

# NTUC Career Festival

**13 to 14 February 2026**

## JOB LISTING BOOKLET FOR FRESH GRADUATES, ENTRY LEVEL & INTERNSHIPS



As part of our effort to save the environment,  
please return this booklet at the exit after  
you have completed **all** interviews.

### About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit [www.e2i.com.sg](http://www.e2i.com.sg).

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## FRESH GRADUATES / ENTRY LEVEL

### #1 3echo

3echo is a cross-disciplinary AI solutions and strategy agency committed to transforming ideation into scalable, actionable implementation with precision, speed, and clarity. We build AI systems and frameworks that unlock operational leverage, strategic insight, and scalable monetization for internal initiatives and clients.

As we expand, we seek to deepen our capacity to design, build, and deploy AI-driven solutions across a range of sectors and domains, reinforcing our commitment to delivering practical, high-impact outcomes through advanced technology.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>AI Engineer</b> 	<ul style="list-style-type: none"> <li>• Bachelor's or Master's degree in Computer Science, Data Science, Machine Learning, or a related field. A degree or coursework in Artificial Intelligence is preferred and considered a plus.</li> <li>• Proficiency in Python and familiarity with libraries and frameworks such as PyTorch, TensorFlow, and LangChain.</li> <li>• Experience with large language models, vector databases (e.g., Pinecone, FAISS, Chroma), and retrieval-augmented generation.</li> <li>• Understanding of prompt engineering, finetuning methodologies, and model evaluation.</li> <li>• Familiarity with deploying models into production environments using Fast-API, Docker, and cloud services (AWS, GCP, or equivalent).</li> </ul>	<ul style="list-style-type: none"> <li>• Design, fine-tune, and deploy large language models and multimodal systems for applications including automation, data synthesis, and content generation.</li> <li>• Develop robust pipelines for prompt engineering, retrieval-augmented generation, embeddings, and fine-tuning.</li> <li>• Utilize frameworks such as PyTorch, TensorFlow, and LangChain for effective model development.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 140 Paya Lebar Road (S)409015</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Strong analytical and problem-solving abilities with a structured approach to complex challenges.</li> <li>Excellent written and verbal communication skills.</li> </ul>		
<b>AI Strategy Manager</b> 	<ul style="list-style-type: none"> <li>At least 2 years' experience in tech sales</li> </ul>	<p><b>Strategic Planning &amp; Development:</b></p> <ul style="list-style-type: none"> <li>Develop and implement comprehensive AI strategies that align with 3echo's mission of empowering SMEs through automation, education, and AI software solutions.</li> </ul> <p><b>AI Opportunity Identification:</b></p> <ul style="list-style-type: none"> <li>Analyze market trends, client needs, and technological advancements to identify opportunities where AI can add significant value to SMEs, especially in automation, customer service, and data analytics.</li> </ul> <p><b>AI Adoption Roadmap:</b></p> <ul style="list-style-type: none"> <li>Create AI roadmaps tailored to the specific needs of SMEs, helping them implement AI solutions that streamline operations, reduce costs, and drive growth.</li> </ul> <p><b>Collaboration &amp; Leadership:</b></p> <ul style="list-style-type: none"> <li>Collaborate with internal teams including AI engineers, developers, and marketing, as well as external stakeholders, to ensure AI solutions are successfully designed, developed, and deployed in line with client needs and business goals.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 140 Paya Lebar Road (S)409015</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p><b>Client Consultation:</b></p> <ul style="list-style-type: none"> <li>Act as the go to AI expert for 3echo's clients, advising them on the most appropriate AI solutions for their business needs, from automation workflows to advanced AI powered analytics.</li> </ul> <p><b>Emerging Technologies &amp; Trends:</b></p> <ul style="list-style-type: none"> <li>Stay current with emerging AI technologies and best practices in automation, machine learning, and data analytics to continuously refine and enhance the agency's offerings.</li> </ul> <p><b>Project Management:</b></p> <ul style="list-style-type: none"> <li>Lead AI projects from concept to execution, ensuring timelines, budgets, and client expectations are met, and that performance metrics are properly tracked.</li> </ul> <p><b>Performance Measurement:</b></p> <ul style="list-style-type: none"> <li>Define KPIs and success metrics for AI initiatives, monitoring performance and impact on business operations to ensure a positive ROI for both 3echo and its clients.</li> </ul> <p><b>AI Education &amp; Advocacy:</b></p> <ul style="list-style-type: none"> <li>Support 3echo's AI education initiatives by contributing to educational content, conducting workshops, and helping clients and internal teams understand AI's role in transforming business operations.</li> </ul>	

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## #2 Adecco

Adecco Singapore is a local market leader making the future work for over 1,400 people entering into new careers across all industries each year – from full-time to part-time jobs, entry-level to senior roles. Whether you are looking to be an event ushers for the next big concert, a HR role with a bank, or to take on a new challenge to reskill to break into tech, we might just have the right opportunity for you.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Assistant Executive, Payroll</b> 	<p><b>Requirements</b></p> <ul style="list-style-type: none"> <li>• Min. attainment of Diploma and above in Human Resource or Business Administration equivalent</li> <li>• At least 1 year working experience with exposure in payroll processing and administration.</li> <li>• Meticulous and attention to details.</li> <li>• Team Player.</li> <li>• Excellent organizational and time management abilities.</li> <li>• Effective communication skills, both verbal and written.</li> <li>• Ability to maintain confidentiality and handle sensitive information.</li> </ul>	<ul style="list-style-type: none"> <li>• In this role, you will be the key contributor to our payroll operations, ensuring the timely and accurate processing of paychecks while maintaining employee satisfaction on payday.</li> <li>• You will meticulously analyze details, address tax complexities, and support the overall financial health of our organization.</li> <li>• Your expertise will be essential in fostering a reliable and efficient payroll system.</li> </ul> <p><b>Responsibilities</b> <b>Payroll</b></p> <ul style="list-style-type: none"> <li>• Verifies all payroll instructions, including but not limited to, employment contracts, front office information, timesheets, receipts, etc.</li> <li>• Process associates' payroll in accordance to business agreed terms, local legislations, business / local and group / internal and external audit requirements using appointed system.</li> <li>• Ensure accurate and timely salary payments, plus mailing of payslips to associates</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p><b>Billing</b></p> <ul style="list-style-type: none"> <li>Verifies all billing instructions, including but not limited to, service agreements, front office information, timesheets, receipts, etc.</li> <li>Process billing for clients in accordance to business agreed terms, local legislations, business / local and group / internal and external audit requirements using appointed system.</li> <li>Follow-up with clients on the receipt and query of the invoices.</li> <li>Ensure accurate and timely invoice delivery, i.e. mode, invoicing requirements etc.</li> </ul> <p><b>Reporting</b></p> <ul style="list-style-type: none"> <li>Ensure accurate and timely submission of statutory contributions, i.e. CPF, SDL, etc.</li> <li>Ensure accurate and timely submission of monthly closing reports to Finance.</li> <li>Support in providing adhoc reports upon branches' request within reasonably agreed timeline.</li> </ul>	
<b>Recruitment Consultant</b> 	<ul style="list-style-type: none"> <li>Minimum Diploma/Degree in any studies with 1-2 years of relevant experience from recruitment agency background or Human Resource related field</li> <li>Candidates with recruitment background will be preferred</li> <li>Strong drive to succeed in sales with passionate</li> </ul>	<ul style="list-style-type: none"> <li>This role is a fantastic prospect for someone who loves the thrill of the sale and approaching and establishing new client relationships</li> <li>Driving sales activities to connect with new and existing customers to establish and maintain business relationships</li> <li>Communicating with clients regarding the acquisition of talent by sourcing candidates</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>about identifying talent needs and supporting top talent in identifying the right career path.</p> <ul style="list-style-type: none"> <li>• Looking for an energetic and proactive person with strong communication skills.</li> <li>• Proven team player with pro-active style takes initiative and able to work under pressure with minimal supervision</li> </ul>	<p>through business contacts, referrals, LinkedIn, directing recruiting, existing database and internet advertising</p> <ul style="list-style-type: none"> <li>• Managing your own day to ensure that you are successfully creating your own pipeline and achieving weekly, monthly and quarterly individual/team targets</li> <li>• The ability to work within a supportive and collaborative team environment</li> <li>• Candidate care activities including database and associated recruitment administration</li> </ul>	
<b>Software Engineer</b> 	<ul style="list-style-type: none"> <li>• Bachelor's degree in Computer Science, Software Engineering, or related field (or equivalent experience).</li> <li>• Proficiency in one or more programming languages (e.g., Java, Python, C#, JavaScript).</li> <li>• Experience with software development frameworks and tools (e.g., React, .NET, Spring, Node.js).</li> <li>• Knowledge of databases (SQL/NoSQL) and cloud platforms (AWS, Azure, or GCP).</li> <li>• Strong problem-solving skills and attention to detail.</li> <li>• Excellent communication and teamwork abilities.</li> </ul>	<ul style="list-style-type: none"> <li>• Design, develop, test, and deploy scalable software solutions.</li> <li>• Collaborate with cross-functional teams to gather requirements and translate them into technical specifications.</li> <li>• Write clean, efficient, and maintainable code following best practices.</li> <li>• Debug and resolve software defects and performance issues.</li> <li>• Participate in code reviews and contribute to continuous improvement initiatives.</li> <li>• Stay updated with emerging technologies and industry trends.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Contract</li> <li>• <b>Location:</b> NA</li> </ul>

## #3 Adrenalin Group

Founded in 2008, Adrenalin is an integrated communications company specialising in experiential events and in-house video production, with a people-first and purpose-driven approach.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Sales Admin</b> 	<ul style="list-style-type: none"> <li>• Comfortable with structured, routine tasks</li> <li>• Detail-oriented and careful when working with numbers</li> <li>• Basic proficiency in Microsoft Excel</li> <li>• Clear and polite in written communication</li> <li>• Dependable, consistent, and willing to learn</li> <li>• Basic exposure to events, sales, or admin work is a plus, but not required</li> </ul>	<ul style="list-style-type: none"> <li>• This is an entry-level administrative support role that supports teams across Adrenalin Group.</li> <li>• As a Sales Admin, you will help with quotation preparation, organise costing information, and support backend processes that keep our projects running smoothly.</li> <li>• Fresh graduates are welcome to apply. This role is suitable for someone who prefers structured work, is comfortable with numbers and spreadsheets, and values clear instructions.</li> <li>• Exposure to events or sales is helpful, but not required. Training and guidance will be provided.</li> <li>• If you enjoy working behind the scenes and take pride in accuracy and consistency, this could be a good fit.</li> </ul> <p><b>What You'll Be Doing</b></p> <ul style="list-style-type: none"> <li>• Support the preparation and updating of quotations</li> <li>• Organise and maintain costing and pricing information</li> <li>• Liaise with vendors via email to request or confirm prices</li> <li>• Support basic administrative tasks related to documentation</li> <li>• Follow established processes to ensure information is accurate and up to date</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 10 to 6pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 15 Lorong 8 Toa Payoh (S)319262</li> </ul>

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## #4 Agrocorp International

For over 30 years, Agrocorp has played a pivotal role in helping to feed and nourish people from all over the world with our agri-food products and solutions. Started and headquartered in Singapore, we have grown to become a leading agri-commodity trader and agri-processor specialising in the global supply of staple food products such as pulses, wheat, sugar, rice, corn, cotton and nuts from the farmers that grow them, to the customers in countries that need them.

Our customers are some of the leading food manufacturers in the Asia Pacific and Middle East regions in countries such as India, Bangladesh, China, Turkey and Indonesia. With the global shift towards more sustainable and nutritious diets, we started our plant protein business in 2019 and now offer an array of high protein and plant-based ingredients to our customers. Our repertoire of products and services shape and grow in response to the changing needs of the market

Whether it is a farm service representative in Canada or Australia, an engineer in one of our food processing plants, or executives and traders in our head office in Singapore, the Agrocorp team is driven by the goal to nourish the world in a timely and sustainable way.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Global Brand &amp; Business Development Manager</b> 	<ul style="list-style-type: none"> <li>Bachelor's or Master's degree in Business, Marketing, Food Science, or related field. 5-10 years of experience in FMCG, FoodTech, or Agrifood, with proven results in brand management and commercial growth.</li> <li>Fresh graduates and entry-level candidates are welcomed to apply, as suitable profiles may be considered for adjusted or junior-level opportunities.</li> <li>Demonstrated experience in market expansion, partnership management, and innovation commercialization.</li> <li>Strong understanding of plant-based protein trends, sustainability</li> </ul>	<p><b>Global Growth &amp; Market Strategy</b></p> <ul style="list-style-type: none"> <li>Develop and implement Herbyvore's global business expansion roadmap across key regions (Asia, Middle East, North America).</li> <li>Lead market prioritization and channel strategy for retail, foodservice, and BB ingredient applications.</li> <li>Build go-to-market (GTM) frameworks including portfolio, pricing, distribution, and communication strategy.</li> <li>Evaluate new market opportunities and design commercial models that balance growth and profitability.</li> <li>Build business cases and financial models to support new market entries, partnerships, and product launches.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 10 Anson Road (S) 079903</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>narratives, and health-driven categories.</p> <ul style="list-style-type: none"> <li>Strong analytical, financial, and negotiation skills.</li> <li>Experience managing regional or global portfolios across multiple markets.</li> <li>Fluency in English (both written and spoken).</li> <li>Proficiency in additional languages such as Mandarin, Bahasa Indonesia, Thai, or Arabic preferred, to support regional collaboration and customer engagement.</li> <li>Ability to communicate effectively across diverse cultural and market contexts.</li> </ul>	<p><b>Brand &amp; Marketing Leadership</b></p> <ul style="list-style-type: none"> <li>Define and strengthen Herbyvore's global brand positioning, identity, and key communication platforms.</li> <li>Develop annual brand and marketing plans covering digital campaigns, PR, events, and trade activations.</li> <li>Craft brand storytelling around taste, nutrition, and sustainability to elevate brand equity and awareness.</li> <li>Lead creative and content development in collaboration with internal teams and external agencies.</li> <li>Establish clear KPIs (brand awareness, engagement, ROI) and monitor performance across markets.</li> <li>Build brand playbooks to ensure message consistency while enabling local adaptation.</li> </ul> <p><b>Commercial Development &amp; Partnerships</b></p> <ul style="list-style-type: none"> <li>Lead strategic partnerships with distributors, co-manufacturers, and QSR or retail operators.</li> <li>Manage commercial negotiations, pricing structures, and joint business plans (JBP).</li> <li>Oversee channel expansion plans across BB and BC; drive revenue growth and customer satisfaction.</li> <li>Partner with finance and supply chain to optimize pricing, cost-to-serve, and margin management.</li> <li>Identify and pursue</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>co-branding or co-development opportunities aligned with Herbyvore's innovation platform.</p> <p><b>Innovation Commercialization</b></p> <ul style="list-style-type: none"> <li>• Partner with R&amp;D and product teams to commercialize new innovations — from concept to market launch.</li> <li>• Translate technical features into consumer-facing claims and marketable value propositions.</li> <li>• Lead launch readiness plans covering marketing, operations, and customer alignment.</li> <li>• Develop customer feedback and insight loops to guide continuous product improvement.</li> </ul> <p><b>Cross Functional &amp; Operational Integration</b></p> <ul style="list-style-type: none"> <li>• Coordinate with supply chain, finance, and operations to ensure flawless execution of launches and distribution.</li> <li>• Monitor sales, brand, and market performance metrics; translate data into actionable growth strategies.</li> <li>• Build internal business rhythms — forecasting, budget reviews, and performance tracking.</li> <li>• Ensure compliance with export regulations, labeling, and certification requirements across markets.</li> </ul>	
<b>Operations Executive (Trade Support)</b> 	<ul style="list-style-type: none"> <li>• A minimum GCE 'A' level/Diploma in International Trade in Import &amp; Export would be an advantage.</li> </ul>	<ul style="list-style-type: none"> <li>• Able to prepare a full set of shipping documents by Letters of Credit and contractual requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week</li> <li>• <b>Employment Type:</b></li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>4-6 years of experience in an Agri-Business/Trading Company (ideally dealing with soft commodities).</li> <li>Strong communication skills.</li> <li>Good working knowledge of MS Word &amp; Excel.</li> <li>Knowledge of GAFTA and FOSFA will be an advantage.</li> <li>Intensive experience in ICC rules for Letters of Credit is compulsory.</li> <li>Knowledge of Incoterms and International trade.</li> <li>Good understanding of commodity trading.</li> <li>Strong attention to detail, organized, analytical mind, independent thinker</li> </ul>	<ul style="list-style-type: none"> <li>Ensure shipping documents, including Letters of Credit, are set up/received on time as per contracts and for negotiation.</li> <li>The capability to handle shipments by bulk vessels is required.</li> <li>Work closely with the Team head, Traders, Origination desks, and Shipping desk.</li> <li>Supervising and coordinating operations activities.</li> <li>Provide leadership and guidance to the Team and be involved in executing high-risk, large value contracts in a very hands-on way.</li> </ul>	<p>Full Time</p> <ul style="list-style-type: none"> <li><b>Location:</b> 10 Anson Road (S) 079903</li> </ul>
<b>Product Controller</b> 	<ul style="list-style-type: none"> <li>Bachelor's degree in finance, Accounting, Economics, or a related field.</li> <li>Proven experience in financial analysis, risk management, and accounting in a trading firm.</li> <li>Strong analytical skills with a detail-oriented mindset.</li> <li>Excellent communication and collaboration skills.</li> <li>Proficiency in financial software and Microsoft Office Suite.</li> <li>Ability to work independently and</li> </ul>	<ul style="list-style-type: none"> <li><b>Weekly Global Position Report:</b> Prepare and analyze the Weekly Global Position Report to provide insights into current financial standings and market positions.</li> <li><b>Weekly Mark to Market (MTM) Analysis:</b> Conduct weekly MTM preparation and analysis to assess the fair value of the company's financial instruments.</li> <li><b>Risk Management:</b> Monitor risk limits rigorously and flag any breaches to ensure compliance with the company's risk management policies.</li> <li><b>Accounts Receivable (AR), Accounts Payable (AP), and Advances Monitoring:</b> Review</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 10 Anson Road (S) 079903</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>manage multiple tasks effectively.</p>	<p>and monitor AR, AP, and advances daily to ensure timely processing and accuracy of transactions.</p> <ul style="list-style-type: none"> <li><b>Document Review and Follow up:</b> Review and follow up on Debit Notes (DN), Credit Notes (CN), and Statements of Account (SOA) to ensure all financial records are accurate and up to date.</li> <li><b>Monthly Reconciliation:</b> Perform monthly reconciliation of Accounts vs. Mark to Market (MTM) values to ensure consistency and accuracy in financial reporting.</li> <li><b>Vessel Profit and Loss (P&amp;L) Review:</b> Review vessel P&amp;L statements and related accounting records to provide accurate financial insights and ensure proper accounting practices.</li> <li><b>Intercompany Funding Monitoring:</b> Monitor and track intercompany funding to manage cash flow and ensure proper allocation of financial resources.</li> <li><b>Forex Hedging and Exposure Monitoring:</b> Oversee Forex hedging activities and monitor exposure to manage currency risks effectively.</li> <li><b>Control Issues and Process Gaps Identification:</b> Identify control issues and process gaps, flagging them promptly and addressing them to ensure robust financial controls and compliance.</li> <li><b>Cross functional Collaboration:</b> Work closely with the front office,</li> </ul>	

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		operations, traders, and finance teams to monitor the execution and accounting of shipments, ensuring seamless coordination and accurate financial tracking.	
<b>Risk Manager</b> 	<ul style="list-style-type: none"> <li><b>Experience:</b> 5-12 years in risk management within a commodity trading or energy trading environment.</li> <li>Fresh graduates and entry-level candidates are welcomed to apply, as suitable profiles may be considered for adjusted or junior-level opportunities.</li> <li><b>Technical Skills:</b> Strong command of P&amp;L explain, VaR, stress testing, and exposure analysis.</li> <li><b>Tools:</b> Advanced Excel (macros), proficiency in Python (required), and experience with CTRM systems.</li> <li><b>Knowledge:</b> Understanding of physical and derivatives markets, and trading lifecycle.</li> <li><b>Mindset:</b> Analytical, detail-oriented, and able to communicate complex ideas simply and clearly.</li> <li><b>Education:</b> Degree in Finance, Economics, Engineering, or a related quantitative discipline.</li> </ul>	<p><b>Market &amp; Credit Risk Management</b></p> <ul style="list-style-type: none"> <li>Oversee daily P&amp;L, mark to market (MTM), and exposure reporting for trading desks.</li> <li>Validate data accuracy and ensure timely escalation of breaches or anomalies.</li> <li>Monitor trading positions and exposures across physical and paper portfolios.</li> <li>Conduct Value-at-Risk (VaR), stress testing, and scenario analyses to quantify exposures.</li> <li>Set, review, and maintain trading and counterparty limits in line with risk appetite.</li> </ul> <p><b>Risk Analytics &amp; Systems</b></p> <ul style="list-style-type: none"> <li>Enhance reporting tools and automate processes using Excel VBA, SQL, or Python.</li> <li>Collaborate with IT and Finance to improve ETRM systems and data workflows.</li> <li>Develop dashboards and models to support risk reporting and trading insights.</li> </ul> <p><b>Governance &amp; Reporting</b></p> <ul style="list-style-type: none"> <li>Prepare daily and periodic risk reports for senior management and traders.</li> <li>Support credit reviews, counterparty assessments, and KYC onboarding.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 10 Anson Road (S) 079903</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Provide clear risk commentary and recommendations for decision making.</li> <li>Ensure compliance with internal risk frameworks and external regulatory standards.</li> </ul>	
<b>Trade Analyst</b> 	<ul style="list-style-type: none"> <li>Fresh graduate with a Bachelor's degree in Business Administration, Economics, International Trade, Supply Chain Management, or a related field.</li> <li>Strong analytical and problem-solving skills with the ability to interpret complex data.</li> <li>Basic knowledge of international trade regulations, supply chain management, and trade finance is a plus.</li> <li>Proficiency in Microsoft Office Suite (Excel, Word, PowerPoint); experience with data analysis tools (e.g., Tableau, Power BI) is a bonus.</li> <li>Proficiency in Python for data analysis, automation, and process optimization is essential. Experience with Python libraries such as Pandas, NumPy, and Matplotlib for data manipulation and visualization.</li> <li>Ability to write efficient, reusable, and scalable code to support data driven decision making.</li> </ul>	<ul style="list-style-type: none"> <li><b>Data Analysis &amp; Reporting:</b> Assist in gathering and analyzing trade data, including import/export trends, tariffs, and regulations to identify key insights and patterns.</li> <li><b>Market Research:</b> Conduct market research to evaluate international trade policies, new market opportunities, and competitive analysis.</li> <li><b>Trade Documentation:</b> Support the preparation and management of trade related documents such as invoices, bills of lading, and customs clearance forms.</li> <li><b>Trade Compliance:</b> Assist in ensuring compliance with import/export laws, customs regulations, and industry standards.</li> <li><b>Support Operations:</b> Help the team in optimizing trade operations, reviewing shipping schedules, and coordinating with logistics partners.</li> <li><b>Cross functional Collaboration:</b> Collaborate with internal departments like logistics, procurement, and legal to support smooth trade processes.</li> <li><b>Reporting &amp; Presentations:</b> Contribute to the preparation of presentations, dashboards, and regular reports for senior</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 10 Anson Road (S) 079903</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Experience with Python for web scraping, API integration, and data extraction is a plus</li> <li>• Strong written and verbal communication skills.</li> <li>• Detail oriented with excellent organizational skills.</li> <li>• Ability to work both independently and as part of a team</li> </ul>	management on trade performance and trends.	

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## #5 BDO Singapore

BDO Singapore is a leading full-service professional firm, offering an extensive and comprehensive suite of services encompassing audit, accounting, tax, business advisory and business services outsourcing to SMEs, large businesses, and multinational corporations across diverse industries. We are an independent member firm of BDO International, the fifth-largest professional services organisation in the world. As a forward-thinking, digital-focused firm that sees digital as a cornerstone of excellence, we boast over 600 employees who consistently earn the trust of our clients and the market by delivering ideas that create value to support our clients' growth, prosperity, and transformation.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Associate (Workforce Transformation)</b> 	<ul style="list-style-type: none"> <li>Diploma or Degree in Business, Information Systems, Analytics, Computer Science, or a related field; or equivalent practical experience in data analytics or digital systems.</li> <li>Minimum 1–2 years of relevant working experience in digital operations, analytics, or data-driven roles.</li> </ul>	<ul style="list-style-type: none"> <li>Analyse and interpret data from digital platforms, CRM systems, and programme databases to generate insights on programme performance and workforce initiatives.</li> <li>Develop, maintain, and automate recurring reports and dashboards to track key performance indicators (KPIs) and operational metrics.</li> <li>Manage digital databases, including data cleansing, segmentation, validation, and maintenance to ensure data accuracy and integrity.</li> <li>Support data-driven optimisation of digital programmes by identifying trends, performance gaps, and improvement opportunities.</li> <li>Collaborate with internal stakeholders to translate business and operational requirements into data tracking, reporting, and analytics solutions.</li> <li>Maintain and administer digital tools and systems, including CRM platforms, analytics tools, and email systems, used for programme operations.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week 8:45am to 5:45pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 600 North Bridge Road (S)188778</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Support website and SEO performance analysis through traffic, engagement, and user behaviour data.</li> <li>Assist in improving operational efficiency through basic process automation, data workflows, and system enhancements.</li> <li>Prepare analytical summaries and insights to support management reporting and strategic planning.</li> </ul>	

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## #6 BELLS Institute of Higher Learning

Formerly known as AGB Education, BELLs is an established name in adult learning. Our commitment to building learning communities and enriching lives with in-demand skills has earned us the trust and partnership of leading industry bodies such as e2i Singapore and NTUC. Through these collaborations, we equip our learners with the industry-relevant skills that they need to thrive in today's world of work.

We operate 9 training centres across Singapore, where our seasoned trainers have helped more than 150,000 adults learn with zest.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Accounts Assistant</b> 	<ul style="list-style-type: none"> <li>Some experience in accounting or admin work (fresh grads welcome)</li> <li>Basic knowledge of Excel and accounting software (e.g. Xero, QuickBooks, MYOB)</li> <li>Careful, responsible, and good with numbers</li> <li>Able to work well with others and meet deadlines</li> </ul>	<ul style="list-style-type: none"> <li>Prepare and check invoices, receipts, and payments &amp; refunds</li> <li>Record daily transactions in the accounting system</li> <li>Handle supplier payments and staff claims</li> <li>Follow up on customer payments</li> <li>Do simple bank and account reconciliations</li> <li>Keep proper filing of financial documents</li> <li>Help with month-end closing and reports</li> <li>Support other admin or finance tasks when needed</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 9am-6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 2 Leng Kee Road (S)159086</li> </ul>
<b>HR Assistant</b> 	<ul style="list-style-type: none"> <li>Diploma/Degree in Human Resource Management, Business Administration, or related field.</li> <li>Fresh graduates are welcome (relevant experience &amp; knowledge of the Employment Act and HR best practices is an added advantage).</li> <li>Proficient in MS Office (Excel, Word, PowerPoint).</li> <li>Good communication, interpersonal, and organizational skills.</li> </ul>	<ul style="list-style-type: none"> <li>Assist in job posting, screening resumes, and coordinating interviews.</li> <li>Prepare employment contracts, and onboarding materials.</li> <li>Conduct orientation sessions for new hires and ensure smooth integration.</li> <li>Maintain and update employee records, HR databases, and personnel files.</li> <li>Assist in preparing HR-related letters (confirmation, extension, transfer, etc.).</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 9am-6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 2 Leng Kee Road (S)159086</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Able to handle sensitive information with confidentiality and professionalism.</li> </ul>	<ul style="list-style-type: none"> <li>Support HR initiatives, engagement activities, and welfare programs.</li> <li>Assist in handling employee queries and providing HR support when needed.</li> <li>Ensure compliance with employment laws and HR policies.</li> <li>Assist in preparing HR reports, statistics, and management summaries.</li> <li>Maintain confidentiality and data integrity of all employee information.</li> </ul>	
<b>Sales Consultant (FT/PT)</b> 	<ul style="list-style-type: none"> <li>Share exciting leveling up Technology courses that's impacting the world</li> <li>Share Baking courses to unearth baking talent!</li> <li>Good service and attitude towards lifelong learning</li> <li>Acquire new learners</li> <li>5 days work inclusive of weekends</li> </ul>	<ul style="list-style-type: none"> <li>Comfortable with working roadshows</li> <li>Passionate about promoting lifelong learning</li> <li>Share about Baking / Technology courses</li> <li>Good service attitude and follow up</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, Shift Schedule</li> <li><b>Employment Type:</b> Full Time/ Part Time</li> <li><b>Location:</b> 2 Leng Kee Road (S)159086</li> </ul>
<b>Student Services Ambassador (FT/PT)</b> 	<ul style="list-style-type: none"> <li>Priority &amp; better compensation for candidates who able to work Weekend shift</li> <li>Minimum A level / Diploma in any discipline will have an advantage.</li> <li>Dynamic individual with service aptitude, passion for service delivery and a proactive approach</li> <li>Good written &amp; oral communication skills</li> </ul>	<ul style="list-style-type: none"> <li>Provide personalized assistance to students regarding academic, administrative, and personal matters.</li> <li>Offer guidance on academic programs, course selection, and career pathways to students.</li> <li>Delivery &amp; inoculate an excellent service culture to enhance student experience.</li> <li>Work closely with inter-departments and partners to ensure high quality and timely expedition of customers' inquiries and/or requests.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, Shift Schedule</li> <li><b>Employment Type:</b> Full Time/ Part Time</li> <li><b>Location:</b> 2 Leng Kee Road (S)159086</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Strong team player with self-initiatives &amp; commitment to excel.</li> <li>Ability to function effectively and multitask in a dynamic environment.</li> <li>Structured career progression plan to groom potential candidates</li> </ul>	<ul style="list-style-type: none"> <li>Maintain accurate records of student interactions, issues raised, and resolutions provided.</li> <li>Handle collection of payments and all centre related administrative duties</li> <li>Promote courses to learners as upskilling opportunities to boost enrollment</li> </ul>	
<b>Training &amp; Talent Development Specialist</b> 	<ul style="list-style-type: none"> <li>Prior experience supporting sales teams or working with external agencies</li> <li>Strong communication and presentation skills for conducting onboarding and training sessions.</li> <li>Good understanding of sales processes, customer engagement workflows, and basic compliance concepts.</li> <li>Ability to analyse sales performance data and highlight trends or issues.</li> <li>Competent in Microsoft Office (Excel, PowerPoint, Word)</li> </ul>	<ul style="list-style-type: none"> <li>Conduct onboarding for newly recruited salespersons, including introduction to the company's mission, vision, values, and organisational structure.</li> <li>Deliver onboarding training covering system, sales processes, and core product knowledge.</li> <li>Plan and conduct routine training sessions such as new product briefings, compliance refreshers, and code-of-conduct training.</li> <li>Support the marketing consultant in monitoring and evaluating the performance and productivity of the sales team.</li> <li>Monitor, investigate, and take action on any undesirable sales practices to uphold Code of Conduct and sales quality standards.</li> <li>Work closely with Finance and HR to compile sales commissions.</li> <li>Support the Special Projects Department in executing special initiatives and ad hoc assignments as required.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 9am-6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 2 Leng Kee Road (S)159086</li> </ul>

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## #7 BreadTalk Group

BreadTalk is a distinctive, award-winning Singaporean brand that has gained international appeal for its signature Flosss. With the belief that every bun has a life of its own and a story to tell, BreadTalk is renowned for the way it has revolutionised the culture of bread consumption with creativity and innovation.

At the heart of our brand, Flosss is an iconic product that has become synonymous with BreadTalk. Our range of breads goes far beyond Flosss, with new and exciting products regularly added to our lineup

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Engineering Technician</b> 	<ul style="list-style-type: none"> <li>• NITEC / Higher NITEC / Diploma in Electrical, Mechanical, Mechatronics Engineering, or a related technical discipline</li> <li>• At least 2-3 years of hands-on experience in maintaining food production machinery</li> <li>• Strong knowledge in troubleshooting power supplies, motor controls, and automation systems</li> <li>• Competent in general building maintenance (plumbing, painting, basic carpentry)</li> <li>• Ability to guide production staff on correct machine usage and conduct basic technical training</li> <li>• Willing to perform ad-hoc repairs and work flexible hours/shifts if required to support production schedules</li> <li>• Physically fit to handle manual repair work and move around a factory environment</li> <li>• Familiarity with Rondo machines, dough</li> </ul>	<ul style="list-style-type: none"> <li>• Perform routine maintenance and repair work on factory machines, equipment, and facilities to minimize downtime</li> <li>• Repair and maintain power supplies and related electrical systems to ensure safe and efficient operations</li> <li>• Support the upkeep and troubleshooting of bakery equipment, particularly Rondo machines, dough dividers, and sheeter machines</li> <li>• Carry out minor repair works including plumbing, painting, and other ad hoc facility maintenance tasks</li> <li>• Draw and update accurate floor plans for factory layouts and equipment placement to support operational efficiency</li> <li>• Provide technical guidance and on-the-job training to staff members on proper equipment usage and basic troubleshooting</li> <li>• Implement and monitor preventive maintenance schedules to extend equipment lifespan and ensure smooth operations</li> <li>• Enforce compliance with workplace health and safety</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5.5 days/ week, 8am - 5pm, <b>Sat:</b> 8am - 1pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 30 Tai Seng Street (S)534013</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	sheeters, and dividers is strongly preferred	standards, ensuring a safe environment for all staff	
<b>Management Associate (Food Atrium)</b> 	<ul style="list-style-type: none"> <li>Diploma/Degree in F&amp;B Management, Hospitality, Business Administration, or a related discipline</li> <li>1-2 years of operations experience in a Food Court, Coffee Shop, Quick Service Restaurant (QSR), or high-volume F&amp;B environment is a plus</li> <li>Experience managing multiple tenants/stalls or overseeing third-party delivery operations (GrabFood, Foodpanda, Deliveroo) is highly advantageous</li> <li>Strong understanding of SFA (Singapore Food Agency) regulations, Food Hygiene standards, and Halal certification requirements (if applicable)</li> <li>Proven experience in cash management, including conducting cash audits and enforcing cash control policies</li> <li>Ability to coordinate effectively with diverse groups—from stall tenants and cleaning contractors to external suppliers</li> <li>Strong interpersonal skills to handle enquiries and disputes from tenants and</li> </ul>	<ul style="list-style-type: none"> <li>Ensure adherence to company policies and procedures, as well as compliance with relevant government regulations</li> <li>Support the Branch Manager in overseeing daily operations to ensure the smooth running of the food atrium</li> <li>Attend to requests and enquiries from tenants, customers, and cleaning staff in a professional and timely manner</li> <li>Perform regular hygiene inspections and inventory checks at outlets</li> <li>Conduct periodic cash audits to ensure adherence to the Cash Control Policy</li> <li>Coordinate and assist with virtual food delivery orders across multiple tenants</li> <li>Monitor and maintain the visual standards of stall displays and staff grooming across the outlets</li> <li>Serve as the point-of-contact for external contractors and suppliers</li> <li>Contribute to process improvement by proposing and implementing innovative operational practices</li> <li>Any other responsibilities as assigned by the supervisor or lead</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 days/ week, 8am to 4pm, 11am to 8pm, 1pm to 10pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 30 Tai Seng Street (S)534013</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>customers professionally</p> <ul style="list-style-type: none"> <li>• High standards for visual merchandising (stall displays), staff grooming, and overall premise cleanliness</li> <li>• Proactive in identifying operational bottlenecks and proposing innovative solutions</li> <li>• Willing to work rotating shifts, weekends, and Public Holidays as per the operational hours of the food atrium</li> </ul>		
<b>Talent Acquisition Executive</b> 	<ul style="list-style-type: none"> <li>• Diploma or Degree in Human Resource Management, Business, or a related field</li> <li>• IHRPCA/CP is a plus</li> <li>• 1 to 2 years of recruitment experience; internship or part-time</li> <li>• F&amp;B recruitment experience is a bonus</li> <li>• Proficient in Microsoft Office and familiar with recruitment platforms (e.g., JobStreet, FastJobs, MyCareersFuture)</li> <li>• A positive, can-do attitude and a passion for people</li> </ul>	<ul style="list-style-type: none"> <li>• Assist in the end-to-end recruitment process including posting jobs, screening resumes, scheduling interviews, and supporting onboarding activities.</li> <li>• Serve as a friendly and professional point of contact for candidates, ensuring a positive experience throughout the hiring journey.</li> <li>• Maintain and update recruitment trackers, HR systems, and candidate databases accurately and timely.</li> <li>• Assist in organising and participating in recruitment events, career fairs, and engagement campaigns.</li> <li>• Coordinate with hiring managers and HRBP team members to align on recruitment needs and timelines.</li> <li>• Participate in ad-hoc HR initiatives and projects related to recruitment and employee experience.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 9am to 6pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 30 Tai Seng Street (S)534013</li> </ul>

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## #8 CBM

CBM provides a full range of Integrated Facility Management (IFM) services.

We address our client's unique needs and act as a single point of contact to relieve them of their daily non-core operational issues.

As a customer-oriented organization, we strive to provide the best quality service to meet our client's expectations and help them achieve their business objectives.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Assistant Quantity Surveyor</b> 	<ul style="list-style-type: none"> <li>• Minimum a Diploma in Quantity Surveying, Building, Engineering, Facility Management, or other relevant qualifications.</li> <li>• At least 3 years of relevant experience in a similar role.</li> </ul>	<ul style="list-style-type: none"> <li>• Support of maintenance and project works function</li> <li>• Undertaking costs analysis for repair and maintenance project work</li> <li>• Assisting in stabilizing client's requirements and undertaking feasibility studies</li> <li>• Prepare tender documents, tender calling, tender evaluation, market survey report, contract documents, including bills of quantities with clients and preparing and analysing costing in detailed reports</li> <li>• Administer term contractors A&amp;A works</li> <li>• Valuing completed work and arranging payments</li> <li>• Provide general administrative support and services to client and internal staff to run smooth operations</li> <li>• Assist in procurement of office supplies and equipment</li> <li>• Manage office general admin and sourcing for purchases, process service orders and billing</li> <li>• Manage and maintain proper records and files of correspondence and documents.</li> <li>• Administering documentation and filing</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week 44 hrs/ week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> East</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Assist in preparing reports, generating quotations &amp; contracts</li> <li>Any other ad-hoc assignments assigned by the Management.</li> </ul>	
<b>Assistant Technical Executive</b> 	<ul style="list-style-type: none"> <li>Diploma in Facilities Management, Engineering, Estate Management or other relevant qualifications from a recognized institute with minimum 3 years relevant experience.</li> <li>Fresh graduates are welcome to apply.</li> </ul>	<ul style="list-style-type: none"> <li>Assist and report directly to Building Manager (BM) in all operation &amp; maintenance concerns:</li> <li>Oversee the facilities management within the premises.</li> <li>Compiling the monthly utilities report and tabulations.</li> <li>Monthly M&amp;E reports.</li> <li>Assist in developing and implementing Standard Operating Procedures (SOP) as and where necessary.</li> </ul> <p><b>Interfacing with the clients:</b></p> <ul style="list-style-type: none"> <li>Attend monthly meetings with clients &amp; prepare the minutes of the meeting</li> <li>Providing updates on ad-hoc and outstanding issues</li> <li>Attending to clients' feedback or requests</li> <li>Coordinates the preventive and corrective maintenance works schedule with the contract and client.</li> </ul> <p><b>Coordinate and manage projects:</b></p> <ul style="list-style-type: none"> <li>Provide costing and proposals for ad-hoc works/projects</li> <li>Evaluate the quotations submitted by contractor and provide a formal quotation to the client</li> <li>Inspect works carried out are proper and in satisfaction</li> <li>Liaising and managing contractors</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week 44 hrs/ week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> East</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p><b>Leading the onsite technical teams:</b></p> <ul style="list-style-type: none"> <li>• Provide guidance, training and supervision to technical staffs to ensure proper execution of assigned task</li> <li>• Planning of maintenance schedule</li> <li>• Review and planning monthly maintenance schedule</li> <li>• Oversee all work is carried out timely and smoothly by the staff.</li> <li>• Any other ad-hoc assignments assigned by the Management</li> </ul>	

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## #9 Certis Group

Backed by decades of experience in security, Certis is a leader today in smart integrated operations, leveraging technology to power transformations in security, manpower, facilities and property management solutions. A wholly-owned subsidiary of Temasek Holdings, Certis is headquartered in Singapore, with an international presence extending to Australia and Qatar. We are a trusted partner dedicated to our clients' success, supported by our 30,000-strong global team, always striving to make our world safer, smarter, better.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
Auxiliary Police Officer		<ul style="list-style-type: none"> <li>• Responsible in maintaining law and order.</li> <li>• Primary duties include deterring and preventing unlawful activities, safeguarding persons and protecting properties from loss and damage.</li> <li>• Secondary duties include crowd and traffic control, perform patrolling, access control or enforcement of security at events.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5.5 days / week, 12 hrs/ day</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> NA</li> </ul>
Cash Management Officer		<ul style="list-style-type: none"> <li>• Handling of cash with the aid of technology (cash sorting machine)</li> <li>• Required to move heavy packages of cash boxes / cash bags / coin boxes from time to time</li> <li>• Packing of cash into boxes / containers / cartridges</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5.5 days / week, 12 hrs/ day</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> NA</li> </ul>
Enforcement Officer		<ul style="list-style-type: none"> <li>• Carry out enforcement duties at public roads according to patrol schedule and attend to public feedback on parking.</li> <li>• Enforce against illegal parking, perform checks against unlicensed operator and unlawful activities.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5.5 days / week, 12 hrs/ day</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> NA</li> </ul>

## #10 Circles.Life

Circles.Life is a leading digital telecommunications company (telco) originally founded in Singapore and known for offering flexible, customer-centric mobile phone services. It operates as an online-only mobile network provider (MVNO) that leases network capacity from major carriers to deliver voice, data, messaging, roaming, and other mobile services to consumers.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Business Development Associate</b> 	<ul style="list-style-type: none"> <li>Candidates should have strong communication and interpersonal skills, good organisational abilities, and the capacity to manage multiple tasks in a fast-paced environment.</li> <li>Experience in sales, business development, lead generation, or customer engagement is an advantage.</li> <li>A proactive and results-driven mindset, along with the ability to follow up with prospects and build client relationships, is required.</li> <li>The role also requires basic knowledge of sales processes, CRM systems, and digital communication tools.</li> <li>Fresh graduates with a positive attitude, strong initiative, and a willingness to learn are welcome to apply.</li> </ul>	<ul style="list-style-type: none"> <li>The Business Development Associate supports the growth of the company by identifying new business opportunities, engaging potential clients, and assisting in sales and partnership activities.</li> <li>This role involves prospecting, lead generation, follow-ups, and maintaining accurate records in the CRM system.</li> <li>The associate will work closely with the sales and marketing teams to understand customer needs and contribute to revenue growth.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 63 Alexandra Terrace (S)119937</li> </ul>
<b>Roadshow Manager</b> 	<ul style="list-style-type: none"> <li>Candidates should have strong communication and interpersonal skills, good organisational abilities, and the capacity to manage multiple tasks in a fast-paced environment.</li> </ul>	<ul style="list-style-type: none"> <li>The Roadshow Manager is responsible for planning, coordinating, and executing roadshows, exhibitions, and on-ground promotional events to increase brand awareness, generate leads, and drive sales.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Experience in event management, roadshows, or field marketing is an advantage.</li> <li>• Willingness to travel and work flexible hours, including weekends and public holidays, is required.</li> <li>• The role also requires the ability to lead on-ground teams, basic knowledge of sales or marketing, and comfort with reporting and lead tracking.</li> <li>• Fresh graduates with a positive attitude, high energy, and a willingness to learn are welcome to apply.</li> </ul>	<ul style="list-style-type: none"> <li>• This role involves managing event logistics, coordinating with internal teams and external partners, and leading on-site execution to ensure smooth and impactful events.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Location:</b> 63 Alexandra Terrace (S)119937</li> </ul>
<b>Sales Development Representative</b> 	<ul style="list-style-type: none"> <li>• Candidates should possess strong communication and interpersonal skills, a keen interest in sales and business development, and a willingness to learn in a fast-paced environment.</li> <li>• Basic knowledge of sales processes, CRM tools, and digital communication platforms is preferred.</li> <li>• Fresh graduates or entry-level candidates with a positive attitude, resilience, and good organisational skills are welcome to apply.</li> </ul>	<ul style="list-style-type: none"> <li>• The Sales Development Representative is responsible for identifying and qualifying potential customers through outbound and inbound prospecting activities.</li> <li>• This role supports the sales team by generating qualified leads, engaging prospects via calls, emails, and social channels, and maintaining accurate records in the CRM system.</li> <li>• The representative will work closely with marketing and sales teams to understand customer needs and contribute to revenue growth.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Contract</li> <li>• <b>Location:</b> 63 Alexandra Terrace (S)119937</li> </ul>

## #11 EM Services

A joint venture between the Housing & Development Board and Keppel Land Limited, EM Services came into existence in 1988 and today, is one of Singapore's largest estate and property management company with a suite of services across residential, commercial & industrial properties and also student accommodation.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Engineering Executive (Lift) </b>	<ul style="list-style-type: none"> <li>Diploma in Mechanical / Electrical Engineering</li> <li>Minimum 1 year of experience in mechanical related field preferred</li> <li>Knowledge of pumps, water pipes, water tanks &amp; fire protection systems is preferred</li> <li>Basic computer knowledge and proficiency in MS Word and Excel</li> <li>Independent and versatile</li> <li>Good interpersonal skills</li> <li>Willing to travel to different site</li> </ul>	<ul style="list-style-type: none"> <li>Supervise daily operations of lift servicing and call back.</li> <li>Monitor report of lift breakdown details and abnormal lift breakdown pattern and to recommend repairs on the suitability of lift part replacements.</li> <li>Monitor staff performance as well as their arrival and departure at job sites.</li> <li>Attend to problematic lifts and submit report.</li> <li>Prepare Lift Servicing schedule.</li> <li>Conduct site visits and liaise with Town Councils on lift maintenance.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 8am to 5:30pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 201 Kim Tian Road. (S)160201</li> </ul>
<b>Property Manager </b>	<ul style="list-style-type: none"> <li>Degree in Building Services / Facilities Management / Real Estate Business or other building related degree</li> <li>Entry level candidates with relevant qualifications welcome to apply</li> <li>Candidates with more years of relevant position will be considered for a senior role</li> <li>Must be a team player with high integrity, leadership, problem</li> </ul>		<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5.25 days/ week, 8am to 5pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 201 Kim Tian Road. (S)160201</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>solving and interpersonal skills</p> <ul style="list-style-type: none"> <li>• Able to work under pressure and tight deadlines</li> </ul>		
Property Officer	<ul style="list-style-type: none"> <li>• Candidate must possess at least a Professional Certificate/NiTEC, Diploma, Advanced/Higher/Graduate Diploma, Property Development/Real Estate Management or equivalent</li> <li>• Diploma in Building / Facilities Management / Real Estate Business / Intelligent building</li> <li>• Non-Diploma holders are required to have at least 3 years' experience in Facilities Management (minimally Nitec)</li> <li>• Entry level candidates with relevant Diploma are welcome to apply</li> <li>• Able to work under pressure and willing to do overtime</li> </ul>		<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5.25 days/ week, 8am to 5pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 201 Kim Tian Road. (S)160201</li> </ul>
Senior/ Finance Admin Assistant	<ul style="list-style-type: none"> <li>• Nitec/Higher Nitec/Diploma in Accounting</li> <li>• Have positive working attitude, proactive and meticulous</li> <li>• Proficient in Microsoft Office (Word and Excel)</li> <li>• Good communication and interpersonal</li> <li>• Minimum 1 year of relevant accounting work experience preferred</li> <li>• Half working Saturday once every 3 weeks</li> </ul>		<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 8am to 5pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 201 Kim Tian Road. (S)160201</li> </ul>

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## #12 EMQ2 Technology Services

EMQ2 Technology Services Pte Ltd ("EMQ2") is a company that provides digital transformation services to enterprise customers, helping them to modernize their systems and processes through the use of cloud and agile methodologies. The company's goal is to be the leading provider of these services, enabling organizations to stay competitive and meet the evolving needs of their customers.

To achieve this goal, EMQ2 offers a range of services related to cloud migration and development, helping organizations fully realize the benefits of the cloud while minimizing migration risks. The company is also committed to building agile teams and helping clients adopt agile methodologies in order to be more flexible and responsive.

EMQ2 believes that agility is essential for driving innovation and delivering value in today's rapidly changing business environment. By building agile teams and helping its clients embrace agile methodologies, the company aims to enable its clients to continuously improve and evolve their operations and products to meet the needs and expectations of their customers.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>AWS Cloud Engineer</b> 	<ul style="list-style-type: none"> <li>The ideal candidate will have hands on experience designing, deploying, and maintaining applications on AWS, with a strong understanding of cloud architecture, infrastructure automation, and security best practices.</li> <li>They should have experience across the full software development lifecycle for cloud-based solutions, be able to troubleshoot complex cloud incidents and implement long-term fixes and be familiar with scripting or automation tools such as Python, Bash, Terraform, or CloudFormation.</li> <li>Strong analytical, problem-solving, communication, and</li> </ul>	<ul style="list-style-type: none"> <li>We are seeking AWS Cloud Engineers to design, build, and maintain secure, scalable, and high performing cloud solutions on Amazon Web Services.</li> <li>This role involves working closely with engineering and architecture teams to support the full lifecycle of cloud applications, ensuring reliability, security, and operational excellence across client environments.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am- 6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 66 Kampong Bugis. (S)338987</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	collaboration skills are essential for working effectively with cross functional engineering and architecture teams.		
Business Analyst 	<ul style="list-style-type: none"> <li>The ideal candidate will have proven experience in collecting, analysing, and synthesising data to produce actionable insights that drive product or service outcomes.</li> <li>Strong analytical thinking, communication, and stakeholder management skills are essential, along with experience collaborating with product teams across the full development lifecycle.</li> <li>The candidate should be able to work independently under tight deadlines, manage multiple priorities, and effectively influence decision-making.</li> <li>A background in computer science, product management, or related fields is advantageous.</li> </ul>	<ul style="list-style-type: none"> <li>We are seeking a proactive and analytical Business Analyst to support product and service development through data driven insights.</li> <li>The role involves working closely with cross functional teams to understand problem spaces, identify opportunities, and inform decision-making through structured analysis.</li> <li>The Business Analyst will contribute to defining metrics, evaluating solutions, and tracking performance to optimise products and services in a fast-paced environment.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am- 6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 66 Kampong Bugis. (S)338987</li> </ul>
DevSecOps Engineer 	The ideal candidate will have strong experience in DevSecOps, platform engineering, or cloud automation, with hands on expertise designing and maintaining Infrastructures-as-Code templates for AWS using tools such as	<ul style="list-style-type: none"> <li>We are seeking a DevSecOps Engineer to design, build, and maintain secure, automated provisioning pipelines and reusable infrastructure templates that support application teams across the organisation.</li> <li>This role focuses on enabling rapid, compliant onboarding</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am- 6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>CloudFormation, Terraform, or CDK.</li> <li>They should have practical experience building and operating CI/CD pipelines and automated provisioning workflows, along with a solid understanding of AWS services across computer, networking, storage, databases, and security.</li> <li>Knowledge of cloud security best practices—including IAM, KMS, secrets management, and network security—is essential, as is strong scripting ability using languages such as Python, Bash, or PowerShell.</li> <li>The candidate should be comfortable supporting engineering teams, troubleshooting platform issues, and building reusable, secure templates that scale across multiple tenants.</li> <li>Experience with image building pipelines, OS hardening, and platform automation is a strong advantage.</li> </ul>	<p>and delivery through well-designed AWS infrastructure, CI/CD pipelines, and security-by-default platform capabilities.</p> <ul style="list-style-type: none"> <li>The DevSecOps Engineer will work closely with engineering, platform, and security teams to improve developer productivity, standardise cloud environments, and ensure that infrastructure, pipelines, and automation align with enterprise security and governance standards.</li> <li>The role also includes supporting platform-related requests and continuously enhancing shared cloud and DevSecOps capabilities.</li> </ul>	<ul style="list-style-type: none"> <li><b>Location:</b> 66 Kampong Bugis. (S)338987</li> </ul>
<b>Fullstack Developer</b> 	<ul style="list-style-type: none"> <li>The role requires experience in modern frontend development using JavaScript and TypeScript, with exposure to frameworks such as React, Angular, Vue, or similar, as well as familiarity with UI</li> </ul>	<ul style="list-style-type: none"> <li>We are looking for skilled Full-Stack Developers to design, build, deploy, and maintain scalable, high-performance, and secure web applications.</li> <li>The role requires strong end-to-end development capabilities across frontend, backend, cloud technologies,</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am- 6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>libraries and design tools.</li> <li>Mobile development experience is beneficial.</li> <li>Candidates should have backend development experience using Node.js or comparable frameworks, along with exposure to at least one additional backend technology stack.</li> <li>A solid understanding of API design, including RESTful services and real-time communication patterns, is required, along with knowledge of scalability, performance optimisation, and caching strategies.</li> <li>Experience with cloud-based development and DevOps practices is expected, including CI/CD pipelines, containerisation, and Infrastructure-as-Code.</li> <li>Familiarity with major cloud platforms is preferred.</li> <li>A good understanding of application security best practices and experience with testing tools and quality assurance processes are required.</li> <li>This role offers the opportunity to work across the full technology stack in a fast-paced, agile environment and is suited to engineers who</li> </ul>	<ul style="list-style-type: none"> <li>DevOps automation, and application security.</li> <li>You will work in an agile, DevOps-driven environment, taking full ownership of the application lifecycle while ensuring high software quality, security, and maintainability.</li> <li>Proficiency in low-code platforms such as OutSystems, Mendix, Pega, Appian, or Microsoft Power Apps is an advantage.</li> </ul>	<ul style="list-style-type: none"> <li><b>Location:</b> 66 Kampong Bugis. (S)338987</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	value ownership, innovation, and continuous improvement.		
<b>Low-Code Developer</b> 	<ul style="list-style-type: none"> <li>The ideal candidate will have hands-on experience developing solutions using low-code platforms such as ServiceNow, Microsoft Power Platform (Power Apps, Power Automate), and workflow automation tools like n8n.</li> <li>They should be comfortable designing workflows, integrations, and business logic using platform-native tools, while also applying scripting or configuration where required.</li> <li>Experience integrating systems using REST APIs, webhooks, and connectors is essential, along with an understanding of data models, security, and governance in enterprise or regulated environments.</li> <li>The candidate should be able to work across the full solution lifecycle—from requirements gathering and design to testing, deployment, and support—and collaborate effectively with cross functional teams.</li> <li>Familiarity with Agile delivery practices,</li> </ul>	<ul style="list-style-type: none"> <li>We are seeking a Low-Code Platform Developer to design, build, and maintain workflow-driven and integration-focused solutions using platforms such as ServiceNow, Microsoft Power Platform, and n8n.</li> <li>The role supports digital transformation initiatives by automating business processes, integrating enterprise systems, and delivering scalable, secure solutions with minimal custom code.</li> <li>The successful candidate will work closely with business and engineering teams to translate requirements into effective low-code solutions, support the full delivery lifecycle, and ensure platforms are implemented in line with enterprise security, governance, and best practices.</li> <li>This role is ideal for developers who enjoy combining rapid delivery with structured engineering discipline in an Agile environment.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am- 6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 66 Kampong Bugis. (S)338987</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	platform certifications, and exposure to DevOps or CI/CD for low-code solutions is an advantage.		
<b>Project Manager</b> 	<ul style="list-style-type: none"> <li>The ideal candidate will have at least five years of experience managing software or digital projects, with the ability to deliver end-to-end initiatives using Agile, Hybrid, or Waterfall methodologies.</li> <li>They should demonstrate strong organisational, planning, and problem-solving skills, along with excellent communication and stakeholder management capabilities.</li> <li>Experience translating business requirements into functional specifications, managing timelines, risks, dependencies, and coordinating across multi-squad or cross-functional teams is essential.</li> <li>Hands-on experience with project management and collaboration tools such as Jira, Confluence, and Microsoft Office is required, along with a solid understanding of user stories, acceptance criteria, and backlog management.</li> </ul>	<ul style="list-style-type: none"> <li>We are seeking an experienced Project Manager to lead the end-to-end delivery of digital and software projects, including national-level initiatives with meaningful public sector impact.</li> <li>The role involves working closely with cross-functional teams and client stakeholders to plan, execute, and deliver projects using Agile, Hybrid, or Waterfall methodologies, while ensuring quality, timeliness, and alignment with business objectives.</li> <li>The Project Manager will be responsible for driving project governance, facilitating key project ceremonies, managing scope, risks, and dependencies, and ensuring clear communication across all stakeholders.</li> <li>This role requires strong organisational and leadership skills, the ability to translate business requirements into actionable plans, and a hands-on approach to managing delivery tools, documentation, and reporting.</li> <li>The ideal candidate thrives in a fast-paced, collaborative environment and is committed to delivering high-quality outcomes.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am- 6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 66 Kampong Bugis. (S)338987</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Singapore Citizenship or Permanent Residency is mandatory, and experience working with public sector organisations or holding relevant project management or Agile certifications is an advantage.</li> </ul>		
<b>ServiceNow Developer</b> 	<ul style="list-style-type: none"> <li>The ideal candidate will have 2–5 years of hands-on experience in ServiceNow development, with strong proficiency in JavaScript, Glide API, and server-side and client-side scripting.</li> <li>They should have experience working across ServiceNow modules such as ITSM, ITOM, CSM, CMDB, and App Engine, along with a solid understanding of ITIL processes.</li> <li>Experience building integrations using REST APIs and MID Server is required, and familiarity with secure or regulated environments is advantageous.</li> <li>ServiceNow certifications, experience with scoped applications, custom UI development, performance tuning, and exposure to DevOps or CI/CD practices are considered a plus.</li> </ul>	<ul style="list-style-type: none"> <li>We are seeking a skilled ServiceNow Developer to support digital transformation initiatives for Singapore government agencies.</li> <li>This role focuses on designing, developing, and enhancing ServiceNow solutions that improve service delivery, streamline operations, and enable enterprise-wide adoption of the platform.</li> <li>The successful candidate will work closely with cross-functional teams in an Agile environment to deliver secure, scalable, and high-quality ServiceNow implementations aligned with government standards and governance requirements.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am- 6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 66 Kampong Bugis. (S)338987</li> </ul>
<b>UIUX Designer</b> 	<ul style="list-style-type: none"> <li>The ideal candidate will have hands-on experience designing</li> </ul>	<ul style="list-style-type: none"> <li>We are seeking a skilled and proactive UI/UX Designer to craft intuitive, engaging, and</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week,</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>user interfaces and experiences for web and mobile applications, with a strong portfolio demonstrating research, ideation, interaction design, visual design, and user testing.</p> <ul style="list-style-type: none"> <li>They should be proficient in wireframing and prototyping tools such as Figma, Sketch, or Adobe XD, and skilled in applying design thinking to solve complex problems.</li> <li>Strong collaboration and communication skills are essential, along with the ability to influence cross functional teams and clients.</li> <li>Experience mentoring or providing design guidance is a plus.</li> <li>The candidate should be highly accountable, detail-oriented, and comfortable managing multiple projects in a fast-paced environment while fostering a culture of learning, innovation, and continuous improvement.</li> </ul>	<p>user-centric digital experiences.</p> <ul style="list-style-type: none"> <li>In this role, you will apply design thinking to solve problems end-to-end—identifying user needs, generating concepts, defining and creating products, and shaping interactions to deliver exceptional user experiences.</li> <li>You will collaborate closely with Service Delivery Leads, Business Analysts, Developers, and clients to ideate and implement solutions that maximize business impact.</li> <li>Beyond individual contributions, you will actively mentor and share knowledge with peers, foster a collaborative environment, and provide design advice, guidelines, and recommendations to ensure high-quality outcomes across the organisation.</li> <li>You will also support the Business Development team by contributing to pitches and design strategies, facilitate Design Thinking workshops, and stay up-to-date with emerging technologies, trends, and best practices to promote continuous innovation.</li> </ul>	<p>9am- 6pm</p> <ul style="list-style-type: none"> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 66 Kampong Bugis. (S)338987</li> </ul>

## #13 Exceltec Property Management

Incorporated in 1997, Exceltec is an established property and facilities management company providing one-stop property solutions in Singapore. These solutions cater to commercial, retail and industrial sectors and include core services such as property and asset management and integrated facilities management. Over the years, our company has shot up its ranking in the SME 1000. The ranking helps in credibility building, raising visibility, benchmarking, and employee motivation. Today, Exceltec is a dynamic firm that prides itself on its customer-centric and innovative approach to problems. The Company's strong ability to constantly innovate and adapt to tackle any curve ball that comes its way has enabled it to thrive.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Assistant Quantity Surveyor</b> 	<ul style="list-style-type: none"> <li>• Degree / Diploma in Building / Quantity Surveying.</li> <li>• At least 3 years of working experience in building/ quantity surveying experience.</li> <li>• Proactive attitude.</li> <li>• Fresh graduates are welcome to apply.</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for quantity take off and cost estimation.</li> <li>• Preparation of tender submission with specific deadline.</li> <li>• Source, negotiate and award of contracts to vendors.</li> <li>• Responsible for material order processing and cost control.</li> <li>• Evaluate and process vendors claims.</li> <li>• Prepare progress claims for submission in timely manner.</li> <li>• Finalise project accounts with clients and vendors.</li> <li>• Any other duties as assigned by Contracts Director / Manager.</li> <li>• Experience in pre &amp; post contract-administration.</li> <li>• Prepare cost submission / pricing / quantity take off / cost evaluation.</li> <li>• Be meticulous, analytical with excellent problem-solving skills, proactive, a good team player &amp; able to meet tight deadlines.</li> <li>• Able to carry out procurement and cost management processes.</li> <li>• Source for subcontractors and suppliers.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5.5 days /week 9am - 6pm, 9am - 1pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 2 Jurong East Street 21 (S)609601</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Events / Logistics Assistant</b> 	<ul style="list-style-type: none"> <li>Physically fit and comfortable with hands-on, manual tasks.</li> <li>Basic handyman or technical maintenance experience will be an advantage.</li> <li>Willing to work flexible hours, including evenings, weekends, and public holidays when required.</li> <li>Responsible, proactive, and a strong team player.</li> <li>Positive attitude with good work ethics and attention to detail.</li> <li>Prior experience in event logistics or operations support is preferred but not essential.</li> </ul> <p><b>Why Join Us</b></p> <ul style="list-style-type: none"> <li>Opportunity to be part of a supportive and collaborative team.</li> <li>Dynamic working environment with exposure to diverse events.</li> <li>Overtime allowance provided for after-hours work.</li> </ul>	<ul style="list-style-type: none"> <li>We are seeking a dedicated and hands-on Event / Logistics Assistant to support our Events Team in ensuring the smooth coordination and execution of various events.</li> <li>This role involves daily logistical duties, including event setup, transportation, and general operational support.</li> <li>The ideal candidate is reliable, physically fit, and enjoys working in a dynamic and fast-paced environment.</li> <li>There will be occasions where support is required outside of regular office hours during peak event periods.</li> </ul> <p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>Provide daily logistics and operational support to the Events Team.</li> <li>Assist with event setup, dismantling, and transportation of materials and equipment.</li> <li>Manage and maintain inventory of event materials, tools, and supplies.</li> <li>Coordinate delivery and collection of logistics items as needed.</li> <li>Perform basic handyman or maintenance tasks when required.</li> <li>Support ad-hoc operational duties assigned by the Events Team or Management.</li> <li>Ensure all logistics activities are conducted safely and efficiently.</li> <li>Commit to working overtime or after-office hours during busy event periods.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5.5 days /week 9am - 6pm, 9am - 1pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 2 Jurong East Street 21 (S)609601</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Operation Executive – Environmental Cleaning Services</b> 	<ul style="list-style-type: none"> <li>2 years of experience in the relevant industry will have an added advantage.</li> <li>Good communication skills, both written and spoken.</li> <li>Team player, able to work independently with minimal supervision.</li> <li>Diploma in Building/Property Management or equivalent</li> </ul>	<p><b>Job Purpose/Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>The Cleaning Operations Executive assists with managing cleaning operation duties as directed by the manager.</li> <li>This includes managing resources, work procedures, service contracts, and work incidents.</li> <li>They are also required to implement and recommend operation plans to improve the organisations work processes and service quality.</li> <li>They work in an office and perform site visits when necessary. As part of their operational duties, they are expected to communicate with relevant stakeholders and clients.</li> <li>They are organised, responsive, approachable, able to multi-task and capable of interacting with stakeholders.</li> </ul> <p><b>Critical Work Function / Key Tasks</b></p> <p><u>Manage cleaning services</u></p> <ul style="list-style-type: none"> <li>Assist in budget planning for cleaning operations.</li> <li>Coordinate with supervisor and client to ensure quality service delivery.</li> <li>Review daily cleaning job reports for submission to management.</li> <li>Assist in developing and reviewing operation plans to improve work procedures and quality service delivery.</li> <li>Compile and analyse relevant data to propose recommendations for</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5.5 days /week 9am - 6pm, 9am - 1pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 2 Jurong East Street 21 (S)609601</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>cleaning process improvement.</p> <ul style="list-style-type: none"> <li>• Ensure cleaning teams adhere to safety measures during cleaning operations.</li> </ul> <p><b><u>Manage Incidents</u></b></p> <ul style="list-style-type: none"> <li>• Guide teams to respond to major incidents and emergencies.</li> <li>• Report and update on major incidents and emergencies to the management.</li> </ul> <p><b><u>Manage inventory, equipment and maintenance schedule</u></b></p> <ul style="list-style-type: none"> <li>• Maintain stock of supplies of materials and equipment.</li> <li>• Identify and recommend suitable equipment and/or technologies to improve cleaning operations.</li> <li>• Allocate equipment and/or technologies and supplies to project sites.</li> <li>• Implement maintenance schedules for tools and equipment.</li> </ul> <p><b><u>Managing Cleaning Teams</u></b></p> <ul style="list-style-type: none"> <li>• Facilitate elective work processes.</li> <li>• Facilitate the capability development of staff</li> <li>• Facilitate planning of work schedules and deployment of manpower.</li> </ul> <p><b><u>Managing Contracts</u></b></p> <ul style="list-style-type: none"> <li>• Ensure contractual payments are followed up.</li> <li>• Liaise between internal and external parties to analyse and solidify an overall contract strategy.</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Interpret tender specifications and prepare quotations for cleaning operations.</li> <li>Report potential risks on contractual changes to the management.</li> <li>Assist in resolving existing contract conflicts.</li> <li>Raise requests for purchases as required within agreed limits.</li> <li>Ensure that budget guidelines set are followed and deviation to these should be communicated with explanations.</li> <li>Assist in negotiating terms, conditions and pricing and ensure they are accurately executed and satisfied.</li> <li>Ad hoc duties may be required on an as-needed basis.</li> </ul>	
<b>Property Officer (MCST) </b>	<ul style="list-style-type: none"> <li><b>Education:</b> Diploma/WSQ Diploma in real estate management, business administration, or a related field.</li> <li><b>Certification:</b> Relevant certifications from institutions like SISV, BCA, or equivalent.</li> <li><b>Experience:</b> Experience in property management, particularly in strata-living contexts.</li> <li><b>Legal Knowledge:</b> Familiarity with regulations governing MCSTs, e.g. BMSMA.</li> <li><b>Computer Literacy:</b> Competence in property management software and office applications.</li> </ul>	<ul style="list-style-type: none"> <li>The Property Officers focus is on ensuring the smooth operation of the property, improving resident satisfaction, and maintaining property value.</li> <li>These responsibilities are crucial for the efficient management and operation of the properties under the MCST, contributing to a positive living or working environment for all residents and owners.</li> </ul> <p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li><b>Maintenance and Upkeep:</b> Ensuring regular maintenance and repair of communal facilities.</li> <li><b>Financial Management:</b> Assisting in budget preparation, managing</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5.5 days /week 9am - 6pm, 9am - 1pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 2 Jurong East Street 21 (S)609601</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>expenditures, and overseeing service charge collections.</p> <ul style="list-style-type: none"> <li><b>Regulatory Compliance:</b> Ensuring the property complies with local building codes, safety regulations, and environmental laws.</li> <li><b>Communication and Coordination:</b> Acting as a liaison between the Management Corporation, residents, and other stakeholders.</li> <li><b>Contract Management:</b> Negotiating and managing contracts with various service providers.</li> <li><b>Record Keeping:</b> Maintaining accurate records of all management activities, including financial transactions and maintenance logs.</li> <li><b>Emergency Response:</b> Coordinating with emergency services and implementing procedures during emergencies.</li> <li>Ad-hoc duties may be required on an as-needed basis.</li> </ul>	

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## #14 GE Aerospace

Providing our aviation customers with the most technologically advanced and productive engines, systems and services for their success. Singapore has two repair facilities located in Loyang Industrial Park and one new make facility located in Seletar Aerospace Park. With over 2,200 employees working in our three facilities, we repair, refurbish and manufacture high and low-pressure components for more than 100 aircraft engine customers around the world with excellent turnaround time and quality.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Component Repair Technician (Automation &amp; Robotics)</b> 	<p>The ideal candidate has proven 2-3 years' hands-on experience maintaining and troubleshooting (mechanical and electrical) robotics or/and automated equipment in high volume production environments.</p> <p><b>Required Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Diploma in Mechatronics or related discipline.</li> <li>• Minimum Higher NITEC holders with 2-3 years' relevant work experience</li> </ul> <p><b>Preferred Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Must be able to work hands-on and work along with all levels</li> <li>• Strong problem-solving skills</li> <li>• Responsible, accountability and dependable of good work</li> <li>• Team player; able to work across functions</li> <li>• Able to perform work under relatively stressful environment</li> <li>• Knowledge in LEAN Manufacturing is advantages</li> </ul>	<ul style="list-style-type: none"> <li>• Build, Install, Troubleshoot, Sustain automation &amp; robotics systems in GE Aerospace MRO shops.</li> <li>• The candidate will work in Singapore Automation &amp; Robotics Centre of Excellence.</li> </ul> <p><b>Role Overview:</b></p> <ul style="list-style-type: none"> <li>• Installation and commissioning of Automatic &amp; Robotics machines in GE Aerospace facilities.</li> <li>• Support Engineers to troubleshoot, investigate and implement continuous improvement initiatives to drive Safety, Quality Delivery and Cost (SQDC).</li> <li>• Write and modify FANUC robot and PC programming.</li> <li>• Set up and teach new/additional products/stages in shops.</li> <li>• Troubleshoot mechanical and electrical operational machines in shops.</li> <li>• Data collections/analysis of machine performance in shops.</li> <li>• Conduct basic users training in shop.</li> <li>• Participate in Kaizen/improvement projects</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week <u>1st shift:</u> 7.30 am – 4.20 pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 23 Loyang Way (S)508726</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Experience &amp; knowledge in MRO Component Repair process would be an advantage.</li> <li>• Hands-on experience maintaining and troubleshooting (mechanical and electrical) robotics or/and automated equipment in high volume production environment.</li> <li>• Ability to write/interpret Fanuc/ABB robotics programming or/and PLC programming</li> <li>• Good basic functional knowledge of sensors, motors, pneumatic and electrical components commonly used in automated equipment</li> <li>• Good understanding of MS-Office application, especially MS-Excel</li> </ul>		
<b>Component Repair Technician (NDT)</b> 	<p><b>The Ideal Candidate:</b></p> <ul style="list-style-type: none"> <li>• Prior experience in NDT</li> </ul>	<ul style="list-style-type: none"> <li>• You will perform Non-Destructive Testing and its related duties in accordance with the written instructions and specific calibration requirements.</li> </ul> <p><b>Role Overview:</b></p> <ul style="list-style-type: none"> <li>• Perform specific calibrations, NDT and specific evaluations for acceptance or rejection of parts</li> <li>• Correct interpretation and understanding the inspection operation sheets and work instruction</li> <li>• Organize, sort and prepare the parts for NDT inspection</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week, <u>1st shift:</u> 7.30 am – 4.20 pm <u>2nd shift:</u> 4.00 pm – 12.50 am <u>Permanent 3rd shift:</u> 12.30 am – 7.50 am</li> </ul> <p>Rotation of 1st and 2nd Shift is required.</p>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Load, unload and operate either the real-time XR, UT or auto FPI line effectively</li> <li>Perform either X-Ray Inspection, Ultrasonic Inspection, Fluorescent Penetrant Inspection, Eddy Current Inspection, Magnetic Particles Inspection in accordance with the inspection operation sheets</li> <li>Ensure the equipment operation readiness always</li> <li>Assist the Engineer for any inspection evaluation and reporting</li> <li>Upkeep of process system and testing equipment to ensure its continuous operations in compliance to approved documents</li> <li>Prepare and clean parts before and/or after inspection.</li> <li>Conduct audits in NDT area to ensure continuous system compliance to meet regulatory agencies requirements</li> <li>Perform scheduled maintenance &amp; housekeeping tasks</li> </ul>	<p>Shift patterns may change due to business needs.</p> <ul style="list-style-type: none"> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 23 Loyang Way (S)508726, 62 Loyang Way (S)508770</li> </ul>
<b>Component Repair Technician (V&amp;D Inspector)</b> 	<ul style="list-style-type: none"> <li>Diploma in Mechanical/Precision/ Manufacturing Engineering</li> <li>Basic command of written and spoken English</li> </ul>	<p><b>Role Summary/Purpose</b></p> <ul style="list-style-type: none"> <li>You will perform visual and dimensional inspection to written quality plans on incoming in-process and finished engine components</li> </ul> <p><b>Essential Responsibilities</b></p> <ul style="list-style-type: none"> <li>Ensure quality of parts meet specification requirements</li> <li>Ensure proper work clearance, correctness and completeness</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, <u>1st shift:</u> 7.30 am – 4.20 pm <u>2nd shift:</u> 4.00 pm – 12.50 am <u>Permanent 3rd shift:</u> 12.30 am – 7.50 am</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Prevent non-conforming parts from proceeding to the next workstation</li> <li>Provide support to Manufacturing Engineers and Quality System Engineers for evaluations, audits related activities</li> <li>Collect data, feedback on the quality of parts inspected to the Manufacturing Engineers and Quality System Engineers</li> <li>Perform visual &amp; dimensional inspections, and set area management of the parts</li> <li>Perform scheduled maintenance &amp; housekeeping tasks</li> </ul>	<p>Rotation of 1st and 2nd Shift is required.</p> <p>Shift patterns may change due to business needs.</p> <ul style="list-style-type: none"> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 23 Loyang Way (S)508726, 62 Loyang Way (S)508770</li> </ul>
<b>Component Repair Technician (Welding)</b> 	<ul style="list-style-type: none"> <li>Minimum GCE 'O' level with 3 years of relevant experience</li> <li>Preferably NITEC/Higher NITEC in welding</li> <li>Relevant TIG certificates; or</li> <li>Preferably CAAS approval in TIG Welding/General Welding or equivalent</li> <li>Basic command of written and spoken English</li> </ul>	<p><b>Role Summary/Purpose</b></p> <ul style="list-style-type: none"> <li>You will set up and weld high temperature alloys in the repair and repair development of turbine engine component, using Tungsten Inert Gas (TIG) in full compliance to repair manual requirements. You will need to perform simple to complex welding. The job requires candidate to consistently sit and pass periodic welder's proficiency test by the company's internal and external CAAS test.</li> </ul> <p><b>Essential Responsibilities</b></p> <ul style="list-style-type: none"> <li>Apply necessary gas back-up and chilled bars as required to perform efficient weld repair</li> <li>Perform manual and laser weld of all products with different weld configurations</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, <u>1st shift:</u> 7.30 am – 4.20 pm <u>2nd shift:</u> 4.00 pm – 12.50 am <u>Permanent 3rd shift:</u> 12.30 am – 7.50 am</li> </ul> <p>Rotation of 1st and 2nd Shift is required.</p> <p>Shift patterns may change due to business needs.</p> <ul style="list-style-type: none"> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Identify and replace basic fixture/tooling due to wear and tear</li> <li>Simple refining of welding parameters</li> <li>Perform scheduled maintenance &amp; housekeeping tasks</li> </ul>	<ul style="list-style-type: none"> <li><b>Location:</b> 23 Loyang Way (S)508726, 62 Loyang Way (S)508770</li> </ul>
<b>Inspector (Metallurgy)</b> 	<ul style="list-style-type: none"> <li>Good communication skills and able to work with Requestor for metallurgical evaluation and analysis</li> <li>Flexible with working timing and willingly to work in rotating shift &amp; weekend</li> </ul> <p><b>The Ideal Candidate:</b></p> <ul style="list-style-type: none"> <li>Knowledge in Aerospace, Material science or Mechanical field with experience in laboratory sample preparation and interpretation of microstructure</li> </ul> <p><b>Required Qualifications:</b></p> <ul style="list-style-type: none"> <li>Minimum GCE 'O' level and/or with 3 years of relevant experience. Preferably NITEC/Higher NITEC in Engineering; or Diploma in Engineering Field</li> <li>Able to read and understand the manufacturing operation sheets and standard operation procedures in English</li> <li>Strong analytical skills and attention to detail</li> <li>Candidates with no experience are welcome</li> </ul>	<p><b>Role Overview:</b></p> <ul style="list-style-type: none"> <li>Comply to Safety, Quality, Delivery, Inventory and Productivity of Metallurgical Lab operation</li> <li>Prepare the sample for mechanical testing such as hardness, tensile strength, and other relevant metrics</li> <li>Prepare the sample for metallurgical evaluation including sectioning, mounting, polishing, grinding and etching</li> <li>Operate and maintain Metallurgical Lab equipment and ensure its calibration validity.</li> <li>Adhere to laboratory procedures during performing of metallurgical lab operation, maintain general laboratory housekeeping (5S)</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week <u>1st shift:</u> 7.30 am – 4.20 pm <u>2nd shift:</u> 4.00 pm – 12.50 am <u>Permanent</u> <u>3rd Shift:</u> 12.30 am – 7.50 am</li> </ul> <p>Rotation of 1st and 2nd Shift is required.</p> <p>Shift patterns may change due to business needs.</p> <ul style="list-style-type: none"> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 23 Loyang Way (S)508726</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• Perform incoming inspection of controlled material if required</li> <li>• Liaise with external laboratory or supplier related to metallurgical service (Ensure all external metallurgical service quotation, purchase order and certificate be delivered timely)</li> </ul>	
<b>Machine Maintenance Technician</b> 	<p><b>The Ideal Candidate:</b></p> <ul style="list-style-type: none"> <li>• 2-3 years of experience in machine maintenance and furnaces</li> </ul>	<ul style="list-style-type: none"> <li>• You will perform preventive and corrective maintenance, installation, fabrication, troubleshooting, analysis of heat treatment furnaces, computer systems, and calibration (not controlled by QA) of plant equipment and facilities.</li> <li>• Area of responsibility will cover trades in electrical and mechanical installation, electronics, computers, hydraulics, pneumatics, pipefitting, machining, welding, etc.</li> </ul> <p><b>Role Overview:</b></p> <ul style="list-style-type: none"> <li>• Diagnose, troubleshooting, Servicing, repair and maintenance of furnaces and plant equipment, instruments, microprocessors and measuring facilities</li> <li>• Maintenance of Heaters, Insulation, Sensors, Control Panel, Vacuum Pumps, Cooling Towers, Water Systems etc.</li> <li>• Perform preventive and corrective maintenance, installation, fabrication and calibration (not controlled by QA) of plant equipment and support facilities.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week, <u>1st shift:</u> 7.30 am – 4.20 pm <u>2nd shift:</u> 4.00 pm – 12.50 am <u>3rd shift:</u> 12.30 am – 7.50 am Rotation of 3 shifts</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 23 Loyang Way (S)508726</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• Diagnose, troubleshoot, repair and modify plant equipment, instruments, microprocessor and measuring facilities</li> <li>• Institute judgment to improvise installation or diagnostic methods when original operation manuals or technical literature are not available or inapplicable</li> <li>• Establish and maintain calibration systems to effectively control performance of various instruments and controllers</li> <li>• Maintain documentation where necessary of completed assignments for tractability</li> <li>• Establish stock level requirement for existing and new equipment</li> <li>• Work independently from prints, sketches, technical literature and other instructions.</li> <li>• Provide hands-on training guidance to lower skilled technicians</li> <li>• Exercise extreme caution to protect oneself and co-workers from accidents when working under hazardous conditions such as heights, enclosed compartments, live wires or devices, flammable or explosive atmosphere, suspended heavy machinery, power tools, etc.</li> <li>• Constantly check working environment for compliance with applicable EHS requirements.</li> <li>• Thoroughly check out completed jobs before</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>handling over to end users to assure that the facility is electrically and mechanically safe. Ensure that appropriate PPE are used wherever necessary</p> <ul style="list-style-type: none"> <li>• Adhere to all applicable EHS rules and regulations and employees' EHS responsibilities as per EHS OP 283.00</li> <li>• Perform scheduled maintenance &amp; housekeeping tasks</li> </ul>	
<b>Trainee Component Repair Technician (NDT)</b> 	<ul style="list-style-type: none"> <li>• Nitec/Higher Nitec in Automation Engineering / Aircraft Engines Maintenance / Mechanical Engineering / Mechatronics Engineering / Aircraft Maintenance Engineering</li> <li>• Diploma in Aerospace Engineering / Mechatronics / Aeronautical Engineering / Aerospace Technology / Aerospace Avionics</li> <li>• Any relevant Nitec / Higher Nitec / Diploma engineering courses</li> <li>• Able to read &amp; write English at a professional working proficiency level</li> <li>• Able to work rotating shifts</li> <li>• Willing to accept a 1-year bond after the program</li> <li>• Within 3 years of graduation OR the operationally ready date</li> </ul>	<p>This is a traineeship program that will offer an opportunity for ITE or Diploma fresh graduates to obtain knowledge from structured training and OJT to gain work experience that will accelerate their technical competency and career progression in GE Aerospace.</p> <ul style="list-style-type: none"> <li>• The trainee will perform Non-Destructive Testing and its related duties in accordance with the written instructions and specific calibration requirements.</li> </ul> <p><b>Essential Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Perform specific calibrations, NDT, and specific evaluations for acceptance or rejection of parts</li> <li>• Correct interpretation and understanding the inspection operation sheets and work instruction</li> <li>• Organize, sort and prepare the parts for NDT inspection</li> <li>• Load, unload, and operate either the real-time XR, UT or auto FPI line effectively</li> <li>• Perform either X-Ray Inspection, Ultrasonic</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week, <u>1st shift:</u> 7.30 am – 4.20 pm <u>2nd shift:</u> 4.00 pm – 12.50 am <u>Permanent 3rd shift:</u> 12.30 am – 7.50 am Rotation of 1st and 2nd Shift is required.</li> <li>Shift patterns may change due to business needs.</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 23 Loyang Way (S)508726, 62 Loyang</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>(ORD) for national servicemen</p> <ul style="list-style-type: none"> <li>• Singaporean/Singapore PR only in order to meet Singapore government requirements for a strong Singapore core and for the Singapore government grants to be applicable</li> </ul>	<p>Inspection, Fluorescent Penetrant Inspection, Eddy Current Inspection, Magnetic Particles Inspection in accordance with the inspection operation sheets</p> <ul style="list-style-type: none"> <li>• Ensure the equipment operation readiness always</li> <li>• Assist the Engineer for any inspection evaluation and reporting</li> <li>• Upkeep of process system and testing equipment to ensure its continuous operations in compliance to approved documents</li> <li>• Prepare and clean parts before and/or after inspection</li> <li>• Conduct audits in NDT area to ensure continuous system compliance to meet regulatory agencies requirements</li> <li>• Perform scheduled maintenance &amp; housekeeping tasks</li> </ul>	<p>Way (S)508770</p>

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## #15 Go-Ahead Singapore

Go-Ahead Singapore is a leading local public transport operator and subsidiary of the Go-Ahead Group, a UK transport provider which enables more than one billion journeys a year.

Go-Ahead Group operates a devolved structure in the management of its companies that draws on three decades of international experience. This approach serves to ensure that Go-Ahead Singapore retains its ability to provide quick responses to the changing needs and conditions of a local market independently.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
Customer Care Executive 	<ul style="list-style-type: none"> <li>Candidates must possess at least GCE 'O' Level.</li> <li>Prior working experience in customer service industry would be advantageous.</li> <li>Good verbal and written communication skills, with a strong sense of empathy and professionalism.</li> <li>Detail-oriented, well-organized and proficient in Microsoft Office applications.</li> <li>Able to multi-task and work independently in a fast-paced environment.</li> </ul>	<p><b>1. Lost &amp; Found Management</b></p> <ul style="list-style-type: none"> <li>Lead the team to manage receipt, recording, safekeeping and return of lost items found onboard buses, at bus interchanges and bus terminals managed by the company.</li> <li>Maintain a comprehensive and accurate database of all lost and found items, ensuring timely updates and proper documentation.</li> <li>Liaise with item owners and/or agencies to return lost items to the owners promptly.</li> <li>Liaise with internal departments, item owners and/or external agencies (e.g. schools) to facilitate the prompt return of lost items.</li> <li>Liaise with the relevant agencies to return unclaimed cash and the donation of unclaimed valuable items to the charitable organization(s) assigned by the company.</li> </ul> <p><b>2. Passenger Well-being</b></p> <ul style="list-style-type: none"> <li>Lead the team to outreach to passengers involved in incidents onboard buses, at bus interchanges and bus</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> Monday to Friday Office Hours</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> Various locations</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>terminals managed by Go-Ahead Singapore.</p> <ul style="list-style-type: none"> <li>• Show empathy and professionalism in all interactions, ensuring that affected passengers receive appropriate assistance and support.</li> <li>• Coordinate with internal and external stakeholders for follow-up actions.</li> </ul> <p><b>3. Customer Feedback Management</b></p> <ul style="list-style-type: none"> <li>• Lead the team to receive, log and track customer feedback, compliments and complaints related to Go-Ahead Singapore's bus captains.</li> <li>• Investigate and respond to all feedback in a timely and professional manner, ensuring fair and accurate resolution.</li> <li>• Work closely with internal departments to follow up on the feedback cases and identify opportunities for service improvement.</li> </ul> <p><b>4. Reporting &amp; Administrative Support</b></p> <ul style="list-style-type: none"> <li>• Prepare regular reports on lost and found items, passenger outreach activities and customer feedback trends.</li> <li>• Any other duties as assigned.</li> </ul>	
<b>Customer Service Officer</b>	<ul style="list-style-type: none"> <li>• Minimum GCE 'O' levels and above.</li> <li>• Prior 1 – 2 years of working experience in customer service industry would be advantageous.</li> </ul>	<ul style="list-style-type: none"> <li>• Provide excellent customer service to customers.</li> <li>• Attend to all walk-in enquiries from customers.</li> <li>• Handle lost-and-found enquiries.</li> <li>• Handle customers' phone call enquiries.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> Alternate 3/4-day work week 44 hrs / week</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Good verbal communication, interpersonal and written skills; with pleasant and positive attitude.</li> <li>Computer literacy, including Microsoft Office, will be an added advantage.</li> <li>Able to commit to shifts.</li> </ul>	<ul style="list-style-type: none"> <li>Ensure customer enquiries are properly addressed and escalate customer complaints to related departments.</li> <li>Other ad-hoc customer service-related duties as assigned.</li> <li>Adhere to workplace safety and health policies, practice safe work procedures and safety rules implemented at the workplace; and not engage in any unsafe or negligent act that may endanger self or others.</li> </ul>	<ul style="list-style-type: none"> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> Various locations</li> </ul>
<b>Engineering Supervisor</b> 	<ul style="list-style-type: none"> <li>Candidate must at least attain a Professional Certificate or Diploma in Engineering or equivalent.</li> <li>At least 3 years of working experience and 1 year of supervisory experience required in an automotive/ manufacturing or equivalent environment</li> <li>Candidates with more experience will be considered for a senior supervisor role.</li> <li>Candidates with automotive workshop supervisory experience will be advantageous.</li> <li>Candidate with a valid Class 3 driving license will be advantageous.</li> <li>Able to commit to shift work (including rotating shift/permanent nightshift).</li> </ul>	<ul style="list-style-type: none"> <li>Supervise and monitor the performance and repair standards of the Workshop Technical Specialists.</li> <li>Liaise with stores personnel to identify all material requirements and usages.</li> <li>Ensure that all maintenance work performed adhere strictly to standards established by Go-Ahead Singapore and any legal requirements.</li> <li>Optimize work to ensure maximum availability of vehicles to meet operational requirements.</li> <li>Work with all parties to minimize lost mileage due to engineering failures and issues.</li> <li>Ensure strict adherence to the planned inspection and maintenance schedules</li> <li>Ensure strict adherence to all Health &amp; Safety procedures, legal and company regulations.</li> <li>Undertake any necessary audit to ensure strict</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 Days (As rostered) 44 hrs / week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> Various locations</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>compliance with established processes and procedures.</p> <ul style="list-style-type: none"> <li>• Carry out any ad-hoc duties as required by the Management.</li> <li>• Diligently monitor employee attendance and approval of overtime.</li> <li>• Supervise and ensure workplace safety and health risks are identified, assessed and controlled, and provide employees with information on compliance to workplace safety and health policies.</li> </ul>	
<b>Fleet Support Assistant</b>	<ul style="list-style-type: none"> <li>• Able to work from 7pm to 3am.</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure electric buses are correctly plugged in and charging initiated.</li> <li>• Refuel buses accurately and document all information.</li> <li>• Handle refueling equipment with care and adhere to SOPs.</li> <li>• Complete the demounting of buses per demounting list according to SOPs and maintain proper documentation.</li> <li>• Manage orderly parking and ensure safety during refueling and garaging activities.</li> <li>• Maintain compliance with company SOPs and ensure accident-free operations.</li> <li>• Assist with garaging activities and ensure proper housekeeping.</li> <li>• Adhere to workplace safety and health policies, practice safe work procedures and safety rules implemented at the workplace; and not engage in any unsafe or negligent act that may endanger self or others.</li> <li>• You may from time to time be assigned work to cover other</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 (As rostered) 44 hrs / week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 2 Loyang Way S(508776)</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		entities within Go-Ahead, which may be located in any locations which Go-Ahead has or may commence operations in future.	
<b>Fleet Support Officer</b>	<ul style="list-style-type: none"> <li>• Valid Singapore Class 3 / Class 4 driving license with minimum of 1 year driving experience.</li> <li>• Able to work from 7pm to 3am.</li> </ul>	<ul style="list-style-type: none"> <li>• Safely drive buses to fuel bays, through the Auto Bus Wash, and to designated parking spots.</li> <li>• Ensure electric buses are correctly plugged in and charging initiated.</li> <li>• Refuel buses accurately and document all information.</li> <li>• Handle refueling equipment with care and adhere to SOPs.</li> <li>• Complete the demounting of buses per demounting list according to SOPs and maintain proper documentation.</li> <li>• Manage orderly parking and ensure safety during refueling and garaging activities.</li> <li>• Maintain compliance with company SOPs and ensure accident-free operations.</li> <li>• Assist with garaging activities and ensure proper housekeeping.</li> <li>• Adhere to workplace safety and health policies, practice safe work procedures and safety rules implemented at the workplace; and not engage in any unsafe or negligent act that may endanger self or others.</li> <li>• You may from time to time be assigned work to cover other entities within Go-Ahead, which may be located in any locations which Go-Ahead has or may commence operations in future.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 (As rostered) 44 hrs / week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 2 Loyang Way S(508776)</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Technical Specialist</b>	<ul style="list-style-type: none"> <li>Candidates must possess NITEC or Diploma in Engineering or equivalent.</li> <li>Prior experience in automotive or engineering environment would be advantageous.</li> <li>Entry level candidates may apply.</li> <li>Candidate to have a valid Class 3/4/4A driving license.</li> <li>Able to perform shift work.</li> </ul>	<ul style="list-style-type: none"> <li>Ensure all maintenance work performed adhere strictly to standards established by the company and any legal requirements.</li> <li>Perform regular preventive maintenance work on company vehicles.</li> <li>Conduct regular inspections on company vehicles to ensure reliability and to pass regulatory inspections and audits.</li> <li>Carry out corrective maintenance and repairs on vehicles to minimize downtime.</li> <li>Prepared to work the hours necessary to complete all tasks required to achieve Peak Vehicle Requirement (PVR).</li> <li>Ensure strict adherence to all workplace Health &amp; Safety policies, legal and company regulations, with proper documentation and storage.</li> <li>Practice safe work procedures and safety rules implemented at the workplace.</li> <li>Not to engage in any unsafe or negligent act that may endanger self or others.</li> <li>Any ad-hoc assignment which may include driving bus under maintenance / replacement bus if required.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 Days (As rostered) 44 hrs / week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 2 Loyang Way S(508776)</li> </ul>
<b>Traffic Inspector</b>	<ul style="list-style-type: none"> <li>Candidate must possess a minimum GCE N' /O' Levels or equivalent</li> <li>Prior customer service work experience would be beneficial</li> <li>Candidates who are bilingual and can</li> </ul>	<ul style="list-style-type: none"> <li>Acquire and maintain an in-depth knowledge of all Go-Ahead Singapore bus services, routes, and interchanges to ensure effective operational support.</li> <li>Strictly adhere to workplace safety and health (WSH) policies and procedures.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 Days (As rostered) 44 hrs / week</li> <li><b>Employment Type:</b> Full Time</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>communicate effectively</p> <ul style="list-style-type: none"> <li>• Willing to perform rotating shifts and commit to shift hours</li> <li>• Must be able to conduct on-board fare inspections, assist Bus Captains and provide on-ground operational support.</li> <li>• Candidates who possess class 3 driving licenses would be advantageous</li> </ul>	<p>Promote a culture of safety by observing safe work practices and avoiding any conduct that could pose risks to oneself or others.</p> <ul style="list-style-type: none"> <li>• Provide on-ground operational support during special events, major projects, and emergency situations (e.g., rail service disruptions), including managing affected bus services and performing crowd control duties.</li> <li>• Conduct onboard fare inspections to verify valid fare payment and identify non-compliance or misuse of fare cards and concession passes.</li> <li>• Assist Bus Captains on-site during both planned and unplanned bus service diversions, ensuring smooth bus service continuity and safe operations.</li> <li>• Undertake any other tasks or assignments as directed by the Service Performance Manager or Executive.</li> <li>• Adhere to workplace safety and health policies, practice safe work procedures and safety rules implemented at the workplace; and not engage in any unsafe or negligent act that may endanger self or others.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Location:</b> Various locations</li> </ul>

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## #16 Huawei

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Digital Power Solution Engineer</b> 	<ul style="list-style-type: none"> <li>• Engineering degree, preferably from Electrical or Solar PV or ESS related major</li> <li>• Good electrical, as well as technical knowledge of power electronics (such as inverter, drive or PCS), especially for Solar PV and ESS system</li> <li>• Good communication skills of cross-functions and intercultural organization</li> <li>• Good organization, planning, analytical and presentation skills</li> <li>• Strong self-initiative and ability to independently, as well as in a team</li> <li>• Result driven and commitment to deliver quality</li> <li>• Preferred candidates who have solar &amp; ESS project experience, have internship experience in EPC or inverter/ESS manufacturer company .</li> </ul>	<ul style="list-style-type: none"> <li>• To conduct sales presentations and product trainings to introduce and update solar PV &amp; ESS products features to customers and distributors about Huawei smart PV &amp; ESS solutions</li> <li>• To review initial designs and provide feedback on optimization for solar PV &amp; ESS projects</li> <li>• To conduct design and configuration of PV &amp; ESS systems based on client's requirements; to prepare calculations on costings, bill of materials, yield projections and revenue</li> <li>• To establish and build close customer relationships and to understand and track project pipelines</li> <li>• To support and resolve solar PV &amp; ESS related technical issues faced by customers</li> <li>• Analyze the situation and development opportunities of the Solar PV &amp; ESS eco-system and conduct market research in support pricing and product definition</li> <li>• Define customer needs and construct product requirements in accordance with your market research</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 9am – 6pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 51 Changi Business Park Central 2 (S)486066</li> </ul>
<b>IP Solution Manager</b> 	<ul style="list-style-type: none"> <li>• At least 3 years' of working experience in ICT and network field is required for this position.</li> <li>• Routing and switch background with CCIE certificate is preferred.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Solution pre-sales:</b> Provide technical design and solution consultancy to customers. Draft Quotation/Build of Material/Technical Proposal based on tender requirements or customer requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 9am – 6pm</li> <li>• <b>Employment Type:</b> Full Time</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>The working experience in famous network integrator in Singapore is preferred.</li> <li>Experience and good knowledge in Datacom and network solutions, including router, switch, WIFI, firewall, etc.</li> <li>Experience and good knowledge in vertical market such as government, financial, transportation, ISP, etc.</li> <li>Familiar with technicalities of cloud technology: Openstack architecture, NFV and SDN Architecture, routing protocol, switching protocol.</li> </ul>	<ul style="list-style-type: none"> <li>Able to present a technical presentation to customer/partner.</li> <li><b>Project management:</b> Lead and guide the project team to identify, develop and close business opportunities with account manager/channel manager/ service manager.</li> <li><b>Manage the customer Relationship with customer technical team:</b> Manage ongoing pre-sales process, develop relationships, respond to and anticipate customer needs with a focus on solutions.</li> <li><b>Partner development:</b> Work closely with partners and lead the Partners to develop enterprise market.</li> <li><b>Speaker and designer for network solution:</b> Provide presentation with customer's CTO and technical team to develop new opportunities.</li> </ul>	<ul style="list-style-type: none"> <li><b>Location:</b> 51 Changi Business Park Central 2 (S)486066</li> </ul>
<b>Key Account Manager (Carrier Network)</b> 	<ul style="list-style-type: none"> <li>Candidate must possess at least Bachelor's Degree in any field.</li> <li>Candidate from ICT background is strongly preferred related with carrier network</li> <li>Proven results of delivering client solutions and meeting sales goals</li> <li>5-10 years of experience in sales or relevant experience, or similar client support role a plus.</li> <li>Ability to multi-task and manage multiple priorities in a fast-paced environment.</li> </ul>	<ul style="list-style-type: none"> <li>Responsible for assessing, clarifying, and validating the customers' needs on regular basis &amp; maintaining high customer satisfaction ratings</li> <li>Responsible for new sales opportunity development and sales project operation</li> <li>Responsible for key customer engagement, customer relationship improvement and maintenance</li> <li>Partner with solution team &amp; delivery team to develop account strategy plan and business plan</li> <li>Research on telco industry and perform market insight to ensure the competitiveness of proposed solution</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am – 6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 51 Changi Business Park Central 2 (S)486066</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Must be customer oriented, detail-oriented and capable of accurate work with minimal supervision</li> <li>Strong negotiation skills, Self-motivated and self-directed.</li> </ul>	<ul style="list-style-type: none"> <li>Achieve annual business plan through efficient internal collaboration and proper customer approaching.</li> <li>Planning and presenting reports on account progress, goals, and quarterly initiatives to share with team members, stakeholders, and possible use in future case studies or company training</li> <li>Handle related duties which are necessary for the proper management of key accounts and duties assigned</li> </ul>	
<b>Marketing Executive</b> 	<ul style="list-style-type: none"> <li>Degree in Marketing/ Business</li> <li>Strong written and verbal communications skills</li> <li>Digitally savvy, creative with strong attention to details</li> <li>Meticulous with positive work attitude</li> <li>Work well independently and in teams</li> <li>Able to use Adobe photoshop</li> </ul>	<ul style="list-style-type: none"> <li>In charge of internal and external media broadcast (Social media / Internal website)</li> <li>Creating EDM for events/campaigns</li> <li>Contributing ideas to marketing campaigns that drive lead generation</li> <li>Compiling and distributing workshops event</li> <li>Organizing presentations and events</li> <li>Assisting with promotional activities</li> <li>Liaising with customers/external agencies</li> <li>Helping to organize market research</li> <li>Design and create monthly newsletter</li> <li>Other ad-hoc duties assign</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am – 6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 51 Changi Business Park Central 2 (S)486066</li> </ul>
<b>Network/IP Engineer</b> 	<ul style="list-style-type: none"> <li>Tertiary qualification, B. SC in computer science/engineering/tel ecommunication with distinction.</li> <li>CCIE and HCIE will be an added advantage.</li> <li>Minimum 3 years of working experience for</li> </ul>	<ul style="list-style-type: none"> <li>Responsible for Huawei enterprise networking products after-sales support and network solution reviewing.</li> <li>Required to provide low level network solution/design to office/channel partner/key account customers.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am – 6pm</li> <li><b>Employment Type:</b> Full Time</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>networking designing and maintenance. (Proficient in STP, VRRP, OSPF, BGP, MPLS, MPLS-TE, IPSEC VPN, L2VPN, L3VPN, Multicast, IPV6, QOS, VXLAN)</li> <li>Preferably with after-sales experience in FSI industry.</li> <li>Preferable with data center migration project experience</li> <li>Skills required: networking such as switch, WIFI, router, firewall, SDN technology system integration.</li> <li>Knowledge of IT servers/storage would be an added advantage.</li> <li>Self-initiative to take the responsibility of task and learn new products/technologies</li> <li>The candidate shall be adaptable and flexible to tasks or job scope being assigned.</li> </ul>	<ul style="list-style-type: none"> <li>Required to work as a team with either regional/HQ or Singapore team.</li> <li>Required to work under minimum supervision to complete tasks assigned.</li> <li>Required to provide high quality technical proposal.</li> <li>Required to be able to present technical solutions professionally and have technical training for channel partner and customer.</li> </ul>	<ul style="list-style-type: none"> <li><b>Location:</b> 51 Changi Business Park Central 2 (S)486066</li> </ul>
Project Manager 	<ul style="list-style-type: none"> <li>Bachelor's Degree or above in Electrical/ Electronic/ Telecommunication Engineering of related fields.</li> <li>Min. of three years of experience in Telco industry or enterprise industry.</li> <li>Must be a responsible person, pro-active and customer-oriented.</li> <li>Must be hands on person and with good leadership skills.</li> </ul>	<ul style="list-style-type: none"> <li>Based on maintenance contract, considering the regional network assurance strategy to make network assurance delivery plans, identify risks in advance and organize resources to delivery in time. Guarantee network stability and is responsible for the project business results and customer satisfaction</li> <li>Be responsible for the quality of Engineering to Maintenance handover, maintenance project initiation, team building,</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am – 6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 51 Changi Business Park Central 2 (S)486066</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Must be able to communicate effectively in English; proficiency in Chinese will be an added advantage as this role may require dealing with Chinese speaking counterparts</li> <li>Excellent team player with good initiative and ability to perform under pressure and work in fast paced environment.</li> <li>Flexible in work time arrangement as this role may require performing night duty as per job request.</li> </ul>	<ul style="list-style-type: none"> <li>performance management of project members and establishment of maintenance plans, maintenance project resources, plan execution and delivery quality</li> <li>As the owner for the network stability, responsible for the coordination of customer resources during accident recovery, and customer care after accident recovery</li> <li>Cooperate with KAD to make sure the high-risk issues closed in time, Responsible for results of the closing</li> <li>Approve the network change plan, manage the plan's cooperation, responsible for the result of network change</li> <li>Identify major issues and customer complaints, start management escalation and push customers to implement the solution in time, responsible for satisfaction of high-level customer</li> <li>Manage project team members (including short-term support staff) to comply with the red-line of network quality and network security, ensure the project delivery with safety and compliance</li> <li>Assure the revenue in time, properly approve project labour hours, responsible for achieving the maintenance project's business target</li> <li>Communicate with Key customers (operation and maintenance supervisor /CXO, etc.) routinely to present service value and improve maintenance service brand.</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
Software Engineer 	<ul style="list-style-type: none"> <li>• Degree in Computer / Computer Science or Information Technology or equivalent</li> <li>• Experience / knowledge in IT Infrastructure (server, storage, virtualization) or software development</li> <li>• Familiar with Web Service, REST, Kafka, Hadoop, virtualization, Kubernetes, and cloud technologies</li> <li>• Certification in Linux, Database administration, Networking would be an advantage</li> <li>• Integrate and schematically depict communication architectures, topologies, hardware, software, transmission, and signaling links and protocols into complete network configurations.</li> <li>• Proactive, self-motivated and able to work under pressure and resourceful with strong problem-solving skills</li> </ul>	<ul style="list-style-type: none"> <li>• Take charge of the telecom software delivery project or Operation &amp; Maintenance delivery project of Huawei-developed software (such as Mobile Money / BSS / VAS / AICC), IT infrastructure, and private cloud projects.</li> <li>• Work closely with customers, engineers and developers to address and track end-to-end project issues</li> <li>• Work in fast-paced environment with tight schedule and with dynamic project teams which include scoping and creating technical documents (SoW, operational guide, infrastructure documentation, etc.)</li> <li>• Quick learner of new IT technologies and product updates, able to present to customers on the company related product update.</li> <li>• Assist in the design, testing and evaluation of new products/solution, procedures and implementations in the area of network/system hardware and software.</li> <li>• Provide remote and on-site engineering technical and trouble-shooting support for the project.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 9am – 6pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 51 Changi Business Park Central 2 (S)486066</li> </ul>
Storage/IT Engineer 	<ul style="list-style-type: none"> <li>• Tertiary qualification, B. SC in computer science/ engineering/ telecommunication with distinction.</li> <li>• Redhat RHCE or Huawei HCIA/HCIP/HCIE or other IT certification will be an added advantage.</li> <li>• Minimum 2 years of working experience for</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for Huawei enterprise IT products post-sales support and IT solution reviewing.</li> <li>• Report to Singapore Enterprise IT service director.</li> <li>• Required to provide low level IT solution/design to local office/channel partner/key account customers.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 9am – 6pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 51 Changi Business Park</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>IT production designing and delivery and maintenance. (Proficient in x86 server, SAN/NAS Storage, Virtualization (VMWare), windows series operation system, Linux/Unix system)</p> <ul style="list-style-type: none"> <li>Preferably with IT post-sales experience in FSI and Government is better</li> <li><b>Skills required:</b> IT technology such as x86 server architecture, SAN/NAS storage architecture, data protect, DC disaster recovery, data migration.</li> <li>Knowledge of OpenStack architecture, Oracle or DB database would be an added advantage.</li> <li>Self-initiative to take responsibility of tasks and learn new products/technologies</li> <li>The candidate shall be adaptable and flexible to tasks or job scope being assigned.</li> </ul>	<ul style="list-style-type: none"> <li>Required to work as a team with either regional/HQ or local team.</li> <li>Required to work under minimum supervision to complete tasks assigned.</li> <li>Required to provide BOQ and high-quality technical proposal.</li> <li>Required to be able to present technical solutions professionally and have technical training for local channel partners and customers.</li> </ul>	Central 2 (S)486066
Wireless Product Manager 	<ul style="list-style-type: none"> <li>Candidate must possess at least a Bachelor's Degree with major in Engineering (Computer / Telecommunications / Electrical / Electronic) or a related field. (Computer/Telecommunication), Engineering (Electrical/Electronic) or equivalent.</li> </ul>	<ul style="list-style-type: none"> <li>Responsible for corresponding solution planning and design, technical proposal write-up, business quotation &amp; presentation, solution clarification, etc.</li> <li>Work closely with customers, engineers and vendors to address and track end-to-end solution related issues</li> <li>Provide consultation to upstream and downstream</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am – 6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 51 Changi Business Park Central 2 (S)486066</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Fresh graduates are welcome to apply; internship, final-year projects, or coursework related to wireless, telecom, or 5G technologies is an advantage.</li> <li>• Basic understanding of wireless systems such as LTE and 5G (e.g. eNodeB, gNodeB, core network concepts).</li> <li>• Strong interest in wireless products, solution design, and telecom technologies.</li> <li>• Good communication and presentation skills, with willingness to learn solution sales and customer engagement.</li> <li>• Team player with a proactive attitude, good learning ability, and strong sense of responsibility.</li> <li>• Able to work in a fast-paced environment and manage multiple tasks with guidance.</li> <li>• Proficient in English; Mandarin proficiency is an advantage to liaise with Chinese-speaking head office, stakeholders, and customers.</li> </ul>	<ul style="list-style-type: none"> <li>• wireless presales and post sales and technical strategy planning.</li> <li>• Conduct technical workshops with customers, work closely with services team for project delivery.</li> <li>• Responsible for project tasks assigned and to handle the tasks well within the given schedules.</li> <li>• Provide coaching and mentoring for junior engineer(s), to ensure that the knowledge transfer is smooth and junior engineer(s) always perform up to company expectation.</li> </ul>	

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## #17 KFC & Pizza Hut

**KFC:** KFC Singapore is a leading quick-service restaurant chain known for its signature Original Recipe fried chicken, prepared with Colonel Sanders' secret blend of 11 herbs and spices. Since its establishment in Singapore, KFC has expanded across the island, offering a wide range of delicious meals, including burgers, rice bowls, and local-inspired creations. Committed to quality, innovation, and excellent customer service, KFC continues to be a favourite dining choice for Singaporeans.

**Pizza Hut:** Pizza Hut Singapore is a well-loved pizza chain offering a variety of delicious pan and hand-stretched pizzas, pasta, and sides. With a strong presence across the country, Pizza Hut serves dine-in, takeaway, and delivery options, bringing great-tasting meals to customers' doorsteps. Dedicated to innovation and quality, Pizza Hut continuously introduces new flavours and promotions, making it a go-to choice for pizza lovers in Singapore.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>F&amp;B Supervisor/ Assistant Manager</b>	<ul style="list-style-type: none"> <li>1-2 years of supervisory experience in a food service or hospitality industry.</li> <li>Strong supervisory, interpersonal, communication (written and spoken) and organizational skills</li> <li>Possess basic computer skills to operate POS (cash registers) systems.</li> <li>Must be willing to work various shifts including weekends and public holidays</li> <li>Physically fit, which need to walk and stand for several hours</li> <li>Must wear safety shoes as need to go into kitchen</li> </ul>	<ul style="list-style-type: none"> <li>Be the right-hand wingman/woman to the Restaurant General Manager.</li> <li>Supervise, motivate, and coach your team to be rockstars in customer service, cleanliness, and speed.</li> <li>Handle shift management in organize manpower, making sure operations run smoothly (and on time!).</li> <li>Keep the vibe positive while making sure health, safety, and food quality standards are met.</li> <li>Assist in training and developing team members to be the best version of themselves (and maybe even future managers!).</li> <li>Assist in maintaining restaurant budgets and controlling costs – but don't worry, you'll still get your bucket of fun!</li> <li>Ensure the store runs smoothly.</li> <li>Be ready to lift and carry items like flour and chicken, up to 20kg.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 or 6 days/ week, Shift Work, 44 hrs/week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> Multiple locations</li> </ul>

## #18 KPP Packaging

A dynamic Print & Pack manufacturing company established since 1986, providing Lithographic printing and packaging solutions for a wide spectrum of industries namely IT, Electronics, Pharma, food and advertising and media. Sublimation printing for soft signages and textiles. With added facility of dye-sublimation printing for soft signages and textiles.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>A/MLI Developer / Machine Learning Engineer</b> 	<p><b>Technical Skills</b></p> <ul style="list-style-type: none"> <li>• Programming Languages: Python (advanced), C++, CUDA</li> <li>• ML Frameworks: PyTorch, TensorFlow, Hugging Face Transformers</li> <li>• Model Serving: TensorRT, ONNX, OpenVINO, Triton Inference Server</li> <li>• Cloud/Container: Docker, Kubernetes, cloud platforms (AWS, GCP, Azure)</li> <li>• Infrastructure: Linux administration, GPU programming, distributed systems</li> <li>• APIs &amp; Integration: REST APIs, gRPC, microservices architecture</li> </ul> <p><b>LLM-Specific Knowledge</b></p> <ul style="list-style-type: none"> <li>• Experience with LLM architectures (Transformer, BERT, GPT variants)</li> <li>• Knowledge of attention mechanisms, positional encoding, and tokenization</li> <li>• Familiarity with fine-tuning techniques (LoRA, QLoRA, adapters)</li> <li>• Understanding of inference optimization</li> </ul>	<p><b>Model Deployment &amp; Infrastructure</b></p> <ul style="list-style-type: none"> <li>• Deploy and configure LLMs on local infrastructure (on-premise servers, edge devices, private clouds)</li> <li>• Optimize model inference performance for resource-constrained environments</li> <li>• Implement containerization solutions (Docker, Kubernetes) for model serving</li> <li>• Design and maintain scalable ML inference pipelines</li> <li>• Monitor model performance, latency, and resource utilization</li> </ul> <p><b>Model Training &amp; Fine-tuning</b></p> <ul style="list-style-type: none"> <li>• Fine-tune pre-trained LLMs for domain-specific use cases</li> <li>• Implement custom training pipelines for local model adaptation</li> <li>• Manage distributed training across multiple GPUs/nodes</li> <li>• Develop data preprocessing and augmentation strategies</li> <li>• Implement reinforcement learning from human feedback (RLHF) techniques</li> </ul> <p><b>Model Optimization &amp; Compression</b></p> <ul style="list-style-type: none"> <li>• Apply model quantization, pruning, and distillation techniques</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5.5 days/ week, 8.30am - 5.30pm, 8.30am - 12.30pm/ 9am - 6pm, 9am - 1pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 1 Fifth Lok Yang Road (S)629753</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>(KV cache, batching, pipeline parallelism)</li> <li>Experience with model compression techniques (quantization, pruning, distillation)</li> </ul> <p><b>Education &amp; Experience</b></p> <ul style="list-style-type: none"> <li>Master's degree in Computer Science, AI/ML, or related field (PhD preferred)</li> <li>3+ years of experience in ML/AI development</li> <li>2+ years of specific experience with LLMs</li> <li>Proven track record of deploying ML models in production environments</li> </ul> <p><b>Preferred Qualifications</b></p> <ul style="list-style-type: none"> <li>Experience with open-source LLM frameworks (vLLM, Text Generation Inference)</li> <li>Knowledge of federated learning and privacy-preserving ML</li> <li>Experience with vector databases (Pinecone, Weaviate, Chroma)</li> <li>Background in natural language processing and computational linguistics</li> <li>Publications in top-tier ML conferences (NeurIPS, ICML, ICLR)</li> <li>Experience with MLOps tools (MLflow, Kubeflow, Weights &amp; Biases)</li> </ul> <p><b>Additional Skills</b></p> <ul style="list-style-type: none"> <li>Strong problem-solving abilities and analytical thinking</li> </ul>	<ul style="list-style-type: none"> <li>Implement knowledge distillation for model size reduction</li> <li>Optimize models for specific hardware architectures (CPU, GPU, mobile)</li> <li>Develop efficient attention mechanisms and caching strategies</li> </ul> <p><b>Integration &amp; Development</b></p> <ul style="list-style-type: none"> <li>Build APIs and microservices for model serving (REST, gRPC)</li> <li>Integrate LLMs with existing applications and workflows</li> <li>Develop prompt engineering strategies and templates</li> <li>Implement retrieval-augmented generation (RAG) systems</li> <li>Create monitoring and logging systems for production deployments</li> </ul> <p><b>Security &amp; Compliance</b></p> <ul style="list-style-type: none"> <li>Implement data privacy and security measures for local deployments</li> <li>Ensure compliance with data protection regulations</li> <li>Develop secure authentication and authorization mechanisms</li> <li>Implement audit trails and model governance frameworks</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Excellent communication skills for technical documentation</li> <li>Experience with agile development methodologies</li> <li>Understanding of software engineering best practices</li> <li>Knowledge of version control (Git) and CI/CD pipelines</li> </ul>		
<b>Junior AI Developer</b> 	<ul style="list-style-type: none"> <li>Bachelor's degree in Computer Science, Data Science, Engineering, Mathematics, or a related technical field.</li> <li>Solid understanding of core machine learning concepts (supervised/unsupervised learning, model evaluation, etc.).</li> <li>Proficiency in Python programming.</li> <li>Understanding of NLP, Computer Vision, or LLM fine-tuning.</li> <li>Strong analytical and problem-solving skills.</li> <li>Ability to communicate technical concepts clearly.</li> </ul>	<ul style="list-style-type: none"> <li>Assist in the design, development, and training of local LLM and deep learning models.</li> <li>Preprocess and clean large datasets to make them suitable for training.</li> <li>Write clean, efficient, and well-documented code in Python (e.g., using libraries like TensorFlow, Tesseract/Paddle OCR, scikit-learn).</li> <li>Help integrate trained models into production applications and services (e.g., using APIs, Docker, cloud services).</li> <li>Participate in model validation, performance testing, and fine-tuning.</li> <li>Monitor the performance of deployed models and assist in troubleshooting issues.</li> <li>Collaborate with data engineers, software developers, and product managers.</li> <li>Stay updated with the latest trends and technologies in AI/ML.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5.5 days/week, 8.30am - 5.30pm, 8.30am - 12.30pm/ 9am - 6pm, 9am - 1pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 1 Fifth Lok Yang Road (S)629753</li> </ul>
<b>Junior Data Analyst</b> 	<ul style="list-style-type: none"> <li>Bachelor's degree in Data Analytics, Statistics, Mathematics,</li> </ul>	<ul style="list-style-type: none"> <li>Extract, clean, and validate data from various sources (SQL databases, CRM,</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5.5 days/ week,</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>Economics, Business, or a related quantitative field.</p> <ul style="list-style-type: none"> <li>• Proficiency in SQL for data querying and manipulation, understand vector SQL structure.</li> <li>• Strong skills in data visualization and presentation (e.g., Tableau, Power BI, or Excel advanced charts).</li> <li>• Experience with data analysis in Python (pandas, NumPy) or R.</li> <li>• Advanced proficiency in Microsoft Excel/Google Sheets (pivot tables, lookups, functions).</li> <li>• Excellent analytical, problem-solving, and critical thinking skills.</li> <li>• Keen attention to detail and a commitment to data accuracy.</li> <li>• Strong written and verbal communication skills to translate data into business insights.</li> </ul>	<p>spreadsheets, APIs, AI Extraction etc.) to ensure accuracy and consistency.</p> <ul style="list-style-type: none"> <li>• Perform descriptive and diagnostic analyses to explain business trends, anomalies, and outcomes.</li> <li>• Create and maintain interactive dashboards, reports, and visualizations using tools like Tableau, Power BI, or Looker.</li> <li>• Write and optimize SQL queries to retrieve and manipulate data.</li> <li>• Present findings and insights to team members in a clear and understandable manner.</li> <li>• Document analysis processes and data definitions for local LLM training.</li> </ul>	<p>8.30am - 5.30pm, 8.30am - 12.30pm/ 9am - 6pm, 9am - 1pm</p> <ul style="list-style-type: none"> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 1 Fifth Lok Yang Road (S)629753</li> </ul>

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## #19 Marina Bay Sands

Since its opening on 27 April 2010, Marina Bay Sands has stood as an architectural marvel and the crown jewel in Singapore's skyline. Home to the world's most spectacular rooftop infinity pool and an iconic luxury hotel, the integrated resort offers exceptional dining, shopping, meeting and entertainment choices and a cutting-edge museum, complete with a year-round calendar of signature events.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Customer Relations Executive</b>	<ul style="list-style-type: none"> <li>• Customer Service</li> <li>• Mandarin speaking to serve our China guests</li> </ul>	<p><b>Job Summary</b></p> <ul style="list-style-type: none"> <li>• Responsible for assisting casino guests during their visit to Marina Bay Sands (MBS).</li> </ul> <p><b>Job Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Provide excellent and delightful service to casino guests and assist them with their needs and requests.</li> <li>• Assist guests with their trip arrangements and ensure prompt and close follow-up (e.g. hotel arrangements, transportation arrangements, dining arrangements, etc.).</li> <li>• Conduct guided MBS Casino familiarization tours for guests.</li> <li>• Introduce programs (with the relevant terms and conditions) to potential Paiza players.</li> <li>• Proactively identify potential gaming patrons and work with Market Development Sales Team on host management.</li> <li>• Provide personalized service and establish close rapport with assigned patrons.</li> <li>• Engage guests through telemarketing calls and invite them for repeat visits and/or events and promotions.</li> <li>• Collaborate with stakeholders (such as Sales, Transportation, Hotel Operations, Cage, Table</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week Shift Work - Depending on Operations Needs</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 10 Bayfront Avenue (S)018956</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>Games, etc.) on guests' feedback and with objective to enhance the service standards for guests.</p> <ul style="list-style-type: none"> <li>• Assist with execution of Special Events and Promotions.</li> <li>• Ensure compliance with the organization's guidelines and regulations when carrying out work duties.</li> <li>• Perform all other ad hoc duties as and when required.</li> </ul>	
<b>Dealer (FT/PT)</b>	<ul style="list-style-type: none"> <li>• Secondary education preferred</li> </ul> <p><b>Experience</b></p> <ul style="list-style-type: none"> <li>• No experience required as training will be provided</li> <li>• Willing to work various shifts, including mornings, afternoons, and overnight, as well as on public holidays</li> </ul>	<ul style="list-style-type: none"> <li>• Deal games and provide excellent and friendly service to every guest, to help instill the perception in the minds of all guests and the public, that Sands is an establishment which exudes the highest standards of gaming entertainment in the world</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5.5 days/ week Shift Work - Depending on Operations Needs</li> <li>• <b>Employment Type:</b> Full Time/ Part Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 10 Bayfront Avenue (S)018956</li> </ul>
<b>Guest Engagement Officer</b>	<p><b>Education &amp; Certification</b></p> <ul style="list-style-type: none"> <li>• High School Graduate Experience</li> <li>• No experience required as training will be provided.</li> </ul>	<p><b>Customer Relations</b></p> <ul style="list-style-type: none"> <li>• Actively manage entry/exit points into Casino including all entry/exit points to High Limit Gaming Areas.</li> <li>• Ensure compliance with regulations related to restricted access points into Casino including HLGA.</li> <li>• Perform all necessary checks at assigned post in the Casino including entry/exit checks, HLGA eligibility, Premium</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5.5 days/ week Shift Work - Depending on Operations Needs</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>Player status verification etc., as assigned.</p> <ul style="list-style-type: none"> <li>Monitor and manage crowd levels within the work environment.</li> <li>Proactively greet guests, visitors, and others within the casino environment.</li> <li>Exhibit a professional attitude and readiness to assist guests, upholding Marina Bay Sands standards of customer service through proficiency in property knowledge, professional presentation and building of customer relationships.</li> <li>Handle ad-hoc customer requests and complaints in a timely manner, resolving when possible and escalating when necessary.</li> <li>Work flexibly to contribute to a supportive team environment</li> </ul> <p><b>Communication</b></p> <ul style="list-style-type: none"> <li>Maintain a positive rapport and professional interaction with all Casino Operations Team Members and those from other Departments.</li> <li>Facilitate communications between Casino Operations and other departments regarding supporting functions and maintaining the casino environment.</li> <li>Stay informed on the latest casino games, integrated resort amenities, promotions, and entertainment events.</li> <li>Meet all attendance, punctuality and safety guidelines required of the position and adhere to</li> </ul>	<ul style="list-style-type: none"> <li><b>Location:</b> 10 Bayfront Avenue (S)018956</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>regulatory, Departmental and Company policies.</p> <ul style="list-style-type: none"> <li>• Actively promote services and events, and participate in necessary tournaments, events, and promotions.</li> <li>• Keep all information on guest activity and Casino operations confidential.</li> <li>• Contribute to a positive, empowering work environment by consistently performing assigned day-to-day responsibilities.</li> <li>• Meet the demands of a fast-paced environment by using good judgment and the ability to multitask.</li> <li>• Any other duties as required.</li> </ul>	
<b>Guest Service Agent Front Office</b>	<ul style="list-style-type: none"> <li>• Customer Service</li> </ul>	<ul style="list-style-type: none"> <li>• Accomplish Day to Day Operations</li> <li>• Prepare workstation at the start of shift and ensure all equipment and required work materials are in order.</li> <li>• Handle room registration of arriving guests in accordance to the Service Quality Review standards to achieve optimal customer satisfaction.</li> <li>• Up to date of internal promotions and be familiar with the local community and famous events in town. Appropriate recommendations can be made to guests to enhance their stay in MBS and Singapore.</li> <li>• Perform lobby ambassador duties including but not limited to the following: <ul style="list-style-type: none"> <li>• Attend to guests upon arrival and directing guests to the designated check in / out locations</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week Shift Work - Depending on Operations Needs</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 10 Bayfront Avenue (S)018956</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• Engaging and interacting with guests during the wait to enhance the guests' arrival experience</li> <li>• Adapt to changes and ensure adherence to organisational operating procedures and service standards.</li> <li>• Handle the arrival and departure process of Gaming VIPs including those arriving and departing via private jet and airport limousine transfers.</li> <li>• Handle the arrival and departure process of Non-Gaming VIPs and limousine arrival guests including room assignments and meet and greet service.</li> <li>• Handle group arrivals by communicating with organizer/tour leader, managing room assignments, preparing room keys, welcoming group upon arrival and liaising with Express Service for wake-up call requests and In Room Dining for takeaway breakfast requests.</li> <li>• Handle guests' requests and redirect the request to the appropriate department(s) if request is not within scope and capacity of Front Office ensuring guests' requests are followed through.</li> <li>• Handle guest requests made through incoming calls and perform follow-up with the Command Centre.</li> <li>• Handle guests' challenges and feedback and escalate to higher management if necessary</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Handle room checkout including regular checkout, express checkout and video checkout.</li> <li>Support Guest Service Agents with assignment of clean rooms during check-in process.</li> <li>Handle cashiering activities including deposits, paid-outs and foreign currency exchange</li> <li>Handle hotel expenses settlement of Gaming VIPs.</li> <li>Perform night audit function including date roll procedures and reconciliation of Front Office and Concierge TMs' cashiering transactions</li> <li>Perform back-of-house roles including credit card settlement for express checkouts, guest billing enquiries, FCS requests, guest amenities arrangement, check in/out of back-to-back reservations and in-house guest high balance credit check.</li> <li>Liaise with Finance and Casino teams for all past dated guest account adjustments and credit card transactional disputes.</li> <li>Manage out of order and out of service room inventory through communication with Facilities and Housekeeping Departments.</li> <li>Handle future and on-day room assignment and inventory control</li> <li>Be conversant with manual operations process during downtime of property management system.</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Promote the different categories of guest rooms and MBS operated F&amp;B outlets and offerings and provide assistance to make bookings if required.</li> <li>Maintain close liaison with all other departments to have a good understanding of the operational flow to ensure seamless guest experiences.</li> </ul>	
<b>Guest Service Agent, Mall Concierge</b>	<b>Education &amp; Certification</b> <ul style="list-style-type: none"> <li>No formal education required</li> </ul> <b>Experience</b> <ul style="list-style-type: none"> <li>No experience required as training will be provided.</li> </ul>	<ul style="list-style-type: none"> <li>Deliver wonderful shopping experience to shoppers and guests of Marina Bay Sands</li> <li>Attend to shoppers' enquiries and feedback for customer experience improvement.</li> <li>Perform Mall Marketing redemptions and any other duties assigned.</li> <li>Attend to Luxury Shoppers (VIP Service training will be provided)</li> <li>Enjoy fun and be a proud ambassador of The Shoppes at Marina Bay Sands</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week Shift Work - Depending on Operations Needs</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 10 Bayfront Avenue (S)018956</li> </ul>
<b>Guest Service Agent, Public Areas Department</b>	<b>Education &amp; Certification</b> <ul style="list-style-type: none"> <li>No formal education required</li> </ul> <b>Experience</b> <ul style="list-style-type: none"> <li>No experience required as training will be provided</li> </ul>	<ul style="list-style-type: none"> <li>Perform vacuuming, carpet cleaning, cleaning sanitary area.</li> <li>Ensure all glass doors are cleaned and maintained, and responsible for cleaning lobby fountain, phone dividers.</li> <li>Maintain, at all times, a neat and clean professional appearance.</li> <li>Ensure work area is clean when finished.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week Shift Work - Depending on Operations Needs</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 10 Bayfront Avenue (S)018956</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Hotel Concierge</b>	<ul style="list-style-type: none"> <li>Customer Service</li> </ul>	<ul style="list-style-type: none"> <li>Accomplish Day to Day Operations</li> <li>Up to date of internal promotions and be familiar with the local community and famous events in town.</li> <li>Appropriate recommendations can be made to guests to enhance their stay in MBS and Singapore</li> <li>Resolve issues pertaining to guest's negative feedback and manage the complaint efficiently to maximize guest satisfaction and communicate with Manager and Service Management for any necessary follow-up</li> <li>Responds to guest comments, requests and complaints in a timely and professional manner. Take personal responsibility to resolve issues where necessary</li> <li>Be conversant with all areas of the Concierge and Guest Services department including supporting tagging at the Guest Services area during peak time</li> <li>Be able to perform check-in and checkout processes utilizing established systems and procedures including appropriately allocating rooms to guests, confirming and executing account payment in accordance with the established credit procedures. This includes ensuring that floats balance at the completion of each shift</li> <li>Register guest in the Property Management System (OPERA). Record and update</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week Shift Work - Depending on Operations Needs</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 10 Bayfront Avenue (S)018956</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>all pertinent data into guest folio as needed</p> <ul style="list-style-type: none"> <li>Handles guest's inquiries pertaining to tourist information and local community</li> <li>Processes Concierge and Ticketing related requests</li> <li>Competent to operate FCS system, Property Management System and ALICE Concierge to assist and process with guest requests</li> <li>Be conversant with manual operations process during shutdown of property management system</li> <li>Adapt to changes, implement and monitor concierge service to ensure adherence to organisational operating procedures and service standards</li> <li>Work closely with relevant departments such as Front Office Groups, Guest Relations, Paiza Services, Housekeeping, Facilities and In-Room Dining to prepare and execute accordingly for Suite/VIP Guests</li> </ul>	
<b>Minibar Guest Service Agent</b>	<ul style="list-style-type: none"> <li>No experience required</li> </ul>	<ul style="list-style-type: none"> <li>Curating a non-traditional minibar, a uniquely authentic MBS experience for our guests.</li> <li>As a Minibar Guest Service Agent, you are responsible for the handling and receiving of all inventories.</li> <li>You will also be responsible for ensuring that all minibar carts are fully stocked for daily operations and work cohesively to support operations with ad-hoc service requests.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5.5 days/ week Shift Works including overnight</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 10 Bayfront</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• Responsible for the handling and receiving of all inventories from loading dock to main store</li> <li>• Responsible for ensuring that all minibar trolleys are fully stocked prior to operations</li> <li>• Responsible for the recording of expiry dates for all inventories received</li> <li>• Collating of all expired items from the towers</li> <li>• Responsible for the ad-hoc service request from operational team / Minibar controller.</li> </ul>	Avenue (S)018956
Surveillance Officer 	<ul style="list-style-type: none"> <li>• No experience required</li> </ul>	<p>Maintain an effective relationship with Guests.</p> <ul style="list-style-type: none"> <li>• Maintain a professional image in all dealings with customers, in person, by telephone/radio, electronically, etc.</li> <li>• Meet the customers' requirements and expectations through the prompt and accurate relaying of information.</li> </ul> <p>Work as part of a Team</p> <ul style="list-style-type: none"> <li>• Work within a close working environment, in which Team Members may come from diverse cultural backgrounds.</li> </ul> <p>Analyze information from information technology systems</p> <ul style="list-style-type: none"> <li>• Evaluate and analyze information from multiple sources.</li> <li>• Respond to situations identified through surveillance and computer analysis systems.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 – 6 days/ week Shift Work - Depending on Operations Needs</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 10 Bayfront Avenue (S)018956</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>Operate Central Monitoring/Communication Console</p> <ul style="list-style-type: none"> <li>Observe and analyze non-gaming, gaming and cash handling areas using advanced surveillance and information technology systems in accordance with standard operating procedures.</li> </ul> <p>Survey Team Members / Customers Activity from the Monitor Room</p> <ul style="list-style-type: none"> <li>Monitor Team Members in accordance with the company policies, internal controls, SOP's and associated regulations.</li> <li>Monitor illegal or suspicious activity of Team Members and customers and escalating as necessary.</li> </ul>	
Visitor Experience Agent	<ul style="list-style-type: none"> <li>Minimum 1 year of experience in the hospitality and tourism industry or have customer service experience will be an advantage.</li> </ul>	<ul style="list-style-type: none"> <li>Provide excellent Visitor Experience and ensure the smooth running of the daily operations at MBS Attractions (Museum, SkyPark, Sampan Rides and Digital Light Canvas).</li> <li>Engage visitors in a positive and professional manner while proactively promoting the various Attractions.</li> <li>Proactively working in (but not exclusive to) the main admissions and all public areas of the various Attractions as deployed.</li> <li>Assist visitors with enquiries and where applicable directing them to the appropriate source of information.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week Shift Work - Depending on Operations Needs</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 10 Bayfront Avenue (S)018956</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Provide guidance to all casual staff in visitor engagement and operations.</li> <li>Adhere to all Standard Operating Procedures (SOP) and Service Quality Review Standards (SQR) of the Attractions.</li> <li>To be equipped with good product knowledge of all offerings available to visitors.</li> <li>When deployed at the museum, ensure that artifacts are safeguarded.</li> <li>To maintain a high standard of cleanliness at all workstations, whilst complying with all health and safety standards.</li> <li>Project a professional presence, both verbally and in appearance, always.</li> <li>Perform shift duties responsibly and is accountable to the Assistant Manager/Manager for the smooth running of the day-to-day shift operations and any other duties assigned.</li> <li>Handle attractions bookings, tickets sales and events.</li> </ul>	

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## #20 NCS

NCS's mission is to bring people together and harness technology to advance communities. As a leading technology services firm, operating across Asia Pacific in over 20 cities, our diverse 12,000-strong workforce delivers large-scale, mission-critical projects for governments and enterprises locally and regionally. Our NEXT capabilities of digital, cloud, platforms as well as our core offerings in Applications, Infrastructure, Engineering, and Cyber Security provide end-to-end technology solutions and services to our clients.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Communications Engineer (Nucleus Graduate Programme)</b> 	<ul style="list-style-type: none"> <li>Degree in Electrical &amp; Electronics Engineering, Computer Engineering, Computer Science, Telematics, Mathematics, Statistics, Economics, Physics, or other related disciplines that possess analytical and quantitative component from a reputable institution</li> <li>Fresh graduate or less than 2 years of relevant working experience</li> <li>Cisco Certified Network Associate (CCNA) or Huawei Certified ICT Associate (HCIA) certification or equivalent</li> <li>Project Management skills</li> <li>Software Programming skills</li> </ul>	<ul style="list-style-type: none"> <li>As part of our Nucleus Graduate Programme, you'll have the opportunity to work on impactful projects with a team that shares your passion for making a difference in the world.</li> <li>Our comprehensive training, professional coaching, and technical expertise will help you attain a Master of Technology with NUS-ISS or industry-recognized certifications.</li> <li>You'll also have access to multiple 'playgrounds,' such as Project Teams, Client Tribes, Strategy Groups, and Centers-of-Excellence based in Singapore, Shenzhen, and Melbourne. At NCS, we are committed to empowering our people to achieve their fullest potential and create an extraordinary future together.</li> </ul> <p><b>What will you be expected to do?</b></p> <ul style="list-style-type: none"> <li>Be part of project deployment team, understand objectives of the project, participate in solutioning design, review and project requirements gathering.</li> <li>Be involved in project roll out, including setting equipment / network in the lab,</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 42-44 hrs/week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>configuration, testing and review improvement in project quality.</p> <ul style="list-style-type: none"> <li>• Work with team leads to ensure design and programme codes conform to architecture and design standards, including compliance and guidelines with NCS coding security, established design methodologies and industry best practices which will meet functional and system requirements.</li> <li>• Ensure quality and smooth execution of the programme through assisting in integration testing, system testing, User Acceptance Test (UAT) and implementation activities to fix reported problems/bugs in the production environment</li> <li>• Assist in configuration management planning, identification, controls and audit to make changes of configurable items, which include hardware, software, documentation,</li> <li>• Develop system / network and unit test packages, including execution and documentation of the test results and further troubleshooting as part of project quality assurance.</li> <li>• Such reports to be regularly maintained and updated in the system to provide accuracy and efficiencies in the project operating environment</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p><b>Additional Information</b></p> <ul style="list-style-type: none"> <li>While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants.</li> <li>We are driven by our AEIOU beliefs—Adventure, Excellence, Integrity, Ownership, and Unity—and we seek individuals who embody these values in both their professional and personal lives. We are committed to our Impact: Valuing our clients, Growing our people, and Creating our future.</li> <li>Together, we make the extraordinary happen.</li> <li>Learn more about us at <a href="http://ncs.co">ncs.co</a> and visit our LinkedIn career site.</li> </ul> <p><b>Scam Alert</b></p> <ul style="list-style-type: none"> <li>We are aware of fraudulent job offers and impersonations of NCS recruiters. Phishing emails using convincing-looking but fake addresses are also commonly used to trick you into thinking that they come from official NCS sources</li> <li>Please note that all official communications from NCS Group will only be sent from verified corporate email addresses. Always check that the sender's email address ends with the genuine NCS domain, <a href="mailto:@ncs.com.sg">@ncs.com.sg</a> and beware of extra letters, symbols or misspellings. When in doubt, verify the sender's identity by</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		contacting us at <a href="mailto:reachus@ncs.com.sg">reachus@ncs.com.sg</a> .	
<b>Cyber Analyst (Fusion Poly Graduate Programme)</b> 	<ul style="list-style-type: none"> <li>The ideal candidate should possess:</li> <li>Positive attitude, eagerness to learn, good team player and highly collaborative</li> <li>Diploma in Cyber Security or other related disciplines</li> <li>Diploma graduate with less than two years of relevant working experience</li> </ul>	<ul style="list-style-type: none"> <li>Our Fusion Work-Study Degree Programme will enable you to kickstart and advance your professional career while attaining a Bachelor's Degree from a recognised University. To broaden your perspectives, we also have multiple 'playgrounds' that work as Project Teams, Client Tribes, Strategy Groups and Centres-of-Excellence based in Singapore, Shenzhen and Melbourne.</li> <li>And if there are any ideas or projects that interest you, we're always listening and ready to play.</li> <li>As part of the programme, you will gain valuable hands-on experience in one of the following domains:</li> <li>Endpoint &amp; Network Security</li> <li>Firewall Deployment &amp; Management</li> <li>Endpoint Security (e.g. Anti-virus)</li> <li>Network security (e.g. IPS/IDS, proxy)</li> <li>Vulnerability Assessment</li> <li>Threat Monitoring</li> <li>SIEM / SOC</li> <li>Database Activities Monitoring</li> <li>Endpoint Detect and Response</li> <li>Automation &amp; Orchestration (e.g. SOAR)</li> <li>Access Management</li> <li>Privileged Access &amp; Identity Management</li> <li>Private Key Infrastructure</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 42-44 hrs/week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Two-Factor Authentication</li> </ul> <p><b>What will you do?</b></p> <ul style="list-style-type: none"> <li>Support project team members in requirement gathering and solution design</li> <li>Support in project deliverables like Work Breakdown Structure (WBS), implementation plan, etc.</li> <li>Support in the configuration, installation, and integration of security solutions</li> <li>Support in the testing and remediation of vulnerabilities (e.g. firmware/software upgrades or minor fixes /patches)</li> <li>Support in problem troubleshooting and resolution</li> <li>Support in knowledge transfer and handover of implemented security solution to the client and/or operations team</li> <li>Support in the production of project documentations for technical design, test cases etc.</li> <li>Work closely with security governance and audit team to ensure the security services compliance with security standards or industry best practices</li> </ul> <p><b>Scam Alert</b></p> <ul style="list-style-type: none"> <li>We are aware of fraudulent job offers and impersonations of NCS recruiters. Phishing emails using convincing-looking but fake addresses are also commonly used to trick you into thinking that they</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>come from official NCS sources.</p> <ul style="list-style-type: none"> <li>Please note that all official communications from NCS Group will only be sent from verified corporate email addresses. Always check that the sender's email address ends with the genuine NCS domain, @ncs.com.sg and beware of extra letters, symbols or misspellings. When in doubt, verify the sender's identity by contacting us at <a href="mailto:reachus@ncs.com.sg">reachus@ncs.com.sg</a>.</li> </ul>	
<b>Infrastructure Engineer (Fusion Poly Graduate Programme)</b> 	<ul style="list-style-type: none"> <li>Fresh Diploma Graduates with 2 years or less of working exp</li> </ul>	<ul style="list-style-type: none"> <li>Our Fusion Work-Study Degree Programme will enable you to kickstart and advance your professional career while attaining a Bachelor's Degree from a recognised University.</li> <li>To broaden your perspectives, we also have multiple 'playgrounds' that work as Project Teams, Client Tribes, Strategy Groups and Centres-of-Excellence based in Singapore, Shenzhen and Melbourne.</li> <li>And if there are any ideas or projects that interest you, we're always listening and ready to play.</li> <li>As part of the programme, you will gain valuable hands-on experience in one of the following domains:</li> </ul> <p><b>Cloud</b></p> <ul style="list-style-type: none"> <li>Assess and incorporate ITIL standards and process into Private/Public Managed Cloud &amp; Containers platforms to</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 42-44 hrs/week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p align="center">align with the industry best practices</p> <ul style="list-style-type: none"> <li>• Operate and manage cloud and containers technologies that incorporates products, tools, self-service portals and automation</li> <li>• Work with both practice/project managers and account team to design/develop, and deliver Cloud and Container Managed Services, Migration and Project Delivery</li> </ul> <p><b>Systems</b></p> <ul style="list-style-type: none"> <li>• Responsible for infrastructure systems sizing, design, implementation, testing and maintenance of proposed solutions</li> <li>• Provide support to clients on a variety of system technologies including Microsoft Windows Server OS, Unix/Linux OS, Enterprise Storage and Backup, Protection, Middleware, Automation and Container technology</li> </ul> <p><b>Network</b></p> <ul style="list-style-type: none"> <li>• Support network planning, design, implementation, and performance optimization of Wired Network infrastructure, Wireless Network infrastructure, Network Security, Cabling, and Network Vulnerability Assessment</li> <li>• Support network daily operational tasks such as Network infrastructure health check, move/add/change/delete</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>request, ad-hoc support for implementation roll out, upgrades of OS and software, supporting network infrastructure on special occasions (E.g. NDP)</p> <ul style="list-style-type: none"> <li>Maintain network infrastructure and Resolve infrastructure incidents</li> </ul> <p><b>Scam Alert</b></p> <ul style="list-style-type: none"> <li>We are aware of fraudulent job offers and impersonations of NCS recruiters. Phishing emails using convincing-looking but fake addresses are also commonly used to trick you into thinking that they come from official NCS sources.</li> <li>Please note that all official communications from NCS Group will only be sent from verified corporate email addresses. Always check that the sender's email address ends with the genuine NCS domain, @ncs.com.sg and beware of extra letters, symbols or misspellings. When in doubt, verify the sender's identity by contacting us at reachus@ncs.com.sg.</li> </ul>	
<b>Infrastructure Engineer (Nucleus Graduate Programme)</b> 	<ul style="list-style-type: none"> <li>Fresh Degree Graduates with 2 years or less of working exp</li> </ul>	<p>As part of our Nucleus Graduate Programme, you'll have the opportunity to work on impactful projects with a team that shares your passion for making a difference in the world. Our comprehensive training, professional coaching, and technical expertise will help you attain a Master of Technology with NUS-ISS or industry-recognized certifications.</p>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 42-44 hrs/week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>You'll also have access to multiple 'playgrounds,' such as Project Teams, Client Tribes, Strategy Groups, and Centers-of-Excellence based in Singapore, Shenzhen, and Melbourne. At NCS, we are committed to empowering our people to achieve their fullest potential and create an extraordinary future together.</li> <li>Depending on the pathway that you are assigned to, you will be exposed to the following domains: <ul style="list-style-type: none"> <li><b>[Network]</b> <ul style="list-style-type: none"> <li>Support network planning, design, implementation, and performance optimization</li> <li>Support network daily operational tasks</li> <li>Maintain network infrastructure and Resolve infrastructure incidents</li> </ul> </li> <li><b>[Systems]</b> <ul style="list-style-type: none"> <li>Responsible for the system design, implementation, testing and maintenance of proposed system</li> <li>Provide support to end users on a variety of system technologies including Microsoft Windows Server OS, Unix/Linux OS and Middleware.</li> </ul> </li> <li><b>[Cloud]</b> <ul style="list-style-type: none"> <li>Assess and incorporate the ITIL standards into Private/Public Managed Cloud platforms to align with the industry best practices.</li> </ul> </li> </ul> </li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Operate and manage the cloud technologies that incorporates products, tools, self-service portals and automation.</li> <li>Work with both the product managers and the engineering/development team to design/ develop, and deliver the Cloud product roadmap</li> </ul> <p>Scam Alert</p> <ul style="list-style-type: none"> <li>We are aware of fraudulent job offers and impersonations of NCS recruiters. Phishing emails using convincing-looking but fake addresses are also commonly used to trick you into thinking that they come from official NCS sources.</li> <li>Please note that all official communications from NCS Group will only be sent from verified corporate email addresses. Always check that the sender's email address ends with the genuine NCS domain, @ncs.com.sg and beware of extra letters, symbols or misspellings. When in doubt, verify the sender's identity by contacting us at <a href="mailto:reachus@ncs.com.sg">reachus@ncs.com.sg</a>.</li> </ul>	
<b>Ops Support Executive, EUC &amp; Svc Desk (Ignite ITE Graduate Programme)</b> 	<ul style="list-style-type: none"> <li>Nitec/Higher Nitec in an IT-related discipline</li> </ul>	<p>Our Ignite Work-Study Diploma Programme will enable you to kickstart your career and gain valuable hands-on experience while attaining a nationally recognised Diploma.</p> <ul style="list-style-type: none"> <li>As an Ops Support Executive, End User Computing, the broad area of your job</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 42-44 hrs/week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>responsibilities will cover the following domain:</p> <ul style="list-style-type: none"> <li>• Responsible for the installation and daily operations support for facility management of client platforms to meet agreed business needs &amp; service levels.</li> <li>• Perform troubleshooting for client platform related problems</li> <li>• Respond promptly to incident, investigate &amp; provide temporary &amp;/or permanent resolution of incidents escalated.</li> <li>• Provide timely status updates to relevant parties.</li> <li>• Perform service request related to client platforms.</li> <li>• Monitor the agreed service level, document &amp; maintain the configuration of the systems; provide regular reporting to relevant parties</li> <li>• Involve in client platform implementation/upgrade project.</li> </ul> <p><b>Scam Alert</b></p> <ul style="list-style-type: none"> <li>• We are aware of fraudulent job offers and impersonations of NCS recruiters. Phishing emails using convincing-looking but fake addresses are also commonly used to trick you into thinking that they come from official NCS sources.</li> <li>• Please note that all official communications from NCS Group will only be sent from verified corporate email addresses. Always check that the sender's email address</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Location:</b> NA</li> </ul>

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		ends with the genuine NCS domain, @ncs.com.sg and beware of extra letters, symbols or misspellings. When in doubt, verify the sender's identity by contacting us at reachus@ncs.com.sg.	
<b>Sales Executive (Nucleus Graduate Programme)</b> 	<b>The ideal candidate should possess:</b> <ul style="list-style-type: none"> <li>• Passion for technology and to pursue excellence in whatever you do</li> <li>• Good interpersonal and communication skills, with the ability to logically and clearly convey key messages</li> <li>• Result-oriented with the ability to work independently and under pressure</li> <li>• A team player with a pleasant personality</li> <li>• Dynamic and able to adjust in a fast-paced environment</li> <li>• Degree in any disciplines</li> <li>• Recent graduates with up to 2 years of working experience.</li> </ul>	<ul style="list-style-type: none"> <li>• The Sales Nucleus programme prepares aspiring graduates for a rewarding and exciting career in tech.</li> <li>• Successful candidates will go through a structured 12-week sales bootcamp which include Sales essentials, soft skills and technology training.</li> <li>• You will also be mentored by senior leaders and industry experts throughout the journey.</li> <li>• After the sales bootcamp, you will be assigned to specific industry account teams where you will work with clients and internal technology teams, while receiving mentorship from Sales Leaders.</li> <li>• At NCS, we are committed to empowering our people to achieve their fullest potential and create an extraordinary future together.</li> </ul> <p><b>What will you do?</b></p> <ul style="list-style-type: none"> <li>• Sales Management and Operations</li> <li>• Partner a sales lead to identify new business opportunities with new and existing clients</li> <li>• Manage an assigned set of client accounts, and be the single-point-of-contact for all matters related to the account, evolving to the role of a trusted advisor over time</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 42-44 hrs/week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Establish a good understanding of the client's requirements/needs, or pain points, and work with the extended teams to solution and address the gaps</li> <li>Have a strong understanding of the latest technology trends and partner with internal stakeholders and vendors in the ecosystem to pull together a proposal, in line with NCS' strengths/capabilities</li> <li>Attain a good understanding of the competitive landscape, and develop differentiating value prepositions, to lead to a successful outcome</li> <li>Manage and coordinate contract terms and conditions internally and externally</li> <li>Complete the deal process by ensuring that all necessary approvals and documentation are in place</li> <li>Ensure overall client satisfaction</li> </ul> <p><b>Scam Alert</b></p> <ul style="list-style-type: none"> <li>We are aware of fraudulent job offers and impersonations of NCS recruiters. Phishing emails using convincing-looking but fake addresses are also commonly used to trick you into thinking that they come from official NCS sources.</li> <li>Please note that all official communications from NCS Group will only be sent from verified corporate email addresses. Always check that the sender's email address ends with the genuine NCS</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		domain, @ncs.com.sg and beware of extra letters, symbols or misspellings. When in doubt, verify the sender's identity by contacting us at reachus@ncs.com.sg.	
<b>SAP Consulting Analyst (Fusion Graduate Programme)</b> 	<b>The ideal candidate should possess:</b> <ul style="list-style-type: none"> <li>Ability to thrive in dynamic and fast-paced consulting environment and navigate a steep learning curve.</li> <li>Exceptional problem-solving ability and a knack for untangling complex challenges</li> <li>A team player with effective interpersonal, communication and presentation skills.</li> <li>Knowledge in any of the following areas will be an added advantage:</li> <li>Frontend frameworks like HTML5, Angular, or React JS.</li> <li>Backend languages such as Java, .NET, Python, PHP, or C++.</li> <li>SAP technologies such as SAP ABAP, SAPUI5, and S/4Hana.</li> <li>Diploma in Business (Accounting, Finance, HR, Business Analytics), Information Technology, Computer Science, Engineering or other IT-related disciplines with a strong analytical and quantitative focus.</li> <li>Fresh graduate or less than 2 years of working experience.</li> </ul>	<ul style="list-style-type: none"> <li>As part of our Nucleus Graduate Programme, you'll have the opportunity to work on impactful projects with a team that shares your passion for making a difference in the world.</li> <li>Our comprehensive training, professional coaching, and technical expertise will help you attain SAP and industry-recognized certifications.</li> <li>You'll also have access to multiple 'playgrounds,' such as Project Teams, Client Tribes, Strategy Groups, and Centers-of-Excellence based in Singapore, Shenzhen, and Melbourne.</li> <li>At NCS, we are committed to empowering our people to achieve their fullest potential and create an extraordinary future together.</li> <li>The SAP Consulting Analyst will play a pivotal role in ensuring project success, enhancing software applications, and staying updated with the latest SAP technologies and best practices.</li> </ul> <p>What will you be expected to do?</p> <p><b>SAP Functional</b></p> <ul style="list-style-type: none"> <li>Partner with stakeholders to understand business and</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 42-44 hrs/week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>system requirements and deliver business value consulting services for clients.</p> <ul style="list-style-type: none"> <li>• Communicate effectively with stakeholders, propose solutions and workarounds, oversee selection, and estimate resources to ensure alignment and successful project delivery.</li> <li>• Configure and customize SAP solutions to enhance functionality and optimize performance of software applications.</li> <li>• Serve as a knowledgeable broker, presenting cost-effective alternatives and highlighting the positive impact of NCS solutions to align with customer business goals globally, while supporting pre-sales activities.</li> <li>• Stay updated with the latest advancements, trends, and best practices in SAP technologies to ensure up-to-date knowledge and expertise.</li> </ul> <p><b>SAP Technical</b></p> <ul style="list-style-type: none"> <li>• Design and implement scalable technical architectures that meet customer and business requirements.</li> <li>• Develop, maintain, and enhance SAP applications using technologies such as Python, SAP ABAP, SAPUI5, and S/4HANA.</li> <li>• Collaborate with the software development teams to translate functional needs</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>into robust technical solutions.</p> <ul style="list-style-type: none"> <li>Drive continuous improvement by enhancing system performance, implementing upgrades, and resolving application issues.</li> </ul>	
<b>SAP Consulting Analyst (Nucleus Graduate Programme)</b> 	<p><b>The ideal candidate should possess:</b></p> <ul style="list-style-type: none"> <li>Ability to thrive in dynamic and fast-paced consulting environment and navigate a steep learning curve.</li> <li>Exceptional problem-solving ability and a knack for untangling complex challenges.</li> <li>A team player with effective interpersonal, communication and presentation skills.</li> <li>Knowledge in any of the following areas will be an added advantage:</li> <li>Frontend frameworks like HTML5, Angular, or React JS.</li> <li>Backend languages such as Java, .NET, Python, PHP, or C++.</li> <li>SAP technologies such as SAP ABAP, SAPUI5, and S/4Hana.</li> <li>Degree in Business (Accounting, Finance, HR, Business Analytics), Computer Science, Engineering or other IT-related disciplines with a strong analytical and quantitative focus.</li> <li>Recent graduates with up to 2 years of working experience.</li> </ul>	<ul style="list-style-type: none"> <li>As part of our Nucleus Graduate Programme, you'll have the opportunity to work on impactful projects with a team that shares your passion for making a difference in the world.</li> <li>Our comprehensive training, professional coaching, and technical expertise will help you attain SAP and industry-recognized certifications.</li> <li>You'll also have access to multiple 'playgrounds,' such as Project Teams, Client Tribes, Strategy Groups, and Centers-of-Excellence based in Singapore, Shenzhen, and Melbourne.</li> <li>At NCS, we are committed to empowering our people to achieve their fullest potential and create an extraordinary future together.</li> <li>The SAP Consulting Analyst will play a pivotal role in ensuring project success, enhancing software applications, and staying updated with the latest SAP technologies and best practices.</li> </ul> <p><b>What will you do?</b></p> <p><b>SAP Functional</b></p> <ul style="list-style-type: none"> <li>Partner with stakeholders to understand business and system requirements and deliver business value</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 42-44 hrs/week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>consulting services for clients.</p> <ul style="list-style-type: none"> <li>• Communicate effectively with stakeholders, propose solutions and workarounds, oversee selection, and estimate resources to ensure alignment and successful project delivery.</li> <li>• Configure and customize SAP solutions to enhance functionality and optimize performance of software applications.</li> <li>• Serve as a knowledgeable broker, presenting cost-effective alternatives and highlighting the positive impact of NCS solutions to align with customer business goals globally, while supporting pre-sales activities.</li> <li>• Stay updated with the latest advancements, trends, and best practices in SAP technologies to ensure up-to-date knowledge and expertise.</li> </ul> <p><b>SAP Technical</b></p> <ul style="list-style-type: none"> <li>• Design and implement scalable technical architectures that meet customer and business requirements.</li> <li>• Develop, maintain, and enhance SAP applications using technologies such as Python, SAP ABAP, SAPUI5, and S/4HANA.</li> <li>• Collaborate with the software development teams to translate functional needs into robust technical solutions.</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Drive continuous improvement by enhancing system performance, implementing upgrades, and resolving application issues.</li> </ul>	
<b>Software Engineer (Fusion Poly Graduate Programme)</b> 	<p>The ideal candidate should possess:</p> <ul style="list-style-type: none"> <li>Positive attitude, eagerness to learn, good team player and highly collaborative</li> <li>Diploma in Computer Science or related IT/Engineering fields</li> <li>Diploma Graduate with less than two years of relevant working experience</li> </ul>	<ul style="list-style-type: none"> <li>Our Fusion Work-Study Degree Programme will enable you to kickstart and advance your professional career while attaining a Bachelor's Degree from a recognised University. To broaden your perspectives, we also have multiple 'playgrounds' that work as Project Teams, Client Tribes, Strategy Groups and Centres-of-Excellence based in Singapore, Shenzhen and Melbourne.</li> <li>And if there are any ideas or projects that interest you, we're always listening and ready to play.</li> </ul> <p><b>What will you do?</b></p> <ul style="list-style-type: none"> <li>Participate in discussions with stakeholders to understand business and system requirements</li> <li>Perform technical tasks to develop/enhance software applications according to functional and technical specifications</li> <li>Maintain and improve software applications</li> <li>Execute unit, integration, system and user acceptance testing</li> <li>Using configuration management, integration and build automation tools to deploy applications</li> <li>Identify opportunities and suggest recommendations for</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 42-44 hrs/week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>system improvement</p> <p><b>Scam Alert</b></p> <ul style="list-style-type: none"> <li>• We are aware of fraudulent job offers and impersonations of NCS recruiters. Phishing emails using convincing-looking but fake addresses are also commonly used to trick you into thinking that they come from official NCS sources.</li> <li>• Please note that all official communications from NCS Group will only be sent from verified corporate email addresses. Always check that the sender's email address ends with the genuine NCS domain, @ncs.com.sg and beware of extra letters, symbols or misspellings. When in doubt, verify the sender's identity by contacting us at <a href="mailto:reachus@ncs.com.sg">reachus@ncs.com.sg</a>.</li> </ul>	
<b>Software Engineer (Nucleus Graduate Programme)</b> 	<p>The ideal candidate should possess:</p> <ul style="list-style-type: none"> <li>• Proficiency in one or more frontend framework (HTML5/Angular/React JS)</li> <li>• Proficiency in one or more backend languages (Java/.NET/Python/PHP)</li> <li>• Proficiency in database will be an added advantage</li> <li>• Experience in frontend and backend web application development will be an added advantage</li> </ul>	<ul style="list-style-type: none"> <li>• As part of our Nucleus Graduate Programme, you'll have the opportunity to work on impactful projects with a team that shares your passion for making a difference in the world.</li> <li>• Our comprehensive training, professional coaching, and technical expertise will help you attain a Master of Technology with NUS-ISS or industry-recognized certifications.</li> <li>• You'll also have access to multiple 'playgrounds,' such as Project Teams, Client Tribes, Strategy Groups, and Centers-of-Excellence based in Singapore, Shenzhen, and</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 42-44 hrs/week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Degree in Computer Science or related Engineering fields</li> <li>• Recent graduates with up to 2 years of working experience.</li> </ul>	<p>Melbourne. At NCS, we are committed to empowering our people to achieve their fullest potential and create an extraordinary future together.</p> <p><b>What will you do?</b></p> <ul style="list-style-type: none"> <li>• Partner with stakeholders to understand business and system requirements</li> <li>• Develop and enhance software applications to meet functional and technical specifications</li> <li>• Continually improve and maintain software applications</li> <li>• Execute unit, integration, system and user acceptance testing</li> <li>• Using configuration management, integration and build automation tools to deploy applications</li> <li>• Identify opportunities and suggest recommendations for system improvement</li> </ul> <p><b>Additional Information</b></p> <ul style="list-style-type: none"> <li>• While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants.</li> <li>• We are driven by our AEIOU beliefs—Adventure, Excellence, Integrity, Ownership, and Unity—and we seek individuals who embody these values in both their professional and personal lives. We are committed to our Impact: Valuing our clients, Growing our people, and Creating our future.</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Together, we make the extraordinary happen.</li> <li>Learn more about us at <a href="http://ncs.co">ncs.co</a> and visit our LinkedIn career site.</li> </ul> <p><b>Scam Alert</b></p> <ul style="list-style-type: none"> <li>We are aware of fraudulent job offers and impersonations of NCS recruiters. Phishing emails using convincing-looking but fake addresses are also commonly used to trick you into thinking that they come from official NCS sources.</li> <li>Please note that all official communications from NCS Group will only be sent from verified corporate email addresses. Always check that the sender's email address ends with the genuine NCS domain, <a href="mailto:@ncs.com.sg">@ncs.com.sg</a> and beware of extra letters, symbols or misspellings. When in doubt, verify the sender's identity by contacting us at <a href="mailto:reachus@ncs.com.sg">reachus@ncs.com.sg</a>.</li> </ul>	

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## #21 PIXLR

We create innovative cloud-based tools that leverage AI to transform content creation workflows, making them more accessible and efficient. From enhancing visuals to generating designs, we empower millions of users to bring their ideas to life with ease. Our solutions are designed to support individuals and teams at all skill levels, simplifying complex tasks and unlocking new creative possibilities.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Gen AI Business Development Manager/ Executive</b> 		<ul style="list-style-type: none"> <li>To accelerate the growth of Pixlr's Generative AI Learning Programmes through focused sales and marketing efforts.</li> <li>To expand market presence by driving learner acquisition and increasing brand visibility.</li> <li>To contribute to Pixlr's strategic goal of scaling AI education regionally through innovative, datainformed business development.</li> <li>Sales and marketing of Generative AI Learning Programmes</li> <li>Campaign strategy and performance optimisation</li> <li>Reseller and partner marketing support</li> <li>Promotional content and communication development</li> <li>Innovation and experimentation in growth strategies</li> </ul> <ol style="list-style-type: none"> <li><b>Sales &amp; Marketing Execution</b> <ul style="list-style-type: none"> <li>Plan and implement monthly marketing initiatives to increase sign-ups for AI Learning Programmes and software subscriptions</li> <li>Enhance market visibility via multi-channel promotional campaigns.</li> </ul> </li> <li><b>Strategic Planning &amp; Execution</b> <ul style="list-style-type: none"> <li>Develop and refine campaign strategies and messaging to</li> </ul> </li> </ol>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week 44 hrs / week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 190 Clemenceau Avenue, Singapore Shopping Centre (S)239924</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>maximise learner engagement and conversions.</p> <ul style="list-style-type: none"> <li>Monitor campaign metrics, derive insights, and iterate to improve outcomes.</li> </ul> <p>3. Partner &amp; Reseller Enablement</p> <ul style="list-style-type: none"> <li>Support promotional activities with resellers and distribution partners.</li> <li>Equip partners with tools, copy, and materials to effectively market Pixlr offerings</li> </ul> <p>4. Content &amp; Communication Development</p> <ul style="list-style-type: none"> <li>Craft compelling copy for WhatsApp, email, and other digital channels.</li> <li>Communicate Pixlr's value proposition clearly to different audience segments.</li> </ul> <p>5. Innovation &amp; Experimentation</p> <ul style="list-style-type: none"> <li>Propose and test new marketing tactics and campaigns.</li> <li>Embrace continuous iteration to scale high-performing initiatives.</li> </ul> <p>6. Accept all other duties as assigned by the Line Manager or any of its authorised officers.</p>	
<b>Gen AI Business Operations Manager/ Executive</b> 		<ul style="list-style-type: none"> <li>To coordinate and execute operational aspects of training programmes and business operations.</li> <li>To manage logistics, scheduling, and learner support to ensure smooth delivery of learning initiatives.</li> <li>To contribute to reporting, quality assurance, and continuous improvement of training operations.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week 44 hrs / week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 190 Clemenceau Avenue, Singapore Shopping</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• Training scheduling and logistics</li> <li>• Learner enrolment and support</li> <li>• Training system administration</li> <li>• Reporting and evaluation</li> <li>• Vendor and trainer coordination</li> </ul> <ol style="list-style-type: none"> <li>1. Programme Administration <ul style="list-style-type: none"> <li>• Manage enrolment, registrations, and communication with participants.</li> <li>• Prepare training schedules, venues (physical or online), and supporting resources.</li> </ul> </li> <li>2. Training Logistics <ul style="list-style-type: none"> <li>• Coordinate trainers, facilities, digital platforms, and technical support.</li> <li>• Ensure availability of materials, tools, and equipment before sessions.</li> </ul> </li> <li>3. Learner Support <ul style="list-style-type: none"> <li>• Provide guidance, reminders, and support to trainees.</li> <li>• Monitor attendance, engagement, and completion rates.</li> </ul> </li> <li>4. Reporting &amp; Quality Assurance <ul style="list-style-type: none"> <li>• Track training metrics (attendance, feedback, outcomes).</li> <li>• Prepare periodic reports for management and recommend improvements.</li> </ul> </li> <li>5. Vendor &amp; Trainer Coordination <ul style="list-style-type: none"> <li>• Liaise with external trainers, consultants, and vendors where relevant.</li> </ul> </li> </ol>	Centre (S)239924

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Support procurement processes for training resources and tools.</li> </ul> <p>6. Accept all other duties as assigned by the Line Manager or any of its authorised officers.</p>	
<b>Gen AI Training Manager / Trainer</b> 		<ul style="list-style-type: none"> <li>To design and deliver training programmes on Generative AI (“GenAI”) applications for diverse user groups.</li> <li>To support adoption of AI tools through coaching, curriculum development, and practical guidance.</li> <li>To enhance workforce capability in AI-driven productivity, creativity, and operational efficiency.</li> <li>GenAI training programme development</li> <li>AI tool coaching and enablement</li> <li>Training content and curriculum design</li> <li>Workshop facilitation and delivery</li> <li>Stakeholder engagement and feedback collection</li> </ul> <p>1. Training Design &amp; Delivery</p> <ul style="list-style-type: none"> <li>Develop and deliver training sessions on GenAI platforms (e.g. Designs.ai, Pixlr, ChatGPT, Stable Diffusion, MidJourney).</li> <li>Customise learning pathways for business functions (e.g. marketing, design, operations).</li> <li>Conduct live workshops, webinars, and one-to-one coaching.</li> </ul> <p>2. Curriculum Development</p>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week 44 hrs / week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 190 Clemenceau Avenue, Singapore Shopping Centre (S)239924</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• Design structured training content, including case studies, exercises, and assessments.</li> <li>• Keep content updated with latest GenAI tools, practices, and regulatory considerations.</li> </ul> <p>3. Stakeholder Engagement</p> <ul style="list-style-type: none"> <li>• Collaborate with department leads to identify training needs.</li> <li>• Gather feedback and adjust programmes for relevance and effectiveness.</li> </ul> <p>4. Coaching &amp; Enablement</p> <ul style="list-style-type: none"> <li>• Provide individual and group coaching on applied GenAI use.</li> <li>• Support adoption through practical examples and productivity hacks</li> </ul> <p>5. Accept all other duties as assigned by the Line Manager or any of its authorised officers.</p>	
<b>Gen AI Transformation Consultant</b> 		<ul style="list-style-type: none"> <li>• To support clients in adopting and deploying digital tools and processes for workforce productivity and operational efficiency.</li> <li>• To analyse workflows, recommend improvements, and implement digital solutions.</li> <li>• To drive adoption of digital transformation initiatives aligned with strategic goals.</li> <li>• To support clients with government grant applications</li> <li>• To act as project manager to meet project deliverables</li> <li>• Business process analysis and optimisation</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week 44 hrs / week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 190 Clemenceau Avenue, Singapore Shopping Centre (S)239924</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• Digital solution design and implementation</li> <li>• Change management and adoption support</li> <li>• Stakeholder engagement and training</li> <li>• Reporting and impact measurement</li> </ul> <p>1. Business Process Analysis</p> <ul style="list-style-type: none"> <li>• Assess existing processes, tools, and systems.</li> <li>• Identify inefficiencies and digitalisation opportunities.</li> </ul> <p>2. Solution Design &amp; Implementation</p> <ul style="list-style-type: none"> <li>• Recommend and configure digital tools (collaboration, automation, analytics).</li> <li>• Support implementation, testing, and rollout of solutions.</li> </ul> <p>3. Change Management</p> <ul style="list-style-type: none"> <li>• Develop communication and adoption plans.</li> <li>• Conduct training sessions and create user documentation.</li> <li>• Support users during transition to new digital tools.</li> </ul> <p>4. Stakeholder Engagement</p> <ul style="list-style-type: none"> <li>• Work with department heads to align initiatives with business needs.</li> <li>• Facilitate workshops to capture requirements and feedback.</li> </ul> <p>5. Monitoring &amp; Reporting</p> <ul style="list-style-type: none"> <li>• Track adoption metrics and performance improvements.</li> <li>• Prepare reports on impact, ROI, and lessons learned.</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>6. Government Grant Applications</p> <ul style="list-style-type: none"> <li>• To support clients with the relevant government grant applications</li> <li>• Engage with government agencies to support and develop grant solutions for Pixlr clients</li> </ul> <p>7. Project Management</p> <ul style="list-style-type: none"> <li>• Manage assigned projects for clients in digital transformation projects</li> <li>• Manage partner relationship for third party solutions that are included in our projects</li> <li>• Deliver project objectives to meet budget, revenue and other targets</li> </ul> <p>8. Accept all other duties as assigned by the Line Manager or any of its authorised officers</p>	

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## #22 PSA Corporation

PSA, formerly known as the Port of Singapore Authority, was a statutory board regulating, operating and promoting the Port of Singapore in the 1960s. (Note: PSA dropped the name of "Port of Singapore Authority" in 1997 when it became a corporatised entity. The company should be referred to as "PSA International" or simply "PSA".)

In the 1970s, PSA started a container port and handled their first container ship. In the following decades, PSA grew and reached the 5-million TEU mark by 1990, making Singapore the world's largest container port then.

In 1996, PSA's regulatory functions were transferred to Singapore's new maritime regulator, the Maritime and Port Authority of Singapore (MPA). A parliamentary bill was passed on 25 August 1997 to convert the Port of Singapore Authority, a state organisation, into an independent commercial company.

PSA Corporation Limited (simplified Chinese: 新加坡港务集团) was corporatised on 1 October 1997. The company kept the initials "PSA" as its brand name but it is no longer an acronym.

PSA took the first step in becoming a global terminal operator in 1996 when it embarked on its first overseas venture in Dalian, China.

Today, PSA is a world leading ports and terminals group.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Assistant Executive (Flow Centre &amp; Depot Management)</b> 	<ul style="list-style-type: none"> <li>• Diploma in any discipline</li> <li>• Has relevant administrative experience</li> <li>• Possess strong interpersonal and communication skills</li> <li>• Ability to multitask</li> <li>• Proficient in MS Office applications</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for administering vehicle and parking-related permits, including the issuance of VPCs, season parking permits, and overnight parking permits, as well as managing season parking renewals.</li> <li>• Conducts regular checks on illegal motorcycle parking and oversees NETS transactions and settlement processes. Handles ad-hoc billing matters and carries out routine safety and canteen inspections.</li> <li>• Supports forklift-related matters and undertakes additional ad-hoc tasks as assigned to ensure smooth site operations.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, <b>Monday to Thursday:</b> 8.30 am to 6.00 pm <b>Friday:</b> 8.30 am to 5.30 pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>
<b>Assistant Executive (Customer Service)</b> 	<ul style="list-style-type: none"> <li>• Diploma in any discipline</li> <li>• Prior experience in logistics or freight forwarding preferred</li> </ul>	<ul style="list-style-type: none"> <li>• Be part of a team that serves as the primary point of contact for customers, providing real-time updates, resolving job/shipment issues,</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5.5 days / week,</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Strong communication and problem-solving skills</li> <li>Familiarity with logistics documentation</li> <li>Ability to work in a fast-paced, detail-orientated environment</li> <li>Proficient in MS Office applications</li> <li>Willing to work on a 5.5 days work schedule</li> </ul>	<p>and coordinating internal operations and external stakeholders to deliver high service levels and achieving customer success.</p>	<ul style="list-style-type: none"> <li><b>Monday to Friday:</b> 8.30 am to 6.00 pm</li> <li><b>Saturday:</b> 8.30 am to 1.30 pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>
<b>Assistant Executive (LCL Import Planning)</b> 	<ul style="list-style-type: none"> <li>Diploma in any discipline</li> <li>Preferably 3 years' experience in warehousing jobs; fresh grads with no prior experience are also welcome</li> <li>Logistics operations management preferable in 3PL, trucking, distribution or manufacturing environment will be an added advantage</li> <li>Proficiency in MS office, WMS, Freight Management System (FMS) or LCL digital consolidation platforms</li> <li>Able to work independently with good analytical skills</li> <li>Good communication and interpersonal skills</li> <li>Able to work under pressure in a dynamic environment</li> <li>Meticulous in details</li> </ul>	<ul style="list-style-type: none"> <li>Support the day-to-day supply chain or logistics activities of our customers which can cover import container coordination and warehouse planning of console containers.</li> <li>You will be required to coordinate with customers, contractors, truckers, and transporters to support the execution of these activities.</li> <li>You will also be required to handle staff administrative matters together with a team of supervisors and admin support staff.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week,</li> <li><b>Monday to Thursday</b> 8.30 am to 6.00 pm</li> <li><b>Friday</b> 8.30 am to 5.30 pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Assistant Executive (Trucking and Warehousing)</b> 	<ul style="list-style-type: none"> <li>Diploma in any discipline</li> <li>Logistics operations management preferable in 3PL, trucking, distribution or manufacturing environment will be an added advantage</li> <li>Proficiency in Advanced MS Excel</li> <li>Able to work independently with good analytical skills</li> <li>Good communication and interpersonal skills</li> <li>Able to work under pressure in a dynamic environment</li> <li>Meticulous in details</li> </ul>	<ul style="list-style-type: none"> <li>Support the day-to-day supply chain or logistics activities of our customers which can cover end-to-end coordination, operations, including sea/land transport, its intermodal and the accompanying customs formalities and other documentations.</li> <li>Coordinate with customers, contractors, truckers, and transporters to support the execution of these activities.</li> <li>Ensure customs compliance and verify delivery documents.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week,</li> <li><b>Monday to Thursday</b> 8.30 am to 6.00 pm</li> <li><b>Friday</b> 8.30 am to 5.30 pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>
<b>Assistant Operations Executive</b> 	<ul style="list-style-type: none"> <li>Local polytechnic diploma or GCE A levels with 2 H1 and 2 H2 credits.</li> <li>Willing to perform shift duties.</li> </ul>	<ul style="list-style-type: none"> <li>Master the fundamentals of vessel operations and resource planning.</li> <li>Oversee port operations within and throughout PSA Terminals.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 12 hours <b>rotating shift</b></li> <li>7.30am - 7.30pm</li> <li>7.30pm - 7.30am</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>
<b>Electrical Engineer (Digital Systems)</b> 	<ul style="list-style-type: none"> <li>Degree in Electrical or Electronics Engineering</li> <li>Experience in automated Reefer monitoring systems and embedded systems will be an added advantage</li> </ul>	<ul style="list-style-type: none"> <li>Lead a team of technical staff in the development, operation and maintenance of digital systems and communications services to ensure the delivery of quality solutions and reliable support for terminal operations.</li> <li>These include systems for Security, Surveillance, Gate,</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week,</li> <li><b>Monday to Thursday</b> 8 am to 5.30 pm</li> <li><b>Friday</b> 8 am to 5 pm</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>Wireless Voice Comms and IoT.</p> <ul style="list-style-type: none"> <li>Involved in project consultancy for A&amp;A projects and installation of new digital systems.</li> </ul>	<ul style="list-style-type: none"> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>
<b>Engineer (Equipment Management)</b> 	<ul style="list-style-type: none"> <li>Engineering degree.</li> <li>Passion for technology</li> <li>Willing to work outdoors &amp; at heights</li> </ul>	<ul style="list-style-type: none"> <li>Troubleshoot, repair, maintain &amp; modify automotive, hydraulic, mechanical &amp; electrical systems used in container handling.</li> <li>Participate in equipment modification projects to improve equipment reliability, maintainability and sustainability.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week,</li> <li><b>Monday to Thursday:</b> 8 am to 5.30 pm</li> <li><b>Friday:</b> 8 am to 5 pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>
<b>Network Engineer</b> 	<ul style="list-style-type: none"> <li>Degree in Computer Engineering, Information Systems or a related field</li> <li>Foundational understanding of IP networking, routing, switching and network security concepts</li> <li>Eagerness to learn and grow in a complex, high-performance environment</li> <li>Good communication and problem-solving skills</li> <li>Be prepared to work in a team providing 24/7 network support</li> <li>Bonus points if you have internship or project experience in enterprise networking or cloud environments.</li> </ul>	<ul style="list-style-type: none"> <li>Support the design, deployment and operations of enterprise network infrastructure that powers 24/7 mission-critical port operations</li> <li>Collaborate with teams across ICT to identify and implement improvements that boost network performance and reliability</li> <li>Work hands-on with modern networking technologies from leading global vendors</li> <li>Troubleshoot network issues and support incident management to ensure service continuity</li> <li>Contribute to automation, monitoring and optimization initiatives for scalable network operations</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week,</li> <li><b>Monday to Thursday:</b> 8.30 am to 6.00 pm</li> <li><b>Friday:</b> 8.30 am to 5.30 pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Operations Executive</b> 	<ul style="list-style-type: none"> <li>• Degree in any discipline.</li> <li>• Strong leadership, communication and interpersonal skills.</li> <li>• Results oriented personality who thrives working in a dynamic environment.</li> </ul>	<ul style="list-style-type: none"> <li>• As an operations executive at control centre, you will lead a team of control center supervisors and responsible for the planning of manpower resources and sophisticated equipment, to ensure the quick turnaround of our vessels and prompt connectivity of our customers' containers.</li> <li>• Execute and monitor container handling operations to ensure PSA delivers seamless service to our customers round the clock.</li> <li>• As an operation executive at planning, you will lead a team of ship planners, collaborating with both internal and external stakeholders to meet shift-to-shift ship planning requirements, ultimately ensuring customer satisfaction.</li> <li>• Spearhead container ship planning to achieve optimal cargo distribution for vessel stability, facilitating swift vessel turnaround and seamless connectivity in PSA SG.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 12 hours <b>rotating shift</b></li> <li>• 7.30am - 7.30pm</li> <li>• 7.30pm - 7.30am</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>
<b>Senior Technical Officer (Construction &amp; Project Management)</b> 	<ul style="list-style-type: none"> <li>• Diploma in Civil Engineering, Construction Engineering, Facilities Maintenance or Building Services</li> <li>• At least 5 years of either project management experience in the construction industry or facilities maintenance experience in commercial/industrial buildings</li> </ul>	<ul style="list-style-type: none"> <li>• Assist the Superintending officer in managing building construction projects and subsequent maintenance of the buildings in Tuas.</li> <li>• There will be opportunity to experience the full building life cycle from design, planning, construction to maintenance.</li> </ul> <p><b>Major responsibilities include:</b></p> <ul style="list-style-type: none"> <li>• Supervise construction works, especially architectural works</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week,</li> <li>• <b>Monday to Thursday</b> 8.00 am to 5.30 pm</li> <li>• <b>Friday</b> 8.00 am to 5.00 pm</li> <li>• <b>Employment Type:</b> Full Time</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Experience in construction of building projects with architectural finishes and M&amp;E installation work is preferred</li> <li>• Knowledge of Building Information Modelling will be an advantage</li> <li>• Possesses excellent communication and interpersonal skills</li> <li>• Proficient in MS Word &amp; Excel.</li> </ul>	<ul style="list-style-type: none"> <li>and M&amp;E installation monitor construction progress against planned progress</li> <li>• Conduct regular site safety inspections</li> <li>• Assist in QA/QC</li> <li>• Ensure construction methods are in accordance with approved Method Statements</li> <li>• Liaise with RE/RTO on inspection of structural works.</li> <li>• Coordinate with various stakeholders on facilities requirement to ensure operability, functionality and ease of maintenance.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>
<b>Service Engineer (Digital Systems)</b> 	<ul style="list-style-type: none"> <li>• Diploma in Electronics, Electrical or Mechatronics Engineering</li> <li>• Experience in maintenance methodology, network and security system will be an advantage</li> <li>• Comfortable with working outdoors and at height.</li> </ul>	<ul style="list-style-type: none"> <li>• Work with engineers and lead a team of technical specialists to maintain electronics and communications systems.</li> <li>• These include CCTV, Card Access, Trunk Radio and UPS.</li> <li>• You will also provide technical support and consultancy services on these systems.</li> <li>• In addition, you will be involved in projects and tenders for procurement of related systems and equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week,</li> <li>• <b>Monday to Thursday</b> 8.00 am to 5.30 pm</li> <li>• <b>Friday</b> 8.00 am to 5.00 pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>
<b>Systems Analyst</b> 	<ul style="list-style-type: none"> <li>• Degree in Computing, Computer Science, Computer Engineering, Information Systems or equivalent</li> <li>• Proficient in programming (C, C++, JAVA) and relational databases and related scripting (Oracle, SQL)</li> <li>• Be prepared to work in a team providing 24x7 system support</li> </ul>	<ul style="list-style-type: none"> <li>• Create and manage products and solutions that support our business users, customers and solve complex challenges.</li> <li>• Work with users' vendors and project managers to understand processes, pain points and create technical specifications.</li> <li>• Will be responsible for designing, developing and maintaining software</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week,</li> <li>• <b>Monday to Thursday</b> 8.30 am to 6.00 pm</li> <li>• <b>Friday</b> 8.30 am to 5.30 pm</li> <li>• <b>Employment Type:</b></li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p><b>The following will be highly valued:</b></p> <ul style="list-style-type: none"> <li>• Hands on experience in frameworks like Angular, Spring Boot; Cloud Foundry or similar cloud technology.</li> <li>• Proficiency in Agile Methodologies, such as Extreme Programming (XP) and Scrum</li> <li>• Knowledge of software best practices, like Test-Driven Development (TDD) and Continuous Integration (CI)</li> </ul>	applications using various technologies like Java, C, C++	<p>Full Time</p> <ul style="list-style-type: none"> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>
<b>Technical Officer (Building Management)</b> 	<ul style="list-style-type: none"> <li>• Diploma in Civil Engineering, Construction Engineering, Building or Facility Management</li> </ul>	<ul style="list-style-type: none"> <li>• In the team to maintain and manage the facilities within PSA owned and leased buildings, offices and workshops.</li> </ul> <p><b>Major responsibilities include:</b></p> <ul style="list-style-type: none"> <li>• Plan, prepare, monitor and update building facilities operation and maintenance program and project schedules</li> <li>• Prepare annual budget and expenditure for facilities management and maintenance/project works</li> <li>• Draft contract specifications for calling of quotation/tender for facilities management, maintenance/project works</li> <li>• Coordinate and manage contractors on facilities management, maintenance/project works at offices and buildings</li> <li>• Liaise with government agencies on building related issues.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week,</li> <li>• <b>Monday to Thursday:</b> 8.00 am to 5.30 pm</li> <li>• <b>Friday:</b> 8.00 am to 5.00 pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Technical Officer (Infrastructure Management)</b> 	<ul style="list-style-type: none"> <li>Diploma in Civil Engineering, Construction Engineering, Building or Facility Management or related fields</li> </ul>	<ul style="list-style-type: none"> <li>Assist the Civil Engineers/Managers in the maintenance of civil and marine infrastructures in PSA such as roads, container stacking yards and wharves.</li> </ul> <p><b>Major responsibilities include:</b></p> <ul style="list-style-type: none"> <li>Plan, prepare, monitor and update infrastructure maintenance programmes and project schedules</li> <li>Coordinate and manage contractors on maintenance/project works</li> <li>Prepare annual budget and expenditure for maintenance/project works</li> <li>Draft contract specifications for calling of quotation/tender for maintenance/project works</li> <li>Liaise with government agencies on civil and marine related issues.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week,</li> <li><b>Monday to Thursday</b> 8.00 am to 5.30 pm</li> <li><b>Friday</b> 8.00 am to 5.00 pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>
<b>Technical Specialist (Service Recovery)</b> 	<ul style="list-style-type: none"> <li>NITEC / Higher NITEC in an engineering discipline</li> <li>Willing to work outdoors, at heights and on 8 hours or 12 hours rotating shift</li> </ul>	<ul style="list-style-type: none"> <li>Troubleshoot, repair, maintain and modify automotive, hydraulic, mechanical and electrical systems used in container terminal operations.</li> <li>May also participate in equipment modification projects to improve equipment reliability, safety and maintainability</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> <b>8 hours rotating shift</b> <ul style="list-style-type: none"> <li>7am - 3.15pm,</li> <li>2.40pm - 10.40pm,</li> <li>10.15pm - 7.30am</li> </ul> <b>OR</b>  <b>12 hours rotating shift</b> <ul style="list-style-type: none"> <li>7am - 7pm</li> <li>7pm - 7am</li> </ul> </li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Technical Specialist (Equipment Engineering)</b> 	<ul style="list-style-type: none"> <li>• NITEC / Higher NITEC in an engineering discipline</li> <li>• Willing to work outdoors, at heights and on weekends</li> </ul>	<ul style="list-style-type: none"> <li>• Troubleshoot, repair, maintain and modify automotive, hydraulic, mechanical and electrical systems used in container terminal operations.</li> <li>• May also participate in equipment modification projects to improve equipment reliability, safety and maintainability</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5.5 days/ week, 8am-5pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>
<b>Workplace Safety &amp; Health Officer</b> 	<ul style="list-style-type: none"> <li>• A degree, preferably in Engineering or Environmental, Health and Safety</li> <li>• Keen interest or knowledge in data analytics</li> <li>• Preferably with experience in occupational safety, health and environmental field, OSH/ ISO documentation, and knowledge of related government regulations</li> <li>• Candidates who are MOM Registered WSH Officers or with experience/certification in Industrial Hygiene will have added advantage.</li> </ul>	<p><b>Main responsibilities in the department include:</b></p> <ul style="list-style-type: none"> <li>• Driving Workplace Safety &amp; Health initiatives</li> <li>• Conducting Workplace Safety &amp; Health audit and training</li> <li>• Keeping abreast of best Workplace Safety &amp; Health standards and promoting good practices at work</li> <li>• Performing the statutory roles of a Registered Workplace Safety &amp; Health Officer (RSO)</li> <li>• Ensuring corporate compliance with Workplace Safety &amp; Health regulations and statutory requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week,</li> <li>• <b>Monday to Thursday:</b> 8 am to 5.30 pm</li> <li>• <b>Friday:</b> 8 am to 5 pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>

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## #23 PwC Singapore (13 February Only)

At PwC, we help clients build trust and reinvent so they can turn complexity into competitive advantage. We're a tech-forward, people-empowered network with more than 364,000 people in 136 countries. Across audit and assurance, tax and legal, deals and consulting we help build, accelerate and sustain momentum.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Financial Services Assurance - Accountancy Associate</b> 	<ul style="list-style-type: none"> <li>Final year Accountancy student from a local/overseas university</li> <li>Good track record of academic achievements</li> <li>Active involvement in co-curricular activities</li> <li>Strong leadership, interpersonal and communication skills</li> <li>Ability to work effectively in a fast-paced and dynamic environment</li> <li>Team player and keen learner</li> <li>Strong interest in the financial sector</li> </ul>	<ul style="list-style-type: none"> <li>You will provide assurance services for financial services clients in their financial performance and operations of business; including management structures, information systems and controls using our innovative global audit methodology</li> <li>You will deliver a broad range of innovative and cost-effective solutions for financial control regulatory reporting, shareholder value and technology issues</li> <li>You will be exposed to projects across different industry/sector</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>
<b>General Assurance - Accountancy Associate</b> 	<ul style="list-style-type: none"> <li>Final year Accountancy student from a local/overseas university</li> <li>A good track record of academic achievements</li> <li>Strong involvement in co-curricular activities</li> <li>Strong leadership, interpersonal and communication skills</li> <li>An ability to work effectively in a fast-paced and dynamic environment</li> <li>A team player and keen learner</li> </ul>	<ul style="list-style-type: none"> <li>You will provide assurance services in financial performance and operations of businesses including management structures, information systems and controls using our innovative global audit methodology</li> <li>You will deliver a broad range of innovative and cost-effective solutions for financial control regulatory reporting, shareholder value and technology issues</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>
<b>Goods and Services Tax Associate</b> 	<ul style="list-style-type: none"> <li>Final year Accountancy/Business</li> </ul>	<ul style="list-style-type: none"> <li>You will provide advisory and compliance services to a wide range of exclusive clients</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b></li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>student from local and overseas universities</li> <li>• Good track record of academic achievements</li> <li>• Strong interpersonal and communication skills</li> <li>• Ability to work effectively in a fast-paced and dynamic environment</li> <li>• Good analytical skills</li> <li>• Team player and keen learner</li> </ul>	<ul style="list-style-type: none"> <li>• You will help clients manage their Goods and Services Tax (GST) reporting</li> <li>• You will conduct GST reviews and liaise with the Inland Revenue Authority Of Singapore (IRAS) on client matters</li> </ul>	<ul style="list-style-type: none"> <li>5 days /week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>
<b>Risk Services - AI Hub Transformation Associate</b> 	<ul style="list-style-type: none"> <li>• Supporting the AI Hub Transformation team around project management</li> <li>• Supporting the AI Transformation Lead with activities in go to market (e.g. preparing materials for client presentations)</li> <li>• Contributing to seamless communications and collaboration with AI stakeholders</li> <li>• Working closely with territory and Line of Service (LoS) leadership to align and collaborate on Singapore AI digital priorities</li> <li>• Organising and coordinating engagement with stakeholders</li> <li>• Support the onboarding and alignment of AI tools with both local and global strategies</li> </ul>	<ul style="list-style-type: none"> <li>• Those in artificial intelligence and machine learning at PwC will focus on developing and implementing advanced AI and ML solutions to drive innovation and enhance business processes.</li> <li>• Your work will involve designing and optimising algorithms, models, and systems to enable intelligent decision-making and automation.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Risk Services - Cyber Security Audit Associate</b> 	<ul style="list-style-type: none"> <li>Collaborate with the team to deliver comprehensive cybersecurity services to clients.</li> <li>Assist in the planning and execution of technology and cybersecurity audits.</li> <li>Collaborate with client's teams to gather necessary audit evidence and documentation.</li> <li>Evaluate the design and operating effectiveness of IT controls related to data security and cybersecurity etc.</li> <li>Identify potential risks, vulnerabilities, and areas for improvement within IT systems and processes.</li> <li>Prepare clear and concise audit reports, including findings and recommendations for management.</li> </ul>	<ul style="list-style-type: none"> <li>As part of the Cybersecurity &amp; Data Privacy team, you will help clients enhance their security posture through services such as cybersecurity risk assessments, IT security testing, and technology regulatory compliance reviews.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>
<b>Risk Services - Cyber Technology New Areas Associate</b> 	<p><b>Cloud Security:</b></p> <ul style="list-style-type: none"> <li>Work on client engagements involving performing tasks such as Cloud and system security controls assessments, Cloud risk and resilience and Cloud regulation framework reviews, vulnerability assessments under the supervision of a Senior or Manager</li> <li>Assist team to provide advisory around cloud governance, framework, policies and processes</li> </ul>	<ul style="list-style-type: none"> <li>Apply for our Cloud team where you will undergo training programme with PwC to acquire skillset in Cloud and Cybersecurity and have mentors to advice and support in the development of your career, training pathway and everyday working practices.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Evaluate technical and business requirements and documentation on risk aspects</li> <li>Present recommendations and alternative approaches in respect of risk prevention, mitigation, and response to clients based on impact to infrastructure, as well as process design and build</li> </ul> <p><b>Data Protection:</b></p> <ul style="list-style-type: none"> <li>Support assessments of clients' data protection practices against local regulations (such as PDPA in Singapore) and international standards (e.g., GDPR, ISO 27701, ISO27001, NIST Cybersecurity and Privacy frameworks).</li> <li>Assist in performing gap analyses and compliance assessments, contributing to detailed reporting and actionable recommendations.</li> <li>Work closely with experienced consultants on client engagements involving risk management, governance frameworks, and regulatory compliance.</li> <li>Engage with various tools and technologies used in data security, privacy management, and risk assessment.</li> </ul>		

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Collaborate across multidisciplinary teams, assisting with the establishment and uplift of data and cybersecurity measures for our clients.</li> </ul> <p><b>Cyber Simulation:</b></p> <ul style="list-style-type: none"> <li>Working with the team for the end-to-end conduct of cybersecurity exercises, including exercise planning, scenario development, and reporting.</li> <li>Conducting current state discovery to understand the client's technology infrastructure, cyber resilience programmes, incident response plans, and scenario-specific playbooks.</li> <li>Designing exercise scenarios that are relevant to and aligned with the client's specific environment and context.</li> <li>Engaging relevant business, operational, technical, and management teams in preparing for the cybersecurity exercise.</li> <li>Providing recommendations to the client on improvements to their existing set-up and plans</li> <li>Developing the exercise report and providing</li> </ul>		

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>observations and recommendations that are meaningful and relevant to the client's context.</p> <ul style="list-style-type: none"> <li>• Proactive support in business development activities such as bid management, proposal formulation, and client presentations, including adhering to internal risk management and compliance policies.</li> </ul> <p><b>Security Governance Standard &amp; Strategy</b></p> <ul style="list-style-type: none"> <li>• Support development of cyber security strategies for organizations.</li> <li>• Deliver gap assessments and reviews against cybersecurity standards such as NIST and regulations such as CSA Cybersecurity Codes of Practice (CSA CCoP), ISO27001, CSA Cyber Trust Mark and others.</li> <li>• Collaborate with client's teams to gather necessary evidence and documentation.</li> <li>• Evaluate the design and operating effectiveness of IT controls related to cybersecurity etc.</li> <li>• Identify potential risks, vulnerabilities, and areas for improvement within IT systems and processes.</li> <li>• Support clients in their remediation activities to comply with the cybersecurity standards</li> </ul>		

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>and regulations. The activities may encompass policy development, process design and training.</p> <ul style="list-style-type: none"> <li>• Prepare clear and concise reports, including findings and recommendations for management.</li> </ul> <p><b>Risk Assessment</b></p> <ul style="list-style-type: none"> <li>• Work on client engagements involving performing tasks such as threat modelling, cybersecurity risk identification, risk analysis and risk evaluation under the supervision of a Senior Associate or Manager</li> <li>• Assist team to conduct interviews and workshops with clients for gathering information required for assessment</li> <li>• Strong capability to understand and assess technical controls and processes of systems</li> <li>• Strong written and verbal communication skills; ability to translate technical risks to business impact</li> <li>• Produce prioritized, risk-based recommendations and alternative approaches to prevent, mitigate and respond to identified cybersecurity risks</li> <li>• Familiarity with threat models and frameworks</li> </ul>		

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	such as STRIDE-LM, MITRE ATT&CK and NIST Cybersecurity Framework is preferred		
<b>Risk Services - Digital Audit Associate</b> 	<ul style="list-style-type: none"> <li>Collaborate with technology and business professionals to advise clients on technology risks across business processes, applications and IT risk management frameworks – including cybersecurity and data privacy.</li> <li>Conduct risk assessments by documenting client processes and IT systems to identify key risk points. You will evaluate the effectiveness of controls and perform IT control testing to identify control deficiencies.</li> <li>Support audit engagements through data extraction and analysis, utilizing tools like Excel, SQL, Python and Alteryx to enhance the IT audit procedures and deliver data-driven recommendations.</li> <li>Collaborate with cross functional teams within Risk Services, contributing innovative ideas that support business transformation and advancement of technology initiatives.</li> </ul>	<ul style="list-style-type: none"> <li>Apply for our Digital Audit team to acquire skillsets in IT general controls review. You will have mentors to advise and support in the development of your career, everyday working practices and market best practices.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>
<b>Risk Services - Governance, Risk &amp; Compliance Associate</b> 	<ul style="list-style-type: none"> <li>Final year Accountancy student from a local/overseas university (non-</li> </ul>	<ul style="list-style-type: none"> <li>You will work with and support a team of Governance, Risk &amp; Compliance (GRC)</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>accounting graduates with strong interest in governance, risk and compliance advisory work are also welcome to apply)</p> <ul style="list-style-type: none"> <li>• Good track record of academic achievements</li> <li>• Active involvement in co-curricular activities</li> <li>• Strong leadership, interpersonal and communication skills</li> <li>• Ability to work effectively in a fast-paced and dynamic environment</li> <li>• Team player and keen learner</li> </ul>	<p>professionals to deliver our services to clients in a wide range of industries (which include but are not limited to Asset Management, Automotive, Banking &amp; Capital Markets, Communications, Consumer &amp; Industrial Products, Energy, Engineering &amp; Construction, Government &amp; Public Sector, Healthcare, Pharmaceutical &amp; Medical Devices, Real Estate &amp; Hospitality, Retail &amp; Distribution, Technology and Transportation &amp; Logistic Solutions).</p> <ul style="list-style-type: none"> <li>• The above include challenging and varied assignments (with use of Data Analytics and other technology-driven tools) that cover the following different types of GRC work:</li> <li>• Internal Audit and Pre-IPO Internal Controls reviews</li> <li>• Information Technology General Controls reviews</li> <li>• Sarbanes-Oxley (“SOX”) reviews</li> <li>• Grant Certification Audits</li> <li>• Enterprise Risk Management and other risk advisory projects</li> <li>• Note: When not deployed on GRC work, you may also be deployed, on a short-term basis, to support external audit teams to hone your audit-related capabilities for critical foundational learning &amp; development objectives</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>
<b>Risk Services - Regulatory Risk &amp; Compliance Associate</b> 	<ul style="list-style-type: none"> <li>• <b>Fuel our growth:</b> Contributing to client proposals and pitches.</li> <li>• <b>Act as a trusted advisor:</b> Guide clients through</li> </ul>	<ul style="list-style-type: none"> <li>• Join our vibrant Regulatory Risk and Compliance team, where we empower a broad range of financial service clients—including banks,</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week</li> <li>• <b>Employment Type:</b></li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>the maze of regulations issued by the Monetary Authority of Singapore (MAS) and strengthen their regulatory processes and obligations.</p> <ul style="list-style-type: none"> <li><b>Build strong foundations:</b> Support your managers in developing robust regulatory frameworks, policies, procedures and their implementation.</li> <li><b>Ensure compliance:</b> Design monitoring plans, conduct compliance testing, and devise effective recommendations to improve processes and controls.</li> <li><b>Perform vital audits:</b> Conduct regulatory compliance reviews for our financial services audit clients.</li> <li><b>Step into our clients' shoes:</b> Seize secondment opportunities to fully understand our clients' needs and operations.</li> <li><b>Collaborate globally:</b> Work with diverse PwC teams and offices worldwide to serve our global clients.</li> <li><b>Embrace digital transformation:</b> Keep up to date with technology trends in financial services to support the implementation of IT</li> </ul>	<p>insurance firms, and payments companies—to meet their regulatory and compliance obligations. As a newly minted associate, you'll gain invaluable experience in the diverse sectors within our team, learning from each industry's unique challenges and opportunities.</p>	<p>Full Time</p> <ul style="list-style-type: none"> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>regulatory compliance initiatives.</p> <ul style="list-style-type: none"> <li>Actively contribute ideas and explore the potential of digital tools to enhance client offerings and internal operations.</li> </ul>		
<b>Tax - Digital Tax (Data Scientist) Associate</b> 	<ul style="list-style-type: none"> <li>Degree in a Quantitative field (Data Science, Computer Science, Applied Statistics, Mathematics, etc.) with at least 2 - 3 years of working experiences.</li> <li>Knowledge and experience in statistical and data mining techniques.</li> <li>Experience visualising/presenting data for stakeholders</li> <li>Adequate experience working in a data analytics role within a financial / professional services firm or in an engineering capacity.</li> <li>Proficient in the use of statistical modelling, algorithms, data mining and machine learning.</li> <li>Programming experience in SQL, Python, Cloud platforms and other relevant technical skills.</li> <li>Familiarity with mathematical, statistical and programmatic knowledge with LLMs will be preferred.</li> <li>Displaying thorough written/verbal communication skills and using presentation</li> </ul>	<ul style="list-style-type: none"> <li>A career in our Digital Tax Unit will provide you with the opportunity to work on Tax technology strategy and solutions. Specific responsibilities include but are not limited to:</li> <li>Partnering with internal stakeholders and/or clients to enable them to understand the value in their data through analytics and visualization.</li> <li>Develop predictive modeling, statistics, data mining and other data analysis techniques to collect, explore and extract insights from data.</li> <li>Mine and analyse data from data sources to develop new products offering or drive optimisation and improvement of product development, marketing techniques and business strategies.</li> <li>Develop, utilise and maintain predictive/LLM models to identify targeted business outcomes, measure business risk, and optimize user experiences.</li> <li>Use data and models to drive the development of risk mitigation strategies and interventions for clients while</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	specialization to convey complex ideas to client & internal staff.	<p>preserving and improving the user experience.</p> <ul style="list-style-type: none"> <li>Manage end-to-end projects - clarify requirements and devise research approaches.</li> <li>Stay on top of current business and industry trends.</li> </ul>	
<b>Tax - Digital Tax Associate</b> 	<ul style="list-style-type: none"> <li>A degree in Accounting, Finance, Business, Data Analytics, Computer Science, Information Systems, or any related discipline is required</li> <li>Fresh graduates are welcome to apply</li> <li>Ability to work effectively and be hands-on in a fast-paced and dynamic environment</li> <li>Good inter-personal and communication skills</li> <li>Self-starter and keen to use any tools or technology to solve problems</li> <li>Good understanding of software development life cycle</li> <li>Development and/or implementation of tax technology solution</li> <li>Knowledge in database systems (e.g, MS SQL, Postgre SQL, Ora)</li> </ul>	<ul style="list-style-type: none"> <li><b>System implementation:</b> Understanding business requirements, developing functional specs and working closely with the system integrator, this includes new development or system enhancement of the existing technology solutions.</li> <li><b>Data and Systems</b> <b>Effectiveness:</b> Embed the needs of Tax into IT systems to increase automation and data quality throughout tax processes; automate tax processing, tax compliance and reporting through various tax technologies.</li> <li><b>User Experience:</b> Be responsible for the usability and suitability of the IT systems / solutions</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>
<b>Tax NewLaw Associate</b> 	<ul style="list-style-type: none"> <li>Assist clients in areas such as operating strategy, process optimisation, spend analysis, legal contracts transformation, and digital transformation.</li> <li>Help clients evaluate and implement legal technology solutions and oversee PwC SG</li> </ul>	<ul style="list-style-type: none"> <li>In NewLaw, we are seeking a Consultant to help legal departments optimise their functions, reduce costs, and provide greater value. The role involves working with high-profile clients and using innovative tools to transform legal processes.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>NewLaw managed services</p> <ul style="list-style-type: none"> <li>• Gather business requirements, analyse functional requirements, implement processes and systems, and provide project management support.</li> <li>• Manage client expectations through proactive communication and engagement.</li> <li>• Conduct market research and interviews for clients including but not limited to legal tech landscape review, legal opportunity analysis, and market opportunity research.</li> <li>• Assist in generation of reports, presentations, pitch decks, proposals, and any documents necessary for client deliverables or RFQs.</li> </ul>		

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## #24 Raffles Hotel Singapore

Raffles Hotel Singapore is one of the few remaining great 19th century hotels in the world, perfectly preserved both inside and out, giving it an intoxicating blend of luxury, history and classic colonial design. Its distinctive architecture, legendary heritage and iconic service continue to enthrall visitors where suites, social spaces, award-winning restaurants and bars are presented for discerning travellers. No visit to Singapore is complete without a stay here, where the grand historic hotel exudes old-world grandeur infused with the unique charm of the city state.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Food &amp; Beverage Service Executive</b>	<ul style="list-style-type: none"> <li>• Certificate or Nitec in hospitality or related field.</li> <li>• Minimum 2 years of relevant experience in an international cuisine restaurant.</li> <li>• At least 1 year of relevant experience in a similar capacity is an advantage.</li> <li>• Good communication and interpersonal skills</li> </ul>	<ul style="list-style-type: none"> <li>• The Food and Beverage Service Executive supervises his/her team members through proactive, interactive and reactive leadership, allowing each member of the team to feel confident and to completely satisfy our guests during their dining experience.</li> <li>• He/she assists the management in supervising the overall operation and service standards of the restaurant to meet and exceed guests' dining experience expectations as well as to contribute to the achieving of the outlet's set financial and other targets.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week, 44 hours/ week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 1 Beach Road (S)189673</li> </ul>
<b>Raffles Service Executive / Agent (Reservation s)</b>	<ul style="list-style-type: none"> <li>• Diploma of Degree preferably in hospitality or any related field</li> <li>• Knowledge of and experience of relevant software applications – spreadsheets, word processing and database management</li> <li>• Minimum of 2 years of relevant experience in the hotel industry</li> <li>• Strong interpersonal and communication skills</li> </ul>	<ul style="list-style-type: none"> <li>• The Raffles Service Executive / Agent delivers friendly and professional service that meets guest's call experience expectations and is able to answer all types of enquiries.</li> <li>• The position offers a centralised communication service in an efficient manner supporting all departments of the Hotel and is supervising Raffles Service Agents ensuring every call meets the standards.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week, 44 hours/ week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 1 Beach Road (S)189673</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Senior / Facilities Technician</b>	<ul style="list-style-type: none"> <li>• Nitec Certificate in Building Facilities Maintenance, Electrical / Electronics, Air conditioning servicing and/or Plumbing.</li> <li>• Minimum of 1 year of relevant experience.</li> <li>• Good working knowledge of Microsoft Office.</li> </ul>	<ul style="list-style-type: none"> <li>• The Senior / Facilities Technician is responsible for daily engineering sections to support the hotel operations.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week, 44 hours/ week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 1 Beach Road (S)189673</li> </ul>

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## #25 recruitSG (14 February Only)

recruitSG is a Recruitment Partner that helps businesses hire the right people & build high-performing teams to drive your business forward. We believe the foundation of business success lies in having the right talent. Our expertise lies in building the right teams for businesses through a wide range of tailored recruitment solutions

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Business Development Executive</b> 	<p><b>Required Qualifications &amp; Experience</b></p> <ul style="list-style-type: none"> <li>• B2B sales experience (services preferred), with evidence of consistent target attainment.</li> <li>• Comfortable with outbound prospecting and building pipeline from scratch.</li> <li>• Experience selling into multi-stakeholder environments and navigating procurement processes.</li> <li>• Strong communication skills: can explain process, risk controls, and value clearly and credibly.</li> <li>• Process discipline: able to manage pipeline, follow SOPs, and keep CRM clean.</li> <li>• Willingness to travel to customer sites for meetings/site assessments as needed.</li> </ul> <p><b>Preferred Qualifications</b></p> <ul style="list-style-type: none"> <li>• Experience in one or more of: ITAD, secure data destruction, recycling/waste management, facilities services, logistics, compliance-led services,</li> </ul>	<ul style="list-style-type: none"> <li>• We are hiring a Business Development Executive who is self driven and results orientated to join our Singapore Sales Team.</li> </ul> <p><b>Key Responsibilities:</b></p> <p>1) Pipeline Generation (Outbound + Inbound)</p> <ul style="list-style-type: none"> <li>• Build and manage a target list of ICP accounts (semiconductor, memory, tech, and related supply chain players).</li> <li>• Conduct outbound prospecting via calls, emails, LinkedIn and referrals to generate qualified meetings.</li> <li>• Respond to inbound leads promptly and convert them into qualified opportunities.</li> <li>• Maintain consistent activity and follow-up cadence; keep accurate records of outreach and outcomes.</li> </ul> <p>2) Qualification &amp; Discovery</p> <ul style="list-style-type: none"> <li>• Run discovery calls to understand customer requirements: data sensitivity, asset types, volumes, site constraints, compliance expectations, and reporting needs.</li> <li>• Map the buying committee and influence path</li> <li>• Qualify opportunities based on fit, need, stakeholders,</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>or selling to technology/manufacturing clients.</p>	<p>timeline and commercial viability.</p> <ul style="list-style-type: none"> <li>Secure clear next steps (site walk, proposal review meeting, procurement introduction).</li> </ul> <p>3) Solutioning, Proposal &amp; Commercials</p> <ul style="list-style-type: none"> <li>Develop solutions and scopes of work aligned to customer needs</li> <li>Prepare proposals using approved templates; present and walk customers through the proposal (not just send it).</li> <li>Collaborate internally to ensure feasibility and operational alignment; request approvals for non-standard terms or pricing exceptions.</li> <li>Negotiate within defined pricing and margin guardrails; maintain commercial discipline.</li> </ul> <p>4) Procurement &amp; Onboarding Management</p> <ul style="list-style-type: none"> <li>Drive vendor onboarding processes: questionnaires, required documentation, insurance, compliance forms, site requirements, and contract/PO steps.</li> <li>Coordinate and track progress across stakeholders to reduce cycle time and remove bottlenecks.</li> <li>Support contract discussions in collaboration with management/legal where applicable.</li> </ul>	
<b>Creative GenAI Executive</b> 	<ul style="list-style-type: none"> <li>Diploma or Degree in Design, Fine Arts, Creative Media,</li> </ul>	<ul style="list-style-type: none"> <li>We are hiring a Creative GenAI Executive based in Singapore to support creative</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Advertising, Marketing, or related fields.</li> <li>Open to fresh graduates with a strong portfolio.</li> <li>Solid fundamentals in creative concept development.</li> <li>Interest or experience in GenAI-assisted creative work.</li> <li>Strong communication and collaboration skills</li> <li>Comfortable working in a fast-moving, start-up environment.</li> </ul>	<p>ideation and execution while integrating GenAI into everyday creative workflows.</p> <p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>Conceptualise and develop creative ideas for: <ul style="list-style-type: none"> <li>Digital marketing campaigns</li> <li>Social and content-led initiatives</li> <li>Brand storytelling and visuals</li> </ul> </li> <li>Use GenAI tools to support and enhance creative output.</li> <li>Translate briefs into strong creative concepts and executions.</li> <li>Collaborate closely with internal teams and clients.</li> <li>Research and recommend new GenAI tools or creative approaches.</li> <li>Ensure all outputs align with campaign goals and brand standards.</li> </ul> <p><b>Why Join Us</b></p> <ul style="list-style-type: none"> <li>Direct mentorship from senior advertising professionals.</li> <li>Real ownership over creative work.</li> <li>Exposure across strategy, creative, and execution.</li> <li>Opportunity to grow with an independent agency on the rise.</li> </ul>	<ul style="list-style-type: none"> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> NA</li> </ul>
<b>Customer Success Executive</b> 	<ul style="list-style-type: none"> <li>Enjoy communicating with people and delivering customer-focused service.</li> <li>Comfortable engaging walk-in customers in a retail environment.</li> <li>Good command of English and additional</li> </ul>	<ul style="list-style-type: none"> <li>We are seeking to hire a Customer Success Executive, to act as the front-facing ambassador of the company's retail outlet.</li> <li>You will mainly be welcoming customers, understanding their needs, and delivering a</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> NA</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>ability to speak local dialects is an advantage.</p> <ul style="list-style-type: none"> <li>Interest in automotive products (cars, tyres, rims); prior automotive knowledge is a plus but not mandatory.</li> <li>Pleasant, approachable personality with a calm and service-oriented mindset.</li> <li>Able to work retail hours and weekends (5.5-day work week).</li> </ul>	<p>pleasant, reassuring service experience.</p> <ul style="list-style-type: none"> <li>Success in this role comes from building rapport, providing honest advice, and naturally converting conversations into sales through trust and service quality.</li> <li>This position is ideal for individuals who enjoy interacting with people, take pride in service excellence, and prefer a relationship-based approach to customer engagement.</li> </ul> <p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>Greet walk-in customers warmly and create a comfortable, welcoming in-store experience.</li> <li>Engage customers in conversation to understand their vehicle needs and concerns.</li> <li>Provide clear explanations and recommendations on automotive products such as tyres, rims, and related services.</li> <li>Coordinate with technicians and internal teams to ensure smooth service delivery.</li> <li>Handle customer enquiries, follow-ups, and basic after-sales support.</li> <li>Maintain a professional and organised store environment.</li> <li>Support sales conversions through service-led engagement rather than hard selling.</li> </ul> <p>Why Join Us?</p>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>High-performing Customer Success Executives can progress into Senior Customer Roles and eventually Retail Store Manager positions, based on performance, leadership potential, and service excellence.</li> <li>Commission provided on top of basic salary.</li> <li>Supportive retail team environment.</li> <li>Customer-first culture with no aggressive sales pressure.</li> <li>This is in partnership with the Employment and Employability Institute Pte Ltd (“e2i”).</li> <li>e2i is the empowering network for workers and employers seeking employment and employability solutions</li> <li>e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training, and job redesign solutions.</li> <li>e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives.</li> <li>By applying for this role, you consent to recruitSG’s PDPA and e2i’s PDPA.</li> </ul>	
Digital Media Executive 	<ul style="list-style-type: none"> <li>Diploma or Degree in Marketing,</li> </ul>	<ul style="list-style-type: none"> <li>The Digital Buyer will be responsible for planning, executing, and optimising</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>Communications, or related field.</p> <ul style="list-style-type: none"> <li>2–4 years of hands-on experience managing paid ads on Meta, TikTok, and/or Xiaohongshu (experience in beauty, aesthetics, or lifestyle brands preferred).</li> <li>Strong analytical mindset — confident interpreting campaign data, A/B test results, and performance dashboards.</li> <li>Familiar with pixel installation, audience segmentation, conversion tracking, and retargeting strategies.</li> <li>Ability to craft compelling ad copies and visuals that align with brand tone and medical-aesthetic positioning.</li> <li>Proficiency in English, Mandarin Proficiency is a plus (for campaign copywriting, audience engagement, and Xiaohongshu content coordination).</li> </ul> <p><b>Preferred Attributes</b></p> <ul style="list-style-type: none"> <li>Passionate about the beauty, skincare, and aesthetics industry.</li> <li>Able to balance creativity with performance-driven results.</li> <li>Resourceful, agile, and comfortable in a fast-</li> </ul>	<p>paid advertising campaigns across Meta, TikTok, and Xiaohongshu (Little Red Book).</p> <ul style="list-style-type: none"> <li>The ideal candidate has a strong grasp of beauty and lifestyle audiences, understands performance marketing metrics, and can translate creative visuals into measurable conversions.</li> <li>This opportunity is open to candidates based in Singapore or those seeking to work remotely.</li> </ul> <p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>Plan and execute paid media campaigns across Meta, TikTok, and Xiaohongshu to drive brand awareness, clinic traffic, and lead generation.</li> <li>Optimise ad performance through data-driven decisions — analyzing results, adjusting targeting, creative, and bidding strategies to meet CPL/ROAS goals.</li> <li>Develop platform-specific strategies to reach beauty-interested audiences and convert them into consultations or appointments.</li> <li>Collaborate with design and content teams to ensure ad creatives reflect brand aesthetics and resonate with target segments.</li> <li>Monitor and report campaign performance, producing clear insights and actionable recommendations for continuous improvement.</li> <li>Stay informed of beauty industry trends, competitor</li> </ul>	<ul style="list-style-type: none"> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>paced digital marketing environment.</p> <ul style="list-style-type: none"> <li>Strong communication skills to collaborate effectively with marketing, design, and operations teams.</li> </ul>	<p>activities, and algorithm updates across all platforms to ensure campaigns remain relevant and effective.</p> <ul style="list-style-type: none"> <li>Manage campaign budgets efficiently, balancing performance and cost while maximizing ROI.</li> <li>Support influencer or KOL collaborations on TikTok and Xiaohongshu to amplify brand reach.</li> </ul> <p><b>What You'll Gain</b></p> <ul style="list-style-type: none"> <li>Opportunity to shape the clinic's digital advertising strategy and brand presence across Asia's fastest-growing beauty platforms.</li> <li>Exposure to multi-channel marketing initiatives, influencer partnerships, and aesthetic campaign analytics.</li> <li>Competitive salary with attractive incentives tied to campaign performance.</li> <li>Supportive and collaborative environment that values innovation and results.</li> </ul>	
<b>Human Resource Consultant</b> 	<ul style="list-style-type: none"> <li>Diploma or Degree in Business, HR, or a related field (fresh graduates encouraged to apply).</li> <li>Strong willingness to learn and develop professionally in HR.</li> <li>Good communication and interpersonal skills.</li> <li>Detail-oriented with an eagerness to take initiative.</li> <li>Able to work both independently and in a team.</li> </ul>	<ul style="list-style-type: none"> <li>We are looking for a highly motivated individual who is passionate about providing exceptional HR support and guidance to our clients.</li> <li>This role is ideal for fresh diploma or degree graduates who are eager to learn and grow in the HR industry.</li> <li>No prior HR experience? No problem! We will provide on-the-job training and mentorship to help you build the skills and confidence needed to succeed.</li> </ul> <p><b>Responsibilities</b></p>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> NA</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Openness to visiting client sites when required.</li> </ul>	<ul style="list-style-type: none"> <li>• Client Support &amp; Guidance: Assist in addressing client inquiries and provide HR support with guidance from senior team members.</li> <li>• Collaboration &amp; Learning: Work closely with clients to understand their HR needs while learning to deliver practical, tailored solutions.</li> <li>• Onboarding Assistance: Support the onboarding process for clients onto our HR systems and services.</li> <li>• Compliance Awareness: Learn about HR laws and regulations to eventually provide accurate advice and ensure clients remain compliant.</li> <li>• Team Collaboration: Partner with internal teams to ensure smooth delivery of services while gaining exposure to various HR functions.</li> <li>• Reporting &amp; Insights: Assist in preparing reports and analyses to help clients improve their HR operations.</li> </ul> <p><b>Why Join Us?</b></p> <ul style="list-style-type: none"> <li>• Learning &amp; Development: Receive on-the-job training and mentorship from experienced HR professionals.</li> <li>• Career Growth: Build a rewarding career in HR with opportunities for progression as you gain experience.</li> <li>• Diverse Exposure: Work with a wide variety of clients across different industries, giving you valuable insights and knowledge.</li> <li>• Dynamic Culture: Join a supportive and energetic team that values</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>collaboration, growth, and inclusivity.</p> <ul style="list-style-type: none"> <li>• This is in partnership with the Employment and Employability Institute Pte Ltd (“e2i”).</li> <li>• e2i is the empowering network for workers and employers seeking employment and employability solutions.</li> <li>• e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training, and job redesign solutions.</li> <li>• e2i is a tripartite initiative of the National Trades Union</li> </ul>	
<b>Human Resource Specialist</b> 	<ul style="list-style-type: none"> <li>• Must have:</li> <li>• Strong in English both spoken and written</li> <li>• Driven and self-disciplined</li> <li>• Creative and analytical</li> <li>• Good to have:</li> <li>• Prior experience in HR organisational related roles e.g. Learning &amp; development/Trainings, HR Business Partners</li> </ul>	<ul style="list-style-type: none"> <li>• As an HR Specialist, you will support our clients by assisting with their back-end systems to optimise business operations. Collaborating closely with HR Consultants and team members, you will gather necessary documentation and ensure a seamless process.</li> </ul> <p><b>Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Maintain and update employee and client data accurately in the HR Management System (HRMS).</li> <li>• Administer payroll processing on a periodic schedule, ensuring compliance with client requirements and statutory regulations.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Generate and distribute itemised pay slips in a timely manner.</li> <li>Prepare and submit statutory contributions and filings, including CPF and other relevant requirements.</li> <li>Produce detailed payroll and HR reports for review and record-keeping.</li> <li>Process employee reimbursements efficiently and accurately.</li> <li>Provide prompt and professional responses to client inquiries and HR-related requests.</li> <li>Coordinate and manage annual processes, such as employee bonus payouts and statutory tax filings (e.g., IRAS AIS/IR8A).</li> <li>Ensure compliance with local employment laws and best practices in all payroll and HR functions.</li> </ul>	
<b>Investment Analyst</b> 	<ul style="list-style-type: none"> <li>We are seeking a highly motivated Investment Analyst to join our team in an analyst capacity, supporting middle-office investment and asset management functions.</li> <li>This role is ideal for candidates with a background in Accounting, Finance, or Corporate Finance, who are looking to build a strong foundation in alternative investments and institutional asset management.</li> </ul>	<p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li>Support middle-office investment operations across Venture Capital, Private Equity, and Real Estate portfolios</li> <li>Assist in financial analysis, investment monitoring, and portfolio reporting</li> <li>Prepare and review financial models, performance reports, and investment documentation</li> <li>Support due diligence processes, including financial analysis and data compilation</li> <li>Coordinate with internal stakeholders and external</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Bachelor's degree in Accounting, Finance, Corporate Finance, or related disciplines</li> <li>Strong analytical and numerical skills</li> <li>Proficiency in Microsoft Excel and PowerPoint</li> <li>Good attention to detail and ability to work with financial data</li> <li>Strong organizational and communication skills</li> <li>Prior internship or exposure to finance, investments, or corporate finance is an advantage but not required</li> <li>Eagerness to learn and grow in the alternative investment space</li> </ul>	<ul style="list-style-type: none"> <li>partners on investment-related matters</li> <li>Maintain accurate investment records, reports, and internal documentation</li> <li>Assist with ad-hoc analysis and projects as required by the investment team</li> </ul> <p>Why Join RedBadge Pacific</p> <ul style="list-style-type: none"> <li>Exposure to a diversified alternative investment portfolio across VC, PE, and Real Estate</li> <li>Opportunity to work closely with experienced investment professionals</li> <li>Strong learning curve and foundational training in institutional and family office investments</li> <li>Platform to build a long-term career in asset management and investments</li> </ul>	
<b>Operations / Logistics (FT/PT)</b>	<ul style="list-style-type: none"> <li>SFA Food Safety trained (preferred); otherwise, will be trained before deployment</li> <li>Experience servicing fruit juice or beverage vending machines is an advantage</li> <li>Basic technical or mechanical aptitude</li> <li>Knowledge of food hygiene and safety practices</li> <li>Physically fit and comfortable with hands-on operational work</li> <li>Able to work independently and manage assigned routes</li> <li>Possession of a valid driving licence is</li> </ul>	<ul style="list-style-type: none"> <li>We are looking for a reliable and hands-on Full-time/Part-time Operations Staff to support the maintenance and servicing of our fruit juice vending machines.</li> <li>The role focuses on ensuring machines are clean, hygienic, and fully operational to deliver consistent customer experience.</li> <li>Training will be provided for candidates who are keen to learn.</li> </ul> <p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>Perform routine servicing, cleaning, and maintenance of fruit juice vending machines</li> <li>Replenish ingredients and consumables, ensuring</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5.5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	preferred	<p>freshness and quality standards</p> <ul style="list-style-type: none"> <li>Conduct basic troubleshooting and minor repairs to minimise machine downtime</li> <li>Ensure compliance with SFA food safety and hygiene standards</li> <li>Carry out regular checks on machine performance, cleanliness, and functionality</li> <li>Report faults, issues, or parts replacement requirements promptly</li> <li>Maintain accurate service and maintenance records</li> <li>Support ad-hoc operational tasks as required</li> </ul> <p><b>What We Offer</b></p> <ul style="list-style-type: none"> <li>On-the-job training provided</li> <li>Supportive team environment</li> <li>Opportunity to work with innovative vending solutions</li> </ul>	
Recruitment Consultant 	<ul style="list-style-type: none"> <li>Diploma or Degree in Business, Human Resource Management, Psychology, Communications, or related field.</li> <li>Strong passion for people, communication, and talent development.</li> <li>Excellent interpersonal and problem-solving skills.</li> <li>Detail-oriented, organized, and proactive in taking initiative.</li> </ul>	<ul style="list-style-type: none"> <li>We are seeking an enthusiastic and driven Recruitment Consultant to join our growing team.</li> <li>This full-time position offers hands-on exposure to end-to-end recruitment — from talent sourcing and client servicing to employer branding and HR operations.</li> <li>You'll partner closely with hiring managers, candidates, and business leaders to deliver impactful recruitment solutions, while learning the art and science of matching the right talent to the right opportunity.</li> <li>This role is ideal for fresh graduates who are passionate about people,</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> NA</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>communication, and business growth, and who aspire to build a long-term career in Human Resources or Talent Acquisition.</p> <p><b>Key Responsibilities</b></p> <ol style="list-style-type: none"> <li><b>Talent Sourcing &amp; Recruitment Operations</b> <ul style="list-style-type: none"> <li>Source and engage candidates through job portals, LinkedIn, and professional or university networks.</li> <li>Review applications, screen candidates, and coordinate interviews with clients.</li> <li>Manage the recruitment process from initial outreach to offer stage, ensuring a positive candidate experience.</li> <li>Maintain and update records within the applicant tracking system (ATS).</li> </ul> </li> <li><b>Client &amp; Candidate Engagement</b> <ul style="list-style-type: none"> <li>Communicate effectively with clients to understand hiring needs and business objectives.</li> <li>Build trusted relationships with candidates, providing guidance and follow-up throughout the hiring process.</li> <li>Support consultants in developing tailored recruitment solutions for different industries.</li> </ul> </li> <li><b>Employer Branding &amp; Recruitment Marketing</b> <ul style="list-style-type: none"> <li>Collaborate with the marketing team to craft</li> </ul> </li> </ol>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>engaging job postings and social media content.</p> <ul style="list-style-type: none"> <li>Participate in career fairs, recruitment campaigns, and university engagement initiatives to attract future talent.</li> </ul> <p><b>4. Administrative &amp; Project Support</b></p> <ul style="list-style-type: none"> <li>Prepare recruitment reports, candidate summaries, and compliance documents.</li> <li>Contribute to process improvements and team projects to enhance recruitment efficiency.</li> </ul> <p><b>What You'll Gain</b></p> <ul style="list-style-type: none"> <li><b>Structured Training &amp; Mentorship:</b> Learn directly from senior HR and recruitment professionals with hands-on guidance.</li> <li><b>Career Progression:</b> Clear development pathway toward becoming a Recruitment Consultant or HR Business Partner.</li> <li><b>Diverse Exposure:</b> Work across multiple industries, from F&amp;B and tech to professional services and creative sectors.</li> <li><b>Dynamic Environment:</b> Join a collaborative team that values initiative, learning, and personal growth.</li> </ul>	
<b>Sales Consultant</b> 	<ul style="list-style-type: none"> <li>Enjoy communicating with people and delivering customer-focused service.</li> <li>Comfortable engaging walk-in customers in a retail environment.</li> </ul>	<ul style="list-style-type: none"> <li>We are seeking to hire a Sales Consultant, to act as the front-facing ambassador of the company's retail outlet.</li> <li>You will mainly be welcoming customers, understanding their needs, and delivering a</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> NA</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Good command of English and additional ability to speak local dialects is an advantage.</li> <li>• Interest in automotive products (cars, tyres, rims); prior automotive knowledge is a plus but not mandatory.</li> <li>• Pleasant, approachable personality with a calm and service-oriented mindset.</li> <li>• Able to work retail hours and weekends (5.5-day work week).</li> </ul>	<p>pleasant, reassuring service experience.</p> <ul style="list-style-type: none"> <li>• Success in this role comes from building rapport, providing honest advice, and naturally converting conversations into sales through trust and service quality.</li> <li>• This position is ideal for individuals who enjoy interacting with people, take pride in service excellence, and prefer a relationship-based approach to customer engagement.</li> </ul> <p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Greet walk-in customers warmly and create a comfortable, welcoming in-store experience.</li> <li>• Engage customers in conversation to understand their vehicle needs and concerns.</li> <li>• Provide clear explanations and recommendations on automotive products such as tyres, rims, and related services.</li> <li>• Coordinate with technicians and internal teams to ensure smooth service delivery.</li> <li>• Handle customer enquiries, follow-ups, and basic after-sales support.</li> <li>• Maintain a professional and organised store environment.</li> <li>• Support sales conversions through service-led engagement rather than hard selling.</li> </ul> <p>Why Join Us?</p>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• High-performing Sales Consultant can progress into Senior Customer Roles and eventually Retail Store Manager positions, based on performance, leadership potential, and service excellence.</li> <li>• Commission provided on top of basic salary.</li> <li>• Supportive retail team environment.</li> <li>• Customer-first culture with no aggressive sales pressure.</li> <li>• This is in partnership with the Employment and Employability Institute Pte Ltd (“e2i”).</li> <li>• e2i is the empowering network for workers and employers seeking employment and employability solutions.</li> <li>• e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training, and job redesign solutions.</li> <li>• e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives.</li> <li>• By applying for this role, you consent to recruitSG’s PDPA and e2i’s PDPA.</li> </ul>	
<b>SME Sales Consultant</b> 	<ul style="list-style-type: none"> <li>• Fresh graduates or early-career professionals with an interest in finance,</li> </ul>	<ul style="list-style-type: none"> <li>• We are looking for driven and curious SME Financial Solutions Consultants who are eager to build a career in</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>business, or advisory roles</p> <ul style="list-style-type: none"> <li>• Strong analytical mindset with interest in understanding financial models and business fundamentals</li> <li>• Self-motivated, resilient, and eager to learn</li> <li>• Comfortable with performance-based rewards and commission structures</li> <li>• Strong communication skills and confidence in engaging business owners</li> <li>• Background in finance, accounting, business, or economics is an advantage, but not mandatory</li> </ul>	<p>financial advisory and structured financing.</p> <ul style="list-style-type: none"> <li>• This role is well-suited for aspiring fresh graduates who want to develop strong fundamentals in financial analysis, client advisory, and deal structuring, while being rewarded based on performance.</li> <li>• You will be trained to understand different financial models, assess business needs, and recommend tailored financing solutions—positioning you for long-term growth into senior advisory or leadership roles.</li> </ul> <p><b>What You'll Be Doing</b></p> <ul style="list-style-type: none"> <li>• Learn how to prospect and build a pipeline of SME clients through outreach, referrals, and relationship building</li> <li>• Analyse clients' financial profiles to assess funding needs and eligibility</li> <li>• Understand and apply various financing structures to meet clients' business objectives</li> <li>• Present clear, practical financial solutions that support clients' growth and cash flow needs</li> <li>• Work closely with internal teams to structure and close financing solutions</li> <li>• Build long-term relationships with clients through trust and value-based advisory</li> </ul> <p><b>Why Join Ricardo</b></p> <ul style="list-style-type: none"> <li>• Hands-on exposure to real-world SME financing and financial structuring</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Structured learning in financial analysis, advisory, and deal execution</li> <li>Uncapped earning potential with strong performance incentives</li> <li>Clear career progression into Senior Consultant, Team Lead, or Advisory Management roles</li> <li>Backed by a reputable group with decades of industry credibility</li> </ul>	
<b>Travel Operations Associate</b> 	<ul style="list-style-type: none"> <li>Japanese language proficiency is not required</li> <li>Strong interest in Japan, Japanese culture, or Japan-related travel is essential</li> <li>Good communication and coordination skills</li> <li>Strong attention to detail and ability to manage multiple tasks</li> <li>Comfortable working in a fast-paced, service-oriented environment</li> <li>Prior experience in travel, hospitality, or customer service is an advantage but not mandatory</li> </ul>	<p>We are looking for a detail-oriented and proactive Travel Operations Associate to support our day-to-day travel operations. This role plays a key part in coordinating travel arrangements, supporting our clients—primarily from Japan—and contributing to the planning of meaningful travel experiences. It is an excellent opportunity for individuals who are passionate about travel and have a strong interest in Japan.</p> <p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>Handle travel reservations and inquiries with suppliers, including hotels, transportation providers, meal vendors, and other service partners</li> <li>Coordinate closely with suppliers to ensure accurate bookings and smooth travel arrangements</li> <li>Provide customer care and operational support</li> <li>Assist in planning travel itineraries and researching</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>new travel programmes and destinations</p> <ul style="list-style-type: none"> <li>• Support the team with operational and administrative tasks as required</li> </ul> <p><b>Why Join Us</b></p> <ul style="list-style-type: none"> <li>• Exposure to Japan-focused travel programmes and clients</li> <li>• Hands-on experience in travel operations and itinerary planning</li> <li>• Supportive team environment with opportunities to grow and learn</li> </ul>	

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## #26 Red Alpha Cybersecurity

Red Alpha is a Singapore-based IT talent development company that uses a Select–Train–Place model to build the next generation of IT professionals. They select individuals with the aptitude for IT (even from non-technical backgrounds), train them through intensive bootcamps and industry-recognized certifications, and then place them into full-time IT roles with partner organizations.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Cybersecurity Specialist</b> 	<ul style="list-style-type: none"> <li>No prior IT or cybersecurity background is needed.</li> </ul> <p>We're looking for:</p> <ul style="list-style-type: none"> <li>A strong interest in technology and digital security</li> <li>Problem-solving mindset and resilience</li> <li>Eagerness to learn and adapt</li> <li>Good communication and teamwork skills</li> <li>All selected candidates will undergo a 20-week, fully sponsored on-job-training with allowance, before being deployed full-time for 3 years.</li> </ul>	<ul style="list-style-type: none"> <li>Join us as a Cybersecurity Specialist through our Alpha Specialist Training Programme (ASTP), a structured and fully sponsored pathway designed to launch your career in cybersecurity. Whether you're a fresh graduate or making a career switch, Red Alpha equips you with practical skills, industry-recognised certifications, and a guaranteed deployment into meaningful cybersecurity roles.</li> </ul> <p><b>About the Programme</b></p> <ul style="list-style-type: none"> <li>You'll undergo hands-on, in-person training guided by industry experts. The training covers areas such as cyber defence, incident response, threat intelligence, and offensive security, preparing you for real-world scenarios and roles across both public and private sectors.</li> </ul> <p><b>Potential Roles You May Be Deployed Into</b></p> <ul style="list-style-type: none"> <li>After completing the programme, you may be deployed into one of many cybersecurity roles, depending on your aptitude, interest, and hiring partner needs. These include (but are not limited to):</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, 9am to 6pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 83 Clemenceau Avenue (S)239920</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• Cybersecurity Analyst</li> <li>• Incident Responder</li> <li>• Cyber Threat Intelligence Analyst</li> <li>• Penetration Tester</li> <li>• Cybersecurity Engineer or Architect</li> <li>• Cybersecurity Solutions Specialist</li> </ul> <p><b>What You'll Be Doing</b></p> <ul style="list-style-type: none"> <li>• Learn how to detect, respond to, and prevent cybersecurity threats</li> <li>• Gain hands-on experience with tools like Splunk, Wireshark, Metasploit, Sysinternals Suite, and more</li> <li>• Understand frameworks like MITRE ATT&amp;CK, OWASP Top 10, and NIST</li> <li>• Work on simulations and real-world case studies under expert guidance</li> <li>• Prepare for certifications such as GCIH and OSCP</li> <li>• Receive ongoing mentorship and career support</li> </ul>	
<b>Full Stack Infra Engineer</b> 	<ul style="list-style-type: none"> <li>• What You Should Know or Be Eager to Learn</li> <li>• Preferred Technical Skills (not mandatory)</li> <li>• CCNA certification is required; CCNP is a strong advantage</li> <li>• Familiarity with Microsoft Windows Server, Linux/Unix OS, and VM environments</li> <li>• Basic database knowledge (e.g. SQL Server, Oracle)</li> <li>• Hands-on experience with networking devices (e.g. Cisco)</li> </ul>	<ul style="list-style-type: none"> <li>• Red Alpha Cybersecurity is hiring Full Stack Infra Engineer who are eager to design, implement, and maintain robust and secure infrastructure across LAN, WAN, and cloud environments. You'll be involved in both project-based work and the daily operations of mission-critical systems, with opportunities to grow into advanced roles across networking, infrastructure, and cybersecurity.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 9am to 6pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Contract</li> <li>• <b>Location:</b> 83 Clemenceau Avenue (S)239920</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>routers/switches, firewalls, VPNs)</p> <ul style="list-style-type: none"> <li>• Understanding of system hardening, patching, and ITIL-based operations</li> <li>• Exposure to security appliances and tools for vulnerability scanning and network monitoring</li> </ul> <p><b>Mindset We Look For</b></p> <ul style="list-style-type: none"> <li>• Problem-solver with strong analytical and troubleshooting skills</li> <li>• Detail-oriented and self-motivated</li> <li>• Strong communication and teamwork abilities</li> <li>• Ability to stay up to date with evolving infrastructure and security technologies</li> <li>• All selected candidates will undergo a 10-week, fully sponsored on-job-training with allowance, before being deployed full-time for 3 years.</li> </ul>	<p><b>What You'll Be Doing</b></p> <ul style="list-style-type: none"> <li>• Design, implement, and maintain LAN, WAN, WLAN, VPN, and firewall systems</li> <li>• Configure and deploy network appliances, routers, switches, and load balancers (e.g. Cisco, Fortinet)</li> <li>• Conduct vulnerability assessments and support remediation across network layers</li> <li>• Troubleshoot network performance issues and ensure minimal downtime</li> <li>• Work closely with clients and teams to generate system specs and present architecture solutions</li> <li>• Plan, execute, and monitor IT infrastructure setup and upgrades (on-prem and virtualised)</li> <li>• Manage and maintain Windows, Unix/Linux servers, virtual machines, and databases (e.g. SQL Server, Oracle)</li> <li>• Perform routine preventive maintenance and respond promptly to system alerts and issue</li> <li>• Support operational systems to meet SLA requirements</li> <li>• Participate in change management, disaster recovery, and patch management processes</li> </ul>	
<b>Software Engineer</b> 	<p><b>What You Should Know or Be Eager to Learn</b></p> <ul style="list-style-type: none"> <li>• Preferred Technical Skills (not mandatory)</li> <li>• Proficient in JavaScript, Java, Python, C++, C#, or Rust</li> </ul>	<ul style="list-style-type: none"> <li>• Red Alpha Cybersecurity is looking for passionate Software Engineers who want to build end-to-end applications, solve real-world problems, and work across the full stack. You'll be part of a team developing scalable,</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 9am to 6pm</li> <li>• <b>Employment Type:</b> Full Time</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Comfortable using frameworks like React, Angular, Vue.js, Next.js, Express.js, FastAPI, Spring Boot</li> <li>• Familiar with SQL and NoSQL databases: MSSQL, PostgreSQL, MongoDB</li> <li>• Understanding of REST APIs and/or GraphQL</li> <li>• Knowledge of Git and version control best practices</li> <li>• Exposure to Agile development methodology and CI/CD tools</li> <li>• Familiar with containerisation (e.g., Docker), and platforms like OpenShift is a bonus</li> </ul> <p><b>Mindset We Look For</b></p> <ul style="list-style-type: none"> <li>• Proactive problem-solver with strong attention to detail</li> <li>• Fast learner with the ability to pick up new languages, tools, or frameworks quickly</li> <li>• Strong teamwork, communication, and collaboration skills</li> <li>• Enthusiasm for building high-quality, impactful software solutions</li> <li>• All selected candidates will undergo a 10-week, fully sponsored on-job training with allowance, before being deployed full-time for 3 years.</li> </ul>	<p>secure, and user-centric systems in a fast-paced tech environment.</p> <p><b>What You'll Be Doing</b></p> <ul style="list-style-type: none"> <li>• Design, develop, and maintain full-stack web applications using modern frameworks</li> <li>• Collaborate with other developers, engineers, and stakeholders to define technical specifications and deliver software features</li> <li>• Build scalable APIs and backend services using technologies such as Node.js, Python, Java, or C#</li> <li>• Develop interactive front-end interfaces using React, Vue, Angular, or similar frameworks</li> <li>• Manage databases and optimize queries across SQL and NoSQL platforms (e.g., MongoDB, PostgreSQL, MSSQL)</li> <li>• Participate in the full software development lifecycle including design, testing, documentation, and deployment</li> <li>• Debug and troubleshoot issues across the front-end and back-end</li> <li>• Contribute to continuous improvement through code reviews, agile practices, and DevSecOps workflows</li> <li>• Keep up with evolving tech trends and bring new ideas to the team</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Job Type:</b> Contract</li> <li>• <b>Location:</b> 83 Clemenceau Avenue (S)239920</li> </ul>

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## #27 Resorts World Sentosa

Resorts World Sentosa (RWS), Asia's premium lifestyle destination resort, is located on Singapore's resort island of Sentosa. Spanning 49 hectares, RWS is home to world-class attractions including Universal Studios Singapore, Singapore Oceanarium, Dolphin Island and Adventure Cove Waterpark. Complementing the adventure and adrenaline of its theme parks and attractions are seven unique luxury hotels, the world-class Resorts World Convention Centre, and a casino. RWS offers award-winning dining experiences and exciting cuisines from around the world across its many renowned celebrity chef restaurants, establishing itself as a key player in Singapore's vibrant and diverse dining scene and a leading gourmet destination in Asia for epicureans. The integrated resort also offers world-class entertainment, from concerts to public shows. RWS has been named "Best Integrated Resort" since 2011 for ten consecutive years at the TTG Travel Awards which recognises the best of Asia-Pacific's travel industry.

RWS is wholly owned by Genting Singapore, a company of the Genting Group.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Chef De Partie</b>	<ul style="list-style-type: none"> <li>• Certificate in Culinary Skills / GCE O level or equivalent</li> <li>• Minimum 4 years' experience in F&amp;B industry</li> <li>• Candidates without the required education qualifications but with several years of experience in the hospitality/food services industry will be considered</li> <li>• Good interpersonal communication and problem-solving skills</li> <li>• Able to work independently or as a team in a fast-paced environment with minimum supervision</li> <li>• Preferably with supervisory experience</li> <li>• Good management of food cost and stock inventory</li> </ul>	<ul style="list-style-type: none"> <li>• Set up workstation with required Mise en place, tools, equipment and supplies according to standards</li> <li>• Inspect the cleanliness and working condition of all tools, equipment and supplies to ensure the compliance with standards</li> <li>• Check production schedule and pars</li> <li>• Establish priority items for the day</li> <li>• Inform the Executive Chef of any supplies that need to be requisitioned for the day's tasks</li> <li>• Fabricate meat, fish and fowl for menu items</li> <li>• Ensure that the team complies with the health and safety standards</li> <li>• Assist in controlling inventory and managing stocks</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week, Shift Hours</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 8 Sentosa Gateway (S) 098269</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Executive, Procurement (Central)</b> 	<p><b>Required Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Diploma/Degree in relevant fields with at least 2 years of procurement experience in the hospitality sector (covering nonfood and room operations commodities).</li> <li>• Conversant in procurement processes (RFQ/RFT/RFI) and contract administration.</li> <li>• Knowledge in SAP/Ariba S2P (Source to Pay) and Reverse Auction tools is a plus</li> </ul> <p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>• Strong analytical and negotiation skills.</li> <li>• Excellent verbal and written communication skills.</li> <li>• Proficiency in MS Word and MS Excel.</li> <li>• Ability to work independently and collaboratively under tight timelines.</li> <li>• Project management and problem-solving skills.</li> <li>• High sense of accountability, integrity, and business ethics.</li> <li>• Entrepreneurial mindset with strategic thinking and business acumen.</li> </ul>	<p><b>Job Responsibilities</b></p> <ul style="list-style-type: none"> <li>• We are seeking a detail-oriented and strategic procurement professional to join our team.</li> <li>• This role is responsible for managing and leading procurement activities for operating supplies, nonfood, and hotel categories.</li> <li>• You'll play a key role in ensuring cost efficiency, compliance with corporate policies, and timely delivery of goods and services, contributing to operational excellence and sustainability.</li> <li>• Manage and lead procurement activities for operating supplies, nonfood, and hotel categories.</li> <li>• Liaise closely with internal and external business units to ensure smooth procurement processes.</li> <li>• Ensure compliance with corporate policies, internal guidelines, and regulatory requirements.</li> <li>• Oversee end-to-end procurement engagement (vendor selection, scope definition, RFI, RFT, RFQ, contracting, post award management).</li> <li>• Negotiate with vendors/contractors to achieve best value purchases through transparent processes.</li> <li>• Manage daily operations such as timely contract renewals, catalog usage, and vendor performance.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, Office Hours</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 3 Lim Teck Kim Road (S)088934</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Review and formalize contracts and SLAs with stakeholders.</li> <li>Validate Purchasing Requests/Orders (PR/PO) in compliance with the Purchasing Approval Matrix.</li> <li>Ensure adherence to procurement policies, casino regimes, SOPs, and ESG standards.</li> <li>Support yearly strategic planning through data analytics and reporting.</li> </ul>	
<b>Guest Experience Lead (F&amp;B)</b>	<ul style="list-style-type: none"> <li>Minimum GCE 'O' Level or equivalent</li> <li>Minimum 2-years experience in Supervisory level in Hotel</li> <li>Good interpersonal and communication skills with cheerful personality</li> </ul>	<ul style="list-style-type: none"> <li>Create memorable experiences for guest during special occasions</li> <li>Ability to create and articulate the menu to the guest</li> <li>Host and engage the guest while serving food and beverages</li> <li>Ensure guest's food and beverage are served promptly in accordance to their orders</li> <li>Process the food orders and operating a cash register, replenishment of stocks, polishing the cutlery and completing other assigned tasks</li> <li>Interact with guests; provide warm and memorable guest experience, ensure all guests receive prompt and excellent standard of service</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week, Shift Hours</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 8 Sentosa Gateway (S) 098269</li> </ul>
<b>Guest Experience Lead (Hotels)</b>	<ul style="list-style-type: none"> <li>Minimum Diploma in Hotels/Hospitality Management or its equivalent</li> <li>Minimum 2 years' experience in the hospitality industry, preferably in 5-star hotels</li> </ul>	<ul style="list-style-type: none"> <li>Perform check-in and check-out for hotel guests in the most professional and efficient manner to ensure high level of guest satisfaction</li> <li>Initiate and maintain effective coordination and communication within the Front Office and other departments, especially</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, Shift Hours</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Good interpersonal skills with effective multitasking, time management and problem-solving skills</li> <li>Knowledge in supervisory functions like staff rostering, room assignment, requisition order, basic training and coaching</li> <li>Able to perform shift work, including weekends and public holidays</li> <li>Ability to use basic Microsoft Office applications – Word, Excel, PowerPoint</li> </ul>	<ul style="list-style-type: none"> <li>Housekeeping, to ensure seamless experiences for all guests</li> <li>Perform room controlling duties in accordance to forecasted occupancy, VIP stays, group check ins, special requests</li> <li>Ensure the Front Office team operates with a sales attitude, and all Team Members are aware of the resorts wide sales opportunities</li> <li>Maintain the confidentiality of all guests and business practices of the Resort</li> </ul>	<ul style="list-style-type: none"> <li><b>Location:</b> 8 Sentosa Gateway (S) 098269</li> </ul>
<b>Procurement Executive, Systems Support (18 Months Contract)</b> 	<p><b>Required Qualifications</b></p> <ul style="list-style-type: none"> <li>Min. diploma or above in related fields</li> </ul> <p><b>Skills</b></p> <ul style="list-style-type: none"> <li>Proactive and able to work under tight schedule.</li> <li>Strong awareness of quality, reliability and responsibility.</li> <li>Meticulous and able to work independently.</li> <li>Good interpersonal and communication skills.</li> <li>Candidate with SAP Ariba knowledge will be an added advantage.</li> </ul>	<ul style="list-style-type: none"> <li>We are seeking a detail-oriented and proactive Procurement Executive to join our team.</li> <li>This role is responsible for supporting and managing procurement systems and processes, ensuring smooth operations and compliance across internal and external stakeholders.</li> <li>You'll play a key role in enhancing procurement system efficiency, maintaining data integrity, and supporting users to ensure seamless sourcing and purchasing activities that align with company policies and strategic goals.</li> <li>Provide L1 Helpdesk for both internal and external users on Procurement systems and processes. Answer and respond to phone calls, emails and chats for system related issues.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week, Office Hours</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 3 Lim Teck Kim Road (S)088934</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Manage and coordinate Procurement systems related projects, including configuring and testing of change requests, enhancements and new functionalities.</li> <li>Responsible for both internal and external users' access to the Procurement systems and monitoring their activities.</li> <li>Manage and work with internal and external users on other master data setup and accuracy, including monitoring sourcing events as and when required. (Vendor master setup, risk assessment related issues, catalogs setup, maintenance of master data etc.)</li> <li>Conduct internal audit checks on Procurement systems and processes to ensure company's policies and procedures are adhered to accordingly.</li> <li>Undertake any other tasks assigned from time to time as may be required in his/her role.</li> </ul>	
<b>Senior Executive/Executive, Procurement (F&amp;B - 18 months Contract)</b> 	<b>Required Qualifications:</b> <ul style="list-style-type: none"> <li>Degree/Diploma in Supply Chain, Business Management or equivalent discipline</li> <li>Minimum 14 years of work experience in Hospitality, F&amp;B, Procurement, or similar role</li> </ul> <b>Skills:</b> <ul style="list-style-type: none"> <li>Strong proficiency in standard office applications, particularly MS Word &amp; MS Excel</li> </ul>	<p>We are seeking a resourceful and motivated Sourcing Buyer to join our team. This role is responsible for managing procurement activities related to assigned commodities. You'll play a key role in sourcing F&amp;B supplies to support resort wide business activities.</p> <ul style="list-style-type: none"> <li>Manage procurement activities for supplies and services related to the commodity</li> <li>Conduct competitive sourcing process, initiation of request, negotiation of commercial</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, Office Hours</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 3 Lim Teck Kim Road (S)088934</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Self-motivated, resilient, and adaptable in a dynamic, fast-paced environment</li> <li>Familiarity with Ariba is an added advantage</li> </ul>	<ul style="list-style-type: none"> <li>terms, preparation of analysis and recommendation of award</li> <li>Negotiate with vendors to ensure best value buys and transparent purchasing process are executed</li> <li>Manage, engage closely with both internal and external stakeholders of their various needs and requirements</li> <li>Ensure compliance with corporate policies and internal guidelines</li> <li>Achieve KPI at Company/team level</li> <li>Any other duties or tasks assigned</li> </ul>	
<b>Senior Executive/Executive, Procurement (M&amp;E)</b> 	<ul style="list-style-type: none"> <li>Degree with Engineering / Science / Business</li> <li>1-2 yrs. of procurement experience (preferably in hospitality industry)</li> <li>Conversant in procurement processes (RFQ/RFT/RFI) and contracts administration</li> <li>High sense of accountability and self-motivation</li> <li>Entrepreneurial (i.e. Strategic and Critical thinking and good business acumen)</li> <li>Team player with Project management and Problem-solving skills</li> <li>Proven stakeholder management (i.e. Negotiations/ Influencing ability)</li> <li>Ability to work in dynamic work environment with large</li> </ul>	<ul style="list-style-type: none"> <li>Formulate, execute and track sourcing strategies to support categories like Facility Mechanical and Electrical systems (Heating, Ventilation, Air Conditioning, HVAC, Electrical switchgears etc), Utilities (Water, Gas, Electricity), Waste Treatment and Indirect materials (Chemical, Gases, Fuel, Lubricants etc)</li> <li>Management of repair and maintenance cost, category spend/contracts (Operational Expenditure, OPEX) and Capital Expenditure (CAPEX) to ensure operating with optimal cost/ within budget.</li> <li>Managing of projects relating to cost reduction, productivity improvement and towards sustainability (Green) eg Energy savings machines/equipment, Solar, Power Purchase</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, Office Hours</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 3 Lim Teck Kim Road (S)088934</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>number of requestors base</p> <ul style="list-style-type: none"> <li>Knowledge in SAP/ Ariba S2P (Source to Pay) and/or Reverse Auction tool is a plus</li> </ul>	<p>Agreement-PPA, Renewable Energy Certificates, Carbon Credits etc.</p> <ul style="list-style-type: none"> <li>Liaise closely with internal and external business units to meet operations requirements.</li> <li>Ensure compliance to corporate policies and internal guidelines.</li> <li>Review specifications and consolidate of quotations/tender documentations.</li> <li>Negotiate with vendors/contractors to ensure “best value of money” buys are executed via transparent purchasing process.</li> <li>End to End procurement engagement (i.e. Vendor selection, scope definition, Request For Information (RFI), / Request for Tender (RFT) / Request for Quotation (RFQ), contracting, post award management).</li> <li>Support and manage daily operations like timely contracts renewal, high catalog usage management, vendors’ performance management.</li> <li>Review of Purchasing Request/Order (PR/PO) in compliance to Purchasing Approval Matrix</li> <li>Ensure all purchases are adhering to procurement policies, casino regimes and SOPs.</li> <li>Ensure strict compliance to Safety and Environmental, Social and Governance (ESG)</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>aspect in all sourcing processes.</p> <ul style="list-style-type: none"> <li>• Support team in yearly strategic planning through data analytics &amp; deriving of strategic actions.</li> <li>• Identify and work on projects relating to cost reduction, productivity improvement and towards sustainability (Green).</li> <li>• Support internal and external audits to ensure compliance.</li> <li>• Work closely with internal and external stakeholder to vet through and negotiate contracts and/or Service Level Agreements (“SLA”)</li> <li>• Achieve targeted cost savings at Company/team level.</li> </ul>	

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## #28 SATS

SATS is the world's largest air cargo handler and Asia's leading airline caterer headquartered in Singapore. We are present in the Asia-Pacific, the Americas, Europe, the Middle East and Africa.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Air Hub Specialist - AIC</b>	<ul style="list-style-type: none"> <li>• Minimum secondary education</li> <li>• Able to read, write and communicate in English</li> <li>• A valid class 3/D driving license</li> <li>• Able to work in a team and independently in a fast-paced environment</li> <li>• Comfortable with shift work</li> </ul>	You will operate heavy equipment and lead a team of staff to uplift and/or offload airline items to and from the aircraft as per our airlines' requirements	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Air Hub Specialist - Baggage</b>	<ul style="list-style-type: none"> <li>• Possess 4 GCE 'N' level credits / 3 GCE 'O' level passes or equivalent</li> <li>• A valid Class 3 driving license</li> </ul>	<ul style="list-style-type: none"> <li>• As a Baggage Lead, you are required to drive, load baggage and will be responsible for dispatch of baggage to respective flights.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Air Hub Specialist - Ramp/ Tech Ramp</b>	<ul style="list-style-type: none"> <li>• Minimum secondary education</li> <li>• Able to read, write and communicate in English</li> <li>• A valid class 3/D driving license</li> <li>• Able to work in a team and independently in a fast-paced environment</li> </ul>	<ul style="list-style-type: none"> <li>• You will operate heavy equipment (Class 4 and/or Class 5) such as aerobridges, passenger steps, to facilitate flight handling and embarkation / disembarkation of passengers.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Comfortable with shift work</li> </ul>		<ul style="list-style-type: none"> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Aircraft Aesthetics Specialist - AIC</b>	<ul style="list-style-type: none"> <li>• Able to read, write and communicate in English</li> <li>• Comfortable in using PCs</li> <li>• Able to work in a team and independently in a fast-paced environment</li> <li>• Comfortable with shift work</li> <li>• Physically fit and able to climb stairs</li> </ul>	<ul style="list-style-type: none"> <li>• You will assist your officer to ensure that there are sufficient resources deployed to facilitate interior cleaning of the aircraft. In addition, you monitor for changes in flight schedules and update the flight handling team accordingly.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Assistant Manager/ Manager, Operational Excellence</b> 	<ul style="list-style-type: none"> <li>• Degree in Industrial Engineering, Mechanical Engineering, Operations, or related fields</li> <li>• 5–8 years' experience in Operational Excellence, Continuous Improvement, Industrial Engineering, or Operations</li> <li>• Lean Six Sigma Green Belt preferred; PMP or Black Belt is an advantage</li> <li>• Strong analytical capability with proficiency in time studies, data analysis, process optimisation, and performance modelling</li> <li>• Hands-on skills in dashboards/analytics tools (Power</li> </ul>	<p>We are strengthening SATS' Operational Excellence (OE) and building a data-driven organisation to enhance productivity, reliability, and decision-making. This role drives continuous improvement, supports dashboarding and development, and partners with Business Units to deliver measurable operational and cost results.</p> <p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Lead and support OE/CI projects (Lean, Six Sigma, Kaizen) to improve productivity, cost efficiency, and service reliability.</li> <li>• Drive cost-saving initiatives and ensure strong project management, including close follow-up, milestone tracking, and sustained implementation.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 1 day /week, 8.30am - 5.30pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>BI/Tableau), data visualisation, or automation preferred</li> <li>Experience leading projects and teams or cross functional teams</li> <li>Forward-thinking, innovative, strong project manager, and a self-starter who can work independently and influence stakeholders at all levels</li> </ul>	<ul style="list-style-type: none"> <li>Conduct time studies, manpower/resource optimisation, capacity modelling, and workflow redesign.</li> <li>Support the development of dashboards: integrate data flows, build dashboards, analyse trends, and enable faster decision-making.</li> <li>Strengthen process discipline through SOPs, KPIs, root-cause analysis, and cross-functional problem solving.</li> <li>Collaborate and lead cross-functional teams across Operations, Finance, Tech and other BUS.</li> <li>Coach and train operational teams in OE tools, Lean thinking, and data-based decision-making.</li> </ul>	
<b>Auxiliary Police Officer</b>	<ul style="list-style-type: none"> <li>Minimum 3 'N' level credits (diploma holders may be considered for Sergeant rank)</li> <li>Must be able to pass annual IPPT (Individual Physical Proficiency Test)</li> <li>Must be able to identify and differentiate color for work purposes.</li> <li>Comfortable with rotating work shifts</li> </ul>	<ul style="list-style-type: none"> <li>As an Auxiliary Police Officer (APO), you will be stationed at the frontlines to provide security services for airlines, protect modern aircraft fleets, and ensure the safe transport of travelling passengers. Other ad-hoc duties include securing the safety of other vital installations in Singapore</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Cargo Coordinator</b>	<ul style="list-style-type: none"> <li>Minimum diploma holders or experienced with warehouse operations</li> <li>Supervisory skills</li> <li>Able to multi-task and communicate with third parties</li> </ul>	<ul style="list-style-type: none"> <li>Handle Cargo shipments in the warehouse either by hand or forklift together with a group of Cargo handlers.</li> <li>Check documentations and real time data, ensuring compliance with procedures and regulations.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 days /week, Shift Work</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Able to work permanent shift work</li> <li>• Able to lift heavy objects</li> <li>• Willing to learn to drive a forklift</li> <li>• Normal color vision (required due to job demands)</li> </ul>	<ul style="list-style-type: none"> <li>• Attend to airlines and third parties like agents enquiries and follow-up on issues.</li> <li>• Supervise and responsible for a team of Cargo handlers, ensuring Cargo shipments are loaded and unloaded on time and in compliance with all safety requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Customer Care Specialist</b>	<ul style="list-style-type: none"> <li>• Possess 4 GCE 'N' level credits / 3 GCE 'O' level passes or equivalent</li> <li>• Professionalism, Patience and a "People-first" attitude</li> <li>• Comfortable with shift work</li> <li>• Able to carry &gt;25kg</li> </ul>	<ul style="list-style-type: none"> <li>• You will attend to passengers at arrival claims with mishandled and damaged baggage.</li> <li>• Raise reports of mishandled and damaged bags, according to the various airline requirements.</li> <li>• Trace mishandled baggage and keep passengers informed of the tracing status</li> <li>• Assist passengers with odd size bags</li> <li>• Answer hotline calls on baggage matters</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Customer Service Agent</b>	<ul style="list-style-type: none"> <li>• Pleasant with a cheerful disposition and good interpersonal skills</li> <li>• Dynamic individual with service aptitude and willingness to go the extra mile</li> <li>• Able to work well in teams</li> <li>• Good command of written and spoken English</li> <li>• Meticulous and an eye for details</li> <li>• Good problem-solving skills</li> <li>• Able to perform basic computer transactions</li> </ul>	<p>You play a vital role in creating a memorable experience for all our passengers through a variety of quality passenger services. Your main roles and responsibilities involve:</p> <ul style="list-style-type: none"> <li>• Greet passengers upon their arrival and ensure a smooth departure process. This includes checking in and managing various flight and customer requests</li> <li>• Assist passengers with special needs. This includes helping passengers with reduced mobility, non-English speaking passengers and unaccompanied minors</li> <li>• Provide customer service in exclusive premier lounges at Changi Airport which are designed to provide</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		passengers with maximum comfort as they relax and unwind before their flights. This includes the provision of meet/greet services at the reception area and attending to the needs of lounge guests in a proactive manner	
<b>Engineering Technician - Apron</b>	<ul style="list-style-type: none"> <li>• Nitec or Higher Nitec qualifications in Automotive (Light vehicles) / Automotive (Heavy vehicles) or equivalent</li> <li>• Preferably 2 years of relevant work experience</li> <li>• Comfortable with working on rotating shifts</li> </ul>	<ul style="list-style-type: none"> <li>• Perform preventive and corrective maintenance on Ground Service Equipment and projects works where required</li> <li>• Liaise with Stores to resolve any matters pertaining to spares</li> <li>• Preparing and submitting relevant paperwork</li> <li>• Other duties as assigned</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Engineering Technician - Catering</b>	<ul style="list-style-type: none"> <li>• Diploma (non-local), Nitec (Local) or, min 2 years of relevant work experience is preferred</li> <li>• Computer-literate and competent in using Microsoft office/outlook, SAP application and IT</li> </ul>	<p>As a Technician, you will be part of a team responsible for maintaining modern equipment and various systems in the commercial kitchens such as:</p> <ul style="list-style-type: none"> <li>• Warehouse systems</li> <li>• Material handling and automation systems</li> <li>• Refrigeration systems</li> <li>• Kitchen equipment</li> <li>• Packaging and inspection machines</li> <li>• Washing machines</li> <li>• Waste management systems and more</li> </ul> <p><b>Individuals are also expected to:</b></p> <ul style="list-style-type: none"> <li>• Be proactive in resolving technical faults, contributing initiatives and continuous improvements</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Always observe and follow all Safe Work Procedures and Food Safety requirements</li> <li>Always ensure Safe Work environment by housekeeping of all work areas and report any safety hazards immediately</li> <li>Perform and support other relevant duties and projects assignments if required</li> </ul>	
<b>Equipment Operator (Cargo)</b>	<ul style="list-style-type: none"> <li>Nitec or Higher Nitec qualifications in Electrical or Mechanical Engineering or equivalent with preferably 2 years working experience.</li> <li>Possess basic computer skills and knowledge of Microsoft Office</li> <li>Able to work in warehouse environment and harsh environments such as cold rooms, high humidity, wet conditions and steamy environment and also able to work at high ground</li> <li>Can work on rotating shifts or weekends, if required</li> <li>Normal color vision (required due to job demands)</li> <li>Physically fit and able to bend, walk and stand</li> </ul>	<ul style="list-style-type: none"> <li>You will be part of a team responsible for the maintenance of material handling equipment, forklifts, tractors, equipment and various systems at the SATS Cargo Airfreight Terminals.</li> <li>You will perform trouble shooting functions and undertake basic repair work.</li> <li>Working jointly with our vendors, you will assist to ensure that operations are not disrupted due to breakdown of the equipment within the warehouse.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Executive/ Senior Executive, HSSE APAC (System Administration)</b> 	<ul style="list-style-type: none"> <li>Degree or Diploma in Occupational Safety, Technical, Engineering, or a related field</li> <li>Familiarity with HSSE terminology, processes, and common industry jargon is advantageous</li> </ul>	The Executive/Senior Executive, HSSE APAC (System Administration) is a regional position responsible for managing Pulse system information to support leaders and employees as needed to manage	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 1 day /week, 8.30am - 5.30pm</li> <li><b>Employment Type:</b></li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Experience using online safety management software or similar data management platforms, preferably in an administrative or superuser role</li> <li>• Strong data management and analytical skills, with proven experience generating reports that support both senior management and ground-level teams in understanding HSSE performance and decision-making.</li> <li>• Strong interpersonal and communication skills, with the ability to engage and influence cross-functional teams and regional stakeholders</li> <li>• Demonstrated ability to take initiative and drive process improvements independently</li> </ul>	<p>performance. Pulse is the internal name of SATS HSSE System. It is a key role, working closely with the Global Owner of Application (GOA) from Group HSSE and Regional HSSE champions to support data quality for performing accurate analyses and developing effective HSSE strategies.</p> <p><b>Pulse Input &amp; Investigation</b></p> <ul style="list-style-type: none"> <li>• Review and validate daily inputs on reported events, near-misses, and hazards.</li> <li>• Assign risk levels based on the SATS HSSE Risk Matrix to ensure appropriate follow-up.</li> <li>• Appoint investigators and ensure investigation details are recorded in Pulse.</li> </ul> <p><b>Pulse Analytics</b></p> <ul style="list-style-type: none"> <li>• Support HSSE Leads in data analysis, trend monitoring, and trimester reporting on high-risk areas.</li> <li>• Use tools like Power BI and Excel to generate dashboards and reports for HSSE and internal stakeholders.</li> <li>• Track and report key performance indicators.</li> </ul> <p><b>Pulse Account &amp; Data Management</b></p> <ul style="list-style-type: none"> <li>• Manage user accounts, roles, and permissions in line with job responsibilities.</li> </ul>	<p>Full Time</p> <ul style="list-style-type: none"> <li>• <b>Location:</b> 34 Changi North Crescent (S)499614</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Review and audit organizational/staff data before uploading.</li> <li>Remove inactive or obsolete accounts.</li> <li>Ensure Pulse organisational structures reflect actual operations.</li> </ul> <p><b>Support &amp; Training</b></p> <ul style="list-style-type: none"> <li>Serve as first-level support for Pulse issues and queries.</li> <li>Conduct user training, provide updated guides/manuals, and cascade updates from Global Office.</li> <li>Partner with HSSE Pulse Champions to strengthen reporting and inspections.</li> <li>Ensure data accuracy, completeness, and privacy compliance through regular audits.</li> </ul> <p><b>Pulse Development Management</b></p> <ul style="list-style-type: none"> <li>Communicate updates, new features, and maintenance schedules to users.</li> <li>Collect user feedback, escalate complex issues, and contribute to system enhancements.</li> <li>Participate in testing of new functionalities or upgrades.</li> <li>Work with Global Office/Enablon teams on improvements when needed.</li> </ul>	
<b>Food Assembly Assistant</b>	<ul style="list-style-type: none"> <li>Conversant in English to use PCs and computer systems related to area</li> </ul>	Food Assembly Assistant reports to Catering Supervisor/Officer	<ul style="list-style-type: none"> <li><b>Working Hours:</b></li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	of work (e.g. Infolog), read computerized worksheets, check and respond to emails when on duty <ul style="list-style-type: none"> <li>• Possess good knowledge of food hygiene and food handling procedures</li> <li>• Comfortable with 6-days work week on rotating shift</li> </ul>	(Tray Assembly) with the duties below: <ul style="list-style-type: none"> <li>• Preset Business, Premium Economy and Economy class meals on trays according to airline's specifications.</li> <li>• Collect all the required items and equipment for presetting</li> <li>• Operate the assembly conveyor belts and put the required food items and service wares on the trays based on the ETD of the flights.</li> <li>• Perform such other duties as directed from time to time by the Catering Officer/ Supervisor</li> </ul>	6 days /week, 3 rotating shift <ul style="list-style-type: none"> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Graduate Assimilation Programme</b>	<ul style="list-style-type: none"> <li>• Applicants must have graduated with a degree within 2021 to 2026.</li> <li>• You must be able to commence employment in July 2026</li> <li>• You must be open to island-wide work locations and potential overseas attachment opportunities</li> <li>• To register your career interest with us, please send in your online applications with us no later than 22 February 2026.</li> </ul>	Our Graduate Assimilation Programme (GAP) provides critical career skills for fresh graduates who are looking for entry opportunities that could lead to a fulfilling long-term career with SATS. GAP is designed to nurture high-potential graduates, offering the opportunity to gain first-hand insights and exposure to key aspects of SATS' global businesses.  During this comprehensive 1-year programme, you will be rotated across multiple functional streams and develop under the mentorship of industry leaders. Through this, you will accelerate your learning in areas such as Operational Excellence, Sustainable Business Operations, Leadership and Personal Development, and many more.	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week, 8.30am - 5.30pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Operations Assistant (Cabin Services)</b>	<ul style="list-style-type: none"> <li>• Possess basic frontline customer service skills</li> </ul>	The Operations Assistant (Cabin Services) will report directly to Cabin Supervisor and his/her	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b></li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Ability to work in a multi-cultural team</li> <li>Be able to lift Catering materials weighing up to 25 kgs</li> <li>Ability to read and speak English to use PC and computer systems related to area of works and liaise with Cabin Crew for hand-over of meals.</li> <li>Comfortable with 6-days work week on rotating shift</li> </ul>	<p>duties and responsibilities are as follows:</p> <ul style="list-style-type: none"> <li>Ensure the assigned flight meals, beverages and other Inflight items are prepared for uplift to aircraft according to the airlines' requirements</li> <li>Coordinate with Catering Control to check the latest passenger load prior to leaving the Catering Centre facility</li> <li>Load and unload of Catering items into and off aircraft according to the Galley Loading Plan and is the staff in-charge of the galley loading for the galley assigned</li> <li>Check meals with cabin crew on board the aircraft after loading</li> <li>Obtain crew signature on checklist and supply documents and submit these to Control Centre at the end of the shift</li> <li>Co-ordinate for any last-minute additional meals or items uplift</li> <li>Any other duties assigned or instructed by the officer or supervisor</li> </ul>	<p>6 days /week, 3 rotating shift</p> <ul style="list-style-type: none"> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Operations Assistant (Cargo)</b>	<ul style="list-style-type: none"> <li>A valid Class 3 or Class D driving license for OAD</li> <li>Able to work permanent shift work</li> <li>Able to carry cargo/objects up to 20kg</li> <li>Willing to learn to drive a forklift</li> <li>Normal color vision (required due to job demands)</li> </ul>	<ul style="list-style-type: none"> <li>Perform various duties which include acceptance of Cargo, manifesting and ensuring warehouse documentation is in order.</li> <li>Day-to-day operations include receiving and overseeing delivery of Cargo shipments efficiently and safely.</li> <li>Responsible and accountable for Cargo shipments in the warehouse.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 20 Airport</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
			Boulevard (S)819659
<b>Operations Assistant (Catering)</b>	<ul style="list-style-type: none"> <li>Ability to work in a multi-cultural team</li> <li>Be able to lift Catering materials weighing up to 15 kgs</li> <li>Conversant in English to use PCs and computer systems related to area of work (e.g. Infolog), read computerized worksheets, check and respond to emails when on duty</li> <li>Possess good knowledge of food hygiene and food handling procedures</li> <li>Comfortable with 6-days work week on rotating shift</li> </ul>	<p>You will be working in a commercial kitchen preparing in-flight meals for airline clients, with the following responsibilities:</p> <ul style="list-style-type: none"> <li>Assist in retrieval of pax loads from system (ICCMS) and support dishing duties in Casserole Assembly, based on pax loads and flight schedule</li> <li>Adhere to dishing schedule and ensure timely completion of dishing</li> <li>Guide, and monitor performances of staff and service crew</li> <li>Adhere to HACCP, Medina food safety requirements, and all hygiene procedures</li> <li>Ensure compliance to dishing SOPs</li> <li>Operations of metal detectors and casserole sealing machines</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Operations Assistant (Equipment)</b>	<ul style="list-style-type: none"> <li>Ability to work in a multi-cultural team</li> <li>Comfortable to squat, stand and bend repeatedly to handle bins, carts and drawers.</li> <li>Comfortable to lift equipment weighing up to 15kg.</li> </ul>	<ul style="list-style-type: none"> <li>Conduct Quality checks on the carts packed by the packers</li> <li>Check airline equipment to accuracy in quality and quantity</li> <li>Adjust equipment inside the cart to ensure safety and better fit</li> <li>Push carts that have been packed out to outbound for staging</li> <li>Pack and repack carts/drawers as and when necessary</li> <li>Interpret the Equipment Loading Plan and be able to change equipment for aircraft change within short notice</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Operations Assistant (Food Checker)</b>	<ul style="list-style-type: none"> <li>Possess basic frontline customer service skills</li> <li>Ability to work in a multi-cultural team</li> <li>Be able to lift Catering materials weighing up to 15 kgs</li> <li>Ability to read and speak English to use PC and computer systems related to area of works and liaise with stakeholders for hand-over of meals.</li> <li>Comfortable with 6-days work week on rotating shift</li> </ul>	<p>The individual reports to Catering Supervisor/Officer (Tray Assembly) with the duties below</p> <ul style="list-style-type: none"> <li>Collect, build up the carts and check all meals, beverages and other Inflight items for uplift to aircraft according to the airlines' requirements.</li> <li>Perform pick confirm on Infolog upon the collection of all items from Food Bank, Sub-store, and Bakery.</li> <li>Ensure that equipment set is completely according to airlines' requirements</li> <li>Co-ordinate last-minute additional meals request.</li> <li>Ensure the work area is tidy/clean and all bins are returned to their designated areas after each airline's groundwork.</li> <li>Dispose of rubbish and carton boxes at their designated places</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
<b>Senior Executive/Assistant Manager, Business Development &amp; Operations</b> 	<ul style="list-style-type: none"> <li>Degree in Industrial Engineering, Mechanical Engineering, Operations, or related fields</li> <li>5–8 years' experience in Operational Excellence, Continuous Improvement, Industrial Engineering, or Operations</li> <li>Lean Six Sigma Green Belt preferred; PMP or Black Belt is an advantage</li> <li>Strong analytical capability with proficiency in time studies, data analysis, process optimisation,</li> </ul>	<p>1. Innovate and Launch Branded Cargo Solutions</p> <ul style="list-style-type: none"> <li>Develop and introduce new products and services with distinctive branding to capture emerging opportunities. These offerings should reinforce SATS Cargo's reputation as the premier ground handler in Changi Airport.</li> </ul> <p>2. Lead Operational Excellence for E-Commerce and Value-Added Services</p> <ul style="list-style-type: none"> <li>Lead a high-performing operations team within Cargo Terminal Operations to accelerate the implementation of new value-added services. Champion</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 8.30am - 5.30pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 85 Airport Cargo Road (S)819460</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>and performance modelling</p> <ul style="list-style-type: none"> <li>• Hands-on skills in dashboards/analytics tools (Power BI/Tableau), data visualisation, or automation preferred</li> <li>• Experience leading projects and teams or cross functional teams</li> <li>• Forward-thinking, innovative, strong project manager, and a self-starter who can work independently and influence stakeholders at all levels</li> </ul>	<p>operational excellence by introducing work improvement initiatives through process studies, with a strong focus on staff deployment and development, technology adoption, safety, and regulatory compliance.</p> <p>3. Expand Revenue Streams through New Customer Segments</p> <ul style="list-style-type: none"> <li>• Identify and pursue new customer segments and business opportunities to drive revenue growth and profitability. Focus on expanding new and emerging service verticals that complement our core cargo operations.</li> </ul> <p>4. Implement Projects and Marketing Initiatives to Meet Financial Goals</p> <ul style="list-style-type: none"> <li>• Design and execute strategic projects and marketing campaigns that align with budgetary targets and financial objectives, ensuring measurable impact and sustainable growth.</li> </ul> <p>5. Strengthen and Grow Relationships with Clients and Partners</p> <ul style="list-style-type: none"> <li>• Cultivate strong, trust-based relationships with both new and existing clients, as well as service partners, to enhance collaboration, customer satisfaction, and long-term business success.</li> </ul>	

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Trainee Air Hub Lead - AIC	<ul style="list-style-type: none"> <li>Diploma in any discipline</li> <li>Physically fit</li> <li>Comfortable with shift work</li> </ul>	<ul style="list-style-type: none"> <li>Supervise the cleaning of the aircraft performed by the teams under your care as per airlines' requirements and within stipulated timings</li> <li>Plan and check daily aircraft movements</li> <li>Prepare and manage daily staff deployment schedules to ensure that the aircraft cleaning teams are deployed to the aircraft in an efficient and timely manner</li> <li>Co-ordinate with other operation units in the Control Centre to communicate and ensure efficient and sufficient deployment of manpower</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
Trainee Air Hub Lead - Baggage	<ul style="list-style-type: none"> <li>Diploma in any discipline</li> <li>Physically fit</li> <li>Comfortable with shift work</li> </ul>	<ul style="list-style-type: none"> <li>Supervise baggage operations to ensure baggage is dispatched to aircraft in a timely manner as per airline's requirements or stipulations by the aviation authority.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
Trainee Air Hub Lead - Flight Ops	<ul style="list-style-type: none"> <li>Diploma in any discipline</li> <li>Physically fit</li> <li>Comfortable with shift work</li> </ul>	<ul style="list-style-type: none"> <li>Monitor and disseminate airline schedules to other SATS departments, airline representatives and external business units.</li> <li>Ensure movement messages are transmitted promptly.</li> <li>Coordinate with relevant department(s) on crew's request.</li> <li>Coordinate with airline representative for any AOG or flight delays / cancellation.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 20 Airport</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• Preparation and presentation of crew briefing package according to airline policy/SOP.</li> <li>• Coordinate with relevant departments for any fuel / weight restrictions and Zero fuel Weight.</li> <li>• Coordinate with SIN AIS and airline's dispatcher in the event that flight rerouting is required or any irregularity.</li> <li>• Ensure stipulated hotels are informed of crew names and flight details prior to crew's arrival.</li> <li>• Ensure crew lists and allowance sheets (if any) are disseminated out to relevant parties.</li> <li>• Coordinate with airlines' hotels and transport companies for bookings and any revision to departure details and for any last-minute arrangement when required.</li> </ul>	Boulevard (S)819659
<b>Trainee Air Hub Lead - Load Control</b>	<ul style="list-style-type: none"> <li>• Diploma in any discipline</li> <li>• Physically fit</li> <li>• Comfortable with shift work</li> </ul>	<ul style="list-style-type: none"> <li>• You will perform Weight &amp; Balance responsibilities for departing flights from Changi International Airport as well as departing flights from other international airports around the globe.</li> <li>• Your essential roles are to ensure that the structural weights of an aircraft are within its safety parameters and that each departing flight is in "trim" and balanced within the centre of gravity.</li> <li>• You will also be responsible for the completion of the Loadsheet and its related Weight and Balance documentation according to</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		IATA rules and regulations, handling pre-load calculations, load distribution and planning, timely issuance of loading instructions, and timely presentation of loadsheets to pilots before flight departures.	
Trainee Air Hub Lead - Lost & Found	<ul style="list-style-type: none"> <li>• Diploma in any discipline</li> <li>• Physically fit</li> <li>• Able to lift 20-30kg</li> <li>• Comfortable with shift work</li> <li>• High patience level</li> </ul>	<ul style="list-style-type: none"> <li>• Assist in the day-to-day operations of Baggage Arrival Services Office and assist the Duty Manager.</li> <li>• Responsible for petty cash</li> <li>• Assist in PIR and manage passengers' expectations</li> <li>• Ensure passengers are updated regularly on the status of their baggage</li> <li>• Assist in Arrival claim belt if required or during critical disruptions</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
Trainee Air Hub Lead - Ramp	<ul style="list-style-type: none"> <li>• Diploma in any discipline</li> <li>• Physically fit</li> <li>• Comfortable with shift work</li> </ul>	<p>Ground operations standards are the key to ensuring that airports receive and dispatch aircraft efficiently and safely.</p> <ul style="list-style-type: none"> <li>• You will supervise flight handling and manage ramp operations to ensure smooth aircraft handling.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
Trainee Air Hub Lead - SMC	<ul style="list-style-type: none"> <li>• Diploma in any discipline</li> <li>• Physically fit</li> <li>• Comfortable with shift work</li> </ul>	<ul style="list-style-type: none"> <li>• Plan, schedule and achieve workshop maintenance production for GSE and/or vehicles</li> <li>• Manage in-house workforce, and/or outsourced contractor production/shift supervisors, and shift planning</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
			Full Time <ul style="list-style-type: none"> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
Trainee Air Hub Lead - Tech Ramp	<ul style="list-style-type: none"> <li>• Diploma in any discipline</li> <li>• Physically fit</li> <li>• Comfortable with shift work</li> <li>• Class 3 Driving License</li> </ul>	You will operate equipment and perform the following function: <ul style="list-style-type: none"> <li>• ADGS/Marshalling/Headset Functions</li> <li>• Potable Water/Lavatory Services</li> <li>• Operate Full Ground Support Equipment (GPU, ASU, ACU)</li> <li>• Tail Stanchion</li> <li>• Pushback/Towing Services</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>
Trainee Customer Service Officer	<ul style="list-style-type: none"> <li>• A diploma in any discipline</li> <li>• Good command of written and spoken English</li> <li>• Pleasant with a cheerful disposition and good interpersonal skills</li> <li>• Team player in a fast-faced environment.</li> <li>• Independent and able to multi-task</li> <li>• Able to prioritise tasks effectively to ensure most important tasks are completed on time</li> </ul>	<ul style="list-style-type: none"> <li>• Oversee and lead a team in managing daily operations, and make final decisions on matters of importance to ensure positive passenger experience and satisfaction</li> <li>• Guide, develop, motivate and mentor new and existing staff alike</li> <li>• Maintains utmost service, grooming and discipline standards amongst staff</li> <li>• Ensures compliance to safety, security and standard operating procedures of the company, airlines and airport authorities</li> <li>• Assist the Duty Manager in the daily deployment based on agreed service standards with the Airlines and Airport Authorities</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 20 Airport Boulevard (S)819659</li> </ul>

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## #29 SBS Transit

SBS Transit is a leading bus and rail operator in Singapore. Every day, we carry millions of passengers on our extensive bus and rail network. But we believe in not just being a people mover - we believe in the journey, and not just the destination. This is why we have invested extensively in technology and training, constantly looking to upgrade not just our operations but our people as well.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>[DTL] Assistant Engineer, Rail Power (Power Facility Regulator) </b>	<ul style="list-style-type: none"> <li>Entry level candidates are welcome to apply</li> <li>Good interpersonal skill</li> <li>Good planning and writing skills</li> <li>Resourceful, self-motivated and result-oriented</li> <li>Good team leader</li> <li>Able to perform 3 rotating shift work</li> <li>Able to identify colours</li> </ul>	<ul style="list-style-type: none"> <li>Regulate the Electrical Power Distribution of DTL HV, LV &amp; DC traction power networks in the operation control center</li> <li>Monitoring and control of power equipment such as HV equipment, DC traction power equipment and LV equipment in the operation control center</li> <li>Monitoring and control of ECS equipment such as Tunnel ventilation system, station air-con, mechanical ventilation</li> <li>Liaise with maintenance team to ensure fast response to clear system faults and carry out the repair servicing works</li> <li>Ensure safety plans are implemented with all safety hazards eliminated</li> <li>Perform works and documentation in accordance to ISO Quality Standards and quality procedures</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> Rotating Shift</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> Islandwide</li> </ul>
<b>Assistant Engineer (Maintenance), Rail Power </b>	<ul style="list-style-type: none"> <li>Entry level candidates are welcome to apply</li> <li>Good interpersonal skill</li> <li>Good planning and writing skills</li> <li>Resourceful, self-motivated and result-oriented</li> <li>Good team leader</li> <li>Able to perform 3 rotating shift work</li> <li>Able to identify colours</li> </ul>	<ul style="list-style-type: none"> <li>Lead a maintenance team in the operation and maintenance of DTL HV, LV and DC traction power equipment to meet safety, reliability and availability criteria for the MRT system to operate</li> <li>Maintain the power and electrical systems for the Downtown Line HV, LV and DC traction power network</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> Rotating Shift</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 350 Woodlands Road (S)677730</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Technician (CRS)</b>	<ul style="list-style-type: none"> <li>Must possess a minimum Class 3 Licence</li> <li>Knowledge of procedures on towing a breakdown bus</li> <li>Able to write and converse in English</li> <li>Able to perform shift duty</li> </ul>	<ul style="list-style-type: none"> <li>To provide on-road recovery for breakdown buses</li> <li>Attend to all breakdown cases assigned and to drive the recovery vehicle</li> <li>Analyse &amp; diagnose bus defect</li> <li>Handle mechanical, pneumatic and electrical repair of buses</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> Rotating Shift</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> Islandwide</li> </ul>

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## #30 Seatrium

Sembcorp Marine and Keppel Offshore & Marine have come together to create a premier global player with deep engineering expertise.

The integration of these two established industry players unlocks synergies. Together, we leverage each other's wealth of experience, engineering bench strength, and operational capabilities to better serve our customers and provide greater stakeholder value.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>AI Engineer</b> 	<ul style="list-style-type: none"> <li>• Bachelor's or Master's degree in Computer Science, Artificial Intelligence, or a related quantitative field. A PhD is a plus.</li> <li>• Minimum of 5-7 years of professional experience in AI/ML model development, AI/MLOps, and cloud-based deployment, with at least 3-4 years focused on building and deploying machine learning models and AI solution in a production environment.</li> <li>• Proven track record of taking AI/ML projects from concept to deployment and monitoring.</li> <li>• Experience working in regulated industries maritime in Singapore is advantageous.</li> <li>• Excellent analytical and problem-solving abilities.</li> <li>• Strong communication and interpersonal skills.</li> </ul>	<ul style="list-style-type: none"> <li>• The AI Engineer is responsible for designing, developing, and deploying scalable AI/ML solutions that drive business transformation. This role exists to accelerate innovation through advanced AI/ML techniques while ensuring model reliability, security, and compliance with industry standards. The AI Engineer will bridge research, engineering, and business needs to deliver production-grade AI systems.</li> <li>• To design, develop, and deploy robust, scalable, and efficient machine learning systems and AI-powered applications into production.</li> <li>• To bridge the gap between data science prototypes and real-world, reliable software that delivers measurable business value.</li> <li>• To establish AI/MLOps best practices and infrastructure, ensuring the organization can iterate and maintain models quickly and safely.</li> <li>• To work within the constraints of the</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week,</li> <li>• Mon - Thurs: 8:00am - 5:15pm</li> <li>• Fri: 8:00am - 4:30pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Contract</li> <li>• <b>Location:</b> 50 Gul Road (S)629351</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Ability to manage multiple projects and deliverables simultaneously.</li> </ul>	<ul style="list-style-type: none"> <li>organization's cloud infrastructure, digital innovation, security protocols, and business objectives to deliver tangible results.</li> <li>Responsible for providing technical expertise in the AI development of the system. This includes supporting service requests, incident management, problem management, change requests, and projects.</li> <li>Applying software engineering principles to analyze and problem-solve, and design an AI solution</li> <li>Creating technical specifications</li> <li>Designing and developing test cases</li> <li>Adopting Agile methodologies to develop AI solution</li> <li>Analyzing existing legacy systems to provide AI recommendations for improvement</li> <li>Ensuring proper documentation</li> <li>AI monitoring system performance and performing predictive maintenance</li> <li>Assessing new technologies before adoption and implementation</li> </ul>	
<b>Database Engineer</b> 	<ul style="list-style-type: none"> <li>Minimum 5 years of commissioning experience in the Oil &amp; Gas/ Wind Farm industry</li> </ul>	<ul style="list-style-type: none"> <li>Improve work safety and work quality</li> <li>Mainly on accuracy as a core value of Database admin</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week,</li> <li><b>Mon - Thurs:</b> 8:00am - 5:15pm</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Possess working experience related to Database set-up</li> <li>• Familiar with PIMS, FIC, Sispen, Certificate and other project completion management systems including MS Excel and Word</li> <li>• Basic knowledge of Project Completion process and familiar with ship system</li> <li>• Familiar with permit-to-work systems and lock-out tag-out procedures</li> <li>• Good analytical, problem solving and planning skills.</li> <li>• Familiar with Project Specifications, Technical and HSE Standards</li> <li>• Familiar with MS Office software applications (MS Outlook, Word, Excel, Power Point etc.)</li> <li>• Familiar with Completion Management System database such as PIMS-CMS / WinPCS / ProCoSys / ICAPS</li> </ul>	<ul style="list-style-type: none"> <li>• MS Excel and Word skill set is necessary</li> <li>• Clear understanding of Project Completion process and familiar with ship system</li> <li>• Read all drawings, punch list and clearance notes and input into database</li> <li>• Ensures proper checks and verifications against project documents such as SLD, P&amp;IDs, D&amp;IDs, etc.</li> <li>• Input all drawings, punch list and clearance notes</li> <li>• Performs calculation on the arithmetic on lengths, angles, scales, conversion of unit etc.</li> <li>• Marks up drawings with system / sub-system boundaries</li> <li>• Coordinates with site team for progress updates and ensure team members are using latest revisions of the drawings</li> <li>• Assists the Commissioning Manager / Project Manager for Daily, Weekly, or Monthly reports</li> <li>• Any other assigned duties and responsibilities</li> </ul>	<ul style="list-style-type: none"> <li>• Fri: 8:00am - 4:30pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Contract</li> <li>• <b>Location:</b> 80 Tuas South Boulevard (S)637051</li> </ul>
<b>Electrical Engineer</b> 	<ul style="list-style-type: none"> <li>• Bachelor in Electrical Engineering/ Marine Engineering or other relevant disciplines</li> <li>• Entry Level candidates are welcome to apply (On Job Training will be provided)</li> </ul>	<ul style="list-style-type: none"> <li>• Manages the Electrical, Instrument and Telecom discipline within construction to make certain product quality and well-timed deliver to commissioning</li> <li>• Works closely with electrical design team to document</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week,</li> <li>• <b>Mon - Thurs:</b> 8:00am - 5:15pm</li> <li>• <b>Fri:</b> 8:00am - 4:30pm</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Understand construction schedule and analysis of critical path</li> <li>Experience in managing Vendors and Sub-Contractors</li> <li>Able to handle project independently</li> </ul>	<ul style="list-style-type: none"> <li>project requirements and develop electrical work plan for electrical system and sub-systems construction, testing and commissioning</li> <li>Studies electrical drawing related to cable ladder, cable tray, penetration, system layout drawing, single line drawing and interconnection drawing</li> <li>Involves in electrical hot work fitting, cable termination, cable continuity check, megger test and Atex inspection</li> <li>Creates work package by area or by subsystem</li> <li>Plans resources manpower, materials, facilities and P6 scheduling</li> <li>Gives direction and assigns job to subordinates for job execution</li> <li>Prepares the work condition for subordinate to work e.g. Materials, facilities etc.</li> <li>Monitors progress in meeting the P6 schedule</li> <li>Applies Plan, Do, Check, Act methodology for all work activities</li> <li>Reports the daily work progress to EPCC</li> <li>Coordinates with Vendors, Sub-Contractors and Engineering</li> </ul>	<ul style="list-style-type: none"> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 80 Tuas South Boulevard (S)637051</li> </ul>
<b>Package Engineer (Expeditor)</b> 	<ul style="list-style-type: none"> <li>A degree from a recognized tertiary institute</li> </ul>	<ul style="list-style-type: none"> <li>Support Project Manager (Package) in managing equipment packages delivery</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week,</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• At least 5 years of relevant working experience</li> <li>• Possess positive and willing to learn attitude</li> <li>• Good analytical and problem-solving skills</li> <li>• Possess good interpersonal and communication skills</li> <li>• Able to multi-task and able to work in a fast-paced environment</li> </ul>	<p>such that vendors ensure they meet contractual obligations and deliverables.</p> <ul style="list-style-type: none"> <li>• Liaise with engineering department and vendors on drawings changes</li> <li>• At Pre-PO phase, ensure proper follow-through on equipment packages from pre-PO phase all the way until completion as per contractual and project requirements</li> <li>• Coordinates with Package Buyer to conclude the Contract/PO with Package Vendor</li> <li>• At execution phase, ensure Vendor submits documents such as ITP, Quality Plan, Procedures</li> <li>• Compiles and coordinate with Vendor for the spare parts list (2 yr spare) and commissioning spares</li> <li>• Attend / lead the pre-inspection meeting, if applicable</li> <li>• Coordinates with Owner's Representative, 3rd Party Inspector, Project Team and Vendor for visit to Vendor site/workshop (either local or overseas) for inspection and testing</li> <li>• Ensures inspection Notifications for Inspection (NOI) are issued by suppliers and forwarded to BUYER and/or Inspection Agency in a timely manner</li> </ul>	<ul style="list-style-type: none"> <li>• Mon - Thurs: 8:00am - 5:15pm</li> <li>• Fri: 8:00am - 4:30pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Contract</li> <li>• <b>Location:</b> 80 Tuas South Boulevard (S)637051</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• Coordinates with relevant stakeholders to prepare, update and timely submission of weekly/monthly reports including procurement map</li> <li>• Monitors and track vendor payment milestones and ensure vendor meets the requirements for each payment milestone.</li> <li>• Coordinates and support Package Buyer and Costing Officer to manage Vendor variation/claim</li> <li>• Review and verify vendors invoices.</li> <li>• At delivery phase, coordinates with Vendor and Expediting Lead for delivery, expediting, receiving, joint inspection, warehousing and preservation requirements.</li> <li>• Ensures delivery of the 2-yr spares within 420 days from Petrobras; notice to proceed.</li> <li>• Coordinates with Package Buyer and Vendor for any guarantee/warranty matters</li> <li>• Coordinates with Project Team and Vendor for site support for installation, testing and commissioning</li> <li>• Coordinates with Vendor for timely submission of final vendors data books and documentation</li> <li>• Upon receipt of NOI (notice of inspection) from vendors, arrange with approved 3rd</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>party inspector agencies the required inspection visit</p> <ul style="list-style-type: none"> <li>• Review CV of inspectors from approved agencies to recommend suitable inspectors for final approval by Vendor Package Manager</li> <li>• Monitor inspection activities and progress.</li> <li>• Review and approve inspection reports submitted by 3rd party inspectors. Return approved reports to vendors for vendor data book compilation</li> <li>• Review and follow-up with NCR and punch list</li> <li>• Approve Inspection Release Certificate (IRC) prior to final release of material/equipment/component and provide it to BUYER.</li> <li>• Holds discussions with vendors and/or client on technical clarification/deviation and with vendors and/or client on ITP, Testing and Commissioning Procedures etc.</li> <li>• Holds Kick-Off meeting within 10days from date of signing of PO.</li> <li>• Organise and chair alignment meeting, kick-off meeting and weekly progress meeting with vendor.</li> <li>• Record minutes of meetings</li> <li>• Update vendor's progress in weekly internal project</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		meeting and external procurement meeting	
<b>Piping Engineer</b> 	<ul style="list-style-type: none"> <li>• Minimum Diploma in Marine Engineering or Mechanical Engineering or NTC 3 certification or equivalent or completed apprenticeship in Marine Piping and Plumbing.</li> <li>• Preferably with 2 years' working experience in a similar capacity.</li> <li>• Effective planning skills, good supervisory ability, conflict management skills and interpersonal skills.</li> <li>• Effective problem solving and decision-making skills are also essential.</li> <li>• Ability to communicate in other languages (like Mandarin, Tamil, and Malay) would be an added advantage.</li> <li>• Basic knowledge on Piping Standard and Compliance with all Codes, Policies, Procedures e.g. ASME Code for Pressure Piping B31.3, ASME IX, IACS</li> </ul>	<ul style="list-style-type: none"> <li>• Administers, monitors and continuously ensures that all operations conform to safety requirements and maintains high safety standards</li> <li>• Based on defect list given by ship owner, plans, prioritizes and executes repair activity based on available resources and facilities</li> <li>• Provides information to APM for any CM39 requisition</li> <li>• Co-ordinates and disseminates all the repair activities in the repair process in a given schedule with supervisors, yardmen and contractors in accordance to the Department Work Instruction and specifications</li> <li>• Attends vessel safety co-ordination meetings to ensure that all repair activities are carried out in a safe environment and meets the applicable statutory, regulatory and contractual requirements</li> <li>• Attends department production meeting to co-ordinate work progress, updates work schedules promptly and scope of work</li> <li>• Highlights critical path and also channel to Ship Repair manager to achieve project milestones and prevent cost overruns</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week,<ul style="list-style-type: none"> <li>• Mon - Thurs: 8:00am - 5:15pm</li> <li>• Fri: 8:00am - 4:30pm</li> </ul></li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Contract</li> <li>• <b>Location:</b> 80 Tuas South Boulevard (S)637051</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• Liaises with Ship repair Manager/ Billing Dept about variation and additional in work scope. Raises variation order for additional work not stated in the specs</li> <li>• Liaises and coordinates with relevant trades towards milestone set</li> <li>• Ensures all completed works carried out are documented and verified by Client</li> <li>• Ensures cost control by correct Just In Time material ordering, proper manpower deployment and reporting, rework prevention, continual improvement on work method in order to meet the EVA, KPI and Key Thrust set by the department</li> <li>• Feedback to HOD and superior on any non-conformance and record in Incident reporting and follow up on corrective actions</li> <li>• Liaises with Superintendent for critical activities for smooth operation and provides technical proposal</li> <li>• Ensures proper usage of department assets and report any non-conformance</li> <li>• Ensures the safety of personnel through compliance with Occupational Safety and Health and Environmental Regulations and HSE operating procedures and conducts Risk</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>assessments before commencing work. Counsel employees about compliance as necessary.</p> <ul style="list-style-type: none"> <li>Participates in the preparation of Safe work, Environmental control and Emergency procedures and Audit Matters e.g. ISO9001:2015, ISO45001:2018 and ISO14001:2015.</li> <li>Ensures that all Health, Safety, Environmental &amp; Quality (HSEQ) plans are followed. Performs Safe Management/ Distancing Officer duties stipulated when assigned</li> <li>Any other associated tasks and responsibilities assigned from time to time</li> </ul>	
<b>Procurement Executive</b> 	<ul style="list-style-type: none"> <li>Preferably Bachelor's Degree in Engineering/Process/Marine Offshore/Logistics/ Supply Chain Management or related discipline</li> <li>5 years of relevant working experience</li> <li>Knowledge of topside equipment will be an added advantage</li> <li>Entry Level candidates are welcome to apply (On Job Training will be provided)</li> </ul>	<ul style="list-style-type: none"> <li>Analyses and evaluates marine and topside equipment for purchase.</li> <li>Negotiates with supplier</li> <li>Reviews purchase requisitions and purchase orders in accordance with the project requirement and a time schedule</li> <li>Liaises with project team and external vendors to ensure that the equipment/parts and materials are met within project's specification and budget</li> <li>Manages full spectrum of purchasing process (sourcing, quotation, negotiation, shipping and delivery, etc)</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week,</li> <li><b>Mon - Thurs:</b> 8:00am - 5:15pm</li> <li><b>Fri:</b> 8:00am - 4:30pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 80 Tuas South Boulevard (S)637051</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Possess good analytical and problem-solving skills</li> <li>Possess good interpersonal and communication skills</li> <li>Able to multi-task and able to work in a fast-paced environment</li> <li>Prior experience in managing contracts for equipment, especially topside, will be an added advantage.</li> </ul>	<ul style="list-style-type: none"> <li>Issues and processes of purchase order in accordance with company policies and procedures</li> <li>Expedites order, monitor and follow up with suppliers to ensure timely delivery</li> <li>Proposes recommendation for vendors and evaluates vendor's performances</li> <li>Coordinates all warehouse operation matters to ensure all are in good order</li> <li>Resolves any discrepancy found on delivered equipment and material upon receiving</li> <li>Ensures proper gathering and distribution of all records, forms and reports pertaining to the receiving, storage, movement and control of equipment/ materials</li> <li>Supervises and manage warehouse personnel to ensure that the completions of tasks are in accordance to plans and schedules</li> </ul>	
<b>Production Engineer</b> 	<ul style="list-style-type: none"> <li>A degree from a recognized tertiary institute.</li> <li>At least 2 years of relevant working experience.</li> <li>Possess positive and willing to learn attitude.</li> <li>Good analytical and problem-solving skills.</li> <li>Possess good interpersonal and communication skills.</li> </ul>	<ul style="list-style-type: none"> <li>Assists in preparing the Work Plan.</li> <li>Delegates jobs to supervisors and plan the manpower required for the jobs in accordance to the budgeted man-hours.</li> <li>Resolves problems encountered and manage the coordination between the different trades</li> <li>Raises or approve Issue Passes for materials and</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week,</li> <li><b>Mon - Thurs:</b> 8:00am - 5:15pm</li> <li><b>Fri:</b> 8:00am - 4:30pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Contract</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Able to multi-task and able to work in a fast-paced environment</li> </ul>	<ul style="list-style-type: none"> <li>• equipment required for the jobs accordingly</li> <li>• Monitors the work of sub-contractors to ensure that quality and workmanship conform to company standards.</li> <li>• Ensures that all standard operating procedures comply with specifications, quality standards, statutory and regulatory requirements</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Location:</b> 80 Tuas South Boulevard (S)637051</li> </ul>
<b>Project Engineer (New Build)</b> 	<ul style="list-style-type: none"> <li>• Bachelor's Degree in Marine Engineering, Shipbuilding, Naval Architecture, Mechanical Engineering or relevant apprenticeship training in a marine trade</li> <li>• Knowledge of various workshops dealing with specialised works in the industry</li> <li>• Able to perform scheduled night duties when required</li> <li>• Attend to vessel's needs during weekends and public holidays</li> <li>• Travel within the country or abroad for ship check</li> <li>• Good knowledge of marine industry skills in any discipline</li> <li>• Knowledge in Hull, Mechanical, Piping &amp; Electrical will be advantageous</li> </ul>	<ul style="list-style-type: none"> <li>• Assist the Project Manager in managing and supervising production and construction activities for new build projects.</li> <li>• Support planning, scheduling, and prioritisation of work sequences and construction methodologies.</li> <li>• Coordinate with internal teams, subcontractors, and vendors to ensure adequate manpower, equipment, and resources are allocated.</li> <li>• Monitor work progress onboard vessels and at workshops, ensuring alignment with project schedules.</li> <li>• Conduct and chair production and coordination meetings with yard subcontractors, supervisors, and ship staff as required.</li> <li>• Ensure works comply with technical specifications, quality standards, Class rules, and Owner requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week,</li> <li>• <b>Mon - Thurs:</b> 8:00am - 5:15pm</li> <li>• <b>Fri:</b> 8:00am - 4:30pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Contract</li> <li>• <b>Location:</b> 80 Tuas South Boulevard (S)637051</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Good planning, organization, control, problem-solving, interpersonal and communication skills</li> <li>• Good knowledge of project management software and other planning softwares</li> </ul>	<ul style="list-style-type: none"> <li>• Develop test and inspection plans and coordinate inspections, surveys, and approvals with Superintendents and Classification Societies.</li> <li>• Follow through mechanical completion, commissioning, testing, and handover activities.</li> <li>• Prepare project reports, progress updates, and documentation as required.</li> <li>• Perform night duties, weekend, and public holiday support when required.</li> <li>• Carry out any other duties assigned from time to time.</li> </ul>	

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## #31 SEOciety

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>AI Marketing Developer (FT/PT)</b> 	<ul style="list-style-type: none"> <li>Ability to optimise workflow.</li> <li>Team Player</li> <li>Professional or native proficiency in English and Mandarin.</li> <li>Strong knowledge of organising data workflow.</li> <li>Strong knowledge of programming and APIs.</li> <li>Strong team player with collaborative spirit.</li> <li>A Diploma or Degree in Engineering, Computing, Computer Science, or a related field.</li> </ul>	<p>We're looking for full-time and part-time AI Marketing Developer who are capable to build practical and effective AI tools to meet marketing needs. Professional and experienced team-mates guaranteed.</p> <p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li><b>Data Foundation &amp; Integration:</b> Build quality datasets and APIs across systems &amp; platforms (e.g. Social Media, CRM, e-Commerce)</li> <li><b>Automation &amp; LLM Tools:</b> Build automation workflows and leverage on LLM tools to optimise efficiency</li> <li><b>Security, Privacy &amp; Compliance:</b> Enforce PDPA-compliant consent capture, consent propagation, and data retention policies and manage access controls</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 9am – 6pm</li> <li><b>Employment Type:</b> Full Time/ Part Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 10 Anson Road, International Plaza (S)079903</li> </ul>
<b>Marketing and Digital PR (FT/PT)</b> 	<ul style="list-style-type: none"> <li>Ability to engage clients</li> <li>Team Player</li> <li>Professional or native proficiency in English and Mandarin.</li> <li>Writing and storytelling skills for content creation.</li> <li>Basic knowledge of general-purpose AI tools.</li> <li>Data interpretation skills for analytics review.</li> <li>Strong team player with collaborative spirit.</li> <li>A Diploma or Degree in any field.</li> </ul>	<p>We're looking for full-time and part-time Marketing and Digital PR Executive who enjoy building good brand presence on various social media platforms and generate results (visibility and engagement). Fun team-mates guaranteed.</p> <p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li><b>Brand and PR:</b> Apply brand voice, visuals, and messaging consistently across PR, media, and owned channels.</li> <li><b>Digital presence:</b> Use AI tools for content ideation, creation, and optimization to boost search visibility and engagement.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 9am – 6pm</li> <li><b>Employment Type:</b> Full Time/ Part Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 10 Anson Road, International Plaza (S)079903</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li><b>AI Personalised Avatar:</b> Increase engagement at larger scale and build brand trust with personalised touch</li> </ul>	
<b>Social Media Marketing (FT/PT)</b> 	<ul style="list-style-type: none"> <li>Ability to engage clients</li> <li>Team Player</li> <li>Professional or native proficiency in English and Mandarin.</li> <li>Writing and storytelling skills for content creation.</li> <li>Basic knowledge of general-purpose AI tools.</li> <li>Data interpretation skills for analytics review.</li> <li>Strong team player with collaborative spirit.</li> <li>A Diploma or Degree in any field.</li> </ul>	<p>We're looking for full-time and part-time Social Media Marketing Executive who enjoy crafting compelling marketing messages on social media platforms and generate results (conversions!). Fun team-mates guaranteed.</p> <p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li>Platform strategy: Tailor content and campaigns to platform nuances (Instagram, Facebook, XiaoHongShu, TikTok) and audience behaviors.</li> <li>Community engagement: Manage online communities, respond to feedback, and use social listening to strengthen brand reputation.</li> <li>Campaign execution: Design, launch, and optimize paid and organic campaigns, including targeting, budgeting, and performance tuning.</li> <li>Use generative AI for ideation and creation; optimize content for search and audience engagement.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 9am – 6pm</li> <li><b>Employment Type:</b> Full Time/ Part Time</li> <li><b>Job Type:</b> Contract</li> <li><b>Location:</b> 10 Anson Road, International Plaza (S)079903</li> </ul>

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## #32 SIA Engineering Company

SIA Engineering Company (SIAEC) is Asia's foremost Maintenance, Repair and Overhaul (MRO) provider. With certifications from more than 20 airworthiness authorities, SIAEC's global MRO network, including six hangars in Singapore and three hangars in Philippines, delivers turn-key integrated solutions to a large client base of international airlines and aerospace companies.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Aircraft Maintenance License Trainee</b>	<ul style="list-style-type: none"> <li>• Engineering Degree from recognized university</li> <li>• Polytechnic Diploma (Engineering) - GPA &gt; 3.3</li> <li>• Recent graduating Polytechnic and University are welcomed</li> <li>• Strong interest in technical role within Aviation industry</li> <li>• Positive and hardworking personality</li> <li>• Must be able to differentiate colors for work purposes</li> <li>• Physically Fit</li> </ul>	<p>Selected candidates will undergo a structured 44-month training program to qualify for a CAT B License from Civil Aviation Authority of Singapore (CAAS). On successful completion of training, you will be appointed as a Licensed Aircraft Engineer (LAE) and perform/certify aircraft maintenance tasks including inspection, repair, modification, and functional tests. You can look forward to a rewarding career in the aerospace industry with opportunities for overseas postings and career progression. Outstanding LAEs will have the opportunity to progress to executive and management positions.</p> <p><b>TRAINING</b></p> <ul style="list-style-type: none"> <li>• Classroom lectures at Training Academy inclusive of SAR 66 basic course modules and other associated skills and aircraft systems training with examinations/assessments after each module</li> <li>• Civil Aviation Authority of Singapore (CAAS) examinations applicable for the category of license</li> <li>• On-the-job (practical) training in base and line maintenance environments, as well as other applicable workshops</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 6 days /week, Shift Work</li> <li>• <b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 31 Airline Road (S)819831</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p><b>OBLIGATIONS</b></p> <ul style="list-style-type: none"> <li>Trainees are required to serve employment of 5 years in the Company upon the completion of training</li> </ul> <p>If a trainee does not complete the training successfully or does not serve a minimum employment period of 5 years, trainee will have to pay for training costs of up to \$140,000 (liquidated damages)</p>	
<b>Aircraft Trainee Technician</b>	<ul style="list-style-type: none"> <li>Higher NITEC or NITEC in Mechanical, Aeronautical, Electrical and other related engineering courses</li> <li>Must be able to lift heavy objects</li> <li>Must be able to differentiate colors for work purposes</li> </ul>	<p>As a Trainee Technician in SIAEC, you will undergo a structured 16-month program to be trained as a Dual-Trade Technician specializing in both Mechanical (B1) and Avionics (B2) tasks with SIAEC.</p> <p>Upon completion, the trainees will be appointed as a Dual-Trade Technician, which requires the personnel to carry out mechanical or avionics maintenance tasks on an aircraft as instructed by the Licensed Aircraft Engineers (LAEs), in accordance with manual procedures and regulation requirements.</p>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 6 days /week, Shift Work</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 31 Airline Road (S)819831</li> </ul>
<b>Certifying Aircraft Trainee Technician</b>	<ul style="list-style-type: none"> <li>Diploma in Mechanical, Aeronautical, Electrical and other related engineering courses</li> <li>Strong interest in technical role within Aviation industry</li> <li>Positive and hardworking personality</li> <li>Must be able to differentiate colors for work purposes</li> </ul>	<p>As a Certifying Trainee Technician (CTT) in SIAEC, you will undergo a structured 28-month program to be certified as a CAT A Certifying Technician with SIAEC.</p> <p>Upon completion, the trainees will be appointed as a Certifying Technician, which permits the holder to issue certificates of release to service following minor scheduled line maintenance and completion of simple tasks in line and base maintenance.</p>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, Shift Work</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 31 Airline Road (S)819831</li> <li></li> </ul>

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## #33 Singapore Maritime Officers Union

The Singapore Maritime Officers' Union (SMOU) is a progressive global union with a growing membership and a dynamic vision. It has a membership of more than 32,000 members from 121 maritime companies operating in Singapore.

Established in 1951 to safeguard the interest and well-being of seafaring officers, SMOU plays a pivotal role in promoting good industrial relations between members and their employers, improving the wages and working conditions of members in the maritime industry through collective bargaining agreements with shipping companies which employ them.

SMOU promotes good industrial relations between seafarers (members) and their employers, the shipowners and ship-management companies, and the government through its strong tripartite relationships with the local, regional and international maritime community.

SMOU values our members' contributions to the maritime industry and global economy. While they focus on the challenges ahead, we continue to protect them wherever they are through our affiliated international representative offices around the world. We represent our members at international meetings organised by the International Transport Workers' Federation (ITF) and the International Labour Organization (ILO).

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
Marine Engineer 	<ul style="list-style-type: none"> <li>• Health screening</li> <li>• Travel restrictions</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure the safe operation of engines, electrical systems, and various onboard equipment.</li> <li>• Perform scheduled maintenance and repairs to maintain operational efficiency and compliance with safety standards.</li> <li>• Oversee and manage bunkering (refuelling) operations, ensuring proper procedures and environmental regulations are followed.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Contract (6-9 mths)</li> <li>• <b>Location:</b> Jurong East Street 21 (S)609607</li> </ul>
Maritime Desk Officer 	<ul style="list-style-type: none"> <li>• Health screening</li> <li>• Travel restrictions</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure the safe navigation of the vessel, adhering to maritime regulations and operational procedures.</li> <li>• Oversee the loading and discharging of cargo, ensuring efficiency, safety, and</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week</li> <li>• <b>Employment Type:</b> Full Time</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>compliance with industry standards.</p> <ul style="list-style-type: none"> <li>Maintain clear communication with shore authorities and other vessels to facilitate smooth operations and navigational safety.</li> </ul>	<ul style="list-style-type: none"> <li><b>Job Type:</b> Contract (6-9 mths)</li> <li><b>Location:</b> Jurong East Street 21 (S)609607</li> </ul>

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## #34 SMRT Corporation

SMRT Corporation Ltd (SMRT) is a public transport services provider. Our primary business is to manage and operation train services. This is complemented by bus, taxi and private hire vehicle services. An exciting and rewarding career is waiting for you at SMRT. Join us and embark on a journey that matters.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Assistant Engineer, Signal and Platform Screendoor</b> 	<ul style="list-style-type: none"> <li>You will be responsible for maintaining the equipment that moves the trains safely in a highly complex and fastmoving environment.</li> <li>You will be maintaining various signalling assets such as Signals, Points and Track Circuits and their controlling systems.</li> <li>You will be responding to failures which may require working with other departments to rectify.</li> <li>You will be using diagrams, tools and electrical equipment to assist in faulting and maintenance duties as well as following standards and company policies.</li> <li>As you will be required to work in small closeknit teams, your ability to work with others is a key asset.</li> <li>In a technically demanding role, you are expected to have close attention to details, be able to problem-solve and work in a safety conscious way.</li> </ul>	<ul style="list-style-type: none"> <li>As an Assistant Engineer working on the live railway, you will play an important role in ensuring your teams' safety while carrying out preventive and corrective maintenance activities at trackside or onboard a train.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 7 days /week, Shift work</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 10 Paya Lebar Road (S)409057</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Assistant Station Manager</b>	<ul style="list-style-type: none"> <li>• NITEC / Higher NITEC in any discipline (Engineering disciplines will have added advantage.)</li> </ul>	<ul style="list-style-type: none"> <li>• Monitors and performs first level of maintenance for AFC equipment such as fare gates and ticketing machines.</li> <li>• Operates or man the train so as to provide quick response towards train faults and alarms, while ensuring that any delays are kept to the minimal.</li> <li>• Assists passengers in fare-related enquiries such as purchasing of tickets, ticketing problems, giving directions, enquiries on fares, etc.</li> <li>• Manages and reports all incidents and emergency situations relating to: <ul style="list-style-type: none"> <li>○ Staff and passenger (e.g. accident, assault, molest, etc.)</li> <li>○ Trains (e.g. alarms, faults and manning of trains)</li> <li>○ Passenger Service Centre (take local control of MFT functions due to failure of signalling equipment, responding to alarms/defects),</li> <li>○ Stations (e.g. crowd control, fire, bomb hoax, flooding, etc.)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 7 days /week, 3 rotating shift</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> NA</li> </ul>
<b>Data Engineer</b> 	<ul style="list-style-type: none"> <li>• Degree in Computer Science, Mechanical or Civil Structure Engineering</li> <li>• Prior work experience as maintenance engineer will be a bonus</li> </ul>	<ul style="list-style-type: none"> <li>• As a Data Engineer, you will be a key player in building and maintaining the robust data infrastructure that underpins our railway operations.</li> <li>• You will design, develop, and optimize data pipelines to ingest, process, and transform data from diverse sources, including laser measurement</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week, 8.15am to 5.45pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>systems, photo imaging, and maintenance records.</p> <ul style="list-style-type: none"> <li>Your expertise in data engineering will ensure the seamless flow of information, enabling critical analyses for safety, reliability, and sustainability initiatives.</li> </ul>	<ul style="list-style-type: none"> <li><b>Location:</b> 300 Bishan Road (S)579828</li> </ul>
<b>Sales Support Specialist</b> 	<ul style="list-style-type: none"> <li>Ideally, candidates will have a minimum of 2 years of experience in media advertising or account management will be preferred.</li> <li>We encourage recent graduates who are passionate about the media industry to consider applying.</li> <li>Strong client management and presentation skills are important for this role.</li> <li>We value self-motivated individuals who can embrace ambiguity and adapt to change while thriving in a fast-paced environment.</li> <li>A proven ability to meet deadlines and successfully manage multiple projects, along with strong organizational skills, is preferred.</li> <li>Effective engagement and communication with both internal and external stakeholders are essential.</li> <li>Approach conflicts with a constructive and open-minded perspective, recognizing them as valuable</li> </ul>	<ul style="list-style-type: none"> <li>In this role, the candidate is responsible for maximising client retention and support sales team in driving incremental revenue growth.</li> <li>The Sales Support Specialist role will transition into a Sales Executive role, subjected to work performance.</li> </ul> <p><b>SUPPORT CLIENT RETENTION</b></p> <ul style="list-style-type: none"> <li>Responsible for creating and managing sales proposals in support of the sales team, ensuring alignment with client needs and company standards.</li> <li>Collaborate with clients to explore how media strategies can effectively align with their objectives and support the broader challenges affecting their businesses and marketing efforts.</li> <li>Provide thoughtful insights when discussing client briefs, encourage exploration of alternative approaches that may more effectively fulfil their marketing objectives.</li> <li>Develop the ability to tailor implementation strategies for clients, focusing on optimal media weights, placements, and buying parameters that align with their goals</li> <li>Develop the ability to analyse and evaluate media proposals</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 8.15am to 5.45pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 10 Paya Lebar Road (S)409057</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>opportunities for growth.</p> <ul style="list-style-type: none"> <li>• Respond to situations with flexibility and a commitment to finding resolutions that are fair and equitable for all parties involved.</li> </ul>	<p>independently, applying key principles of the buying process, including audience analysis, cost assessment, and the tracking and optimization of results.</p> <ul style="list-style-type: none"> <li>• Compile comprehensive post campaign reports that detail performance against planned KPIs, expenditures, communication goals, and campaign effectiveness, along with insights and thoughtful recommendations for future initiatives.</li> </ul> <p><b>SUPPORT NEW CLIENT ACQUISITION</b></p> <ul style="list-style-type: none"> <li>• Follow-up on opportunities to drive incremental sales either from media agencies or direct advertisers.</li> <li>• Support presentations and build a storyline to present campaign proposals.</li> <li>• Sales focused and customer-oriented to drive revenue growth.</li> </ul>	

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## #35 ST Logistics

ST Logistics plays a pivotal role in Singapore's national supply chain ecosystem, delivering essential support to key operations across Defence, Healthcare, Homeland Security, and the broader Public Sector. We are inviting motivated individuals to join our team and grow a career with purpose and national impact. Defence, Government and Healthcare sectors. We endeavour to be a leader in the supply chain industry, with excellence in delivering sustainable and innovative solutions. Smart technological elements built into our solutions play a big part in ensuring our customers experience the full enabling power of digitalisation and automation when they adopt our solutions.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Accountant</b> 	<ul style="list-style-type: none"> <li>Bachelor's degree in accountancy or ACCA certification</li> <li>Diploma in Accountancy and an ACCA certificate with minimum 5 years of relevant experience in accounting or reputable audit firm.</li> <li>Experience with using SAP will be advantageous.</li> </ul>	<ul style="list-style-type: none"> <li>Mostly involved in month end closing, management reporting and financial reporting of monthly results.</li> <li>He/she produces timely and accurate financial statements and management accounts, thus achieving compliance with corporate policies and statutory requirements.</li> <li>Analyse data and understand the financial performance and position of the business vertical in order to meet reporting requirements and to produce any special reports required by the management team.</li> <li>Works closely with internal stakeholders to roll out improvement projects to help digitalise the finance process, thus benefiting the organisation.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 8am - 5.30pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 60 Pioneer Road (S)628509</li> </ul>
<b>Assistant/ Deputy Manager - Analytics and Artificial Intelligence</b> 	<ul style="list-style-type: none"> <li>Proficiency in programming languages like Python or R is preferred.</li> <li>Familiarity with data manipulation, statistical analysis and machine learning theories is preferred.</li> <li>Knowledge of AI frameworks and tools is a must</li> </ul>	<ul style="list-style-type: none"> <li>The Assistant/Deputy Manager (Analytics and Artificial Intelligence) extracts and integrates data from various sources and creates advanced models and algorithms suitable for the business use case.</li> <li>Conducts testing on data and AI models, interprets findings from testing, and evaluates</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 8am - 5.30pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 60 Pioneer Road (S)628509</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Bachelor Degree in Engineering, Economics, Mathematics, Computer Science</li> <li>5-8 years of work experience in a related role</li> </ul>	<ul style="list-style-type: none"> <li>model performance for scaling and deployment.</li> <li>Develop compelling and logically structured communication materials to facilitate stakeholder buy-in.</li> </ul>	
<b>Executive - Finance (AR)</b> 	<ul style="list-style-type: none"> <li>Bachelor's Degree/ Diploma (or equivalent professional qualifications) in Accounting, Finance, or related field with at least 1 year of relevant experience.</li> </ul>	<ul style="list-style-type: none"> <li>Perform month-end accrual activities.</li> <li>Maintain accurate posting and financial records.</li> <li>Compile the relevant business documentation used in banking processes.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 8am - 5.30pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 60 Pioneer Road (S)628509</li> </ul>
<b>Fuel Operations Specialist</b>	<ul style="list-style-type: none"> <li>NITEC and 5 years of experience preferred.</li> <li>Class 4 and/or Class 5 Driving License and/or Forklift License.</li> <li>Prior experience with Aviation industry preferred.</li> <li>Ability to use Apps and have cybersecurity awareness.</li> </ul>	<ul style="list-style-type: none"> <li>Performs routine fuel farm operations and maintenance activities in accordance with Standard Operating Procedures (SOPs) and safety regulations.</li> <li>Prepares the daily logs, supervises the troubleshooting processes carried out by contractors, and reports all equipment abnormalities to the maintenance teams.</li> <li>Works outdoors and is able to operate a variety of aviation support equipment and vehicles for military and commercial aviation ground support operations.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, Shift work</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 37 Loyang Crescent (S)506827</li> </ul>
<b>Senior/ Executive - Operations</b> 	<ul style="list-style-type: none"> <li>Diploma/Degree in any Business/Logistics/Supply Chain or equivalent certifications.</li> <li>1-3 years of relevant experience in Warehouse Operations/Vendor Management.</li> </ul>	<ul style="list-style-type: none"> <li>Supports the planning and scheduling of day-to-day activities such as warehouse &amp; transportation operations.</li> <li>Develop technology to be implemented to enhance productivity, efficiency and safety of the business.</li> <li>Handles customers and manages their requirements.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 8am - 5.30pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 60 Pioneer Road (S)628509</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Basic knowledge of SAP/Warehouse Management System (WMS)/Supply Chain Software/Enterprise Resource Planning (ERP) Systems.</li> <li>Prior experience with Aviation industry preferred.</li> </ul>		
<b>Senior / Logistics Specialist</b>	<ul style="list-style-type: none"> <li>GCE N/O Levels / NITEC.</li> <li>1-2 years of relevant working experience in warehouse operations.</li> <li>Basic knowledge of SAP / Warehouse Management System (WMS).</li> <li>Proficiency in basic MS Office Applications.</li> <li>Relevant experience in a warehouse environment.</li> <li>Tasks that may involve lifting and moving packages.</li> <li>Forklift license is preferred.</li> </ul>	<ul style="list-style-type: none"> <li>Responsible for executing general warehouse operations and activities.</li> <li>Performs warehouse operations in adherence to procedures, and the safe and efficient operations of goods and equipment.</li> <li>Coordinates the deliveries, asset management and transaction documentation process, and performs the secure handling of goods.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 8am - 5.30pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 60 Pioneer Road (S)628509</li> </ul>
<b>Senior / Transport Specialist</b>	<ul style="list-style-type: none"> <li>GCE N/O Levels / NITEC.</li> <li>1-2 years of relevant working experience in warehouse operations.</li> <li>Basic knowledge of SAP / Warehouse Management System (WMS).</li> <li>Proficiency in basic MS Office Applications.</li> <li>Relevant experience in a warehouse environment.</li> <li>Tasks that may involve lifting and moving packages.</li> <li>Forklift license is preferred.</li> </ul>	<ul style="list-style-type: none"> <li>Responsible for executing general warehouse operations and activities.</li> <li>Performs warehouse operations in adherence to procedures, and the safe and efficient operations of goods and equipment.</li> <li>Coordinates the deliveries, asset management and transaction documentation process, and performs the secure handling of goods.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 8am - 5.30pm</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 60 Pioneer Road (S)628509</li> </ul>

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## #36 StaffKing (14 February Only)

Our mission is to provide employment services of the highest quality to our valued clients, and we strive to conduct our business to help our clients achieve maximum productivity with the right talents.

StaffKing focuses on providing excellent employment services to both large and small businesses across various industries. Our services include management of talents and recruitment of permanent, contract, part-time and temporary staff.

Our core management team and senior consultants are veterans in the human capital industry. With this team of skilled and experienced professionals, StaffKing has every confidence in our ability to fulfil our clients' recruitment needs.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Customer Service Executive</b> 	<ul style="list-style-type: none"> <li>Candidates with receptionist/front desk experience are welcome to apply.</li> <li>Candidate with experience in training/learning centre is preferred.</li> </ul>	<ul style="list-style-type: none"> <li>Manage course administration, including enquiries, registrations, ad-hoc requests, and course delivery support.</li> <li>Maintain online registration system and prepare training performance reports.</li> <li>Update marketing materials and support events to increase course participation.</li> <li>Assist in organizing corporate activities and events.</li> <li>Source, negotiate, and manage vendors to meet service standards.</li> <li>Monitor supplier performance and maintain stakeholder relationships</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 9 hrs/ day</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 31 Harrison Road (S)369649</li> </ul>
<b>Recruitment Consultant</b> 	<ul style="list-style-type: none"> <li>No experience required</li> </ul>	<ul style="list-style-type: none"> <li>Meeting monthly sales target and company's revenue objectives</li> <li>Responsible for full cycle of search and recruitment activities.</li> <li>Be involved in executive and non-executive search.</li> <li>Managing job offer process to candidates and handle remuneration and compensation benefits with clients and candidates.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 9 hrs/ day</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 31 Harrison Road (S)369649</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>• Advise Clients and Job seekers on market &amp; employment trends.</li> <li>• Business development which involves managing and developing new and existing clients.</li> <li>• Enhance business relationship with clients and develop strong account management skills.</li> <li>• Working closely with clients to develop recruitment strategies and plans.</li> <li>• Working closely with team members to achieve team goals.</li> </ul>	
<b>Sales Executive</b> 	<ul style="list-style-type: none"> <li>• Candidates with Sales Experiences are welcome to apply.</li> <li>• Entry level candidate are welcome to apply</li> <li>• Possession of a Class 3 license and own car will be a plus, not mandatory</li> </ul>	<ul style="list-style-type: none"> <li>• Proactively identify and develop new business opportunities to drive company growth</li> <li>• Establish and maintain strong working relationships with clients, consultants, contractors, and facility management teams</li> <li>• Conduct site visits to assess client needs and offer appropriate technical solutions</li> <li>• Prepare and present service proposals, quotations, and technical presentations customized to client requirements</li> <li>• Work closely with the technical and service teams to ensure smooth project execution and high client satisfaction</li> <li>• Stay informed on market trends, competitor activities, and customer feedback to refine sales strategies and improve service offerings</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days /week, 9 hrs/ day</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li>• <b>Location:</b> 31 Harrison Road (S)369649</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Technical Executive</b> 	<ul style="list-style-type: none"> <li>Basic working knowledge of AutoCAD drafting</li> <li>Educational or practical background in engineering or related discipline</li> </ul>	<ul style="list-style-type: none"> <li>Establish and maintain strong working relationships with clients, consultants, contractors, and facility management teams</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5.5 days /week, 9 hrs/ day</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 31 Harrison Road (S)369649</li> </ul>

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## #37 Tiger Brokers Singapore

Founded in 2014, Tiger Brokers is a leading global online broker.

We leverage next-generation technology to enable clients to trade a wide range of securities across multiple global markets and currencies. Through our flagship mobile trading app, Tiger Trade, clients can trade equities in The U.S., Hong Kong, Singapore, and Australia as well as futures, options, and funds.

Tiger Brokers has offices in Singapore, New York, Beijing, Auckland, and Sydney and has over 1000<sup>1</sup> employees. We presently hold brokerage licenses in Singapore, U.S., New Zealand, and Australia. In March 2019, Tiger Brokers was listed on NASDAQ with the ticker TIGR.

Tiger Brokers is backed by a prestigious group of shareholders, including Xiaomi, ZhenFund, and noted investor Jim Rogers. We have also been recognized for our innovative trading platform and have been named to KPMG's Fintech 100 and C.B. Insights' List of Unicorn Companies.

Tiger Brokers continues to grow rapidly, focusing on expanding our innovative investment platform and creating new links between global financial markets.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Financial Crime Compliance Associate</b> 	<p>Experience</p> <ul style="list-style-type: none"> <li>• Fresh graduates are welcome; 0–2 years of experience in Financial Crime Compliance, AML/CFT, or regulatory compliance within the financial services industry (e.g. banking, securities, fintech, payments) is an advantage but not mandatory.</li> <li>• Basic understanding of AML/CFT concepts and financial crime risks.</li> <li>• Familiarity with MAS AML/CFT requirements and AML/CFT-related certifications (e.g. CAMS, ICA) is an advantage. Skills</li> <li>• Strong analytical and critical-thinking skills with attention to detail.</li> </ul>	<ul style="list-style-type: none"> <li>• Review client KYC documentation and support CDD/EDD review for retail and institutional accounts, including identity verification, source of funds/wealth information, and completeness checks, in accordance with AML/CFT policies and regulatory requirements.</li> <li>• Conduct review of transaction monitoring, trade surveillance, name screening, and share transfer alerts on a daily and monthly basis and escalate alerts with potential financial crime risks for further investigation.</li> <li>• Assist in the preparation of investigation summaries by gathering relevant information, transaction data, and supporting documents.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Ability to review documents and transactional information in a structured and methodical manner.</li> <li>Willingness to learn investigation techniques and regulatory reporting requirements.</li> </ul> <p><b>Education</b></p> <ul style="list-style-type: none"> <li>Bachelor's degree in Banking and Finance, Law, Business Administration, Accountancy, or a related discipline.</li> </ul> <p><b>Communication</b></p> <ul style="list-style-type: none"> <li>Good written and verbal communication skills in English.</li> <li>Proficiency in Mandarin is an advantage for reviewing client documentation and communicating with Mandarin-speaking stakeholders.</li> </ul>	<ul style="list-style-type: none"> <li>Support the preparation and filing of Suspicious Transaction Reports (STRs) on a timely matter.</li> <li>Provide AML/CFT guidance to internal stakeholders on documentation requirements and standard onboarding or review processes.</li> <li>Assist in the preparation of routine FCC management information including statistics on onboarding reviews, alerts, and escalations.</li> <li>Participate in FCC training sessions and stay updated on internal AML/CFT policies, procedures, and regulatory updates relevant to assigned tasks.</li> <li>Support ad-hoc FCC tasks, internal reviews, audits, and regulatory information requests as assigned.</li> </ul>	
<b>Investment Representative</b> 	<ul style="list-style-type: none"> <li>Recognised university degree or polytechnic diploma in any discipline, preferably in Economics or Finance</li> <li>Experience in a related industry will be an advantage</li> <li>Completion of relevant CMFAS exams (Modules 1A, 2A, 5, 6 and 6A) are an added advantage.</li> </ul>	<ul style="list-style-type: none"> <li><b>Build and Grow Client Relationships:</b> Actively source and manage a portfolio of new and existing clients, providing expert insights on securities, futures, and other financial instruments.</li> <li><b>Execute Trades:</b> Leverage on Tiger Brokers' powerful trading app and platform, execute and manage orders, ensuring accuracy, speed, and adherence to risk management protocols.</li> <li><b>Market Analysis:</b> Stay on top of global financial markets, providing clients with timely</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> NA</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>insights, market trends, and investment opportunities.</p> <ul style="list-style-type: none"> <li>• Develop Customized Strategies: Create tailored trading strategies and solutions based on clients' financial goals, risk appetite, and market conditions.</li> <li>• Regulatory Compliance: Maintain the highest ethical standards, ensuring compliance with MAS regulations, and company policies, and managing risks effectively.</li> </ul>	

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## #38 Tower Transit Singapore

Tower Transit Singapore (TTS) is a public bus operator and the first to usher in Singapore government's bus contracting model in 2015. Today, it operates 60 public bus services and over 700 buses on behalf of Singapore's Land Transport Authority. TTS manages 7 bus interchanges and employs about 1,700 employees across two bus depots. TTS's vision is to be the most respected public transport operator in Singapore. It is part of the Kelsian Group, Australia's largest integrated land and marine, tourism and public transport service provider with operations in Singapore, the UK, the USA and across Australia.

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
Interchange Supervisor	<ul style="list-style-type: none"> <li>This position involves shift work and work on weekends. You will be required to work such hours as deemed necessary to provide appropriate coverage.</li> <li>Commercial awareness and understanding of the LTA contract regime</li> <li>Good geographical knowledge of the Singapore area</li> <li>It is essential that you are PC literate and able to use Word, Excel and email, it would be desirable to have experience of the Grampian GUI allocation system.</li> <li>Must have a working knowledge of Part IV of the Employment Act.</li> <li>Attention to detail is imperative.</li> <li>It is essential that you are able to forward plan to ensure operational cover is achieved.</li> <li>Excellent communications skills, both verbal and written.</li> <li>Driver communication and liaison is imperative to ensure success in this</li> </ul>	<ul style="list-style-type: none"> <li>Responsible for ensuring a safe, punctual, reliable and cost-effective delivery of services by: <ul style="list-style-type: none"> <li>Managing the allocations of duty cards and information to Drivers to ensure they leave the interchange on time to commence in service</li> <li>Managing the flow of drivers and vehicles along Tower Transit Operated routes through liaison with CFMS Controllers on duty</li> <li>Identifying and communicating issues with schedules, allocations, specific drivers, and/or vehicles</li> <li>Ensuring the safe movement of vehicles and pedestrians within the interchange whilst at all times having regard for the company safety policies</li> <li>Forward planning on-the-day service requirements through to end-of-day.</li> <li>Undertaking a variety of Administration duties in line with the business requirements.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Permanent</li> <li><b>Location:</b> 21 Bulim Drive (S)648170</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<p>role, and you must demonstrate that you can efficiently liaise with Drivers in a polite and professional manner.</p> <ul style="list-style-type: none"> <li>• Organisation skills are essential for you to be able to succeed in this role</li> <li>• Your measures for performance will include Driver efficiencies and costs as well as punctuality, lost mileage and uniform standards and other Driver-related performance measures.</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for overseeing all driver reporting and daily driver contact at the interchange.</li> <li>• Responsible for ensuring on the day cover is in place ensuring any absences/vacant duties are fully covered.</li> <li>• Responsible for ensuring that drivers absences are accurately recorded and notify the Staff Managers of any staff who have not reported absent and have failed to report for duty.</li> <li>• Responsible for the prompt allocation of duty (including cards and vehicles) to ensure that drivers are ready to leave on time, record any issues of lateness and reasons for delay in service and if any mileage is subsequently lost.</li> <li>• Responsible for ensuring the interchange is a safe environment at all times and that vehicles maintain the standards expected of the LTA.</li> <li>• Responsible for liaising with CFMS Controllers to ensure that services are effective and efficient.</li> <li>• Responsible for communicating with customers and offering help, advice and guidance as applicable.</li> <li>• Responsible for responding to any customer enquiries which may include complaints, take responsibility for dealing with and resolving the complaint.</li> <li>• Responsible for logging any lost property and for dealing with any customer enquiries</li> </ul>	

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>relating to lost property. If possible, identify and contact owners of any lost property.</p> <ul style="list-style-type: none"> <li>• If necessary, take control of any emergency situations that may arise within the interchange, particularly if you are the site-responsible person.</li> <li>• Responsible for ensuring a full and effective handover and coordination across shifts.</li> <li>• Responsible for assisting Managers in tracing Drivers in relation to any incidents that occur and ensuring where necessary a timely request for CCTV footage.</li> <li>• To undertake any additional reasonable duties at the request of your Line Manager.</li> <li>• To undertake any training and development activities at the request of your Line Manager.</li> </ul>	

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## #39 Varel Singapore

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Guest Experience Ambassador</b>	<ul style="list-style-type: none"> <li>Min 2 years of relevant customer/guest service experience, from a hotel</li> </ul>	<ul style="list-style-type: none"> <li>Handle guests check in/out, enquiries and requests</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 44 hrs / week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 189 Selegie Road (S)188332</li> </ul>
<b>Housekeeping Attendant</b>	<ul style="list-style-type: none"> <li>Min 1-year relevant experience, preferably in a hotel</li> </ul>	<ul style="list-style-type: none"> <li>Cleaning and maintenance of guest rooms</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days /week, 44 hrs / week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Location:</b> 189 Selegie Road (S)188332</li> </ul>

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**INTERNSHIPS**

## #1 Agrocorp International

For over 30 years, Agrocorp has played a pivotal role in helping to feed and nourish people from all over the world with our agri-food products and solutions. Started and headquartered in Singapore, we have grown to become a leading agri-commodity trader and agri-processor specialising in the global supply of staple food products such as pulses, wheat, sugar, rice, corn, cotton and nuts from the farmers that grow them, to the customers in countries that need them.

Our customers are some of the leading food manufacturers in the Asia Pacific and Middle East regions in countries such as India, Bangladesh, China, Turkey and Indonesia. With the global shift towards more sustainable and nutritious diets, we started our plant protein business in 2019 and now offer an array of high protein and plant-based ingredients to our customers. Our repertoire of products and services shape and grow in response to the changing needs of the market

Whether it is a farm service representative in Canada or Australia, an engineer in one of our food processing plants, or executives and traders in our head office in Singapore, the Agrocorp team is driven by the goal to nourish the world in a timely and sustainable way.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Middle Office Intern</b> 	<ul style="list-style-type: none"> <li>Undergraduate pursuing a degree in Business, Supply Chain, Logistics, Finance, Economics, or related disciplines</li> <li>Strong attention to detail and ability to manage multiple tasks</li> <li>Good organizational and follow-up skills</li> <li>Proficient in Microsoft Excel and PowerPoint</li> <li>Strong communication skills and a proactive learning attitude</li> <li>Ability to work well in a fast-paced environment</li> </ul>	<ul style="list-style-type: none"> <li>Assist in chasing and tracking purchase contracts to ensure timely execution and documentation</li> <li>Support the preparation and follow up of contract amendments with internal stakeholders</li> <li>Help to update and maintain operational and management reports accurately and on time</li> <li>Assist in vessel nomination coordination, including tracking timelines and documentation</li> <li>Perform ad-hoc operational support tasks as assigned by the Middle Office team</li> <li>Liaise with internal teams such as Trading, Shipping, and Finance to ensure smooth workflow</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Internship</li> <li><b>Location:</b> 10 Anson Road (S) 079903</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Ensure proper filing and recordkeeping of contracts and related documents</li> </ul>	
<b>Product Development Intern</b> 	<ul style="list-style-type: none"> <li>Currently pursuing or recently graduated with a degree in Food Science, Nutrition, Biotechnology, or related field.</li> <li>Basic knowledge of food formulations, plant-based ingredients, or functional nutrition preferred.</li> <li>Strong interest in plant-based food innovation and sustainability.</li> <li>Detail oriented, organized, and able to follow lab protocols accurately.</li> <li>Analytical mindset with ability to document and interpret experimental data.</li> <li>Strong communication and teamwork skills; comfortable collaborating across teams.</li> <li>Fluent in English; additional languages (Mandarin, Bahasa Indonesia, Thai, Korean) a plus.</li> </ul>	<p><b>Product Innovation Support</b></p> <ul style="list-style-type: none"> <li>Assist in formulation development for plant-based products (protein powders, starches, functional blends).</li> <li>Support R&amp;D team in ingredient testing, batch preparation, and optimization trials.</li> <li>Document experimental results, ingredient performance, and prototype iterations.</li> <li>Research emerging plant-based ingredients, functional additives, and consumer trends.</li> </ul> <p><b>Product Testing &amp; Evaluation</b></p> <ul style="list-style-type: none"> <li>Assist in sensory testing (taste, texture, solubility) and quality assessment.</li> <li>Record and analyze data from trials and tests to inform product optimization.</li> <li>Help maintain ingredient and sample inventory for R&amp;D use.</li> </ul> <p><b>Cross Functional Collaboration</b></p> <ul style="list-style-type: none"> <li>Collaborate with Marketing to align product features with consumer insights and claims.</li> <li>Support Commercial team in preparing product sheets, launch briefs, and technical documentation.</li> <li>Participate in cross functional meetings and contribute insights from experimental data.</li> </ul> <p><b>Documentation &amp; Reporting</b></p>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days / week</li> <li><b>Employment Type:</b> Internship</li> <li><b>Location:</b> 10 Anson Road (S) 079903</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> <li>Prepare technical reports, formulation notes, and project documentation for R&amp;D review.</li> <li>Track project timelines and progress for assigned product development projects.</li> <li>Assist in compiling data for regulatory and quality assurance submissions.</li> </ul>	
<b>Trade Analyst Intern</b> 	<ul style="list-style-type: none"> <li>Must be an undergraduate currently pursuing a Bachelor's degree in Business Administration, Economics, International Trade, Supply Chain Management, or a related field.</li> <li>Strong analytical and problem-solving skills with the ability to interpret complex data.</li> <li>Basic knowledge of international trade regulations, supply chain management, and trade finance is a plus.</li> <li>Proficiency in Microsoft Office Suite (Excel, Word, PowerPoint); experience with data analysis tools (e.g., Tableau, Power BI) is a bonus.</li> <li>Proficiency in Python for data analysis, automation, and process optimization is essential. Experience with Python libraries such as Pandas, NumPy, and Matplotlib for data manipulation and visualization.</li> </ul>	<ul style="list-style-type: none"> <li><b>Data Analysis &amp; Reporting:</b> Assist in gathering and analyzing trade data, including import/export trends, tariffs, and regulations to identify key insights and patterns.</li> <li><b>Market Research:</b> Conduct market research to evaluate international trade policies, new market opportunities, and competitive analysis.</li> <li><b>Trade Documentation:</b> Support the preparation and management of trade related documents such as invoices, bills of lading, and customs clearance forms.</li> <li><b>Trade Compliance:</b> Assist in ensuring compliance with import/export laws, customs regulations, and industry standards.</li> <li><b>Support Operations:</b> Help the team in optimizing trade operations, reviewing shipping schedules, and coordinating with logistics partners.</li> <li><b>Cross functional Collaboration:</b> Collaborate with internal departments like logistics, procurement, and legal to support smooth trade processes.</li> </ul>	<ul style="list-style-type: none"> <li><b>Working Hours:</b> 5 days/ week</li> <li><b>Employment Type:</b> Full Time</li> <li><b>Job Type:</b> Internship</li> <li><b>Location:</b> 10 Anson Road (S) 079903</li> </ul>

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>Ability to write efficient, reusable, and scalable code to support data driven decision making.</li> <li>Experience with Python for web scraping, API integration, and data extraction is a plus</li> <li>Strong written and verbal communication skills.</li> <li>Detail oriented with excellent organizational skills.</li> <li>Ability to work both independently and as part of a team</li> </ul>	<ul style="list-style-type: none"> <li><b>Reporting &amp; Presentations:</b> Contribute to the preparation of presentations, dashboards, and regular reports for senior management on trade performance and trends.</li> </ul>	

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## #2 BreadTalk Group

BreadTalk is a distinctive, award-winning Singaporean brand that has gained international appeal for its signature Flosss. With the belief that every bun has a life of its own and a story to tell, BreadTalk is renowned for the way it has revolutionised the culture of bread consumption with creativity and innovation.

At the heart of our brand, Flosss is an iconic product that has become synonymous with BreadTalk. Our range of breads goes far beyond Flosss, with new and exciting products regularly added to our lineup

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Finance Assistant Intern</b> 	<ul style="list-style-type: none"> <li>• Degree/Diploma in Accountancy, Finance or similar discipline.</li> <li>• Able to commit for 6 months</li> <li>• Able to converse in mandarin will be a bonus</li> <li>• Willingness to learn and positive working attitude</li> <li>• Meticulous with accuracy &amp; efficiency</li> <li>• Able to get along with others and display good team spirit</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure timely and accurate recording of invoices in the accounting system</li> <li>• Liaise with suppliers and business divisions on any discrepancies in invoices and other supporting documents</li> <li>• Filing and organisation of documents</li> <li>• Ensure compliance of organisational process/procedures</li> <li>• Assist in ad-hoc projects assigned from time to time</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 9am to 6pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Internship</li> <li>• <b>Location:</b> 30 Tai Seng Street. (S)534013</li> </ul>
<b>Marketing Intern</b> 	<ul style="list-style-type: none"> <li>• Minimum Diploma in Marketing, Mass Communications, Business Administration, or a related field.</li> <li>• At least 1 year of relevant working experience is preferred (Fresh graduates with strong internship experience in Marketing/Events are welcome to apply)</li> <li>• Excellent command of English (written and spoken) with the ability to craft engaging content for social</li> </ul>	<ul style="list-style-type: none"> <li>• Assist the Brand &amp; Marketing team in new store openings, new product launches and marketing-related events and activities.</li> <li>• Assist in preparation of outlets' collateral requirements and dissemination.</li> <li>• Copywriting and vetting for communication materials, online channel management and website updates.</li> <li>• Work with appointed agencies and assist Executive to manage the brand's social media platforms.</li> <li>• Communicate with suppliers and internal departments, liaison with mall A&amp;P teams</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days/ week, 9am to 6pm</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Job Type:</b> Internship</li> <li>• <b>Location:</b> 30 Tai Seng Street. (S)534013</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> <li>media, websites, and promotional materials.</li> <li>Competent in Microsoft Office (Excel, PowerPoint, Word). Experience with Content Management Systems (CMS) for website updates is a plus</li> <li>Familiar with current trends on platforms like Instagram, TikTok, and Facebook</li> <li>Organized and detail-oriented; able to handle administrative processes (raising forms, memos) and coordinate logistics for store openings/events</li> <li>Experience in the F&amp;B or Retail industry is a distinct advantage</li> </ul>	<ul style="list-style-type: none"> <li>on ad spaces and mall campaigns.</li> <li>Support the Executive in various administrative matters such as raising of internal forms and memo generation.</li> <li>Preparation of post-campaign reports.</li> <li>Assist in marketing research and any other ad-hoc tasks if required.</li> </ul>	

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## #3 PIXLR

Pixlr is a generative AI software company offering AI-powered photo editing and content creation tools for individuals and businesses worldwide through its Pixlr and Designs.AI suite.

Serving millions of users worldwide, Pixlr combines freemium access, professional subscriptions, and enterprise training programmes to help teams create high-quality visual and content outputs quickly and efficiently across all industries and skill levels.

In Singapore, Pixlr also works with providers such as NYP-SIRS to run subsidised and Skillsfuture-eligible programmes to deliver hands-on Gen AI training for practical digital content creation, empowering Singaporeans and jobseekers to use AI confidently.

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Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
<b>Gen AI Business Development Intern</b> 		<ul style="list-style-type: none"> <li>• To accelerate the growth of Pixlr's Generative AI Learning Programmes through focused sales and marketing efforts.</li> <li>• To expand market presence by driving learner acquisition and increasing brand visibility.</li> <li>• To contribute to Pixlr's strategic goal of scaling AI education regionally through innovative, datainformed business development.</li> <li>• Sales and marketing of Generative AI Learning Programmes</li> <li>• Campaign strategy and performance optimisation</li> <li>• Reseller and partner marketing support</li> <li>• Promotional content and communication development</li> <li>• Innovation and experimentation in growth strategies</li> </ul> <p>1. Sales &amp; Marketing Execution</p> <ul style="list-style-type: none"> <li>• Plan and implement monthly marketing initiatives to increase sign-ups for AI Learning Programmes and software subscriptions</li> <li>• Enhance market visibility via multi-channel promotional campaigns.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Working Hours:</b> 5 days / week 44 hrs / week</li> <li>• <b>Employment Type:</b> Full Time</li> <li>• <b>Location:</b> 190 Clemenceau Avenue, Singapore Shopping Centre (S)239924</li> </ul>

Job Positions	Job Requirements	Key Responsibilities	Working Hours / Location
		<p>2. Strategic Planning &amp; Execution</p> <ul style="list-style-type: none"> <li>• Develop and refine campaign strategies and messaging to maximise learner engagement and conversions.</li> <li>• Monitor campaign metrics, derive insights, and iterate to improve outcomes.</li> </ul> <p>3. Partner &amp; Reseller Enablement</p> <ul style="list-style-type: none"> <li>• Support promotional activities with resellers and distribution partners.</li> <li>• Equip partners with tools, copy, and materials to effectively market Pixlr offerings</li> </ul> <p>4. Content &amp; Communication Development</p> <ul style="list-style-type: none"> <li>• Craft compelling copy for WhatsApp, email, and other digital channels.</li> <li>• Communicate Pixlr's value proposition clearly to different audience segments.</li> </ul> <p>5. Innovation &amp; Experimentation</p> <ul style="list-style-type: none"> <li>• Propose and test new marketing tactics and campaigns.</li> <li>• Embrace continuous iteration to scale high-performing initiatives.</li> </ul> <p>6. Accept all other duties as assigned by the Line Manager or any of its authorised officers.</p>	

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## e2i Services

### e2i Services

- Career Coaching & Job Matching
- SkillsFuture Advice

### Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

<https://e2i.sg/cg-cp123?r=qr>



## Discover our Services at a Centre Near You

### 📍 e2i Career Centre (DNI)

Devan Nair Institute for Employment and Employability  
80 Jurong East St 21 Level 2  
Singapore 609607

### Operating Hours

Mondays: 2:30pm to 5pm  
Tuesdays to Fridays: 9am to 5pm  
Saturdays: 9am to 1pm  
Sundays & Public Holidays: Closed

### 📍 e2i Career Centre (OMB)

One Marina Boulevard  
1 Marina Boulevard #B1-03  
Singapore 018989

### 📍 e2i Career Centre (OTH)

ServiceSG Centre  
Our Tampines Hub  
1 Tampines Walk #01-21  
Singapore 528523

### 📍 Scan here for our other Jobs and Skills Centres around Singapore.



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(e.g. Analyst, Engineers, Executives, Technicians, etc.)  
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<https://e2i.sg.crp-yellow?r=qr>

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