

e2i Skills & Career Fair

@ Sembawang

29 November 2024, Friday

JOB LISTING BOOKLET



As part of our effort to save the environment, please return this booklet at the exit after you have completed all interviews.

About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

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#1 MCI Career Services Pte Ltd

MCI Career Services Pte Ltd is a full-fledged professional recruitment firm that has been providing a one-stop solution to a comprehensive range of Human Resource needs for more than 15 years. We hire a diverse range of positions across various industries, from rank and file to senior management.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Ward Service Associate	<ul style="list-style-type: none"> • Good communication and interpersonal skills 	<ul style="list-style-type: none"> • Provide excellent customer service to the patients • Serving of food and drinks to patients and clearing it once patients have finished their meals • Checking food served against patient meal orders • Maintain a high standard of cleanliness in and around workstation and strictly abide with sanitation regulations • Assist nurses to meet patient's nutritional needs 	<ul style="list-style-type: none"> • 5 Days • Including weekends • Fixed Shift Timing 10am-7.30pm, with 1 day is 10am-7am • Full Time • Location: Jurong East
Patient Service Associate / Clinic Assistant	<ul style="list-style-type: none"> • customer service experience 	<ul style="list-style-type: none"> • Provide frontline customer service for registration and appointments of department. • Assist with coordination and appointment booking for the customers. • Administrative duties associated with the clinical services/programmes. • Ad hoc duties as assigned by supervisor. 	<ul style="list-style-type: none"> • 5.5 Days • Mon - Fri, Staggered working hours between 7.30am – 8pm. • Required to work half day on Sat. • West • Full time
Enrolled Nurse/Staff Nurse/Senior Staff Nurse	<ul style="list-style-type: none"> • SNB LICENSE 	<ul style="list-style-type: none"> • Nurses provide care to patients, including administering medication, performing physical exams, and monitoring vital signs. They also educate patients on their medical conditions and treatment plans, and help patients feel comfortable and well. • Medical procedures • Nurses assist physicians with procedures and examinations, and may operate and monitor medical equipment. • Record keeping • Nurses maintain patient records, including health history, symptoms, and treatment plans. • Infection control 	<ul style="list-style-type: none"> • Including weekend, 3 rotating shifts • 5 days • Full time • Islandwide

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Nurses ensure that patients and staff follow infection control policies and procedures. • Communication • Nurses communicate with patients, families, and other medical providers. • Coordination • Nurses coordinate care with other medical providers, such as physicians and specialists. 	
Clinic Nurse	<ul style="list-style-type: none"> • SNB LICENSE 	<ul style="list-style-type: none"> • Nurses provide care to patients, including administering medication, performing physical exams, and monitoring vital signs. They also educate patients on their medical conditions and treatment plans, and help patients feel comfortable and well. • Medical procedures • Nurses assist physicians with procedures and examinations, and may operate and monitor medical equipment. • Record keeping • Nurses maintain patient records, including health history, symptoms, and treatment plans. • Infection control • Nurses ensure that patients and staff follow infection control policies and procedures. • Communication • Nurses communicate with patients, families, and other medical providers. • Coordination • Nurses coordinate care with other medical providers, such as physicians and specialists. 	<ul style="list-style-type: none"> • 5.5 days • Office hrs • Full time • Islandwide
Admin officer / Executive		<ul style="list-style-type: none"> • Responsible in organizing and managing calendar schedule including meetings, clinical work and events. • Co-ordinate meetings, set up, book venues, collate agenda and arrange for catering requirements when necessary. 	<ul style="list-style-type: none"> • 5 days • Office Hours • Full time • Islandwide

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Responsible in the arrangement of overseas travel schedule and itineraries for the office. Responsible in providing effective and efficient secretarial and administrative support to the relevant department on a daily basis. Handle in-coming and out-going correspondences. Perform typing, faxing, sorting, filing, scanning, photocopying and recording of documents and forms. Prepare and submit all expense claims and records for the office. Assist in data collation, preparation of presentation slides, reports and documents. Handle purchase and work requisition processes, from calling suppliers for quotation to submitting invoices to Finance for payment. 	
Logistic Assistant	<ul style="list-style-type: none"> warehouse experience, physically fit, no medical condition. 	<ul style="list-style-type: none"> perform the daily activities of receiving, storing, inventory control and issuing of materials or products. Perform daily loading and unloading Assist in inventory stock take Perform any other ad-hoc duties 	<ul style="list-style-type: none"> 5 days 8.30am-615pm Full time 533952
Airline Cargo Coordinator		<ul style="list-style-type: none"> Handle cargo shipments and documentation, and engage with airlines and third parties like agents. Manage a team of cargo handlers. Demonstrate supervisory skills. Be comfortable with shift work. Multi-task and communicate effectively with clients. 	<ul style="list-style-type: none"> 6 days Rotating shift Full time SATS
Logistic Officer	<ul style="list-style-type: none"> warehouse experience, physically fit, no medical condition. 	<ul style="list-style-type: none"> Handle shipping and airfreight inquiries from customers and responsible for shipment booking Communicate with customer, warehouse, and forwarder in day-to-day operations 	<ul style="list-style-type: none"> 5.5 days 8.30am – 615pm 8.30am – 12.30pm Full time East & west

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Ensure proper keeping of cycle count sheet • Reconcile any stock discrepancies • Assist with order processing • Collate and compute the monthly KPI report 	
<p>Temp/ Part Time Picker Packer</p>		<ul style="list-style-type: none"> • To assist in workshop & production machines, operating machines, including heavy lifting of cargo, welding jobs & Etc. • Ensure accurate stamping and labelling of products accurately. • Operate Forklift & Reach Truck • Perform daily operations in accordance with SOPs to pick and pack cargo • Performing fabrication work • Check quality and quantity of goods, conduct daily checks, material handling and housekeeping of factory area • Packing for delivery and assist in loading/unloading of goods • Other ad-hoc duties as assigned by the Management and Workshop Foreman from time to time. 	<ul style="list-style-type: none"> • MON - FRI • 8am-530pm • Part-time • West • 5 days
<p>Class ¾ Driver</p>	<ul style="list-style-type: none"> • warehouse experience, physically fit, no medical condition. 	<ul style="list-style-type: none"> • Installation of vending machines • Stocks replenishment • Delivery duties • Warehousing duties 	<ul style="list-style-type: none"> • 830am - 530pm • 5 days • Full Time • West
<p>Warehouse Supervisor</p>	<ul style="list-style-type: none"> • Have a valid operate forklift license. • Knowledge in Warehouse Management, ISO and Safety compliances. • Computer literacy is essential with Microsoft Excel and knowledge in SAP system is added advantage. • Able to work independently, strong team spirit and work to meet deadline. 	<ul style="list-style-type: none"> • Responsibilities and Requirement • Manage storage of finished goods and components safely. • Coordinate daily inbound/outbound shipments and material handling. • Handle documentation for deliveries, goods received, and material handling (Delivery Note, COA, Invoice, packing list, etc.). • Assist with physical stock counts and inventory checks as needed. • Maintain warehouse equipment and facilities. • Support the Manager in supervising the warehouse team 	<ul style="list-style-type: none"> • 8am – 5pm • 5 days • West • Full time

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Good interpersonal skills and able to communicate with all levels of staff. 	<p>to ensure safe, efficient operations, including inventory accuracy, DIFOT, FIFO, and 5S standards.</p> <ul style="list-style-type: none"> • Monitor stock movements and investigate discrepancies. • Ensure consistent inventory management and supply. • Help identify hazards and improve warehouse processes. • Ensure compliance with OSHAS, 5S, and ISO safety standards. • Prepare inventory and activity reports as required. • Perform ad-hoc tasks and special assignments as needed. 	
<p>Operation Executive</p>		<ul style="list-style-type: none"> • To lead a team of warehouse and administration personnel to ensure that services provided meet customer’s requirements and objectives. • To lead program to achieve company policy & objectives and program objectives • Responsible for the operating cost and ensure profitability of the program. • Process mapping with customer for new or changed business requirements. • To provide performance and management reports to customers. • Meet program Key Performance Indicators, examples order turnaround time, dock to stock, stock accuracy and to provide KPI to management. • Identify and schedule training for warehouse and administration personnel. • Ensure staff adhered strictly to operational and safety procedures. • Ensure Quality Policy and Objectives are understood, implemented and complied by staff. • Ensure staff compliance to established processes 	<ul style="list-style-type: none"> • 5 days • 830 am – 615 pm • Tampines • Full time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
QA/QC Assistant	<ul style="list-style-type: none"> Detailed, meticulous, able to understand, read & write simple English for work purposes Able to calculate simple Mathematics Willing to work long hours, work under pressure in a fast moving environment, support overtime, weekends, and public holidays Comfortable to wear Personal Protective Equipment (PPE): Dust Coat, Hair Net, Safety Shoes. Must be open to supporting OT 	<ul style="list-style-type: none"> Conduct checks for incoming goods against customers' reference(s) Pick / pack jobs, perform goods release where the goods match against the reference Raise non-conformity report for damages Check correct materials picked for repackaging Create work instructions for repackaging Conduct in-process sampling Check cargo against outgoing documents and ensure that the correct cargo picked for outbound Check documents completed correctly Check documents filed in order Authorized person to perform Batch Release for repackaged cosmetic products according to the procedure and ensuring that all relevant regulatory and GMP requirements are complied with Check site is tidy, with clear signage, no mixing of cargo 	<ul style="list-style-type: none"> 5 days 8 am – 5pm Full Time East and West
Retail Sales Associate		<ul style="list-style-type: none"> Manage daily store operations Attending to customer needs/enquiries Other ad-hoc duties assigned Operate cash registers and increasing in store sales 	<ul style="list-style-type: none"> 5 days Shift work Full-time Islandwide
Retail Supervisor		<ul style="list-style-type: none"> Responsible for achieving store targets and providing a top notch shopping experience to our customers. Assist customers in identifying and purchasing items and providing product recommendations where required. Maintain general housekeeping of the retail outlets, such as cashiering, tally sales reports, ensuring the tidiness of the retail outlets and product displays, etc. 	<ul style="list-style-type: none"> 5 days Including weekends Full-time Central, Orchard

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Maintain stock inventory, product replenishment and stock take. • Provide orientation and product training for new retail assistants. 	
<p>Full-time / Part Time F&B Crew</p>		<ul style="list-style-type: none"> • To assist in greeting and seating of members and guests. • To provide service according to the F&B Department SOP. • To be knowledgeable in all service techniques. • To ensure that all pre-opening duties are completed on schedule daily. • To ensure the proper set-up of tables and to make sure that all cutlery, silverware, glassware and chinaware are spotlessly clean and neatly laid out. • To be familiar with all items on the menu. In this respect, you must have knowledge of all recipes, methods of preparation and preparation time. • To recommend and promote items on the menu or specials to members/guests. • To be willing to assist with any request or inquiry from Members/Guests. • To be responsible for payment until checks are handed over to the cashier. • To present checks at the appropriate time without delay and hand them over to the cashier. • To obtain feedback from Members/Guests and forward them to the attention of the F&B Supervisor/Captain. • To attend pre-service briefing and take note of daily F&B events of the Club. • To report problems and difficulties and offer solutions. • To be familiar with the Club rules, procedures and operating times 	<ul style="list-style-type: none"> • 6 days • Shift work • Including weekends • Islandwide • Full Time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • To maintain a high standard of personal hygiene, appearance and deportment at all times. • To perform other related duties as required by the Outlet Executive/Supervisor or F&B Manager 	
Cook/Chef		<ul style="list-style-type: none"> • Handle a wide range of raw fish and other ingredient • Bake, grill, steam and deep-fried meats, vegetables, fish, poultry and other foods • Prepare ingredients for menu items and ensure adequate quantity to avoid wastage • Ensure food portions and food presentation meet company standards • Ensure ingredients and final products are fresh. • Monitoring supplies and re-ordering stock as needed • Packing and labelling of sashimi • Maintain a clean and safe work area, including handling utensils, equipment and dishes • Handle and store ingredients and food at the correct temperature in order to avoid spoilage • Maintain food safety and sanitation standards • Monitor and train subordinate to obtain good quality skills and performance • Welcome and bids farewell to customers as part of an open concept restaurant environment • Ad-hoc assigned by Chef 	<ul style="list-style-type: none"> • 5 days • Shift work (44 hours) • Including weekends • Full-time • Islandwide
Service Captain		<ul style="list-style-type: none"> • Responsible for operating F&B outlets assigned to him/ her. • Monitor & ensure F&B service operations are running smoothly. • Practice good customer relations and attend to customer complaints and queries satisfactorily. • Ensure the Outlet is set-up for service and supervise for a smooth operation. 	<ul style="list-style-type: none"> • 6 days • Alternate 5/6 days • 11am – 12mn • Full-time • Central/East

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Ensure minimum wastage, breakage and spoilage. • Apply selling techniques by exceeding guest expectations and to increase revenue. • Oversee cash and stock control consistently according to company policies • Ensure all drinks are prepared and served according to SOP • Create interesting cocktails and constantly innovate in preparation and presentation • Understand the crucial aspect of bar and beverage control • Pair food with drinks and make recommendations accordingly • Train and motivate the service team • Any ad hoc duties as required 	
Assistant/ Outlet Manager		<ul style="list-style-type: none"> • Oversees operations of the outlet • Ensuring compliance with health, safety, food handling, and hygiene standards • Motivates staff and maintains an open channel of communication between the staff and management • Hires and trains staff • Organizes and oversees the staff schedules • Ensures customer satisfaction, handles and resolves customer complaints • Manages and maintains stock inventory • Reports daily sales 	<ul style="list-style-type: none"> • 5 days • Including weekends • Shift work (44 hrs) • Full-time • Central
Hotel Guest Service Officer		<ul style="list-style-type: none"> • Provide a smooth and timely check in/out for all residents • Ensure accuracy and collection of outstanding bills from all residents • Ensure that residents' request/s are being followed up promptly and efficiently throughout their stay • Provide all residents with accurate and in-depth information upon their request; good knowledge of products, 	<ul style="list-style-type: none"> • 5 days • 7am – 4.30pm • 1pm – 10pm • Full-time • Central

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		services, pricing and special events <ul style="list-style-type: none"> • Maintain strict security procedures when issuing of room keys and resident confidentiality • Maintain good communication between residents and all departments both verbally and in writing as required • Complete any other duties assigned by the Duty Manager/Guest Services Manager 	
Housekeeping Assistant		<ul style="list-style-type: none"> • Rooms cleaning (15 rooms credit a day) • Public area cleaning, and this will be for inside and outside corridors, lobby area, public toilets, staff areas, meeting rooms; • Mini bar replenishment (this is basically going to every room to replenish mini bar items in the room) • Glassware operations (to take the glasses and cups from the room for washing at the dishwasher, and then to replace them back to the rooms) • Linen and laundry (collect, check and record all guests laundry, check staff uniforms, delivery to guests rooms when the laundry is ready), also to help with deliveries to guest rooms. 	<ul style="list-style-type: none"> • 4 days • 7am – 11am • 8am – 12pm • Part-time • Central
Gardener		<ul style="list-style-type: none"> • Caring for trees, shrubs, flowers, and other plants in a designated area. • Watering, pruning, weeding, fertilizing, and pest control. • Trimming small trees, hedges and shrubs • Removing unwanted, dead or damaged trees • Planting shrubs, flowers and trees • Watering gardens, lawns and landscapes • Grass cutting • Fertilizing plants 	<ul style="list-style-type: none"> • 5.5 days • 8am – 530pm • Full-time • Central

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Monitoring and maintaining plant health • Basic landscape maintenance such as cutting and pruning plants to maintain attractiveness is also part of the job. • Good time management is required for scheduling tasks effectively. • Provide excellent customer service. • Physically fit with good hand-eye coordination • Any other ad-hoc related duties assigned. 	
Casino Crew		<ul style="list-style-type: none"> • Manage an imprest cash float and balance it at the end of each shift. • Handle various financial transactions supporting Casino Table Games, Slot Operations, and guests, including: <ul style="list-style-type: none"> • Cash-in/Cash-out of gaming chips • Foreign currency exchange • Redeem Slot Machine payout tickets/TITO/vouchers • Patron account transactions (deposits, refunds) • Check cashing, marker redemptions, and consolidations • Credit card and EFTPOS cash advances • Rolling Chip Exchanges • Conduct Team Member Bank functions accurately. • Prepare table fills, receive table credits, and manage chip transfers. • Balance Chip Bank inventory with the casino computer system. • Maintain accurate balance sheets. 	<ul style="list-style-type: none"> • Rotating shift (Including PH & weekends) • Full-time • Central
Security Officer	<ul style="list-style-type: none"> • SECURITY PERSONNEL PERMIT 	<ul style="list-style-type: none"> • Access Control of the store, welcome of customers / filtering • Routine Inspection of premises and surroundings • General surveillance within the premises 	<ul style="list-style-type: none"> • Rotating shift • Full-time • 5 days • Central

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Escort of products and people may be required 	
Cashier		<ul style="list-style-type: none"> Take and input orders into Point-of-Sales (POS) and collect payment Issue receipt and paging device and explain to customers on waiting process Co-ordinate with kitchen Assist customers with queries Able to recommend and upsell May require to open/close cashier system 	<ul style="list-style-type: none"> 6 days Shift work Full-time Central
Dealer	<ul style="list-style-type: none"> No prior experience needed Rotational Shift between Morning, Afternoon, Overnight CBT Test Dealer Math Test 	<ul style="list-style-type: none"> Deal games and provide excellent and friendly service to every guest Deal assigned games according to Sands rules & procedures. Remain updated with changes as they occur Protect the integrity of games through observation and report any suspicious activities 	<ul style="list-style-type: none"> Weekdays Including weekends & PH Rotating shifts including over night shifts 6 days off per month Full time
Cage Cashier	<ul style="list-style-type: none"> Conversant with English and at least one other Asian language Possess a flair for numericals and excellent service and communication skills Experience in handling cash and foreign exchange currencies preferred Able to operate electronic cashier equipment (e.g. note counters, counterfeit detectors) Must be able to perform shift duties and work on weekends and public holidays 	<ul style="list-style-type: none"> Cash-in/ Cash-Out gaming chips Perform foreign currency exchange Redeem Slot Machine payout tickets/TITO/ vouchers for cash/cash equivalent Perform patron account transactions (safe keeping/front money deposits & refunds) Check cashing, check/marker redemptions and consolidations Perform credit card and EFTPOS cash advances Perform Rolling Chip Exchanges Other cashier tasks as required 	<ul style="list-style-type: none"> Weekdays Including weekends & PH Rotating shifts including over night shifts 6 days off per month Full time
Card Shuffler	<ul style="list-style-type: none"> No prior experience needed Rotational Shift between Morning, Afternoon 	<ul style="list-style-type: none"> Check and shuffle the playing cards. Assist Assistant Card Room Managers in delivering shuffled cards to the pits. 	<ul style="list-style-type: none"> Weekdays Including weekends & PH Morning & afternoon shift

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Overnight shift required during peak / festive season Able to carry up to 16kg load 	<ul style="list-style-type: none"> Assist Card Room Supervisors in checking and destroying the used cards and other stock and inventories of Cardroom 	<ul style="list-style-type: none"> Overnight shift required during Peak / Festive season only 6 days off per month Full time
Service Attendants	<ul style="list-style-type: none"> Minimum 1 year of F&B experience; otherwise fresh graduates from hospitality/ F&B/ Tourism school specializations Candidates are to be comfortable with working on public holidays and on shifts comfortable with working night shifts & in smoking environment 	<ul style="list-style-type: none"> Responsible for handling food and beverage orders and serving guests Provide friendly, excellent service to all guests Assist fellow Team Members to perform preparation and setting up in the restaurants for food service and ensure all available amenities and utensils are properly stocked and inspected prior to service Assist guests on their respective requests, conduct suggestive and up-selling, well-versed in all aspects of the menu Handling all restaurant telephone and email reservation enquiries All other administrative duties in the restaurant 	<ul style="list-style-type: none"> 5 days Rotational Morning / afternoon / night shift Full time
Hostess	<ul style="list-style-type: none"> Minimum 1 year of F&B experience; otherwise fresh graduates from hospitality/ F&B/ Tourism school specializations Candidates are to be comfortable with working on public holidays and on shifts comfortable with working night shifts & in smoking environment 	<ul style="list-style-type: none"> Be responsible for taking reservations, answering the phone, responding to any guest requests. Greet each guest warmly. Be helpful, welcoming and pleasant towards each Guest. Seat the guests in the restaurant according to designated rotation plans. Seat Guests evenly and fairly at various stations of the restaurant. Personalize each guest's experience by using the guests' names where known. Acknowledge each special occasion where known. Pass on the relevant guest information to the Captains and Server Attendants. Thank Guests for patronizing the Restaurant as they leave. 	<ul style="list-style-type: none"> 5 days Rotational Morning / afternoon / night shift Full time

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Maintain the Guests profile and history, take note of all special occasions and dates for example birthdays, wedding anniversaries, etc. Relay all Guest comments to the Manager and Assistant Manager. Carry out any other duties as assigned by the supervisor. 	
Captains	<ul style="list-style-type: none"> Diploma/Degree in hospitality or related field preferred Candidates are to be comfortable with working on public holidays and on shifts 4. Do let us know if candidates are comfortable with working night shifts & in smoking environment 	<ul style="list-style-type: none"> Provide friendly, excellent service to all Guests by escorting them to their respective seats. Assist staff to perform preparation, table set up and ensure the proper handling of all operating equipment. Assume at all times a pleasing and helpful attitude towards each Guest. Handle politely and channel all telephone messages received and handle reservations. Direct Guests to their table and remember to scatter the Guests evenly at various stations of the restaurant. Handle and solve any concerns and questions from customers. Supervise servers to ensure excellent customer service is provided every time. Support Assistant Manager and Department in achieving all goals and Key Performance Objectives. 	<ul style="list-style-type: none"> 5 days Rotational Morning/ Afternoon/ Night shift Full time
Commis (III, II, I)	<ul style="list-style-type: none"> Western/ Chinese cuisine specializations; Minimum 1-4 years of kitchen experience; fresh graduates from Culinary specializations are welcomed Candidates are to be comfortable with working on public holidays and on shifts Comfortable with working night shifts & 	<ul style="list-style-type: none"> Monitor the production of food items to ensure they are in compliance with the prescribed recipes and specifications. Adhere to all the standards of food presentation, production, and portioning controls. Ensure quality of food items according to the standards in place. It includes ensuring all food items are in perfect sanitary condition, applying "First in First out!" kitchen best practice. 	<ul style="list-style-type: none"> 5 days Rotational Morning/ Afternoon/ Night shift Full time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> in smoking environment 	<ul style="list-style-type: none"> Ensure all food products are stored properly in their appropriate fridges and storage containers throughout shift. Maintain a high standard of cleanliness and sanitation in and around all culinary work areas and ensure that all colleagues clean their stations after every service. Ensure safe and proper use of equipment at all times and to instruct this to all culinary colleagues. 	
Pastry Commis (III, I)	<ul style="list-style-type: none"> Minimum 1 year of pastry kitchen experience in fast-paced environment; otherwise fresh graduates from culinary/ pastry school for Commis III. Minimum 3 years of experience for Commis I candidate Possess eager to learn attitude Candidates are to be comfortable with working on public holidays and on shifts 	<ul style="list-style-type: none"> Monitor the production of food items to ensure they are in compliance with the prescribed recipes and specifications. Adhere to all the standards of food presentation, production, and portioning controls. Ensure quality of food items according to the standards in place. It includes ensuring all food items are in perfect sanitary condition, applying "First in First out!" kitchen best practice. Ensure all food products are stored properly in their appropriate fridges and storage containers throughout shift. Maintain a high standard of cleanliness and sanitation in and around all culinary work areas and ensure that all colleagues clean their stations after every service. Ensure safe and proper use of equipment at all times and to instruct this to all culinary colleagues. 	<ul style="list-style-type: none"> 5 days Rotational Morning/ Afternoon/ Night shift Full time
Stewards	<ul style="list-style-type: none"> Stewarding Experience is an advantage Able to work on rotating shifts, weekends and public holidays 	<ul style="list-style-type: none"> Maintain cleanliness of assigned stewarding work areas Maintain F&B OS&E inventory Conduct deep and regular cleaning as per schedule 	<ul style="list-style-type: none"> 5 days Rotational Morning/ Afternoon/ Night shift Full time

#2 Marina Bay Sands

Marina Bay Sands is a premier entertainment destination with vibrant diversity of attractions and facilities. Located along the Marina Bay waterfront, Marina Bay Sands features three cascading hotel towers with 2,560 rooms, topped by the extraordinary Sands SkyPark, 'floating' crystal pavilions, a lotus-inspired ArtScience Museum, retail stores featuring cutting-edge labels and international luxury brands, trendy Celebrity Chef restaurants, endless entertainment at the MasterCard Theatres and the hottest night clubs. Work with the best. Choose a rewarding career with exceptional benefits.

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Security Officer	<ul style="list-style-type: none"> Security personnel permit 	<ul style="list-style-type: none"> Access Control of the store, welcome of customers / filtering Routine Inspection of premises and surroundings General surveillance within the premises Escort of products and people may be required 	<ul style="list-style-type: none"> 5 days Rotating shift Full-time Central
Cashier		<ul style="list-style-type: none"> Take and input orders into Point-of-Sales (POS) and collect payment Issue receipt and paging device and explain to customers on waiting process Co-ordinate with kitchen Assist customers with queries Able to recommend and upsell May require to open/close cashier system 	<ul style="list-style-type: none"> 6 days Shift work Full-time Central
Dealer	<ul style="list-style-type: none"> No prior experience needed Rotational Shift between Morning, Afternoon, Overnight CBT Test Dealer Math Test 	<ul style="list-style-type: none"> Deal games and provide excellent and friendly service to every guest Deal assigned games according to Sands rules & procedures. Remain updated with changes as they occur Protect the integrity of games through observation and report any suspicious activities 	<ul style="list-style-type: none"> Weekdays Including weekends & PH Rotating shifts including over night shifts 6 days off per month Full time
Cage Cashier	<ul style="list-style-type: none"> Conversant with English and at least one other Asian language Possess a flair for numerical and excellent service and communication skills Experience in handling cash and foreign 	<ul style="list-style-type: none"> Cash-in/ Cash-Out gaming chips Perform foreign currency exchange Redeem Slot Machine payout tickets/TITO/ vouchers for cash/cash equivalent Perform patron account transactions (safe keeping/front money deposits & refunds) 	<ul style="list-style-type: none"> Weekdays Including weekends & PH Rotating shifts including over night shifts 6 days off per month Full time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> exchange currencies preferred Able to operate electronic cashier equipment (e.g. note counters, counterfeit detectors) Must be able to perform shift duties and work on weekends and public holidays 	<ul style="list-style-type: none"> Check cashing, check/marker redemptions and consolidations Perform credit card and EFTPOS cash advances Perform Rolling Chip Exchanges Other cashier tasks as required 	
Card Shuffler	<ul style="list-style-type: none"> No prior experience needed Rotational Shift between Morning, Afternoon Overnight shift required during peak / festive season Able to carry up to 16kg load 	<ul style="list-style-type: none"> Check and shuffle the playing cards. Assist Assistant Card Room Managers in delivering shuffled cards to the pits. Assist Card Room Supervisors in checking and destroying the used cards and other stock and inventories of Cardroom 	<ul style="list-style-type: none"> Weekdays Including weekends & PH Morning & afternoon shift Overnight shift required during Peak / Festive season only 6 days off per month Full time
Service Attendants	<ul style="list-style-type: none"> Minimum 1 year of F&B experience; otherwise fresh graduates from hospitality/ F&B/ Tourism school specializations Candidates are to be comfortable with working on public holidays and on shifts Comfortable with working night shifts & in smoking environment 	<ul style="list-style-type: none"> Responsible for handling food and beverage orders and serving guests Provide friendly, excellent service to all guests Assist fellow Team Members to perform preparation and setting up in the restaurants for food service and ensure all available amenities and utensils are properly stocked and inspected prior to service Assist guests on their respective requests, conduct suggestive and up-selling, well-versed in all aspects of the menu Handling all restaurant telephone and email reservation enquiries All other administrative duties in the restaurant 	<ul style="list-style-type: none"> 5 days Rotational Morning / afternoon / night shift Full time
Hostess	<ul style="list-style-type: none"> Minimum 1 year of F&B experience; otherwise fresh graduates from hospitality/ F&B/ 	<ul style="list-style-type: none"> Be responsible for taking reservations, answering the phone, responding to any guest requests. 	<ul style="list-style-type: none"> 5 days Rotational Morning / Afternoon / Night shift Full time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<p>Tourism school specializations</p> <ul style="list-style-type: none"> • Candidates are to be comfortable with working on public holidays and on shifts • Comfortable with working night shifts & in smoking environment 	<ul style="list-style-type: none"> • Greet each guest warmly. Be helpful, welcoming and pleasant towards each Guest. • Seat the guests in the restaurant according to designated rotation plans. Seat Guests evenly and fairly at various • stations of the restaurant. • Personalize each guest's experience by using the guests' names where known. • Acknowledge each special occasion • where known. Pass on the relevant guest information to the Captains and Server Attendants. • Thank Guests for patronizing the Restaurant as they leave. • Maintain the Guests profile and history, take note of all special occasions and dates for example birthdays, wedding • anniversaries, etc. • Relay all Guest comments to the Manager and Assistant Manager. • Carry out any other duties as assigned by the supervisor. 	
Captains	<ul style="list-style-type: none"> • Diploma/Degree in hospitality or related field preferred • Minimum 3-5 years of F&B experience, with 1 year at supervisory level • Candidates are to be comfortable with working on public holidays and on shifts • Candidates are comfortable with working night shifts & in smoking environment 	<ul style="list-style-type: none"> • Provide friendly, excellent service to all Guests by escorting them to their respective seats. • Assist staff to perform preparation, table set up and ensure the proper handling of all operating equipment. • Assume at all times a pleasing and helpful attitude towards each Guest. • Handle politely and channel all telephone messages received and handle reservations. • Direct Guests to their table and remember to scatter the Guests evenly at various stations of the restaurant. • Handle and solve any concerns and questions from customers. • Supervise servers to ensure excellent customer service is provided every time. 	<ul style="list-style-type: none"> • 5 days • Rotational • Morning/ • Afternoon/ • Night shift • Full time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Commis (III, II, I)	<ul style="list-style-type: none"> • Western/ Chinese cuisine specializations; • Minimum 1-4 years of kitchen experience; fresh graduates from Culinary specializations are welcomed • Candidates are to be comfortable with working on public holidays and on shifts • Comfortable with working night shifts & in smoking environment 	<ul style="list-style-type: none"> • Support Assistant Manager and Department in achieving all goals and Key Performance Objectives. • Monitor the production of food items to ensure they are in compliance with the prescribed recipes and specifications. • Adhere to all the standards of food presentation, production, and portioning controls. • Ensure quality of food items according to the standards in place. It includes ensuring all food items are in • perfect sanitary condition, applying “First in First out!” kitchen best practice. • Ensure all food products are stored properly in their appropriate fridges and storage containers throughout • shift. • Maintain a high standard of cleanliness and sanitation in and around all culinary work areas and ensure that • all colleagues clean their stations after every service. • Ensure safe and proper use of equipment at all times and to instruct this to all culinary colleagues. 	<ul style="list-style-type: none"> • 5-6 Days • Rotational • Morning / • Afternoon/ • Night shift • Full time
Pastry Commis (III, I)	<ul style="list-style-type: none"> • Minimum 1 year of pastry kitchen experience in fast-paced environment; otherwise fresh graduates from culinary/ pastry school for Commis III. • Minimum 3 years of experience for Commis I candidate • Possess eager to learn attitude • Candidates are to be comfortable with working on public holidays and on shifts 	<ul style="list-style-type: none"> • Monitor the production of food items to ensure they are in compliance with the prescribed recipes and specifications. • Adhere to all the standards of food presentation, production, and portioning controls. • Ensure quality of food items according to the standards in place. It includes ensuring all food items are in • perfect sanitary condition, applying “First in First out!” kitchen best practice. • Ensure all food products are stored properly in their appropriate fridges and storage containers throughout shift. 	<ul style="list-style-type: none"> • 5 days • Rotational • Morning / • Afternoon shift • Full time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Maintain a high standard of cleanliness and sanitation in and around all culinary work areas and ensure that all colleagues clean their stations after every service. Ensure safe and proper use of equipment at all times and to instruct this to all culinary colleagues. 	
Stewards	<ul style="list-style-type: none"> Stewarding Experience is an advantage Able to work on rotating shifts, weekends and public holidays 	<ul style="list-style-type: none"> Maintain cleanliness of assigned stewarding work areas Maintain F&B OS&E inventory Conduct deep and regular cleaning as per schedule 	<ul style="list-style-type: none"> 5 days Rotational Morning / Afternoon / Night shift Full time

#3 DFI Retail Group

DFI Retail Group (the 'Group') is a leading pan-Asian retailer. At 30th June 2024, the Group and its associates and joint ventures operated some 11,000 outlets and employed some 200,000 people. The Group had total annual revenue in 2023 exceeding US\$26 billion. The Group provides quality and value to Asian consumers by offering leading brands, a compelling retail experience and great service; all delivered through a strong store network supported by efficient supply chains. The Group (including associates and joint ventures) operates under a number of well-known brands across food, convenience, health and beauty, home furnishings, restaurants and other retailing. The Group's parent company, DFI Retail Group Holdings Limited, is incorporated in Bermuda and has a primary listing in the equity shares (transition) category of the London Stock Exchange, with secondary listings in Bermuda and Singapore. The Group's businesses are managed from Hong Kong by DFI Retail Group Management Services Limited through its regional offices. DFI Retail Group is a member of the Jardine Matheson Group.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Retail Assistant – Part Time (Guardian)	<ul style="list-style-type: none"> Able to commit min 35hours/week Physically fit 	<ul style="list-style-type: none"> Promote & provide excellent customer service at all times Improve sales & profitability through professional handling of promotional sales transactions Maintain and monitor optimum & accurate inventory level Ensure effective & efficient day-to-day work SOP of store Facilitate in store operations in terms of housekeeping, merchandising, stock ordering, security & costs incurred to 	<ul style="list-style-type: none"> 4 days Shift Part-time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>ensure assigned stores operate at efficient performance level</p> <ul style="list-style-type: none"> Align with all set standards of operations Assist with cashiering and administrative duties Any other ad hoc duties as per assigned 	
Retail Assistant (Guardian)	<ul style="list-style-type: none"> Able to commit min 44/hrs per week Physically fit 	<ul style="list-style-type: none"> Promote and provide excellent customer service at all times Maximize sales and profitability through professional handling of promotional sales transactions; Maintain and monitor optimum and accurate inventory level Ensure effective and efficient day-to-day work SOP of store Any other ad hoc duties as per assigned 	<ul style="list-style-type: none"> 5 days Shift Full-time
Sales Associate – Part Time (7 Eleven)	<ul style="list-style-type: none"> Ability to work 3 rotating shifts and 4 days' work week schedule Good communication skills and team player Willing to learn Organized and attention to details Candidates without relevant experience are welcome to apply as training will be provided 	<ul style="list-style-type: none"> Provide excellent customer service at all times Perform cashier duties and other payment services such as bill payment, cash withdrawal etc. Maximize sales and profitability of the store, upsell products Always ensure store cleanliness with an organized appearance Replenish and arrange products according to store planogram Any other duties as assigned 	<ul style="list-style-type: none"> 4 days Morning 7am to 3pm Full-time
Logistics Assistant	<ul style="list-style-type: none"> Experienced in warehouse and logistics will be an advantage Familiar with warehouse management systems, such as Voice-Pick device Acquired a forklift license will be an advantage Ability to work 5.5/ 6 days per week 	<ul style="list-style-type: none"> Perform warehousing and logistics functions such as receiving, putting away of goods, picking, and marshalling Perform housekeeping tasks Conduct physical counts to ensure the accuracy Practice safe work procedures and identify potential hazard Handle stocks & equipment with care Any ad-hoc duties as assigned 	<ul style="list-style-type: none"> 5.5 days 8am to 6pm Full-time
Department Manager (Cold Storage)	<ul style="list-style-type: none"> Comfortable to work on a 6 days' week schedule with rotating shifts (including 	<ul style="list-style-type: none"> Oversee sales and profitability of department to meet budget and stretch targets set by 	<ul style="list-style-type: none"> 6 days Shift Full-time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<p>weekends and public holidays)</p> <ul style="list-style-type: none"> • Willing to stand for long hours and enjoy interacting with customers Physical work required and able to carry 10-15 kg products Relevant experience in Retail/F&B industry will be an added advantage 	<p>sharing goals with team members</p> <ul style="list-style-type: none"> • Empowered to manage inventory levels and stock holding days by observing good ordering practice for availability of products to optimize sales • Plan and manage sales especially for promotional items • Proper planning on weekly roster and SPLH in accordance to weekly requirements based on the promotional/seasonal calendar to optimize team member deployment and control salary costs • Train and develop team members by providing On-The-Job training and involving them in special assignments and training programs • Consistent maintain high standards in shelf ticketing, display, housekeeping, hygiene, stock rotation, replenishment and service to provide customers with a conducive shopping environment • Any other ad-hoc duties as per assigned 	
<p>Team Leader (Chief Cashier) (Cold Storage)</p>	<ul style="list-style-type: none"> • Comfortable to work on a 6 days' week schedule with rotating shifts (including weekends and public holidays) • Willing to stand for long hours and enjoy interacting with customers Physical work required and able to carry 10-15 kg products • Relevant experience in • Retail industry will be an added advantage 	<ul style="list-style-type: none"> • Support onboarding and offboarding process and HR/payroll issues for team members • Assist in preparing and submitting reports and documents required by Store Manager • Maintain store cleanliness, manage office equipment upkeep and stationery orders • Disburse petty cash payments based on approved requisitions from the Store Manager • Daily bank-in of cash, coins, cheques, and foreign currencies collected from store sales and payments • Verify cash pick-up amounts and reconcile cash register takings with Daily Cash till Summary 	<ul style="list-style-type: none"> • 5.5 days • Shift • Full-time

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Handle, record, manage, and report cash float and collections accurately for banking and Accounts Department • Handle customer inquiries, feedback, complaints, exchanges, and refunds • Plan weekly roster based on guidelines to ensure maximum efficiency in operating • Checkout and Self-Checkout counters • Support stock replenishment, expiry and quality checks, stocktaking, and online order picking when needed • Provide store supervisory support, including store opening & closing, ordering, promotion setup, temperature checks, reporting, and document signing, if necessary • Any other ad hoc duties as per assigned 	
<p>Sales Assistant (Cold Storage/ Giant)</p>	<ul style="list-style-type: none"> • Good team player • Customer Service and process oriented • Committed and willing to learn • Attentive to details • Possess basic mathematical skills • Physical work required and able to carry loads up to 10kg • Able to work on a rotating shift, including weekends & public holidays 	<ul style="list-style-type: none"> • Provide a positive customer experience with friendly, and courteous service • Handle customer enquiries (i.e. point out where certain products are, questions about promotions) • Assist customers in selection when required • Replenish and maintain the stocks, and ensure it is within quality and display standards • Setup, display and replenish stocks efficiently and accurately with updated ticketing to ensure continuous stock availability • Check and perform vegetable crisping, misting and top up vegetable on ice • Perform Out-of-Stock, quality and expiry checks • Trim and pack the products according to the company's SOP • Ensure all price points communication are prepared, displayed accurately and timely 	<ul style="list-style-type: none"> • 6 days • Shift • Full-time

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Perform markdown, record wastage and disposal of products • Record wastage and disposal of fresh products • Support planogram change, gap check, receiving & stock take duties • Including temperature, condition/quality of the fresh products • Prepare cold-room and shopfloor for stock take • Maintain high standard of hygiene and cleanliness of front and back of the store • Process online orders and pick items to the highest quality • Any other ad-hoc duties as per assigned • Work rotating shift as and when required 	
<p>Sales Assistant - Part Time (Cold Storage/ Giant)</p>	<ul style="list-style-type: none"> • Good team player • Customer Service and process oriented • Committed and willing to learn • Attentive to details • Possess basic mathematical skills • Physical work required and able to carry loads up to 10kg • Able to work on a rotating shift, including weekends & public holidays 	<ul style="list-style-type: none"> • Provide a positive customer experience with friendly, and courteous service • Handle customer enquiries (i.e. point out where certain products are, questions about promotions) • Assist customers in selection when required • Replenish and maintain the stocks, and ensure it is within quality and display standards • Setup, display and replenish stocks efficiently and accurately with updated ticketing to ensure continuous stock availability • Check and perform vegetable crisping, misting and top up vegetable on ice • Perform Out-of-Stock, quality and expiry checks • Trim and pack the products according to the company's SOP • Ensure all price points communication are prepared, displayed accurately and timely • Perform markdown, record wastage and disposal of products 	<ul style="list-style-type: none"> • 4 days • Shift • Part-time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Record wastage and disposal of fresh products Support planogram change, gap check, receiving & stock take duties Including temperature, condition/quality of the fresh products Prepare cold-room and shopfloor for stock take Maintain high standard of hygiene and cleanliness of front and back of the store Process online orders and pick items to the highest quality Any other ad-hoc duties as per assigned Work rotating shift as and when required 	
Cashier – Part Time (Cold Storage/ Giant)	<ul style="list-style-type: none"> Good team player Customer Service and process oriented Committed and willing to learn Attentive to details Possess basic mathematical skills Physical work required and able to carry loads up to 10kg Able to work on a rotating shift, including weekends & public holidays 	<ul style="list-style-type: none"> Provide a positive customer experience with friendly, and courteous service. Perform opening and closing duties for the Checkout Department and be accountable for daily cash balances. Operate the Checkout and Self-Checkout counters effectively and efficiently. Responsible for the upkeep of the Checkout area. Maintain a high standard of hygiene and cleanliness of the front and back of the store. Support stock replenishment, expiry and quality checks, and online order picking as and when required. Any other ad-hoc duties as assigned. 	<ul style="list-style-type: none"> 4 days Shift Part-time

#4 Jollibee Singapore

Jollibee is a bustling network of more than 800 restaurants worldwide that adheres to the highest standards of food quality, service and cleanliness for more than 35 years. A dominant market leader in the Philippines, Jollibee enjoys the share of the local market that is more than all the other multinational brands combined. The company has also embarked on an aggressive international expansion plan in the USA, Vietnam, Hong Kong, Saudi Arabia, Qatar and Brunei, firmly establishing itself as a growing international QSR player. Jollibee only serves great-tasting, high-quality, and

affordable meals to include superior-tasting Chickenjoy, mouth-watering Yumburgers, and savoury spaghetti — your Everyday Delicious.

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Part-Time Service Crew		<ul style="list-style-type: none"> • Deliver excellent customer service to all customers. • Ensure that all customers' orders are properly keyed into the POS accurately. • Cashiering duties. • Maintain cleanliness and hygiene of the store at all times. • Pick and assemble the food item based on customer orders • simple food preparation (no frying) 	<ul style="list-style-type: none"> • 3 days • Part-time • Islandwide
Full-Time Service Crew		<ul style="list-style-type: none"> • Deliver excellent customer service to all customers. • Ensure that all customers' orders are properly keyed into the POS accurately. • Cashiering duties. • Maintain cleanliness and hygiene of the store at all times. • Pick and assemble the food item based on customer orders • simple food preparation (no frying) 	<ul style="list-style-type: none"> • 6 days • Full-time • Islandwide
Part-Time Kitchen Crew		<ul style="list-style-type: none"> • Responsible for handling food and beverage orders and serving guests • Provide friendly, excellent service to all guests • Assist fellow Team Members to perform preparation and setting up in the restaurants for food service • Assist guests on their respective requests, conduct suggestive and up-selling, well-versed in all aspects of the menu • Handling all restaurant telephone and email reservation enquiries 	<ul style="list-style-type: none"> • 3 days • Full-time • Islandwide
Full-Time Kitchen Crew		<ul style="list-style-type: none"> • Responsible for handling food and beverage orders and serving guests • Provide friendly, excellent service to all guests • Assist fellow Team Members to perform preparation and setting 	<ul style="list-style-type: none"> • 6 days • Full-time • Islandwide

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>up in the restaurants for food service</p> <ul style="list-style-type: none"> • Assist guests on their respective requests, conduct suggestive and up-selling, well-versed in all aspects of the menu • Handling all restaurant telephone and email reservation enquiries 	
<p>Store Manager</p>		<ul style="list-style-type: none"> • Develop, implement and evaluate restaurant-specific plans for sales and profit growth, and achievement of quality and manpower allocation in alignment with area plans. • Deploys restaurant operational tactics; develops the Annual Operating Plan based on area plans and discusses the performance expectations with the restaurant management team • Reviews and approves the restaurant’s evolving business action plans and monitor restaurant’s performance as well as operation execution in accordance to the compliance, workplace safety and health. • Acts as point of contact in Crisis Management and Media Handling and Emergency Response Team (ERT) Lead, and Occupational Safety and Health Officer which includes facilitation of safety and health committee meetings • Defines sales building and local marketing tactics of the restaurant as aligned with area plans based on validated data and as approved by superior and management team. • Provide feedback and inputs to the Area Manager for performance improvement. • Attends and/or holds regular meetings with the Operations leadership team and management team for updates and feedback exchange 	<ul style="list-style-type: none"> • 5 days • Full-time • Islandwide

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Collects and analyses business performance data and prepares required reports for the monthly business review and other presentations • Checks alignment of local marketing programs and other sales building initiatives, SBU/RBU/District/Area-wide initiatives • Oversees new product launch, its implementation, integrates desired product sales mix in suggestive selling and in-store sales building initiatives • Performs competitor checks and develops response proposals to the Area Manager • Checks compliance to cash control and inventory management standards (i.e. inventory, cash control, GR compliance, PCV checking) • Uses Corporate Audit parameters in compliance-checking; includes cash and non-cash auditing • Develops cost control initiatives • Conducts SLA review to assess service provider’s performance and communicates feedback to the Area Coordinator • Performs production, service and channels management activities, prepares/facilitates admin tasks as assigned during the shift • Checks FSC and GSC compliance of the restaurant; develops and implements action plans with the Area Manager for identified deviations • Recommends renovation/civil works for restaurant facelift and equipment replacement • Acts as Pollution Control Officer (PCO) and tracks monthly FSC feedback, analyses results and provides product/service improvement recommendations 	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Handles customer complaints resolution based on standards and elevates when needed; analyses complaints and develops action plan, implements and monitors execution; ensures customer recovery and records in the CRM • Prepares and monitors implementation of the Management Team schedule; reviews and approves the timekeeping data per cut-off • Handles processing of employee movements of the Crew Leader and Senior Crew • Prepares and implements the restaurant's Succession Plan • Conducts performance evaluation and student trainees • Creates the subordinate's development plans based on competency assessment and individual performance; implements L&D and coaching plans, and monitors achievement of developmental objectives or milestones • Identifies key talents among the team; develops a career plan for those identified as key talents 	

#5 ELUSH (T3) PTE. LTD.

Elush Retail Group was appointed Apple Premium Reseller. To date, Elush has expanded to 19 stores – 2 EpiCentre storefronts and 17 iStudio storefronts, of which 4 are within Singapore Changi Airport and several along Orchard Road as well as multiple in the heartlands. In December 2016, iStudio revamped their website to launch their eCommerce business: www.istudiosg.com, offering exclusive online promotions and giving patrons the opportunity to purchase Apple products online to reserve their stock before heading to the respective stores for collection or to opt for free shipping, only applicable within Singapore. With best retail practices, good teamwork, dedication to service excellence and constant improvement, Elush Retail Group has won several Excellent Service Awards (EXSA). This is a national award held annually and recognises individuals who have delivered quality service. The Singapore Retailers Association and SPRING Singapore are part of the organising committee of the event.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Retails Sales Associate	<ul style="list-style-type: none"> • Minimum GCE O/N levels, preferably with 1 year of I.T. sales experience • Applicants with no prior sales experience are also welcomed as training will be provided • Possess knowledge of Apple products/software or related I.T. products • Willing to work retail hours, weekends and public holidays • Excellent communication and interpersonal skills • Friendly and confident personality • Team player • Customer focused mindset • Dark brown or black hair (Tidy and neat) • No nail colors, neat and short • At least black covered shoes 	<ul style="list-style-type: none"> • Introducing and selling of Apple and 3rd party products to customers • Provide basic product troubleshooting and advice to customers • Providing excellent service to our customers • Maintaining adequate inventory in store • Ensure overall cleanliness of store and storeroom 	<ul style="list-style-type: none"> • 5 days • 44 hours per week • Full-time • West
Assistant Store Manager	<ul style="list-style-type: none"> • Support day-to-day store operations, including opening/closing, cash handling, and security protocols • Ensure team compliance with company policies and procedures • Provide exceptional customer service • Handle and resolve customer complaints to maintain satisfaction • Collaborate on sales strategies and monitor sales performance with the Store Manager • Assist in budget planning and monitor 	<ul style="list-style-type: none"> • The Assistant Store Manager will support the Store Manager in overseeing store operations, team leadership, and customer service excellence. This role involves managing inventory, assisting in budget planning, and ensuring visual merchandising standards, all while delivering exceptional customer service and driving sales growth. 	<ul style="list-style-type: none"> • 5 days • 44 hours per week • Full-time • West

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	expenses to maintain profitability <ul style="list-style-type: none"> • Oversee inventory levels, product ordering, and stock management • Analyze sales and product movement data to optimize inventory levels and assortment 		
Store Manager	<ul style="list-style-type: none"> • Minimum qualification of GCE O' Level or equivalent • At least 5 years of experience in the retail industry, with a minimum of 3 years in Assistant Manager or Supervisor is highly advantageous. • Solid understanding of retail operations, sales techniques, merchandising, and customer service principles. Experience with inventory management and retail software is a plus. • Proven track record of achieving sales targets, analyzing sales data, and implementing growth strategies. Financial management skills with knowledge of budgeting and profitability analysis. • Strong leadership and team management abilities, including effective communication, delegation, and problem-solving. 	<ul style="list-style-type: none"> • Handle customer inquiries, resolve complaints, and address any issues that arise, creating a positive shopping experience and fostering customer loyalty. • Achieving sales targets by monitoring performance and implementing strategies to meet sales goals. • Analyze sales data to identify growth opportunities and control expenses to maximize profitability. • Manage all aspects of store operations, including opening and closing procedures, cash handling, inventory management, and maintaining store cleanliness and organization. • Implement training programs and supervise staff. Set performance expectations, provide ongoing feedback, schedule shifts, manage payroll, and motivate employees to deliver high-quality customer service. • Oversee product placement and visual merchandising to optimize sales and create an appealing shopping environment in line with company policies. • Collaborate with the marketing team to execute campaigns and promotional activities. 	<ul style="list-style-type: none"> • 5 days • 44 hours per week • Full-time • West
Mobile Service Technician	<ul style="list-style-type: none"> • Minimum 2 years of working experience in 	<ul style="list-style-type: none"> • Diagnose, troubleshoot, and repair devices. 	<ul style="list-style-type: none"> • 5 days

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> mobile engineering in an IT orientated environment. • ITE in Electronic / IT or technical skills certificate preferred. • Certified in Apple Mac/iOS or AAD (Android) will be an added advantage. • Will require to undergo and pass Apple certifications exams during probation period. • Willing to learn new repair skills for different types of electronic devices. • Computer literate. • Capable of troubleshooting and find device issues. • Possess a good sense of customer service, responsibility and integrity. • Friendly, good etiquette, service oriented. • Have excellent interpersonal and communication skills. 	<ul style="list-style-type: none"> • Troubleshooting devices to identify aspects of the programming that might need repairs. • Repair and replacement of defective parts, components or upgrading software to rectify the fault. • To conduct maintenance checks to ensure quality and efficiency of devices. • Ensure that all repairs meet or exceed quality standards including repair turnaround time and quality of each repair. • Adhere to OEM and Company's SOP to achieve KPIs and repair processes. • To churn daily productivity reports (including reporting of common faults found during diagnosis or repairs). • Keep track of all devices and inventory while safeguarding all store stock. • Ensure all work tools are in good condition. • Delivery professional and high-quality service experience. • Identify customers' needs and maintaining a continuous high level of customer service delivery and satisfaction. • Provide general administrative duties. 	<ul style="list-style-type: none"> • 44 hours per week • Full-time • West

#6 JUMBO Group of Restaurants Pte. Ltd.

JUMBO Group began with the inception of JUMBO Seafood, a Singapore-style seafood restaurant, in 1987. Best known for its chili and black pepper crabs, the company has evolved over the years and now offers multiple diverse Asian dining experiences, serving more than 6,000 diners daily.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Kitchen Crew (Permanent)	<ul style="list-style-type: none"> • At least 2 years of relevant experience in Chinese cuisine • Possess basic food hygiene certificate 	<ul style="list-style-type: none"> • Carry out duties in the respective areas including raw food trimmer, cutter and wok station 	<ul style="list-style-type: none"> • 6 days • 12 hours daily • Full-time • West • Permanent

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Good physical condition and endurance 	<ul style="list-style-type: none"> • Prepare food with fillings and follow-up on appetizers and sauces • Prepare all specified ingredients and sauces before the start of operation • Arrange and prepare staff meals • Label names and dates before food is stored • Maintain a sanitary environment at the kitchen area • Ensure that all activities conform to HACCP & 5S requirements • Any other jobs or duties assigned by the Chief Chef from time to time. 	
Kitchen Crew (Temporary)	<ul style="list-style-type: none"> • At least 2 years of relevant experience in Chinese cuisine • Possess basic food hygiene certificate • Good physical condition and endurance 	<ul style="list-style-type: none"> • Carry out duties in the respective areas including raw food trimmer, cutter and wok station • Prepare food with fillings and follow-up on appetizers and sauces • Prepare all specified ingredients and sauces before the start of operation • Arrange and prepare staff meals • Label names and dates before food is stored • Maintain a sanitary environment at the kitchen area • Ensure that all activities conform to HACCP & 5S requirements • Any other jobs or duties assigned by the Chief Chef from time to time. 	<ul style="list-style-type: none"> • 6 days • 12 hours daily • Full-time • West • Temporary
Chef	<ul style="list-style-type: none"> • At least 2 years of relevant experience in Chinese cuisine • Possess basic food hygiene certificate • Good physical condition and endurance 	<ul style="list-style-type: none"> • Carry out duties in the respective areas including raw food trimmer, cutter and wok station • Prepare food with fillings and follow-up on appetizers and sauces • Prepare all specified ingredients and sauces before the start of operation 	<ul style="list-style-type: none"> • 6 days • 12 hours daily • Full-time • West

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Arrange and prepare staff meals • Label names and dates before food is stored • Maintain a sanitary environment at the kitchen area • Ensure that all activities conform to HACCP & 5S requirements • Any other jobs or duties assigned by the Chief Chef from time to time. 	
Service Crew (Permanent)	<ul style="list-style-type: none"> • Ability to work rotating shifts and be flexible during high peak / seasonal times • Excellent interpersonal and communication skills • Active and pleasant personality • Cheerful, innovative and able to work under pressure • Highly adaptable in the restaurant environment 	<ul style="list-style-type: none"> • Greet customers and assist with their request in a timely manner • Familiarise with the food menus and promotional items to recommend customers • Set up tables and prepare condiments • Maintain cleanliness and hygiene of the restaurant • Execute any duties that may be assigned from time to time by the superiors 	<ul style="list-style-type: none"> • 6 days • 12 hours daily • Full-time • West • Permanent
Service Crew (Temporary)	<ul style="list-style-type: none"> • Ability to work rotating shifts and be flexible during high peak / seasonal times • Excellent interpersonal and communication skills • Active and pleasant personality • Cheerful, innovative and able to work under pressure • Highly adaptable in the restaurant environment 	<ul style="list-style-type: none"> • Greet customers and assist with their request in a timely manner • Familiarise with the food menus and promotional items to recommend customers • Set up tables and prepare condiments • Maintain cleanliness and hygiene of the restaurant • Execute any duties that may be assigned from time to time by the superiors 	<ul style="list-style-type: none"> • 6 days • 12 hours daily • Full-time • West • Temporary

#7 Molex Singapore Pte Ltd

Molex Incorporated is one of the world's largest manufacturers of electronic connectors. Today, we employ over 46,000 people worldwide. Our core business is the manufacture and sale of electronic components. Our products are used by a large number of leading original equipment manufacturers (OEMs) throughout the world. We design, manufacture and sell more than 100,000 products. We also provide manufacturing services to integrate specific components into a customer's product.

Our engineering, development and manufacturing capabilities are organized into four product divisions, all serviced by the Molex Global Sales and Marketing division. Molex brings together innovation and technology to deliver electronic solutions to customers worldwide. Molex offers a full suite of solutions and services for many markets, including data communications, consumer electronics, medical, industrial, automotive, and commercial vehicle. For more information, please visit www.molex.com

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
<p>Automation Technician</p>		<ul style="list-style-type: none"> • Wiring and Installation: Assist Control Engineers in wiring and installation of control systems, including PLCs, HMIs, sensors, and actuators. • System Debugging: Support the debugging of control systems to identify and resolve issues, ensuring optimal PLC programming. • System Testing: Conduct testing of control systems to verify functionality, accuracy, and reliability, as per engineering specifications. • Data Collection and Analysis: Collect and log data from control systems for analysis, assisting Control Engineers in identifying trends and potential areas of improvement. • Routine Maintenance: Perform routine maintenance and updates on control systems to ensure smooth and continuous operation. • Troubleshooting: Diagnose and troubleshoot issues within control systems, providing timely solutions to minimize downtime. • Documentation: Assist in creating detailed documentation of wiring diagrams, system configurations, test results, maintenance activities, and troubleshooting steps. • Safety Compliance: Ensure all activities comply with company policies, safety regulations, and industry standards. • Field Wiring: Perform electrical field wiring of control system 	<ul style="list-style-type: none"> • 5 days • Full-time • West

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>components, ensuring clean and organized wiring harnesses.</p> <ul style="list-style-type: none"> • Support in System Upgrades: Assist in the implementation of system upgrades and modifications, working closely with Control Engineers. • Training Support: Help in training production operators and new technicians on the operation and maintenance of control systems. • Continuous Improvement: Participate in continuous improvement initiatives to enhance system performance and efficiency. • Additional Duties: Perform other related duties as assigned by management. • International Travel: Be willing to travel internationally up to 20% per year, if required. 	
<p>Automation Vision Technician</p>		<ul style="list-style-type: none"> • Equipment Installation: Integrate and configure machine vision systems (e.g. PC, camera, lens and light source) on new machines or modification of existing machines. Able to adjust camera and light positions to get the best image possible. • Troubleshooting: Assist engineer by providing technical assistance such as fine tune vision recipe and debugging of vision systems. • Data Collection & Analysis: Assist to collect data, perform data correlation with measurement equipment and perform GR&R for vision qualification. • Sample Evaluation: Assist to perform sample evaluation to study machine vision/system integration feasibility. • Improvement: Work with engineers for cost down, cycle time reduction and quality improvement projects. 	<ul style="list-style-type: none"> • 5 days • Full-time • West

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Additional Tasks: Assist and carry out projects as assigned by the Management from time to time when necessary, as required. • Travel: Travelling to set-up & support machine buy-off is necessary. 	
Cable Process Technician	<ul style="list-style-type: none"> • Minimum 2 years of experience 	<ul style="list-style-type: none"> • Set up the assembly machines, operate the machines to meet or exceed daily output target and quality expectation. • Perform machine conversion. • Involve machine repairing. Trouble shoot and repair machines problems as and when required. • Train new operators (OJT). • Understand the production planning schedule and generate output as per specifications. • Help to validate the safety aspects of machines/equipment. • Follow up on SPC data as required by customers. • Conduct in process inspection of product which conforms to customers' expectations. • Able to understand and carry out basic vision system adjustment. • Assist Supervisors/Engineers to analyze quality concerns. • Involves in continuous improvement projects. • Housekeeping to be done and upkeep. • Other duties as assigned by Management. 	<ul style="list-style-type: none"> • 5 days • Full-time • West
Test Technician, Cable Assembly	<ul style="list-style-type: none"> • Minimum 2 years of experience 	<ul style="list-style-type: none"> • Set up the assembly machines, operate the machines to meet or exceed daily output target and quality expectation. • Perform machine conversion. • Involve machine repairing. Trouble shoot and repair machines problems as and when required. • Train new operators (OJT). • Maintain the Tester Equipment and ensure it is ready for 	<ul style="list-style-type: none"> • 5 days • Full-time • West

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>production planning and schedules.</p> <ul style="list-style-type: none"> • Help to validate the safety aspects of tester machines/equipment. • Follow up on tester data as required by customers. • Conduct in process inspection of product which conforms to customers' expectations. • Able to understand and carry out basic tester system adjustment. • Assist Supervisors/Engineers to analyze quality concerns. • Involves in continuous improvement projects. • Housekeeping to be done and upkeep. • Other duties as assigned by Management. 	
<p>Operator</p>	<ul style="list-style-type: none"> • Minimum 3 years of experience 	<ul style="list-style-type: none"> • Set up the machines, operate the machines to meet or exceed daily output target and quality expectation. • Ensure that there are sufficient raw materials for daily production usage. If there is shortage, put up the request to Leads for raw materials needed. • Require handling chemical material (Plating Process) • Conduct inspection (SOP Requirement) for the finished products to ensure that they meet the specifications. • Sort out rejects before routing the finished products for final quality inspection and stationed the parts at the correction location for next process or QA buyoff. • Ensure that good housekeeping is maintained at all times. • Check machine safety is functioning correctly and report whenever necessary. • Complete all necessary production record sheets and charts for monitoring purposes. 	<ul style="list-style-type: none"> • 5 days • Full-time • West

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Conduct daily PM1(basic preventive maintenance). • Check object list and print labels for each production order assigned to him/her. • Inform Lead/Supervisor/Specialist on unfulfilled targets, quality issues and machines problems. 	
<p>Quality Technician</p>	<ul style="list-style-type: none"> • Minimum 3 years of experience 	<ul style="list-style-type: none"> • Handle the quality issues related to Stamping process for internal, external, sub-con, suppliers and other Molex entities. • Assist Engineer to verify the non-conformance complaints and provide the disposition to the affected lots within the time frames. • Perform failure analysis for the customer complaint lots with support engineer to provide the analysis report. • Involve in the COPQ group discussion and assist engineer to follow up on the quality issues related to Stamping process. • Follow up on the suspected lots with blocking in SAP system and monitor closely on the block stocks. • React as back up for component programming team to support the analysis of the quality issues. • Create, review and/or update inspection SOP, inspection checklist, control plan or special inspection instructions (SII) when needed. • Ensure all documents (SOP, SII, WI, Control Plan and Inspection Checklists are updated regularly. • Other duties as assigned by Management. 	<ul style="list-style-type: none"> • 5 days • Full-time • West

#8 iKare Pte Ltd

iKare is a nursing agency in Singapore that provides holistic care at home. That's why iKare was founded: to provide holistic care-at-home solutions with a personal touch, embracing the essence of nurturing and nursing, to ensure your family can live happily in their own home. At iKare, they believe that nothing beats the comfort of home and the company of family.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Care Therapist	<ul style="list-style-type: none"> • GCE 'O' Level, Nitec, Diploma or equivalent. • Experience in health care at home and assisted living environments is preferred but not required. • Maintain accurate and timely documentation of patient progress, therapy sessions, and care plans following company policies and regulatory standards. • Must be willing to undergo company training, including CPR and AED certification courses. • Excellent observational and problem-solving skills. • Compassionate, patient, and dedicated to providing high-quality care. • Ability to work independently and manage time effectively. • Excellent communication, strong interpersonal skills, a positive attitude towards work and being a team player. • Ability to write and communicate in English. • Ability to communicate in Mandarin to communicate with clients. • Computer literacy. 	<ul style="list-style-type: none"> • Facilitate Dementia Therapy (Training and tools will be provided by iKare). • Provide other home care services other iKare provides, including Activities of Daily Living (ADLs). • Deliver professional, compassionate, patient-centered care, ensuring comfort, safety, and adherence to therapeutic goals. • Family and Caregiver Support: Educate and support family members and caregivers on therapeutic techniques and care strategies to enhance patient outcomes. • Facilitate engagement in adherence to the care plan. • Ensure all services comply with healthcare regulations, industry standards, and company policies • Work collaboratively with all relevant personnel to ensure comprehensive care and effective service delivery. • Attend company-provided training and other required job-related training programs dutifully and maintain the necessary level of competency. • Participate and assist in company events, fairs, education talks, and training workshops. 	<ul style="list-style-type: none"> • 5.5 days • 9am to 6pm • Full-time
Home Engagement Nurse	<ul style="list-style-type: none"> • Enrolled or Registered Nurse with a minimum of 3 years of relevant nursing experience in general or private hospitals. 	<ul style="list-style-type: none"> • Perform home assessment using iKare-developed assessment methods and tools. (Necessary training and tools will be provided by iKare) 	<ul style="list-style-type: none"> • 5.5 days • 9am to 6pm • Full-time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Diploma in Nursing or similar, plus licenses to practice nursing in Singapore. • Experienced in-home nursing and/or Dementia Care is preferred but not mandatory. • Excellent observational, leadership and problem-solving skills. • Ability to multi-task, work independently, and be proactive in making iKare a better workplace. • Excellent communication and strong interpersonal skills. • Ability to write and communicate in English • Ability to communicate in Mandarin to communicate with clients. • Computer literacy. • Passionate about care at-home, 1-to-1 care. 	<ul style="list-style-type: none"> • Design tailored care plans for individual clients based on the assessment and following iKare's care planning formula. • Facilitate engagement in adherence to the care plan. • Perform Nursing Assessments, act as a general wellness monitor for the client, and communicate any wellness concerns to the client, primary caregiver, or doctor if necessary. • Attend company-provided training and other required job-related training programs dutifully and maintain the necessary level of competency. • Attend to inquiries and contact potential clients to identify their needs and provide information about iKare's services. • Participate and assist in company events, fairs, education talks, and training workshops. 	

#9 Woodlands Transport

Woodlands Transport is in the business of moving people and more, whether it is to get a passenger closer to his destination or to assist a company in achieving its transportation goals. Incorporated in Singapore on 15 June 1981, Woodlands Transport Service Pte Ltd is one of the largest private transport fleets in Singapore today. With over 800 vehicles on the roads daily, we are constantly driving towards providing our customers with the best in efficiency, comfort and safety.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Prime Mover Driver	<ul style="list-style-type: none"> • Class 4 driving license • Minimum 1 years of experience 	<ul style="list-style-type: none"> • Delivery of construction loads / materials to clients' sites, yards and plants. • Report any defects, accidents or violations to the supervisor. • Maintain cleanliness and upkeep of the vehicle. 	<ul style="list-style-type: none"> • 6 days • 7.5 hours • Full-time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Motor Vehicle Mehcanic	<ul style="list-style-type: none"> • Technical and diagnosis skills and class 3 driving license is preferred. • Minimum 2 years of experience 	<ul style="list-style-type: none"> • Perform servicing and repairs on buses and heavy vehicles. • Conduct component overhaul as required. • Carry out fault diagnosis to identify and address mechanical issues. 	<ul style="list-style-type: none"> • 5.5 days • 8 hours • Full-time
Bus Driver (Travel)	<ul style="list-style-type: none"> • Class 4 driving license with valid BDVL • Minimum 1 years of experience 	<ul style="list-style-type: none"> • Drive bus to pick up passengers from point A to point B • Transport passengers to Genting Highlands 	<ul style="list-style-type: none"> • 6 days • 8 hours • Full-time
Bus Driver	<ul style="list-style-type: none"> • Class 4 driving license with valid BDVL • Minimum 1 years of experience 	<ul style="list-style-type: none"> • Drive bus to pick up passengers from point A to point B 	<ul style="list-style-type: none"> • 6 days • 8 hours • Full-time
Bus Driver (School Bus)	<ul style="list-style-type: none"> • Class 3 driving license with valid BDVL • Minimum 1 years of experience 	<ul style="list-style-type: none"> • Ferry students to and from school • Ensure the bus condition is always maintained 	<ul style="list-style-type: none"> • 5 days • 8 hours • Full-time
Operations Executive	<ul style="list-style-type: none"> • Previous experience in managing the transport or school bus transport business is advantageous. High level of interpersonal skills. Communicate effectively both verbally and in writing. • Minimum 1 years of experience 	<ul style="list-style-type: none"> • Manage all elements of planning, organization, coordination, supervision and customer service of the operational aspects of assigned school. 	<ul style="list-style-type: none"> • 5 days • 8 hours • Full-time
Tour Consultant	<ul style="list-style-type: none"> • Certification or training in travel planning, familiar with computer reservation system (CRS). • Excellent communication skills 	<ul style="list-style-type: none"> • Provide excellent customer service and respond to client inquiries and concerns. • Book tours, flights, cruises, coaches, accommodations, rental cars and other travel arrangements. 	<ul style="list-style-type: none"> • 5 days • 9 hours • Full-time
Travel Operations & Operations Executive	<ul style="list-style-type: none"> • Diploma in travel and tourism or relevant work experience. • Minimum 1 years of experience 	<ul style="list-style-type: none"> • Oversee and manage the daily operations within the operations team. • You will ensure that all travel-related services are carried out efficiently, effectively, and in line with company standards. 	<ul style="list-style-type: none"> • 5 days • 8 hours • Full-time
Trailer Truck/ Tanker Driver	<ul style="list-style-type: none"> • Singapore class 4 / 5 driving license • - Minimum one (1) year of relevant driving experience 	<ul style="list-style-type: none"> • Load and unload goods / materials at designated sites • Able to work in a dynamic construction environment and contribute to meaningful projects 	<ul style="list-style-type: none"> • 6 days • 8 hours • Full-time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> - Minimum one (1) year of practical experience in a similar role 	<ul style="list-style-type: none"> Perform basic maintenance and upkeep of vehicles Safety of vehicle and traffic management plan 	
Customer Service Executive	<ul style="list-style-type: none"> Be proficient in handling or facilitating urgent communication exercises and conflict resolutions/de-escalations that involves thousands of individual customers (such as breach of privacy, safeguarding, accidents, etc). Minimum 2 years of experience 	<ul style="list-style-type: none"> Be proficient in handling or facilitating urgent communication exercises and conflict resolutions/de-escalations that involves thousands of individual customers (such as breach of privacy, safeguarding, accidents, etc). 	<ul style="list-style-type: none"> 5 days 8 hours Full-time
Welder	<ul style="list-style-type: none"> At least NTC, NITEC or Technical trade in welding Minimum 3 years of experience 	<ul style="list-style-type: none"> To carry out cutting & welding on heavy vehicles, carry out accident repair on buses and trucks. To carry out all types of body repair, fitter work, fabrication work and welding work on trucks and buses. 	<ul style="list-style-type: none"> 5 days 8 hours Full-time

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NTUC Job Security Council's Telegram Channels

Be alerted daily on the latest job vacancies from hiring companies.

- Subscribe to **PMET Jobs-Alert**
(e.g. Analysts, Engineers, Executives, Technicians, etc)
<https://bit.ly/jsc-ja-pmet>



- Subscribe to **Non-PMET Jobs-Alert**
(e.g. Temporary, part-time jobs, operators, packer roles)
<https://bit.ly/jsc-ja-nonpmet>



Check out our e-Resources for Jobs & Skills

Explore this site to get this information:

- Career Resource kit for Professionals
 - Career Assessment Tool
 - e2i Resume Builder
 - Career Fairs
- and many more.



<https://e2i.sg.crp-yellow?r=qr>

Find out the benefits you will enjoy as a NTUC Union Member. Sign up today!



<https://ntuc.co/4cxkqt4?r=qr>

Concerned about your Job Security in this period?

In this critical period, we wish to help all workers to tighten their job security. We have compiled a list of resources for you to widen your search, sharpen your skills, and receive funding support.

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

<https://e2i.sg/cg-cp123?r=qr>



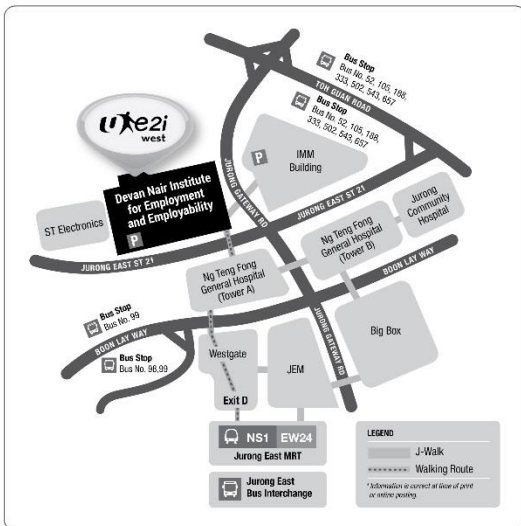
You can also reach them at the following centres (By appointment only):

e2i west
 Devan Nair Institute of Employment and Employability
 80 Jurong East St 21 Level 2
 Singapore 609607

Find us at these other locations.



<https://e2i.sg/locjw2?r=qr>



Operating Hours: Monday till Friday: 9am to 5pm
 Saturday: 9am to 1pm
 Sunday & Public Holiday: Closed

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