation strategy, and quality tools.</li> </ul> | <ul style="list-style-type: none"> <li>• In-charge of engineering support for production and ensuring that it meets the daily target on quality, output, yield, and delivery.</li> <li>• Ensure compliance with QMS, cGMP, and regulatory requirements in manufacturing activities.</li> <li>• Ensure that goods and services are produced at the production at right efficiency, cost, and level of quality.</li> <li>• Perform process, software, and equipment validation. (IQ, OQ, PQ, etc.)</li> <li>• Establish, update and maintain process documentation. (WI, form, drawing, BOM, Risk Assessment, Risk Management, etc.).</li> <li>• Maintain the label printing process. (Label printing artwork)</li> <li>• Conduct manufacturing process training for production staff.</li> <li>• Lead a team to investigate and analyze the root cause of process issues and non-conformances.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 9am to 6pm</li> <li>• 36 Jln Tukang</li> </ul> |

| Job Positions       | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Working hours/<br>Location                                                                                                                               |
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|                     | <ul style="list-style-type: none"> <li>• Ability to manage the project and complete it on time.</li> <li>• Good communication, and teamwork skills.</li> <li>• Good interpersonal skills.</li> </ul>                                                                                                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>• Implement and evaluate the effectiveness of corrective and preventive actions.</li> <li>• Work on continuous improvement activities in the manufacturing line and follow up with the implementation.</li> <li>• Support for the transfer of new processes and products into the production phase.</li> <li>• Build a teamwork culture.</li> <li>• Other related duties as assigned.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                          |
| Production Operator | <ul style="list-style-type: none"> <li>• At least 1 year of experience in a manufacturing environment.</li> <li>• Demonstrates willingness and commitment to work hard.</li> <li>• Listen effectively (actively listen).</li> <li>• Provide support to those who need it.</li> <li>• Willing to work rotating shifts according to planned duty roster.</li> <li>• Able to work on multiple processes or equipment.</li> <li>• Quickly learns new skills and knowledge.</li> </ul> | <ul style="list-style-type: none"> <li>• Perform assembly work and operate equipment according to trained / qualified station.</li> <li>• Ensure to adhere to all clean room requirements, work procedure and company policy.</li> <li>• Start-up the equipment following the approved procedure.</li> <li>• Apply common sense understanding to interpret written procedures.</li> <li>• Equipment is within the pm and calibration date</li> <li>• Inspect own work and process parameters is verified before start work</li> <li>• Materials are verified according to BOM and ensure that there are no other materials in the workstation</li> <li>• Record information in appropriate documentation in an orderly and neat fashion</li> <li>• Deal with routine situations with occasional variables that require interpretation</li> <li>• Record required information in the batch control record in a neat and orderly manner.</li> <li>• Perform verification of WIPs received from earlier production step within his/her own workstation.</li> <li>• Monitor and maintain the quality of product and achieve the desired output quantity during production.</li> <li>• Handle the defective material and product according to the procedure.</li> <li>• Notify team leader of any deviation of manufacturing and any safety concern from normal operation.</li> <li>• Maintain GMP, 5'S and own production area clean and in an orderly manner.</li> <li>• Perform work on different processes or equipment as assigned.</li> </ul> | <ul style="list-style-type: none"> <li>• 5.5-day work week</li> <li>• 3 shifts: 7am to 3pm, 3pm to 11pm, 11pm to 7am</li> <li>• 36 Jln Tukang</li> </ul> |

| Job Positions                  | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Working hours/<br>Location                                                                                         |
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|                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>• Other duties as assigned.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                    |
| Quality Engineer (R&D Support) | <ul style="list-style-type: none"> <li>• Bachelor's Degree in Engineering</li> <li>• At least 3-5 years of medical device experience</li> <li>• Experience in Problem Solving</li> <li>• Cleanroom / environmental control experience is preferable</li> <li>• Excellent interpersonal and communication skill and possess positive attributes</li> <li>• High level of integrity and able to work under stress and deliver work as per scheduled</li> <li>• Good communication and interpersonal skills to build cross function and support</li> <li>• Self-starter and independent</li> <li>• Familiar with ISO 13485, ISO 14971, ISO 25539 and ISO 10555 requirements</li> <li>• Knowledgeable of applicable cGMP'S, FDA, MDD (93 / 94 / EEC) and MDR (2017 / 745)</li> <li>• Knowledge of FMEA, Design Control, Statistical Process Control (SPC) and Problem-Solving Tools is preferable</li> <li>• Able to recommend critical decisions with calculated and justifiable risk through analytical thinking.</li> </ul> | <ul style="list-style-type: none"> <li>• Provide Quality Engineering support to R&amp;D teams for new product development and product enhancement via Design Control process</li> <li>• Provide support to Clinical team for pre-market device deficiencies and Complaint Handling Unit for post-market complaints investigation</li> <li>• Coordinator of Risk Management process within the organization</li> <li>• Responsible for carrying out quality programs that contribute to improve both product and process quality and reliability, and to minimize risk exposure through control systems, procedures, methods and practices designed to carry out these objectives consistently.</li> <li>• Participated in the scheduling of engineering changes and operation flow as well as company-wide improvement programs and assigned quality projects.</li> <li>• Support the global PMS program, and responsible for timely complaint investigation for on-time vigilance reporting and complaint cases closure.</li> <li>• Identify quality requirements and support design control process and design history files.</li> <li>• Provide QA related support for new product development and product enhancement.</li> <li>• Generate or review validation / verification documents, provide support to Quality investigation related to Validation / Verification reject investigation.</li> <li>• Generate or Update Quality related documents such as Quality Plan, Quality Inspection documents and Lot release Documents during the development phase.</li> <li>• Coordinate the update of incoming material specs and FAI activities with the Supplier Management Group during the development phase.</li> <li>• Lead and perform Product Risk Management for current, new / enhanced products.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 9am to 6pm</li> <li>• 36 Jln Tukang</li> </ul> |

| Job Positions | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Working hours/<br>Location                                                                                         |
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|               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <ul style="list-style-type: none"> <li>• Maintain Risk Management Files and Risk Management Plans in accordance with EN ISO 14971</li> <li>• Carry out DHR review, returned device decontamination and returned device investigation</li> <li>• Responsible for returning of 3rd party complaint products to manufacturers</li> <li>• Involved in internal audits, external audits and Quality Assurance related projects when required.</li> </ul>                                                                                                                                                                                                                                                                                 |                                                                                                                    |
| R&D Engineer  | <ul style="list-style-type: none"> <li>• Minimum Degree in Mechanical / Material / Chemical / Bio-Engineering or relevant.</li> <li>• 2 – 4 years' relevant working experience in a regulated industry preferred.</li> <li>• Good product design and process development knowledge and experience with strong analytical skills.</li> <li>• Experience with medical device design, manufacturing or regulatory affairs in a medical device area will be beneficial.</li> <li>• Strong verbal and written communication skills to support local and oversea projects in China, and Europe countries</li> <li>• Proven strong team player with good interpersonal and communication skills.</li> <li>• Good technical documentation skills relevant to professional reports.</li> </ul> | <ul style="list-style-type: none"> <li>• To lead or support the full new product development project lifecycles from concept stage to verification and validation and to manufacturing transfer and product launch.</li> <li>• To support, coordinate, and execute continuous improvements projects, cost-down projects, and sustaining activities.</li> <li>• To lead or actively participate in R&amp;D projects and act as the technical lead for cross-functional teams</li> <li>• Provide guidance to junior engineers and technicians, and assist in lab management</li> <li>• To execute all required technical documentation work.</li> <li>• To participate and contribute to cross-functional team activities.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 9am to 6pm</li> <li>• 36 Jln Tukang</li> </ul> |

### 3. Easmed

EASMED ([www.easmed.com](http://www.easmed.com)) is a regional market leader specializing in providing novel and minimally invasive medical/surgical products such as the balloon sinus dilation and Sia endoscopy for salivary gland obstruction to medical professionals. Easmed is also a leading provider Sleep Apnea diagnostic and therapy equipment. We have the capability to provide full complaint AASM polysomnography sleep lab set-up to simple home device diagnosis. Our sleep therapy ranges from auto-CPAPs, Bilevels and Mandibular Advancement Splints.

| Job Positions                   | Pre-requisites                                                                                                                                                                                                                         | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Working hours/<br>Location                                                                                                        |
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| Clinical Application Specialist | <ul style="list-style-type: none"> <li>• Diploma in Nursing / Bio-Medical Engineering / Science / Engineering</li> <li>• 2-3 years of relevant working experience in medical industry and hospital setting.</li> </ul>                 | <ul style="list-style-type: none"> <li>• Primarily responsible for ensuring the provision of advice and assistance on the usage of therapy devices and products to end users.</li> <li>• The job holder is also accountable for the conduct of training for medical professionals, allied health personnel, patients and sales team to ensure that they are familiar with and confident in using the products.</li> </ul>                                                                                                                             | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 40-hours per week</li> <li>• 11 Lorong 3 Toa Payoh</li> </ul> |
| Customer Service / Assistant    | <ul style="list-style-type: none"> <li>• Minimum 1 year of customer service / retail experience</li> <li>• Minimum O levels</li> <li>• Strong sense of urgency</li> <li>• Excellent communication and interpersonal skills.</li> </ul> | <ul style="list-style-type: none"> <li>• Handle enquiries promptly and communicate professionally with customers from various channels such as emails and WhatsApp</li> <li>• Provide application support and simple troubleshooting of equipment</li> <li>• Handle general reception work</li> <li>• Handle customer feedback and escalate where necessary.</li> </ul>                                                                                                                                                                               | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 40-hours per week</li> <li>• 11 Lorong 3 Toa Payoh</li> </ul> |
| Marketing Assistant             | <ul style="list-style-type: none"> <li>• Minimum ITE / Diploma in Marketing, Business</li> <li>• Good written and verbal communication skills, creative and resourceful</li> <li>• Interested in digital trends.</li> </ul>            | <ul style="list-style-type: none"> <li>• Digital Marketing: Assist in overall marketing campaigns, digital advertising and EDM efforts</li> <li>• Increase market awareness</li> <li>• Support organizes and coordinate marketing events.</li> <li>• Marketing Management: Support brand strategy and product positioning</li> <li>• Maintain and update contents for organization's website</li> <li>• Execute external communications with compliance to legislation and guidelines for advertisement and promotions of medical devices.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 40-hours per week</li> <li>• 11 Lorong 3 Toa Payoh</li> </ul> |

| Job Positions                                    | Pre-requisites                                                                                                                                                                                                                                                                              | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Working hours/<br>Location                                                                                                        |
|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| Operations Executive                             | <ul style="list-style-type: none"> <li>• Nitec or Diploma with 1-2 years of relevant work experience in logistics, good interpersonal and communication skills.</li> </ul>                                                                                                                  | <ul style="list-style-type: none"> <li>• Liaise with Sales to understand their demands for the products and enable forecasting</li> <li>• Liaise and follow up with supplier on shipping arrangement as well as co-ordinate with freight forwarder and manage custom clearance</li> <li>• Manage the Inventory, ensuring that the physical consignment stock and records in the ERP system are accounted for, and undertake investigation when there are discrepancies.</li> <li>• Coordinate the deployment and utilization of the Dispatch for delivery</li> <li>• Process orders and manage the billing process accurately and promptly</li> <li>• Support process improvement to enhance efficiency and undertake cost-benefit analysis.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 40-hours per week</li> <li>• 11 Lorong 3 Toa Payoh</li> </ul> |
| Sales Executive (TAS)                            | <ul style="list-style-type: none"> <li>• At least 2 years of customer service or sales experience, highly motivated and results driven in achieving sales target.</li> <li>• Excellent communication and interpersonal skills.</li> </ul>                                                   | <ul style="list-style-type: none"> <li>• Promote and support our range of medical diagnostics and therapy equipment to medical professionals and patients</li> <li>• Coverage area includes hospital, clinics, wards, Respiratory &amp; Sleep lab</li> <li>• Prospects develop and drive sales plan to grow</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                  | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 40-hours per week</li> <li>• 11 Lorong 3 Toa Payoh</li> </ul> |
| Sales Executive / Product Specialist (ENT Neuro) | <ul style="list-style-type: none"> <li>• Minimum 1-3 years' experience in medical device industry</li> <li>• Minimum tertiary qualification in Biomedical Engineering / Business / Science</li> <li>• Sales driven.</li> <li>• Excellent interpersonal and communication skills.</li> </ul> | <ul style="list-style-type: none"> <li>• Prospect, develop and drive sales plan, conduct demonstrations to medical professionals.</li> <li>• Achieve high levels of customer satisfaction through building strong customer relationships, product support and services.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 40-hours per week</li> <li>• 11 Lorong 3 Toa Payoh</li> </ul> |

## 4. Fu Yu Corporation

Fu Yu is proudly headquartered in Singapore, a strategic hub for advanced precision engineering and technological expertise. We've expanded our footprint to encompass six key manufacturing hubs: Singapore, Malaysia & China. Collectively, these locations offer over 1.5 million square feet of cutting-edge production space, equipped with more than 400 state-of-the-art tooling and injection molding machines. This includes dedicated 100K cleanrooms and control rooms for tooling, molding, and assembly operations. Since our inception in 1978, we've built a strong reputation as a trusted partner to a diverse clientele spanning North America, Europe, and Asia.

| Job Positions                             | Pre-requisites                                                                                                                                                                            | Key Responsibilities                                                                                                                                                                                                                                                                                       | Working hours/<br>Location                                                                                                 |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Class 4 Driver                            | <ul style="list-style-type: none"> <li>• Secondary / Primary education</li> <li>• Possess Class 4 driving license</li> <li>• Minimum 2 years of relevant working experience.</li> </ul>   | <ul style="list-style-type: none"> <li>• Perform warehousing and good housekeeping duties</li> <li>• Deliver goods to clients as scheduled and within time frame when necessary</li> <li>• Support other team members in warehousing duties.</li> </ul>                                                    | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul> |
| Forklift Driver                           | <ul style="list-style-type: none"> <li>• Able to handle products of 25kgs</li> <li>• Possess a valid forklift license</li> <li>• Perform work under hot and humid environment.</li> </ul> | <ul style="list-style-type: none"> <li>• Responsible for operating forklifts and moving goods around warehouses and other industrial sites.</li> <li>• Their duties include using forklifts to unload deliveries, stacking boxes for storage and moving wooden pallets around the warehouse.</li> </ul>    | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul> |
| Precision Grinding Machinist              | <ul style="list-style-type: none"> <li>• 5 years in Precision Grinding Machining</li> </ul>                                                                                               | <ul style="list-style-type: none"> <li>• Able to read and understand technical drawing well</li> <li>• Required to operate Precision Grinding Machine</li> <li>• To achieve high precision accuracy with minimal supervision</li> <li>• Multi-tasking is also required</li> </ul>                          | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul> |
| Precision Mold Maker / Tooling Maintainer | <ul style="list-style-type: none"> <li>• 8 years' experience</li> </ul>                                                                                                                   | <ul style="list-style-type: none"> <li>• Assembly-fitting</li> <li>• Know basic tool room machining</li> <li>• Mold development</li> <li>• Implementing Process improvements for tool manufacturing</li> <li>• Liaise with Machining Technician for process planning and scheduling of project.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul> |
| Precision Wire-Cut Machinist              | <ul style="list-style-type: none"> <li>• Minimum 5 years in Precision Wire-Cut Machining</li> </ul>                                                                                       | <ul style="list-style-type: none"> <li>• Able to read and understand technical drawing well</li> <li>• Required to operate wire-cut machines</li> <li>• Able to achieve high precision accuracy with minimal supervision</li> <li>• Multi-tasking required.</li> </ul>                                     | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul> |

| Job Positions                   | Pre-requisites                                                                                                                                                                                                                                                                                                                                    | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Working hours/<br>Location                                                                                                                                                                                                    |
|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Production Engineer             | <ul style="list-style-type: none"> <li>• Possess at least a Professional Certificate / NiTEC / Diploma / Advanced Diploma in Engineering (Others), or equivalent.</li> <li>• At least 1 years relevant working experience</li> <li>• Preferably Junior Executives specializing in Manufacturing / Production Operations or equivalent.</li> </ul> | <ul style="list-style-type: none"> <li>• Develop, evaluate, improve and maintain efficient secondary process workflow</li> <li>• Ascertain the root cause of the issue, implement the solution and follow through on progress</li> <li>• Liaise with customers and vendors on product specifications and requirements</li> <li>• Carry out continuous improvement programs, achieving productivity improvement and cost reduction for the company</li> <li>• Plan and implement a preventive maintenance program to ensure machinery and equipment are in optimal condition</li> <li>• Lead production team to achieve production efficiency to fulfil customer requirements and achieve maximum satisfaction.</li> </ul> | <ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.15am to 8.15pm / 8.15pm to 8.15am (4 days work week)</li> <li>OR</li> <li>• 8:15 am to 17:30 pm (5 days work week)</li> <li>• 8 Tuas Drive 1</li> </ul> |
| Production Operator             | <ul style="list-style-type: none"> <li>• Able to carry heavy things.</li> <li>• Able to work rotating Shift.</li> <li>• Able to work OT.</li> <li>• Have 1 year experience in Production Operator before.</li> </ul>                                                                                                                              | <ul style="list-style-type: none"> <li>• Perform Line assembly operation and Secondary Processes.</li> <li>• Understand sub-assembly procedures and safety requirements.</li> <li>• Understand and able to identify common molding defects.</li> <li>• Understand work-tools, assembly parts / accessories and visually checking requirements.</li> <li>• Understand and able to use Jigs and fixtures.</li> <li>• Perform pad-printing operation, heat staking operation, ultrasonic operation, hot-stamping operation and manual assembly processes.</li> <li>• Perform end-of-shift cleaning.</li> </ul>                                                                                                               | <ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 6.45am-6.45pm / 6.45pm-6.45am</li> <li>• 8 Tuas Drive 1</li> </ul>                                                                                        |
| Production Supervisor (Molding) | <ul style="list-style-type: none"> <li>• Minimum 2 - 3 year working experience in clean room and conventional plastic injection molding manufacturing industry</li> </ul>                                                                                                                                                                         | <ul style="list-style-type: none"> <li>• Achieve daily production targets and quality as per customer requirements</li> <li>• Keep Management aware of the operation progress through minutes, mail, verbal updates and review</li> <li>• Liaise with Material and Production Planner on production schedule</li> <li>• Ensure that the set-up operation and inspection processes are done according to specified procedures and instructions</li> <li>• Monitor the status of daily production output, and provide feedback to</li> </ul>                                                                                                                                                                                | <ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.15am to 8.15pm / 8.15pm to 8.15am</li> <li>• 8 Tuas Drive 1</li> </ul>                                                                                  |

| Job Positions              | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                              | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Working hours/<br>Location                                                                                                                   |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
|                            |                                                                                                                                                                                                                                                                                                                                                                                                                             | <p>superiors if unforeseen disruptions occur during production</p> <ul style="list-style-type: none"> <li>• Monitor and ensure that the production is operating in accordance with operation standards and in line with safety regulations</li> <li>• Monitor discipline of subordinates to ensure that operation conduct is maintaining at a good level</li> <li>• Accomplish all tasks assigned by superior and provide feedback in the process of the task</li> <li>• Observe and comply with the Company's safety and health system, safe work procedures and instructions, as well as safety policy and rules.</li> </ul>                                                                                                                                 |                                                                                                                                              |
| Production Technician      | <ul style="list-style-type: none"> <li>• At least 3 - 5 years relevant working experience with knowledge in injection molding field</li> <li>• Skill of troubleshooting and set up mold</li> <li>• Hardworking and willing to work Overtime.</li> </ul>                                                                                                                                                                     | <ul style="list-style-type: none"> <li>• Setting up of Assembly line, machines and equipment.</li> <li>• Carry out and record 1st off inspection when production starts</li> <li>• Identify and troubleshoot production equipment and machinery issues</li> <li>• Periodically check and record the machine or equipment parameter</li> <li>• Machine maintenance and inventory control</li> <li>• Document production activities such as machine downtime, equipment maintenance and calibration records</li> <li>• Conduct line clearance and setup verifications to validate conformity to quality testing requirements and standards</li> <li>• Assist the department to ensure good quality parts are being produced and minimize the rejects.</li> </ul> | <ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.15am to 8.15pm / 8.15pm to 8.15am</li> <li>• 8 Tuas Drive 1</li> </ul> |
| Project Engineer (Tooling) | <ul style="list-style-type: none"> <li>• Diploma or Bachelor's Degree in Engineering, Engineering Technology Discipline preferably with 5 years of experience.</li> <li>• Demonstrated ability to provide leadership and coordination across multiple Value Streams, sites, and customers to successfully execute project objectives on multiple projects.</li> <li>• Demonstrated ability to work with external</li> </ul> | <ul style="list-style-type: none"> <li>• Project management and resource coordination of tooling projects.</li> <li>• Kick off projects, planning and generation of tooling specifications.</li> <li>• Work with lead engineers to coordinate tool design and engineering resources.</li> <li>• Lead the team in the trouble shooting of issues faced to close the projects.</li> <li>• Track tool engineering, design, fabrication, and validation to deliver the molds to production as per customer and internal schedule.</li> </ul>                                                                                                                                                                                                                       | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul>                   |

| Job Positions               | Pre-requisites                                                                                                                                                                                                                                                                                                                                                | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Working hours/<br>Location                                                                                                 |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
|                             | <p>suppliers and guide them to meet delivery needs.</p> <ul style="list-style-type: none"> <li>• Experience in Project management, mold design, tooling fabrication, process engineering and production, where the candidate has developed a well-rounded background and understanding of our business and the product lifestyle will be a plus.</li> </ul>   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                            |
| Purchasing Executive        | <ul style="list-style-type: none"> <li>• Diploma in Purchasing Management / Supply Chain Management</li> <li>• At least 2 years' relevant working experience in manufacturing environment and MRP system</li> <li>• Familiar with SAP, Microsoft Office and Excel</li> <li>• Able to work independently</li> <li>• Self-motivated and resourceful.</li> </ul> | <ul style="list-style-type: none"> <li>• Source and purchase goods for direct and indirect materials based on MRP requirements and forecast</li> <li>• Issue PO to supplier at the right MOQ and price with sufficient lead-time</li> <li>• Source new qualified supplier according to customer specification and drawings</li> <li>• Negotiate and obtain best quote from supplier</li> <li>• Manage rejects and replacement</li> <li>• Negotiate on quarterly cost reduction and lead-time review</li> <li>• Source for alternative material.</li> </ul>                                                                                                                                                                                                                                                                                        | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul> |
| Sales & Technical Executive | <ul style="list-style-type: none"> <li>• Possess a technical background in injection molding.</li> <li>• Have experience in managing projects, interacting with customers, and collaborating with internal teams.</li> <li>• Have experience in business development (BD).</li> </ul>                                                                         | <ul style="list-style-type: none"> <li>• Establish and maintain good relationships with new and existing customers.</li> <li>• Ensure prompt follow-up and response to all customers' requests.</li> <li>• Handling customer RFQ by sending quotation and following closely for quotation status.</li> <li>• Attend to customer's requirements &amp; coordinate on the necessary support until order is fulfilled.</li> <li>• Coordinate with internal logistics, planners, purchasers, production, QA, and accounts receivable teams to process customer orders from purchasing order receipt through to invoicing and payments.</li> <li>• Analyze and prepare forecast data for internal purchasing and planning.</li> <li>• Organize meetings with internal team to ensure a comprehensive understanding of customer requirements.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul> |

| Job Positions       | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                  | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Working hours/<br>Location                                                                                                 |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
|                     |                                                                                                                                                                                                                                                                                                                                                                                 | <ul style="list-style-type: none"> <li>• Handling inventory status to ensure existing stock enough to support customer forecast and coming demand.</li> <li>• Responsible for resolving customer's feedback regarding ECN changes, quality or delivery issue to ensure high levels of customer satisfaction.</li> <li>• Observe and comply with the company's safety and health system, safe work procedures and instructions, as well as safety policy and rules.</li> </ul>                                                                                                                                                                                                                                              |                                                                                                                            |
| Sales Executive     | <ul style="list-style-type: none"> <li>• NITEC / Diploma or equivalent</li> <li>• Good communication and interpersonal skills</li> <li>• Candidates with EPR knowledge and good team player have added advantage.</li> </ul>                                                                                                                                                    | <ul style="list-style-type: none"> <li>• Plan, schedule, coordinate and manage projects</li> <li>• Ensure projects launch on schedule</li> <li>• Ensure effective communications and coordination with internal departments on project</li> <li>• Coordinate with internal logistics, planners, purchasers, production and accounts receivable teams to process customer orders from purchasing order receipt through to invoicing and payments</li> <li>• Maintain regular and extensive communications with client on project status</li> <li>• Attend to customer's requirements &amp; coordinate on the necessary support till order is fulfilled</li> <li>• Ensure timely response to customers' requests.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul> |
| Senior CAD Engineer | <ul style="list-style-type: none"> <li>• Design precision plastic injection molds according to requirements.</li> <li>• Construct design layout and mold design review meeting.</li> <li>• Communicate with customers in conference calls and on-site design meetings.</li> <li>• Perform other duties as assigned.</li> <li>• Required to develop junior engineers.</li> </ul> | <ul style="list-style-type: none"> <li>• Minimum 7 years relevant working experience</li> <li>• Minimum Diploma in Precision / Mechanical / Manufacturing Engineering.</li> <li>• Proficient in Siemens NX software and Microsoft office applications</li> <li>• Strong leadership skills. Has positive attitude towards work and eager to learn new skills.</li> </ul>                                                                                                                                                                                                                                                                                                                                                    | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul> |

| Job Positions                                        | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Working hours/<br>Location                                                                                                 |
|------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| Senior Planner /<br>Assistant<br>Planning<br>Manager | <ul style="list-style-type: none"> <li>• Degree or Diploma in Engineering or its equivalent</li> <li>• Minimum 4 years of working experience as Planning role with Manufacturing experience</li> <li>• Good analytical and problem-solving skills.</li> <li>• Able to multitask and work in a fast-paced environment</li> <li>• Preferably with Secondary processes &amp; Metal Injection knowledge will be an added advantage.</li> </ul>                                                                                                                                                                  | <ul style="list-style-type: none"> <li>• Plan and raise production order according to manufacturing process, Sales / forecast order quantity, delivery date and customer agreement.</li> <li>• Monitor Inventory control based on forecast, Sales demand and customer agreement</li> <li>• Overseeing planning to ensure smooth day-to-day operations and customer delivery are met.</li> <li>• Prepare &amp; Review Monthly Machine Utilization and capacity planning report based on customer given forecast. Highlight if any capacity shortage.</li> <li>• Monitor any Ageing stock and provide justification.</li> <li>• Optimize manufacturing efficiency and costs. Review weekend overtime plan and reduce wastage.</li> <li>• Prepare monthly KPI report and CIP</li> <li>• Identify delays and adjust schedules accordingly to meet deadlines.</li> <li>• Assist in any ad hoc situation, mitigate plan before any line down.</li> <li>• Resolve production issues and escalate unresolved issues to management promptly.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul> |
| Senior QMS<br>Admin                                  | <ul style="list-style-type: none"> <li>• Acts in an administrative support capacity for critical QMS processes such as CAPA and audits.</li> <li>• Review quality records for all related areas of responsibility.</li> <li>• Responsible for personal daily task management, training plans, and performance management.</li> <li>• Supports the creation, review, and maintenance of QMS documents.</li> <li>• Provide administrative support for external audits (regulatory or customer).</li> <li>• Perform User Acceptance Testing (UAT) for electronic Quality Management Systems (eQMS).</li> </ul> | <ul style="list-style-type: none"> <li>• The Quality Management System (QMS) Administrator is responsible for supporting administrative tasks associated with QMS processes, including Corrective and Preventive Actions (CAPA), Audits, and other QMS-related activities.</li> <li>• This role requires strong attention to detail, the ability to communicate, and a willingness to adapt to changing business needs.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul> |

| Job Positions                               | Pre-requisites                                                                                                                                                                                                                                                                                                             | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Working hours/<br>Location                                                                                                                   |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Store Assistant Supervisor                  | <ul style="list-style-type: none"> <li>• Minimum 2 years managing Store experience in Singapore.</li> <li>• Familiar with the warehousing process.</li> <li>• Forklift license needed.</li> <li>• SAP &amp; Excel knowledge will be an advantage.</li> <li>• Class 3 or 4 driving license will be an advantage.</li> </ul> | <ul style="list-style-type: none"> <li>• Managing &amp; Planning store headcount to support daily activity.</li> <li>• Booking &amp; planning export &amp; local delivery shipment.</li> <li>• Maintain store Safety, 5S, Quality &amp; Performance according to ISO requirement.</li> <li>• Able to work in a non-air-conditioned environment.</li> <li>• Committed, self-motivated, independent and able to work in a team.</li> <li>• Support &amp; cover store supervisor in daily operation needed.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul>                   |
| Storekeeper                                 | <ul style="list-style-type: none"> <li>• Minimum 2 years store experience in Singapore.</li> <li>• Familiar with the warehousing process.</li> <li>• Able to drive Stacker.</li> <li>• Forklift license needed.</li> <li>• Class 3 or 4 driving license will be an advantage.</li> </ul>                                   | <ul style="list-style-type: none"> <li>• Load &amp; unload cargo, pick &amp; pack goods neatly and accurately.</li> <li>• Perform warehousing, maintain stock accuracy and good housekeeping duties.</li> <li>• Able to carry 25kg cargo (Standard package), able to work in non-air-conditioned environment.</li> <li>• To support other team members whenever needed and any other ad-hoc duties assigned.</li> </ul>                                                                                             | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul>                   |
| Storekeeper cum Driver                      | <ul style="list-style-type: none"> <li>• Possess a valid class 3 driving license with Primary / Secondary education.</li> <li>• Minimum 2 years Store experience in Singapore.</li> <li>• Familiar with warehousing and Singapore road.</li> <li>• Class 3 or 4 driving license will be an advantage.</li> </ul>           | <ul style="list-style-type: none"> <li>• Load &amp; unload cargo, pick &amp; pack goods neatly and accurately.</li> <li>• Perform warehousing, maintain stock accuracy and good housekeeping duties.</li> <li>• To deliver goods to clients as scheduled and within a time frame when necessary.</li> <li>• To support other team members whenever needed and any other ad-hoc duties assigned.</li> </ul>                                                                                                          | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15 am - 5:30 pm</li> <li>• 8 Tuas Drive 1</li> </ul>                   |
| Technician (Injection Molding & Automation) | <ul style="list-style-type: none"> <li>• At least 1 - 2 year of working experience on mold and robot setting on injection molding environment.</li> </ul>                                                                                                                                                                  | <ul style="list-style-type: none"> <li>• Carry out mold &amp; robot setting</li> <li>• Troubleshooting of molding defects</li> <li>• Material handling</li> <li>• Maintain good housekeeping and handling automation machines</li> <li>• Coordinate with QA to ensure quality requirement.</li> </ul>                                                                                                                                                                                                               | <ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.15am to 8.15pm / 8.15pm to 8.15am</li> <li>• 8 Tuas Drive 1</li> </ul> |

| Job Positions                     | Pre-requisites                                                                                                                                                                                           | Key Responsibilities                                                                                                                                                                                                                                                                                          | Working hours/<br>Location                                                                                                                   |
|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Technician<br>(Injection Molding) | <ul style="list-style-type: none"> <li>• Minimum 2-3 years of working experience in Plastic Injection Molding manufacturing industry</li> </ul>                                                          | <ul style="list-style-type: none"> <li>• To carry out mold and robot setting, troubleshooting of molding defects, provide technical support and machine maintenance within the molding dept.</li> <li>• Maintain good housekeeping</li> <li>• Improve production efficiency and prevent breakdown.</li> </ul> | <ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.15am to 8.15pm / 8.15pm to 8.15am</li> <li>• 8 Tuas Drive 1</li> </ul> |
| Technician<br>(Nano Moulding)     | <ul style="list-style-type: none"> <li>• Minimum 1-2 years of working experience on mold and robot setting on injection molding environment.</li> <li>• Hardworking, willing to OT if needed.</li> </ul> | <ul style="list-style-type: none"> <li>• To carry out mold and robot setting, troubleshooting of molding defects</li> <li>• Maintain good housekeeping, standby and preheat material</li> <li>• Co-ordinate with QA to ensure Quality requirement.</li> </ul>                                                 | <ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.15am to 8.15pm / 8.15pm to 8.15am</li> <li>• 8 Tuas Drive 1</li> </ul> |

## 5. Glaxo Wellcome Manufacturing (GSK)

GSK is a global biopharma company with the ambition and purpose to unite science, technology, and talent to get ahead of disease together. We aim to positively impact the health of 2.5 billion people over the next 10 years. Our bold ambitions for patients are reflected in new commitments to growth and a step-change in performance. We prioritize innovation in vaccines and specialty medicines, maximizing the increasing opportunities to prevent and treat disease. At the heart of this is our R&D focus on the science of the immune system, human genetics and advanced technologies, and our world-leading capabilities in vaccines and medicines development. We will focus on four therapeutic areas: infectious diseases, HIV, oncology, and immunology.

| Job Positions      | Pre-requisites                                                                                                                                                                                                                                                                             | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Working hours/<br>Location                                                                                              |
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| Analytical Chemist | <ul style="list-style-type: none"> <li>• Open to non-experienced candidates or candidates with, at minimum, a Degree in Chemistry, minimum 1 - 4 years' experience in an analytical environment, preferably in the pharmaceutical industry</li> <li>• Has GMP and GLP knowledge</li> </ul> | <ul style="list-style-type: none"> <li>• To assist the Laboratory Operations Manager in managing the infrastructure and support aspects of the Laboratory to ensure that the systems in place are compliant with defined quality requirements.</li> <li>• To ensure that all value stream specific process raw materials, non-routine samples, envoys, intermediates and final products are analyzed, and the results recorded in full compliance with current Good Manufacturing Practice (cGMP) and regulatory requirements that meet the defined quality standards.</li> <li>• To ensure that all investigational samples or evaluation samples are analyzed, and results recorded in full compliance with current Good Manufacturing Practice (cGMP) and regulatory requirements that meet the defined quality standards.</li> <li>• To ensure all new methods and specifications introduced as part of new product introduction or product lifecycle are validated or verified in compliance with</li> <li>• defined quality standards and regulatory requirements.</li> </ul> <p><b><u>Key Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Supervise, develop, and motivate laboratory analysts to help realize their maximum potential to contribute towards achieving the objectives of the department.</li> <li>• Provide technical training on laboratory instrumentation to laboratory analysts.</li> <li>• Ensure that all data supporting the resolution of process and method issues have sufficient accuracy to allow for the correct actions to be taken to address the issue.</li> <li>• Contribute to the formulation and development of the plans for the implementation of new testing technologies and methods.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8-hour shift</li> <li>• 1 Pioneer Sector</li> </ul> |

| Job Positions   | Pre-requisites                                                                                                                                                                                                                              | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Working hours/<br>Location                                                                                                  |
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|                 |                                                                                                                                                                                                                                             | <ul style="list-style-type: none"> <li>• Ensure a safe working environment for the laboratory through participating in or issuing safety risk assessment for product specific methods, or techniques or material and performing 6S inspection.</li> <li>• Assist Laboratory Operation Manager in supporting laboratory budget management and Analytical Laboratory resource planning.</li> <li>• Involve in the approving change that may have an impact on product</li> <li>• quality, validation and/or cGMP compliance.</li> <li>• This may require</li> <li>• assessment of testing requirement, co-ordinate testing of samples and comment on change documentation and ensure closure of change.</li> <li>• Upon completion, review and ensure closure of changes.</li> <li>• Draft, compile, review and update appropriate laboratory documents</li> <li>• such as testing protocol, procedures and guidelines relating to GMP and operational framework of the laboratory.</li> <li>• Lead or participate in investigation arising from laboratory investigation, incidents and accurately assess the impact of the failure to make appropriate recommendations remedial actions for follow-up.</li> <li>• Assumes the role of corporate ERP system BPE when required.</li> <li>• Ensure regulatory compliance, perform GSK Management Monitoring</li> <li>• audit and support Independent Business Monitoring (IBM) and external audits.</li> <li>• Ensure timeliness and accuracy of Pharmacopoeia &amp; ATS review.</li> </ul> |                                                                                                                             |
| Biotechnologist | <ul style="list-style-type: none"> <li>• Diploma or ITE graduates in engineering or related major, no experience required.</li> <li>• Or minimum 3 years technician experience in Pharma / Oil &amp; Gas / Petrochemical sector.</li> </ul> | <ul style="list-style-type: none"> <li>• As a Senior Biotechnologist in our Value Stream, you will participate in the preparation, operation and completion of assigned process stages to ensure the production of bulk drug substances is within established timing and quality standards.</li> <li>• You will also ensure good housekeeping of the facilities to keep them in good operational order in line with cGMP, safety and environmental requirements.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 12-hour shift</li> <li>• 10 Tuas South Ave 8</li> </ul> |

| Job Positions | Pre-requisites | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Working hours/<br>Location |
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|               |                | <p><b><u>Key Responsibilities:</u></b></p> <p><b>Operations:</b></p> <ul style="list-style-type: none"> <li>• Adhere to cGMP and safety requirements</li> <li>• Ensure good housekeeping of associated production facilities so that they are kept in good operational order</li> <li>• Identify areas for improvement and participate in continuous improvement projects to enhance operational effectiveness and efficiency</li> <li>• Participate in commissioning and qualification activities as required</li> <li>• Carry out other related duties as assigned by the N+1</li> <li>• Assigned as in-charge by process / operations area to provide guidance / leadership to ensure processes are completed reliably</li> </ul> <p><b>Planning:</b></p> <ul style="list-style-type: none"> <li>• Follow the day-to-day planning</li> <li>• Assist Lead Biotechnologist or Shift Supervisor or Operations Superintendent in detailed team operations planning</li> </ul> <p><b>Training &amp; Development:</b></p> <ul style="list-style-type: none"> <li>• Ensure that he/she is trained / qualified in the current effective SOP and OJT in accordance with the assigned training curricula prior to commencing operation.</li> <li>• Proactively engage N+1 to discuss personal development and follow up on an agreed development plan.</li> <li>• To provide guidance and support to new joiner ensuring his/her smooth transition to the new environment</li> <li>• To develop oneself as a process SME</li> <li>• Guide junior employees to ensure knowledge transfer for business continuity.</li> <li>• Conduct classroom and on-the-job (OJT) training as assigned.</li> </ul> <p><b>Quality:</b></p> <ul style="list-style-type: none"> <li>• Comply with all relevant SOP/Batch record requirements.</li> <li>• Perform timely review of documentation and make necessary corrections.</li> <li>• Have good quality mindset and integrity to ensure products are manufactured with the highest quality</li> <li>• Participate in deviation investigation process (Process, Environmental, Maintenance / Equipment, QC) and</li> </ul> |                            |

| Job Positions | Pre-requisites | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Working hours/<br>Location |
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|               |                | <p>implementation of Corrective and Preventive Action (CAPA)</p> <ul style="list-style-type: none"> <li>• Participate in cGMP self-inspections to ensure compliance with internal SOPs and regulatory requirements</li> </ul> <p><b>Reporting / Documentation:</b></p> <ul style="list-style-type: none"> <li>• Operate key computer applications related to production function</li> <li>• Ensure that batch record, checklist and logbooks are correctly recorded, cGMP complied and maintained</li> <li>• Maintain clear communication with N+1 and fellow colleagues, providing clear feedback of any items pertaining to safety, quality and efficiency</li> <li>• Participation in development and generation of production checklist, SOPs, validation protocols and the regular review and updates of these documents</li> <li>• Perform VS review of completed documentation to ensure adherence to GDP</li> <li>• To lead design / drafting of working instruction to ensure that it is user friendly to improve GDP</li> </ul> <p><b>Technology Transfer:</b></p> <ul style="list-style-type: none"> <li>• Participate in new technology and/or new process transfer</li> </ul> <p><b>Security / Safety / Environment:</b></p> <ul style="list-style-type: none"> <li>• Awareness and adherence to site safety procedures.</li> <li>• Ensure safe operations on the field</li> <li>• Identify and report all potential safety issues (personal protection requirement, equipment protection, way of working etc.).</li> <li>• Ensure proper housekeeping of assigned production areas to minimize safety hazards</li> <li>• Participate in Safety Inspections</li> <li>• Participate in Workplace Risk Assessment</li> <li>• Interface with other Department / Team</li> <li>• Coordination with department colleagues to ensure</li> <li>• Timely supplies of materials and buffers</li> <li>• Calibration / maintenance activities are supported.</li> <li>• Open communication on sampling requirements to QC department</li> </ul> |                            |

| Job Positions            | Pre-requisites                                                                                                                                                                                                                          | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Working hours/<br>Location                                                                                        |
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|                          |                                                                                                                                                                                                                                         | <ul style="list-style-type: none"> <li>Establish good working relationship with QA, QC, maintenance, calibration to ensure smooth operations.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                   |
| Manufacturing Technician | <ul style="list-style-type: none"> <li>Diploma or ITE graduates in engineering or related major, no experience required.</li> <li>Or minimum 3 years technician experience in Pharma / Oil &amp; Gas / Petrochemical sector.</li> </ul> | <p><b>Operations Technician / Senior Operations Technician 1:</b></p> <ul style="list-style-type: none"> <li>The incumbent operates all equipment and facilities in his assigned area safely and efficiently and keeps the same in good state of maintenance.</li> <li>He works closely in a team, keeping in close contact and highlights all items bearing on safety, quality and efficiency.</li> </ul> <p><b>Senior Operations Technician 2 / 3:</b></p> <ul style="list-style-type: none"> <li>The incumbent is primarily responsible for smooth, safe and efficient operations of assigned process stages.</li> <li>He ensures associated facilities are kept under good maintenance.</li> <li>He assists the production superintendent in giving work directions to technicians and deputies for the superintendent from time to time.</li> </ul> <p><b><u>Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>Performs batch / unit or ancillary operations safely and efficiently following standard operating procedures and as necessary, leads technicians in unit operations.</li> <li>Takes in process samples and carries out checks using analytical instruments.</li> <li>Do routine mechanical and lubrication checks and where required, carry out early maintenance and repair using hand tools.</li> <li>Performs materials handling and movement using hand-pallet trucks, reach truck or other material handling equipment in a safe manner, following standard operating procedures.</li> <li>Ensures that batch and operating log sheets are correctly recorded and complied with.</li> <li>Follows Good Documentation Practices and ALCOA+ principles when executing instructions and recording data and adheres to Document Error management procedures if document error is observed.</li> <li>Communicates clearly with his superintendent and colleagues and at the end of his shift, hand-over to his senior operations technician highlighting</li> </ul> | <ul style="list-style-type: none"> <li>5-day work week</li> <li>8-hour shift</li> <li>1 Pioneer Sector</li> </ul> |

| Job Positions | Pre-requisites | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Working hours/<br>Location |
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|               |                | <p>production status and any items bearing on safety, quality and efficiency.</p> <ul style="list-style-type: none"> <li>• Do engineering-related work with technicians during process runs, plant configuration during the campaign change over or maintenance using hand-tools e.g. filters change, equipment replacement and other plant-care type engineering work. Prepares plant and equipment for engineering maintenance.</li> <li>• Inspects and maintains housekeeping of his assigned area for clean and safe working conditions as well as ensuring that personal protection equipment, safety and fire-fighting equipment are maintained ready for use.</li> <li>• Carries out firefighting / first-aid duties as assigned and trained.</li> <li>• Perform plant trouble shooting using appropriate problem-solving tool to minimize plant stoppages and safety or quality incidents.</li> <li>• Raise improvement ideas and implement initiatives to support department objectives.</li> <li>• Carries out other related duties as assigned by the superintendent, production leader or senior technicians.</li> </ul> <p><b>Senior Operations Technician 1:<br/>(Additional responsibilities areas)</b></p> <ul style="list-style-type: none"> <li>• Assists superintendent in conducting formal and practical training for technicians.</li> <li>• Carries out other related duties as assigned by the production superintendent.</li> </ul> <p><b>Senior Operations Technician 2 / 3:<br/>(Additional responsibilities areas)</b></p> <ul style="list-style-type: none"> <li>• He is a stage leader who provides guidance and assigned tasks to operations technicians during process operations.</li> <li>• He is to ensure that batch and operating log sheets are correctly recorded and complied with and ensure the tasks assigned to operations technicians are executed in accordance with cGMP requirement.</li> <li>• He checks the executed documentation in his process train for documentation errors during taking over and handing over of shift.</li> </ul> |                            |

| Job Positions         | Pre-requisites                                                                                                                                                                                                                                             | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Working hours/<br>Location                                                                                              |
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|                       |                                                                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>• He is to ensure documentation errors observed are to be managed according to Good Documentation Practices and Document Error management procedures and to escalate to Superintendent if GxP document instructions cannot be executed according to ALCOA+ principles.</li> <li>• He uses computer applications e.g.: M-ERP (as per role assigned) and other network operating systems as required.</li> <li>• Maintains clear communications with his superintendent and technicians and at the end of shift, hand over to his on-coming colleagues highlighting plant status and any items bearing on safety, quality and efficiency.</li> <li>• Leads and guides his technicians in engineering related work during campaign change over or maintenance using hand tools.</li> <li>• Responds with his team in controlling hazardous and emergency situations in line with company and departmental procedures.</li> <li>• If necessary, he will be nominated to deputize as his superintendent. Responsibilities as deputy include issuance of Permit to Work or perform plant release inspection as deemed necessary.</li> </ul> |                                                                                                                         |
| Senior Microbiologist | <ul style="list-style-type: none"> <li>• Minimum degree in Microbiology, Chemistry or Life Sciences</li> <li>• Minimum 3 years of experience in Analytical Environment in Pharmaceutical or Life Sciences industry</li> <li>• Experience in GMP</li> </ul> | <p><b>Purpose:</b></p> <ul style="list-style-type: none"> <li>• Act as the site microbiology subject matter expert; provide microbiologist expertise and develop monitoring strategy and operation framework.</li> <li>• Ensure that all site utilities, water, environmental monitoring and product testing activities are properly analyzed and executed, and the results recorded in full compliance with current Good Manufacturing Practice (cGMP) and regulatory requirements that meet the defined quality standards.</li> </ul> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Ensures that all water, environmental monitoring, site utilities and product testing samples are analyzed and tested according to the stipulated quality requirements to provide accurate test results for correct usage decisions.</li> <li>• Develops a strategy for the site with respect to environmental monitoring and</li> </ul>                                                                                                                                                                                                                     | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8-hour shift</li> <li>• 1 Pioneer Sector</li> </ul> |

| Job Positions | Pre-requisites | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Working hours/<br>Location |
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|               |                | <p>water systems. Perform microbiological risk assessment for all non-sterile products.</p> <ul style="list-style-type: none"> <li>• Work with relevant functions to support method validation / verification for micro related methods, ensuring that the activities are carried out in accordance with the required standards and procedures.</li> <li>• Ensures that external service providers and suppliers for microbiology laboratories are managed in accordance with GSK requirements.</li> <li>• Contribute to the formulation and development of the operational framework of the labs (framework covers testing protocol, SOP, and other operational policies, procedures and guidelines), and implement the approved plan.</li> <li>• Contribute and occasionally lead site and corporate projects in line with specifications and budget allocation.</li> <li>• Ensure a safe working environment for the laboratory and perform 5S and Zoning inspection.</li> <li>• Supervise, develop, and motivate assigned analysts to help realize their maximum potential to contribute towards achieving the objectives of the department.</li> <li>• Ensure regulatory compliance, perform L1 audit and support L2 / L3 / L4 audit as Microbiology Subject Matter Expert (SME).</li> <li>• Ensure timeliness and accuracy of the Compliance review of Pharmacopoeia &amp; ATS and to ensure in place and in use of the Pharmacopoeia / ATS / QMS requirement.</li> <li>• Lead or participate in investigation arising from micro related and utilities investigation, incidents and accurately assess the impact of the failure to make appropriate recommendations on remedial actions for follow-up.</li> <li>• Work with the relevant R&amp;D groups to support micro related activities and micro risk assessment for New Product Introduction, ensuring that the activities are carried out in accordance with the required standards and procedures.</li> <li>• Work closely with external staff and at line level to enable the localization and transfer of technology / knowledge / methodologies into standard order fulfillment activities.</li> </ul> |                            |

| Job Positions          | Pre-requisites                                                                                                                                                                                                                                                   | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Working hours/<br>Location                                                                                                 |
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| Senior QA Validation 2 | <ul style="list-style-type: none"> <li>• Minimum Degree in Science or Engineering disciplines</li> <li>• Minimum 5 years of experience in pharmaceutical industry</li> <li>• Minimum 3 years of experience in Automation System validation activities</li> </ul> | <p><b><u>Purpose:</u></b></p> <ul style="list-style-type: none"> <li>• The Senior QA Validation is responsible for providing quality input and oversight on the following areas during the new product introduction to Singapore Tuas site.</li> <li>• Design, construction, commissioning and qualification of new facility, equipment technology and system</li> <li>• You are expected to partner with all project members to anticipate, prepare and meet project deliverables on all phases of the project.</li> <li>• As a Senior QA Validation, he/she represents the project team and point of contact on project quality matters related to equipment and material related activities.</li> <li>• He/She establishes effective working relationship with quality functions of supplier for facility, equipment, systems and material commissioning and qualification, global QA in GSK Vaccines and local site QA in Tuas.</li> <li>• The Senior QA Validation ensures that all commissioning and qualification activities under the project scope is designed in compliance with all applicable GSK Quality policies, regulatory requirement, and GMP practices / procedures in place and in use within GSK Tuas.</li> </ul> <p><b><u>Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• General Project Quality Management</li> <li>• Ensure quality-by-design in all aspects and stages of the project is in alignment with the defined Project Quality System and Quality Plan</li> <li>• Accountable for quality inputs and ensure compliance to regulatory requirement, QMS, VSOPs and local procedures throughout the project lifecycle with regards to qualification and validation</li> <li>• Deploys the appropriate project documentation through the project lifecycle.</li> <li>• Identify and anticipate potential quality issues during the project execution and avoid / minimize disruption to operations and compliance of GMPs.</li> <li>• Execute quality compliance gap assessment exercises at appropriate stage of the project lifecycle.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8-hour shift</li> <li>• 10 Tuas South Ave 8</li> </ul> |

| Job Positions                               | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Working hours/<br>Location                                                                                                 |
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|                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <ul style="list-style-type: none"> <li>• Ensure proper ties-in strategies and solutions between new facility and existing GMP areas to avoid / minimize disruptions to routine GMP operations.</li> <li>• Facility, Equipment, System Design, Development and Qualification</li> <li>• Define commissioning and validation approach and ensure deliverables are met per commissioning and validation plan to achieve validation status of the facility, equipment, technology and system.</li> <li>• As an oversight of the validation activities, ensure all commissioning and validation requirements are met.</li> <li>• Ensure timely completion of validation activities as per project schedule.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                            |
| Senior / QA Executive - Sterility Assurance | <ul style="list-style-type: none"> <li>• Minimum degree in relevant science or engineering</li> <li>• Minimum 5 - 7 years of experience in pharmaceutical industry especially related to aspects of sterility assurance and familiar with standard laboratory procedures and techniques, experience in bioburden &amp; endotoxin control, aseptic process simulation, sterile hold-time (SHT) &amp; container closure integrity test (CCIT), Sterilization methods, Vaporized hydrogen peroxide (VHP) decontamination, Changeover and Cleaning &amp; disinfection, Aseptic practice and aseptic manufacturing process understanding, and Environmental monitoring (EM) &amp; Utilities</li> </ul> | <p><b><u>Purpose:</u></b></p> <ul style="list-style-type: none"> <li>• Responsible for sterility assurance program and ensure compliance with company policies and current GMP expectations.</li> </ul> <p><b><u>Responsibilities:</u></b><br/><b>QA Oversight:</b></p> <ul style="list-style-type: none"> <li>• Implement sterility assurance program on site.</li> <li>• Review and approve gap / risk assessments relating to Sterility Assurance.</li> <li>• Provide QA oversight to Sterility Assurance for site manufacturing processes and products manufactured by the site.</li> <li>• Accountable for execution and maintenance of the Environmental Monitoring program</li> <li>• Provide support to Value Stream in matters related to Sterility Assurance</li> </ul> <p><b><u>Compliance:</u></b></p> <ul style="list-style-type: none"> <li>• Ensure all Sterility Assurance aspects of site manufacturing processes and products manufactured by the site are compliant with GSK standards and regulatory requirements.</li> <li>• Provide input on aspects relating to Sterility Assurance for qualification and validation strategies.</li> </ul> <p><b><u>Management &amp; Planning:</u></b></p> <ul style="list-style-type: none"> <li>• Proactive and timely engagement of internal or external stakeholders, as necessary</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8-hour shift</li> <li>• 10 Tuas South Ave 8</li> </ul> |

| Job Positions                   | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Working hours/<br>Location                                                                                            |
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|                                 |                                                                                                                                                                                                                                                                                                                                                                                                                               | <ul style="list-style-type: none"> <li>Engage the necessary stakeholders to formulate and drive projects relating to quality improvement initiatives.</li> <li>Apply good communication and project management skills.</li> </ul> <p><b>Training &amp; Development:</b></p> <ul style="list-style-type: none"> <li>Develop and deliver training to relevant functions within site.</li> <li>Constantly update and improve training skills and delivery.</li> <li>Keep up to date with industrial best practices and current regulatory expectations.</li> </ul> <p><b>EHS:</b></p> <ul style="list-style-type: none"> <li>Comply with company EHS requirements.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                       |
| Technical Service Technician PM | <ul style="list-style-type: none"> <li>ITE in Mechanical or Mechatronics Engineering with minimum 7 years in process or related industry</li> <li>Technical diploma in Mechanical or Mechatronics Engineering with minimum 3 - 5 years in process or related industry.</li> <li>Good knowledge in maintenance, calibration &amp; operation principles of process control instrument in process or chemical plants.</li> </ul> | <p><b>Purpose:</b></p> <ul style="list-style-type: none"> <li>To maintain and repair all process and utility equipment to always maximize plant availability.</li> <li>Maintaining all equipment in the best operating condition and minimizing equipment breakdown within framework of Good Manufacturing Practice (GMP) &amp; SEHS.</li> </ul> <p><b>Key responsibilities:</b></p> <p><b>Operations:</b></p> <ul style="list-style-type: none"> <li>Maintain, troubleshoot and repair all plant equipment to maximize plant availability and minimize disruption to production process.</li> <li>Perform routine preventive maintenance and ad-hoc work requests on all plant equipment.</li> <li>Support routine equipment re-qualification works.</li> </ul> <p><b>Planning &amp; Management:</b></p> <ul style="list-style-type: none"> <li>Take personal responsibility for quality in all aspects of maintenance work that will have an impact on product quality.</li> <li>Coordinate external resources for maintenance &amp; repair / replacement activities.</li> <li>Lead, supervise, develop, and motivate junior PM Technicians in troubleshooting and faults rectification of all plant equipment.</li> <li>Assist engineers to perform the routine work planning with operations counterpart</li> </ul> | <ul style="list-style-type: none"> <li>5-day work week</li> <li>12-hour shift</li> <li>10 Tuas South Ave 8</li> </ul> |

| Job Positions | Pre-requisites | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Working hours/<br>Location |
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|               |                | <p>to enable seamless work handover and minimize disruption to production schedule.</p> <p><b>Safety:</b></p> <ul style="list-style-type: none"> <li>• Ensure all maintenance activities and carried out safety and good housekeeping is maintained.</li> <li>• Maintain awareness in SEHS within maintenance section.</li> <li>• Provide full support and accountability on compliance to SSOW system (e.g. PTW, LOTO)</li> </ul> <p><b>Quality:</b></p> <ul style="list-style-type: none"> <li>• Ensure that all maintenance and repair / replacement activities are carried out in compliance with engineering standards and procedures.</li> <li>• Familiar with Local Standard Operating Procedure, Good Engineering Practice, GMP to carry out maintenance activities to high quality standards.</li> </ul> <p><b>Costs:</b></p> <ul style="list-style-type: none"> <li>• Ensure cost effectiveness of all maintenance jobs.</li> <li>• Carry out implementation activities for minor plant modifications and capital projects, in line with defined specification and budget.</li> <li>• Contribution to Site VCP</li> </ul> <p><b>Continuous Improvement:</b></p> <ul style="list-style-type: none"> <li>• Contribute to continuous improvement (CI projects, Orange Belts) by providing recommendation &amp; initiatives and implement solution.</li> </ul> |                            |

## 6. West Pharmaceutical Services

West is a leading global manufacturer in the design and production of technologically advanced, high-quality, integrated containment and delivery systems for injectable medicines. We are a trusted partner to the world's top pharmaceutical and biotechnology companies—working by their side to improve patient health.

| Job Positions                                       | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Working hours/<br>Location                                                                                                                                     |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Production Supervisor                               | <ul style="list-style-type: none"> <li>• 5 to 8 years in similar capacity</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <ul style="list-style-type: none"> <li>• Responsible for supervising night shift teams on daily production KPIs, ensuring safety compliance and continuous improvement projects</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 7 to 715, Pitman Shift (2-2-3)</li> <li>• 15 Joo Koon Circle</li> </ul>                    |
| Senior Production Operator (Laminar Flow Finishing) | <ul style="list-style-type: none"> <li>• Minimum GCE O level or equivalent with minimum 3 - 5 years' work experience in manufacturing environment or related field OR higher Nitec or equivalent in relevant engineering fields with 1 - 2 years' work experience.</li> <li>• Able to perform 12 hours shift work and/or permanent day or night schedule.</li> <li>• Must be able to understand and apply Work Instruction in English to operate machine.</li> <li>• Able to write and communicate in basic English.</li> <li>• Must be able to lift heavy objects and/or must be able to stand for long hours.</li> </ul> | <ul style="list-style-type: none"> <li>• Operating machine in accordance with Production SOP, Good Manufacturing Practice (cGMP), Good Documentation Practice (GDP), Health &amp; Safety and Quality standards.</li> <li>• Follow and execute OCAP (Out of Control Action Plan) procedures effectively.</li> <li>• Escalate and provide feedback whenever there is an abnormality occurrence in the line.</li> <li>• Participate and work with team members to support continuous improvement projects.</li> <li>• Transferring and carrying of Semi-Finished Good.</li> <li>• Carrying and loading of Semi-Finished Good into washer.</li> <li>• Unloading and Transferring of Semi-Finished Good from totes.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 7am-7.15pm / 7pm-7.15am</li> <li>• 12 hours shift</li> <li>• 15 Joo Koon Circle</li> </ul> |
| Senior Production Operator (Molding)                | <ul style="list-style-type: none"> <li>• Minimum GCE O level or equivalent.</li> <li>• Minimum 3 - 5 years' work experience in manufacturing environment or related field.</li> <li>• Able to perform 12 hours shift work and/or permanent day or night schedule.</li> <li>• Must be able to understand and apply Work Instruction in English to operate machine.</li> </ul>                                                                                                                                                                                                                                               | <ul style="list-style-type: none"> <li>• Operating machine in accordance with Production SOP, Good Manufacturing Practice (cGMP), Good Documentation Practice (GDP), Health &amp; Safety and Quality standards.</li> <li>• Follow and execute OCAP (Out of Control Action Plan) procedures effectively.</li> <li>• Escalate and provide feedback whenever there is an abnormality occurrence in the line.</li> <li>• Participate and work with team members to support continuous improvement projects.</li> </ul>                                                                                                                                                                                                        | <ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 7am-7.15pm / 7pm-7.15am</li> <li>• 12 hours shift</li> <li>• 15 Joo Koon Circle</li> </ul> |

| Job Positions | Pre-requisites                                                                                                                                                                              | Key Responsibilities                                                                                                                                              | Working hours/<br>Location |
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|               | <ul style="list-style-type: none"><li>• Able to write and communicate in basic English.</li><li>• Must be able to lift heavy objects and/or must be able to stand for long hours.</li></ul> | <ul style="list-style-type: none"><li>• Loading and Unloading rubber materials.</li><li>• Visually inspect and punch out defective parts using mallets.</li></ul> |                            |

## Back-end Referral

(Email your resume to [epme@e2i.com.sg](mailto:epme@e2i.com.sg) if you wish to apply for these positions)

### Biotronik

BIOTRONIK is a leading medical device company that has been developing trusted and innovative cardiovascular and endovascular solutions (pacemakers, implantable defibrillators, stents, and remote patient management) for more than 50 years. Driven by a purpose to perfectly match technology with the human body, BIOTRONIK innovations deliver care that saves and improves the lives of millions diagnosed with heart and blood vessel diseases every year. BIOTRONIK is headquartered in Berlin, Germany, and represented in over 100 countries.

| Job Positions           | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Working hours/<br>Location                                                                                            |
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| Cloud Software Engineer | <ul style="list-style-type: none"> <li>• Bachelor's degree in computer science, Software Engineering, or a related field; advanced degree preferred.</li> <li>• Proven experience developing cloud-based software solutions using Java and Spring Boot.</li> <li>• Experience with cloud platforms such as AWS, Azure, or Google Cloud platform.</li> <li>• Familiarity with containerization technologies (e.g., Docker, Kubernetes) and microservices architecture.</li> <li>• Experience with Test-Driven development with JUnit/Gherkin.</li> <li>• Strong understanding of security principles and best practices for cloud environments.</li> <li>• Excellent communication skills and the ability to collaborate effectively in a team environment.</li> <li>• Prior experience from the healthcare or medical device industry would be an added advantage.</li> </ul> | <ul style="list-style-type: none"> <li>• We are seeking a talented and experienced Cloud Software Developer with expertise in Java and Spring Boot to join our dynamic team. In this role, you will be responsible for developing cloud-based software solutions for medical devices, contributing to the improvement of patient care and clinical workflows.</li> <li>• If you are passionate about leveraging cloud technology to make a positive impact on medical device product, we want to hear from you.</li> </ul> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>• Design, develop, and deploy cloud-based software solutions for medical devices, ensuring scalability, reliability and security.</li> <li>• Collaborate with cross-functional teams including software engineers, product managers, and quality assurance professionals to deliver high-quality software products.</li> <li>• Implement best practices for cloud architecture, infrastructure as code, and continuous integration/continuous deployment (CI/CD) pipelines.</li> <li>• Work closely with regulatory affairs and compliance teams to ensure software development processes adhere to industry standards and regulations.</li> <li>• Stay updated on emerging technologies and industry trends, incorporating them into software development strategies to drive innovation.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-days per week</li> <li>• 830am - 5pm</li> <li>• 165 Kallang Way</li> </ul> |

| Job Positions        | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Working hours/<br>Location                                                                                            |
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| Cloud Test Engineer  | <ul style="list-style-type: none"> <li>• Bachelor's degree in computer science, Software Engineering, or a related field; advanced degree preferred.</li> <li>• Proven experience as a Test Engineer is preferable.</li> <li>• Experience with automated testing frameworks such as Selenium, Junit and Gherkin.</li> <li>• Familiarity with cloud platforms such as AWS, Azure, or Google Cloud Platform.</li> <li>• Strong analytical skills and attention to detail.</li> <li>• Excellent communication skills and the ability to collaborate effectively in a team environment.</li> <li>• Prior experience from the healthcare or medical device industry would be an added advantage.</li> </ul> | <ul style="list-style-type: none"> <li>• We are seeking a skilled and motivated Cloud Test Engineer to join our team. In this role, you will play a crucial part in ensuring the quality and reliability of our cloud-based software solutions for medical devices product.</li> <li>• If you are passionate about leveraging cloud technology to make a positive impact on medical device products, we want to hear from you.</li> </ul> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>• Develop and execute test plans, test cases, and test scripts for Cloud-based software solutions, ensuring thorough testing coverage.</li> <li>• Collaborate with cross-functional teams, including software developers, product managers, and quality assurance professionals, to identify and address software defects.</li> <li>• Design, implement, and maintain automated testing frameworks for cloud-based applications to enhance testing efficiency and scalability.</li> <li>• Conduct performance testing, load testing, and stress testing of Cloud-based software systems to ensure optimal performance under various conditions.</li> <li>• Work closely with regulatory affairs and compliance teams to ensure testing process align with industry standards and regulations.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-days per week</li> <li>• 830am - 5pm</li> <li>• 165 Kallang Way</li> </ul> |
| MES Engineer II, CRM | <ul style="list-style-type: none"> <li>• Bachelor's Degree or Diploma in Computer, Computer Science, Information System Engineering or equivalent.</li> <li>• Degree holders: At least 2 years of relevant working experiences.</li> <li>• Diploma holder or equivalent: At least 8 years of relevant working experience in manufacturing system environment.</li> <li>• Prior Manufacturing Engineering experience in medical device or</li> </ul>                                                                                                                                                                                                                                                    | <ul style="list-style-type: none"> <li>• MES business focus and support MES Engineering function by building cross functional consensus and realizing solution through MES.</li> </ul> <p>MES Development:</p> <ul style="list-style-type: none"> <li>• Explore &amp; develop enhancement of MES user experience &amp; workflow.</li> <li>• Apply MES business rule as main solution.</li> </ul> <p>MES &amp; SAP Master Data setup &amp; maintenance:</p> <ul style="list-style-type: none"> <li>• Serve as the liaison between business and engineering teams; gather and document requirements from end users.</li> <li>• Material master data maintenance.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <ul style="list-style-type: none"> <li>• 5-days per week</li> <li>• 830am - 5pm</li> <li>• 165 Kallang Way</li> </ul> |

| Job Positions | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Working hours/<br>Location |
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|               | <p>pharmaceutical industry is preferable.</p> <ul style="list-style-type: none"> <li>• Experience in Manufacturing Execution Systems (Camstar is a plus)</li> <li>• Familiar with ISO13485, cGMP and Computer Software Validation is preferable.</li> <li>• Familiar SAP, Business Intelligence tools is preferable.</li> <li>• Basic skills in any programming language / script, like C#, VB, Java, Python etc.</li> <li>• Basic skills in database, data reporting, XML.</li> <li>• Strong organizational, communication and intercultural skills.</li> </ul> | <ul style="list-style-type: none"> <li>• Bill of material maintenance.</li> <li>• Manufacturing routing &amp; workflow maintenance.</li> <li>• New product transfer from HQ.</li> <li>• New product setup from R&amp;D.</li> </ul> <p>MES &amp; SAP responsibilities:</p> <ul style="list-style-type: none"> <li>• Conduct MES training for new users and during new release.</li> <li>• MES roles assignment.</li> <li>• Attend to MES 2nd level support case with in-depth analysis, able to liaise with HQ when alignment is needed.</li> <li>• Lead the MES deployment rolls out with HQ with compliance with validation &amp; verification documentation.</li> <li>• Support SAP interface testing.</li> <li>• Support MES to machine interface development &amp; testing.</li> </ul> <p>Professional ethics:</p> <ul style="list-style-type: none"> <li>• Team player with strong customer orientation.</li> <li>• Able to listen and interact with users to collect their feedback and user behavior to improve MES handling, interface and user experience.</li> <li>• Able to contemplate and act from a MES user perspective for problem solving.</li> <li>• Able to share opinion and propose ideas to improve existing MES system and user experience</li> <li>• Technical Competency</li> </ul> <p>Lean Manufacturing:</p> <ul style="list-style-type: none"> <li>• Understand &amp; utilize Poka-Yoke (Mistake Proofing), SMED &amp; Standard work framework for corrective and containment action.</li> <li>• Utilize FMEA (Failure Mode Effect Analysis), Fishbone diagram, 5S, 7-Wastes, Kaizen as a problem-solving tool.</li> <li>• Understand the Kanban, Pull Production &amp; Just-In-Time production logic and handling.</li> <li>• Able to utilize mind mapping tools such as 5-Whys for basic root cause analysis.</li> <li>• Able to apply to solve the complex problem and when needed.</li> </ul> |                            |

| Job Positions                                                            | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                       | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Working hours/<br>Location                                                                                                   |
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|                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                      | Project Management & Continuous Improvement:<br>• Able to adapt JDI (Just-Do-It) and PDCA (Plan-Do-Check-Act) as project initiative to tackle issue.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                              |
| Production Assembly Operator (Morning, Afternoon and Night shift)        | • Completed professional education preferred<br>• Fluent in English and other Asian languages<br>• Experience working in a clean room<br>• environment will be advantageous<br>• Experience of working in a production environment, previous execution of inspection tasks or machine handling is preferable.                                                                                        | • Follows the currently valid guidelines (e.g. working instructions, process descriptions, hygiene rules, environmental protection guidelines, cGMP, clear table policies)<br>• Independent execution of different process steps and surveillance of process execution according to written working instructions, according to the training level of the employee<br>• Notifies the supervisor of any observed discrepancies (process and quality discrepancies, security breaches, outdated calibration data, deviations in the documentation)<br>• Maintains a correct and conform documentation (e.g. when completing move tickets or inspection protocols)<br>• Participates actively in the KAIZEN process (e.g. minimize waste)<br>• If needed, performs individual tasks defined by the supervisor which in their nature belong to the work responsibility of an operator and/or are a necessity to achieve organizational performance<br>• Maintain a safe work environment and ensure the maintenance and upkeep of the physical location. | • 5-days per week<br>• Shift 1: 6:55am – 3:05pm / Shift 2: 2:55pm - 11:05pm / Shift 3: 10:55pm - 7:05am<br>• 165 Kallang Way |
| Production Engineer I/II, CRM (Production Industrialization Engineering) | • Bachelor's degree in electrical, Mechanical or Industrial Engineering or equivalent.<br>• Prior Engineering Management experience in medical devices industry is required.<br>• Experience with manufacturing processes and methods, Lean, Kaizen, Kanban and other advanced manufacturing methodologies, tools and concepts.<br>• Familiar with ISO13485 and GMP.<br>• Proficient in SAP and MES. | • Production Floor Plan Layout<br>• Analyze existing operations from transferring plant for optimized layout in Singapore CRM production (for Plant to Plant).<br>• Analyze planned process flow and VSM from Process Developer for optimized layout in Singapore CRM production (for R&D to Plant).<br>• Production Kanban<br>• Define and own Kanban system within the defined scope for CRM Operation.<br>• Implementation of Kanban Supermarket, milk-run within production floor.<br>• Production Supermarket's materials Kanban lot-size definition and review periodically.                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | • 5-days per week<br>• 830am - 5pm<br>• 165 Kallang Way                                                                      |

| Job Positions          | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Working hours/<br>Location                                                                                            |
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|                        | <ul style="list-style-type: none"> <li>• Ability to demonstrate time management and leadership skills.</li> <li>• Strong organizational, communication (written &amp; verbal) and intercultural skills.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <ul style="list-style-type: none"> <li>• Support existing production lines for CI projects related to Production Kanban</li> <li>• Production Capacity</li> <li>• Define product capacity model through product's VSM.</li> <li>• Align with OPS Transfer Lead, taking into considerations on process yield, Capacity ramp up plan, from first series (ERS) to 100% capacity for new transfers into Singapore CRM production.</li> <li>• Supporting CI team and existing production lines on the above subject matters.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                       |
| Production Engineer II | <ul style="list-style-type: none"> <li>• Bachelor's Degree or Diploma in Biomedical, Material, Chemical, Electronics, Mechanical or Industrial Engineering, or equivalent.</li> <li>• Degree holders: at least 3 years of relevant working experience in process / production engineering.</li> <li>• Diploma holder or equivalent: At least 8 years of relevant working experience in process / production engineering.</li> <li>• Prior Engineering experience in medical devices industry is preferable.</li> <li>• Use of statistic in root cause analysis with six-sigma Greenbelt will be advantages.</li> <li>• Experience with manufacturing processes and methods, e.g. Lean, Kaizen, Kanban and other advanced manufacturing methodologies, tools and concepts will be advantages.</li> <li>• Familiar with ISO13485 and GMP.</li> <li>• Basic knowledge in SAP and MES is preferable.</li> <li>• Strong organizational, communication and intercultural skills.</li> </ul> | <ul style="list-style-type: none"> <li>• The Production Engineer, as Process Owners (Production Process) are responsible for the development, description, implementation, training, and monitoring of processes assigned to them.</li> </ul> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>• Analyzing processes assigned, define the processes' interfaces and boundaries, and determine the requirements for a specification-compliant process result through perform and document process validations or re-validations including IQ, OQ and PQ.</li> </ul> <p>Develop the process steps together with the interested parties:</p> <ul style="list-style-type: none"> <li>• Define content of routings / workflows.</li> <li>• Create the content for their description (FPV).</li> </ul> <p>During product transfer:</p> <ul style="list-style-type: none"> <li>• Taking charge of own assigned process, plan and co-ordinate with relevant parties for Process transfer and is accountable on timeline and objective.</li> <li>• Coordinate equipment procurement activities in liaising with vendors from design input stage up to factory acceptance test (FAT).</li> <li>• Process Develop for equipment procurement locally.</li> <li>• Derive acceptance criteria for process target quantities.</li> <li>• Prepare production transfer (ERS).</li> <li>• Prove achievement of the process target quantity.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-days per week</li> <li>• 830am - 5pm</li> <li>• 165 Kallang Way</li> </ul> |

| Job Positions | Pre-requisites | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Working hours/<br>Location |
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|               |                | <ul style="list-style-type: none"> <li>• Release process for serial production.</li> </ul> <p>At serial production, drive defined plans:</p> <ul style="list-style-type: none"> <li>• Monitor key performance indicators, analyze them periodically, monitor deviations in the process and initiate corrective actions.</li> <li>• Conduct continuous improvements for operating performance through yield improvement, cycle-time optimization, waste reduction and productivity improvements.</li> <li>• Monitor climate conditions / process media and work with relevant parties to take corrective actions for deviation or abnormality.</li> <li>• Technical Competency</li> </ul> <p>Statistical skills:</p> <ul style="list-style-type: none"> <li>• Conclusion of Hypothesis testing with statistical means.</li> <li>• Identify Special and Common cause variables and take appropriate actions to address them.</li> <li>• Define and determine the process capability of respective processes.</li> </ul> <p>Lean Manufacturing:</p> <ul style="list-style-type: none"> <li>• Implement concepts of Poka Yoke, SMED into assembly tooling and fixtures.</li> <li>• Utilize 5S, 7-Mudas, Kaizen, Process flow, Spaghetti diagrams for production flow optimizations.</li> </ul> <p>Continuous Improvement Project Management:</p> <ul style="list-style-type: none"> <li>• Able to Lead, co-ordinate and use FMEA / PRA in Continuous Improvement Projects (CIPs).</li> <li>• Utilize Ishikawa, PDCA, A3 Problem Solving, in day-to-day production activities / improvements.</li> </ul> <p>Sterilization:</p> <ul style="list-style-type: none"> <li>• Understanding of types of EO Sterilization processes for medical devices and their operating principles.</li> <li>• Demonstrate ability to develop EO Sterilization processes' parameters.</li> <li>• Experience with 3M sterilization equipment desirable</li> </ul> |                            |

| Job Positions               | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Working hours/<br>Location                                                                                            |
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|                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>• Basic knowledge of ISO 11135:2014</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                       |
| Production Engineer II, CRM | <ul style="list-style-type: none"> <li>• Bachelor's Degree or Diploma in Biomedical, Material, Chemical, Electronics, Mechanical or Industrial Engineering</li> <li>• Degree holders: at least 2 years of relevant working experience in process / production engineering.</li> <li>• Diploma holder or equivalent: At least 8 years of relevant working experience in process / production engineering.</li> <li>• Prior Engineering experience in medical devices industry is preferable.</li> <li>• Familiar with ISO13485 and GMP.</li> <li>• Basic knowledge in SAP and MES is preferable.</li> <li>• Strong organizational, communication and intercultural skills.</li> </ul> | <ul style="list-style-type: none"> <li>• The Production Engineer, as Process Owners (Production Process) are responsible for the development, description, implementation, training, and monitoring of processes assigned to them.</li> <li>• Analyzing processes assigned, define the processes' interfaces and boundaries, and determine the requirements for a specification-compliant process result through perform and document process validations or re-validations including IQ, OQ and PQ.</li> <li>• Develop the process steps together with the interested parties:</li> <li>• Define content of routings / workflows.</li> <li>• Create the content for their description (FPV).</li> </ul> <p>During product transfer:</p> <ul style="list-style-type: none"> <li>• Taking charge of own assigned processes, plan and co-ordinate with relevant parties for Process transfer and is accountable on timeline and objective.</li> <li>• Derive acceptance criteria for process target quantities.</li> <li>• Prepare production transfer (ERS).</li> <li>• Prove achievement of the process target quantity.</li> <li>• Release process for serial production.</li> </ul> <p>At serial production, drive defined plans:</p> <ul style="list-style-type: none"> <li>• Monitor key performance indicators, analyze them periodically, monitor deviations in the process and initiate corrective actions.</li> <li>• Conduct continuous improvements for operating performance through yield improvement, cycle-time optimization, waste reduction and productivity improvements.</li> <li>• Monitor climate conditions / process media and work with relevant parties to take corrective actions for deviation or abnormality.</li> </ul> | <ul style="list-style-type: none"> <li>• 5-days per week</li> <li>• 830am - 5pm</li> <li>• 165 Kallang Way</li> </ul> |

| Job Positions | Pre-requisites | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Working hours/<br>Location |
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|               |                | <p>TECHNICAL COMPETENCY:</p> <ul style="list-style-type: none"> <li>• Statistical skills: Conclusion of Hypothesis testing with statistical means.</li> <li>• Identify Special and Common cause variables and take appropriate actions to address them.</li> <li>• Define and determine the process capability of respective processes.</li> <li>• Lean Manufacturing: Implement concepts of Poka Yoke, SMED into assembly tooling and fixtures.</li> <li>• Utilize 5S, 7-Mudas, Kaizen, Process flow, Spaghetti diagrams for production flow optimizations.</li> <li>• Continuous Improvement Project Management: Able to Lead, co-ordinate and use in FMEA / PRA in Continuous Improvement Projects (CIPs).</li> <li>• Utilize Ishikawa, PDCA, A3 Problem Solving, in day-to-day production activities / improvements.</li> <li>• Laser Technology (Laser PE only): Metallography - Perform and analysis of laser welded parts for microstructures, intermetallic, mechanical properties, e.g., with high magnification microscopes or C-SEM (cross-sectional scanning electron microscopy).</li> <li>• Demonstrate the understanding of light's technical applications over the whole spectrum and the relation to Laser technology.</li> <li>• Understanding of types of lasers and their operating principles, and the use of such Laser in Leads production (e.g. Laser welding and Laser marking, etching, and engraving).</li> </ul> |                            |

| Job Positions                       | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Working hours/<br>Location                                                                                            |
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| Project Manager (Product Transfers) | <ul style="list-style-type: none"> <li>• Technical or Business Bachelor's degree required or equivalent work experience</li> <li>• PMP Certified</li> <li>• Industrial Engineering / plant design background</li> <li>• DFSS, Six Sigma, Lean Six Sigma Green Belt Certified</li> <li>• Agile certifications such as SAFe, PMI-ACP, CSM, CPO is an asset</li> <li>• Minimum of 10 years' experience in regulated industry with functional association to Operations, Process Engineering, Quality, Research and Development</li> <li>• Must demonstrate practical experience in Program Management leadership managing multiple projects and or programs within a highly regulated industry (e.g. medical device, pharmaceutical, avionics, automotive)</li> <li>• Knowledgeable Leader with problem-solving skills, able to find innovative ways to resolve issues. Trained in Lean Six Sigma, TQM, or other problem-solving methodologies</li> <li>• Ability to lead teams comprised of individuals with diverse backgrounds; including but not limited to R&amp;D, Process engineering, Manufacturing, MES, IT, and Quality Management team</li> <li>• Ability to work in a highly matrixed and geographically diverse business environment</li> <li>• Strong leadership skills, including the ability to set goals and provide positive and constructive feedback to build positive</li> </ul> | <ul style="list-style-type: none"> <li>• The Project Manager, Product Transfer, is responsible for effectively managing strategic projects involving the transfer, validation, regulatory approval and ramp-up of product and manufacturing process technology into the BIOTRONIK Singapore site.</li> <li>• He/she is responsible for managing a cross-functional project team, all project schedules, resource allocation, costs, risks and required mitigation, and reporting to the site and global business leadership.</li> <li>• The Project Manager establishes and maintains effective communication with the site departments Operations, R&amp;D, Quality, Supply Chain, Procurement, IT, Finance, Human Resources, and Real Estate, as well as to the System House Project Management organization, Regulatory Affairs, Product Management, and other stakeholders.</li> </ul> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>• Prepare, plan and control cross-location projects: Maintain overall responsibility for project goals in terms of costs, time and quality</li> <li>• Provide leadership in driving Cross-Site Interfacing Processes, defining clear roles and responsibilities for all functions within the project</li> <li>• Accountable for designing and executing proper planning, including creation of the project work breakdown structures, identification of critical path and contingency planning, using appropriate project management software and tools. Maintains a high level of personal direct engagement in the day-to-day activity of the team.</li> <li>• Document the project and any sub-projects using appropriate project management tools.</li> <li>• Structure projects and break them down into individual work packages</li> <li>• Plan financial and human resources details and work with the specialists in relevant functions to execute all related tasks</li> <li>• If necessary, carry out profitability and investment ROI / payback time analyses with support from Finance</li> </ul> | <ul style="list-style-type: none"> <li>• 5-days per week</li> <li>• 830am - 5pm</li> <li>• 165 Kallang Way</li> </ul> |

| Job Positions | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Working hours/<br>Location |
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|               | <p>relationships and improve business results.</p> <ul style="list-style-type: none"> <li>• Excellent communication and interpersonal skills, negotiating; planning and organizing teamwork; ability to address difficult situations; conflict resolution; resource constraint and problem solving.</li> <li>• Strong written communication skills.</li> <li>• Technically savvy; must be able to discuss and understand decisions regarding a wide array of engineering disciplines and complex technical / logistical issues.</li> <li>• Strong and broad skills using the tools and techniques of Project Management. Successfully managed multiple projects from conception through commercialization. Experience in the medical device industry.</li> <li>• Exposure to systems engineering, concept engineering, hardware and software development, validation and systems integration.</li> <li>• Demonstrated knowledge of budgeting and resource allocation</li> <li>• cGxP Know-How incl. regulations ISO 13485, FDA 21 CFR 820, MDD 93/42/EEC, EU MDR</li> <li>• Class III or II medical device experience (catheter and leads experience preferred)</li> <li>• Knowledge of SAP Systems</li> <li>• Knowledge of Manufacturing Execution Systems</li> </ul> | <ul style="list-style-type: none"> <li>• Manage and report opportunities and risks with the project, and escalate to the steering committee topics requiring higher level decisions</li> <li>• Plan, control and monitor project management, set priorities (in the case of sub-projects in consultation with the overall project manager)</li> <li>• Monitor project progress and present it internally and externally through regular reporting</li> <li>• Plan and conduct team meetings - also across locations</li> <li>• Identify, present and address risks; initiate and monitor measures</li> <li>• Follow up on the objectives (quality, costs, deadlines), initiate and implement all necessary corrective actions</li> <li>• Plan and carry out milestone reviews</li> <li>• Plan and ensure the flow of information to all stakeholders, including across sites</li> <li>• Select and professionally manage employees considering suitability and qualifications as project participants, in coordination with line managers</li> <li>• Define and coordinate work packages, delegate work execution, check and discuss work results</li> <li>• Propose qualification and support measures</li> <li>• May perform other duties as required.</li> </ul> |                            |

| Job Positions                              | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Working hours/<br>Location                                                                                            |
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| R&D Engineer II (Process Development), CRM | <ul style="list-style-type: none"> <li>• Bachelor's degree in mechanical or industrial engineering, Material Sciences or equivalent</li> <li>• At least 2-3 years of relevant work experience in Research &amp; Development, product design and development, Manufacturing and Process Engineering Management in preferable the medical devices industry</li> <li>• Experience in high volume manufacturing and assembly processes and improvement methods</li> <li>• Experience in automation and digitalization</li> <li>• Experience with manufacturing processes of thermoplastic polymers, silicon and metals</li> <li>• Experiences in analytic methods of these materials</li> <li>• Experience working within a quality and design-controlled environment ie. ISO 13485 / GMP will be an advantage</li> <li>• Strong attitude for hands-on engineering testing and experimentation in a lab environment</li> <li>• Expertise in the development of medical products and approval process is preferred</li> <li>• Knowledge in the verification and validation of processes and medical devices</li> <li>• Proficient in Project Management</li> <li>• Ability to demonstrate time management skills</li> <li>• Team player with strong organizational, interpersonal, communication and intercultural skills</li> <li>• Creative, systematic with entrepreneurial mind set.</li> </ul> | <ul style="list-style-type: none"> <li>• The R&amp;D Engineer II (Process Development), CRM is reporting to the R&amp;D Process Development Lead.</li> <li>• He/She is responsible to support new product development projects, to establish new process technologies and to improve existing processes with focus of manufacturability and automation.</li> <li>• He/She is responsible for effectively developing and qualifying of new processes, including creation of process specifications and process qualification plans and execution of process risk assessments.</li> <li>• The R&amp;D Engineer II (Process Development), CRM maintains effective communication with the other R&amp;D groups, the Operations CRM team, Quality department, Senior Management and other stakeholders.</li> </ul> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>• Research, develop, qualify and integrate new technologies, processes and materials through the understanding and utilization of extensive technical knowledge based on specification in compliance with the external standards, internal rules, design rules and internal requirements (i.e. production, economic or qualitative requirements) and project plan.</li> <li>• Develop new manufacturing processes with focus on automation for new product development activities.</li> <li>• Develop internal technical capabilities and expertise related to manufacturing and technology for automated assembly.</li> <li>• Design and conduct experiments to demonstrate process feasibility and to establish essential engineering parameters for manufacturing processes with excellent process capabilities</li> <li>• Develop basic design data, define operating conditions and critical limits, and establish safety and quality parameters for manufacturing process through scale up and modeling of unit operations</li> </ul> | <ul style="list-style-type: none"> <li>• 5-days per week</li> <li>• 830am - 5pm</li> <li>• 165 Kallang Way</li> </ul> |

| Job Positions | Pre-requisites | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Working hours/<br>Location |
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|               |                | <ul style="list-style-type: none"> <li>• Ensure quality in product's design and its processes for usability, reliability, functionality, capability, marketability and manufacturability</li> <li>• Execute and document analytical evaluation of the materials and components.</li> <li>• Analyze and interpret experiment and manufacturing process data of the materials and components</li> <li>• Analyze data using statistical techniques and communicate results to a cross-functional team</li> <li>• Utilize technical expertise to design and develop complex new test methods and equipment</li> <li>• Collaborate with operation team to develop design criteria for new product and new technology transfer from R&amp;D stage to production</li> <li>• Execute risk assessment of the product, the product components and the manufacturing processes in collaboration with Product Development, Operations and Quality Department.</li> <li>• Define the technical requirements for suppliers.</li> <li>• Sourcing for suppliers for special requirements.</li> <li>• Provide technical support to suppliers as and when required.</li> <li>• Plan project costs and ensure compliance with the planned project costs.</li> <li>• Design layout of equipment or workspaces or optimize the production flow to achieve maximum efficiency.</li> <li>• Liaise and interact with production department, operations, engineering, quality department and senior management and provide technical support and troubleshooting for existing products and process improvement.</li> <li>• Train production personnel in new or existing methods.</li> <li>• Assist with internal and external audits.</li> <li>• Keep abreast of latest developments in process technology.</li> <li>• This includes injection molding, extrusion, assembly, packaging and sterilization.</li> </ul> |                            |

| Job Positions                     | Pre-requisites                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Working hours/<br>Location                                                                                      |
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|                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <ul style="list-style-type: none"> <li>Research new processes or materials processing technologies for possible new product development.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                 |
| R&D Engineer, Product Development | <ul style="list-style-type: none"> <li>Bachelor's degree in electrical, Mechanical or Industrial Engineering or equivalent</li> <li>At least 3 - 5 years of work experience in R&amp;D, product development, process / production engineering preferable in the medical device industry</li> <li>Expertise in the development of medical products and approval processes in an international environment</li> <li>Experience with manufacturing processes, automation and methods</li> <li>Experience working within a quality and design-controlled environment and familiar with ISO13485 and GMP</li> <li>Knowledge in the verification and validation of medical devices</li> <li>Proficient in Project Management</li> <li>Strong aptitude for hands-on engineering testing and experimentation in a lab environment</li> <li>Ability to demonstrate time management and leadership skills</li> <li>Team player with strong organizational, interpersonal, communication and intercultural skills</li> <li>Creative, systematic with entrepreneurial mind set.</li> </ul> | <ul style="list-style-type: none"> <li>The R&amp;D Engineer (Product Development) CRM, reporting to the Director R&amp;D CRM and working closely with the Project Leader, participates in R&amp;D projects which includes the following tasks: the translation of market requirements into technical requirements, design development, introduction of technologies, design verification, as well as the coordination of production introduction including process optimizations, product validation and product approval.</li> <li>He/she will be participating in R&amp;D projects running within several sites and will have international cooperation's.</li> <li>He/she will execute policies, processes, methods and generate documentation according to existing standards to maintain common standards across the sites.</li> <li>The R&amp;D Engineer CRM establishes and maintains effective communication with project team members globally, manufacturing and quality department, management and other stakeholders.</li> </ul> <p>Responsibilities:</p> <ul style="list-style-type: none"> <li>Develop a product and qualify and integrate new technologies and materials through the understanding and utilization of extensive technical knowledge and based on specifications in compliance with the external standards, internal rules, design rules and internal requirements (i.e. Marketing, production, economic or qualitative requirements) in accordance with the project plan</li> <li>Ensure quality in a product's design for usability, reliability, functionality, marketability and manufacturability</li> <li>Support the product development through aspects of product design criteria, product function and customer needs, complaint assessments, animal studies and supplier contacts</li> <li>Assess the feasibility of new product specifications and definition of specific</li> </ul> | <ul style="list-style-type: none"> <li>5-days per week</li> <li>830am - 5pm</li> <li>165 Kallang Way</li> </ul> |

| Job Positions | Pre-requisites | Key Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Working hours/<br>Location |
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|               |                | <p>product requirements in product specification</p> <ul style="list-style-type: none"> <li>• Support product design verification and validation taking design and production processes into consideration</li> <li>• Develop new tests to test new product requirements; Analyze data using statistical techniques and communicate results to a cross-functional team</li> <li>• Analysis and evaluation of product complaints</li> <li>• Conduct risk assessment of the product and the product components.</li> <li>• Participation in the risk assessment of the production processes of the product</li> <li>• Provide technical expertise or support related to manufacturing</li> <li>• Train production personnel in new or existing methods.</li> <li>• Prepare reports by collecting, analyzing and summarizing information and trends</li> <li>• Analyze statistical data and product specifications to determine standards and establish quality and reliability objectives of finished products together with the manufacturing and quality department</li> <li>• Ensure that standard operating procedures, company policies and procedures are adhered to</li> <li>• Ensure safe work procedures are followed, maintain a safe work environment.</li> </ul> |                            |

## Upcoming Events

Get updated on the latest job opportunities (community or industry job fairs, etc.) or training workshops.

For the latest updates and registration for events, visit:

<https://www.e2i.com.sg/events/list/>

or scan the QR code below:



You may also send in your resume to [epme@e2i.com.sg](mailto:epme@e2i.com.sg) and do list down the companies and roles you would like to apply for.