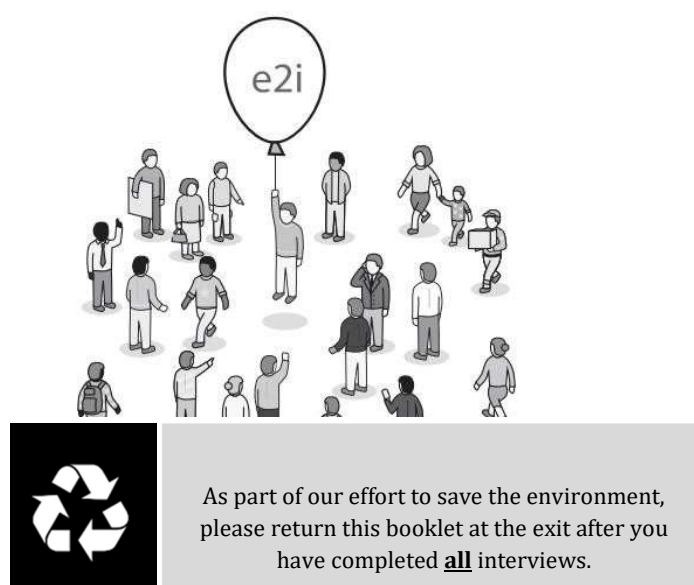


STAFFKING PTE LTD

Virtual Career Fair

[1 Dec 2025 to 30 Jan
2026]

JOB LISTING BOOKLET



About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

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#1 STAFFKING PTE. LTD.

StaffKing is an independently owned recruitment and HR-solutions firm based in Singapore, founded on the belief that people are the key to business success. Their mission is to deliver top-quality employment services to a wide range of clients — whether large or small — by connecting them with the right talent and helping them achieve maximum productivity. Leveraging a core team of seasoned consultants, StaffKing offers a comprehensive suite of services including recruitment consultancy, permanent and contract placements, mass-recruitment, manpower outsourcing, and payroll management. Over the years, the firm has earned recognition for its service excellence, receiving awards such as the “Singapore 500 SME Company of the Year 2023.”

Job Positions	Pre-requisites	Working Hours / Location
1 Account Executive / Senior Account Executive (Sales)	Job Description: • Drive revenue by acquiring new clients and managing existing accounts. • Sell advanced cooling and thermal management solutions to data centers. • Lead full sales cycle from prospecting to closing. • Collaborate with engineering teams for tailored proposals. • Meet individual sales targets and maintain client satisfaction.	• 5 days • Harrison Road
	Job Requirement: • Strong sales acumen, excellent communication and negotiation skills, technical understanding of cooling solutions • Ability to manage enterprise-level client relationships and close deals.	
2 Accountant	Job Description: • Oversee daily cash flow, banking transactions, and intercompany fund transfers across Singapore, Malaysia, and China. • Prepare and review consolidated financial statements on a monthly, quarterly, and annual basis. • Conduct variance analysis and deliver financial insights to support management decisions. • Ensure adherence to local statutory, tax, and audit regulations. • Coordinate with external auditors, tax agents, and regulatory authorities. • Implement robust internal controls and enhance accounting processes across multiple entities.	• 5 days • Harrison Road
	Job Requirement: • Experience in fullset of accounts and consolidation	
3 Assistant Manager, Marketing	Job Description: • Develop and implement strategic marketing plans to strengthen brand visibility. • Lead offline campaigns, events, and public relations initiatives. • Manage content creation across digital platforms and ensure SEO optimization. • Oversee budgets, analyze ROI, and prepare performance reports. • Collaborate with stakeholders and mentor junior team members for effective execution.	• 5 days • Harrison Road

Job Positions	Pre-requisites	Working Hours / Location
	Job Requirement: Proficient in digital and traditional marketing, SEO, SEM, social media, content creation, event management, brand strategy, budget control, with strong leadership and communication skills.	
4 Business Development Executive	Job Description: - Identify and prospect new clients to expand market share. - Conduct market research and provide updates on potential markets. - Build and maintain strong client relationships. - Collaborate with the sales lead to develop effective strategies. - Open to travel for business purposes.	5 days - Harrison Road
	Job Requirement: - Must have strong communication and negotiation skills, proficiency in English, Mandarin, and Bahasa Indonesia to liaise with multi-lingual clients. - Ability to build client relationships, and willingness to travel.	
5 Cloud Infrastructure and Security Engineer	Job Description: - Lead and support the migration of existing IT systems from on-premise infrastructure to a secure government cloud platform using VMware Cloud Foundation (VCF). - Deploy, configure, and maintain VMware VCF components, including vSAN, NSX, vCenter, and SDDC Manager. - Set up, manage, and troubleshoot VMware Tanzu and Kubernetes clusters for hosting containerized applications. - Leverage Aria Automation and GitLab CI pipelines to automate resource provisioning and application deployments. - Administer and troubleshoot Linux and Windows servers, including web servers such as Tomcat, Apache, and IIS. - Monitor system health, performance, and resource utilization across cloud and container environments. - Implement security hardening measures and manage security testing (DAST, SAST, PT, SVS) in compliance with policies. - Diagnose and resolve complex infrastructure and application issues efficiently. - Collaborate closely with HQ technical teams and government CISO units, providing updates, feedback, and incident response support. - Transition to ongoing cloud infrastructure maintenance, optimization, and IT security management post-migration.	5 days - Harrison Road
	Job Requirement: Experience in VMware Cloud Foundation (VCF)	
6 Credit Control Executive	Job Description: - Manage and service all accounts, ensuring timely collections. - Follow up on overdue accounts and monitor payment status. - Coordinate with lawyers and external agencies on credit control matters. - Implement collection best practices and apply effective strategies to improve recovery rates. - Perform any other duties as assigned.	5 days - Harrison Road
	Job Requirement:	

Job Positions	Pre-requisites	Working Hours / Location
	Experience in Accounts Receivable	
7 Customer Service Executive	Job Description: - Promote jewellery products and services to walk-in customers. - Deliver excellent customer service to ensure satisfaction. - Achieve monthly sales targets with self-motivation. - Maintain attractive merchandise displays. - Support team efforts and contribute to overall store performance.	5 days - Harrison Road
	Job Requirement: No experience required	
8 Digital Marketing Consultant	Job Description: - Manage campaign execution and reporting (client interactions handled by Account Managers). - Handle technical implementation of SEO, PPC, Social Media, and Media Buy campaigns (assignment may be within specific discipline teams or the central Account Management team). - Oversee and perform quality control on technical implementations carried out by partner and remote teams. - Continuously enhance processes and technology to improve the delivery of services.	5 days - Harrison Road
	Job Requirement: Digital marketing experience, SEO, SEM, social media management	
9 Digital Marketing Strategy Manager	Job Description: - Develop and execute digital marketing strategies for Singapore and Malaysia. - Plan multi-channel campaigns across Meta, Google, TikTok, and e-commerce platforms. - Manage budgets, optimize ROI, and lead performance reviews. - Digitize marketing funnels with automation and CRM integration. - Build partnerships, analyze market trends, and mentor cross-border teams.	5 days - Harrison Road
	Job Requirement: Strong knowledge of digital marketing platforms (Meta Ads, Google Ads, TikTok), proficiency in GA4 and HubSpot, excellent leadership, analytical, and communication skills, with ability to manage large budgets and lead cross-border teams.	
10 Finance Executive (Internal Accounting)	Job Description: - Maintain full set of accounts including receivables, payables, and fixed assets. - Prepare monthly financial reports and reconciliations. - Handle GST submissions and annual tax filings. - Manage payroll, CPF, and staff claims. - Ensure accurate documentation and compliance. - Coordinate with subsidiaries and support ad hoc duties.	5 days - Harrison Road
	Job Requirement: Proficient in financial software, detail-oriented, organized, able to work independently and in teams, with strong communication skills and Mandarin proficiency preferred to liaise with Mandarin speaking clients.	

Job Positions	Pre-requisites	Working Hours / Location
11 Finance Manager	Job Description: - Lead financial operations across regional offices in Southeast Asia. - Oversee reporting, budgeting, and compliance with tax and audit standards. - Manage treasury, cash flow, and trade financing activities. - Collaborate with senior leadership on strategic financial planning. - Ensure accurate consolidation and timely delivery of financial statements.	5 days - Harrison Road
	Job Requirement: Strong sales and negotiation skills, technical understanding of cooling solutions, ability to manage enterprise-level client relationships, and a results-driven mindset with strategic thinking.	
12 Finance Senior Officer (AP)	Job Description: - Prepare monthly AP payments and reconcile Statements of Account (SOA). - Serve as the first approver/reviewer for invoices submitted via the e-Procurement system. - Perform second-level review of TenderBoard reports, ensuring accuracy of all accounting codes. - Monitor balance sheet items and follow up with respective PICs on outstanding issues. - Ensure timely, accurate, and complete preparation of daily carrier remittances for both first and second batches (as backup). - Record AP transactions and post related journal entries. - Support team members' portfolios through a buddy system. - Assist in internal and external audit processes.	5 days - Harrison Road
	Job Requirement: Experience in Accounts Payable	
13 IT Engineer (Cloud Infrastructure & Security)	Job Description: - Lead cloud migration from on-premise systems to VMware Cloud Foundation. - Deploy and maintain VMware VCF components, Tanzu, and Kubernetes clusters. - Automate provisioning and deployment using Aria Automation and GitLab CI. - Administer Linux and Windows servers with security hardening and compliance testing. - Monitor performance, troubleshoot issues, and collaborate with technical teams.	5 days - Harrison Road
	Job Requirement: Expert in VMware Cloud Foundation, Tanzu, Kubernetes, automation tools (Aria, GitLab CI), server administration, security hardening, and troubleshooting, with strong communication and problem-solving skills.	
14 Project and Network Engineer	Job Description: Lead and execute network infrastructure projects from presales to deployment.	5 days - Harrison Road

Job Positions	Pre-requisites	Working Hours / Location
	• Configure IP networks and troubleshoot technical issues. • Manage project timelines, resources, and vendor coordination. • Ensure compliance with technical and safety standards. • Maintain documentation and support client satisfaction throughout project phases.	
	Job Requirement: • Must have strong knowledge of IP networking and project management, excellent communication skills, and the ability to lead technical projects independently.	
15 Recruitment Consultant	Job Description: • Meeting monthly sales target and company's revenue objectives • Responsible for full cycle of search and recruitment activities. • Be involved in executive and non-executive search. • Managing job offer process to candidates and handle remuneration and compensation benefits with clients and candidates. • Advise Clients and Job seekers on market & employment trends. • Business development which involves managing and developing new and existing clients. • Enhance business relationship with clients and develop strong account management skills. • Working closely with clients to develop recruitment strategies and plans. • Working closely with team members to achieve team goals. Job Requirement: • No experience required	• 5 days • Harrison Road
16 Retail Customer Support Executive	Job Description: • Respond to customer enquiries via phone, WhatsApp, and email. • Coordinate deliveries, exchanges, and returns with warehouse teams. • Prepare accurate documentation including invoices and delivery orders. • Support retail operations and events. • Maintain records and ensure smooth customer experience across all touchpoints. Job Requirement: • Must be organized, customer-focused, proficient in Microsoft Office and chat tools, with strong communication skills and ability to multitask independently.	• 5 days • Harrison Road
17 Sales Associate	Job Description: • Represent The Smart Series as a brand ambassador in showrooms and trade shows. • Engage customers, resolve inquiries, and provide tailored sales solutions. • Drive sales growth through online-to-offline initiatives. • Deliver presentations, manage time effectively, and work independently. • Prior experience in sales preferred.	• 5 days • Harrison Road

Job Positions	Pre-requisites	Working Hours / Location
	Job Requirement: Must possess strong communication, negotiation, and relationship-building skills, demonstrate excellent product knowledge, work independently, and manage time effectively.	
18 Service Crew	Job Description: - Taking customers food and drinks orders - Ensure high customer satisfaction - Ensure cleanliness of restaurant - Cashiering duties	5 days - Harrison Road
	Job Requirement: No experience required	
19 Solar Account Manager	Job Description: - Manage client relationships in solar energy sector. - Provide strategic guidance on solar financing and operations. - Use CRM tools and data analytics for customer insights. - Collaborate with technical and service teams. - Ensure customer satisfaction through proactive support and solution delivery.	5 days - Harrison Road
	Job Requirement: Open to entry level graduates or candidates with at least 2 years' experience in energy or renewables	
20 Splunk Administrator	Job Description: - Act as the organization's Splunk Administrator. - Install, configure, and manage Splunk infrastructure components, including forwarders, indexers, search heads, and deployment servers. - Design and implement strategies for Splunk data retention and indexing. - Develop and maintain dashboards, reports, and alerts to deliver actionable insights to business stakeholders. - Troubleshoot and resolve issues within the Splunk infrastructure and address performance bottlenecks. - Collaborate with IT teams to integrate Splunk with other systems and applications. - Ensure adherence to security and data privacy policies and standards. - Provide hands-on resolution for technical integration challenges with Splunk security solutions. - Possess strong expertise in IT operations and data analytics.	5 days - Harrison Road
	Job Requirement: Experience in administering Splunk	

#2 e2i services

e2i Services

- Career Coaching & Job Matching
- SkillsFuture Advice

• For Career Coaching

Are you at a career crossroad? Engage a career coach to nurture your career and be well-equipped with newfound skills as you embark on a new career or navigate a career change.



You can also reach them at the following centres (By appointment only):



e2i Career Centre (DNI)

Devan Nair Institute
for Employment and Employability
80 Jurong East St 21 Level 2
Singapore 609607

Operating Hours (DNI)

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

Nearest MRT: Jurong East



e2i Career Centre (OMB)

1 Marina Boulevard,
#B1-03
Singapore 018989

Operating Hours (OMB)

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

Nearest MRT: Raffles Place, Downtown



e2i Career Centre (OTH)

ServiceSG Centre Our Tampines Hub,
1 Tampines Walk,
#01-21
Singapore 528523

Operating Hours (OTH)

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

Nearest MRT: Tampines

Jobs and Skills Centre

Locations	Address	Operating Hours* (With effect from 1 September 2023)
Bishan Community Club	Level 1, Reading Room	Mondays: Closed Tuesdays to Fridays: 10am to 5.30pm

Locations	Address	Operating Hours* (With effect from 1 September 2023)
	51 Bishan Street 13, S(579799)	Saturdays: 10am to 2pm Sundays and Public Holidays: Closed
Ci Yuan Community Club	Level 4, Multi-Purpose Room 5, 51 Hougang Avenue 9, S(538776)	Mondays, Tuesdays, Thursdays & Fridays: 10am to 5.30pm Wednesdays: Closed Saturdays: 10am to 2pm Sundays and Public Holidays: Closed
Clementi Community Centre	Room 01-06, 220 Clementi Avenue 4, S(129880)	Mondays, Wednesdays and Fridays: 10am to 5.30pm (Virtual/Phone Coaching) Thursdays: 10am-5.30pm (Face-to-Face Coaching) Tuesdays: Closed Saturdays, Sundays and Public Holidays: Closed
The Frontier Community Club	Level 2 Room 205, 60 Jurong West Central 3, S(648346)	Mondays, Tuesdays, Thursdays & Fridays: 10am to 5.30pm Wednesdays: Closed Saturdays: 10am to 2pm Sundays and Public Holidays: Closed
Social Service Office @ Bukit Merah	3779 Jalan Bukit Merah, #01-01, S(159462)	Mondays to Fridays: 9am to 5pm Saturdays, Sundays and Public Holidays: Closed
Social Service Office @ Queenstown	40 Margaret Drive, #02-01, S(140040)	Mondays to Fridays: 9am to 5pm Saturdays, Sundays and Public Holidays: Closed
Teck Ghee Community Club	861 Ang Mo Kio Avenue 10, #02-03, S(569 734)	Mondays, Wednesdays to Fridays: 10am to 5.30pm Tuesdays: Closed Saturdays: 10am to 2pm Sundays and Public Holidays: Closed

Locations	Address	Operating Hours* (With effect from 1 September 2023)
Toa Payoh West Community Club	Level 3, Music Room 1, 200 Lorong 2 Toa Payoh, S(319642)	Mondays to Thursdays: 10am to 5.30pm Fridays: Closed Saturdays: 10am to 2pm Sundays and Public Holidays: Closed
Yew Tee Community Club	20 Choa Chu Kang St 52, #03-05, S(689286)	Mondays to Wednesdays, Fridays: 10am to 5.30pm Thursdays: Closed Saturdays: 10am to 2pm Sundays and Public Holidays: Closed

The following centres are supported by a job kiosk where you can explore career resources virtually.

Locations	Address	Operating Hours*
Clementi Community Centre ^{KIOSK}	Level 1, 220 Clementi Avenue 4, S(129880)	Mondays to Fridays: 10am to 5.30pm Saturdays: 10am to 2pm Sundays and Public Holidays: Closed
Hong Kah North Community Club ^{KIOSK}	Level 1, 30 Bukit Batok Street 31, S(659440)	
Whampoa Community Club ^{KIOSK}	Level 1, 300 Whampoa Drive, S(327737)	
Yuhua Community Club ^{KIOSK}	Level 1, 90 Boon Lay Way, S(609958)	

NTUC Job Security Council's Telegram Channels

Be alerted daily on the latest job vacancies from hiring companies. Subscribe to JSC Telegram channels today! If you don't have Telegram, get more info on how to download the app at <https://telegram.org/>

Jobs Alert for PMET

e.g. Engineers, Managers,
Executives, Technicians



Join Our Telegram

<https://www.e2i.com.sg/JSCTelegram/PMET>

Jobs Alert for non-PMET

e.g. Temp jobs, operators,
packers, etc



Join Our Telegram

<https://www.e2i.com.sg/JSCTelegram/Non-PMET>