

**Event: Career Success Job Fair @ Hougang**

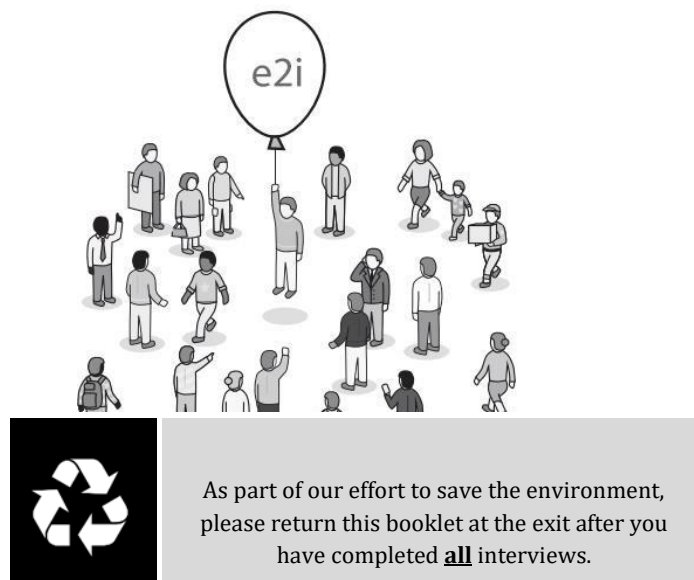
**Date: 22 July 2025**

**Time: 10am to 4pm**

**Venue: Hougang Central,**

**Hougang Ave 10, Singapore 530814**

# JOB LISTING BOOKLET




















## About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit [www.e2i.com.sg](http://www.e2i.com.sg)


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## #1 ABR Holdings Limited - Swensen's

*ABR Holdings Limited operates more than 25 restaurant outlets. Over the past four decades, ABR Group has expanded the brands to offer a variety of cuisines in multiple dining formats for customers. From Swensen's sundaes, Tip Top's traditional homemade curry puffs, Seasons's freshly baked breads to Chilli Padi delicacies. There is an offering in ABR's family of brands for everyone and for any occasion. Our mission is to create memorable dining experiences that bring friends and families together.*


Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Cook</b>	Min. 1 years experience	<p>Prepare quality food for customers according to standard recipes.</p> <p>Job scope includes:</p> <ul style="list-style-type: none"> <li>• Prepare, slice and portion food items for production use.</li> <li>• Prepare each customer's orders according to recipe and within standard preparation time.</li> <li>• Operate each piece of equipment while observing proper safety precautions.</li> <li>• Clean the kitchen and store all products at the end of the day.</li> <li>• Ensure that all weekly cleaning assignments are completed according to schedule.</li> </ul>	6 working days per week Shift hours
<b>Supervisor</b>	Minimum 1 year experience in a western food outlet	<p>Responsible for the supervision of staff in the dining area, constantly upholding the standard of service in restaurant.</p> <p>Job scope includes:</p> <ul style="list-style-type: none"> <li>• Plan floor control and assign staff for specific duties at the dining area.</li> <li>• Maintain customer service at the dining area through close supervision of staff.</li> <li>• Maintain the overall cleanliness and housekeeping standards for the restaurant.</li> <li>• Maintain safe level of all ground stock for the restaurant operations.</li> <li>• Maintain all equipment, furniture and fittings in the dining area in good condition. Check the temperature of all cold equipment daily and report any discrepancies.</li> <li>• Train and coach Customer Service Representatives (CSRs) in specific areas(s), namely serving procedures, cashier and fountain as assigned by the Restaurant Manager.</li> <li>• Upkeep a high morale and high standard of discipline of the CSRs.</li> <li>• Conduct daily briefing sessions.</li> <li>• Any other duties assigned by the Duty Manager.</li> </ul>	6 working days per week Shift hours
<b>Customer Service Representative (Waiter/Waitress)</b>	No experience needed	<p>Keep a consistent standard of service, quality and cleanliness in the dining area in accordance to standard operating procedures.</p> <p>Job scope includes:</p> <ul style="list-style-type: none"> <li>• Set-up the dining area and service station in preparation for the day's business.</li> <li>• Take all guest orders by following proper guest serving procedures.</li> </ul>	6 working days per week Shift hours


Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		<ul style="list-style-type: none"> <li>• Promptly and correctly deliver all orders to the guests.</li> <li>• Clear all soiled dishes, glassware and cutlery from guests' tables to dishwashing area.</li> <li>• Perform daily and weekly housekeeping and cleaning duties according to schedules.</li> <li>• To undertake any other duties and responsibilities assigned</li> </ul>	
<b>Deputy Restaurant Manager</b> 	Minimum 2 years of supervisory experience in a western food outlet	<p>Assist the Restaurant Manager to lead the team in attainment of quality in service, food and cleanliness. Handle restaurant administrative matters.</p> <p>Job scope includes:</p> <ul style="list-style-type: none"> <li>• Ensure that the restaurant operates in compliance with the Operating Level Program Standards, local authorities and MOE's regulation. Enforce the in-house housekeeping and cleaning schedule.</li> <li>• Maintain quality of food and ice cream by checking on preparation procedures and taking actions if necessary.</li> <li>• Maintain high standards in customer service through close supervision of staff and implementation of in-house training and development programs.</li> <li>• Maintain a safe level of restaurant inventory for business operation. Ensure strict receiving, checking and storage procedures for inventory.</li> <li>• Ensure accuracy for all sales taking, including cash bank-in, credit card payment, etc.</li> <li>• Enforce discipline and ensure proper conduct of all staff. Create a high level of morale amongst the staff in the restaurant.</li> <li>• Plan duty roster for the restaurant service staff, keeping within labor budget.</li> <li>• Maintain in good condition for all equipment and fitting in the restaurant through enforcement of maintenance programs. Liaise with assigned contractors on maintenance and servicing of equipment.</li> <li>• Enforce internal cost control systems and procedures as set out by the Restaurant Manager.</li> <li>• Recruit and select service staff. Develop, coach and train supervisors and staff to meet performance standards.</li> <li>• Assist Restaurant Manager in restaurant administrative duties and any other duties assigned by the Duty Manager.</li> </ul>	6 working days per week Shift hours



## #2 All Best Foods Pte Ltd - Tip Top Curry Puff

All Best Foods Pte Ltd's business activity is manufacture of other food products and retail sale of food. All Best Foods famous brand is TIP TOP Curry Puff - handmade curry puffs Since 1979, Tip Top Curry Puff has established itself as an iconic heritage brand renowned for delicious traditional Curry Puffs inspired by local Asian flavours. TIP TOP curry puffs are made with a special blend of 18 spices.

Job Positions	Key Responsibilities	Working Hours
Service Crew	<ul style="list-style-type: none"> <li>Greet and attend to customer with a positive attitude.</li> <li>Maintain product quality and ensure pleasant presentation of products.</li> <li>Provide go-the-extra-mile service to create a positive customer experience</li> <li>To assist in cooking preparation including cutting and washing raw ingredients</li> <li>To assist superior on cooking and cleaning kitchen appliance/tools with care</li> <li>Well-versed in product knowledge to upsell and cross-sell.</li> <li>Assist in opening, operating and closing of shifts</li> <li>Assist in setting up the Point-of Sales (POS) system, prepare the cash float and products for sale.</li> <li>Proficient in operating the POS system – input of orders and cashiering.</li> <li>Pack and serve products according to SOP.</li> <li>Follow Tip Top's personal, food and beverage hygiene standards</li> <li>Maintain housekeeping and cleanliness by enforcing the in-house housekeeping and cleaning schedule.</li> <li>Generate sales report from POS at the end of the day</li> </ul>	6 working days per week Shift hours
Service Crew	<ul style="list-style-type: none"> <li>Greet and attend to customer with a positive attitude.</li> <li>Maintain product quality and ensure pleasant presentation of products.</li> <li>Provide go-the-extra-mile service to create a positive customer experience</li> <li>To assist in cooking preparation including cutting and washing raw ingredients</li> <li>To assist superior on cooking and cleaning kitchen appliance/tools with care</li> <li>Well-versed in product knowledge to upsell and cross-sell.</li> <li>Assist in opening, operating and closing of shifts</li> <li>Assist in setting up the Point-of Sales (POS) system, prepare the cash float and products for sale.</li> <li>Proficient in operating the POS system – input of orders and cashiering.</li> <li>Pack and serve products according to SOP.</li> <li>Follow Tip Top's personal, food and beverage hygiene standards</li> <li>Maintain housekeeping and cleanliness by enforcing the in-house housekeeping and cleaning schedule.</li> <li>Generate sales report from POS at the end of the day</li> </ul>	6 working days per week Shift hours
Area Manager / Asst Operations Manager 	<p>PRIMARY FUNCTION - Work closely with the General Manager for the daily operations, manpower management, marketing and sales and profitability of all outlets.</p> <p>Job scope includes:</p> <ul style="list-style-type: none"> <li>Ensure compliance with the company's policies and procedures</li> <li>Responsible for staff rostering to ensure adequate manpower across outlets</li> <li>Influencing and decision making on aspects such as recruitment, discipline, termination of employment and performance assessment</li> <li>Perform outlet inspection at least once a week</li> <li>Share relevant and pertinent news/information with the outlet staff on a regular basis</li> <li>Conduct regular outlet meeting for feedback on strategies to achieve sales targets</li> <li>Ensure that quality of products, service, and outlet ambience consistently meets</li> </ul>	6 working days per week Shift hours


Job Positions	Key Responsibilities	Working Hours
	and/or exceeds company standards. <ul style="list-style-type: none"> <li>• Ensure the accuracy and timely submission of all monthly documents and reports of outlets to Head Office</li> <li>• Ensure that all new employees undergo onboarding and training according to SOP</li> <li>• Develop, coach and train employees on knowledge and skills with the objective</li> <li>• To undertake any other duties and responsibilities assigned by the management</li> </ul>	
<b>Outlet Manager</b> 	<p>Primarily Function - To assist Area Manager in terms of control and guidance in accordance to company's policies and guidelines. Set targets for self and team to achieve sales target and ensures that daily operations run smoothly and efficiently. Assist Company in achieving business targets and revenue growth and market share.</p> <p>Job scope includes:</p> <ul style="list-style-type: none"> <li>• To ensure compliance with the company's policies and procedures</li> <li>• Perform outlet visitation checks regularly</li> <li>• Ensure that the cash handling procedure is in place.</li> <li>• Shares relevant and pertinent news/information with the store/outlets staff on a regular basis</li> <li>• Conduct regular store / outlets meetings to disseminate and collect information</li> <li>• To ensure thorough and smooth implementation/launch of new programs or products through effective training.</li> <li>• To ensure quality of products, services, outlet ambience consistently meets and/or the company standards.</li> <li>• Plan and lead the Outlet's profitability and the cost controlling measures.</li> <li>• To ensure sufficient stock is in place for the day-to-day operation of the store.</li> <li>• Plan weekly labour and scheduling, ensuring sufficient manpower in the store / outlets to secure a smooth operational flow.</li> <li>• To ensure accurate and prompt submission of daily sales to the Finance department.</li> <li>• To reduce product waste and minimize loss by monitoring closely store/outlets performance.</li> <li>• Responsible for the Sales and Profit performance of each store/ outlet under your supervision.</li> <li>• Conduct monthly Sales analysis and implement an immediate action plan for areas of improvement.</li> <li>• Manage outlets' petty cash expenditure.</li> <li>• Monitor and responsible for Stores' maintenance and repair costs.</li> <li>• To ensure proper cash handling controls such as accurate daily cash reports, change funds and petty cash funds.</li> <li>• Develop and implement effectiveness of On-Job Training for all staff.</li> <li>• Serves as a quality controller for all signage, posters and decoration at the outlets to ensure that they are in-line with the company's image</li> </ul>	6 working days per week Shift hours
<b>Supervisor</b>	<p>Primarily Function - Working with Store Manager/Store in charge to set positive example for optimum customer service and has commendable product knowledge. Roles &amp; Responsibilities include customer service, daily shift management, product ordering and requisition, housekeeping, cost control and profitability , management skills , training and coaching.</p> <p>Job scope includes:</p> <ul style="list-style-type: none"> <li>• Greets every customer with a sincere smile and positive attitude.</li> <li>• Serves customers in a prompt and efficient manner.</li> <li>• Educates customers on our line of products.</li> </ul>	6 working days per week Shift hours





Job Positions	Key Responsibilities	Working Hours
	<ul style="list-style-type: none"> <li>• Ensure proper product presentation.</li> <li>• Encourage multiple sales. (Cross Selling and Upselling)</li> <li>• Provides quality service to all customers.</li> <li>• Manages assigned shift in tandem with, or in the absence of Store Manager/Store-In-Charge</li> <li>• Delegates tasks to staff, implements follow-up to ensure tasks are completed in a timely manner.</li> <li>• Maintains a clean and organized workplace.</li> <li>• Enforce compliance of all safety and security procedures.</li> <li>• Orders are place according to stock on hand as well as business trends as assigned by Store Manager/Store-In-Charge.</li> <li>• Anticipates and communicates product and/or supply shortages to Store Manager/Store-In-Charge.</li> <li>• Monitors product usage and strive to minimize wastage.</li> </ul>	
<b>Production Crew</b>	<p>Primarily Function - To ensure finished goods quality and quantity meet the daily production standard and target.</p> <p>Job scope includes:</p> <ul style="list-style-type: none"> <li>• Perform daily cleaning on working section, equipment and tools.</li> <li>• To adhere to food safety, health and personal hygiene in the workplace.</li> <li>• To adhere to Central Kitchen processes and procedures and always maintain cleanliness of the Central Kitchen.</li> <li>• Other roles and responsibilities include pastry dough making, cooking preparation, cutting and washing raw ingredients. handle kitchen appliance/tools with care.</li> <li>• To undertake hoc duties as delegated by immediate supervisor.</li> </ul>	6 working days per week Shift hours
<b>Warehouse Assistant cum Delivery Driver</b>	<p>Primarily Function - Day to day operations and meeting daily delivery targets. Ensure delivery goods are well packed before loaded to truck. Ensure goods and quantity are according to the DO.</p> <p>Job scope includes:</p> <ul style="list-style-type: none"> <li>• Maintain vehicle conditions, vehicle log, goods records and documents in accordance.</li> <li>• To manage delivery routes to ensure delivery was delivered within timeframe.</li> <li>• Ensure all Dos are properly signed and complete.</li> <li>• Perform ad-hoc delivery.</li> <li>• Comply land and transport regulations.</li> <li>• Adhere to food safety, health and personal hygiene at all time.</li> <li>• To assist in monthly stock take.</li> <li>• Maintain and organize warehouse goods and cleanliness.</li> <li>• Assist supervisor to receive goods including loading and unloading. Ad hoc duties as delegated by the immediate supervisor.</li> </ul>	6 working days per week Shift hours
<b>Cook</b>	<p>Prepare quality food for customers according to standard recipes.</p> <p>Job scope includes:</p> <ul style="list-style-type: none"> <li>• Prepare, slice and portion food items for production use.</li> <li>• Prepare each customer's orders according to recipe and within standard preparation time.</li> <li>• Operate each piece of equipment while observing proper safety precautions.</li> <li>• Clean the kitchen and store all products at the end of the day.</li> <li>• Ensure that all weekly cleaning assignments are completed according to schedule.</li> </ul>	6 working days per week Shift hours


### #3 BNL Services

*Integrated Environmental Service Provider in Singapore*

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Cleaner</b>	Basic Programmes and Qualifications and GCE 'N' Level	The Cleaner cleans and takes care of assigned areas. He/She may be required to carry out any other reasonable duties within the overall function of the job as directed by the Team Leader and Cleaning Supervisor. Some of the working areas include offices, shopping malls, schools, hospitals, commercial buildings and outdoor areas.	7-4pm, 8-5pm, 7.30am-4.30pm
<b>Cleaning Supervisor</b>	Basic Programmes and Qualifications and GCE 'N' Level	The Cleaning Supervisor oversees several project sites and their team of cleaners and cleaning tasks. He/She supervises cleaners to carry out their work. He/She inspects the work area cleaned by cleaners. He/She manages work schedule of cleaners and reallocate work to cover absences	7-4pm, 8-5pm, 7.30am-4.30pm
<b>Multi-Skilled Cleaner cum Machine Operator</b>	Field of study: Mechanical Installation and Servicing and GCE 'N' Level	The Multi-Skilled Cleaner cum Machine Operator is responsible for operating a variety of cleaning machinery and equipment to maintain project sites according to client expectations. Trained in the operation of equipment such as ride-on sweepers, ride-on scrubbers, steam cleaners, escalator cleaners, and ride-on pavement sweepers, this role involves performing multiple tasks across various sites. The operator also monitors and ensures that all cleaning equipment is properly maintained and in good working condition.	7-4pm, 8-5pm, 7.30am-4.30pm
<b>Dishwasher</b>	Possess a good working attitude, team player	Ensure assigned sites are cleaned properly.	11-11pm
<b>Stewarding Cleaner</b>	Strong attention to detail and ability to follow cleaning protocols. Ability to work efficiently and as part of a team.	We are looking for a reliable and detail-oriented Stewarding Cleaner to join our team. In this role, you will be responsible for maintaining cleanliness and hygiene in the kitchen, dining areas, and other back-of-house spaces. You will ensure that all cleaning tasks are completed to the highest standards, contributing to a safe and sanitary environment for staff and guests.	11-11pm
<b>Gardener</b>	Ability to work outdoors in various weather conditions. Strong attention to detail and a passion for maintaining beautiful outdoor spaces. Physical stamina and the ability to lift and carry gardening equipment. Previous experience in gardening or landscaping is preferred.	We are seeking a dedicated and hardworking Gardener to join our team. In this role, you will be responsible for maintaining and enhancing the aesthetic appeal of outdoor spaces, ensuring that gardens and landscapes are well-kept, healthy, and thriving. You will perform a variety of gardening tasks, contributing to a beautiful and welcoming environment.	7-4pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>REL Attendant</b>	Class 4 driving license At least 2 years of relevant working experience in the Waste Management (Environmental Services) With WSQ Certificate of Transport Waste during Waste Collection will be advantageous	Driving REL trucks for collecting waste refuse in accordance with the schedule and in a safe, professional, and timely manner. Filling in service/ delivery order forms. Performing and recording daily checks. To send refuse for disposal to incineration plant. Performing and recording minor maintenance tasks such as greasing, fluid top-ups, etc. Washing the truck and cleaning the interior. Other work required to complete waste disposal jobs.	7-4pm, 8-5pm, 7.30am-4.30pm
<b>Class 4 Driver</b>	Class 4 Singapore driving license	Able to work tough job, strong physically, familiar with Singapore routes	7-4pm, 8-5pm, 7.30am-4.30pm
<b>Hocklift Driver</b>	Possess Class 4/5 Driving License Physically and mentally fit Preferably with relevant experience in similar industry	To drive and collect waste from different premises Able to follow given schedule Familiar with Singapore roads or able to navigate with GPS On-the-job training will be provided	7-4pm, 8-5pm, 7.30am-4.30pm
<b>REL Driver</b>	Class 4 driving license At least 2 years of relevant working experience in the Waste Management (Environmental Services) With WSQ Certificate of Transport Waste during Waste Collection will be advantageous Professional attitude towards driving vehicle Be reliable, punctual and motivated with a strong work ethic	The Regional Engineering Lead (REL) Driver will be responsible for overseeing and supporting regional engineering projects, ensuring that all work is executed according to specifications, safety standards, and schedules.	7-4pm, 8-5pm, 7.30am-4.30pm
<b>Crane Driver</b>	Class 4/5 driving license required Must be able to follow Singapore guideline	The Crane Driver is responsible for the safe and efficient operation of cranes to move heavy materials and equipment at construction sites, shipping docks, or industrial facilities. The operator will ensure that lifting operations are conducted in compliance with safety regulations, proper documentation, and the instructions of site managers.	7-4pm, 8-5pm, 7.30am-4.30pm
<b>Arborist</b> 	Field of study Horticulture: Diploma required.	Arborist is responsible for managing tree care programs for trees and palms, including conducting tree inspections, risk assessments, and recommending solutions for tree health issues. They assist in preparing tree assessment reports to support management decision-making. Passionate about tree protection and conservation, the Arborist enjoys working outdoors and is willing to	9am - 6pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		respond to tree emergencies outside of regular hours	
<b>Horticulturist</b> 	Field of study Horticulture: Diploma required.	The Horticulturist handles projects relating to horticultural work. He/She assists the Horticulture [BN1] Manager to devise operational programmes for the development and maintenance of plants. He/She liaise with stakeholders, coordinate work orders with the ground crew and prepare landscape maintenance reports. He/She is expected to have good knowledge of plant species and works with designers to propose plant selection and sustainable design for specified sites.	9am - 6pm
<b>Contract and Admin Executive</b> 	Minimum GCE 'A' Levels/ Diploma/ Degree in any discipline Proficient in MS Office	Office Management: Oversee day-to-day office operations, ensuring a smooth and efficient work environment. Scheduling & Coordination: Manage calendars, arrange meetings, appointments, and travel arrangements for executives and staff. Document Handling: Maintain and organize company files, documents, and records, both physical and digital. Communication: Handle internal and external communication, including emails, phone calls, and inquiries. Support Staff: Provide administrative support to various departments and team members as needed.	9am - 6pm
<b>Contract Manger</b> 	Minimum 3 - 5 years of experience in contract management, legal, or procurement roles, preferably in relevant industries (construction, supply chain, or services). Legal Knowledge: Understanding of contract law and industry-specific regulations. Experience working with legal teams is highly beneficial.	The Contract Manager is responsible for overseeing the creation, negotiation, and management of contracts between the organization and clients, suppliers, or other third parties. This role ensures that all contract terms are met, risks are mitigated, and all parties adhere to agreed-upon terms. The Contract Manager plays a key role in protecting the company's interests, ensuring legal compliance, and facilitating successful contract execution.	9am - 6pm
<b>Key Account Executive</b> 	At least 2 years of relevant working experience in the environmental industry. Proficient in Microsoft Office Word, Excel, and PowerPoint. Outgoing and approachable personality Ability to work independently with minimal direction and collaboratively in a team	Preparing sales quotations and proposals, follow up closely with sales leads, making phone calls to prospective clients and meeting clients on site Handle Clients Enquiries and Feedback promptly • Service oriented, positive and always ready to assist our clients Maintain and develop relationship with new and existing clients Possess good presentation and explanation skills Following up on client contracts/proposals, to be submitted in a timely manner. Attend tender interview and follow up with tender	9am - 6pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	environment. Degree/Diploma in Business Administration/ Business Management/ Sales & Marketing	clarifications until contract award Assist in tender management process such as: attend site show-round, gather clients' requirements, prepare proposal, and tender submission. Any other duties as and when assigned	
<b>Key Accounts Manager</b> 	At least 5-8 years of relevant working experience in the environmental industry / other related industry Proficient in Microsoft Office Suite Outgoing, hardworking, positive attitude and approachable personality Ability to work independently with minimal direction and collaboratively in a team environment. Candidates without relevant industry experience and are very keen to pursue a career in the environmental industry are welcomed Degree/Diploma in Business Administration/ Business Management/ Sales & Marketing	Preparing sales quotations and proposals, follow up closely with sales leads, making phone calls to prospective clients and meeting clients on site Handle Clients Enquiries and feedback promptly Service oriented, positive and always ready to assist our clients Maintain and develop relationship with new and existing clients Possess good presentation and explanation skills Following up on client contracts/proposals, to be submitted in a timely manner. Attend tender interview and follow up with tender clarifications until contract award Manage and follow up closely on all tender management processes such as: attend site show-round, gather clients' requirements, prepare proposal, and tender submission. Work closely with the Business Development Director to develop and execute business/ growth plans	9am - 6pm



### #3 Chye Thiam Maintenance

AT CTM, innovation isn't just a buzzword – it's our driving force. For decades, we've been at the forefront of pioneering sustainable technologies that not only enhance productivity and efficiency but also uphold our commitment to environmental stewardship. We're passionate to deliver solutions that are not just comprehensive but also thoughtfully tailored to meet your unique facility management needs. Partnering with us means joining a journey of sustainable progress and purposeful innovation. Your success is our mission, inspiring us to continuously embrace new trends with sustainability as our core.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Supervisor</b>	Able to lead and supervise, possess WSQ Supervise Service Operations an advantage	To manage assigned team(s) of Cleaners to maintain cleanliness of assigned area.	44 hours per week
<b>Indoor Cleaner</b>	Able to work shifts	General Cleaning	44 hours per week
<b>Outdoor Cleaner</b>	Able to work shifts	General Cleaning	44 hours per week
<b>Street/ Estate Cleaner (Central Area)</b>	General Cleaning and able to withstand adverse weather conditions	Perform general cleaning of your assigned areas, adhere to safety regulations as stipulated by the Company and perform duties as assigned by supervisor	44 hours per week
<b>Night Shift Outdoor Cleaner</b>	General Cleaning and able to withstand adverse weather conditions	Perform general cleaning of your assigned areas, adhere to safety regulations as stipulated by the Company and perform duties as assigned by supervisor	44 hours per week
<b>Multi Skilled Cleaner cum Machine Operator</b>	Able to operate machineries	Manage high-jet pressure flooring and using scrubbing machine	44 hours per week
<b>Food Handler</b>	F&B knowledge	Heat and top up food, display can drinks/beer at the chillers	44 hours per week
<b>Table-Top Cleaner (Full &amp; Part Time)</b>	Positive attitude & able to work night shift	Collect & Wash Plates, Arrange all the dishes/glasses/cutleries keep at the buffet area	44 hours per week
<b>Driver</b>	Possess valid Class 3, or 4 or 5 driving license	Operate allocated mechanised cleaning equipment and/or mechanical sweeper to clean assigned area Drive different types of Class 3, 4 and 5 vehicles as assigned Transport workers from office rally point to individual work site as assigned Drive vehicle and pick up garbage bags with your cleaning partner as assigned Carry garbage bags and dispose of them properly as assigned Keep your assigned mechanised cleaning equipment, mechanical sweeper, Class 3, 4 and 5 vehicles fully fuelled/battery charged and in good working condition before and after each shift Return mechanised cleaning equipment, mechanical sweeper, Class 3, 4 and 5 vehicles to storage locations, respective depots and carparks after use	44 hours per week



## #4 Duck King One

*The 70s Braised Delicacies. A dynamic duck rice stall emerged at 60 Stalls, Yung Sheng Road and Market. It's renowned for its Teochew-style duck rice, the stall's flavourful dishes became a local sensation. The fragrant duck and perfectly cooked rice drew in a loyal community, turning the stall into a cherished gathering spot.*


Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Kitchen Assistant (include Dish Washing)</b>	<p>Minimum of 1 – 2 years in Kitchen operations</p> <p>Works effectively to promote harmony and teamwork</p> <p>Able to speak Basic Chinese/English to converse with Chinese/English speaking customers</p> <p>Able to work shift - weekends and public holiday</p> <p>Candidate with Food Hygiene certificate will be an added advantage</p>	<p>Cook and prepare food for customers' as per the standard recipes</p> <p>Slightly modify recipes to meet customers' needs and requests (e.g. reduce salt, remove dairy)</p> <p>Ensure food is prepared in a timely manner</p> <p>Ensure appealing plate presentation</p> <p>Ensure area of responsibility are clean, tidy and organised</p> <p>Ensure general cleanliness and hygiene in food preparation and storage are in accordance to NEA and SFA guidelines</p> <p>Check stock level, order and replenish of stock in FIFO order</p> <p>Ensure sufficient stock for daily operation; stocks and ingredients keep fresh and follow FEFO (first expired first out) system</p> <p>Ensure compliance with all health and safety regulations within the kitchen area</p> <p>Ensures that all the kitchen equipment is in good working order and reports any faults or damage</p> <p>Wash, stacks, sorts, and stores dishes, glassware, utensils, and cookware</p> <p>Maintains a clean kitchen and keeps dish area organized and free of clutter</p> <p>Maintains clean, dry floors throughout the shift</p> <p>Cleans and sanitizes storage areas, including freezers and refrigerators</p> <p>Assists in storing food deliveries</p> <p>Monitors trash cans throughout shift, making sure to remove full trashcans and boxes as needed and at the end of each shift</p> <p>Any other duties as assigned</p>	44 hours per week
<b>Stall Assistant</b>	<p>Works effectively to promote harmony and teamwork</p> <p>Able to speak Basic Chinese/English to converse with Chinese/English speaking customers</p> <p>Able to work shift - weekends and public holiday</p> <p>Candidate with Food</p>	<p>Assist in the counter in serving and preparing food</p> <p>Ensure food is prepared in a timely manner</p> <p>Perform cashiering duty at food stall using POS machine</p> <p>Take customer's order and ensure the orders are keyed correctly into POS machine</p> <p>Ensure compliance with all health and safety regulations within the kitchen area</p> <p>Ensures correct and safe use of all equipment and tools</p> <p>Deals effectively with guests and workplace associates using SOP at all times</p> <p>Any other duties as directed</p>	44 hours per week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	Hygiene certificate will be an added advantage		
<b>General Cleaner (Part-Time)</b>	<p>Works effectively to promote harmony and teamwork</p> <p>Able to speak Basic Chinese/English to converse with Chinese/English speaking customers</p> <p>Able to work shift - weekends and public holiday</p> <p>Candidate with Food Hygiene certificate will be an added advantage</p>	<p>Washes, stacks, sorts, and stores dishes, glassware, utensils, and cookware.</p> <p>Maintains a clean kitchen and keeps dish area organized and free of clutter.</p> <p>Sets up dish stations, including dishwashing machines and sinks.</p> <p>Maintains clean, dry floors throughout the shift.</p> <p>Cleans and sanitizes storage areas, including freezers and refrigerators.</p> <p>Assists in storing food deliveries.</p> <p>Monitors trash cans throughout shift, making sure to remove full trashcans and boxes as needed and at the end of each shift.</p> <p>Maintains the cleanliness of dry storage areas and the organization of storage shelves.</p> <p>Assists in food prep and any other duties set forth or requested by the chef and other managers as needed.</p> <p>Follows sanitation and cleaning procedures.</p> <p>Ensures that dishwashers are in working order and reports problems as they arise.</p> <p>Assists with closing, including aiding in the sanitation of cooking and food preparation stations.</p>	35 hours per week
<b>Service Crew</b>	<p>Works effectively to promote harmony and teamwork</p> <p>Able to speak Basic Chinese/English to converse with Chinese/English speaking customers</p> <p>Able to work shift - weekends and public holiday</p> <p>Candidate with Food Hygiene certificate will be an added advantage</p>	<p>Take customer's order and serve food in a timely manner</p> <p>Basic cashiering duties, issuing receipts, accepting payments, returning the change</p> <p>Open and close the shift on the POS terminal</p> <p>Check the cash float and handle all the cash transactions undertaken in the restaurant in course of operations and organized transfer of the cash to the reception cashier</p> <p>Maintain cleanliness of the outlet and ensure service counters are presentable at all times</p> <p>Clean and remove dishes from the table after service is completed</p> <p>Inform Supervisor / Manager on customer's feedback and/or suggestions</p> <p>Any other duties as directed</p>	44 hours per week
<b>Stall Assistant (Part-Time)</b>	<p>Works effectively to promote harmony and teamwork</p> <p>Able to speak Basic Chinese/English to converse with Chinese/English speaking customers</p> <p>Able to work shift -</p>	<p>Assist in the counter in serving and preparing food</p> <p>Ensure food is prepared in a timely manner</p> <p>Perform cashiering duty at food stall using POS machine</p> <p>Take customer's order and ensure the orders are keyed correctly into POS machine</p> <p>Ensure compliance with all health and safety regulations within the kitchen area</p> <p>Ensures correct and safe use of all equipment and</p>	35 hours per week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	weekends and public holiday  Candidate with Food Hygiene certificate will be an added advantage	tools Deals effectively with guests and workplace associates using SOP at all times Any other duties as directed	

## #5 Go-Ahead Singapore


*Go-Ahead Singapore is a leading local public transport operator and subsidiary of the Go-Ahead Group, a UK transport provider which enables more than one billion journeys a year.*

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Bus Captain</b>	<p>Possess a valid Class 3 or Class 4/4A or Class 5 Driving License with a minimum of one (1) year Class 3 driving experience.</p> <p>Able to perform shift work.</p> <p>Able to start work immediately or within short notice period would be advantageous.</p>	<p>Provide a safe and pleasant journey for passengers.</p> <p>Provide support to Bus Operations Control Centre.</p> <p>Operate all vehicle types including single and double deck.</p> <p>Adhere to bus route schedules.</p> <p>Ensure that fares are paid.</p> <p>Provide excellent customer service to passengers.</p> <p>Practice defensive driving techniques to avoid collisions and commuter injuries.</p> <p>Follow LTA regulations &amp; Go-Ahead company procedures.</p>	As rostered
<b>Fleet Support Officer</b>	<p>Candidate should possess at least a minimum Primary and/or Secondary School Certificate or equivalent.</p> <p>Candidate to have a valid Class 3 driving license with minimally one year of driving experience.</p> <p>Able to work 7pm to 3am (Overtime may be required).</p> <p>Able to work in a high-tempo environment and a good team player.</p>	<p>Safely drive buses to fuel bays, through the Auto Bus Wash, and to designated parking spots.</p> <p>Ensure electric buses are correctly plugged in and charging initiated.</p> <p>Refuel buses accurately and document all information.</p> <p>Handle refueling equipment with care and adhere to SOPs.</p> <p>Complete the demounting of buses per demounting list according to SOPs and maintain proper documentation.</p> <p>Manage orderly parking and ensure safety during refueling and garaging activities.</p> <p>Maintain compliance with company SOPs and ensure accident-free operations.</p> <p>Assist with garaging activities and ensure proper housekeeping.</p> <p>Adhere to workplace safety and health policies, practice safe work procedures and safety rules implemented at the workplace; and not engage in any unsafe or negligent act that may endanger self or others.</p>	7pm to 3am
<b>Technical Specialist</b> 	<p>Prior experience in automotive or engineering environment would be advantageous.</p> <p>Candidate to have a</p>	<p>Ensure all maintenance work performed adhere strictly to standards established by the company and any legal requirements.</p> <p>Perform regular preventive maintenance work on company vehicle.</p> <p>Conduct regular inspections on company vehicles to</p>	As rostered

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	<p>valid Class 3/4/4A driving license.</p> <p>Able to perform shift work.</p>	<p>ensure reliability and to pass regulatory inspections and audits.</p> <p>Carry out corrective maintenance and repairs on vehicles to minimize downtime.</p> <p>Prepared to work the hours necessary to complete all tasks required to achieve Peak Vehicle Requirement (PVR).</p> <p>Ensure strict adherence to all workplace Health &amp; Safety policies, legal and company regulations, with proper documentation and storage.</p> <p>Practice safe work procedures and safety rules implemented at the workplace.</p> <p>Not to engage in any unsafe or negligent act that may endanger self or others.</p> <p>Any ad-hoc assignments which may include driving bus under maintenance / replacement bus if required.</p>	
<b>Service Controller</b>	<p>Prior working experience would be advantageous.</p> <p>Able to perform shift work.</p> <p>Excellent IT and communication skills.</p> <p>Ability to work in a fast-paced environment would be beneficial.</p> <p>Ability to make responsible decision on unpredictable situations effectively.</p>	<p>Manage the CFMS system and all road performance issues.</p> <p>Communicate effectively to all Bus Captains and maintain an organized and professional approach at all times.</p> <p>Ensure assigned services achieved the respective BSRF Standards namely EWT, FLBP and OTA.</p> <p>Direct supervision to ensure that regular and reliable bus services are operated, with no bunching and excessive early arrivals.</p> <p>Supervising Bus Captains to ensure operation of buses according to schedules and submitting disciplinary reports when necessary.</p> <p>Ensure necessary actions taken to recover lost mileages.</p> <p>Assist Bus Captains in handling emergency situations on the road in real time.</p> <p>Ensure that there is a clear and concise record of all decisions and events that take place on the allocated routes for the shift.</p> <p>To render support on adhoc unplanned bus bridging as per SOP.</p> <p>Adhere to workplace safety and health policies, practice safe work procedures and safety rules implemented at the workplace; and not engage in any unsafe or negligent act that may endanger self or others</p>	As rostered

## #6 han's Group


*Join the Han's Family. Han's began as a humble café and has grown into a familiar name for hearty meals and warm welcomes. But behind every plate served is a team that makes it all possible. We believe a good workplace feels like home—where everyone's treated with respect, teamwork comes naturally, and there's always room to grow. Whether you're starting out or looking for your next step, you'll find support, training, and encouragement here. If you're someone who enjoys good food, great company, and a fast-paced environment where your effort truly matters, we'd love to meet you. Come see how you can be part of what makes Han's a place people keep coming back to.*

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Service Crew</b>	Need to be able to work on weekends	Cashiering, making coffee and sandwiches and making sure the pastry is properly displayed.	8 hours flexible
<b>Kitchen Assistant</b>	Need to be able to work on weekends	Preparing of ingredients, cutting of veges, cooking of pasta	8 hours flexible
<b>Cook</b>	At least 6 months of working experience in the kitchen	Cooking, frying & grilling	8 hours flexible
<b>Assistant Outlet Manager</b> 	Need to have at least 2 years of experience in management	In charge of the outlet, which includes daily operations, business results and leading the team in delivering excellent service and quality to meet customers' satisfactions at all times.	10 hours flexible
<b>Service Crew (Part-time)</b>	Need to be able to work on weekends	Cashiering, making coffee and sandwiches and making sure the pastry is properly displayed.	Flexible
<b>Kitchen Assistant (Part-time)</b>	Need to be able to work on weekends	Preparing of ingredients, cutting of veges, cooking of pasta	Flexible
<b>Cook (Part-time)</b>	At least 6 months of working experience in the kitchen	Cooking, frying & grilling	Flexible

## #7 McDonald's Singapore

McDonald's provides a world of rewarding career opportunities both in and beyond the restaurant. Here, we believe every crew can become a leader, a manager and even a business consultant. Whether you are a full-time or part-time employee, we have an established series of training programmes to help you gain the necessary skills and knowledge to realise your potential and climb the career ladder.




Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Service crew (PT)	High energy and a strong passion for delighting customers Fun and cheerful personality A great SMILE The ability to serve customers in a fast and friendly manner Willingness to work shift hours, weekends and public holidays	Be part of a friendly service team Greet and serve customers in a fast and friendly manner Learn about food preparation and customer service Ensure that the restaurant is clean	Min. 24 hours per month
Service crew (FT)	High energy and a strong passion for delighting customers Fun and cheerful personality A great SMILE The ability to serve customers in a fast and friendly manner Willingness to work shift hours, weekends and public holidays	Be part of a friendly service team Greet and serve customers in a fast and friendly manner Learn about food preparation and customer service Ensure that the restaurant is clean	44 hours per week
Sunset crew (FT)	High energy and a strong passion for delighting customers Fun and cheerful personality A great SMILE The ability to serve customers in a fast and friendly manner Willingness to work shift hours, weekends and public holidays	Be part of a friendly service team Greet and serve customers in a fast and friendly manner Learn about food preparation and customer service Ensure that the restaurant is clean	44 hours per week
Guest Experience Leader (PT)	Have a "people-first" attitude Are confident and friendly, with a strong desire to connect and serve guests in a personable way Are strong communicators who listen to guests' needs and concerns Act with initiative and are proactive in resolving customers' concerns Are open to working shift hours, weekends and public holidays	Serve as the Hospitality Expert/Lead in the restaurant Deliver exceptional in-store Feel Good experience at all times Implement and execute Service Centric and Family Marketing initiatives and programmes Exceed guest expectations by creating Feel Good Moments and turning them to lasting memories	Min. 24 hours per month
Guest Experience Leader (FT)	Have a "people-first" attitude Are confident and friendly, with a strong desire to connect and serve guests in a personable way Are strong communicators who listen to guests' needs and concerns Act with initiative and are proactive in resolving customers' concerns Are open to working shift hours, weekends and public holidays	Serve as the Hospitality Expert/Lead in the restaurant Deliver exceptional in-store Feel Good experience at all times Implement and execute Service Centric and Family Marketing initiatives and programmes Exceed guest expectations by creating Feel Good Moments and turning them to lasting memories	44 hours per week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
Management Trainee 	Shape the future of McDonald's Master million-dollar budgeting, cost management, and inventory planning Plan and execute sales building activities Take charge of Quality, Service, and Cleanliness assurance within the restaurant operations Supervise store operations, cash control, and shift management Manage a high-performance team and develop their talents Drive recruitment, training, and marketing campaigns	Shape the future of McDonald's Master million-dollar budgeting, cost management, and inventory planning Plan and execute sales building activities Take charge of Quality, Service, and Cleanliness assurance within the restaurant operations Supervise store operations, cash control, and shift management Manage a high-performance team and develop their talents Drive recruitment, training, and marketing campaigns	44 hours per week
Family Ambassador (PT)	High energy and a strong passion for delighting customers Fun and cheerful personality A great SMILE The ability to serve customers in a fast and friendly manner Willingness to work shift hours, weekends and public holidays	Create a fun atmosphere for families and children by planning and executing in-store Family togetherness activities and Premium Distribution Programme (PDP) Provide assistance as a Table Service Server or SOK coach Conduct birthday parties and parties for special occasions Conduct restaurant tours Assist the restaurant management team in building a cohesive community relationship with school and government agencies Assist the restaurant team during large orders	Min. 24 hours per month
Family Ambassador (FT)	High energy and a strong passion for delighting customers Fun and cheerful personality A great SMILE The ability to serve customers in a fast and friendly manner Willingness to work shift hours, weekends and public holidays	Create a fun atmosphere for families and children by planning and executing in-store Family togetherness activities and Premium Distribution Programme (PDP) Provide assistance as a Table Service Server or SOK coach Conduct birthday parties and parties for special occasions Conduct restaurant tours Assist the restaurant management team in building a cohesive community relationship with school and government agencies Assist the restaurant team during large orders	44 hours per week



## #8 Mr Bean

Founded in 1995, Mr Bean is the leading chain soya bean food & beverage retailer in Singapore today. With more than 60 stores in Singapore & Asia, Mr Bean offers a variety of soya bean drinks and snacks. Young and old can enjoy refreshing ice blended flavoured soya drinks, ice-creams, pastries and more.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Service Crew</b>	Minimum 1 year experience in F&B	Perform Order taking, Cashiering, Promote Target Items, assemble and present orders. Perform cleaning, sweeping, mopping, washing and weekly housekeeping duties.	8.30am-6pm
<b>Store Manager</b>	Minimum 1 year experience as a store-in-charge in management of Food and Service Operations	Provide leadership, coaching, consulting to the assigned 1 to 3 stores in delivering excellent service and quality to meet customers' satisfactions. Support superior in contributing positive business results to the area	8.30am-6pm
<b>Area Manager</b> 	Minimum 3 years' experience as a store-in-charge or 1 year as an area-in-charge in management of Food and Service Operations	To provide leadership, coaching, consulting and support Assistant Operation Manager's direction to the assigned 6 to 8 stores, in order to maximize the long-term sales and profit potential. Builds a positive business relationship with Store-In-Charge and Team.	8.30am-6pm
<b>Operation Manager</b> 	>At least Diploma in Business Management or any related fields.>Minimum 8 years' experience in F&B operations with at least 3 years' experience in leading at least a market chain outlets as Operations General Manager or equivalent	>Analyse data relationships, patterns and trends to gain important insights and make informed decisions. >Develop and maintain business continuity strategies, policies and guidelines. >Establish business continuity processes. >Provide leadership during crisis situations. >Direct negotiation policy and develop negotiation limits. >Facilitate innovation and lead managers to manage change.>Establish and maintain strategic business partner relationships.>Resolve conflicts with stakeholders	8.30am-6pm
<b>Management Associate</b> 	A Diploma/Degree in Hospitality Management or a related field (or equivalent work experience).  Minimum 1 to 2 years of working experiences in F&B Industry  Working Days: 6 Working Days per week  Need to rotate among store during training period  Excellent communication, analytical, and organizational skills.	Training and Development: Participate in a comprehensive training program to understand all areas of F&B operations, including customer service, food and beverage service, and financial management. Rotate through various F&B departments (e.g., kitchen, front-of-house, beverage services, etc.) to gain a well-rounded understanding of the business. Learn key leadership and management skills needed to eventually lead teams and oversee operational goals.  2. Operational Support: Assist the F&B team with daily operations such as order-taking, food and beverage service, and guest relations. Support inventory management by helping with stock checks, ordering supplies, and monitoring waste to ensure cost control.	8.30am-6pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	<p>Ability to work in a fast-paced environment, multitask, and manage priorities effectively.</p> <p>Flexibility to work various shifts, including nights, weekends, and holidays.</p>	<p>Ensure cleanliness, safety, and hygiene standards are consistently met across all areas.</p> <p>3. Sales Performance and P&amp;L Analysis: Review and analyze daily, weekly, and monthly sales reports to track performance against budgeted targets. Monitor sales trends and identify opportunities for improving sales and maximizing revenue. Collaborate with the F&amp;B team to develop and implement strategies to increase sales, improve service quality, and enhance customer satisfaction. Assist in reviewing and understanding Profit &amp; Loss (P&amp;L) statements to evaluate departmental financial performance and identify areas for cost optimization. Support in controlling costs related to labor, food, and beverage to maximize profitability.</p> <p>4. Customer Service Excellence: Provide exceptional customer service and address any concerns or complaints in a professional and timely manner. Ensure high levels of guest satisfaction by actively engaging with guests and exceeding their expectations.</p> <p>5. Team Collaboration: Work closely with F&amp;B staff and management to ensure smooth operations across all service areas. Learn how to effectively manage and motivate teams to deliver optimal performance.</p> <p>6. Health &amp; Safety Compliance: Ensure adherence to health and safety standards, including food safety regulations, cleanliness protocols, and emergency procedures. Participate in regular training on safety and health regulations.</p>	

## #9 Mr Coconut




*Mr Coconut is a Singapore brand started in 2016 and is fast becoming the leading retailer for coconut food & beverage products with a total of 53 outlets as of now. Mr Coconut's signature coconut shake arise from Malacca, and derive from Thailand, and made in Singapore, bringing a rich mix of Asia heritage. With the strong belief of the diverse healthy benefits from coconut-derived ingredients, Mr Coconut strives to constantly research and produce more variety of fresh and delectable range of food and beverage offerings made from quality coconut's ingredients with nutrient-rich values, for a healthy food and lifestyle choice. With our strong corporate vision and philosophy, Mr Coconut is looking forward to an expansion of operations locally and regionally to make your daily experience more refreshing and healthy.*




Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Service Crew</b>	Team player with and strong sense of ownership Service-oriented and excellent customer service Able to work weekends, public holidays on 5 days per week Independent, multi-tasking and able to work in a fast-paced working environment	Ensure daily operation activities such as Cashiering, Product-Making, Cleaning duties etc. are carried out according to company guidelines. Attend to customers promptly with greetings and smiles. Handle Customer Service-related matters. Keep workplace clean and tidy. Involve in daily opening and closing of outlets.	44 Hours / Week
<b>Service Worker</b>	Team player with and strong sense of ownership Service-oriented and excellent customer service Able to work weekends, public holidays on 6 days per week Independent, multi-tasking and able to work in a fast-paced working environment	Ensure daily operation activities such as Cashiering, Product-Making, Cleaning duties etc. are carried out according to company guidelines. Attend to customers promptly with greetings and smiles. Handle Customer Service-related matters. Keep workplace clean and tidy. Involve in daily opening and closing of outlets.	44 Hours / Week
<b>Contract Service Crew</b>	Team player with and strong sense of ownership Service-oriented and excellent customer service Able to work weekends, public holidays on 5 days per week Independent, multi-tasking and able to work in a fast-paced working environment	Ensure daily operation activities such as Cashiering, Product-Making, Cleaning duties etc. are carried out according to company guidelines. Attend to customers promptly with greetings and smiles. Handle Customer Service-related matters. Keep workplace clean and tidy. Involve in daily opening and closing of outlets.	30 Hours / week
<b>Flexi Service Crew</b>	Team player with and strong sense of ownership Service-oriented and excellent customer service Able to work weekends, public holidays on 3 to 4 days per week Independent, multi-tasking and able to work in a fast-paced working environment	Ensure daily operation activities such as Cashiering, Product-Making, Cleaning duties etc. are carried out according to company guidelines. Attend to customers promptly with greetings and smiles. Handle Customer Service-related matters. Keep workplace clean and tidy. Involve in daily opening and closing of outlets.	20 Hours / Week


Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Part Time Cleaner</b>	Physically fit, punctuality, responsiveness and friendliness	Sweeping floors Mopping Dusting furniture and surfaces Emptying trash Wiping windows and surfaces Ensuring sanitary and safety measures are adhered to Handling cleaning equipment Monitoring and inspecting sanitary standards in assigned areas.	20 Hours / Week




## #10 SBS Transit

*SBS Transit is a leading bus and rail operator in Singapore. Every day, we carry millions of passengers on our extensive bus and rail network. But we believe in not just being a people mover - we believe in the journey, and not just the destination.*


Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Assistant Manager- LRT Power</b> 	<ul style="list-style-type: none"> <li>- Degree/Diploma in Electrical Engineering</li> <li>- Degree holder with at least 3 years working experience or Diploma with 10 years working experience in high voltage operation &amp; maintenance, preferably in a transportation environment.</li> <li>- Experience in testing and commissioning of electrical services</li> </ul>	<p>Manage the maintenance of the SPLRT Power Supply and Distribution System equipment so as to ensure that the safety, reliability and availability of such services meet the standards agreed with the Operation Department</p>	Rotating Shift
<b>Traffic Controller</b> 	<p>"Degree in any discipline or Diploma with minimum 5 years working experience, preferably in an Operations Control Room environment Willing to perform shift work, including night shift, weekends and Public Holidays Able to operate computer-based control systems Ability to identify colors"</p>	<p>"Responsible for monitoring and controlling train operational activities to ensure that safe, efficient and reliable train services are provided at all times by making logical decisions Account for punctuality of passenger trains as part of service reliability In event of service delays, degradation or disruptions, introduce necessary adjustments to cope with heightened demands Execute quick recovery remedies to mitigate such hiccups and resume train service as quickly as possible Coordinate and mobilize the relevant Engineering and Operations staff to resolve failures or unexpected events in the most expeditious and safe manner Manage and control Night Possession and Track Access during non-revenue hours in accordance to prescribed rules and procedures"</p>	Rotating Shift
<b>Assistant Engineer- Sustainable Operation and Logistics</b> 	<ul style="list-style-type: none"> <li>- Higher NITEC in Engineering</li> <li>- Preferably with at least one year of working experience in fleet assistant or logistic co-ordinator or Engineering</li> <li>- Strong organization and problem solving skills</li> <li>- Self-motivated and result oriented</li> </ul>	<p>' Assist in overseeing SBST commercial vehicles and related assets, ensuring their operations, maintenance, and compliance with internal and external policy requirements</p> <ul style="list-style-type: none"> <li>- • Support sustainability initiatives by implementing waste management strategies (including toxic industrial waste), enhancing energy efficiency, and promoting green procurement.</li> </ul>	Rotating Shift

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	- Good interpersonal and communication skills"		
<b>Assistant Engineer- LRT Power</b> 	Diploma in Electrical/Electronics Engineering or equivalent from a recognised institution Higher NITEC or NITEC qualification in Electrical/Electronics Engineering with a minimum 5 years experience as Technical Officer. Must be prepared to perform duties on shifts	To perform monitoring and control operations for NEL Power Supply & Environment Control System (ECS) via ISCS in the Operational Control Centre.	Rotating Shift
<b>Service Controller</b>	Relevant working experience in Operations is an advantage	Work with our specialist team on the Common Fleet Management System (CFMS)  Monitor bus service performance in a real-time environment and take the necessary actions to minimise service delays, using online resources and support systems	Rotating Shift
<b>Assistant Engineer- Maintenance , Rail Power</b> 	"Entry level candidates are welcome to apply Good interpersonal skill Good planning and writing skills Resourceful, self-motivated and result-oriented Good team leader Able to perform 3 rotating shift work Able to identify colours"	"Lead a maintenance team in the operation and maintenance of DTL HV, LV and DC traction power equipment to meet safety, reliability and availability criteria for the MRT system to operate  Maintain the power and electrical systems for the Downtown Line HV, LV and DC traction power network"	Rotating Shift
<b>[DTL] Assistant Engineer, Rail Power (Power Facility Regulator)</b> 	"Entry level candidates are welcome to apply Good interpersonal skill Good planning and writing skills Resourceful, self-motivated and result-oriented Good team leader Able to perform 3 rotating shift work	"Regulate the Electrical Power Distribution of DTL HV, LV & DC traction power networks in the operation control center Monitoring and control of power equipment such as HV equipment, DC traction power equipment and LV equipment in the operation control center Monitoring and control of ECS equipment such as Tunnel ventilation system, station air-con, mechanical ventilation Liaise with maintenance team to ensure fast response to clear system faults and carry out the repair servicing works Ensure safety plans are implemented with all safety	Rotating Shift


Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	Able to identify colours"	hazards eliminated Perform works and documentation in accordance to ISO Quality Standards and quality procedures"	
<b>DTL Station Manager</b> 	<ul style="list-style-type: none"> <li>• Minimum diploma holder, preferably degree holder</li> <li>• Able to reach a height of 200cm with both hands</li> <li>• Willing to perform shift work, including weekends and Public Holidays</li> <li>• Minimum 4 years of leadership experience, preferably in the service or retail industry</li> <li>• Preferably to be a member of the Chartered Institute of Transport or relevant Engineering Institute</li> <li>• Required to manually operate station and trainborne equipment</li> <li>• Possess a pleasant disposition and personality</li> <li>• Good interpersonal skills with a passion to work with people</li> <li>• Ability to identify colours</li> </ul>	<ul style="list-style-type: none"> <li>• Handle operational issues, including passenger flow and crowd control.</li> <li>• Ensure emergency and crowd control plans are in place and up to date.</li> <li>• Protect station revenue and resolve ticketing-related issues.</li> <li>• Ensure staff compliance with company policies, performance targets, and emergency procedures.</li> <li>• Monitor and review train service, staff, and equipment performance; take corrective actions as needed.</li> <li>• Maintain performance, customer service, training, and administrative records of Assistant Station Managers (ASMs)</li> <li>• Implement measures to improve performance of ASMs, especially those in the lower and upper quartiles.</li> <li>• Act as Incident Officer during critical incidents or emergencies to manage recovery and safety.</li> <li>• Ensure passenger compliance with Rapid Transit Systems (RTS) Regulations; ensure ASMs are well-versed in RTS.</li> <li>• Serve as an Emergency Train Driver when necessary.</li> <li>• Plan and conduct training for trainees and ASMs; requalify ASMs whose track access certification has lapsed.</li> </ul> <ul style="list-style-type: none"> <li>• Handle operational issues, including passenger flow and crowd control.</li> <li>• Ensure emergency and crowd control plans are in place and up to date.</li> <li>• Protect station revenue and resolve ticketing-related issues.</li> <li>• Ensure staff compliance with company policies, performance targets, and emergency procedures.</li> <li>• Monitor and review train service, staff, and equipment performance; take corrective actions as needed.</li> <li>• Maintain performance, customer service, training, and administrative records of Assistant Station Managers (ASMs)</li> <li>• Implement measures to improve performance of ASMs, especially those in the lower and upper quartiles.</li> <li>• Act as Incident Officer during critical incidents or emergencies to manage recovery and safety.</li> <li>• Ensure passenger compliance with Rapid Transit Systems (RTS) Regulations; ensure ASMs are well-versed in RTS.</li> <li>• Serve as an Emergency Train Driver when necessary.</li> <li>• Plan and conduct training for trainees and ASMs;</li> </ul>	Rotating Shift

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		requalify ASMs whose track access certification has lapsed. Company Details Job Info Valid Values Resize mode exited 100%	
<b>Technical Officer</b> 	Applicants with NITEC in Automotive Technology (Heavy Vehicles) and 10 years of relevant experience will also be considered  Proficient in MS Office  Good communication and interpersonal skills	Plan and manage daily preventive maintenance and repair activities and maximise manpower resources in the workshop  Schedule buses for preventive maintenance and inspections  Assess conditions of buses and prioritize buses due for maintenance and repair  Lisise with vendors on maintenance issues	Rotating Shift
<b>Bus Technician</b> 	Minimum 1 to 2 years relevant experience in a similar industry  Shift work may be required	Identify and rectify mechanical defects on buses  Perform daily preventive maintenance to ensure reliability of buses  Perform overhaul of mechanical components, as well as service air-conditioning systems	Rotating Shift
<b>Technician (CRS)</b> 	Must possess a minimum Class 3 Licence  Knowledge of procedures on towing a breakdown bus  Able to write and converse in English  Able to perform shift duty	To provide on-road recovery for breakdown buses  Attend to all breakdown cases assigned and to drive the recovery vehicle  Analyse & diagnose bus defect  Handle mechanical, pneumatic and electrical repair of buses	Rotating Shift
<b>Logistic Personnel</b>	At least 1 year of relevant experience work experience  Meticulous and systematic  Proficient in MS Office, Knowledge of SAP and Flexnet will be an advantage	Conduct regular stock check on a daily basis  Verify and inventorise the goods received from Central Warehouse or Supplier  Basic housekeeping duties  Ad-hoc duties as per assigned	Rotating Shift




Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Logistic Personnel (Driver)</b>	<p>Preferably 1 - 2 years in a similar industry</p> <p>Preferably Class 4 License</p> <p>Able to perform physical work</p> <p>Willing to learn, meticulous and hardworking</p>	<p>Inspect and check all parts issued to workshops</p> <p>Maintain proper housekeeping at all times</p> <p>To collect all Inter Depot Transfer from workshops and deliver to requestor</p> <p>To maintain company vehicle and drive within vehicle speed limit</p>	Rotating Shift
<b>NEL/DTL Assistant Station Manager</b> 	<p>"Minimum 5 credits 'O' Levels</p> <p>Able to reach the height of 200 cm (DTL) / 207 cm (NEL) with both hands</p> <p>Willing to perform shift work, including night shift, weekends and Public Holidays</p> <p>Minimum 2 years working experience, preferably in the service or retail industry</p> <p>Required to manually operate station and trainborne equipment</p> <p>Possess a pleasant disposition and personality</p> <p>Good interpersonal skills with a passion to work with people</p> <p>Ability to identify colours"</p>	<p>Assist the duty Station Manager in the efficient and effective operation of the station and in the delivery of a quality customer service.</p> <p>Handle all problems and matters that may arise in the day-to-day station and train operations. This includes monitoring passenger flow and exercising appropriate crowd control actions.</p> <p>Ensure that all passengers comply with the Rapid Transit Systems (RTS) Regulations.</p> <p>Assist the duty Station Manager in handling incidents.</p> <p>Ensure the protection of revenue at station, handle all passenger ticketing issues and prepare the required forms related to AFC System.</p> <p>Man the Passenger Service Centre and manage access to the station during Traffic &amp; non-Traffic hour</p> <p>Assist the Station Manager to conduct local and on-the-job training to trainee(s).</p> <p>Manually set routes locally on site, when required in the most safe, efficient and effective manner in accordance with the relevant work instructions and procedures.</p> <p>Conducts security patrol regularly and work closely with the Transit Guards on matters of security.</p> <p>Drive and man the Passengers Trains.</p> <p>Perform the duties of Emergency Train Operator in the most safe, effective and efficient manner in accordance with the relevant working manuals and procedures.</p>	Rotating Shift

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		Perform any other duties as directed by his/her superior(s).	
<b>NEL Customer Service Officer</b>	<p>"Minimum 5 credits 'O' Levels Able to reach the height of 197cm (NEL) / 200 cm (DTL) with both hands Willing to perform shift work, including weekends and Public Holidays Preferably with minimum 2 years' working experience in the service or retail industry Required to manually operate station and trainborne equipment Possess a pleasant disposition and personality Good interpersonal skills with a passion to work with people Ability to identify colours"</p>	<p>"Provide advice and assistance to passengers in response to enquires (for example journey routes and times, fare and ticketing issues, travel on other modes of transport &amp; travel directions and use of travel interchanges)</p> <p>Assist passengers with special needs in boarding/ alighting the trains safely</p> <p>Observe and take appropriate action against any failure of equipment and irregularities whilst at stations, including requesting assistance from other railway staff</p> <p>Ensure that all passengers comply with the Rapid Transit Systems (RTS) Regulations</p> <p>Communicate with OCC and passengers as necessary via train communications equipment</p> <p>Monitor the performance of the train whilst travelling and take appropriate action against any irregularities, including requesting assistance from other railway staff</p> <p>Deal with train defects in the most safe, effective and efficient manner in accordance with the relevant working manuals and procedures</p> <p>Maintain validity of track access qualification and comply with competency assessment</p> <p>Drive the Passenger Trains</p> <p>Deal with incidents such as Passenger Emergency Communication device being activated, fire on train, detainment, etc., in the most safe, effective and efficient manner in accordance with the relevant working manuals and procedures</p> <p>Perform the duties of Emergency Train Operator in the most safe, effective and efficient manner in accordance with the relevant working manuals and procedures</p> <p>Perform other duties as directed by his/ her superiors"</p>	Rotating Shift
<b>SPLRT Customer Service Officer</b>	<p>"Minimum 5 credits 'O' Levels Willing to perform shift work, including weekends and Public Holidays Preferably with</p>	<p>"Provide advice and assistance to passengers in response to enquires (for example journey routes and times, fare and ticketing issues, travel on other modes of transport &amp; travel directions and use of travel interchanges)</p> <p>Assist passengers with special needs in boarding /</p>	Rotating Shift

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	<p>minimum 2 years' working experience in the service or retail industry</p> <p>Required to manually operate station and trainborne equipment</p> <p>Possess a pleasant disposition and personality</p> <p>Good interpersonal skills with a passion to work with people</p> <p>Ability to identify colours"</p>	<p>alighting the LRT vehicles safely</p> <p>Assist passengers with special needs in ticketing problems at LRT stations</p> <p>Observe and take appropriate action against any failure of equipment and irregularities whilst at stations</p> <p>Deal with LRT vehicle defects in the most safe, effective and efficient manner in accordance with the relevant working manuals and procedures</p> <p>Perform the duties of Emergency LRT vehicle Operator in the most safe, effective and efficient manner in accordance with the relevant working manuals and procedures"</p>	
<b>Bus Captain</b>	<p>Possess a valid Class 3A/3/4 driving license, with minimum 1 year driving experience</p>	<p>Provide a safe and pleasant journey for passengers</p> <p>Ensure revenue collection</p> <p>Ensure proper care of bus</p>	Rotating Shift
<b>Executive, Supplies</b> 	<p>"Possess a Degree in Supply Chain or related Engineering discipline.</p> <p>1-3 years of related Supply Chain experience (automotive/automobile, transport background will be plus).</p> <p>Good Communication and negotiation skills.</p> <p>May be required to work on weekends as requested by superiors to address operational needs"</p>	<p>"1)Provisioning and Inventory Management</p> <p>a)Partner various internal BE and external departments, including Group Procurement, Product Teams and Workshops to ensure inventory level meets demand forecasts.</p> <p>b)Provide monthly reports to management on supply performance.</p> <p>c)Identify areas of cost reduction through alternate sourcing.</p> <p>d)Manage weekly provisioning and identifying inventory that requires provisioning and/or re-distribution.</p> <p>e)Provide monthly consignment settlement reports to consignment vendors for reconciliation.</p> <p>f)Work with suppliers and manage relationships to negotiate optimal terms of support.</p> <p>g)Mitigate risks related to stockout, overstock, or inventories inaccuracies, proactively identify issues and develop solutions.</p> <p>h)Lead and mentor a team of Inventory planners.</p> <p>i)Other ad hoc duties assigned by Head of Supplies.</p> <p>2)Warehousing Management</p> <p>a)Oversee Warehouse Logistics Team (Logistics Officers, Personnel and Drivers) to ensure smooth warehousing and distribution operations to provide timely product availability to workshops.</p> <p>b)Review and Improve processes across all Bus workshop warehouse stores and central warehouse.</p> <p>c)Implement good Workplace Safety and Health practices to ensure compliance with regulations.</p>	Mon - Fri 8 - 5.30 PM

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		d) Plan and conduct regular stock take for stock accountability and facilitate audits on inventories."	
<b>Deputy Workshop Manager</b> 	<p>"Degree in Engineering</p> <p>At least five years of relevant experience in automotive industry</p> <p>May be required to work on weekends as requested by superiors to address operational needs"</p>	<p>"Bus Maintenance &amp; Workshop Matters</p> <p>1) Assist Workshop Manager to ensure quality maintenance of buses and efficient management of workshop to meet Negotiated and Tender Contracts and regulatory requirements</p> <p>2) Assist the Workshop Manager to ensure that there are sufficient reliable buses to meet daily operational needs</p> <p>3) Implement directives set by HQ, Bus Engineering or Workshop Manager</p> <p>4) Ensure the smooth and timely execution of any projects and campaigns</p> <p>5) Ensure spare parts, components and other supplies required by the workshop are available, documentation in order and safe storage</p> <p>6) Supervise and maintain cleanliness of workshop premises and upkeep the equipment &amp; facilities</p> <p>7) Supervise the maintenance and calibration of all equipment and tools including PE certification</p> <p>8) Monitor pre-matured failures of parts or components and follow-up with Bus Assets and Supplies</p> <p>9) Attend to bus issues, investigate unsafe acts in the workshop and take corrective actions Investigate bus incident in workshops or at site</p> <p>10) Assist the Workshop Manager to control expenses within the approved budget</p> <p>11) Monitor buses with high breakdowns and implement remedial measures to improve bus reliability</p> <p>12) Conduct daily post-maintenance audit, including those from contractors</p> <p>Staff Discipline and Welfare</p> <p>1) Ensure all workshop staff comply with all company policies, workshop procedures, safety regulations, directives and work instructions</p> <p>2) Monitor the performance of staff, enforce discipline and attend to any grievances</p> <p>3) Liaise and update the Union on all disciplinary cases and other staff matters</p> <p>4) Conduct weekly toolbox talk and monthly safety briefing</p> <p>Others</p> <p>1) Promote LEAN, PIP and any Productivity and Green movement</p> <p>2) Liaise and if needed, negotiate with contractors / suppliers during business</p> <p>3) Any other duties as assigned by HQ or Workshop Manager"</p>	Mon - Fri 8 - 5.30 PM

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Engineer, Facilities Management</b> - JRL 	<p>"- Recognized degree in Engineering, Building Services, or Facilities Management is required.</p> <p>- Preferably 4 years of relevant experience in building or rapid transit system E&amp;M services maintenance.</p> <p>- Strong leadership, management, interpersonal, and communication skills are essential.</p> <p>- Must be a team player who is self-motivated, resourceful, responsible, and dependable."</p>	<p>"- A52Supervise contractors, ensure maintenance quality, and manage mechanical/building systems for safety, availability, and reliability.</p> <p>- Assist in project coordination, liaise with authorities, provide technical support, and lead investigations into system faults.</p> <p>- Conduct training, review system performance, manage logistics and budgets, and ensure compliance with QA, safety, and cybersecurity standards.</p> <p>-Enforce safety protocols, investigate incidents, conduct safety inspections and talks, and review risk assessments and work instructions."</p>	Rotating Shift

## #11 Singabite

Lan Zhou Wu Fu Pte Ltd operates as a central kitchen supporting two distinctive brands: Yi Wan Mian and Huo Lu Huo. Yi Wan Mian specializes in traditional Chinese La Mian (hand-pulled noodles), offering a diverse selection of authentic noodle dishes at mall food courts and coffeeshop stalls. Meanwhile, Huo Lu Huo focuses on traditional Chinese barbecue cuisine, featuring grilled meats and other classic barbecue offerings. Both brands benefit from the centralized operations of Lan Zhou Wu Fu, ensuring consistent quality and efficient production across their respective culinary offerings.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Food Court Stall/Kitchen Assistant (Full Time)</b>	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	44 hours per week
<b>Food Court Stall/Kitchen Assistant (Long Term Contract)</b>	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	36 hours per week
<b>Food Court Stall/Kitchen Assistant (Long Term Contract)</b>	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	30 hours per week
<b>Coffeeshop Stall/Kitchen Assistant (Full Time)</b>	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	44 hours per week
<b>Coffeeshop Stall/Kitchen Assistant (Long Term Contract)</b>	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	36 hours per week
<b>Coffeeshop Stall/Kitchen Assistant (Long Term Contract)</b>	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	Job scope includes customer service, food preparation, cleaning, stock handling, and teamwork. Must be hardworking and able to work in a fast-paced environment. Training provide	30 hours per week
<b>Kitchen Crew (Back of House)</b>	the Kitchen Operations Associate is responsible for supporting kitchen staff to ensure smooth daily operations, including food preparation, inventory management, and maintaining cleanliness and food safety standards. You will assist chefs in preparing and cooking food, organizing kitchen workstations, and ensuring compliance with hygiene protocols. Additionally, you will help manage supplies and	the Kitchen Operations Associate is responsible for supporting kitchen staff to ensure smooth daily operations, including food preparation, inventory management, and maintaining cleanliness and food safety standards. You will assist chefs in preparing and cooking food, organizing kitchen workstations, and ensuring compliance with hygiene protocols. Additionally, you will help manage supplies and	44 hours per week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	equipment, ensuring the kitchen runs efficiently	equipment, ensuring the kitchen runs efficiently	
<b>Service Crew (Front of House)</b>	We are seeking enthusiastic, customer-focused individuals to join our Front of House Service Crew at our Chinese BBQ restaurant. In this role, you'll be responsible for delivering outstanding customer service, managing the dining area, and assisting guests in enjoying authentic Chinese BBQ. Ideal candidates are warm, detail-oriented, and committed to providing a memorable dining experience in a vibrant team environment.	We are seeking enthusiastic, customer-focused individuals to join our Front of House Service Crew at our Chinese BBQ restaurant. In this role, you'll be responsible for delivering outstanding customer service, managing the dining area, and assisting guests in enjoying authentic Chinese BBQ. Ideal candidates are warm, detail-oriented, and committed to providing a memorable dining experience in a vibrant team environment.	44 hours per week
<b>Food Processing Worker</b>	<p>Ingredient Preparation: Prepare and portion ingredients for the next day's production.</p> <p>Production Assistance: Support Central Kitchen operations in food production.</p> <p>Pre-Cooking Preparation: Prepare pre-cooked food items for packaging and store them in the freezer.</p> <p>Sauce Quantity Determination: Measure and prepare the correct quantities of various ingredients for sauces.</p> <p>Inventory Monitoring: Monitor inventory levels and notify the Production Manager when stock levels are low.</p> <p>Familiarization with Ingredients: Become acquainted with ingredients and accurately weigh finished products for all food production items.</p> <p>Meat Preparation: Defrost and cut poultry and other meat items as needed.</p> <p>Supply Anticipation: Anticipate the following day's supplies and prepare the necessary quantities of ingredients.</p> <p>Hygiene Maintenance: Ensure the production area is kept clean and hygienic at all times.</p> <p>Additional Duties: Perform other related tasks as assigned by the Production Manager.</p>	<p>Ingredient Preparation: Prepare and portion ingredients for the next day's production.</p> <p>Production Assistance: Support Central Kitchen operations in food production.</p> <p>Pre-Cooking Preparation: Prepare pre-cooked food items for packaging and store them in the freezer.</p> <p>Sauce Quantity Determination: Measure and prepare the correct quantities of various ingredients for sauces.</p> <p>Inventory Monitoring: Monitor inventory levels and notify the Production Manager when stock levels are low.</p> <p>Familiarization with Ingredients: Become acquainted with ingredients and accurately weigh finished products for all food production items.</p> <p>Meat Preparation: Defrost and cut poultry and other meat items as needed.</p> <p>Supply Anticipation: Anticipate the following day's supplies and prepare the necessary quantities of ingredients.</p> <p>Hygiene Maintenance: Ensure the production area is kept clean and hygienic at all times.</p> <p>Additional Duties: Perform other related tasks as assigned by the Production Manager.</p>	44 hours per week



### #13 Sun City Maintenance

We are the leading cleaning service provider that was founded more than two decades ago. We provide internal and façade cleaning for commercial, industrial and residential properties; shopping malls; parks; columbarium and crematorium in Singapore. We have more than 500 staff with diverse nationality, race, age, language and religion. We are the pioneer in using robots and IOT. We are the only cleaning company that has Culturesafe and we are certified for ISO 9001:2015, 14001:2015, 22301:2019, ISO 45001:2018, BizSAFE Star, Clean Mark Gold, NS Mark Gold, TAFEP, SQC, and PW Mark

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Restroom Cleaner</b>	Able to stand for 45 minutes continuously Able to carry load Able to squad to wash toilets	<ul style="list-style-type: none"> <li>• Clean toilets by washing, sweeping, mopping or scrubbing</li> <li>• Gather and empty debris</li> <li>• Replenish toilet rolls, hand towels and handsoap</li> </ul>	44 hours per week
<b>Operations Supervisor</b>	Relevant certificate Cleaning experience Leadership experience	<ul style="list-style-type: none"> <li>• Coach, train and supervise cleaners</li> <li>• Plan cleaning service operations</li> <li>• Manage incident</li> <li>• Operate cleaning machines when required</li> <li>• Handle cleaning chemicals</li> <li>• Ensure productivity, effectiveness and efficiency</li> <li>• Execute company policies and ensure compliance</li> <li>• Manage HR, supplies, equipment</li> </ul>	44 hours per week
<b>Cleaner</b>	Able to stand for 45 minutes continuously Able to carry load Able to squad to wash toilets	<ul style="list-style-type: none"> <li>• Clean toilets by washing, sweeping, mopping or scrubbing</li> <li>• Gather and empty debris</li> <li>• Replenish toilet rolls, hand towels and handsoap</li> </ul>	44 hours per week
<b>Operations Executive</b> 	Relevant diploma/degree Leadership experience	<ol style="list-style-type: none"> <li>1) Educate, uphold and guard company core values and culture across all job sites</li> <li>2) Building open and trusting relationship with clients</li> <li>3) Manage staff motivation, discipline, development and performance</li> <li>4) Monitor and uphold the cleaning and maintenance quality standards and operating procedures for all job-sites</li> <li>5) Ensure effective OJT and upskilling of all operational staff</li> <li>6) Oversee the profitability and cost effectiveness of assigned job sites</li> <li>7) Plan manpower deployment at various site to meet the contractual requirement of clients</li> <li>8) Resolve feedback/complaints from clients and taking immediate preventive measures to ensure that similar problem does not recur</li> <li>9) Recruit and induct new employees</li> <li>10) Ensure all WSH and Safety Compliance Committee requirements are met</li> </ol>	44 hours per week
<b>Operations Manager</b> 	Relevant diploma/degree Leadership experience	<ol style="list-style-type: none"> <li>1) Educate, uphold and guard company core values and culture across all job sites</li> <li>2) Building open and trusting relationship with clients</li> <li>3) Manage staff motivation, discipline, development and performance</li> </ol>	44 hours per week



Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		<ul style="list-style-type: none"><li>4) Monitor and uphold the cleaning and maintenance quality standards and operating procedures for all job-sites</li><li>5) Ensure effective OJT and upskilling of all operational staff</li><li>6) Oversee the profitability and cost effectiveness of assigned job sites</li><li>7) Plan manpower deployment at various site to meet the contractual requirement of clients</li><li>8) Resolve feedback/complaints from clients and taking immediate preventive measures to ensure that similar problem does not recur</li><li>9) Recruit and induct new employees</li><li>10) Ensure all WSH and Safety Compliance Committee requirements are met</li></ul>	

## #14 Sushi Tei Group

*We are the leading cleaning service provider that was founded more than two decades ago. We provide internal and façade cleaning for commercial, industrial and residential properties; shopping malls; parks; columbarium and crematorium in Singapore. We have more than 500 staff with diverse nationality, race, age, language and religion. We are the pioneer in using robots and IOT. We are the only cleaning company that has Culturesafe and we are certified for ISO 9001:2015, 14001:2015, 22301:2019, ISO 45001:2018, BizSAFE Star, Clean Mark Gold, NS Mark Gold, TAFEP, SQC, and PW Mark*

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Service Crew (Waiter / Waitress)</b>	<p>Applicants with prior relevant experience will be advantageous.</p> <p>Able to perform shifts and work on weekends and Public Holidays</p> <p>Great customer service skills with a pleasant smile.</p> <p>Able to work in fast-paced F&amp;B environment with minimal supervision.</p> <p>Able to start work in a short notice</p>	<p>Responsible for providing courteous and efficient food &amp; beverage services to the guests.</p> <p>To present menu, take order, suggest and recommend appropriately.</p> <p>Attend and respond to guests' needs promptly and professionally.</p> <p>Setting up table arrangement and ensure cleanliness in the restaurant.</p> <p>To perform other duties as assigned by superior.</p> <p>6 working days/week (44-hours)</p>	8 hours per day
<b>Restaurant Supervisor</b>	<p>Applicants with prior relevant experience will be advantageous</p> <p>Able to perform shifts and work on weekends and Public Holidays.</p> <p>Great customer service skills with a pleasant smile.</p> <p>Able to work in fast-paced F&amp;B environment with minimal supervision.</p> <p>Able to start work in a short notice</p>	<p>Greet and lead arriving guests to assigned table in a friendly manner, make them feel welcome and at ease.</p> <p>Present Ordering iPad /Menu to the customers.</p> <p>Attend to guest's request, be helpful and answer politely.</p> <p>Recommend signature and popular dishes to customers.</p> <p>Check food before presenting to guest and ensure all items ordered are served accordingly.</p> <p>Seek customers' permission prior to clearing of the empty dishes.</p> <p>Follow service procedures and familiarize with the menu and be aware of special promotions or publicity campaigns to ensure that food is presented correctly.</p> <p>Take incoming calls and provide information regarding respective restaurant.</p>	8 hours per day

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		<p>Relay customer feedbacks or comments to the duty manager in charge.</p> <p>Manage daily cashiering duty to ensure all transactions are accurate &amp; done efficiently.</p> <p>Ensure complete table set up according to service SOP.</p> <p>To perform other duties as assigned by superior.</p> <p>Work location: Various (<a href="https://www.sushitei.com/outlets/outlets.aspx">https://www.sushitei.com/outlets/outlets.aspx</a>)</p>	
<b>Senior Cook</b>	<p>Applicants with prior relevant experience will be advantageous.</p> <p>Able to perform shifts and work on weekends and Public Holidays.</p> <p>Great customer service skills with a pleasant smile.</p> <p>Able to work in fast-paced F&amp;B environment with minimal supervision.</p> <p>Able to start work in a short notice</p>	<p>Adhere to SOP on the preparation of food and provide guidance and training to rank &amp; file staff.</p> <p>Ensure that all work stations are clean, tidy and ready for the start and end of the business day.</p> <p>Ensure hygiene, cleanliness, and safety of the counters/cooked food station at all times.</p> <p>Uphold the hygiene standard of ingredient handling and the dishes served.</p> <p>Ensure that the Kitchen worktop, cookers, ovens, grills, utensils, appliances, equipment, seafood tanks, and the kitchen floor are cleaned.</p> <p>Assist in ordering and receiving ingredients and supplies. Prior to ordering, check the inventory levels of the ingredients and supplies under his/her care before ordering.</p> <p>Perform stock count for monthly closing inventory.</p> <p>6 working days/week (44-hours).</p> <p>Work location: Various (<a href="https://www.sushitei.com/outlets/outlets.aspx">https://www.sushitei.com/outlets/outlets.aspx</a>).</p> <p>Training and uniform will be provided</p>	8 hours per day
<b>Assistant Leading Cook</b>	<p>Applicants with prior relevant experience will be advantageous.</p> <p>Able to perform shifts and work on weekends and Public Holidays.</p> <p>Great customer service skills</p>	<p>Adhere to SOP on the preparation of food and provide guidance and training to rank &amp; file staff.</p> <p>Ensure that all work stations are clean, tidy and ready for the start and end of the business day.</p> <p>Ensure hygiene, cleanliness, and safety of the counters/cooked food station at all times.</p>	8 hours per day

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
	<p>with a pleasant smile.</p> <p>Able to work in fast-paced F&amp;B environment with minimal supervision.</p> <p>Able to start work in a short notice</p>	<p>Uphold the hygiene standard of ingredient handling and the dishes served.</p> <p>Ensure that the Kitchen worktop, cookers, ovens, grills, utensils, appliances, equipment, seafood tanks, and the kitchen floor are cleaned.</p> <p>Assist in ordering and receiving ingredients and supplies. Prior to ordering, check the inventory levels of the ingredients and supplies under his/her care before ordering.</p> <p>Perform stock count for monthly closing inventory.</p> <p>6 working days/week (44-hours).</p> <p>Work location: Various (<a href="https://www.sushitei.com/outlets/outlets.aspx">https://www.sushitei.com/outlets/outlets.aspx</a>).</p> <p>Training and uniform will be provided</p>	
<b>Leading Cook</b>	<p>Applicants with prior relevant experience will be advantageous.</p> <p>Able to perform shifts and work on weekends and Public Holidays.</p> <p>Great customer service skills with a pleasant smile.</p> <p>Able to work in fast-paced F&amp;B environment with minimal supervision.</p> <p>Able to start work in a short notice</p>	<p>Adhere to SOP on the preparation of food and provide guidance and training to rank &amp; file staff.</p> <p>Ensure that all work stations are clean, tidy and ready for the start and end of the business day.</p> <p>Ensure hygiene, cleanliness, and safety of the counters/cooked food station at all times.</p> <p>Uphold the hygiene standard of ingredient handling and the dishes served.</p> <p>Ensure that the Kitchen worktop, cookers, ovens, grills, utensils, appliances, equipment, seafood tanks, and the kitchen floor are cleaned.</p> <p>Assist in ordering and receiving ingredients and supplies. Prior to ordering, check the inventory levels of the ingredients and supplies under his/her care before ordering.</p> <p>Perform stock count for monthly closing inventory.</p> <p>6 working days/week (44-hours).</p> <p>Work location: Various (<a href="https://www.sushitei.com/outlets/outlets.aspx">https://www.sushitei.com/outlets/outlets.aspx</a>).</p> <p>Training and uniform will be provided</p>	8 hours per day

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Part Time (Waiter / Waitress)</b>	<p>No experience required as training will be provided.</p> <p>Able to perform shifts and work on weekends and Public Holidays.</p> <p>Great customer service skills with a pleasant smile.</p> <p>Able to start work in a short notice</p>	<p>Responsible for providing courteous and efficient food &amp; beverage services to the guests.</p> <p>To present menu, take order, suggest and recommend appropriately.</p> <p>Attend and respond to guests' needs promptly and professionally.</p> <p>Setting up table arrangement and ensure cleanliness in the restaurant.</p> <p>To perform other duties as assigned by superior</p>	Minimum 5 hours per day
<b>Part Time (Cook)</b>	<p>No experience required as training will be provided.</p> <p>Able to perform shifts and work on weekends and Public Holidays.</p> <p>Great customer service skills with a pleasant smile.</p> <p>Able to start work in a short notice</p>	<p>Adhere to SOP on the preparation of food and provide guidance</p> <p>Ensure that all work stations are clean, tidy and ready for the start and end of the business day.</p> <p>Ensure hygiene, cleanliness, and safety of the counters/cooked food station at all times.</p> <p>Uphold the hygiene standard of ingredient handling and the dishes served.</p> <p>Ensure that the Kitchen worktop, cookers, ovens, grills, utensils, appliances, equipment, seafood tanks, and the kitchen floor are cleaned.</p> <p>Assist in ordering and receiving ingredients and supplies. Prior to ordering, check the inventory levels of the ingredients and supplies under his/her care before ordering.</p> <p>Perform stock count for monthly closing inventory.</p> <p>6 working days/week (44-hours).</p> <p>Work location: Various (<a href="https://www.sushitei.com/outlets/outlets.aspx">https://www.sushitei.com/outlets/outlets.aspx</a>).</p> <p>Training and uniform will be provided</p>	Minimum 5 hours per day

## #15 Tanah Merah Country Club

*As one of the leading and most prestigious golf destinations in Singapore and the Asia region, Tanah Merah Country Club (TMCC) boasts two immaculate golf courses— Garden Course and Tampines Course which have been validated by the many accolades and awards garnered over the years. The fine fairways of TMCC golf courses have also been the welcome carpet that have beguiled golf greats, dignitaries, and celebrities.*

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Food &amp; Beverage Service Crew</b>	<p>Job Requirement</p> <p>Minimum 2 years of F&amp;B service experience, preferably in a club or hotel in Singapore</p> <p>Good communication and interpersonal skills</p> <p>Service-oriented with a positive attitude and teamwork mindset</p> <p>Able to work shifts, weekends, and public holidays</p> <p>Familiarity with POS systems is an advantage</p>	<p>Deliver exceptional service that reflects the high standards of the F&amp;B Department, creating memorable experiences for members and guests.</p> <p>Confidently recommend and promote menu items and specials with expert knowledge.</p> <p>Support smooth daily operations by assisting with pre-opening, closing, and floor duties.</p> <p>Greet and engage members and guests warmly, maintaining a positive and professional attitude.</p> <p>Handle payments accurately and present bills promptly with courtesy.</p> <p>Listen to member or guest feedback and promptly report any concerns to management for quick resolution.</p> <p>Uphold Club policies and contribute flexibly to the team by taking on additional duties as needed.</p>	7am-230pm / 230pm-10pm
<b>Groundsman</b>	<p>Experience</p> <p>Preferably with some landscape or golf course maintenance experience</p> <p>Experience in fertilizer and chemical application is advantageous</p> <p>Skills &amp; Knowledge</p> <p>Familiar with use of basic hand tools and light handheld machinery</p> <p>Training will be provided for specialized equipment and heavy machinery</p> <p>Requirement</p> <p>Willing to work shifts, weekends and public holidays</p>	<p>Performs various golf course maintenance activities, including mowing, trimming, and edging</p> <p>Apply fertilizer and other chemicals as needed to the grounds and the overall course</p> <p>Operates golf course maintenance equipment such as mowers, trimmers and tractors</p> <p>Ensure safe and proper usage and storage of equipment, fertilizers and chemicals</p> <p>Perform other maintenance duties as assigned by the Senior Course Superintendent</p>	630am-330pm / 630am-230pm

## #16 Tim Hortons

*Tim Hortons is a beloved Canadian brand founded in 1964, that offers premium coffee blends, freshly baked goods and hearty sandwiches. At Tim Hortons, we are committed to quality and community, creating a welcoming environment that celebrates diversity and inclusion. In 2023, Tim Hortons launched in Singapore, officially opening its first store at VivoCity on 17 November 2023. This significant expansion signifies a brand-new chapter, delivering Tim Hortons' cherished Canadian spirit to a worldwide audience and paving the way for a growing presence in Singapore.*

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
<b>Barista (Full Time)</b>	<p>Role Requirements</p> <ul style="list-style-type: none"> <li>-Passion for F&amp;B industry and customer oriented</li> <li>-No prior experience required as training will be provided</li> <li>-Strong communication skills and works well in a team</li> <li>-Able to work in a fast-paced environment and handle multiple stations</li> <li>-Willing to engage in shift work, which includes work on weekends and PH</li> </ul>	<p>As a Barista, you'll embark on a journey of learning and growth. Learn to prepare a diverse range of coffee and tea beverages, along with our signature fresh bakes and sandwiches, all while upholding our high-quality standards.</p> <p>You'll be the star creating positive experiences for our customers. You'll enjoy initiating conversations, building new connections, encouraging customers to try limited - time offers and join our loyalty program. Your thoughtful suggestions for items that complement their food or beverage choices will make their visit extra special.</p> <p>We take great pride in the consistency and excellence of our products. By following our standard recipes and preparation procedures, you'll ensure that each product maintains the freshness and quality we're known for. You'll also receive training on proper food handling and storage procedures, so as to maintain a clean, organized, and hygienic store environment.</p>	44 hours per week
<b>Barista (Part Time)</b>	<p>Role Requirements</p> <ul style="list-style-type: none"> <li>-Passion for F&amp;B industry and customer oriented</li> <li>-No prior experience required as training will be provided</li> <li>-Strong communication skills and works well in a team</li> <li>-Able to work in a fast-paced environment and handle multiple stations</li> <li>-Willing to engage in shift work, which includes work on weekends and PH</li> </ul>	<p>As a Barista, you'll embark on a journey of learning and growth. Learn to prepare a diverse range of coffee and tea beverages, along with our signature fresh bakes and sandwiches, all while upholding our high-quality standards.</p> <p>You'll be the star creating positive experiences for our customers. You'll enjoy initiating conversations, building new connections, encouraging customers to try limited - time offers and join our loyalty program. Your thoughtful suggestions for items that complement their food or beverage choices will make their visit extra special.</p> <p>We take great pride in the consistency and excellence of our products. By following our standard recipes and preparation procedures, you'll ensure that each product maintains the</p>	20 hours per week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		freshness and quality we're known for. You'll also receive training on proper food handling and storage procedures, so as to maintain a clean, organized, and hygienic store environment.	
<b>Shift Leader (Manager on Duty) (Full Time)</b>	<ul style="list-style-type: none"> <li>- At least 3 years' experience in the service industry with at least 1 year experience in a supervisory role</li> <li>- Passion for F&amp;B industry with proven experience in delivering excellent customer experiences</li> <li>- Proven experience in leading teams</li> <li>- Strong interpersonal and communication skills</li> <li>- Able to multitask and manage change in a fast-paced environment</li> <li>- Willingness to engage in shift work, which includes work on weekends and PH</li> </ul>	<ul style="list-style-type: none"> <li>-Maintain smooth workflows and efficient operations by supervising, supporting, and delegating tasks during shifts</li> <li>-Build positive employee experiences on every shift. Provide coaching and feedback. Cultivate a positive work culture that fosters teamwork and collaboration</li> <li>-Deliver exceptional customer service and lead by example to create a welcoming store environment</li> <li>-Adhere to company procedures for store opening/closing, coordinate shift schedules, monitor attendance and promptly address performance issues. Enforce company policies and standards</li> <li>-Provide operational support and perform store tasks.</li> <li>-Oversee store cleanliness and stock organization</li> <li>-Maintain rigorous quality control in food and beverage preparation. Conduct regular store inspections to ensure compliance with regulations</li> <li>-Monitor sales performance and assist the store manager in achieving targets</li> <li>-Clearly communicate store updates to facilitate smooth shift handovers. Report any issues, incidents, or employee performance concerns to the store manager</li> </ul>	44 hours per week
<b>Shift Leader (Manager on Duty) (Part Time)</b>	<ul style="list-style-type: none"> <li>- At least 3 years' experience in the service industry with at least 1 year experience in a supervisory role</li> <li>- Passion for F&amp;B industry with proven experience in delivering excellent customer experiences</li> <li>- Proven experience in leading teams</li> <li>- Strong interpersonal and communication skills</li> <li>- Able to multitask and manage change in a fast-paced environment</li> <li>- Willingness to engage in shift work, which includes work on weekends and PH</li> </ul>	<ul style="list-style-type: none"> <li>-Maintain smooth workflows and efficient operations by supervising, supporting, and delegating tasks during shifts</li> <li>-Build positive employee experiences on every shift. Provide coaching and feedback. Cultivate a positive work culture that fosters teamwork and collaboration</li> <li>-Deliver exceptional customer service and lead by example to create a welcoming store environment</li> <li>-Adhere to company procedures for store opening/closing, coordinate shift schedules, monitor attendance and promptly address performance issues. Enforce company policies and standards</li> <li>-Provide operational support and perform store tasks.</li> <li>-Oversee store cleanliness and stock</li> </ul>	20 hours per week



Job Positions	Pre-requisites	Key Responsibilities	Working Hours
		<p>organization</p> <ul style="list-style-type: none"> <li>-Maintain rigorous quality control in food and beverage preparation. Conduct regular store inspections to ensure compliance with regulations</li> <li>-Monitor sales performance and assist the store manager in achieving targets</li> <li>-Clearly communicate store updates to facilitate smooth shift handovers. Report any issues, incidents, or employee performance concerns to the store manager</li> </ul>	
<b>Assistant Store Manager</b> 	<ul style="list-style-type: none"> <li>- At least 3 years' experience in the service industry with at least 2 year experience in a Manager role</li> <li>- Passion for F&amp;B industry with proven experience in delivering excellent customer experiences</li> <li>- Proven experience in leading teams</li> <li>- Strong interpersonal and communication skills</li> <li>- Able to multitask and manage change in a fast-paced environment</li> <li>- Willingness to engage in shift work, which includes work on weekends and PH</li> </ul>	<ul style="list-style-type: none"> <li>-Maintain smooth workflows and efficient operations by supervising, supporting, and delegating tasks during shifts</li> <li>-Build positive employee experiences on every shift. Provide coaching and feedback. Cultivate a positive work culture that fosters teamwork and collaboration</li> <li>-Deliver exceptional customer service and lead by example to create a welcoming store environment</li> <li>-Adhere to company procedures for store opening/closing, coordinate shift schedules, monitor attendance and promptly address performance issues. Enforce company policies and standards</li> <li>-Provide operational support and perform store tasks.</li> <li>-Oversee store cleanliness and stock organization</li> <li>-Maintain rigorous quality control in food and beverage preparation. Conduct regular store inspections to ensure compliance with regulations</li> <li>-Monitor sales performance and assist the store manager in achieving targets</li> <li>-Clearly communicate store updates to facilitate smooth shift handovers. Report any issues, incidents, or employee performance concerns to the store manager</li> </ul>	44 hours per week

## e2i Services

### e2i Services

- Career Coaching & Job Matching
- SkillsFuture Advice

### Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

<https://e2i.sg/cg-cp123?r=qr>



## Discover our Services at a Centre Near You

📍 **e2i Career Centre (DNI)**  
Devan Nair Institute for Employment and Employability  
80 Jurong East St 21 Level 2  
Singapore 609607

### Operating Hours

Mondays: 2:30pm to 5pm  
Tuesdays to Fridays: 9am to 5pm  
Saturdays: 9am to 1pm  
Sundays & Public Holidays: Closed

📍 **e2i Career Centre (OMB)**  
One Marina Boulevard  
1 Marina Boulevard #B1-03  
Singapore 018989

📍 **e2i Career Centre (OTH)**  
ServiceSG Centre  
Our Tampines Hub  
1 Tampines Walk #01-21  
Singapore 528523

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