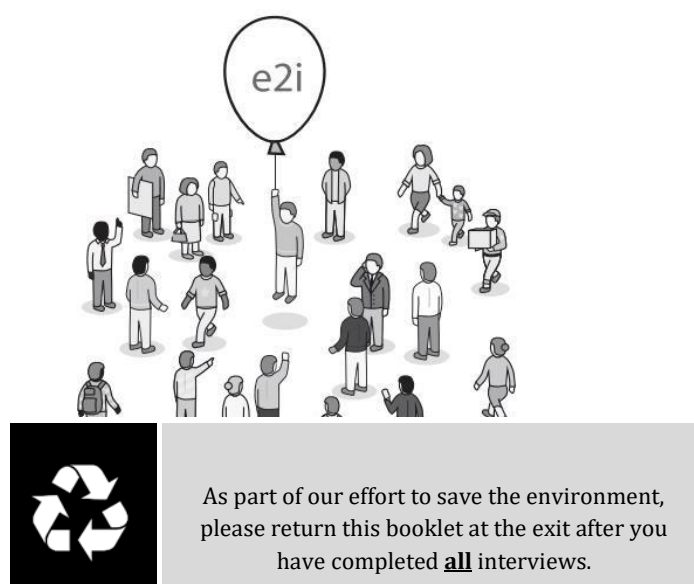


e2i Early Childhood Career Fair

Tampines Central CC, Our Tampines Hub,
Level 3, Function Room 1,
1 Tampines Walk, Singapore 528523

1 & 2 November, Friday & Saturday
10am – 5pm

JOB LISTING BOOKLET



About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

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#1 Oaks Plus Limited

Over the past four decades, PPIS Child Development Centres, now known as 7oaks Preschool, has grown and evolved to meet the needs of our community. We have expanded our capacity to nine centre, significantly increased our enrolment, become a Partner Operator (POP) with the Early Childhood Development Agency (ECDA), and attained SPARK certification - a recognition of quality in teaching, learning and management processes. We are also progressively transitioning our classroom environment to a Reggio-inspired classroom, which encourages children to be active learners and problem-solvers.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Infant Educator	<ul style="list-style-type: none"> • Has Certificate in Infant and Toddler Care and Development (CIT)/ Higher Certificate in Infant Care. • Has registered with ECDA and attained the EY1 certification 	<p>Plan Curriculum and Programmes:</p> <ul style="list-style-type: none"> • Plan developmentally appropriate teaching, learning and caregiving activities aligned to the relevant curricula frameworks. • Design quality learning environment with developmentally appropriate learning materials and resources. • Evaluate documentations of children's learning and development to better inform planning and teaching. • Refine classroom management strategies. • Comply with government regulations, quality assurance framework. • Child Care Act and Regulations. • SPARK QRS (0-6) years. <p>Build Stakeholder Relationships and Partnerships:</p> <ul style="list-style-type: none"> • Promote Centre's vision, mission and values. • Foster relationships with families to facilitate the continuity of care and learning between home and school. • Coordinate activities with families and community stakeholders. • Engage families, caregivers, community stakeholders and volunteers to develop programmes and services. <p>Manage Family and Community Collaboration:</p>	<ul style="list-style-type: none"> • 5-days work week • 42 hours per week • Various locations

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Develop Centre, family and community initiatives and programmes. Develop outreach activities to promote Centre programmes and services. Evaluate family and community initiatives and programmes for improvements. <p>Conduct Routine and Caregiving:</p> <ul style="list-style-type: none"> Review results of routine care-giving assessment. Guide routine care-giving practices in accordance with standards and procedures. Evaluate routine care-giving improvements. <p>Uplift Professional Practice:</p> <ul style="list-style-type: none"> Co-develop appropriate teaching, learning and caregiving methods, tools, and technologies based on emerging sector trends. Identify areas for improvement and new skills set to enhance work performance. Develop new teaching and learning approaches. Any other duties that may be assigned from time to time. 	
Early Years Educator	<ul style="list-style-type: none"> Has Advanced Certificate in Early Years (ACEY). Has registered with ECDA and attained the EY2 certification. 	<p>Plan Curriculum and Programmes:</p> <ul style="list-style-type: none"> Plan developmentally appropriate teaching, learning and caregiving activities aligned to the relevant curricula frameworks. Design quality learning environment with developmentally appropriate learning materials and resources. Evaluate documentations of children's learning and development to better inform planning and teaching. Refine classroom management strategies. 	<ul style="list-style-type: none"> 5-days work week 42 hours per week Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Comply with government regulations, quality assurance framework. • Child Care Act and Regulations. • SPARK QRS (0-6) years. <p>Build Stakeholder Relationships and Partnerships:</p> <ul style="list-style-type: none"> • Promote Centre's vision, mission and values. • Foster relationships with families to facilitate the continuity of care and learning between home and school. • Coordinate activities with families and community stakeholders. • Engage families, caregivers, community stakeholders and volunteers to develop programmes and services. <p>Manage Family and Community Collaboration:</p> <ul style="list-style-type: none"> • Develop Centre, family and community initiatives and programmes. • Develop outreach activities to promote Centre programmes and services. • Evaluate family and community initiatives and programmes for improvements. <p>Conduct Routine and Caregiving:</p> <ul style="list-style-type: none"> • Review results of routine care-giving assessment. • Guide routine care-giving practices in accordance with standards and procedures. • Evaluate routine care-giving improvements. <p>Uplift Professional Practice:</p> <ul style="list-style-type: none"> • Co-develop appropriate teaching, learning and caregiving methods, tools, and technologies based on emerging sector trends. 	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Identify areas for improvement and new skills set to enhance work performance. Develop new teaching and learning approaches. Any other duties that may be assigned from time to time. 	
Preschool Educator	<ul style="list-style-type: none"> Diploma in Pre-school Education – Teaching (DPE-T) / Diploma in Early Childhood Care and Education (DECCE-T), or its equivalent recognized by ECDA. Has been registered with ECDA and attained a L2 certification. 	<p>Management, Administration and Leadership:</p> <ul style="list-style-type: none"> Work under supervision of the Centre Leader within the childcare centre's policies, philosophy and procedures to meet the needs of children and families. Assist Centre Leader in leading and mentoring junior colleagues. <p>Child Development:</p> <ul style="list-style-type: none"> Apply child development knowledge to promote and support children's learning and holistic development specific to individual needs. <p>Learning Environments and Curriculum:</p> <ul style="list-style-type: none"> Lead and manage a class Deliver lessons based on prescribed lesson plans. Propose for relevant resources and materials for the class. Conducts classroom sharing experiences with peers. Plan and implement a child-centered intentional programme based on a cyclical process of observation, documentation, and evaluation to facilitate children's learning needs and interest in areas such as: <ul style="list-style-type: none"> Environmental Design (Materials & Equipment) Schedules and Care Routines Strategies to support learning and development The intentional programme and curriculum Observation and assessment 	<ul style="list-style-type: none"> 5-days work week 42 hours per week Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> - Supporting children's emotional development and positive relationship <p>Family and Community Engagement:</p> <ul style="list-style-type: none"> • Build strong partnerships with families by communicating and sharing information and resources to facilitate the continuity of learning between centre, homes and the wider community. • Comply with government regulations, quality assurance framework • Child Care Act and Regulation • SPARK QRS 0-6. <p>Mentorship:</p> <ul style="list-style-type: none"> • Serve as role model, acclimatize new teachers to a new school, and advise about instruction, curriculum, procedure, and practices. • Provide support in specific areas of teaching practices and pedagogies for existing teachers who are/will be working with a new age group (e.g. role modeling, teaching, and classroom strategies). • Engage teachers in reflective practices and/or learning, where applicable. • Promote greater collaboration with colleagues so as to increase capacity and capability for professional development and growth. • Review and revisit current mentorship framework in consultation with Centre Leader. • Any other duties that may be assigned from time to time. <p>Management & Administration</p> <ul style="list-style-type: none"> • Work under supervision of the Centre Leader within the childcare centre's policies, philosophy and procedures to 	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		meet the needs of children and families Child Development	
Trainee Educator (CCP/PNT)	<p>Completed Secondary 4 education, AND obtain ONE of the following:</p> <ul style="list-style-type: none"> • A credit in GCE O-level English (EL1); OR • An English Language Acceptable Alternatives (ELAA); OR • An average score of 5 for the Workplace Literacy (WPL) Comprehensive Series, consisting of Reading, Listening, Speaking and Writing, AND obtain a minimum score of 5 for the Writing component. 	<p>The main responsibility is to support class teachers in the care and development of children at the child development centres. He or She assists teachers when conducting lessons and other classroom activities. The Trainee Educator assists to coach individual children who may be physically or educationally challenged, and work with small groups of children, with the teacher's direction.</p> <p>Responsibilities: Child Development:</p> <ul style="list-style-type: none"> • Applies child development knowledge to promote and support children's learning and holistic development specific to individual needs. <p>Learning Environments and Curriculum:</p> <ul style="list-style-type: none"> • Assists teacher in preparing and presenting lessons plans materials or programmes to children in a one-to-one or group setting. • Assists in monitoring and supervising the children in the classroom, on field trips, mealtimes and other activities. • Assists in monitoring the class when teacher is occupied • Assists children in routine and transition. <p>Family Engagement:</p> <ul style="list-style-type: none"> • Ability to interact and speak effectively with peers, children and parents in an open friendly business-like manner. <p>Administration:</p> <ul style="list-style-type: none"> • Assists to make quick, responsible decisions regarding children's welfare and safety, including counselling them 	<ul style="list-style-type: none"> • 5-days work week • 42 hours per week • Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>regarding conduct and self-discipline.</p> <ul style="list-style-type: none">• Provide administrative support for class record keeping and updating portfolio and communication book as required.• Ability to read and understand documents such as safety rules, operating and maintenance instructions, and procedure manuals.• Ability to write routine reports and correspondence.• Any other duties that may be assigned from time to time.	

#2 Busy Bees Singapore Pte Ltd

Busy Bees is a global early education organisation with a network of close to 600 education locations worldwide. Since 1983, Busy Bees has grown to become the largest childcare provider in the UK, preserving the same quality standards the founders demanded for their own children. In 2014, the Busy Bees group expanded to Asia, working with brands synonymous with quality to provide the same outstanding care and education to children. We welcome you to learn more about our award-winning and reputable preschools and enrichment brands in Singapore such as Learning Vision, Pat's Schoolhouse, Brighton Montessori, Odyssey the Global Preschool, Small Wonder, Bright Path Inclusive Preschool and Learning Horizon.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Preschool Teacher Language Preschool Teacher	<ul style="list-style-type: none"> At least a L1 Certificate in Early Childhood or Diploma in Early Childhood – Teaching. Strong communication skills - spoken and written English, or Chinese (for Chinese Curriculum Language Teachers). Strong interpersonal skills, work with all levels of staff, professionals, parents and families, and community partners from diverse nationalities and cultures. With or without teaching experience; but highly motivated, energetic and passionate about promoting children's learning and development. Proficient in Microsoft Word. 	<ul style="list-style-type: none"> Plan and implement curriculum and programmes appropriate for the child's development, including identifying emerging trends to keep innovating. This includes developing initiatives, practices and learning materials to enhance quality of learning environment. Build collaborative stakeholder relationships and partnerships, amongst centre staff and families we serve. Manage family and community programmes as we believe in contributing back to the community we are in. Conduct routine caregiving and always looking for improvements to deliver better quality and service. Uplift professional practice in promoting our vision, mission and values and innovating to deliver high quality service standards. 	<ul style="list-style-type: none"> 5-days work week 42 hours per week Various locations
Infant Care Teacher	<ul style="list-style-type: none"> Must have either Higher Certificate in Infant Care or Advanced Certificate in Early Years or other relevant qualification. Must be EY1 certified. With or without teaching experience; but highly motivated, energetic and passionate about promoting the learning and development of infants and toddlers. 	<ul style="list-style-type: none"> Plan and implement curriculum and programmes appropriate for the child's development, including identifying emerging trends to keep innovating. This includes developing initiatives, practices and learning materials to enhance quality of learning environment. Build collaborative stakeholder relationships and partnerships, amongst centre staff and families we serve. 	<ul style="list-style-type: none"> 5-days work week 42 hours per week Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Must be proficient in Microsoft Office – Word. • Good interpersonal and organization skills. . • Able to work independently and in a team environment. • Able to communicate well with internal & external customer. • Good command of English or Mandarin – verbal and written. 	<ul style="list-style-type: none"> • Manage family and community programmes as we believe in contributing back to the community we are in. • Conduct routine caregiving and always looking for improvements to deliver better quality and service. • Uplift professional practice in promoting our vision, mission and values and innovating to deliver high quality service standards. 	
Assistant Teacher	<ul style="list-style-type: none"> • Highly communicative. • Patience and respectful discipline towards all children. • Understanding of basic principles of child development. • Ability to interact comfortably with children and staff. • Ability to be flexible and adjust to changes in a dynamic environment. • Experience working with young children • ECDA recognised FECCE cert. 	<ul style="list-style-type: none"> • Oversee students in classroom settings as well as non-classroom settings like outdoor play, learning journey and snack time. • Assist class teachers in routines such as changing, snack time. • Work in small groups or one-on-one with students in the classroom to reinforce instructional material. • Assist class teacher in organizing the learning environment, preparing materials and maintaining resources. • Encouraging student participation, promoting positive behavior, and reinforcing classroom rules and expectations. • Perform recordkeeping duties associated with the classroom including attendance • Facilitate students in proper classroom procedures and behavior. • Collaborate with teachers on a regular basis regarding student progress. • Adapt instructional materials as necessary to meet special education guidelines. • Work with class teacher in managing challenging behaviours. • Supervise the safety of students in and out of the classroom, following guidelines and 	<ul style="list-style-type: none"> • 5-days work week • 42 hours per week • Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		implementing school standards under the direction of the class teacher.	
Trainee Teacher	<ul style="list-style-type: none"> • Local Polytechnic Diploma and obtained a GCE O level credit in English (EL1) or a minimum band 5.5 in IELTS (Academics); OR • Obtained a Degree with English as the medium of instruction from a state-recognised university. • Excellent communication and interpersonal skills. • High tolerance level towards children is an advantage. • Able to work well independently as well as within a team. 	<ul style="list-style-type: none"> • Plan, supervised and implement the programme for the class in accordance with the centre's policies and framework. • Complete progress reports on children for each semester and prepares a developmental portfolio for each child. • Set up and create a stimulating and engaging pleasant learning environment that promotes self-directed learning. • Responsible for all aspects of classroom management and carrying out routine care duties to ensure the safety and hygiene of the children. • Work closely with the other teaching staff in the class in carrying out the duties • Build and maintain a close partnership with parents. 	<ul style="list-style-type: none"> • 5-days work week • 42 hours per week • Various locations

#3 Catholic Preschool Education (Singapore) Ltd

At Little Shepherds' Schoolhouse, we believe that every child is a joyful learner. Richly rooted in our Catholic ethos and educational philosophy, we inspire a love for learning and growth in virtues, in harmony with self, the environment and society.

Our 7 preschools across the island are places of oasis for children aged 18 months to 6 years, where they are nurtured by gentle and loving educators in calm and peaceful environments. We offer both childcare and kindergarten programmes.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Preschool Educator	<ul style="list-style-type: none"> GCE 'O' Levels with credit in English and Diploma in Early Childhood Care and Education – Teaching (DECCE – T). 	<ul style="list-style-type: none"> The Preschool Educator effectively creates a secure and quality learning environment for the children through nurturing trusting and respectful relationships with them. He/She enriches children's learning by co-designing and implementing a developmentally and culturally appropriate curricula, while effectively integrating innovative teaching and learning practices. He/She is proactive and intentional in strengthening partnerships with families and the community, and co-designs collaborative efforts with colleagues and stakeholders to achieve this goal. 	<ul style="list-style-type: none"> 5-days work week 8am to 6pm Various locations
Early Years Educator	<ul style="list-style-type: none"> GCE 'N' or 'O' Levels with credit in English and Advanced Certificate in Early Years (ACEY). 	<ul style="list-style-type: none"> The Early Years Educator guides in responding to the needs of young children. He/She guides the junior educators in creating a secure and quality learning environment for children, and models respectful, responsive and reciprocal relationships with them. He/She is proficient in designing and implementing developmentally appropriate curricula and programmes to support the learning and developmental needs of the children. He/She establishes relationships and partnerships with families and community stakeholders to provide a holistic care and development for young children. 	<ul style="list-style-type: none"> 5-days work week 8am to 6pm Various locations

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> As an experienced early childhood educator, He/She engages in ongoing professional development and reflective practice and contributes to fostering a culture of collaboration and collegiality with relevant stakeholders. 	
Trainee Educator	<ul style="list-style-type: none"> GCE 'O' Levels with credit in English. 	<ul style="list-style-type: none"> The Trainee Educator is responsive to the needs of young children. He/She assists the Preschool Educator to create a secure environment for young children through nurturing respectful, responsive and reciprocal relationships with them. 	<ul style="list-style-type: none"> 5-days work week 8am to 6pm Various locations

#4 E-Bridge Pre-School

E-Bridge Pre-School, a member of EtonHouse International Education Group, offers an inquiry-based programme that is engaging and addresses children's learning outcomes, encompassing skills, attitudes and knowledge across all domains of development. At E-Bridge Pre-School, children are respected as unique individuals and are offered meaningful learning experiences. The holistic inquiry-based curriculum develops each child into a confident lifelong learner with an inquiring mind and is delivered in nurturing and thoughtfully designed learning environments. At E-Bridge, learning is a joyful and meaningful experience.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Centre Leader / Deputy Centre Leader	<ul style="list-style-type: none"> At least 5 years working experience in a pre-school with at least 1 years in a leadership role. 	<ul style="list-style-type: none"> Provide leadership to teachers in quality early childhood curriculum design, development and implementation of teaching. 	<ul style="list-style-type: none"> 5-days work week 44 hours rotating shift from Monday to Saturday Various locations
Preschool Educator (English)	<ul style="list-style-type: none"> Possess Diploma in Early Childhood Care & Education and at least 1 year teaching experience in a pre-school environment. 	<ul style="list-style-type: none"> Responsible for the execution of professional duties and responsibilities to meet the curriculum requirements of the school. 	<ul style="list-style-type: none"> 5-days work week 44 hours rotating shift from Monday to Saturday Various locations
Preschool Educator (Mandarin)	<ul style="list-style-type: none"> Possess Diploma in Early Childhood Care & Education (Mandarin) and at least 1 year teaching experience in a pre-school environment. 	<ul style="list-style-type: none"> Responsible for taking care of young children (in collaboration with the Preschool Teacher) and facilitating small group experiences to meet the curriculum requirements of the school. 	<ul style="list-style-type: none"> 5-days work week 44 hours rotating shift from Monday to Saturday Various locations
Preschool Educator (Malay)	<ul style="list-style-type: none"> Possess Diploma in Early Childhood Care & Education and at least 1 year teaching experience in a pre-school environment. Excellent written and verbal communication skills in Malay Language (in order to conduct lessons & liaise with the Malay speaking associates.) 	<ul style="list-style-type: none"> In collaboration with the Preschool Teacher, responsible to nurture and inculcate the love of languages to children and facilitate small group experiences to meet curriculum requirements in our schools. 	<ul style="list-style-type: none"> 5-days work week 44 hours rotating shift from Monday to Saturday Various locations

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Preschool Educator (Tamil)	<ul style="list-style-type: none"> • Possess Diploma in Early Childhood Care & Education and at least 1 year teaching experience in a pre-school environment. • Excellent written and verbal communication skills in Tamil Language (in order to conduct lessons & liaise with the Tamil speaking associates.) 	<ul style="list-style-type: none"> • In collaboration with the Preschool Teacher, responsible to nurture and inculcate the love of languages to children and facilitate small group experiences to meet curriculum requirements in our schools. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours rotating shift from Monday to Saturday • Various locations
Beginning Preschool Educator	<ul style="list-style-type: none"> • Possess Diploma or Degree in Early Childhood Care & Education from Singapore Polytechnic and ITE. 	<ul style="list-style-type: none"> • Assist the Preschool Teacher in the management of class and facilitating the learning and growth of children. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours rotating shift from Monday to Saturday • Various locations
Infant Educator	<ul style="list-style-type: none"> • Obtained at least an Advanced Certificate in Early Years (ACEY) or Higher Certificate in Infant Care (HCIC) or its equivalent with at least 2 years working experiences in childcare setting. 	<ul style="list-style-type: none"> • Responsible for the care of infants and facilitating small group experiences to meet the curriculum requirements of the school. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours rotating shift from Monday to Saturday • Various locations
Trainee Teacher	<ul style="list-style-type: none"> • Untrained candidates passionate and inspired to be Early Childhood Educator can apply. The right candidate will be offered opportunities for sponsorship of higher ECCE courses. 	<ul style="list-style-type: none"> • Responsive to the needs of young children. He/she creates a secure environment for young children through nurturing respectful, responsive and reciprocal relationships with them. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours rotating shift from Monday to Saturday • Various locations
Hygiene Helper	<ul style="list-style-type: none"> • Possess WSQ Food Hygiene Certificate. 	<ul style="list-style-type: none"> • Responsible for maintaining cleanliness and hygiene in the school and preparing meals for children and centre staff in the absence of cook. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours rotating shift from Monday to Saturday • Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Kitchen Helper	<ul style="list-style-type: none"> • Possess WSQ Food Hygiene Certificate. 	<ul style="list-style-type: none"> • Responsible in assisting meals preparation in the school. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours rotating shift from Monday to Saturday • Various locations
Cook	<ul style="list-style-type: none"> • Possess WSQ Food Hygiene Certificate. 	<ul style="list-style-type: none"> • Responsible for cooking meals for children and centre staff. In charge of centre's weekly ordering & purchasing of food items, ensure food is stored and handled properly. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours rotating shift from Monday to Saturday • Various locations

#5 Global Eduhub Pte Ltd

Established in 1995, Global Eduhub is a leading educational organisation headquartered in Singapore with over 8 brands and 70 schools across multiple countries. Over the years, more than 10,000 children and parents' lives have been positively impacted through our businesses in the 5 educational segments of infant care, childcare, student care, enrichment and educational publishing. Parents and children all around the world have applauded us for our innovative future-ready curriculum, passionate educators, and delivery of quality education. Global EduHub also provides specialized teacher training programmes for our educators.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
KCARE Teacher / Programme Staff	<ul style="list-style-type: none"> • Possess Diploma in Early Childhood Care & Education – Teaching or Student Care Certificate or Student Care Early Years Certificate. • Training will be provided for staff without relevant certificate. 	<ul style="list-style-type: none"> • Organise and execute education programmes to encourage children's holistic development. • Manage care routines for children at K1 and K2 Level (5-6 years old). • Create a conducive environment for Kindergarten Children. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours per week • Various locations
Preschool Teacher (English / Chinese Language)	<ul style="list-style-type: none"> • Diploma or Certificate in Early Childhood Care & Education - Teaching (DECCE-T or CECCE), Diploma in Child Psychology & Early Education. • Ability to build good rapport with parents and various stakeholders. • Team player. 	<ul style="list-style-type: none"> • Execute & conduct age-appropriate curriculum according to the Company's curriculum framework. • Maintain quality classroom and learning environment that promotes learning in accordance with the curriculum framework. • Foster a trusting and respectful relationship with children and parents by being a positive role model. • Execute daily routine accordance to time schedule. • Maintain minimum admin work for reference / record purpose. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours per week • Various locations
Infant Educarer	<ul style="list-style-type: none"> • Certificate in Infant/Toddler Care and Development (CIT) / Higher Certificate in Infant Care (HCIC) / Advanced Certificate in Early Years (ACEY). • Candidates who have HCIC/ACEY are welcome to apply. • Ability to build good rapport with parents and various stakeholders. • Team player. 	<ul style="list-style-type: none"> • Consistently maintaining regular observation and evaluation of child's development and progress. • Ensure safety of each child through close supervision, whether in the classroom, play area, or any other areas in the school compound. • Conduct childcare / infant care routines in a manner that are prompt, hygienic and consistent with early years child development practices. These routines include diapering, feeding, bathing, hand 	<ul style="list-style-type: none"> • 5-days work week • 44 hours per week • Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>washing, napping and transitioning between activities.</p> <ul style="list-style-type: none"> • Maintain daily journal of milk feeds, solid feeds, diapering, etc. in accordance with relevance for each age group (Babies, Junior and Senior Infants). • Plan and implement engaging learning experiences/exploration. 	
Tea-lady cum Cleaner	<ul style="list-style-type: none"> • No working experience required. 	<ul style="list-style-type: none"> • Provide cleaning services for the washroom, common areas, tables, chairs, cupboard etc. • Assist to prepare light snacks, fruits, drinks/beverages for meal break and tea. • Clear waste bins and maintain all areas neat and clean. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours per week • Various locations

#6 Skool4Kidz Pte Ltd

Skool4Kidz Pte Ltd is a Preschool Anchor Operator since January 2014. Appointed by the Early Childhood Development Agency (ECDA) of the Singapore's Ministry of Social and Family Development (MSF), we work with families to give every child a successful early start in life through affordable quality early care and education.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Preschool Educator	<ul style="list-style-type: none"> • Diploma in ECCE 	<ul style="list-style-type: none"> • Prepare lesson plans with objectives and learning outcomes that will engage children and to meet varying needs and learning styles of children. • Plan and prepare class projects, field trips and other experiential activities. • Develop and shape children's character and moral values. • Responsible for the upkeep of classroom and centre's environment. • Participate in event management as well as marketing and sales activities. • Build and maintain relationships with parents. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours per week • Various locations
Infant Educator	<ul style="list-style-type: none"> • ACEY / HCIC • NITEC / Higher NITEC 	<ul style="list-style-type: none"> • Provide a safe and nurturing environment for infants and toddlers between the ages of 2 to 36 months old. • Provide meticulous day-to-day care, and attend to all their developmental, health, hygiene and safety needs. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours per week • Various locations
Allied Infant Educarer	<ul style="list-style-type: none"> • NITEC / Higher NITEC 	<ul style="list-style-type: none"> • Assist Infant Educators in the supervision of Infants in the indoor and outdoor. • Ensure high standards of hygiene and safety are maintained at all times. • Ensure safety and well-being of infant at all times. • Comfort infant when in distress. • Attend to infant's basic needs by feeding them, showering, diaper changing and napping. • Assist infants during activities conducted by Infant Educators. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours per week • Clementi

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Supervise and monitor infants in the use and care of equipment and materials, in order to prevent injuries and damage. Assist in the setting up and clearing away of all activities, materials and equipment. Assist in preparation of milk and lunch for Infants. 	
Programme Helper	<ul style="list-style-type: none"> NITEC / Higher NITEC 	<p>Custodial Care:</p> <ul style="list-style-type: none"> Assist teachers in the supervision of children in classrooms, halls and playground, during mealtimes or on field trips. Ensure high standards of hygiene and safety are maintained at all times. Ensure safety and well-being of children at all times. Comfort children. <p>Help children with personal care needs:</p> <ul style="list-style-type: none"> Attend to children's basic needs by feeding them, showering, dressing them. Accompany children in toileting and/or changing their clothes/diapers. Assist children with basic tasks such as cutting, pasting and writing. Monitor students in the use and care of equipment and materials, in order to prevent injuries and damage. Assist in the setting up and clearing away of all activities, materials and equipment. Assist in bus loading and unloading. Ensure classroom, equipment and facilities are clean, well-maintained, safe and secure at all times. Perform basic cleaning duties such as disinfecting toys and equipment or cleaning up areas after mealtimes or snacks. 	<ul style="list-style-type: none"> 5-days work week 44 hours per week Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Be familiar with emergency procedures. 	
Trainee Teacher	<ul style="list-style-type: none"> NITEC / Higher NITEC 	<p>Custodial Care:</p> <ul style="list-style-type: none"> Assist teachers in the supervision of children in classrooms, halls and playground, during mealtimes or on field trips. Ensure high standards of hygiene and safety are maintained at all times. Ensure safety and well-being of children at all times. Comfort children. <p>Help children with personal care needs:</p> <ul style="list-style-type: none"> Attend to children's basic needs by feeding them, showering, dressing them, Accompany children in toileting and/or changing their clothes/diapers. Assist children with basic tasks such as cutting, pasting and writing. Monitor students in the use and care of equipment and materials, in order to prevent injuries and damage. Assist in the setting up and clearing away of all activities, materials and equipment. Assist in bus loading and unloading. Ensure classroom, equipment and facilities are clean, well-maintained, safe and secure at all times. Perform basic cleaning duties such as disinfecting toys and equipment or cleaning up areas after mealtimes or snacks. Be familiar with emergency procedures. 	<ul style="list-style-type: none"> 5-days work week 44 hours per week Various locations

#7 Star Learners Group

At Star Learners, we've been providing the highest standards of care and education for our children since 2003. Our literature-based curriculum goes beyond literacy, focusing on 21st century skills like critical thinking, collaboration and communication. As one of Singapore's largest wholly own private childcare brands with 43 centres island-wide, we prioritise quality, accessibility and affordability through the Partner Operator scheme. Our commitment extends to the professional growth of our early childhood educators. Join us at Star Learners, where we're not just shaping futures, we're raising heroes of tomorrow.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Preschool Educator (EL) Preschool Educator (CL)	<ul style="list-style-type: none"> • Diploma in Early Childhood Care & Education (Teaching)/Diploma in Child Psychology & Early Education or its equivalent. • Certified by the Early Childhood Development Agency (ECDA) as an L2 teacher. • IT savvy. 	<ul style="list-style-type: none"> • Plan and implement lessons that align with the Starbeam™ Framework. • Create high-quality learning environments that include age-appropriate learning materials and resources. • Nurture trusting and respectful relationships with children. • Customise classroom management strategies to meet the needs of individual children. • Document and assess children's learning and development to inform future planning and teaching. • Work collaboratively with families to promote consistency in care and learning between the Centre and home. • Cultivate and enhance partnerships with families and the wider community. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours per week • Various locations
Trainee Preschool Educator	<ul style="list-style-type: none"> • Singapore Citizen (SC) or Singapore Permanent Resident (PR) aged 21 years and above. • New hires must have graduated or completed National Service, whichever is later, for at least two years prior at the point of application. • Must not be in a similar job role prior to joining the CCP. • 5 GCE 'O' level credits in different subjects including English or Chinese/acceptable alternatives* OR 3-year 	<ul style="list-style-type: none"> • Assist teachers to implement and engage children in developmentally appropriate teaching, learning and caregiving activities in accordance with the Starbeam™ Framework. • Provide routine caregiving practices in accordance with standards and procedures. • Assist teachers to observe and assess the progress of children's learning and development. • Apply healthy, safety, nutritional and hygiene practices in accordance with standards and procedures. • Work closely with other teachers to carry out relevant tasks. 	<ul style="list-style-type: none"> • 5-days work week • 44 hours per week • Various locations

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	local polytechnic diploma with a credit in GCE 'O' level English OR English Language Acceptable Alternatives* OR State-recognised university degree where the medium of instruction is English.	<ul style="list-style-type: none"> Support the collaboration with families to promote continuity of care and learning between the Centre and Home. 	
Kitchen Assistant cum Cleaner	<ul style="list-style-type: none"> Experienced and comfortable in similar roles preferred. Able to work independently. Be equipped with a Food and Hygiene Certificate. 	<ul style="list-style-type: none"> Prepare meals (Breakfast, Lunch and Tea break) according to the centre's menu. Serve food to the children. Clean and wash the kitchen pantry, kitchen utensils, dining area, and chairs. Maintain cleanliness and hygiene of the kitchen and dining areas. Follow food preparation instructions as given. Provide assistance with cleaning tasks in the absence of the regular cleaner. 	<ul style="list-style-type: none"> 5-days work week 44 hours per week Various locations
Cleaner cum Kitchen Assistant	<ul style="list-style-type: none"> Experienced and comfortable in similar roles preferred. Possessing a Food and Hygiene Certificate will be an advantage. Able to work independently. 	<ul style="list-style-type: none"> Carry out cleaning works in accordance with the company's procedures and practices. Ensure high standards of cleanliness and hygiene. Execute a variety of cleaning tasks such as dusting, sweeping, mopping floors, cleaning glass panels, emptying bins, washing of toilets etc. Ensure health and safety procedures are strictly adhered to and all defects are reported accordingly for follow-up. Adhere to the safe usage of cleaning products, equipment and machinery. Assist on partial kitchen and ad-hoc duties as assigned. 	<ul style="list-style-type: none"> 5-days work week 44 hours per week Various locations

#8 e2i services

e2i Services

- Career Coaching & Job Matching
- SkillsFuture Advice

We have compiled a list of resources for you to widen your search, sharpen your skills, and receive funding support.

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.



<https://e2i.com.sg/app>

You can also reach them at the following centres (By appointment only):

**e2i Career Centre
(Devan Nair Institute for Employment and Employability)**

80 Jurong East St 21,
Level 2, Singapore 609607

Operating Hours

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

**e2i Career Centre
(One Marina Boulevard)**

1 Marina Boulevard, #B1-03,
Singapore 018989

Operating Hours

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

**e2i Career Centre
(Our Tampines Hub)**

ServiceSG Centre Our Tampines Hub,
1 Tampines Walk, #01-21,
Singapore 528523

Operating Hours

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

**e2i Career Centre
(Woodlands Civic Centre)**

ServiceSG Centre Woodlands*,
900 South Woodlands Drive,
#03-01 Woodlands Civic Centre,
Singapore 730900

**Operational from Q4 2024 onwards*

Or make an appointment at any of our 23 Jobs & Skills Centres located island wide:

<https://www.e2i.com.sg/locations/#SGUJSC>

NTUC Job Security Council's Telegram Channels

Be alerted to daily on the latest job vacancies from hiring companies

Subscribe to **PMET Job-Alert**

(e.g. Analysts, Engineers, Executives, Technicians etc)

<https://bit.ly/jsc-ja-pmet>



Subscribe to Non-**PMET Job-Alert**

(e.g. Temporary, Part-time jobs, Operators, Packer roles)

<https://bit.ly/jsc-ja-nonpmet>

