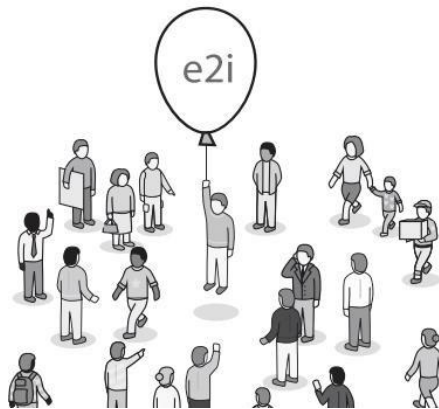


e2i Built Environment & OCS Group (S) Facility Services Pte Ltd

[Devan Nair Institute for Employment and Employability,
80 Jurong East St 21, Room: #01-01 Singapore 609607]

JOB LISTING BOOKLET

Date: 24 November 2025
Time: 10am to 4pm



As part of our effort to save the environment,
please return this booklet at the exit after you
have completed **all** interviews.

About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

Content Page

Pages [Click on the specific role to view more details]

#1 OCS GROUP (S) FACILITY SERVICES PTE LTD	3
• Cleaners.....	3
• Handyman.....	3
• Landscape Technicians / Workers.....	3
• Operations Manager	3
• Pest Control Technicians / Drivers	4
• Supervisor	4
• Technicians.....	4
#2 e2i Services.....	5

#1 OCS GROUP (S) FACILITY SERVICES PTE LTD

OCS Group (S) Facility Services Pte Ltd's cleaning activity has proven its expertise to become a major operator of cleaning services. Be it in office, hospital or industrial environments, OCS Group (S) Facility Services Pte Ltd's cleaning service line can provide a complete range of professional cleaning and associated services adapted to the needs of each client

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Cleaners	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> Responsible for daily cleaning activities. Perform various surface tasks, including vacuuming, mopping, and sweeping. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> Primary Education / Speaks and understand basic English and local language. 	<ul style="list-style-type: none"> 5.5 days 7am to 4pm / 8am to 5pm Shift duties Full time/ Permanent Location: Island wide
Handyman	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> Fixing of minor issues, like changing of light bulbs. Maintenance of the building area. Able to manage various tasks on a daily basis to ensure great customer service. To run the operations smoothly. Identify and report the defects of the building. Aircon checking as well as the toilet defects. Event Set ups. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> Secondary Education with technical background. 	<ul style="list-style-type: none"> 5.5 days 8am to 5pm Full time/ Permanent Location: Island wide
Landscape Technicians / Workers	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> Perform routine and ad hoc landscape scope of work. Maintain plants, grass cutting, tree pruning. Comfortable working outdoors in all weather conditions <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> No experience, welcome to apply. 	<ul style="list-style-type: none"> 5.5 days 8am to 5pm Full time/ Permanent Location: Island wide
Operations Manager	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> Oversee the daily operations, maintenance, and performance of multiple facilities. Lead and mentor facility managers, engineers, and technical teams to deliver top-tier service. Manage service partners to ensure they meet safety, quality, and contractual standards. Plan preventive and corrective maintenance programs that enhance reliability and cost efficiency. Ensure compliance with WSH, ISO, and statutory requirements. Build trusted relationships with clients, consultants, and key stakeholders. Manage budgets, variation works, and support new business opportunities. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> Diploma / Degree in Mechanical, Electrical, Building Services Engineering, or Facilities Management. Minimum 5–8 years of experience in facilities management or engineering services, with at least 3 years in a managerial or supervisory role. 	<ul style="list-style-type: none"> 5 days 9am to 6pm Full time/ Permanent Location: 469000

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Strong knowledge of building systems (ACMV, electrical, plumbing, fire protection, BMS) or building fabric management. • Proven experience in vendor/service partner management, budgeting, and operational planning. • Familiarity with CMMS, ISO standards, and statutory/mandatory maintenance requirements. • CFME certification or relevant engineering licences will be an added advantage. 	
<p>Pest Control Technicians / Drivers</p>	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> • Pest Management, Detect Pest, conduct routine checks of search and destroy, take necessary actions to eliminate pest, handle customer relations, work as team. • Ensure the safety of clients and their respective customers while performing duties. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> • NEA Licence in pest management. PSLE and above. 	<ul style="list-style-type: none"> • 5.5 days • 8am to 5pm • Full time/ Permanent <p>Location: Island wide</p>
<p>Supervisor</p>	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> • Cleaning equipment, chemicals and materials necessary for the daily cleaning operations. • Able to supervise and handle a pool of cleaners. • Meet up with clients and attend to their queries. • Able to cover the cleaners during their absence. • Other assigned duties by the Operation Managers. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> • Education with relevant WSQ Cleaning Supervisory Certificates. 	<ul style="list-style-type: none"> • 5.5 days • 7am to 4pm / 8am to 5pm • Shift duties • Full time/ Permanent • Location: Island wide
<p>Technicians</p>	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> • Responsible for performing preventive, corrective, and breakdown maintenance of building systems and facilities to ensure safe, reliable, and efficient operations. • The Technician supports the daily upkeep of M&E systems, attends to service requests, and upholds service quality standards in accordance with contractual, regulatory, and safety requirements. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> • NITEC / Higher NITEC / Diploma in Electrical, Mechanical, or Building Services Engineering. • Minimum 2 years of experience in facilities or building maintenance. • Knowledge of building systems (electrical, mechanical, plumbing, ACMV, fire systems). • Familiarity with CMMS / work order systems preferred. • Class 3 driving license (advantage). • Engineering license certification or CFME certifications (advantage). 	<ul style="list-style-type: none"> • 5.5 days • 8am-5pm • Full time/ Permanent • Location: Kallang

#2 e2i Services

- Career Coaching & Job Matching
- Skills Future Advice

We have compiled a list of resources for you to widen your search, sharpen your skills, and receive funding support.

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.



<https://e2i.com.sg/app>

You can also reach them at the following centres (By appointment only):

e2i Career Centre (Devan Nair Institute for Employment and Employability)

80 Jurong East St 21,
Level 2, Singapore 609607

Operating Hours

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

e2i Career Centre (Our Tampines Hub)

ServiceSG Centre Our Tampines Hub,
1 Tampines Walk, #01-21,
Singapore 528523

Operating Hours

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

e2i Career Centre (One Marina Boulevard)

1 Marina Boulevard, #B1-03,
Singapore 018989

Operating Hours

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

e2i Career Centre (Woodlands Civic Centre)

ServiceSG Centre Woodlands,
900 South Woodlands Drive,
#03-01 Woodlands Civic Centre,
Singapore 730900

Or make an appointment at any of our 23 Jobs & Skills Centres located island wide:

<https://www.e2i.com.sg/locations/#SGUJSC>

NTUC Job Security Council's Telegram Channels

Be alerted to daily on the latest job vacancies from hiring companies

Subscribe to **PMET Job-Alert**

(e.g. Analysts, Engineers, Executives, Technicians etc)

<https://bit.ly/jsc-ja-pmet>



Subscribe to **Non-PMET Job-Alert**

(e.g. Temporary, Part-time jobs, Operators, Packer roles)

<https://bit.ly/jsc-ja-nonpmet>

