

e2i OPEC & MEDTECH Career Fair

Job Listing Booklet

Date:

15 April 2024

Monday

Time:

10.00am to 4.00pm

Venue:

Devan Nair Institute For Employment And Employability

Hall 2 & 3 (Level 1)

80 Jurong East Street 21

Singapore 609607

About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg.

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- Business Development Intern
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1. Advario Singapore Limited

Advario is a leading partner in liquid storage logistics with a global network handling a broad range of products from chemicals, gases, and fuels to new energy products. We bring decades of experience, a future-focused, holistic approach and a truly ambitious ESG agenda. Continuing a tradition of close partnership, safe and reliable operations, and consistent delivery, we build and work together towards future-focused solutions for our customers and partners.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Technician	<ul style="list-style-type: none"> • No relevant work experience required. • Relevant experienced candidates can be considered for more senior technician positions. • Nitec / Diploma in Mechanical / Mechatronics / Chemical / Electrical OR Electronics Engineering 	<ul style="list-style-type: none"> • Ensure compliance with all HSSEQ rules and regulations including wearing the appropriate PPE. • Responding to emergencies as an Emergency Response team member. • Operate the terminal system according to work procedures. • Assume tank farm operator role in performing water draw off, sampling, tank gauging, system lineup and operate wastewater and slop system. • Assume role of Loading master in conducting berthing and unberthing of vessels, ship shore interface co-ordination and other jetty related function independently • Perform basic frontline maintenance activities through equipment troubleshooting and escalate maintenance if required. 	<ul style="list-style-type: none"> • 3.5-day work week • 12 hours per day • 1 Seraya Avenue

2. Alcon Singapore Manufacturing

At Alcon, we are driven by the meaningful work we do to help people see brilliantly. We innovate boldly, champion progress, and act with speed as the global leader in eye care. Here, you'll be recognized for your commitment and contributions and see your career like never before. Together, we go above and beyond to make an impact in the lives of our patients and customers. We foster an inclusive culture and are looking for diverse, talented people to join Alcon.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Procurement Manager	<ul style="list-style-type: none"> • Bachelor or equivalent qualification as minimum is preferred. • Minimum 8-10 years of relevant experience gained from cross functional environment in procurement field, preferably with direct exposure within a manufacturing technical operation (MTO) environment. • Familiarization with SAP and Ariba is a plus. • Strong written and verbal language skills in English (must) and Mandarin (preferred) to liaise with mandarin-speaking clients • Strong MS office skills (Excel, Power BI & PowerPoint). 	<ul style="list-style-type: none"> • You will be instrumental in supporting the Procurement Head driving the site procurement strategy in the right direction. • Key accountabilities include ensuring procurement compliances are adhered on site from both process and system standpoint as well as achieving reliable and sustainable supply of goods, materials, and services with well-managed supplier management structure. • Manage all sourcing activities and commercial negotiation on MTO site requirements. • Creating business values through prompt, compliant and commercially advantageous procurement intervention to ensure internal stakeholders' satisfaction. • Lead, initiate and drive strategic procurement plans partnering with key stakeholders. • Initiating procurement strategic sourcing plans for all direct materials and being able to communicate and work closely together with internal stakeholders to ensure prompt initiative implementation and closure. • Drives alternate sourcing activities and commercial discussion for key materials from both BCM and cost perspectives, while maintaining close collaboration with internal stakeholders in the process. • Lead commercial negotiation, project implementation for major CAPEX spending across MTO, and 	<ul style="list-style-type: none"> • 5-day work week • Office Hours • 133 Tuas South Avenue 3

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<p>bringing to fruition the complete contract execution.</p> <ul style="list-style-type: none"> • Identify and initiative continuous improvement opportunities and work as part of cross functional teams to deliver and achieve savings targets, while driving positive PPV that has direct contribution to site TPC targets. <p><u>Procurement Compliance:</u></p> <ul style="list-style-type: none"> • Accountable to ensure compliance while executing all of procurement activities on site. • Responsible for driving adherence of site procurement processes to Alcon global procurement policies and procedures. • Supports internal and external audits where necessary, on procurement related accountabilities. <p><u>Supplier Management:</u></p> <ul style="list-style-type: none"> • Lead and drive vendor performance cross-functionally and spearheading continuous optimization efforts with strategic and/or critical suppliers as identified. <p><u>Contract Management:</u></p> <ul style="list-style-type: none"> • Responsible for overall suppliers' contract management including negotiation of new contracts, renewal of expiring required contracts and ensure full compliance in contract execution. <p><u>Procurement Systems & Reporting:</u></p> <ul style="list-style-type: none"> • Ensure timely and accurate purposeful reporting and site-wide communication of various procurement indices (e.g., aging PO, procurement non-conformance etc.), to be effectively communicated both at working 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<p>(site-wide) and senior management level.</p> <ul style="list-style-type: none"> • Monitoring market dynamics that impact materials / services availability and/or pricing and provide resolutions to the site with detailed impact analysis. • Supports the team in site-implementation of any new global procurement systems and/or related tools, as needed. 	
Production Technician	<ul style="list-style-type: none"> • NITEC / Diploma in Mechanical / Electrical / Mechatronics or related Engineering field • Minimum 5 years of experience in cleanroom manufacturing environment experience in troubleshooting automated equipment / providing technical support for production equipment. • Able to commit to 12 hours rotating day and overnight shift duties 	<ul style="list-style-type: none"> • Perform mechanical and electrical troubleshooting on DSM Flex Front End and Back End modules. • Perform mechanical and electrical troubleshooting on DSM Autoclaves and other supporting systems. • To drive improvements in equipment availability, product quality, productivity, and safety. • Improve machine performance and efficiency by providing effective troubleshooting, maintenance, and engineering support for the DSM Flex manufacturing operations. • Support non-conformance investigations, field action assessments and customer complaints investigations. 	<ul style="list-style-type: none"> • 4-day work week • 12 hours rotating shift. • 133 Tuas South Avenue 3
Warehouse Assistant (6 months / 1 year contract)	<ul style="list-style-type: none"> • Minimum GCE 'N' Levels • 1-year experience in warehouse operations, those without experience are welcome to apply as well as training will be provided. • Forklift license will be advantageous but not a must. 	<ul style="list-style-type: none"> • Accurate and timely picking and scanning for outbound shipment. • Accurate and timely receiving and put-away for inbound shipment. • Compliance of all relevant SOP, GDP and GMP. • Ensure good 5S Housekeeping in the workplace. • Perform other duties & functions as may be required by supervisors. 	<ul style="list-style-type: none"> • 5-day work week • Office hours / perm night • 46A Tanjong Penjuru

3. Baxter Healthcare SA Singapore

Baxter touches the lives of millions of people around the world every day. Our products and therapies can be found throughout hospitals and clinics – from the ER to the OR, from the pharmacy to the ICU – as well as advancing patients' care in their homes.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Assistant Supervisors	<ul style="list-style-type: none"> • Minimum NITEC 	<ul style="list-style-type: none"> • Prepare, coordinate, and monitor work schedule to achieve shift production target. • Manage shift manpower deployment such as line balancing, leave management and overtime scheduling. • Conduct daily shift briefing to line operators on production matters. • Review shift labor efficiency and scrap data to drive improvement. • Conduct training to line operators on process SOP update. • Manage inventory on raw material, product WIP and daily scrap to ensure shift to shift inventory accuracy in system. • Review work order accuracy, amend work order information, perform work order closure in all manufacturing systems. • Troubleshoot and solve the manufacturing systems errors to minimize the impact to production. • Drive Kaizen submission to meet the department target. • Provide support for Safety, Quality, and regulatory audits. 	<ul style="list-style-type: none"> • 4-day work week • 12-hour shift • 2 Woodlands Industrial
Operators	<ul style="list-style-type: none"> • Primary/ Sec 2 or equivalent <p><u>Skillset and/or experience:</u></p> <ul style="list-style-type: none"> • Primary education with experience • Experience in clean room manufacturing environment preferred. • Able to perform repetitive work. 	<ul style="list-style-type: none"> • To perform sub assembly manually, online assembly in auto line and packing of product as per Specification. • To perform workstation cleaning as per SOP requirement. • Able to identify and describe defect types in English. • Responsible to comply with EHS / 6S / GMP / SOPs and regulatory requirements. 	<ul style="list-style-type: none"> • 4-day work week • 12-hour shift • 2 Woodlands Industrial

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Sr / Personnel Logistics, Receiving	<ul style="list-style-type: none"> • Sec 4 / O / N / SPM / NITEC (NTC/ ITC) or equivalent • Licensed forklift driving skill. • Ability to drive lifting equipment such as forklift, reach truck etc. • Ability to carry out simple daily maintenance to lifting equipment. • Past working experience in warehousing or related industry • Some basic EHS (Environment, Health, Safety) knowledge • Basic computer knowledge • Ability to read, write and understand simple English. 	<ul style="list-style-type: none"> • Responsible for receiving materials (Direct materials and MRO items) and receiving system transaction. • To perform receiving system transaction (JDE / dcLINK / Coupa) and weight count on materials where required. • To file documents and receive goods from Suppliers. • To move materials from one point to another and paste the receiving label. • To perform general housekeeping and daily forklift maintenance per checklist. • Any other duties as assigned by Supervisor. • Responsible for compliance with EHS procedure and requirement. • Responsible for compliance with cGMP and GDP requirement. 	<ul style="list-style-type: none"> • 5-day work week • 8am to 4.30pm • 2 Woodlands Industrial
Technicians	<ul style="list-style-type: none"> • Minimum NITEC 	<ul style="list-style-type: none"> • Supporting daily production activity to reach target production output and quality level. • Responsible for machine operation • Performing machine troubleshooting, maintenance, and repairs. • Following SOP while ensuring the highest-level quality of work • Any other ad-hoc duties as required. 	<ul style="list-style-type: none"> • 4-day work week • 12-hour shift • 2 Woodlands Industrial

4. Biosensors Interventional Technologies

Biosensors International Group Ltd develops, manufactures, and markets innovative medical devices, designed to improve patients' lives through pioneering medical technology, which pushes the boundaries of innovation.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Customer Service Executive	<ul style="list-style-type: none"> • Minimum NITEC holders. • 3-5 years of experience in Orders Processing & Fulfilment, Shipping and L/C Documentation. • 3-5 years of experience in a customer service role. • Passionate about customer service and Excellent communication skill. • High level of integrity and able to work under stress with on-time deliverables. • Good communication and interpersonal skills. • Team player and proactive in team discussion. • Problem solving skills; to use rigorous logic and methods to solve problems with effective solutions. • Self-starter and independent. • Meticulous and an initiative individual. 	<ul style="list-style-type: none"> • Provide day-to-day administrative support for order processing, billing, and shipment for Customer Service division. • Manage the designated customer accounts in achieving customer satisfaction and comply with the company's quality standard. <p><u>Position Responsibilities:</u></p> <ul style="list-style-type: none"> • Supporting, assigned tasks or back up for Customer Service peers and ensuring that the services provided to customers are of maximum satisfaction. • Preparing reports and feedback to managers monthly or as required. • Process and follow-up the day-to-day administrative support on order processing, billing for Customers' Orders, Samples, Consignment and all related orders with External Customers, Service Providers, and Internal functions. • Execute timely shipping arrangements with Customers, forwarders, or respective service providers & related functions. • Generate billing Invoices and shipping documentations (e.g. Packing Lists, Commercial Invoices and others depending on customs and customer requirements). • Track inventory against customer's orders and work with the respective functions to have inventory released or stock rotation (RGA / Consignment return) when necessary. • Attend to customers' Inquiries and requests. 	<ul style="list-style-type: none"> • 5-day work week • 9am to 6pm • 36 Jalan Tukang

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Coordinate and follow-up on new customer's requirement or assigned Projects. • Process Product Complaints for Product Replacement or Credit transaction. • Process CN (Credit Notes) and DN (Debit Notes) requisition for required transactions. • Process and follow-up on RGA and Consignment return request. • Files all correspondence to comply to SOP and WI. • Responsible for managing all aspects of the assigned accounts for APAC region and intercompany. 	
Production Operator	<ul style="list-style-type: none"> • Demonstrates willingness and commitment to work hard. • Listen effectively (actively listen). • Provide support to those who need it. • Willing to work rotating shifts according to planned duty roster. • Able to work on multiple processes or equipment 	<ul style="list-style-type: none"> • Perform assembly work and operate equipment according to trained / qualified station. • Ensure to adhere to all clean room requirements, work procedure and company policy. • Start-up the equipment following the approved procedure. • Apply common sense understanding to interpret written procedures. • Equipment is within the maintenance and calibration date. • Inspect own work and process parameters is verified before start work. • Materials are verified according to BOM and ensure that there is no other materials in the work station • Record information in appropriate documentation in an orderly and neat fashion. • Dealing with routine situations with occasional variables that require interpretation. • Record required information in the batch control record in a neat and orderly manner. • Perform verification of WIPs received from earlier production step within his / her own workstation. 	<ul style="list-style-type: none"> • 5.5-day work week • 7am to 3pm / 3pm to 11pm / 11pm to 7am • 36 Jalan Tukang

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Monitor and maintain the quality of product and achieve the desired output quantity during production. • Handle the defective material and product according to the procedure. • Notify team leader of any deviation of manufacturing and any safety concern from normal operation. • Maintain GMP, 5'S and own production area clean and in an orderly manner. • Perform work on different processes or equipment as assigned. • Other duties as assigned. 	
Sales Executive	<ul style="list-style-type: none"> • Degree in Biological Sciences, Business Administration, Nursing, or related discipline • 3 - 5 years of successful direct sales experience in medical device or pharmaceutical company • Demonstrates ability to absorb technical knowledge quickly and disseminate appropriately to healthcare professionals. • Good communication and presentation skills • Independent, high-energy level, ambitious, with a strong desire to succeed. • Possess own car and have valid license. 	<ul style="list-style-type: none"> • The Sales Executive is responsible for the sales of Biosensors and 3rd party products in the territory. • He / she is directly responsible for achieving the sales revenue, independently planning, and organizing weekly / daily schedules to call on existing accounts, obtain orders and establish new accounts. • Covering CVL case as needed and be on team monthly roster for on call support. • Actively involved in consignment stock management in his / her responsible hospitals to ensure a healthy inventory with minimal stock write off. • Gather and monitor market and competitor's information for reporting to the management. • He / she should establish strong relationships with Physicians, Nurses, Technicians, Purchasing Officers to pursue key accounts and conduct business discussion. • He / she should also ensure businesses are conducted in a fair, ethical manner in compliance with company policies. 	<ul style="list-style-type: none"> • 5-day work week • 9am to 6pm • 36 Jalan Tukang

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<p><u>Position Responsibilities:</u></p> <ul style="list-style-type: none"> • Achievement of sales revenue of a given territory. • Planning and organizing weekly / daily schedule to call on existing accounts, obtaining orders, and establishing new or potential accounts. • Covering CVL case as needed of given territory and be on team monthly roster for on call support for country wide. • Performs product presentations / in services, product evaluations to existing and new or potential accounts. • Submits orders promptly with accurate billing information and in accordance with price guide. • Prepares quotation / tender documents. • Maintains a healthy inventory by establishing correct consignment stock level, perform stock rotation to minimize stock write off and removal of expired stock promptly from the shelf. • Ensures all sales activities comply with legal and ethical standards, and that documented processes, procedures and internal quality management system are followed and adhered to. • Keeps management informed by submitting activity and results reports, such as daily call reports, weekly work plans, and monthly and annual territory analyses. • Presents sales reviews including market share analysis, sales forecast, and territory management. • Develops strong KOL relationship and identification of young upcoming doctors for business continuity. • Monitors competition by gathering current marketplace information on pricing, products, new products, promotion, etc. 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Provide such market information promptly to the marketing team. • Recommends changes in products, service, and policy by evaluating results and competitive developments. • Resolve customer complaints by investigating problems; developing solutions; making recommendations to management. • Maintains professional and technical knowledge by attending educational workshops, reviewing professional publications, establishing personal networks. • Provides historical records by maintaining records on area and customer sales. • Assist the marketing team in the organization of sales and marketing activities (e.g. workshop, exhibition booth). • Assist the R&D team and clinical team in the development of new products with KOL, product / clinical trials, and registries. • Assists in the development of less experienced sales reps to extend skills and expertise of individual. • Contributes to team effort by accomplishing related results as needed. 	

5. COIM Asia Pacific

An Italian Company specializing in polyurethanes products is seeking candidates who are committed, talented and possessing the needed passion to be successful in their jobs. Founded in 1962, COIM specialized in polycondensation products (esters), polyaddition (polyurethanes) and several other chemical specialty products. The high quality and variety of its products make COIM one of the main leaders in the field. COIM operates through a network of production sites, commercial companies and agencies dislocated all over the world. The company's unique structure guarantees quality and service and is coupled with the flexibility and efficiency of a multinational organization.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Chemical Technician (12-hour shift / Extrusion)	<ul style="list-style-type: none"> • Diploma / NITEC in Chemical Process Technology / Chemical Engineering / Mechanical or Electrical & Electronics Engineering. • Candidate with experience in operating polymerization unit and extrusion unit with automated control would be an added advantage. 	<ul style="list-style-type: none"> • Operate the process in accordance with the standard of operations and comply strictly with safety, patrol plant process, confirm the condition of process and equipment. • Collect and analyze samples for product quality and process evaluation. • Report all process / equipment / environmental abnormalities, incidents and/or near misses. • Take part in further investigation when required. • Assist in coordination of daily maintenance planning and participate in maintenance activities and shutdown / start-up sections. • Improve production status and equipment performance on productivity and quality. • Assist in training new technicians. • Participate as CERT member. • Carry out scheduled housekeeping activities. • Ensure proper handover and takeover during shift changes. • Any other duties as and when required to be done by superior. 	<ul style="list-style-type: none"> • 3.5-day work week • 12-hour shift • 10 Seraya PI.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Logistics Executive	<ul style="list-style-type: none"> • Diploma in Logistics or equivalent with minimum 3 to 5 years' relevant experience in manufacturing industry. • Well verse in shipping documentations and Microsoft Excel. • Experience in DG documentations will be an added advantage. 	<ul style="list-style-type: none"> • Liaise with Sales, Customer, Production and QC to process local or export orders to all countries. • Review export L/C to ensure the terms are as according to Pro-forma Invoice and request amendments if required. • Follow up with Sales, Customer and Finance on the payment related matters as and when required prior shipping arrangement. • Arrange FCL, LCL or air freight bookings with the logistics service providers and advise the vessel details to the customer. • Arrange transportation for local and export orders and ensure timely shipments by hauler. • For Dangerous Goods shipments, follow-up with forwarder or carrier for PM4 approval, and liaise with hauler for container trucking upon DG approved. • Issue Packing List to Warehouse for local and export shipments. • Liaise with internal and external customers on customer inquiries or requests and shipment co-ordination and resolve operational issues. • Ensure accuracy and timely preparation of all shipping documents. • Participate in annual stock take. Other admin tasks e.g. filing, arranging local and overseas courier service etc. 	<ul style="list-style-type: none"> • 5-day work week • 8-hour shift • 10 Seraya Pl.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
QC Laboratory Technician	<ul style="list-style-type: none"> • ITE / Diploma in Chemical Process Technology, Chemistry, Chemical Engineering, Science & Technology or equivalent with good laboratory knowledge and methodologies. 	<ul style="list-style-type: none"> • The main task of the job is to carry out analysis and application studies in polyurethanes using laboratory equipment such as potentiometric titrations, gas chromatography, FTIR, Karl-Fischer, AAS, and universal testing machines. • In addition, he / she is required to carry out technological evaluation of finished products using technological equipment and able to reproduce the customers' application processes. • Calibration and maintenance of laboratory instruments. • Ensure proper documentation of results, equipment and consumables, proper sample management according to SOPs. • Carry out safety and housekeeping activities in the department. • Any other duties as and when required to be done by superior. 	<ul style="list-style-type: none"> • 5-day work week • 8-hour shift • 10 Seraya PI.

6. Croda Singapore

Croda Singapore is the regional headquarters for Croda in Asia Pacific, a culturally diverse organization employing more than 200 people. Our global manufacturing site at Jurong Island produces products that are sold in more than 30 markets. Committed to responsible sourcing, all palm-based ingredients produced in the Singapore site are 100% RSPO Mass Balance certified. The site is certified to ISO 9001, ISO 22000 for food additives, ISO 14001 environment, ISO 45001 for health and safety, EXCiPACT for excipients, and EFfCI for cosmetic ingredients, as well as Kosher and Halal.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Shift Process Technicians	<ul style="list-style-type: none"> NiTEC 	<ul style="list-style-type: none"> To routinely follow written and verbal instructions to operate the plant(s), other site services & vehicle loading / unloading safely and efficiently. The detailed scope of role may vary between sites. To identify and explain ideas for safety and efficiency improvements in area of work and to be members of multidisciplinary teams to prioritize & implement improvements. To communicate with people effectively and accurately in the production team and other functions on site (e.g. maintenance, planning & logistics). This will be mainly verbal, e-mail and written. To be accountable for their own health and safety and for those around them who could be affected by their actions. To ensure that safe methods of work are maintained and site specific SHE standards are adhered to, this will include the relevant risk identification and assessment, permit compliance and incident reporting etc. on each site. To understand the consequences of not paying attention to detail and not following instructions fully. To make routine decisions on plant and site service operations following procedures. Non routine decisions are usually made with referral to line manager or Team Leader. To effectively plan and organize work and materials on own shift and prepare for oncoming shift in area of responsibility to achieve the site logistics and production plans. 	<ul style="list-style-type: none"> Shift work. 30 Seraya Ave

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none">• This includes the safe and effective handovers between shift teams.• To train and coach new recruits in their roles.• To carry out maintenance tasks (the level of maintenance activity is site specific). In some sites the job holder prepares the plant(s) or the equipment for maintenance activity following written and verbal instructions.• To carry out agreed analytical testing (the level of analytical activity is site specific).• To identify and deal with emergency situations and follow emergency procedures (in some sites this may include being involved in site emergency response out of hours).	

7. ExxonMobil Chemical Asia Pacific

ExxonMobil Asia Pacific Pte. Ltd. is one of Singapore's largest foreign manufacturing investors with over S\$25 billion in fixed asset investments here. We have been operating here for over 130 years and employ more than 3,500 people. Our manufacturing facilities include an integrated world-scale refining and petrochemical complex, and a lubricant plant. We provide customers and markets in the Asia-Pacific region with fuels, lubricants, petrochemicals and liquefied natural gas. ExxonMobil is also growing its lower-emission fuels portfolio and Low Carbon Solutions business to bring emission-reduction solutions to the region.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Analyzer Technician	<p><u>For candidates with no working experience:</u></p> <ul style="list-style-type: none"> • Minimum NITEC in Electrical or Electrical and Electronics Engineering <p><u>For candidates with working experience:</u></p> <ul style="list-style-type: none"> • Minimum 'N' Level certification or equivalent with credits (C6 and above) for English, Mathematics and at least one Science subject (Physics, Chemistry, or Combined Science) • Relevant work experience in the petrochemical or refining industry will be an advantage. • An effective team player with good communication skills. 	<ul style="list-style-type: none"> • Commission, maintain and operate process analyzers. • Provide timely status updates for all equipment at analyzer shelters / houses and execute preventive and breakdown maintenance work for all equipment. • Develop calibration and maintenance procedures and provide input for continuous improvement of process analyzers. • Maintain proper records of all jobs performed in the SAP application and participate in mechanical related projects and plant modification work. 	<ul style="list-style-type: none"> • 5-day work week • 8am to 5pm • 1 Harbourfront Place
Machinery Technician	<p><u>For candidates with no working experience:</u></p> <ul style="list-style-type: none"> • Minimum NITEC in Engineering <p><u>For candidates with working experience:</u></p> <ul style="list-style-type: none"> • Minimum N Level certification or equivalent with credits (C6 and above) for English, Mathematics and at least one Science subject (Physics, Chemistry, or Combined Science) • Relevant work experience in the petrochemical or refining 	<ul style="list-style-type: none"> • Carry out maintenance, service, and repair of all process equipment with maximum degree of safety and quality. • Process rotating equipment: centrifugal and positive displacement pumps, diaphragm & metering pumps, screw pump, blower and fan, oil mist & lubricant systems, etc. • Major machines: centrifugal & reciprocating compressors, extruder, gas turbine generator, steam turbine driver, etc. 	<ul style="list-style-type: none"> • 5-day work week • 8am to 5pm • 1 Harbourfront Place

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<p>industry will be an advantage.</p> <ul style="list-style-type: none"> • An effective team player with good communication skills. 	<ul style="list-style-type: none"> • Hydraulic system: hydraulic pump, marine and truck loading arms, hydraulic control system • Maintain proper records of all jobs performed in the SAP application and participate in mechanical related projects and plant modification work. 	
Power Distribution Technician	<p><u>For candidates with no working experience:</u></p> <ul style="list-style-type: none"> • Minimum NITEC in Electrical or Electrical and Electronics Engineering <p><u>For candidates with working experience:</u></p> <ul style="list-style-type: none"> • Minimum N Level certification or equivalent with credits (C6 and above) for English, Mathematics and at least one Science subject (Physics, Chemistry, or Combined Science) • Relevant work experience with electrical equipment will be an advantage. • An effective team player with good communication skills. 	<ul style="list-style-type: none"> • Execute preventive and breakdown maintenance work for all electrical power distribution equipment such as gas turbine generator, switchgears, transformers, uninterruptable power supply, DC charger etc. • Conduct various electrical equipment health assessments such as Tan Delta, high potential test, protective relay calibration etc. • Maintain proper records of all jobs performed in the SAP application and participate in mechanical related projects and plant modification work. 	<ul style="list-style-type: none"> • 5-day work week • 8am to 5pm • 1 Harbourfront Place
Process Technician	<ul style="list-style-type: none"> • Minimum Diploma / Degree in Chemical or other related Engineering, or ITE with relevant work experience • One to three years of relevant work experience will be an advantage. • Candidates with strong academic results but without job experience may be considered. • Must be prepared to work 12-hour rotating shifts. • An effective team player with good communication skills. 	<ul style="list-style-type: none"> • Prepare equipment for maintenance and perform unit start-up, shutdown, and plant turnaround activities. • Update operating procedures and prepare job pack documentation for equipment repair. • Perform troubleshooting and resolve operational issues and provide support for technical and mechanical teams. • Monitor performance to ensure safe and optimal operation of the plant, equipment (e.g. reactors, compressors, pumps and 	<ul style="list-style-type: none"> • 3-day work week • 7am to 7pm • 1 Harbourfront Place

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<p>product storage tanks), pipeline distribution network and berth facilities.</p> <ul style="list-style-type: none">• Perform structured rounds (field/DCS console) and take corrective action to maintain equipment and plant operations within safe operating limits.• Job roles can be assigned to start at either the Chemical Plant or Refinery.	

8. Jurong Port

Jurong Port (JP) is a world-class multipurpose port operator serving as Singapore's premier gateway for general and bulk cargo. Its port operating expertise includes efficient handling of general, bulk, and containerized cargo at JP Homeport, management and operations of the Tuas Offshore Marine Centre, Lighter Terminals in Penjuru and Marina South as well as overseas ports in China and Indonesia.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Future Energy Products (Business Development) (Internship)	<ul style="list-style-type: none"> • Bachelor's Degree 	<ul style="list-style-type: none"> • Conducting primary & secondary market research on relevant future fuels to assist the team in gaining an understanding and tracking any market, regulatory, commercial development. • Assist the team in the projects that are being undertaken by the team and developing potential new projects in commercial, project management aspects and presentation pitches to external parties. • Providing administrative support, including arranging meetings, taking minutes, and preparing presentation decks. 	<ul style="list-style-type: none"> • 5-day work week • 8.5-hours per day • 37 Jurong Port Road
Future Energy Products (Engineering) (Internship)	<ul style="list-style-type: none"> • Bachelor's Degree 	<ul style="list-style-type: none"> • Conducting technical research on applicable future fuels to assist the team in gaining an understanding and tracking any technological developments related to them, with a specific emphasis on their implications for a terminal storage facility. • Participating in project execution and assisting in coordinating the review of deliverables and performing document control duties. • Providing administrative support, including arranging meetings, taking minutes, and preparing presentation decks. 	<ul style="list-style-type: none"> • 5-day work week • 8.5-hours per day • 37 Jurong Port Road
HSSE (Internship)	<ul style="list-style-type: none"> • Diploma 	<ul style="list-style-type: none"> • Data Analysis • Writing of procedures, manual and/or guidelines • Execution of activities relevant to the process safety lifecycle. • Development of implementation action plan 	<ul style="list-style-type: none"> • 5-day work week • 8.5-hours per day • 37 Jurong Port Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Operations Technician	<ul style="list-style-type: none"> • Minimum N' level. • Preferably tertiary education in petrol chemical or related course. • Strong interest in the oil and gas industry. • Ability to engage in critical analysis. • Ability to function well in stressful situations. 	<ul style="list-style-type: none"> • Carry out the daily action plan and update the checklist accordingly. • Perform routine checks on valves and pumps status on a regular basis. • Ensure samples are collected and recorded properly. • Conduct ship / shore conference and berthing / unberthing vessels. • Ensure running pumps are in good order. • Ensure TPI / CPI are skimmed. • Assume the role of auxiliary fire fighter during the event of emergency. • Carry out housekeeping in the assigned area. • Supervise the blinding / de-blinding work. • Perform tank de-gassing, gas-test for hot work and confined space entry. • Perform WDO & Tank Farm draining as per operations requirement. • Perform tank gauging & temperature measurement. • Carry out daily patrol rounds and update shift logs. • Any other tasks as and when assigned by the management. • Adhere to the company's HSSE (Health, Safety, Security and Environment) Policy. 	<ul style="list-style-type: none"> • 3.5-day work week • 12-hours per day • 37 Jurong Port Road
Projects and Engineering Operations (Internship)	<ul style="list-style-type: none"> • Diploma in Engineering 	<ul style="list-style-type: none"> • Support sustainability and process improvement projects. • Assist in the implementation of Maintenance Enterprise Asset Management System (EAMS) • Involved in field mechanical and related engineering work and inspection. • Monitor and update maintenance / health status in the terminal. • Attend Maintenance Work Method Statement and Risk Assessment (MSRA) by Mechanical vendors. • Keep track on the status for outstanding JPTT equipment under Defect liability Period (DLP). 	<ul style="list-style-type: none"> • 5-day work week • 8.5-hours per day • 37 Jurong Port Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Senior Operations Technician	<ul style="list-style-type: none"> • Minimum N' level. • Preferably tertiary education in petrol chemical or related course. • Strong interest in the oil and gas industry. • Ability to engage in critical analysis. • Ability to function well in stressful situations. 	<ul style="list-style-type: none"> • Carry out the daily action plan and update the checklist accordingly. • Perform routine checks on valves and pumps status on a regular basis. • Ensure samples are collected and recorded properly. • Conduct ship / shore conference and berthing / unberthing vessels. • Ensure running pumps are in good order. • Ensure TPI / CPI are skimmed. • Assume the role of auxiliary fire fighter during the event of emergency. • Carry out housekeeping in the assigned area. • Supervise the blinding / de-blinding work. • Perform tank de-gassing, gas-test for hot work and confined space entry. • Perform WDO & Tank Farm draining as per operations requirement. • Perform tank gauging & temperature measurement. • Carry out daily patrol rounds and update shift logs. • Any other tasks as and when assigned by the management. • Adhere to the company's HSSE (Health, Safety, Security and Environment) Policy. 	<ul style="list-style-type: none"> • 3.5-day work week • 12-hours per day • 37 Jurong Port Road

9. Meranti Power

Meranti Power Ltd is a wholly owned subsidiary set up by the Energy Market Authority (EMA). It has been commissioned to build, own, and operate to provide an open cycle gas turbine (OCGT) generating station to safeguard Singapore's energy security and reliability.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Assistant Shift Charge Engineers	<ul style="list-style-type: none"> • Education in Engineering or equivalent • Minimum 2 years of relevant experience in power plant operations • Possession of a steam boiler engineer 2nd class certification would be an advantage. • Strong knowledge of engineering practices, functions and processes involved in the operation of a power station. • Ability to multitask, good team player and problem solver. • Ability to communicate with staff in different functions. • Must be willing to perform 12-hour shift on rotation basis when plant is operational. • Work location is in Jurong Island (Transport to and from Jurong East MRT are provided) • Candidates with no experience and with the right aptitude are welcomed to apply. 	<ul style="list-style-type: none"> • Manage and oversee the operation of the Power Plant in accordance with regulatory requirements and the Singapore Electricity Market Rules. • Ensure full compliance for environmental, health and safety in plant operations. • Prepare the monthly operations duty shift roster for the Operations Department. • Organize the activities on shifts and allocate duties and responsibilities of Technical Officers. • Provide Technical Support for staff in relation to plants and equipment being operated at the power station to ensure continuous operation of the plant. • Identify areas of operational concerns and any impacts or conflicts to ensure safe and efficient plant operations. • Monitor day to day progress and operations of the plant to ensure compliance with regulatory, statutory and company policies and procedures, housekeeping, safety practices and standards. • Monitor operational shift targets to ensure attainment of overall capacity plans. • Ensure the availability of inputs (e.g. gas, diesel) for operational requirements for the shift. • Prepare technical reports on the condition and activities of the plant including incidents. • Develop standard operation procedures and alarm responses to plant operation malfunction / abnormalities. 	<ul style="list-style-type: none"> • 3.5-day work week • 12-hours per day • Jurong Island

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Operations Manager	<ul style="list-style-type: none"> • Education in Mechanical Engineering • Minimum 5 years of relevant experience in a power plant • Strong knowledge and proven track record in similar experience in a power plant • Good knowledge of regulatory requirements for operating power plants and the Singapore Electricity Market Rules. • Excellent working knowledge and technical expertise in operations management • Excellent leadership and management of staff skills • Effective communication, innovative and excellent problem solver • Ability to develop staff skills and competencies. • Work location is in Jurong Island (Transport to and from Jurong East MRT and other locations is provided) 	<ul style="list-style-type: none"> • Responsible for setting up an effective and efficient Operations Department. • Responsible for managing and operating the power plant in a safe, efficient, and timely manner in accordance with operational guidelines, regulatory requirements, and the Singapore Electricity Market Rules, to meet power plant generation output requirements. • Managing a group of shift charge engineers and operations personnel such as technical officers and/or technicians. • Implement strategies and action plans to ensure that the power plant supports corporate strategic initiatives. • Establish group and individual accountabilities for operations problem solving and cost management. • Encourage use of new techniques and focus on fact-based problem solving. • As a key member of the management team, assess and address issues to identify and implement improvements towards efficient and effective operations. • Review plant production reports, and other performance data to measure productivity and goal achievement and to determine areas of improvement. • Establish and implement department wide policies, goals, objectives, and procedures, conferring with management team, technical and operations staff members as necessary. • Develop operational policies, standards, and procedures for the operations of the power plant. • Set operations technical goals within broad outlines provided by top management. 	<ul style="list-style-type: none"> • 5-day work week • 8.5 hours per day • Jurong Island

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Perform managerial functions such as reviewing and writing management reports, approving expenditures, enforcing rules, and making decisions about the purchase of materials or services. • Communicate with management and operations personnel to develop standard operating procedures. • Keep abreast of technical and operations developments in relations to the power plant. <p><u>Workplace Safety and Health Responsibilities</u></p> <ul style="list-style-type: none"> • Develop and manage plant safety Operations Management • Manage Permit to Work System (Issue Permit) • Observe safety policy and participate in safety audit. • Lead Fire-fighting Team. • Lead Plant Emergency Response Team. 	
Technical Officers	<ul style="list-style-type: none"> • Education in Engineering • Minimum 2 years' operation experience in a power plant or related industries. • Candidates with no experience are welcome to apply. • Willing to do rotating 12-hour shift work. • Self-driven with a good working attitude and possess keen learning disposition. • Proven attendance record and works well in a team. • Work location is in Jurong Island (Transport to and from Jurong East MRT is provided) 	<ul style="list-style-type: none"> • Responsible for proper and efficient operation of gas turbine, generator and its auxiliary systems and ancillary systems as assigned by SCE / ASCE in-charge. • Support operation and maintenance engineers in investigation, analyze and determine the root cause of plant defects and outages. • Prepare, maintain, and control all records as required. • Assist in the preparation, certification, and review of all management systems, e.g. ISO 9001, ISO 14001, etc. annually and provide support to the auditing parties wherever necessary, including internal & external auditors, to rectify non compliances and/or to follow up on improvement items identified during audit. 	<ul style="list-style-type: none"> • 3.5-day work week • 12-hours per day • Jurong Island

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none">• Raise work orders, carry out isolation / de-isolation works to facilitate the issuance of Permits-to-Work to maintenance departments or their subcontractors in accordance with existing regulatory requirements.• Carry out routine plant inspections and tests during shift duty.	

10. Mitsui & Co.

Mitsui Chemicals Inc. (MCI) is one of the largest chemical companies in Japan. Our innovative technologies and materials, along with products that offer new functionality, are being used for a wide range of fields such as automotive, electronics and information, life, environment and energy, and packaging in our society. In Singapore, the nation is home to five affiliates for Mitsui Chemicals Group. Besides Mitsui Chemicals Asia Pacific (MCAP), the Asia Pacific Regional Headquarter of MCI, the other four entities include Mitsui Elastomers Singapore (MELS), Prime Evolve Singapore (EVLS), SDC Technologies Asia Pacific (SDC AP) and Mitsui Chemicals Singapore R&D Centre (MS-R&D). Being the Asia Pacific Regional Headquarter, MCAP strives to drive business growth in the region by providing robust functional services to regional affiliates and their businesses and deliver values to customers by leveraging on the strengths of all affiliates in Mitsui Chemicals Group.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Customer Care Specialist	<ul style="list-style-type: none"> • Reporting to Customer Care Team Lead & Sales Support, this position will serve as the primary liaison between customers and Company to handle telephone and internet inquiries, receive purchase orders and correspondences related to sales orders and verify inventory for product availability including arrangement of shipment. • The candidate will also be responsible for establishing and maintaining relationships with current and potential domestic and international customer accounts to maximize sales of Company's products. 	<ul style="list-style-type: none"> • Manage and support specific assigned customer accounts and provide support for internal and external customers. • Act as primary contact to handle telephone and internet inquiries as well as to receive all correspondence related to sales orders and verify pricing and availability of products. • Handle sales orders and sales invoice billing including processing orders into MRP system and updating customers on shipment quantity and confirmed shipment dates. • Maintain database of customer profiles and conduct regular account and order history reviews for customer forecasting. • Drive customer engagement by providing value-added information in a consistent and timely manner. • Work closely with internal stakeholders to deliver smooth daily customer care and shipping operations in accordance to existing Operating Agreements • Report major discrepancies, late shipments, substitutions, damages, and other issues as and when necessary. 	<ul style="list-style-type: none"> • 5-day work week • Office Hours - e.g., 0830 to 1730, offers FWA. • 27 Tuas South Street 1

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Engineer, Electrical & Instrument	<ul style="list-style-type: none"> • Reporting to Plant Assistant Electrical & Instrument (E&I) Manager, this position is responsible for maintaining, troubleshooting, and repairing E&I equipment for production plant, managing E&I contractors, and ensuring all E&I maintenance activities are carried out efficiently and safely in compliance with local regulations and plant HSE requirements. 	<ul style="list-style-type: none"> • Plan and schedule all maintenance works, including work and safety procedures, labor & equipment, spare parts, and material requirements. • Ensure daily, periodical and shutdown maintenance works are carried out in a safe, timely and efficient manner. • Carry out engineering studies of E&I works in modifications, revamping or upgrading of plant facilities to reduce plant trouble. • Carry out technical investigation of plant problems, evaluate findings and recommend countermeasures or propose new ideas to enhance reliability of E&I system and equipment. • Manage and maintain proper maintenance records & reports in accordance with industrial and regulatory requirements. • Manage and maintain proper stock level of spare parts inventory. • Provide training and guidance to junior engineers and contractors to maintain safe work records. • Ensure maintenance costs are controlled within budget. • Participate in internal and external audits. 	<ul style="list-style-type: none"> • 5-day work week • Office Hours - e.g., 0830 to 1730, offers FWA. • 1 Harbourfront Place
Executive, Finance & Accounting	<ul style="list-style-type: none"> • Manage Business Process Outsourcing (BPO) team and support business units in accounts payable and staff claims for Singapore entities under Mitsui Chemicals Group • Prepare withholding tax returns and submit them to tax authority. • Provide accounting support for new construction projects and assets capitalization. 	<ul style="list-style-type: none"> • Reporting to Manager, Finance & Accounting, this role will handle finance & accounting activities to ensure timely and efficient service delivery to internal stakeholders. 	<ul style="list-style-type: none"> • 5-day work week • Office Hours - e.g., 0830 to 1730, offers FWA. • 1 Harbourfront Place

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Participate in the process of digitalization. • Prepare standing orders and liaise with bank on finance & accounting matters. • Respond to audit confirmation from external parties. 		
Executive, Logistics (BPO Service Providers)	<ul style="list-style-type: none"> • Manage LSPs providing Plant logistics, external warehousing, and trucking services. • Investigate customer complaints to identify root cause and implement action plans. • Lead implementation of assigned projects and suggest quality improvement initiatives. • Process LSP invoices in a timely manner and resolve billing disputes with LSPs. • Perform data analysis to identify trends and insights to support business improvement. • Resolve daily operational issues directly with LSPs and stakeholders. • Prepare and upkeep SOPs and Work Instructions • Plan daily transfers from plant to external warehouses. • Conduct KPI review meetings with LSPs and lead them to meet performance targets. • Conduct scheduled audits on LSPs and implement improvement plans. • Prepare monthly reports on stock reconciliation, cargo damage / loss, etc. 	<ul style="list-style-type: none"> • Reporting to Manager, Logistics, this position will manage the Logistics Service Providers (LSPs) to drive daily Standard Operating Procedure (SOP) compliance and achieve Key Performance Indicator (KPI) targets. • The candidate will also conduct investigation to address logistics quality issues and implement projects to seek improvements in areas of workplace safety, process productivity and cost reduction. 	<ul style="list-style-type: none"> • 5-day work week • Office Hours - e.g., 0830 to 1730, offers FWA. • 1 Harbourfront Place

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Conduct annual physical stock take and perform stock reconciliation. 		
Executive, Logistics (Logistics Service Providers)	<ul style="list-style-type: none"> • Manage and guide BPO SPs in day-to-day shipment bookings and management. • Resolve daily operational issues amongst BPO SPs and stakeholders. • Conduct audits and Key Performance Indicator (KPI) review meetings. • Prepare shipping information for Ocean Freight tenders. • Handle freight sourcing for ad-hoc rates and present shipping options to stakeholders. • Maintain freight reports and perform analysis to facilitate reviews with carriers. • Manage and resolve carriers' issues and evaluate carriers' performance. • Investigate customer complaints to identify root cause and implement corrective actions. • Process invoices in a timely manner, and resolve billing disputes with carriers and BPO SPs • Roll out new or improved operational processes to support business needs. • Lead implementation of assigned projects and suggest quality improvement initiatives. • Upkeep standard operating procedures, work instructions and specifications. 	<ul style="list-style-type: none"> • Reporting to the Manager, Logistics, this position will manage the Business Process Outsourcing Service Providers (BPO SPs) to drive daily standard operating procedure compliance and achieve key performance indicator targets. • The candidate is also expected to conduct investigations to address logistics quality issues, propose effective action plans as well as lead and implement quality improvement projects. 	<ul style="list-style-type: none"> • 5-day work week • Office Hours - e.g., 0830 to 1730, offers FWA. • 1 Harbourfront Place

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Perform data analysis to identify trends and insights to support business improvement. 		
IT System Analyst	<ul style="list-style-type: none"> • Plan and execute IT applications roadmap. • Manage projects for implementation of IT application system. • Analyze and develop application systems to support business operations. • Provide first level system support and helpdesk service for application users. • Administer and ensure IT Business Application Systems are functioning at optimal level. • Perform periodic system maintenance and propose and plan for Application upgrades. 	<ul style="list-style-type: none"> • Reporting to Manager, Information Technology, this role will be responsible for IT business applications and related systems of Mitsui Chemicals Group of Singapore companies, as well as respective regional affiliates in Asia Pacific. • This position will support IT division's plans to leverage on IT applications, automations, and other business systems to improve all areas of business operations internally and with our business partners. 	<ul style="list-style-type: none"> • 5-day work week • Office Hours - e.g., 0830 to 1730, offers FWA. • 1 Harbourfront Place
Laboratory Technician	<ul style="list-style-type: none"> • Perform daily shipment and non-routine analysis of in-process and finished products in accordance with Standard Operating Procedure (SOP) and safe work procedures. • Perform basic calibration for laboratory equipment to ensure that they are maintained in good working condition. • Carry out documentation control for test results and ensure proper documentation of laboratory work and quality control records in accordance with the SOP. • Prepare density columns for grade transition for in- 	<ul style="list-style-type: none"> • Reporting to Senior Laboratory Supervisor, this position will perform laboratory testing and ad-hoc analyses of production samples of Alpha-Olefin Copolymers, namely TAFMER™ & EPR products, for the chemical plant. 	<ul style="list-style-type: none"> • 4-day work week • 0800 – 2000 hours • 701 Ayer Merbau Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<p>process and classification testing.</p> <ul style="list-style-type: none"> • Ensure that good housekeeping is maintained in the Laboratory. • Provide support for Laboratory-related assignments as and when assigned by immediate superior. 		
Process Technician (Ayer Merbau)	<ul style="list-style-type: none"> • Support Shift Supervisor in handling plant start-up, shutdown manufacturing process according to established procedures. • Support production activities such as in-process quality testing, catalyst preparation, equipment preparation for maintenance, loading & unloading of process solvents. • Perform all routine tasks required to maintain manufacturing process such as monitor process parameters, plant patrolling, data logging and housekeeping. • Perform safe work practices through following safety regulations and supporting safety programs. • Ensure safe working conditions through taking corrective actions to maintain equipment and process condition within safe operating limits. • Perform company emergency response in areas of firefighting, rescue, and loss containment. 	<ul style="list-style-type: none"> • Reporting to Shift Supervisor, this position will execute and maintain manufacturing process operations by physically performing the task of process control, equipment monitoring and in-process analysis to ensure the production process strictly follows company safety standards and environmental regulations and product quality is within customer's requirement. 	<ul style="list-style-type: none"> • 4-day work week • 0800 to 2000, 2000 to 0800 • 701 Ayer Merbau Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Maintain plant safety equipment through routine checks. • Execute predictive maintenance to identify and prepare equipment for maintenance before breakdown. • Prepare or update standard operating procedures based on acquired experience and new technical know-how. 		
Process Technician (Tembusu Crescent)	<ul style="list-style-type: none"> • Reporting to Shift Supervisor, this position will execute and maintain manufacturing process operations by performing routine shift activities to ensure the production process strictly follows company safety standards and local environmental regulations, and product quality is within customers' requirements. 	<ul style="list-style-type: none"> • Support Shift Supervisor in handling plant commissioning, start-up, shutdown, and production activities. • Support production, quality control and maintenance operations to meet production schedules, quality, and cost objectives. • Production activities include performing in-process quality testing, product sample collection, plant patrolling & data logging, catalyst preparation, equipment preparation for maintenance and loading & unloading of process solvents, property analysis etc. • Carry out routine checks to ensure safe operation and optimal performance of manufacturing process and equipment. • Operate the DCS and other plant equipment in accordance with SOP. • Perform lab analysis for in-process products. • Perform emergency response in areas of firefighting, rescue, and loss containment. • Perform housekeeping in the process area. • Uphold safety standards of the company. 	<ul style="list-style-type: none"> • 4-day work week • 0800 to 2000, 2000 to 0800 • 31 Tembusu Crescent

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Provide training and guidance to junior technicians. 	
Sales Engineer	<ul style="list-style-type: none"> • Conduct regular customer visits to communicate, negotiate and build relationships. • Expand the division's sales targets by exploring new markets and conducting presentations of company products and services to current and potential customers. • Market new products and expand sales to existing customers. • Monitor and report sales activities to management. • Ensure clear and efficient communication with customers and external stakeholders such as Mitsui Chemicals Japan and distributors. 	<ul style="list-style-type: none"> • Reporting to Assistant Manager, Sales, this position is responsible for contributing to the division's sales targets and developing customer relationship by responding to their queries, proposing solutions to their issues, and providing technical explanation. • The candidate will also be involved in opening new markets, products introduction and collecting market information and trends. 	<ul style="list-style-type: none"> • 5-day work week • Office Hours - e.g., 0830 to 1730, offers FWA. • 1 Harbourfront Place
Senior Executive, Feedstocks	<ul style="list-style-type: none"> • Manage procurement process of petrochemical raw materials such as Propylene, Ethylene, Butene-1 etc. • Work with internal stakeholders to generate optimum allocation plans. • Determine procurement needs and ensure supply continuity to support daily operational works. • Maintain close working relationships with suppliers such as major oil and petrochemical companies and trading houses to ensure smooth pipeline, shipment delivery and cost controls. • Interact with suppliers and plant personnel to resolve supply/offtake issues. 	<ul style="list-style-type: none"> • Reporting to General Manager, Feedstocks, this position is expected to support the procurement process and daily operation works to ensure supply continuity. 	<ul style="list-style-type: none"> • 5-day work week • Office Hours - e.g., 0830 to 1730, offers FWA. • 1 Harbourfront Place

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Gather and analyze market information to forecast raw materials pricing data. • Support contract review and negotiations by reviewing contract drafts and providing recommendations where applicable. • Generate regular reports for sharing with stakeholders and prepare presentation materials for meetings whenever required. • Participate in new project discussion and execution. • Work with Headquarter functions for mutual information sharing. 		

11. NOV

For more than 150 years, NOV has pioneered innovations that empower the global energy industry, enabling our customers to safely produce abundant energy while minimizing their environmental impact. The energy industry depends on our deep expertise and technology to continually improve oilfield operations and assist in efforts to advance the energy transition towards a more sustainable future.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Assistant Warehouse Supervisor	<ul style="list-style-type: none"> • Minimum GCE 'O' Level • IRATA Rope Access experience preferable. • Desirable that the candidate can maintain all electrical hand tools in good working condition and repair when needed. • Candidates must be open to new training that may be required – PPE inspection, forklift, LEEA. • Be willing to provide colleagues with the information they need to complete their tasks and eliminate roadblocks (Informing). • Be quick to identify critical information and respond appropriately (Priority Setting). • Able to define, work within and improve business processes based on immediate and future business needs (Process management). 	<ul style="list-style-type: none"> • Receiving incoming goods from vendor according to PO. • Maintain material traceability and log accurate deliveries into ERP. • Issuing Rope Access harnesses and gear and update records on system. • Work closely with different departments to update equipment databases, maintain minimum quantities etc. • Packing of equipment for job site according to list given by operation / projects. • Record all incoming and outgoing RA and LG equipment and update database / maintain traceability. • Cleaning, service, inspect and testing all RA and LG equipment returned from job site. • Inspect all RA items on a 6 monthly basis or as and when required. • Carry out daily forklift inspections highlighting any areas requiring maintenance or safety risks. • Preserve materials to be held in inventory. • Office working hours are 8am - 5pm, Monday to Friday. • Support other departments and carry out other duties as and when business requirements dictate as may be reasonably expected by line manager. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 161 Pioneer Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Buyer / Planner	<ul style="list-style-type: none"> • Diploma in Logistics / Supply Chain or its equivalent • Minimum 2 - 3 years' working experience. • Strong communication skills, good time management, meticulous & team player. 	<ul style="list-style-type: none"> • Maintains effective and proper relations with suppliers or their representatives. • Places orders and determines requirements from engineering and production schedules. • Monitors the movement of materials through the production cycle and maintains inventory at planned levels. • Expedites the filing of orders by suppliers to meet production. • Administers basic procurement functions such as maintaining more than one source of supply, verifying that planned purchase orders link to demand, suggesting changes or adjustments in quantities to take advantage of price breaks and trends. • Releases new requisitions as necessary for quotations and procurement to support required delivery of component parts or services. • Participates in initiatives that will reduce the length of the supply chain, improve fill rates, and optimize inventory. • Review and release work orders per system demand, manage the system recommended messages, as well as maintain work order dates that adhere to the metrics for the organization. • Regularly updates work order due dates based on fluctuations in in-house capacity and the delivery schedules from vendors. • Regularly update safety stock levels, order minimums and order multiples in the system. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 29 Tuas Bay Drive

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
CNC Machinist (Contract) (Tuas Avenue)	<ul style="list-style-type: none"> • GCE 'O' Level / Higher NITEC / NITEC in Metal / Precision Machining • Minimum 1-year relevant experience • Knowledge of CNC controls would be an advantage. • Physically fit and able to work independently. 	<ul style="list-style-type: none"> • Familiar with CNC machines, tooling, machine capabilities and machining techniques • Able to read and understand product drawing. • Able to use various types of measuring tools. • Operate and program machine tools such as mills. • Set up machines, write and test programs, and adjust as needed. • Perform inspection of machinery equipment • Any other ad-hoc duties as assigned. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 11 Tuas Avenue 7
CNC Machinist (Permanent) (Jalan Terusan)	<ul style="list-style-type: none"> • CNC Machining knowledge and experience • Able to read and interpret drawings. • Product quality oriented • Safety oriented • Dependable • Pass Safety Induction for Metal working 	<ul style="list-style-type: none"> • Program, setup and operate HBM (Toshiba R-16) & VTL (YouJi 2500ATC+C-II) CNC machines. • Read and interpret engineered drawings, GD&T and Work Order Routings • Maintain safe operations by adhering to safety procedures and regulations. • Maintain continuity among work shifts by documenting and communicating actions, irregularities, and continuing needs. • Document actions by completing Work Order Routings, • Plans stock inventory by checking stock to determine amount available; anticipating needed stock; placing and expediting orders for stock; verifying receipt of stock. • Perform basic preventative maintenance on machines. • Perform other work-related tasks as assigned. • Keep machines and the work area clean and orderly. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 22 Jalan Terusan

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Customer Repair Representative	<ul style="list-style-type: none"> • Minimum O Level or Diploma equivalent • Minimum 3-5 years' experience in a manufacturing environment is preferable. • Strong communication skills • Good experience in Microsoft Excel • Technical background in read assembly drawing / bill of material is strongly desired. • Meticulous. 	<ul style="list-style-type: none"> • Track all inquiries for quotations upon customer contact and equipment arrival at the inbound equipment. • Open Tracker Ticket for all workshop RFQ • Fill up Customer Requirement Request Form and upload to RigTsc • Contact customers to define the necessary scope of work. • Carry out credit limit checks, and ensure customers are not on black or watch log lists by using the Global Compliance System • Work on difficult issues regarding client complaints and other issues. • Creation and control of quotes according to customer needs by successfully forwarding the Contract Review / Purchase order to Admin Team for review and acknowledgement. • Ensure that all required outside vendors' quotes can be received in a timely manner, which will allow us to ensure expected profit margins are in line with customer expectations. • This will also ensure deadlines and the conclusion of service is achieved within the timeframe outlined. • Responsible for revising and adjusting quotes. • Create delivery order and notify customers about equipment collection. • Identify potential improvement opportunities within the applicable systems and work with relevant departments on such improvements. • Pursue continuous improvement in its own activities and operations. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 29 Tuas Bay Drive

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Comply with all NOV Company policies and procedures established by the Quality Management System, HSE, as well as all other corporate guidelines. 	
Facility Manager	<ul style="list-style-type: none"> • Bachelor's degree in related field or Diploma with relevant experience. • 3 to 5 years in management of facility maintenance environment preferable or equivalent education / experience. • Has technical knowledge or experience in Project / Production / Process management, scheduling tools, business, and Planning control management 5S and Kaizen competent. 	<p><u>Managing a team of maintenance personnel for all 3 facilities (TBD, Terusan and Tuas Avenue 11) related matters such as:</u></p> <ul style="list-style-type: none"> • Security, Pest Control, Upkeep of facilities, cleaning services, liaison with landlord and relevant external bodies, utilities contract maintenance. • Plan and manage a maintenance plan for buildings and facilities. Making proposal to improve maintenance program. • Participation in 5S and Kaizen implementation and follow-up. • Coordinating all services and activities for the optimal functioning of all technical installations and inspections. • Be aware of development on the site facilities and monitor the progress status. <p><u>Work together with other various business unit owners on the followings:</u></p> <ul style="list-style-type: none"> • Supported by HSE – Fire Safety System maintenance with vendor, PA system troubleshoot and repair, Electrical license renewal – LEW liaison, main switchboard inspection and repair. • Supported by Repair and Warehouse – Crane maintenance and annual inspection by PE, Air compressor maintenance and bi-annual inspection by PE. • Develops and maintains collaborative relationships with suppliers, internal stake holders and external bodies. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 29 Tuas Bay Drive

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Advises on hiring, development, dismissal, and application of employment conditions of the employees within the team. • Prepares the department's budget and monitors the available budget, and reports on budgeting and realization. • Plan, advise and coordinate on all facilities related contract reviews and negotiation with suppliers, legal or external bodies. • Submission of TBD tenant quarterly report to landlord. • Liaise with JTC inspection on building inspection and coordinate with relevant parties to comply with building requirements. • Documentation control over office building documentation and update to the facility drawings. • Perform other works related tasks as assigned. • Comply with all NOV company and HSE policies and procedures. 	
Field Engineering Electrical / Controls Supervisor	<ul style="list-style-type: none"> • Recognized engineering degree in related field • 5 years related work experience. • Customer Focus • Has skills and experience of problem solving, project / time management, technical learning, patience & decision making. • Able to work under pressure, meeting timeline. 	<ul style="list-style-type: none"> • Oversee the electrical and controls engineering team, to ensure the project is on schedule, within budget and on-time delivery. • Guide design engineers on customer's request and updating of relevant documentation in Teamcenter or rig office. • Strive to meet the monthly revenue plan and annual dept targets. • Recommending improvements to products and systems where appropriate • Attend meetings with Customer as well as various department within NOV group. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 22 Jalan Terusan

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Performing duties as and when required including weekends & public holidays. • Adhere to NOV HSE policy. 	
NDT Inspector	<ul style="list-style-type: none"> • Able to work without supervision. • Self-motivated • Must have at least 5 years of relevant experience in the NDE inspection. • Good customer relations • Excellent command of English both written and spoken. • Competent and qualified to Level 2 in MT / PT / UT as minimum. • UT drill-pipe end area inspection & premium threads would be an advantage. • Knowledgeable in API, DS - 1, NS - 2 standards. 	<ul style="list-style-type: none"> • Perform inspection oilfield related equipment such as Drill Pipe, Bottom Hole assembly, casing, and tubing (Non-Destructive Testing) • Preparing parts for inspection, inspecting parts and interpreting results as well as reviewing the results and reporting them to customers. • Inspecting parts, components, and subcomponents to ensure compliance with relevant laws, standards, and regulations. • Planning, scheduling, coordinating, and monitoring inspection jobs of components set by the customer. • Overseeing the safety of operational activity 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 161 Pioneer Road
Project Specialist	<ul style="list-style-type: none"> • Normal working hours are 8am -5pm, Monday to Friday, however the candidate will be expected to work outside of these hours as and when the job requires. • Work outside of the above scope will be expected when operations or admin duties are required. 	<ul style="list-style-type: none"> • Office based role as part of our projects team. • Assisting project managers with reviewing job scope, compilation and downloading of all relevant project documents including engineering drawings. • Follow up technical issues with meetings and site visits. • Assist project managers to compile lifting plans to determine method, rigging equipment and tools required. • Assist with all project requirements including purchasing correct equipment, ensuring equipment is packed correctly. • Liaise with and assist onsite teams as required. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 161 Pioneer Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Liaise with logistics and store to mobilize planned equipment and tools. • Assist with verification of qualified personnel for the jobs / projects when required. • Assist operations with manning when required. • Brief mobilizing supervisors / project teams on the job work scopes, operational procedure, drawing, work pack and job task requirements. • De-brief returning supervisor on job close out, service reports, customer feedback, timesheets etc. 	
Rope Access Technician	<ul style="list-style-type: none"> • Shipyard SSIC • WAH certificate. • Minimum 5 years of experience in relevant field • Minimum 3 years involved in structural work. • IRATA Level 3 	<ul style="list-style-type: none"> • Perform NDE inspection of oilfield related equipment such as NOV Drilling equipment. • Preparing parts for inspection, inspecting parts, and interpreting results and creating reports. • An experienced rope access technician to join our on-site team to execute and oversee projects, both in Singapore and abroad. • May be required to attend client meetings from time to time and liaise with customers about project requirements. • Act as the focal point on site for the company, liaising with project management in the office to ensure the scope is carried out safely and to plan. • Identify and list required material, tools and equipment based on different types of NDT scope of work. • Onsite work planning / execution and coordination of work whenever there is conflict / incompatible of work. • Taking care of company's property. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 161 Pioneer Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Liaise with project management in the office and follow up with site surveys when required. • Responsible for maintaining discipline and cooperation with the workforce under their supervision. • Responsible for maintaining the daily reporting, and day-to-day forms, permits as may be required for the project in hand. • Responsible for the well-being and safe operating practices of personnel working under their supervision. • Responsible for training other on-site technicians as well as training them in company procedures. • Maintain good communication with client and office to ensure that projects run smoothly and efficiently. • Office working hours are 8am - 5pm, Monday to Friday, however site work will often involve hours outside of this timing. • Help with groundwork at sites around Singapore when required. • Preferably if technician has experience in rope access derrick building. • International travel required. • The scope of work may be adjusted at any time if operations or admin duties are required. 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Senior Financial Analyst	<ul style="list-style-type: none"> • Degree in Finance / Accountancy or related field with at least 3- 5 years' experience • Intermediate analytical skills • Intermediate / advanced Excel and ability to handle large data. • Familiar with USGAAP • Ability to understand business needs and drivers. • Performing work with energy and exploring opportunities • Good communication skills • Ability to build effective relationships. • Expect some travelling in Asia. • Experience with Hyperion planning would be advantageous. 	<ul style="list-style-type: none"> • Assist in the development of the annual operating budget and management forecast for the Aftermarket group in Far East • Responsibility of accurate / timely management reporting • Assist local finance with efficient and accurate processes for month end close. • Develop and implement procedures to ascertain accuracy within the general ledger and financial accounting systems and their compliance with corporate guidelines. • Partnering with operations and be an adviser in financial related topics: Actuals, Forecast, working capital (inventory / AR / unbilled) • Complete special financial analysis projects as required. • Perform other work-related tasks as assigned. • Comply with all NOV Company and HSE policies and procedures. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 29 Tuas Bay Drive
Warehouse Coordinator	<ul style="list-style-type: none"> • High School Diploma • Proficient in Microsoft Office Suite • Experience with operating a forklift and working in a warehouse environment. • Working knowledge of any ERP System (PO receipt, SO shipping, etc.) • Working knowledge of warehouse management system (WMS) • A working knowledge of equipment used in the oil and gas industry is desirable. • Technical knowledge of equipment used in oil rigs is desirable. • Flexible availability (overtime and weekends) 	<ul style="list-style-type: none"> • Manage the spare parts request from the Aftermarket operations business group. • Support the shipping request (receiving and collection) from the Aftermarket operations business group. • Perform other work-related tasks as assigned. • Comply with all NOV Company and HSE policies and procedures. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 22 Jalan Terusan

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	may be required) preferred.		
Warehouser	<ul style="list-style-type: none"> • Minimum GCE “N” / “O” Level or equivalent • Minimum 1-year related working experience • Independent, able to work under minimal supervision. • Process a valid Forklift license. • Knowledge in ERP / Warehouse Management System is an advantage. 	<ul style="list-style-type: none"> • Receive, inspect, and record incoming shipments of products and materials. • Organize and maintain the warehouse to facilitate easy access to items. • Conduct daily inventory counts to ensure accurate stock levels. • Pick, pack, and prepare orders for distribution in a timely and accurate manner. • Maintain detailed records of all outgoing shipments. • Report any product issues or discrepancies to the supervisor. • Operate warehouse equipment, such as forklifts, pallet jacks, and hand tools, safely and efficiently. • Perform routine maintenance checks on equipment and report any issues. • To work in an orderly manner ensuring store areas are kept clean & tidy and safe from hazards. • To engage in any other ad-hoc activities requested by materials coordinator or his delegate. • Comply with HSE recommendation and instructions. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 29 Tuas Bay Drive / 22 Jalan Terusan

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Workshop Planner	<ul style="list-style-type: none"> • National ITE Certification and above • Preferably work in a manufacturing plant or Repair workshop before • Proficient in Microsoft Excel and Microsoft Project • Sound knowledge of job shop planning and scheduling concepts, capacity planning and lean manufacturing • Flexible availability (overtime and weekends may be required) preferred. • Excellent understanding of ERP / MRP systems. • Proficient with computer and MS Office • Solid understanding of business processes and functional inter-relationships • Knowledge of any advanced planning and scheduling (APS) software is highly desired. 	<ul style="list-style-type: none"> • To schedule and submit repair timeline for all equipment in the workshop and to ensure that all work orders meet delivery dates. • To provide repair schedule and updates to customers • To coordinate with Repair Procurement and Production Planning and Control Analyst on delivery dates for repair items and spares parts to meet repair schedule. • To update and submit weekly progress reports to customers. • Monitor daily activities within required departments to ensure projects meet established schedule. • Identify potential improvement opportunities within applicable systems and assist relevant departments on improvement initiatives. • Comply with all NOV Company policies and procedures established by Quality Management System, HSE, as well as all other corporate guidelines. • Utilize advanced planning and scheduling software and enterprise resource planning system to generate effective schedules and long-term plans to meet project deadlines. • Estimate practical and accurate lead time for new orders. • Evaluate work order routing data, material commitments and outside vendor processing PO data on regular basis to ensure the data integrity and work with respective parties to resolve data discrepancies when discovered. • Routinely monitor 'scheduled' versus 'actual' data for labor and material transactions to ensure a smooth workflow. 	<ul style="list-style-type: none"> • 5-day work week • 8am – 5pm • 29 Tuas Bay Drive

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none">• Continuously monitor resource and operator capacity, and provide recommendations to management such as the need for overtime allocation, new machine purchase etc.• Communicate with the project responsible routinely to avoid unexpected delays.• Recommend feasible solutions when shop entities fail to follow target schedules.• Attend production meetings to confirm that planning and scheduling information is up to date.	

12. REC Solar

Founded in 1996, REC Group is an international pioneering solar energy company dedicated to empowering consumers with clean, affordable solar power. As Solar's Most Trusted, REC is committed to high quality, innovation, and a low carbon footprint in the solar materials and solar panels it manufactures. Headquartered in Singapore, REC also has regional hubs in North America, Europe, and Asia-Pacific.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Analyst, IT Applications (SAP FICO)	<ul style="list-style-type: none"> • A successful BA Analyst must have at least 2-3 years SAP FICO experience in implementation project or support role. • Preferably at least one full project implementation cycle experience in SAP Finance & Project System modules in a manufacturing environment. • Project rollout experience with country specific localizations. • Well-developed understanding and working experience on SAP FICO modules such as General Ledger Accounting, Accounts Payable, Accounts Receivable, Asset Accounting, Bank Accounting, Taxation, Consolidation, Special Purpose Ledger, Cost element / Cost center / Profit Center Accounting, Internal orders, Product Cost controlling, Profitability Analysis areas. • Knowledge of FICO integration with MM, PP, PM, and SD modules. • Should be fluent with business processes associated with the use of SAP and comfortable with product costing, manufacturing business terms and concepts. • Experience in Business process modeling, re-engineering, optimization. 	<ul style="list-style-type: none"> • The BA Analyst is the primary contact in REC IT for Finance & Project System functional areas. • This person is responsible for providing solutions for business needs & supporting the day-to-day operations. • This is done by ensuring business strategy and operational technology needs are shaped and captured appropriately within the enterprise. • Thereafter, the Analyst will transform that area's strategic demands into a feasible set of projects against resistance to maintain the status quo. <p><u>Business Analysis & Support:</u></p> <ul style="list-style-type: none"> • Liaise with key users and Business Process Owners (BPO) to identify pain points and problem areas that require IT solution, then capture specific requirements, propose cost effective solution, and implement. • Makes quick and accurate judgments around stakeholder, problem analysis, and business cases and uses this decision-making to drive prioritization, funding, business change and overall progress. • Support and/or challenge proposals in line with ROI, to ensure that projects or changes to status quo will deliver benefits prior to 	<ul style="list-style-type: none"> • 5-days • 8-4.45pm • 20 Tuas South Avenue 14

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Experience in Windows Environment, Visio, Power Bi, and other document management tools. • Experience in LSMW, ABAP Query, ALV Reports, iDocs. • Integration experiences with other legacy or 3rd party systems. • Team player and customer service oriented. <p><u>ADDITIONAL ADVANTAGEOUS SKILLS:</u></p> <ul style="list-style-type: none"> • Prior experience working in Manufacturing / High-Tech / Wafer Industries will be advantageous. 	<p>entering the design and development phase.</p> <ul style="list-style-type: none"> • Responsible for managing projects and liaising with external solution providers to deliver solutions in accordance with REC SDLC guidelines. • Prepare and/or maintain up to date business process flows, configuration documents, technical / functional specifications, test scenario / case creation, conduct user acceptance testing & roll-out solutions. • Ensure day-to-day activities, projects / change requests are done in compliance with IT Control (Policies & Procedures). • Resolve day-to-day business application operational issues / requests within SLA. • Support month end closing activities, plus proactively monitor & take actions to avoid wrong postings, wherever applicable. • Establish relationships with end users and other IT members. • Provide training to end users & other IT BA team members. <p><u>Problem Solving:</u></p> <ul style="list-style-type: none"> • Understands that any given problem may have many good answers, therefore must know how to ask good questions that compel further discussion, research, collaboration, and innovation. • Empathize with end users in their needs while also being able to manage and align business requirements and IT goals. • Is an effective change agent of innovation. 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<p><u>Planning & Organization:</u></p> <ul style="list-style-type: none"> • Be responsible for project planning, execution, monitoring, and control to deliver quality solutions on time and within budget. • Is attentive to detail and has good analytical skills to understand a wide net of interdependencies to be able to identify, clearly articulate, and proactively mitigate project / change risks. <p><u>Communication:</u></p> <ul style="list-style-type: none"> • Have excellent written, visual, and verbal communication skills to make persuasive arguments and clearly communicate complex technical concepts to a business audience, and business / commercial concepts to a technical audience. • Effectively communicates relevant project information to stakeholders and can effectively set and manage expectations and is able to communicate difficult / sensitive information tactfully so that issues are resolved and/or defused in a timely fashion. • Support for non-ERP business applications like HFM, Readsoft & Power Bi. 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Engineer, Process & Industrialization (Cells)	<p><u>Technical/ Professional:</u></p> <ul style="list-style-type: none"> • Degree in Materials / Chemical Engineering. • Knowledge of semiconductor / solar cell and module processes preferred. • Strong knowledge and experience in process integration & development methods. • Knowledge in PFMEA, DFMEA, DOE, Fish-Bone Analysis, etc. <p><u>Technological:</u></p> <ul style="list-style-type: none"> • Strong technical analysis competency with the use of analytical tools like JMP, Mini-Tab for troubleshooting and datamining. <p><u>General:</u></p> <ul style="list-style-type: none"> • Ability to work in a fast-paced environment and render support to production as and when needed. • Strong in organization and project management. • Commitment to get issues resolved and provide updates in a timely manner. • Dynamic & committed with proactive working attitude. • Ability to initiate without being asked. • Challenging spirit to improve current conditions. • Good communication skills. <p><u>People / Relations:</u></p> <ul style="list-style-type: none"> • Highly effective personal skills – communication and organization. • Good Team player. <p><u>REC Knowledge:</u></p> <ul style="list-style-type: none"> • Working experience in Solar / Semiconductors / Electronics 	<ul style="list-style-type: none"> • We are looking for a proactive, independent, and highly adaptive individual to be part of our Global Engineering Expansion team. • The position requires one to be comfortable working in a cleanroom manufacturing environment, have good project management, process and integration skills and mindset for continuous improvement. • The selected candidate will be required to work closely with different stakeholders (vendors / equipment / technology / operations) to introduce new technology or processes and ensuring its' stability after implementation. • Perform risk assessments to ensure all measures are taken to prevent injuries or accidents before commencing any work. • Identify and report any hazard. <p><u>Projects:</u></p> <ul style="list-style-type: none"> • Initiate and lead projects relating to cost reduction, efficiency / power, and reliability improvements. • Work with stakeholders from cross functional teams to establish the project timeline, the execution plan and identify the resources required. • Identify any risk pertaining to safety as well as any potential delay and provide alternative solutions to the issue. • Ensure the timely completion of key milestones as well as delivery of key project indicators. • Lead in resolving any quality issues and providing timely updates on the progress. 	<ul style="list-style-type: none"> • 5-days • 8-4.45pm • 20 Tuas South Avenue 14

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<p>manufacturing industries is advantageous.</p> <ul style="list-style-type: none"> • Well versed in programming to develop advanced data mining and analysis capabilities. • Electrical characterization and physical characterization / Failure Analysis tools for systematic troubleshooting and improvement. • Physically fit as nature of the job might be physically demanding. 	<ul style="list-style-type: none"> • Perform data analysis to identify opportunities for improvements or support any ongoing investigations. <p><u>Benchmarking:</u></p> <ul style="list-style-type: none"> • Familiarize yourself with current market news and trends. • Perform benchmarking studies to understand various vendor and competitor cell performances. <p><u>Research:</u></p> <ul style="list-style-type: none"> • Perform research on improvement ideas and carrying out experiments to test hypothesis. 	
Legal Counsel	<p><u>Technical/ Professional:</u></p> <ul style="list-style-type: none"> • Possess a law degree from any recognized institution. • Admitted as an advocate and solicitor in Singapore or qualified in another. • Commonwealth jurisdiction, with minimum 3 to 4 years of post-qualification experience. • Non-practitioners with relevant experience may be considered. • Lawyers / legal practitioners with interest in renewable energy are encouraged to apply. • Familiarization of legal nuances in APAC and/or USA. • Possess strong business acumen. • Versatile, able to think and navigate quickly and possess a strong analytical mind to focus on core issues. • Excellent organizational skills with an eye for detail. 	<ul style="list-style-type: none"> • Monitor and interpret the legislative environment in which the business operates within APAC and the US to ensure the business understands and meets its legal obligations as laid out in statutes and regulations. • Draft, negotiate and advise on issues relating to commercial contracts e.g., supply contracts, sales contracts, purchase orders, research collaboration contracts, joint development contracts, confidentiality agreements, technology grants/funding, loan agreements, investment contracts, employment contracts. • Participate in legal due diligence and business integration in connection with strategic initiatives including global expansion plans. • Maintain a thorough understanding of regulatory issues & the regulatory framework in which the 	<ul style="list-style-type: none"> • 5-days • 8-4.45pm • 20 Tuas South Avenue 14

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Thinking out-of-the-box with strong analytical and reasoning skills. • A positive working attitude and willingness to learn is essential. • Good communication skills in English, both spoken and written. <p><u>People / Relations:</u></p> <ul style="list-style-type: none"> • Able to work collaboratively across multiple functions, organizations and with a diverse group of colleagues and management. • Good team player • Familiarity with APAC and/or US laws and regulations, preferably with some exposure to regional transactions in the manufacturing industry. • Familiarity with litigation management. • Able to speak, read and write a foreign language highly desirable. 	<p>business operates and take responsibility for the development of informed solutions enabling the business to respond to and deal with regulatory constraints.</p> <ul style="list-style-type: none"> • Assist with corporate secretarial matters including maintaining the company statutory registers and records, provide comprehensive legal and administrative support to the board and ensure the company meets all its legal obligations. • Contribute to the development and execution of the organization's legal functional strategy. • Managing and mitigating legal risks by designing and implementing company policies and operating procedures, guidelines, and documentation templates. • Participate in litigation / enforcement actions instituted by or against the business. • Identify new initiatives and proposals in line with the business strategy and values to ensure legal operations at the heart of the business and as effective risk managers and business partners. 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Plant Controller	<p><u>Technical / Professional:</u></p> <ul style="list-style-type: none"> • Degree in Accounting /ACCA or equivalent with 3 years working experience. • Preferably with 3 years minimum of accounting experience in a manufacturing environment including cost accounting exposure preferably. • Knowledge of ERP systems (SAP) is a must, particularly with the FI (Finance) module and CO (costing) modules. <p><u>Technological:</u></p> <ul style="list-style-type: none"> • Excellent Excel and numeracy skills combined with an inquiring and analytical mind. <p><u>General:</u></p> <ul style="list-style-type: none"> • Positive work attitude, self - Starter, hands-on and able to work independently. • Able to adapt to a fast-paced environment under pressure and yet being deadline driven. <p><u>People / Relations:</u></p> <ul style="list-style-type: none"> • Excellent interpersonal skills with the ability to communicate at all levels with both financial and non-financial personnel. 	<ul style="list-style-type: none"> • We are looking to hire a highly motivated, analytical, hands-on Plant Controller who will be involved in monthly management reporting and assist in the preparation of monthly forecast and annual budget for one of our divisions. • This person will be involved in operational process improvement and cost reduction projects. • Participate in monthly closing including preparing analytical reports, commentaries, and Financial Statement for BU consolidation. • Responsible for reconciliation of manufacturing financial results with Group HFM. • Prepare and analyze all financial reports for the parent company. • Coordinate with Corp Finance to prepare, analyze and submit management reports for senior management and parent company. • Coordinate with Strategy team to work on cost models for parent company. • Participate in the preparation of Annual Budget and Monthly / Quarterly Forecast for BU consolidation. • Carry out continuous reviews of accounting practices and processes to ensure efficiency and cost effectiveness. • Participate in the development of Power BI report projects. • Participate in standardization and improvement of BI reports. • Performs other duties as assigned or required. 	<ul style="list-style-type: none"> • 5-days • 8-4.45pm • 20 Tuas South Avenue 14

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Senior / Engineer, Customer Quality Assurance	<p><u>Technical / Professional:</u></p> <ul style="list-style-type: none"> • Bachelors / Masters / PhD Degree in Engineering or Science / Electrical / Mechanical, Physical Sciences. <p><u>Technological:</u></p> <ul style="list-style-type: none"> • Problem-solving, failure analysis and troubleshooting, statistical data analysis and design of experiment • Application experience in managing (large) data modelling would be favorable. <p><u>General:</u></p> <ul style="list-style-type: none"> • Excellent practical knowledge and use of Microsoft Office, especially Excel. <p><u>People / Relations:</u></p> <ul style="list-style-type: none"> • Excellent interpersonal skills, strong belief in driving for quality and customer satisfaction. • Ability to interface and communicate effectively with cross-functional teams as well as external stake holders and external auditors. • Communicate effectively through presentation and technical reports. • Enjoys rigors of technical reviews with peers & management to drive to business outcome. <p><u>REC Knowledge:</u></p> <ul style="list-style-type: none"> • Knowledge of solar systems and monitoring techniques or data analytics. • Sense of urgency to create new changes. • Prior background in claim processing and/or Solar / 	<ul style="list-style-type: none"> • Drive customer issue resolution activities following the claims management process, i.e. root cause analysis, containment, corrective action, and factory process / quality controls improvements to prevent recurrence of problems and efficacies of detection. • Process field claims in a timely manner for resolution. • Work with regional Technical Product Managers to resolve field claims. • This includes performing failure analysis and field visits to customer sites/installation. • Providing timely engineering insights including failure analysis technical reports and presentation. • Analyze product warranty claim and provide modeling on product service life. • Collaborate with cross functional teams, contributing to the domain of product FA or characterization. • Handles customer visits and factory audits and product inspection. • Develop & contribute to building knowledge base of degradation from product to material level. • Design tests to detect infant mortality and mid-life product failures. • Perform investigation including product reliability data analysis, and modeling product performance behavior to identify opportunities in future development or continuous improvements for current technology. 	<ul style="list-style-type: none"> • 5-days • 8-4.45pm • 20 Tuas South Avenue 14

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	Semiconductor / Electronics manufacturing industry.		
Senior / Engineer, Integration	<p><u>Technical / Professional:</u></p> <ul style="list-style-type: none"> • Degree in Electrical / Mechanical / Materials / Chemical Engineering. • Knowledge in Semiconductor / Solar cell and module processes • Strong knowledge and experience in process integration & development methods • Knowledge in PFMEA, DFMEA, DOE, Fish-Bone Analysis, etc. <p><u>Technological:</u></p> <ul style="list-style-type: none"> • Strong technical analysis competency with the use of analytical tools like JMP, Mini-Tab for troubleshooting and data mining. <p><u>General:</u></p> <ul style="list-style-type: none"> • Ability to work in a fast-paced environment and work under stress. • Strong organization and project management skills. • Commitment to get issues resolved in a timely manner with updates. • Dynamic & committed with proactive working attitude. • Ability to initiate without being asked. • Challenging spirit to improve current conditions. • Commitment to stay in the current role for at least ~3 years. <p><u>People / Relations:</u></p> <ul style="list-style-type: none"> • Ability to communicate effectively with all levels (PS to Management) within the organization. 	<ul style="list-style-type: none"> • We are looking for a Senior / Integration Engineer, with good ethics and dedication to be a part of the Industrialization / Integration Engineering team working on challenging tasks to achieve the BU's strategic goals and key KPIs. • The position requires process integration skills and mindset for continuous improvements in terms of cell efficiency, module power, quality, reliability, etc. in the plant by implementing best known methods. • Selected candidate will track and report cell efficiency and module power performance and will work closely with other stakeholders to define all the necessary process / equipment / technology enablers to meet product functional and reliability requirements. <p><u>Safety:</u></p> <ul style="list-style-type: none"> • Possess a safety mindset. • Adhere to all the HSE principles and WI during the work. <p><u>Quality:</u></p> <ul style="list-style-type: none"> • Possess a quality mindset. • Work with related departments (such as Production, Equipment, Quality, Technology) to resolve quality issues and implement required decisions made by management. • Ensure no quality issues during proper change management implementation phase. 	<ul style="list-style-type: none"> • 5-days • 8-4.45pm • 20 Tuas South Avenue 14

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Highly effective personal skills – communication and organization. • Good team player. <p><u>REC Knowledge:</u></p> <ul style="list-style-type: none"> • Working experience in Solar / Semiconductors / Electronics manufacturing industries is advantageous. • Ability to use software such as excel and JMP for data mining and analysis. • Electrical characterization and physical characterization / Failure Analysis tools for systematic troubleshooting and improvement. • Physically fit as nature of the job might be physically demanding. 	<p><u>Cost:</u></p> <ul style="list-style-type: none"> • Initiate / participate in projects relating to cost reduction. • These types of projects will relate to man, method, machine, and materials. <p><u>Management:</u></p> <ul style="list-style-type: none"> • Possess excellent project management skills by establishing schedules, required resources (both within the organization or 3rd party), and cost of projects and risks identification to implement and execute the required projects. • Ability to create excellent customer supplier relationships. • The ability to build good relationships is to have excellent interpersonal and communication skills. • The Key Performance indicators are the results and prompt project schedule control. <p><u>Continuous Improvement:</u></p> <ul style="list-style-type: none"> • Initiate and lead projects relating to improvement activities in cell efficiency, module power, quality, or reliability. • To run and execute projects based on RPDM process flow. • Engineers will have the chance to research new processes and materials to be implemented into the production environment. <p><u>Process Integration activities:</u></p> <ul style="list-style-type: none"> • Perform qualification and data analysis on new process / material improvements for enhancing cell efficiency, 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<p>module power and module reliability.</p> <ul style="list-style-type: none"> • Ensure product reliability while new changes are implemented. • Improve the current system to improve process stability and control. <p><u>Others:</u></p> <ul style="list-style-type: none"> • Need to establish good working relationships with cross functional teams and provide necessary support. • Perform other duties as assigned. • Duties will vary according to the degree of difficulties and involvement of the specific targets set in the department. • Depending on the competencies developed, will be required to be rotated to different departments as required by management. 	

13. Sunningdale Tech

As an industry leader with deep engineering expertise and broad experience, we're driven to solve your challenges by applying our advanced capabilities & leading technology in ways that benefit you. We're ready to provide solutions at every step of the process to reduce lead time and add value for customers, while maintaining our excellent quality. Beyond that, we build on our strong foundations to think out of the box and apply relevant new possibilities for your complex engineering problems. Trust us to constantly solve challenges to meet your needs and apply new ideas for better outcomes.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Automation Engineer (Mechanical)	<ul style="list-style-type: none"> • Diploma / Degree of Engineering in Automation / Mechatronics / Mechanical / Electrical or equivalent. • Previous 3-6 years' experience as a validation engineer or in a similar role. • Experience in project management. • Strong understanding of automation engineering system design concept & development, manufacturing processes and safety regulations. • Excellent mathematical and analytical skills. Attention to detail. • Knowledge of statistical software analysis (e.g., MINITAB, MATLAB) • Well versed in Microsoft office tools (Excel / Word / PowerPoint) • Have a know-how in Process Failure Mode Effect Analysis (PFMEA) and CPK study. • Leadership, ownership, team player, self-motivation. • Attention to details and eager to learn new technology. 	<ul style="list-style-type: none"> • Responsible for automation engineering systems & processes per safety and performance standards to build products. • Establish performance & quality criteria via validation (IQ, OQ and PQ) by FEED (Front End Engineering Design), testing, installation, commissioning & handover for production. • Work closely with internal team for technical solution, design experiment, validation, qualification procedure & check list to ensure products meet governance, company & customer requirements. • Create testing protocol, run test for concept approval, analyze results, update activity logs & document results. • Monitor compliance with safety and quality regulations. • Calibrating and repairing machines & equipment. • Participated in cross functional team for product failure root cause analysis and automation system Continuous Improvement. • Design new machines & auxiliary equipment maintenance procedures, check list & work instructions, provide training for operation & maintenance staff. • Collaborate with internal and external process FMEA and Machine qualification. 	<ul style="list-style-type: none"> • 5 days • 08.30am - 5.45pm • 1 Joo Koon Crescent

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Collaborates with suppliers and in-house completes all FAT and SAT requirements within the delivery date. • Perform Lean principle (5S, Gemba-walk, 5-why and B&A suggestion improvements) • Submit and Follow-up qualification with QA and Production staff. 	
Buyer	<ul style="list-style-type: none"> • Diploma / Degree of Engineering in Automation / Mechatronics / Mechanical / Electrical or equivalent. • Previous 3-6 years' experience as a validation engineer or in a similar role. • Experience in project management. • Strong understanding of automation engineering system design concept & development, manufacturing processes and safety regulations. • Excellent mathematical and analytical skills. Attention to detail. • Knowledge of statistical software analysis (e.g., MINITAB, MATLAB) • Well versed in Microsoft office tools (Excel / Word / PowerPoint) • Have a know-how in Process Failure Mode Effect Analysis (PFMEA) and CPK study. • Leadership, ownership, team player, self-motivation. • Attention to details and eager to learn new technology. 	<ul style="list-style-type: none"> • Responsible for automation engineering systems & processes per safety and performance standards to build products. • Establish performance & quality criteria via validation (IQ, OQ and PQ) by FEED (Front End Engineering Design), testing, installation, commissioning & handover for production. • Work closely with internal team for technical solution, design experiment, validation, qualification procedure & check list to ensure products meet governance, company & customer requirements. • Create testing protocol, run test for concept approval, analyze results, update activity logs & document results. • Monitor compliance with safety and quality regulations. • Calibrating and repairing machines & equipment. • Participated in cross functional team for product failure root cause analysis and automation system Continuous Improvement. • Design new machines & auxiliary equipment maintenance procedures, check list & work instructions, provide training for operation & maintenance staff. 	<ul style="list-style-type: none"> • 5 days • 08.30am - 5.45pm • 1 Joo Koon Crescent

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Collaborate with internal and external process FMEA and Machine qualification. • Collaborates with suppliers and in-house completes all FAT and SAT requirements within the delivery date. • Perform Lean principle (5S, Gemba-walk, 5-why and B&A suggestion improvements) • Submit and Follow-up qualification with QA and Production staff. 	
Machinist (EDM)	<ul style="list-style-type: none"> • NITEC in Precision Engineering or relevant areas • 1 - 2years relevant experience • Good knowledge on CNC EDM Wire-cut machines • Possess leadership quality and high enthusiasm. • Able to operate different types of machines. • Meticulous and able to perform rotating shifts. 	<ul style="list-style-type: none"> • Conduct EDM process to support the in-house mold making and repairing. • Prepare & arrange required electrodes for set-up of the next CMM machining process. • Self-inspect finished workpiece before routing to the next manufacturing process. • Ensure that the machine maintenance is done according to the instruction manual. • Follow up on specific tasks and problems on the advice of the Manufacturing Engineer • Conduct checks on all out-coming electrodes from both in-house and subcontractors. • Ensure section housekeeping is always well-maintained. • Observe safety rules. • Recommend change of work order instruction whenever necessary. • Take reasonable care of workplace health and safety; abide by all EHS policies and procedures; cooperate with Management and colleagues in EHS initiatives. 	<ul style="list-style-type: none"> • 5 days • 08.30am - 5.45pm • 51 Joo Koon Circle

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Mold Maker I	<ul style="list-style-type: none"> • Minimum GCE 'O' Level and above • Minimum 1 - 3 years of mold making experience (Plastic injection molding) • Possess knowledge in mold repair and maintenance. 	<ul style="list-style-type: none"> • Provide mold servicing and mold repair to achieve Customer's specifications and delivery schedule. • Perform mold inspections for new and transfer tools. • Perform tooling-related preparation and machining. • Mold repairs, assemble, dismantle and new mold fabrication. • Involved in mold troubleshooting and mold improvements. • Execute mold preventive maintenance according to plan. • Check and monitor spare part stock. • Take reasonable care of workplace health and safety; abide by all EHS policies and procedures; cooperate with Management and colleagues in EHS initiatives. • Any other duties as and when assigned. 	<ul style="list-style-type: none"> • 5 days • 08.30am - 5.45pm • 51 Joo Koon Circle
Process Engineer	<ul style="list-style-type: none"> • Minimum 1 - 4 years of relevant production engineering / assembly process background in manufacturing industry • Knowledgeable in FMEA, Process Validation & Improvement, DOE, etc. 	<ul style="list-style-type: none"> • Work with Engineering team to ensure timely launch of new products. • Develop Process Parameters, Fixture Tooling and Process Controls for production parts. • Provide documented procedures on buyoff on new / transfer molds prior to mass production release. 	<ul style="list-style-type: none"> • 5 days • 08.30am - 5.45pm • 51 Joo Koon Circle

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Product Design & Development Engineer	<ul style="list-style-type: none"> • Bachelor's degree or Diploma in Mechanical or related • Minimum 5 years of relevant experience • Good understanding of medical product molding and clean-room environment • Knowledge in robotic / EOAT programming and setting • Ability to work across functionally and strives for internal and external customer service. • High level of attention to detail and mechanical aptitude. 	<ul style="list-style-type: none"> • Lead and direct cross-functional team in program execution. • Ensure proper qualification of new projects and successful implementation of programs in the production / manufacturing unit. • Track and monitor project progress to ensure project schedules and cost objectives are met. • Actively follow sales leads and take lead in business development. • Serve as primary technical contact with customers on strategic or politically sensitive issues. • Generating quotation for molding projects involving new tooling • Work with Manufacturing on developing and establishing workflows and production concepts (to optimize production efficiency & meet customers' requirements) • Identify and specify engineering requirements for new projects. 	<ul style="list-style-type: none"> • 5 days • 08.30am - 5.45pm • 51 Joo Koon Circle
Program Engineer	<ul style="list-style-type: none"> • Degree in Mechanical Engineering • 3-6 years of relevant experience • Experience in managing healthcare products. • Good knowledge of project management & production process • IT Skills (MS Office) • Communicate well in English, organizational and planning abilities. • Independent, good initiative and able to multi-task in fast paced environment. 	<ul style="list-style-type: none"> • Lead and direct cross-functional team in program execution. • Ensure proper qualification of new projects and successful implementation of programs in the production / manufacturing unit. • Track and monitor project progress to ensure project schedules and cost objectives are met. • Actively follow sales leads and take lead in business development. • Serve as primary technical contact with customers on strategic or politically sensitive issues. 	<ul style="list-style-type: none"> • 5 days • 08.30am - 5.45pm • 51 Joo Koon Circle

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Generating quotation for molding projects involving new tooling • Work with Manufacturing on developing and establishing workflows and production concepts (to optimize production efficiency & meet customers' requirements) • Identify and specify engineering requirements for new projects. 	
Store Assistant (Forklift)	<ul style="list-style-type: none"> • Possess PSA Forklift license. • Minimum 1 year of relevant experience • Proficient in Microsoft Office and SAP system 	<ul style="list-style-type: none"> • Perform daily data entry of incoming goods received into the computer system and generate Goods Received Notice (GRN) • Update and compile monthly stock count status. • Process Local shipments for daily delivery and billing. • Assist store duties like, goods receiving from suppliers / releasing goods to forwarders, loading / unloading goods in container and transfer journals into store inventory. • General admin duties like filing, distribution of faxes, photocopying and printing of shipping documents. • Assist in store duties (e.g. goods receiving, transferring of journals into store inventory. 	<ul style="list-style-type: none"> • 5 days • 08.30am - 5.45pm • 51 Joo Koon Circle

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Tooling Engineer	<ul style="list-style-type: none"> • Diploma / NITEC in Precision Machining, Tooling Technology or relevant • Experience in project management and tooling technical incline. • Good analytical, communication and interpersonal relation skills • Able to evaluate, diagnose and troubleshoot problems. • A team player with ability to work under minimum supervision. 	<ul style="list-style-type: none"> • Conduct tooling Contract review, mold design review, mold trial review, project review meetings. • Liaise with Designers, manufacturing Engineers, Planners on the progress of tool fabrication to achieve 100% on-time delivery. • Provide timely updates and Gantt charts to BD group. • Attend mold testing and performing molding process optimization to achieve part consistency quality. • Study FA report for dimensional rectification according product form fit functions as required by the customer. • Lead team in problem solving identification of problems and analysis of the root cause. • Liaise with suppliers for mold outsourcing on all tooling related issues. • Provide BD with technical support and customers with tooling feasibilities. • Prepare quotation for engineering change requests. 	<ul style="list-style-type: none"> • 5 days • 08.30am - 5.45pm • 51 Joo Koon Circle

14. Symrise Asia Pacific

Symrise is a global supplier of fragrances, flavors, food, nutrition, and cosmetic ingredients. Its clients include manufacturers of perfumes, cosmetics, food and beverages, pharmaceuticals and producers of nutritional supplements and pet food. Its sales of € 4.6 billion in the 2022 fiscal year make Symrise a leading global provider. Headquartered in Holzminden, Germany, the Group is represented by more than 100 locations in Europe, Africa, the Middle East, Asia, the United States and Latin America. Symrise works with its clients to develop new ideas and market-ready concepts for products that form an integral part of everyday life. Economic success and corporate responsibility are inextricably linked as part of this process. Symrise – always inspiring more...

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Production Technician	<ul style="list-style-type: none"> • Minimum Diploma in Engineering, Applied Science, or relevant fields with at least 1 year of relevant working experience. • ITE Graduate with at least 3 years of relevant experience in manufacturing industry are highly welcomed too. • Proficient in MS Office • Proficient in spoken and written English and is a team player. • Proficient in SAP and operating automated dosing machines is an added advantage. • Able to withstand strong smelling working environment. 	<ul style="list-style-type: none"> • Compound fragrances, cosmetic ingredients and mint products with minimal supervision and wastage. • Assist all production processes and equipment are well maintained to conduct daily operating activities. • Replenish raw materials, collect samples for Quality Control testing and pack finished goods. • Perform other related tasks such as cleaning of mixed vessels and CIP (Cleaning-in-process) for fixed tanks. • Support training compounders on systems, automation and on best practices in process and production. • Assist in investigation such as troubleshooting and provide reports on production and process-related issues. • Comply safety procedures in accordance with Good Manufacturing Practice (GMP), • Philosophy of LEAN and TPM and as well as ISO 9000 and ISO 14000 • Lead projects as assigned and provide support when required. 	<ul style="list-style-type: none"> • 5 days • 2 shifts: 1st: 0700 to 1530 / 2nd: 1430 to 2300 • 190 Pandan Loop

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Senior Supply Chain Executive, Scent & Care	<ul style="list-style-type: none"> • Degree / Master in any discipline with at least 3 years' experience in supply chain • Responsible, responsive & committed. • Attention to details & organized. • Good interpersonal skills, customer oriented and a team player • Proficient with Microsoft Office & SAP ERP. 	<ul style="list-style-type: none"> • Key player within one or more Supply Chain functions including materials, production, inventory, logistics, demand management and order fulfilment. • Monitor and report on key performance indicators, such as fill rate and days of inventory and forecast accuracy. • Act as an intermediary between customer and multiple departments including sales, procurement, planning, quality control, regulatory, production and warehouse / logistics department to ensure high customer satisfaction. • Be the key contact point for monthly sales forecast sanity check and consensus analysis. • Key lead for Monthly Operations, Pre-S&OP and Weekly ASF meetings. • Leads or assists in continuously improvement projects and interacts with stakeholders to enable project outcomes. Presents data findings and deep business insights to various levels of management, including direct supervisor and executive leadership. 	<ul style="list-style-type: none"> • 5 days • 0830 to 1730 hours • 226 Pandan Loop

15. The Polyolefin Company

TPC, The Polyolefin Company (Singapore) Pte Ltd is the first major polyolefin manufacturer in Southeast Asia and has been in operations since February 1984. A plant expansion in 1997 and subsequent major modification to increase capacity in 2006 has enabled TPC to become one of the largest and most successful polyolefin producers in the region.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
Production Technician	<ul style="list-style-type: none"> • Possess a GCE 'O' level with credits in Science / Technical subjects or NITEC (NTC 2) in Chemical Process, Mechanical Fitting, Electrical Fitting & Installation or Electronics. • Willing to perform rotating shift work. • You need to be a team player with initiative, drive & commitment, able to take pressure and able to communicate well with others. 	<ul style="list-style-type: none"> • Provide support in plant commissioning, start-up, shut down and production activities to facilitate safe and smooth manufacturing operations. • Undertake production operations, quality checks and minor plant maintenance operations to meet production schedule, product quality and cost objectives. • Perform field inspection / patrol, sample collection, data recording to support plant reliability, quality product and production efficiency. • Participate in Emergency Response Team with involvement in emergency training and execution of emergency countermeasures. • Comply with Health, Safety & Environment policy and procedure and take part in Health, Safety & Environment activities to strengthen workplace safety & health and environmental protection. 	<ul style="list-style-type: none"> • 5 days • 8am to 8pm and 8pm to 8am • 401 Ayer Merbau Road
Shift Engineer	<ul style="list-style-type: none"> • Possess Degree in Chemical Engineering or its equivalent, preferably with 1 to 2 years of experience in petroleum, chemical or polymer industries. • Have knowledge of process control and troubleshooting, hands on knowledge of plant equipment and instrumentation. • Essential prerequisites include good analytical and technical report 	<ul style="list-style-type: none"> • Lead a group of Production Technicians in the safe and smooth running of production. • Assist the Process Engineer to conduct activities and projects to optimize operation during Shift to achieve operational and cost efficiency. • Troubleshoot plant / equipment / quality issues and recommend countermeasures. • Monitor and ensure plant equipment integrity and reliability. • Assist the Process Engineer to support Shift operation by providing suitable operating 	<ul style="list-style-type: none"> • 5 days • 8am to 8pm and 8pm to 8am • 401 Ayer Merbau Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<p>writing skills, ability to be a team player with leadership, initiative, drive & commitment, ability to take pressure and ability to communicate well with others.</p> <ul style="list-style-type: none"> • This is a shift work position (i.e. Rotating AM and PM shifts, including weekends and Public Holiday) and there will be scheduled off days. 	<p>conditions for stable plant operation and product quality control.</p> <ul style="list-style-type: none"> • Train and develop team members. 	

16. Vopak Terminals Singapore

Vopak is the world's leading independent tank storage company, operating 76 terminals in 23 countries. We store vital products such as chemicals, oils, gases, LNG, and biofuels with care. With a focus on sustainability, we ensure safe, clean, and efficient storage and handling of bulk liquid products and gases for our customers. By doing so, we enable the delivery of products vital for the energy, chemicals, and food & agriculture industries, and to our daily lives. As a progressive and growing company, we continue transforming our portfolio and position our company strategically towards more sustainable forms of energy and feedstocks, for example hydrogen and CO2. We are committed to developing key infrastructure solutions for the world's changing energy systems, while simultaneously investing in digitalization and innovation. Vopak is listed on the Euronext Amsterdam and is headquartered in Rotterdam, the Netherlands.

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
C&B Executive	<ul style="list-style-type: none"> • Detailed oriented and meticulous • Ability to spot deviations. • Knowledge of local legislation & tax rules • Process professional experience. • Customer oriented • Teamwork • Ability to plan and organize. • Strong excel skills. • Strong and proven analytical skills • Excellent communication and negotiation skills • Payroll and C&B experience. • Worked in a HR Shared Services and or C&B environment. • Degree / Diploma holder or the equivalent. 	<ul style="list-style-type: none"> • Work with out-sourcing vendors to prepare and support end-to-end payroll processing, perform verification to ensure prompt and accurate payroll & benefits processing. • It includes but is not limited to monthly payroll, statutory reporting, ad hoc and year-end filing individual income tax return. • Ensure compliance with local tax rules and local legislations for payroll, benefits, leave and insurance administration. • Manage and administer HR files archiving and updates. • Responsible for payroll reconciliation and cost charging in partnership with Finance and payroll outsourcing vendor. • Support HR team and employee queries and communicate important payroll and benefits notifications, reminders, and changes to employees. • Responsible for the budgeting cycle and process, working alongside Finance. • Work with professional service partner, responsible for global mobility process and its related activities, including tax reporting, cost charging and expenses tracking. • Manage employee data and ensure data integrity and governance. Review documents and perform employee data entry in MyPulse, with accuracy. 	<ul style="list-style-type: none"> • 5 days • 8 hours • 52 Jurong Gateway Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Prepare and perform paperwork pertaining to employees' onboarding / exit clearance. • Review and make recommendations to improve HR operational / transactional activities to achieve efficiency and improve employee experience. • Work closely with other HR members and provide excellent support to HR teams and employees at all leaves. • Support learning related activities including course registration, sponsorship administration and invoicing. • Process timely and accurate claims relating to insurance and benefits. • Maintain accurate records of claims and ensure compliance with local policy and legislation. • Prepare reports and provide claims experience statistics as needed. • Prepare HR reports on payroll, benefits, and any statutory reporting requirements. • Support and submit data for the surveys e.g. labor market survey. • Maintain payroll records for submission to government bodies and statutory boards. • Prepare monthly HR reports for management. • Work closely with the Finance department on payroll interface and reporting. • Prepare report and payroll data for auditors. • Prepare payroll data for auditors for remuneration reporting. • Prepare and support any request on payroll, benefits data / information request. • Work closely with Finance on the budget cycle and process. • Implement local C&B processes, policies, programs through collaboration with HR Center of Excellence 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Accountable for the operational management, implementation, and continued operation of Compensation programs & projects • Responsible for the updates and communication of C&B policies • Provide reports, payroll data, payroll calculation and tax reporting to support the development and implementation of C&B initiatives. • Highlight and report any observed gaps, inaccuracies or potential non-compliance for C&B processes, practices, and initiatives. • Initiate, drive, communicate and manage the local year-end increment & bonus schemes, including computation of increments and bonuses for employees. • Own the annual budget process plan and quarterly latest estimates reporting. • Support and partner with HRBP on any employee service requests or operational issues. • Address and resolve employees' queries. • Build relationships with HR teams, vendors, finance, and business leaders, employees. • Support any government queries or requests. 	
Data Analyst	<ul style="list-style-type: none"> • Academic degree in e.g. business informatics, econometrics, mathematics, IT, or another data & analytics discipline. • 3 to 5 years of relevant work experience • Excellent stakeholder management & communication skills to convey complex concepts to both technical and non-technical stakeholders. 	<ul style="list-style-type: none"> • Work with cross-functional teams in BU to understand department / use-case specific / individual data needs & requirements and identify opportunities to use data analysis to develop new strategies or improve existing working ways. • Demonstrate understanding of the business to identify, analyze and interpret patterns or trends in data sets that help in improving business performance. • Import data from various external and internal sources to bring meaningful insights into the business. 	<ul style="list-style-type: none"> • 5 days • 8 hours • 59 Penjuru Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Possess strong verbal & written communication skills. • Demonstrated strong teamwork skills, strong analytical and problem-solving skills. • Possess statistical skills and ability to work with large datasets. • Experience in data models and reporting packages. • Experience with agile scrum way of working. • Experience with using SQL. • Experience with Cloud data platform, data catalog tooling & data visualization tooling. • Experience with data science platform tooling, and object-oriented / object function scripting languages like Python. • Experience with AWS, Snowflake and Gitlab is a plus. • Experience with software development is a plus. • Data control & governance mindset • Business acumen. 	<ul style="list-style-type: none"> • Develop strong relationships with Global DnA office for collaborations on data engineering and implementing of existing ready data solutions. • Work independently to design & create effective data visualizations, dashboards & reports that support business decisions making. • Monitor & gather feedback on implemented solutions, to ensure value creation and keeping the focus on continuously improving Vopak's 'customer experience.' • Provide insights on the value of business and make recommendations for further solution developments to increase our competitive edge over competitors. • Champion data projects and initiatives the BU embarks on that create value for the organization (e.g. T360, Automation of Monthly Scorecard, etc.) • Feature in business functions systems discussions, as the voice of the DnA department, to facilitate integration of systems. • Run gap-analysis exercises to increase connectivity between our existing systems to contribute to achieving the full potential of our digital systems. • Manage external connectivity requests from external stakeholders (e.g. customers, government authorities, etc.) • Singapore BU representative for deployment of Global-led Data projects. • Support initiatives on advanced and predictive analytics data, such as specialized software tools and functionalities. • Guide & inspire business (leaders) by giving demo's, workshops, training, etc. • Work with management, IT, and other functions to determine organizational goals. 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Challenge the existing way of working vs a data-driven approach with all business functions. • Run a 'Data Champion' program, by identifying forward-looking and pro-data individuals, to further develop their capabilities and use cases. • Regularly recognize successful data initiatives at the local level, to encourage adoption and conceptualization of such efforts. 	
IT Service Delivery Lead	<ul style="list-style-type: none"> • Minimal bachelor's degree required or equivalent. • Five years of experience in an IT delivery function. • Continuous high level of delivery of IT services and continuous improvement mindset. • Build and maintain contacts with the business (stakeholders and end users) to keep a clear focus on service delivery and customer satisfaction. 	<ul style="list-style-type: none"> • Service Delivery: Deliver region specific and common services as defined in the service catalogue to support the business and ensure timely solutions and project delivery. • Execute activities based on year plans (HR, lifecycle, budgets), targets and strategy to ensure continuous and optimal availability of the required services. • Planning: Coordinate and plan all activities according to agreed timelines, procedures and/or SLA's, to ensure an optimal delivery of the services based on the specific team activities. • Service management: Monitor and control the IT service management processes. • Act as problem owner or a service management process manager. • Service improvement: Advise management on the service management processes and planning to maintain and improve service delivery to the business. • Advise management on innovations and how to improve customer satisfaction. • Align and realign IT services to changing business needs by identifying and implementing improvements to the IT services that support business processes. • Team Management: Accountable for performance of the team including 	<ul style="list-style-type: none"> • 5 days • 8 hours • 59 Penjuru Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<p>targets, skills, and competencies of team members.</p> <ul style="list-style-type: none"> • Actively encourage and support the development and empowerment of people through delegation, training, feedback, and the creation of opportunities. • Provide guidance to the team based on management direction. • Relation management: Build and maintain contacts with the business (stakeholders and end users) to keep a clear focus on service delivery and customer satisfaction. • Initiate actions if required towards the business or the Global IT department. • Build and maintain contacts with suppliers and JVs to optimize services and service delivery conditions and exchange information on product and service developments. • Manage and control contract financials, initiate and realize cost efficiencies (savings). • Implement the Global sourcing strategy of Global IT and Procurement. 	
Maintenance Technician	<ul style="list-style-type: none"> • 3 years of relevant maintenance experience in a similar industry. • ITE or Diploma equivalent in maintenance. • Familiar with and experience in Maintenance and inspection work. • Familiar with and experience in terminal equipment and assets. • Technically sound. • Familiar with terminal equipment and assets. • Familiar with terminal firefighting and emergency procedures. 	<ul style="list-style-type: none"> • Execute tasks / activities, standard maintenance, and repair work such as Preventive, Corrective maintenance project executions at site effectively & efficiently. • Ensure all site executions are performed in accordance with all maintenance work procedures / OEM manuals / Vopak standards to ensure site quality, asset integrity and operability. • Ensure all site executions are performed in accordance with all Local Statutory and Vopak Safety processes to achieve good safety records / results. • Report any problems or issues with site facilities. • Process Permit-to-Work, Job safety Analysis (JSA), Lock-out, Tag-out (LOTO) or execute the Defeat of 	<ul style="list-style-type: none"> • 5 days • 8 hours • 3 Sakra Ave & 59 Penjuru Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Knowledge of safety, health, and environment regulatory and practices • Compliance with regulatory requirements. • Teamwork. • Mentoring experience is an advantage. 	<p>Safety Critical Equipment (DOSCE) during associate maintenance activities.</p> <ul style="list-style-type: none"> • Participate and contribute to maintenance documentation review such as Safe Work Procedures (SWP), Job safety Analysis (JSA) and What-If Analysis. • Maintain work progress status and report to Supervisors on daily or ad-hoc basis. • Perform Work Executor in the Computerized Maintenance Management System (CMMS) workflow to receive, update and close assigned Work Orders and checklist. • Support Maintenance Supervisor in ensuring that contractors or third-party vendors execute maintenance tasks / activities at site effectively and efficiently. • Ensure that contractors carry out tasks / activities that adhere to safety, health, and environment regulations and Vopak standards. • Mentor, guide technicians, junior technician in maintenance activities and job competency. • Help in the supervision of Capex project execution. • Perform equipment or system testing / commissioning / Inspections / Pre-Startup Safety Review (PSSR) to properly handover to the Operations team after maintenance / project completion. • Standby as duty technician for emergency activation to perform corrective maintenance after working hours. • Suggest and execute ideas for continuous improvement in maintenance procedures and processes to improve or optimize maintenance costs, work processes and safety standards. • Assist to lead equipment training to the operations dept or new trainees. • Practice good housekeeping. 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> • Assist to maintain spare parts inventory levels, support delivery checks by suppliers and maintain good preservation / housekeeping in the stores. • Only for Maintenance Senior Technicians - to mentor and guide technicians / junior technicians. 	
Manager Terminal	<ul style="list-style-type: none"> • Degree in Engineering or related discipline • At least 8 years' experience in similar role and industry • Strong and sound knowledge of operations, safety, product (Oil, Chemicals and Gases) and domain technical knowledge • Possess business acumen and demonstrate awareness of underlying customer needs and prevailing industry / market trends and practices. • Possess depth and breadth of general managerial experience. • Demonstrate leadership and people management of large teams. • Demonstrate Strategic Thinking and project management skills. • Strong network and stakeholder relationship and management skills • Strong planning, organizing and analytical skills. • Strong communication and influencing skills. 	<ul style="list-style-type: none"> • Lead terminal management team consisting of Operations, Maintenance and Projects teams. • Accountable for all activities in the terminal and this includes technical projects and their execution, to ensure they are within budgets, allocated time frame and in compliance with Vopak standards and regulatory. • Drive pro-active service and safety culture in the terminal. • Maintain high standards of terminal housekeeping, equipment, and facilities. • Responsible for ensuring customer expectations and delivery are delivered and met with service excellence. • Manage terminal operating / capex budgeting, scoping, and implementation. • Optimize terminal efficiency to drive productivity. • Develop Terminal Master Plan, encompassing technical projects, for future business needs. • Lead and ensure execution of the terminal Master Plan • Responsible for driving compliance with regulatory and company standards in the terminals. • Responsible for driving continuous process improvements in the terminal. • Drive continuous improvements initiatives through innovation and value creation that aligns with the values of the company. 	<ul style="list-style-type: none"> • 5 days • 8 hours • 51 Banyan Ave

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Ability to work under pressure in a fast-paced environment. 	<ul style="list-style-type: none"> • Build strong stakeholder relationships both internally and externally, including any government bodies, local authorities, and contractors. • Lead, manage and develop next level managers in the terminals. • Develop succession pipeline in terminal operations leadership team, including projects and the technical teams. • Responsible for providing leadership to ensure the safe and timely execution of all technical projects are in adherence to Vopak standards and policies. 	
Operations Trainee Technician	<ul style="list-style-type: none"> • Familiar with the petroleum and chemical products handled and the terminal operating system in the control room, tank farm and jetties. • Familiar with terminal operations work and is technically sound. • Familiar with terminal equipment and assets. • Familiar with terminal firefighting and emergency procedures. • Well verse with the operation procedures. • No experience or <3 years' experience can be considered for the role. • ITE or Vocational education or Diploma equivalent • Knowledge of safety, health, and environmental regulatory requirements. 	<ul style="list-style-type: none"> • Carry out Operations day to day activities safely in accordance with standard. • operating procedure. • Familiarize with the petroleum and chemical products handled and the terminal. • operating system in the control room, tank farm and jetties. • Carry out shifts punctually and in an orderly manner, passing along to his relief all. • information related to the operations, housekeeping and changes that occurred during his shift. • Adhere to the corrective action addressed to past incident. • Practice all established rules and work procedures and keep abreast of the rules and procedures which may be implemented from time to time. • Assist in cleaning and preparation of tanks, pumps, and lines for change of product service. • Decommissioning, tagging, and preparing of process equipment before handing it over to technical personnel for repair and / or maintenance. • Attend loading of arms / hoses connection and ship / shore access ladder. 	<ul style="list-style-type: none"> • 3.5 days • 12 hours • 59 Penjuru Road & 51 Banyan Ave

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Compliance with regulatory requirements. • Teamwork • Supervisory and mentoring experience (applicable to Senior Technician) 	<ul style="list-style-type: none"> • Deliver loading / discharge orders to vessel; obtains signatures of master on all relevant documentations; accepts notice of readiness and discusses loading / discharge plans with the ship's officer. • Monitor loading / discharge, monitor line pressure, pumping rates; ensuring ship's mooring lines are taut, gangway and loading arms are moving properly and that ship is complying with terminal safety rules and regulations. • Carry out lead blending and other related activities for Gasoline blending. • Record all pumping start / stop times and delays for vessels at jetties. • Receive and account for the quantity and quality of empty drums delivered by supplier. • Assist in CCR operations in the absence of Operations Supervisor. • Supervise and oversee the breathing and unberthing of large tankers. • To acknowledge and respond in accordance with established procedure to every alarm as a boardman, field / jetty technician. • Ensure that all incident cases are managed and acted upon immediately. • Ensure that all incidents are reported to the next level manager management in a timely manner. • Follow basic mandatory work instructions (including use of personal protection equipment) to safeguard the environment and the wellbeing of oneself and others. • Practice safety at work. • Ensure all operational activities at the terminal are carried out in accordance with regulatory and company standards. • Carry out safety and pollution check with the ship's officer. • Liaise closely with the pilot to ensure safe mooring of the vessel and proper 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<p>spotting of the ship's manifold to our loading arms.</p> <ul style="list-style-type: none"> • Understand and practice all established rules and work procedures and keep abreast of the rules and procedures which may be implemented from time to time. • Deliver to customers' expectations and requirements in a timely manner. • Address concerns from customers. • Address enquiries from Internal customers on the services and managing the expectation. • Adhere to corrective actions addressed to customer's complaint. • Support Operations Team Leader in ensuring that contractors or third parties vendors execute operations tasks / activities at site effectively and efficiently. • Ensure that contractors carry out tasks / activities that adhere to safety, health, and environment regulations and Vopak standards. • Mentor, guide technicians, junior technician in operations activities and job competency. • Mentor and guide technicians/junior technicians (applicable to Senior Technician). 	
Procurement Officer	<ul style="list-style-type: none"> • Diploma with at least 3 years of experience. Candidates with no experience are welcome to apply. • Experience in administration within procurement and/or finance environment would be preferable. • Purchase-To-Pay management, contract administration and good computer skills. • Preferably experience with ERP system 	<ul style="list-style-type: none"> • Support in the buying of goods and services for Opex which entails: When required, requesting quotes from single or multiple suppliers. • Typical activities are request for quotes, call offs from framework agreements and contribute to monitoring of timely deliver as well as execute all purchasing within the BU in accordance with the Tactical Procurement Procedure, policies, and operational excellence standards. • Effectively execute the relevant S&P steps in the P2P process (Request, Approve, Order, Expedite and Receive) to get the right service/product at the right place at the right time. 	<ul style="list-style-type: none"> • 5 days • 8 hours • 52 Jurong Gateway Road

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Fluency (verbal and written) English and Mandarin to speak with mandarin-speaking clients 	<ul style="list-style-type: none"> • Effectively use the supporting ERP system. • Key user for OCS system • Contribute to the proper implementation and follow-up of relevant procurement contracts. • Specifically contract administration activities such as facilitate visibility and availability of contracts, manage updates, monitor and follow-up contract end dates • Support the Manager S&P in structurally managing the supplier base, especially regarding periodical supplier performance measurement and document management as part of the Supplier Management Program • Support in periodically measuring and analyzing processes and their performance / results by measuring global and local KPIs (e.g. P2P, savings, contractor safety, etc.) • Contribute to discussions on recommendations to improve performance. • Develop, utilize, and promote S&P Technology and systems for P2P and reporting to provide information / solutions to customers and to support decision-making. • Others - Job assigned by Manager S&P from time to time. 	
Project Engineer	<ul style="list-style-type: none"> • At least 5 to 8 years Oil & Petrochemical experience. • 5 years project management experience, in similar industry. • Certified - Project Management. • Certified - Construction safety course for Project Managers. • Degree in Engineering preferably Mechanical or Process. 	<ul style="list-style-type: none"> • Initiate and monitor the master project schedule up to FID. • Develop high-level project descriptions including layout drawings and process drawings (P&ID). • Prepare specifications in line with Vopak standards and estimate costs for the proposed new, modifications or expansions project. • Take lead in preparation and completion of the ITB document including Basis of Design (BoD). • Develop bid & piping packages for smaller project portions and work with Vopak Managers to develop bid 	<ul style="list-style-type: none"> • 5 days • 8 hours • Pulau Sebarok

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Preferably to have piping experience. • Experience in Construction and Maintenance of Jetty and Jetty topside equipment). • Conversant with International standards such as API, ASME, ANSI, OCIMF, NFPA, Singapore Standard, Code of Practice. • Preferable to have worked in Oil / Chemical / Terminal experience. • Project or work exposure in tank engineering, construction, or maintenance. • Project or work exposure in process design or rotating equipment / terminal equipment maintenance, Sound Project Management skills and track record. • Project proficiency with Engineering and Operational knowledge background and experience in managing tank farms and similar projects. • Knowledge of technical functional areas for better coordination and timely decision making. • Ability to work well in cross cultural environment. • Trustworthy, Integrity and independence. • Planning and organization skills. 	<ul style="list-style-type: none"> packages for larger turnkey construction project portions. • Take lead in technical clarification with the guidance of Vopak Managers to fully assess completeness of tender proposal and detailed comparison with every tenderer. • Provide the necessary input on technical evaluation to identify the most appropriate proposal for awarding of tender. • Review consultant and contractor drawings, specifications, and documentation in liaison with Vopak Team. • Assist commissioning team during the commissioning stage. • Liaise with the procurement team for purchasing of equipment / material according to the approved vendor lists and prepare Request For proposal (RFP) for obtaining quotes from bidders, Tendering & BQ evaluation. • Be responsible for project record-keeping. • Perform overall quality control of the work (budget, schedule, plans, and personnel's performance) and report regularly on project status. • Provide an on-site technical and engineering service between contractor and Vopak to maintain control of construction, including site safety supervision and Safe Work Permit coordination. • Supervise and review Contractor Quality Inspection and Test Programs. • Coordinate specialist Third Party Inspections • Review technical problems arising during construction, ensuring significant matters are formally resolved between contractor and Vopak. • Investigate variation orders and make recommendations. • Monitor site OHS and environmental performance. 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
	<ul style="list-style-type: none"> • Financial management skills. • Good communication (verbal and written) and interpersonal skills. • Effective problem-solving skills. • Ability to resolve conflicting situations. • Computer literate. • Agile. 	<ul style="list-style-type: none"> • Report to Project Manager and liaise with other discipline led engineers to ensure proper coordination and interface among different disciplines. • Ensure that pertaining engineering activities (process, civil, marine, mechanical, piping, electrical, instrumentation and control, painting, and insulation) are carried out in accordance with project requirements. • Support, deputize the Project Manager, and be accountable for the success of the project. • Support the Project Manager to evaluate the risk level; to seek mandate from the executive board prior to signing off; to provide leadership for the VPM roles and internal customer to manage project stakeholders; to coordinate all applicable project work streams. • Take lead in overall compliance to Vopak Project Management (VPM) requirements. • Conduct What-If risk assessment on changes under MOC • Conduct Peer / Design Review as part of VPM requirement. • Keep abreast with the requirements of local legislative requirements and Vopak Corporate, Codes, Standards, and regulations. • Review of Method Statement and JSA (New). • Conduct project review on project and technical accomplishments. • Close-out the project and participate in a post implementation review. • Plan and deliver stakeholder engagement activities to develop effective project working relationships and to ensure that stakeholder needs and concerns are identified and met. • Manage internal and external stakeholder to ensure project is completed timely and safely. 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none">• Liaise with tax, legal, insurance, and treasury corporate departments / advisors on matters like e.g., contracting plan, and project execution plan.• Coach and guide other Project Team Members.	

Back-end Referral

(Email your resume to epme@e2i.com.sg if you wish to apply for these positions)

Sanofi

We are an innovative global healthcare company with one purpose: to chase the miracles of science to improve people's lives.

Job Positions	Pre-requisites	Key Responsibilities	Working hours / Location
Maintenance Technician	<ul style="list-style-type: none"> • Higher NITEC / Diploma in a related Engineering or Science discipline • Higher NITEC / Diploma Graduate or <2 years of working experience. • Candidates with prior internships or industrial attachments in biopharmaceutical and biotechnology organizations would be advantageous. <p>Soft skills:</p> <ul style="list-style-type: none"> • Self-starter and independent worker who can operate and perform in cross functional teams. • Possess analytical and critical thinking skills with the ability to problem solve and navigate through complexity and ambiguity. • Able to work in fast paced and dynamic conditions with tight timelines. • Good technical writing skills • Team player <p>Other Details:</p> <ul style="list-style-type: none"> • Working hours during the initial Project Phase - work office hours (weekdays) with hybrid work locations from both Sanofi Tuas Site Office and home. • Working hours beyond the Project Phase - 12 hours rotating shift (including day / 	<ul style="list-style-type: none"> • Within the EVolutive Facility (EVF) project, the Manufacturing Technician caters for candidates with Diploma or Higher NITEC Holders from relevant disciplines. • The successful candidate will have the opportunity to be part of the Process Manufacturing (PM) or Central Manufacturing Services (CMS) Team. • This candidate will have significant learning and developmental opportunities to work cross functionally with other departments. • The role will be reported to the Manufacturing Manager. • The role includes active participation in EVF Greenfield project in Singapore initially and eventually will be part of the manufacturing team of Sanofi to perform the Engineering, Process Performance Qualification (PPQ) and commercial batches. <p>Key accountabilities:</p> <ul style="list-style-type: none"> • During the project phase, the Manufacturing Technician will participate in the design and execution of the following: • Execution of engineering / Commissioning & Qualification (C&Q) activities of the manufacturing facility, equipment, and respective systems. Operational and Digital Readiness for manufacturing systems and workflows including but not limited 	<ul style="list-style-type: none"> • 5 days • 08am-5pm • 5 Tuas South Street 2

Job Positions	Pre-requisites	Key Responsibilities	Working hours / Location
	<p>night, and weekends) on site to support production activities.</p>	<p>to the performance of user (site) acceptances tests and preparation of operational documents.</p> <ul style="list-style-type: none"> • Beyond the project phase, the Technician, Manufacturing will have a routine operational manufacturing role not limited to the following: • Routine GMP manufacturing activities in the operational manufacturing team. User of digital and automation applications and software related to manufacturing systems. • Participation in continuous improvement and optimization projects. • The scope and seniority of the candidate after the project phase will be based on the individual's demonstrated interest, capability, and performance during the project phase of the program. 	
Manufacturing Technician	<ul style="list-style-type: none"> • Good team players are willing to work for the common goal. • Demonstrates an ability and desire to learn from experience. • Openness to learn and adapt with new environment. • Good communication skills. • Willing to take Ownership and learn decision-making skills. • Professional soft skills to work on technical documentation. 	<ul style="list-style-type: none"> • Perform plant utilities system (black and clean) and GMP core process equipment preventive and ad-hoc maintenance activities. • Knowledge and compliance to Good Manufacturing (GMP) and Good Documentation Practices (GDP) supporting a biopharmaceutical Environment. • Perform daily activities in 12hours shift or Normal shift as planned by management. • Experience in maintenance activity in utilities (Clean / Black utilities) and process support equipment. • Actively contribute to resolve problems and seek improvement opportunities within the work assignment. • Ensure operations related activity and SAP maintenance work is completed according to established procedures and all associated documentation is completed within the timeline. 	<ul style="list-style-type: none"> • 5 days • 08am-5pm • 5 Tuas South Street 2

Job Positions	Pre-requisites	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> • Able to support production and maintenance teams on problem solving, troubleshooting and assess the situation, understand when to escalate to a higher level. • Coordinate and supervise contractors / vendors to carry out their duties to make sure maintenance services are successfully carried out. • Knowledge of maintaining and repairing rotating equipment, motor (centrifugal pump, rotary lobe pump, diaphragm pump etc.) • Knowledge of valve maintenance and repair (PSV, GEMU, control valve, butterfly valve, check valve etc.) • Knowledge of process equipment (bioreactor, UFDF, biosafety cabinet, centrifuge, column packing, autoclave, washer, • Onsite support vendor for new equipment installation work. • Knowledge of boiler, water system, steam generator, HVAC system, cold room etc. • Responsible for reporting equipment downtime to the maintenance supervisor / manager and assisting in identifying and eliminating problems using troubleshooting skills. • Possess skill in reading Piping & Instrument Diagram (P&ID), identifying LOTO point, onsite pipeline tracing, supporting new maintenance tools setup. • Work together with the team to use 5S tool to maintain the working environment and perform Kaizen for improvement activities. • Meet site's safety, health and environmental (SHE) performance objectives. • Any other duties and ad-hoc support as assigned by engineer/ Manager. 	

Job Positions	Pre-requisites	Key Responsibilities	Working hours / Location
Senior Technician I, Utility, EVF	<ul style="list-style-type: none"> • Related Diploma or Advanced Diploma from an accredited technical institution. • Minimum 8 years' experience in operation and maintenance of F&U systems & pharmaceutical manufacturing plant experience. • Prior experience in a Boiler operation with a Boiler attendant certification will be considered advantageous. • Good technical knowledge coupled with hands-on working experience in pharmaceutical / vaccines plant engineering services. • Good knowledge in pharmaceutical regulatory market requirements and experience in participation of audits e.g., - FDA, EMA, HAS etc. • Basic technical report writing. • Support the Maintenance Engineer in annual Maintenance budget cost estimations for accurate forecast projections. • Perform basic TT (temperature) and PT (pressure) calibrations for F&U equipment. • Plan, schedule and execution of Preventive maintenance with the applicable stakeholders to ensure minimal Production impact without any over dues. • To lead scheduled and unscheduled maintenance and troubleshooting for the F&U equipment in high volume manufacturing environment. 	<ul style="list-style-type: none"> • She / He oversees the entire operation and maintenance for site systems including Facility and Utility equipment / Systems. • To establish end to end operation and maintenance solutions for F&U equipment and align with Industry and Digital 4.0 initiatives. • The mission's scope requires a high interactive collaboration with the various best in class, vendors, Automation solution providers, consultants, and external skid vendors. • The Utility Technician will report to Maintenance engineer. 	<ul style="list-style-type: none"> • 5 days • 08am-5pm • 5 Tuas South Street 2

Job Positions	Pre-requisites	Key Responsibilities	Working hours / Location
	<ul style="list-style-type: none"> • Lead to manage the spare part requirements for the F&U equipment(s). • Strict adherence to GMP and GDP (SOPs, PMs, CMs, etc.). • Reporting any discrepancies in a timely manner. • Ability to work in overtime requirements as necessary and will require a rotating shift pattern. • To perform operation and maintenance work in accordance with SOPs and maintenance / Job Plans generated from the CMMS. • She / he will also be required to follow up and regularly review and closure of all the work orders in the CMMS. • Coordinate and supervise contractors / vendors to carry out their duties to make sure maintenance services are successfully carried out. • Interpretation of electrical symbols and schematic diagrams. • Analysis of power supply voltages. • Hands on mechanical maintenance procedures. • Principles of electrical networking. • Current Good Manufacturing Practices (CGMPs). • Good communication skills and ability to influence and develop external partnerships. • Good technical write up. • Ability to lead contingent staffs, external resources, including vendors & contractors. • Good team players are willing to work for the common goal. 		

Job Positions	Pre-requisites	Key Responsibilities	Working hours / Location
	<ul style="list-style-type: none"> • Openness to learn and adapt with new environment. • Key Stakeholders • Automation, EHS, Manufacturing, Process Engineering, Quality, Procurement, Digital. • Global Engineering Technical Services • EPCM service providers, Vendors & Contractors. • Automation Solution providers • Location: Singapore mainly - travel to additional site(s) as appropriate 		

United Oil Company

United Global Limited (“UGL”) is an established, independent lubricant manufacturer with a wide range of high quality, well-engineered products under its in-house brand “United Oil”, as well as a host of third-party brands. It is also engaged in the trading of base oils, additives, and lubricants.

Job Positions	Pre-requisites	Key Responsibilities	Working hours / Location
Business Development Intern	<ul style="list-style-type: none"> • Open to students who are currently pursuing Diploma / Degree in Business related course or related fields. • Preference for students who can commit to 5 days / week and minimum 2 to 3 months duration. • Innovative, proactive, positive attitude and a strong team player • Have the interest, enthusiasm and confidence in learning new ideas and techniques. • Proficient in Microsoft Office skills • Strong familiarity with Excel, including advanced functions, macros, and data manipulation. • Increase confidence and self-belief. • Improve ability to communicate effectively. 	<ul style="list-style-type: none"> • Price positioning: Actively collaborate to contribute to the optimization of pricing strategies for enhanced profitability and growth. • Engage in the development and refinement of pricing strategies that harmonize profitability objectives with business expansion goals, considering cost structure, market dynamics, customer behaviors, and competitive positioning. • Costing: Keep the costing files and templates updated to generate costs and margin analysis. • Outward communication: Effectively communicate the features benefits, and unique selling points of our offerings to potential customers. • Address any questions or concerns they may have to pique their interest. • Demonstrate excellent communication skills and product knowledge. • Business etiquette: Present a professional and positive image of the company during interactions with potential customers. • Cultivate a proactive approach, showcasing a willingness to learn and engage in a collaborative environment. 	<ul style="list-style-type: none"> • 5 days • 08:00am-5:45pm • 14 Tuas Drive 2

Job Positions	Pre-requisites	Key Responsibilities	Working hours / Location
Customer Service	<ul style="list-style-type: none"> • Diploma in any discipline • Bachelor's degree in any discipline an advantage • 2 years of relevant experience in Business Development for diploma or degree holders • Previous sales / customer service / tele sales experience will be a plus. <p><u>Key job-specific competency requirements:</u></p> <ul style="list-style-type: none"> • Proactive in building relationships and proposing solutions. • Highly meticulous and able to meet tight deadlines. • Good interpersonal skills • Good analytical and problem-solving skills • Proficient in verbal and written English and/or Mandarin to be able to interact with customers effectively. • Basic proficiency in MS Office Word and Excel • Knowledge of SAP B1 an advantage 	<ul style="list-style-type: none"> • Account Management • Build relationships with existing customers by understanding their needs and assisting with their queries. • Manage customer orders and communicate requirements to internal stakeholders (Supply Chain, Operations, Finance, Quality Assurance, Logistics, Product Development) • Update customers of the status of shipments, monitor their credit terms and assist with the collection of payments. • Receive all customer-supplied items delivered to the plant and arrange delivery or self-collection of products. • Plan material schedule for key private label customers. • Prepare costing, quotations, and administrative duties of the Business Development department. • Verify and endorse purchase orders and process sales orders. • Analyze customer order history, monitor repeat orders, take actions to understand situation and alert the Business Development Manager / Senior BD Executive to follow-up actions. • Manage SAP B1 system and update relevant information (orders) for production and internal stakeholders 	<ul style="list-style-type: none"> • 5 days • 08:00am-5:45pm • 14 Tuas Drive 2

Job Positions	Pre-requisites	Key Responsibilities	Working hours / Location
Operations Intern	<ul style="list-style-type: none"> • Open to students who are currently pursuing a Diploma / Degree in Industrial and Operations Management, Applied Chemistry, Business, or related fields. • Preference for students who can commit to 5 days/week and minimum 2 to 3 months duration. • Innovative, proactive, positive attitude and a strong team player • Have the interest, enthusiasm and confidence in learning new ideas and techniques. • Proficient in Microsoft Office skills 	<ul style="list-style-type: none"> • Assist in planning and scheduling of machines and equipment preventive maintenance. • Perform daily operation activity include, daily production schedule updating, process control monitoring and coordinate with different departments (including operation supply chain, QA and Logistic). • Assist Logistic Executive to maintain QC checking data and ensure correct product label. • Assist Operation Executive in maintaining QMS, EMS and Safety Management system. • Assist Operation Manager in Operation projects. • Identify, improve, implement, and set up operation system to achieve productivity and operational excellence. 	<ul style="list-style-type: none"> • 5 days • 08:00am-5:45pm • 14 Tuas Drive 2
Production Operator	<ul style="list-style-type: none"> • GCE 'N' Level or equivalent <p><u>Key job-specific competency requirements:</u></p> <ul style="list-style-type: none"> • Able to adhere to instructions. • Able to work with tight deadlines. • Good safety and environmental awareness • Physically fit to perform manual tasks. 	<ul style="list-style-type: none"> • Perform production line jobs (container stuffing, filling, packing) as assigned by Line Leader and/or Warehouse Supervisor, in compliance with internal and external safety regulations. • Pack finished products (small packs and drums) according to instructions of Senior and/or Junior Line Leaders • Prepare raw and packaging materials and assist in machine set-up and oil transfer to set up production process. • Maintain proper housekeeping of production floor. 	<ul style="list-style-type: none"> • 5 days • 08:00am-5:45pm • 14 Tuas Drive 2

Job Positions	Pre-requisites	Key Responsibilities	Working hours / Location
Quality Assurance Intern	<ul style="list-style-type: none"> • Open to students who are currently pursuing a Diploma / Degree in Applied Chemistry or related fields. • Preference for students who can commit to 5 days / week and minimum 5 to 6 months duration. • Innovative, proactive, positive attitude and a strong team player • Chemistry Basic knowledge and laboratory skills. • Proficient in Microsoft Office skills. 	<ul style="list-style-type: none"> • Perform quality control measures. • Assist in audits, review, and update standard operating procedures according to revised regulatory / quality guidelines, assist in sharing of new regulatory requirements. • Conduct laboratory procedures for the given laboratory protocols. • Perform maintenance and calibration of common equipment in laboratories with guidance and reference from users' manuals. • Perform risk assessment for routine laboratory work. 	<ul style="list-style-type: none"> • 5 days • 08:00am-5:45pm • 14 Tuas Drive 2