



Employment and Employability Institute

JOB LISTING BOOKLET

Jobs and Skills Fair @ Sengkang CC

[20 Aug 2026 | 10am – 5pm]



As part of our effort to save the environment, please return this booklet at the exit after you have completed **all** interviews.

About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

Only for Singaporeans & Permanent Residents

Legend: – PMET Roles

Content Page

Pages

#1 ASE Singapore	7
• Assistant Planner / Production Scheduler	7
• Associate Engineer / Technician - Test Equipment (WLCSP) 	7
• Associate Engineer – Facilities 	7
• Associate Engineer – IT 	8
• Associate Engineer - Test Equipment 	8
• Associate Engineer – Test Equipment (Backend) 	9
• Associate Engineer - Test Equipment (NPI) 	9
• Associate Engineer - Test Equipment (PM) 	10
• Associate Engineer - Test Maintenance 	10
• Associate Engineer - Test Maintenance (Wafer Sort) 	11
• Associate Engineer - Test/Product 	11
• Engineer - IT 	12
• Engineer - Test / Product 	13
• Engineer - Test Maintenance (Wafer Sort) 	13
• Engineer - Tester Support Group 	14
• ESD Technician 	14
• Industrial Engineer 	14
• Logistics Assistant	15
• NPI Engineer 	15
• NPI Engineer - Test Process (WLCSP) 	16
• Operator	16
• Planner	17
• Programmer - IT 	17
• QA Engineer 	17
• Senior Engineer - Test / Product 	18
• Senior Engineer / Engineer - Facilities 	19
• Technician - Test Maintenance 	19
• Technician - Test Process (Backend) 	19
#2 Cold Storage Singapore (1983)	20

• Cashier	20
• Department Manager 	20
• Logistics Assistant	21
• Sales Assistant	21
• Team Leader (Service).....	22
#3 GBS (Singapore).....	23
• Assistant Engineer 	23
• Electrical Automotive Technician 	23
• Semiconductor Technician 	24
#4 GE Aerospace	24
• Certifying Staff Inspector 	24
• Component Repair Technician (Airfoil) 	25
• Component Repair Technician (Mechanical Clean) 	25
• Component Repair Technician (V&D Inspector) 	26
• Digital Transformation Intern 	27
• EHS Engineer 	28
• EHS Intern 	30
• Equipment Maintenance Intern 	31
• Facilities Intern 	32
• Manufacturing Intern 	33
• Manufacturing Intern (Nozzle) 	34
• NPI Intern 	35
• Process Improvement Intern - Module Shop 	35
#5 Hyve Solutions Singapore	36
• Leads – Quality/ Manufacturing/Warehouse 	36
• Manufacturing Lead 	37
• Process Engineering Technician 	39
• Test Engineer Technician 	39
#6 Ingrasys (Singapore).....	40
• Debug Technician 	40
• IT Programmer (Junior) 	41
• Process Technician 	41

• Product Handler	42
• Project Management Executive 	42
• Test Engineer 	43
• Test Technician 	44
• Warehouse Assistant	44
#7 KLA Corporation	45
• Applications Development Engineer 	45
• Associate Test Engineer/Production Test Technician 	46
• Buyer/Planner 	46
• Customer Support Engineer 	48
• Supply Chain Engineer 	48
#8 Knight Frank Property & Facilities Management	50
• Accounts Executive 	50
• Admin Assistant	50
• Advertising & Promotions Executive 	51
• Assistant Condominium Manager 	52
• Assistant Leasing Manager 	53
• Building Manager 	54
• Business Development Executive 	55
• Centre Manager 	56
• Condominium Manager 	57
• Customer Service Officer	58
• Finance Admin	58
• Finance Executive 	59
• Office Administrator 	59
• Operation Assistant Mgr/ Manager 	60
• Operation Excellence Executive 	61
• Property Executive 	62
• Property Officer	63
• Senior Account Assistant 	64
• Technician 	64
#9 Koufu	66

• Accountant 	66
• Area Manager (Koufu / Pang Pang Kopi / Ninefresh) 	66
• Counter Crew.....	67
• Food Court Management (Koufu).....	67
• Management Associate (Koufu/R&B Tea/Dough Culture/Ninefresh) 	69
• Production Worker (Ninefresh/Gourmet).....	70
• Property Executive (Woodlands HQ) 	71
• Service Crew (Ninefresh / Dough Culture / Pang Pang Kopi / R&B Tea / V Coffee)	71
#10 Lincstech Circuit Singapore.....	72
• Design Engineer 	72
• Development Engineer 	72
• Engineering – Assistant Engineer 	73
• Facility Engineer 	73
• Maintenance Engineer 	73
• Process Engineer 	74
• Production - Technician 	74
• QA Engineer 	75
• Sales Engineer 	75
• Shipping Assistant.....	76
#11 Moneymax Jewellery	76
• Customer Service Executive.....	76
• Driver Cum Storeman	77
• Internal Audit Surveillance Associate	77
• Inventory Control Assistant	77
• Jewellery Consultant.....	77
• Part Time Jewellery Packer	78
#12 Mr Bean	79
• Service Crew	79
• Service Crew (Part-Time)	79
• Supervisor 	80
#13 Safran Electronics & Defense Services Asia	80
• Avionics Engineer 	80

• Industrialisation Engineer 	81
• Logistics Assistant 	83
• Production Specialist 	84
• Sales Admin 	85
#14 Tian Ma Group Holdings	86
• Cashier	86
• Retail Executive	86
#15 VisionPower Semiconductor Manufacturing	87
• Advance Engineering Control Engineer 	87
• AMHS Associate Engineer 	88
• Electrical Engineer 	88
• Equipment Automation Engineer 	89
• Equipment Engineer (Etch, Photo, Thin Film, Diffusion) 	89
• Intelligent Manufacturing Center Engineer 	90
• IT Associate Engineer 	90
• IT Engineer 	90
• IT Infrastructure Engineer 	91
• IT Operation Support Engineer 	92
• Module Associate Engineer 	93
• Process Engineer (Etch, Photo, Thin Film, Diffusion) 	94
• Process Integration Engineer 	94
#16 e2i SERVICES	95

#1 ASE Singapore

The ASE Group is the world's largest provider of independent semiconductor manufacturing services in assembly and test. As a global leader geared towards meeting the industry's ever growing needs for faster, smaller and higher performance chips, the Group develops and offers a wide portfolio of technology and solutions including IC test, program design, front-end engineering test, wafer probe, wafer bump, substrate design and supply, wafer level package, flip chip, system-in-package, final test and design manufacturing services.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Assistant Planner / Production Scheduler	Key Responsibilities - Assist Planners in administrative matters (ESWOR, MTF, SRF, etc.) - Monitor daily production schedule and ensure alignment to planners' plan - Expedite and follow up on lots movement from receiving to shipping to ensure shipments are met - Monitor shipment backlog and highlight any potential missed shipment - Prepare daily report (incoming ship alert, backlog status, etc) Pre-requisites - Min. GCE O or A level or equivalent - Minimum 3 years of production control experience in manufacturing industries - Prior working experience with semiconductor or electronics industries is advantageous - Able to work 12 hours	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)
Associate Engineer / Technician - Test Equipment (WLCSP) 	Key Responsibilities - Diploma / Higher NITEC / NITEC in Electronic / Electrical / Mechanical / Mechatronics Engineering or equivalent. - Tape and Reel experience in wafer level and knowledge on vision system is preferred. - Possess strong analysis and good teamwork. - Good communication and interpersonal skills. - Able to commit to either 12-hr permanent day / night shift. Pre-requisites - Diploma in Electronic / Electrical / Mechanical / Mechatronics Engineering or equivalent. - Tape and Reel experience in wafer level and knowledge on vision system is preferred. - Possess strong analysis and good teamwork. - Good communication and interpersonal skills. - Able to work 12-hr night shift.	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)
Associate Engineer – Facilities 	Key Responsibilities Conduct routine monitoring and spot checks of all the building facilities such as: central chiller system, cooling towers, pumps, AHU, compressors, BMS, plumbing and electrical system	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Attend to all facility works and M&E installations as well as to co-ordinate with contractors on repair works - Provide support to production and assist in machine installations: power hook-up, CDA, vacuum and process cooling water, exhaust pipe and other set-up in the production floor - Perform in-house servicing of cooling towers, AHU, FCU, FFU, filter cleaning and replacement, strainers and other HVAC equipment Pre-requisites - NITEC / Diploma in Electrical / Mechanical / Building Facilities / CEE or equivalent with 1 year relevant experience - Entry level candidates are welcome - Working knowledge in cleanroom environment is preferred - Able to work 12-hr rotating shift (8am to 8pm/ 8pm to 8am)	
Associate Engineer – IT 	Key Responsibilities - Setup and troubleshooting of all PC/laptop, printers, print server, Windows XP, Windows 7, RFID scanner, Outlook client, VPN, MS Office, Anti-virus & in-house applications - Managing of IT inventory - Manage IT hardware requests and raise purchase requests when necessary - Prepare proposals and presentations on assigned projects and repair semiconductor process equipment Pre-requisites - Diploma or equivalent in IT or related discipline - Minimum 1 year experience in IT support - Knowledge in Microsoft Office, Outlook, Windows XP/7 - Knowledge in basic LAN/WAN network infrastructure - Strong communication and interpersonal skills	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)
Associate Engineer - Test Equipment 	Key Responsibilities - Manage overall project management on new equipment buyoff, installation and associated activities - Collaborate with internal and external stakeholders for smooth production transfer of equipment to mass production - Collaborate with machine suppliers to drive for equipment efficiency and process improvement - Work closely with PM team in establishment of effective PM system for continuous sustenance of machine and spare inventory - Identify and close gaps between different working level or parties within the company - Develop expertise to improve the assigned equipment platform, maintain and repair semiconductor process equipment	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites - Degree / Diploma in any Engineering field with relevant hands-on experience - Knowledge and experience in handler models (Epson/Hontech-Logic/ATC/SLT/Matrix/MT9510/Castle/Chroma) will be an added advantage - Possess strong mechanical / electronics / electrical knowledge and interest - Effective communication and interpersonal skills - Logical analysis / thinking and possess strong motivation to hone hands-on technical skills	
Associate Engineer – Test Equipment (Backend) 	Key Responsibilities - Degree in Mechanical / Electrical Engineering - Preferably with minimum 1 year relevant experience in semiconductor industry - Knowledge of basic equipment troubleshooting - Good communications and analytical problem solving skills - Entry level candidates are welcome to apply Pre-requisites - Responsible for providing production and engineering support to all backend equipment-related activities - Set up conversions of backend equipment for production utilization - Perform timely set-up, repairs and maintenance of backend equipment such as laser mark, vision scanner and Tape & Reel platform - Troubleshoot equipment-related issues and minimize equipment downtime - Perform routine equipment preventive maintenance / calibration on timely basis - Assist in implementing equipment improvement project	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)
Associate Engineer - Test Equipment (NPI) 	Key Responsibilities - Responsible for leading smooth production transfers by collaborating effectively with both internal and external stakeholders - Establish and maintain a robust communication system to manage the dynamic priorities inherent in New Product Introduction (NPI) processes - Manage consignment hardware setup, resolve test setup challenges, and oversee tooling and spare parts procurement, including acting as a liaison with suppliers - Ensure supplier compliance with quality standards via product assessments - Develop and maintain documentation for design rules, improvements, and related hardware and software - Collaborate with the engineering and preventive maintenance team for continuous process improvement	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites • Holds a Diploma or Degree in mechanical/electronics/electrical or any Engineering field • Preferably 2 years of experience • Basic knowledge of Microsoft office • Observant, team-player, able to work under minimal guidance • Graduates without any experience are also welcomed to apply	
Associate Engineer - Test Equipment (PM) 	Key Responsibilities • Perform internal/external calibrations, generate verification criteria • Coordinate with planners for efficient handler swaps/releases • Track post-release handler performance and maintain detailed records • Develop and refine PM/calibration checklists to minimize machine failures • Manage daily inventory handovers and maintain optimal spare stock levels • Partner with Engineering and NPI teams on workflow and improvement projects • Integrate improvement projects during scheduled PM/calibration • Establish a system for efficient handler release to support 12 by 7 operations • Attend production meetings, troubleshoot machine issues, and develop/distribute "one-point lessons" for line maintenance Pre-requisites • Diploma / Degree in mechanical/electronics/electrical, or any Engineering field • Preferably minimum 2 years of working experience • Observant, team player, able to work under minimal supervision • Basic knowledge of Microsoft office • Candidates without experience are welcome to apply	• Working Hours: 8am - 5.15pm • Location/ Postal code: S(738074)
Associate Engineer - Test Maintenance 	Key Responsibilities • Responsible for troubleshooting, calibration, repair and maintenance of assigned Testers and Handlers platform • Ensure equipment are in production condition with minimum downtime and running at yield specified • Responsible for tracking, monitoring and reporting daily equipment downtime • Responsible for daily house keeping and any other responsibilities as assigned	• Working Hours: 8am - 5.15pm • Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites • Diploma / Higher NITEC / NITEC in Electronic / Electrical / Mechanical/ Mechatronics Engineering or equivalent • Specialized knowledge of equipment, testers, handlers, etc is preferred • Possess Trouble shooting skills on equipment maintenance and repair • Possess strong analysis and good teamwork • Good communication and presentation skills • Able to commit to either 12-hr permanent day / night shift	
Associate Engineer - Test Maintenance (Wafer Sort) 	Key Responsibilities • Responsible for troubleshooting, calibration, repair and maintenance of assigned testers and probers platform • Ensure equipment are in production condition with minimum downtime and running at yield specified • Responsible to perform prober preventive maintenance and calibration Pre-requisites • Diploma / NITEC in Electronic / Electrical / Mechanical or any Engineering field • Prior experience in semiconductor or manufacturing environment is advantageous • Possesses strong analytical, problem-solving and communication skills • Able to commit to 12-hr day shift • Entry level candidates welcome to apply	• Working Hours: 8am to 8pm / 8pm to 8am • Location/ Postal code: S(738074)
Associate Engineer - Test/Product 	Key Responsibilities • Provide timely reports on lot performance to internal teams and external customers • Perform basic troubleshooting and provide reports of low yield or failure rates • Disposition of engineering lots in manufacturing line • Support engineering team for various engineering activities such as test program checkout, hardware buy-off, and machine qualification • Participate in daily operations meetings and follow up on production issues • Responsible for daily housekeeping and any other responsibilities as assigned Pre-requisites • Diploma / Higher NITEC / NITEC in Electronic / Electrical / Mechanical/ Mechatronics Engineering or equivalent with 1 year experience • Entry level candidates welcome to apply • Possess strong technical analysis and excellent teamwork • Able to commit to 12-hr shift	• Working Hours: 8am to 8pm / 8pm to 8am • Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Engineer - IT 	Key Responsibilities Equipment Automation Development • Design, develop, deploy, and maintain Equipment Automation Programs (EAP) for assembly and test manufacturing equipment. • Implement equipment integration using industry-standard protocols such as SECS/GEM. • Support equipment recipe download/upload, remote control, and process parameter management. Factory Integration • Integrate new production equipment into the factory automation ecosystem. • Collaborate with equipment vendors to develop and validate automation requirements. • Perform equipment buyoff, qualification, and factory acceptance testing. • Ensure seamless data exchange between equipment and manufacturing systems. Production Support • Provide 24/7 support (on-call when required) for equipment automation issues impacting production. • Troubleshoot communication failures between equipment and host systems. • Perform root cause analysis and implement corrective/preventive actions. • Monitor EAP system health and equipment connectivity status. System Enhancement • Develop automation features to improve productivity, OEE, traceability, and manufacturing efficiency. • Implement smart factory initiatives including Automated lot dispatching and Real-time equipment monitoring. • Predictive maintenance data collection. Industry 4.0 initiatives • Support digitalization and manufacturing analytics projects. Pre-requisites • Bachelor's degree in Computer Science/Computer Engineering/Electrical Engineering/Mechanical Engineering. • 2 to 8 years of experience in semiconductor manufacturing, factory automation, or industrial automation. • Experience in OSAT, wafer fabrication, electronics manufacturing, or high-volume manufacturing environments preferred. • Strong troubleshooting and analytical skills. • Strong knowledge of equipment automation protocols such as Secs/Gem, Semi E84.	• Working Hours: 8am to 8pm / 8pm to 8am • Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Experience in programming languages such as C#, python, etc.	
Engineer - Test / Product 	Key Responsibilities - Responsible for new product off-loads and qualification to meet customers' requirements - Work closely with customers to analyze and improve product yield and performance, and optimize the testing process - Implement and maintain test programs/hardware to support product sort and final test operations - Prepare engineering reports and conduct regular technical reviews with customers - Development and transfer of test solutions for both Wafer Sort and Final Test to production sites - Define, document and specify test process / procedures for new products Pre-requisites - Bachelor's Degree in Electronics Engineering or related field - Minimum 2 years working experience in similar capacity preferred, fresh graduates are also welcome to apply - Good communication and interpersonal skills. - Excellent project management, analytical and problem-solving skills. - Familiar with SPC and FMEA, proficient in coding using Python and other related languages.	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)
Engineer - Test Maintenance (Wafer Sort) 	Key Responsibilities - Perform troubleshoot, calibration, repair and maintenance of assigned testers and probers platform - Ensure equipment are in optimum production condition, with minimum downtime and running at yield specified - Support new product offload to production and perform new machine buyoff / evaluation - Initiate improvement project or DOE for process or yield improvement - Maintain spare parts inventory Pre-requisites - Degree or Diploma in any Engineering field or equivalent - Prior experience in troubleshooting equipment, maintenance, and repair - Experience in manufacturing environment is an advantage - Analytical, problem-solver with good verbal and written communication skills - Entry level candidates are welcome to apply	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Engineer - Tester Support Group 	Key Responsibilities - Responsible for tester installation, re-configuration, upgrade, repair and debug - Identify and execute continuous improvement to improve test performance and OEE - Generate technical gap analysis of new hardware, software and license requirement - Provide technical training to production personnel - Coordinate and lead machine suppliers on project costing and time management - Support audit / visit and render assistance in solving outstanding/quality issues Pre-requisites - Degree / Diploma in any engineering field - Knowledge of equipment, testers, handlers would be advantageous - Prior experience in equipment troubleshoot, maintenance and repair - Semiconductor Programming & Application skills - Good planning & organizing ability and a team player - Familiar with Quality Management – Problem Solving, SPC, DOE, FMEA - Good communication & presentation skills	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)
ESD Technician 	Key Responsibilities - Perform ESD Compliance Verification measurements and effectively troubleshoot any issues found - Conduct routine ESD quality checks on production lines to maintain stringent ESD standards - Promptly report any ESD related problems encountered in the production Pre-requisites - GCE O'Level / Technical School / ITE certification in an Engineering discipline - Able to work independently	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)
Industrial Engineer 	Key Responsibilities - Conduct time studies to set precise standards for machine capacity and cycle time - Use data analytics platforms to ensure accurate production loading assessments and resource allocation - Collaborate with Operations and Engineering teams to drive OEE improvements - Initiate, analyze, plan, and execute reconfiguration projects to maximize tester utilization - Plan and manage testers and related hardware & software, overseeing transfer in/out activities and ensuring alignment with company goals. - Maintain robust spare parts inventory and ensure availability and readiness for production needs	- Working Hours: 8am - 5.15pm - Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites • Degree in Industrial Engineering, Electrical Engineering, Mechanical Engineering, or any related Engineering discipline • Proficient in Microsoft Office (Word, Excel, PowerPoint) • Strong analytical skills with a flair for numbers and data-driven decision-making • Excellent interpersonal and communication skills, both written and verbal • Ability to adapt to changing environments and manage multiple tasks efficiently • Ability to work well as a team player while being independent and proactive in problem-solving • Positive attitude, growth mindset, and eagerness to learn and develop new skills • Exposure to manufacturing or production environments is a plus • Fresh graduates are welcome to apply	
Logistics Assistant	Key Responsibilities • Receiving of incoming shipment and checking of goods received against documents and condition of goods • Perform breakbulk and data entry, stock-take and Inventory count • Load and unload materials and finished products • Comply with safety regulations and security measures for warehouse store • Sort and place items on predetermined trolleys Pre-requisites • Min GCE “N” / “O” levels or certificates in related field with 2 years of relevant working experience • Ability to handle pallet jack equipment • Basic knowledge in Microsoft Word, Excel & Outlook • Understanding of Import permit, Commercial Invoices and packing list • Knowledge of IOR requirement is an advantage • Able to commit to 12-hr night shift	• Working Hours: 8am to 8pm / 8pm to 8am • Location/ Postal code: S(738074)
NPI Engineer 	Key Responsibilities • Champion New Customer Eco-System Setup, New Device Offload and New Process Flow Setup. • Responsible for the successful initiation, planning, design, execution, monitoring, controlling and closure of a project. • Work closely with customer and respective internal teams to ensure the project are in schedule and on track. • Provide regular project statement updates / status reports and present to management. • Manage customer audits and customer visits.	• Working Hours: 8am - 5.15pm • Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites - Degree in Engineering / Supply Chain with minimum 2 years of experience preferred. - Meticulous in planning, possess strong teamwork and excellent project management and communication skills. - Fresh graduates are welcome to apply.	
NPI Engineer - Test Process (WLCSP) 	Key Responsibilities - Responsible for set-up and optimization of new device qualification, engineering lot processing, process data gathering and reporting - Monitor and improve device yield performance and process SPC charts - Investigate and troubleshoot production downtime and quality issues to provide lot disposition on outlier lots - Perform engineering report and documentation such as 8D, DMAIC, FMEA, CP, Process Specification, Work Instructions, etc - Implement continuous improvement program (CIP) to support yield and cost improvement, including developing systems for workflow management - Facilitate training of manufacturing personnel on operating procedures and process specification - Work closely with inter-department to improve process and equipment performance and capability - Coordinate and communicate with customers for any process engineering related matters - Setup systems and NPI requirements, handles qualifications and engineering activities Pre-requisites - Diploma / Degree in any Engineering Discipline - Working experience in semiconductor assembly manufacturing or process engineering and pre-assembly processes (Backgrind, Laser Marking, Laser Groove, Wafer Dicing) is an advantage - Knowledge in SPC, DOE, FMEA, OCAP, Control Plan, WI and Process Specification - Clear and effective communication with customers, suppliers and cross department - Able to multi-task and support ad-hoc projects in process and equipment related activities - Entry level candidates are welcome to apply	- Working Hours: 8am - 5.15pm - Location/ Postal code: S(738074)
Operator	Key Responsibilities - Operate machines to test devices to meet the quality and quantity requirements - Follow operational procedures and perform housekeeping Pre-requisites - Completed at least Secondary education - Able to understand and communicate in basic English	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Possess basic computer literacy • A team player with a positive attitude and willingness to learn	
Planner	Key Responsibilities • Responsible for monitoring and managing WIP and customer backlog • Plan daily production schedule for manufacturing execution and work with cross-functional team to meet SOD • Manage customer demand forecast & capacity allocation • Act as customer interface in providing daily operational updates to customers • Improve capacity utilization through better device mix management Pre-requisites • Diploma / Degree in Engineering / Supply Chain / Business / Manufacturing or equivalent • Minimum 2 years working experience • Good interpersonal and communication skills • Self-motivated, meticulous and able to work well with teams • Able to work effectively in a dynamic environment	• Working Hours: 8am - 5.15pm • Location/ Postal code: S(738074)
Programmer - IT 	Key Responsibilities • Develop and maintain Production User Interface using Visual Basic • Design, implement, and maintain in-house applications using Java or .NET • Develop Perl/Python/Shell scripts to support customer request/reports/data files • Analyze and decode machine data such as Semiconductor STDF and GPIB messages • Perform user acceptance and integration test with internal MES via webservice • Assist in maintaining existing Manufacturing applications Pre-requisites • Degree in IT/Computer Science/Engineering or Equivalent Experience with Perl, Python, Java J2EE, or .NET C# • Strong background in OOP, UML, XML and Web Services • Good knowledge in Linux and Visual Basic will be advantageous • Experience in system integration for Tester Advantest V93K & Teradyne UFLEX will be advantageous. • Preferably with relevant working experience in semiconductor environment	• Working Hours: 8am - 5.15pm • Location/ Postal code: S(738074)
QA Engineer 	Key Responsibilities • Provide analysis and dispositions on non-conformance products in accordance to requirements • Perform inspection and verification (visually or using measuring tools) on product on hold due to quality issues	• Working Hours: 8am - 5.15pm • Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Work closely with supervisor & team to monitor project status and closures • Communicate with customers on the status of quality projects assigned to his/her area of responsibility • Prepare regular reports and meet submission deadlines (weekly, monthly) • Actively participate in team projects analysis Pre-requisites • Degree in Electronics or Engineering or related field with relevant experience in electronics / semiconductor / or other manufacturing industry • Entry level candidates are welcome to apply • Basic knowledge in Microsoft Office (Word, Excel, PowerPoint) • Team player with good written / verbal communication and interpersonal skills • Strong sense of urgency with ability to meet deadlines and work independently • Knowledge in basic manufacturing solving problem tools (8D, FMEA) and statistical tools (SPC) is an advantage • Highly motivated to learn new skills / systems / analytical tools used in manufacturing operations	
Senior Engineer - Test / Product 	Key Responsibilities • Degree in Electronics or Engineering or related field with relevant experience in electronics / semiconductor / or other manufacturing industry • Entry level candidates are welcome to apply • Basic knowledge in Microsoft Office (Word, Excel, PowerPoint) • Team player with good written / verbal communication and interpersonal skills • Strong sense of urgency with ability to meet deadlines and work independently • Knowledge in basic manufacturing solving problem tools (8D, FMEA) and statistical tools (SPC) is an advantage • Highly motivated to learn new skills / systems / analytical tools used in manufacturing operations Pre-requisites • Degree in any engineering field • Good communication and interpersonal skills • At least 5 years relevant experience, preferably in a cleanroom environment • Possess good project management, analytical and problem solving skills • Ability and passion to work in and foster a teamwork environment • Positive attitude with good communication and interpersonal skills	• Working Hours: 8am - 5.15pm • Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Senior Engineer / Engineer - Facilities 	Key Responsibilities - Responsible for the operations and general maintenance of the plant, machinery, and associated building facilities - Ensure that the facilities' systems and processes function efficiently and meet the organization's needs. Works includes a range of engineering disciplines such as mechanical, electrical, plumbing, HVAC, and energy management - Troubleshoot equipment / facility breakdown and carry out basic repairs - Supervise and coordinate with vendors and service providers on activities regarding daily routine facilities, maintenance work and execution of engineering projects within the facility - Attend to any facility works and M&E installations, as well as development of project plans - Provide technical guidance and mentorship to team members Pre-requisites - Bachelor Degree / Diploma in engineering related discipline - At least 5 years relevant experience, preferably in a cleanroom environment - Preferably with AutoCad drafting skill	- Working Hours: 8am - 5.15pm - Location/ Postal code: S(738074)
Technician - Test Maintenance 	Key Responsibilities - Ensure equipment remains in optimal production condition with minimal downtime and operates within the specified yield targets - Monitor, track, and prepare daily reports on equipment downtime and performance - Maintain good housekeeping standards and ensure a clean and safe work environment Pre-requisites - Minimum SPM or GCE 'O' Level qualification 1–2 years of relevant technical working experience in equipment maintenance or manufacturing environment - Knowledge and hands-on experience in troubleshooting, maintenance, and repair of equipment. - Good communication and presentation skills. - Proficient in basic PC and computer applications. - A proactive team player with a positive working attitude.	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)
Technician - Test Process (Backend) 	Key Responsibilities - Verify and analyze hold lot rejects whether valid, invalid and escalate if in doubt or not meeting internal requirements - Ensure smooth release of hold lots to meet shipment through verification, analysis and disposition - Pre-alert, trigger and feedback hold lot or issues to upstream process for containments and/or action improvements - Provide hold lot or low yield reports to engineering team for tracking, monitoring, continuous improvements and/or escalation	- Working Hours: 8am to 8pm / 8pm to 8am - Location/ Postal code: S(738074)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Coordinate and follow up with cross functional team on incoming and Backend lot disposition to ensure shipment deliverables Pre-requisites - Higher Nitec or Nitec in any Engineering field - Minimum 3 years working experience preferred	

#2 Cold Storage Singapore (1983)

Born in Singapore in 1903, we started out as a homegrown merchant of fresh, quality meats and dairy products. From a small cold store to a popular household name and Singaporean icon, we introduced numerous innovative retail concepts including first supermarket in the 1960s, multiple retailing and bulk buying to bring greater savings to our customers. Cold Storage is also a pioneer in bringing quality and exclusive products from around the world to the well-travelled and the residents of Singapore.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Cashier	Key Responsibilities - Provide a positive customer experience with friendly, and courteous service - Perform opening and closing duties for Checkout Department, and be accountable for daily cash balances - Operate the Checkout and Self-checkout counters effectively and efficiently - Responsible for the upkeep of Checkout area - Maintain high standard of hygiene and cleanliness of front and back of the store - Support stock replenishment, expiry and quality checks, online orders picking as and when required - Any other ad-hoc duties as per assigned - Work rotating shift as and when required Pre-requisites - Able to work based on 6 days' work week schedule with rotating shifts (including weekends and public holidays) - Willing to stand for long hours and enjoy interacting with customers - Comfortable to handle cash	- Working Hours: 44 hours per week - Location/ Postal code: To ask employer during interview
Department Manager 	Key Responsibilities - Provide a positive customer experience with friendly and courteous service - Manage department sales and profitability to meet budgetary goals, sharing targets with team - Perform daily department duties including store opening/closing and temperature checks - Conduct morning and afternoon walkthroughs to ensure proper stock levels, pricing, quality, and cleanliness	- Working Hours: 44 hours per week - Location/ Postal code: To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Manage inventory levels, stock, out-of-stock situation, and shrinkage to optimize product availability and sales • Lead expiry/quality check, planogram change, gap check, stock take and discrepancy investigation and action plan according to the company's SOP • Perform markdown, write-off and disposal of products • Support proper receiving, IBT and checkout duties • Process online orders and pick items to the highest quality • Responsible for day-to-day administrative duties • Plan weekly roster and staffing based on guidelines, promotional/seasonal calendar to optimize team deployment and control costs • Train and develop team members through on-the-job training and special projects • Maintain high standard of food safety, hygiene, health and safety guidelines • Ensure strict compliance with all operational and P&C policies by store team • Cover for Store Manager during their absence for efficient store operations • Any other ad-hoc duties as per assigned • Work rotating shift as and when required Pre-requisites • Able to work on 6 days' work week schedule with rotating shifts (including weekend and public holidays) • Willing to stand for long hours and enjoy interacting with customers • Able to carry 10-15 kg products • With previous supervisory experience • Relevant experience in the Retail/F&B industry will be an added advantage	
Logistics Assistant	Key Responsibilities • Perform warehousing and logistics functions such as receiving, putting away of goods, picking, and marshaling • Perform housekeeping tasks • Conduct physical counts to ensure accuracy • Practice safe work procedures and identify potential hazards • Handle stocks & equipment with care Pre-requisites • Experience in warehouse and logistics will be an advantage • Able to work 5 days per week, rotating shifts (including weekends)	• Working Hours: 44 hours per week • Location/ Postal code: To ask employer during interview
Sales Assistant	Key Responsibilities • Provide a positive customer experience with friendly, and courteous service • Replenish and maintain the stocks, and ensure it is within quality and display standards	• Working Hours: 44 hours per week • Location/ Postal code: To ask employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Ensure all price points communication are prepared, displayed accurately and timely • Perform markdown, record wastage and disposal of products • Support planogram change, gap check, receiving & stocktake duties • Maintain high standard of hygiene and cleanliness of front and back of the store • Process online orders and pick items to the highest quality • Any other ad-hoc duties as per assigned • Work rotating shift as when required Pre-requisites • Able to work based on 6 days' work week schedule with rotating shifts (including weekends and public holidays) • Willing to stand for long hours and enjoy interacting with customers • Able to carry 10-15 kg products	during interview
Team Leader (Service)	Key Responsibilities • Support onboarding and offboarding process and HR/payroll issues for team members • Assist in preparing and submitting reports and documents approved by Store Manager • Maintain organized and updated personnel records and documents • Ensure timely and accurate attendance-related reports are submitted • Provide prompt and accurate assistance to team members with their queries • Process and distribute information and documents to team members • Manage cash balances in the safe for cash floats and change-making purposes • Daily bank-in of cash, coins, cheques, and foreign currencies collected from store sales payments • Verify cash pick-up amounts and reconcile cash register takings with Daily Cash Till Summary • Handle, record and report cash float and collections accurately for banking and Accounts Department • Disburse petty cash payments based on approved requisitions from the Store Manager • Handle customer inquiries, feedback, complaints, exchanges, and refunds • Plan weekly roster and staffing based on guidelines, promotional/seasonal calendar to optimize team deployment and control costs • Efficiently operate Checkout and Self-Checkout counters • Maintain cleanliness and hygiene standards on the shop floor, administration office, and staff room • Assist the Store Manager in implementing new company strategies, policies, and procedures in the administrative aspect	• Working Hours: 44 hours per week • Location/ Postal code: To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Ensure strict adherence to the company's policies and Store Cash Policies and Procedures Manual - Support stock replenishment, expiry and quality checks, stocktaking, and online order picking when needed - Perform receiving and purchase order counts, as required - Provide store supervisory support, including store opening & closing, ordering, promotion setup, temperature check, reporting and documenting signing, if necessary - Any other adhoc duties as per assigned Pre-requisites - Able to work based on 6 days' work week schedule with rotating shifts (including weekends and public holidays) - Able to handle administrative matters - Enjoy interacting with customers - Comfortable to handle cash	

#3 GBS (Singapore)

Founded in 2003, GBS (Singapore) Pte Ltd, a member of the Japan Material Group, delivers innovative engineer with a strong foundation in semiconductor expertise. The company also develops ruggedised vision systems and ADAS technologies, serving diverse sectors including Military, Urban Transportation, and Material Handling Vehicles providing comprehensive, reliable, and value-driven solutions to our customer.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Assistant Engineer 	Key Responsibilities - Perform Corrective and Preventive Maintenance of water fab manufacturing equipment - Support the running of production in the module and ensure the readiness for production - Maintain 6S practices in the Fab and maintenance support areas - Participate and follow up on continuous improvement projects - Provide clear and accurate pass down of line issues and documentation Pre-requisites - Able to work shift, weekend, OT and in cleanroom	- Working Hours: 12 hrs shift for 4,3,3,4 (shift work) Shift will be normal office hours - Location/ Postal code: To ask employer during interview
Electrical Automotive Technician 	Key Responsibilities - Installation - Physically install and assemble ADAS components (e.g., cameras, radar, sensors) onto vehicles according to provided 2D/3D prints, wiring schematics, and work instructions	- Working Hours: 8.30am – 6pm - Location/ Postal code: To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Modify vehicle systems to integrate new ADAS hardware and components, adhering to specific torque specifications and assembly techniques Pre-requisites - Able to travel to project site and able to work OT on weekdays or weekend	
Semiconductor Technician 	Key Responsibilities - Perform Corrective and Preventive Maintenance of wafer fab manufacturing equipment - Support the running of production in the module and ensure the readiness for production - Maintain 6S practices in the Fab and maintenance support areas - Participate and follow up on continuous improvement projects - Provide clear and accurate pass down of line issues and documentation Pre-requisites - Able to work shift, weekend, OT and in cleanroom	- Working Hours: 12hrs shift work for 4,3,3,4 (shift work) Shift will be normal office hours - Location/ Postal code:

#4 GE Aerospace

GE Aerospace is a world-leading provider of jet and turboprop engines, as well as integrated systems for commercial, military, business and general aviation aircraft.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Certifying Staff Inspector 	Key Responsibilities - You will perform visual and dimensional inspections to written quality plans on incoming, in-process, and finished engine components, working closely with operations to ensure regulatory and quality compliance and to issue ARC for release of components back to service. Role Overview: - Ensure quality of parts meet specification requirements - Ensure proper work clearance, correctness and completeness - Prevent non-conforming parts from proceeding to the next work station - Provide support to Manufacturing Engineers and Quality System Engineers for evaluation, investigations, audits related activities. - Collect data, feedback on the quality of parts inspected to the Manufacturing Engineers and Quality System Engineers	Working Hours: 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am Permanent 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd Shift is required Shift pattern may change due to

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Perform visual and dimensional inspections, and set area management of the parts - Perform scheduled maintenance and housekeeping tasks - Verify completion of all maintenance tasks - Issue ARC to release components back to service Pre-requisites - Pass CAAS M10, CO2, TM1 and M15. 2 years relevant MRO work experience - Practicing certifying staff in recent 6 months. - Knowledge of CAAS, EASA, FAA regulations.	business needs. Location/ Postal code: S(508726)
Component Repair Technician (Airfoil) 	Key Responsibilities - You will perform polishing, restoration and blending work on parts assigned in according with established operating procedure. Highlighting any discrepancies or irregularities to Facilitator/Engineer to resolve problems and meeting required daily/weekly output. Role Overview: - Perform hand blending & polishing operations, followed by self-inspection of blended parts to the tolerance and specifications - Read and correct interpretation of Operation Sheets and perform to the expected requirements - Perform scheduled maintenance & housekeeping tasks Pre-requisites Required Qualifications: - Minimum GCE 'O' level with 3 years of relevant experience; or - Preferably NITEC/Higher NITEC in Mechanical/Precision Engineering or equivalent; or - Diploma in Mechanical/Precision/Manufacturing Engineering - Able to read and understand the manufacturing operation sheets and standard operation procedures in English Preferred Qualifications: - Good mechanical aptitude. - Knowledge in CNC programming - Ability to comprehend technical drawings/instructions - Ability to use measuring instruments - Previously worked in a manufacturing environment - A team player	- Working Hours: 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am - Permanent 3rd Shift: 12.30 Am – 7.50 am - Rotation of 1st and 2nd Shift is required - Shift pattern may change due to business needs. - Location/ Postal code: S(508726)
Component Repair Technician (Mechanical Clean) 	Key Responsibilities - You will independently operate mechanical cleaning processes for all shops' component repair operations. Role Overview: - Perform grit blast, shot peen, glass peen, tumble, ultrasonic, vapor blast, etching, water flow, turbo jet washer, blade	- Working Hours: 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	flusher, plastisol injection, plastisol burnout and barrel finishing, honey comb seal removal • Perform necessary pre-checks before operations • Ensure all production data are filled in correctly in the Log Book • Ensure process and certification are in line with due date • Differentiate the different tumbler, shot and glass peening machine utilization • Perform daily maintenance checklist and ensure safe working practices • Perform scheduled maintenance & housekeeping tasks Pre-requisites Required Qualifications: • Minimum GCE 'O' level with 3 years of relevant experience • Able to read and understand the manufacturing operation sheets and standard operation procedures in English Preferred Qualifications: • Exposure in operating tumbler and peening machines • Able to perform quality audits and pre-production qualification procedures • Able to multi task and ensure proper documentation and handling of log books • Able to operate manual and auto grit blast machine • Discipline and strict adherence to Operating and Quality procedures • Fully understand process parameters and able to produce good quality parts • Willing to work in a hot and noisy environment • A team player	Permanent 3rd Shift: 12.30 Am – 7.50 am Rotation of 1st and 2nd Shift is required Shift pattern may change due to business needs. • Location/ Postal code: S(508726)
Component Repair Technician (V&D Inspector) 	Key Responsibilities Role Summary/Purpose • You will perform visual and dimensional inspection to written quality plans on incoming in-process and finished engine components Essential Responsibilities • Ensure quality of parts meet specification requirements • Ensure proper work clearance, correctness and completeness • Prevent non-conforming parts from proceeding to the next work station • Provide support to Manufacturing Engineers and Quality System • Engineers for evaluations, audits related activities • Collect data, feedback on the quality of parts inspected to the Manufacturing Engineers and Quality system Engineers • Perform visual & dimensional inspections, and set area management of the parts • Perform scheduled maintenance & housekeeping tasks	• Working Hours: 1st shift: 7.30 am – 4.20 pm 2nd shift: 4.00 pm – 12.50 am - Permanent 3rd Shift: 12.30 Am – 7.50 am - Rotation of 1st and 2nd Shift is required - Shift pattern may change due to business needs.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites - Diploma in Mechanical/Precision/Manufacturing Engineering - Basic command of written and spoken English	Location/ Postal code: S(508726)
Digital Transformation Intern 	Key Responsibilities - Intern to support our initiatives in leveraging technology to enhance operational efficiency and drive innovation. This role offers a unique opportunity to gain hands-on experience in a dynamic aerospace environment Role Overview: - Support the development and implementation of LMS system - Collaborate with various departments (e.g., engineering, operations, labs) to identify pain points and propose solutions - Participate in data collection, cleaning, and preparation activities to support digital transformation projects - Contribute to the creation of documentation, training materials, and presentations related to workflow projects - Support project management activities, including tracking progress, identifying risks, and communicating updates - Conduct user acceptance testing (UAT) for new digital solutions and gather feedback for continuous improvement - Assist in the maintenance and optimization of existing digital systems and processes - Create onboarding content/digital learning materials with VR/AR tools Ideal candidate - Proactive, detail-oriented student with strong analytical and problem-solving skills who is eager to learn and apply digital technologies in a collaborative, fast-paced environment. - Communicate effectively, manage multiple tasks independently, and bring a strong interest in improving systems, workflows, and learning situations through innovation Pre-requisites - Currently pursuing a bachelor's degree in aerospace, Aviation, or a related field - Strong analytical and problem-solving skills with a keen interest in digital technologies - Proficiency in Microsoft Office Suite (Excel, PowerPoint, Word) - Familiarity with VR/AR tools is a plus - Basic understanding of project management principles is desirable - Prior internship experience in a technology or business environment is an advantage	- Working Hours: 7:30am - 4:48pm - Location/ Postal code: S(508726)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Excellent communication and interpersonal skills, with the ability to work effectively in a team environment • Proactive, self-motivated, and eager to learn new technologies and processes. • Ability to work independently and manage multiple tasks effectively	
EHS Engineer 	Key Responsibilities At GE Aerospace, we are advancing the future of flight through a relentless focus on Safety, Quality, Delivery, and Cost and through FLIGHT DECK, our proprietary operating system that develops and empowers our people.. The EHS Engineer plays a critical role in supporting a safe, compliant, and operationally effective work environment across manufacturing, engineering, test, and site support functions. This role partners closely with operations, maintenance, engineering, and leadership teams to identify and reduce risk, ensure compliance with environmental, health, and safety requirements, and drive continuous improvement. The role is expected to apply FLIGHT DECK principles by helping teams establish standard work, use daily and visual management to expose gaps, and drive disciplined problem solving and action planning to improve site performance. The ideal candidate brings strong technical knowledge, practical problem-solving capability, and the ability to influence teams at all levels while demonstrating the GE Aerospace behaviors of Respect for People, Continuous Improvement, and Customer Driven, always with unyielding integrity. Role Overview: • Support and lead site environmental, health, and safety programs in alignment with business, regulatory, and customer requirements • Partner with manufacturing, engineering, maintenance, and support teams to identify hazards and implement effective risk reduction actions • Establish, improve, and sustain standard work for key EHS processes, recognizing that standard work documents and visualizes the best-known way to complete a task or process today and forms the foundation for continuous improvement and sustainment. • Conduct and support risk assessments, job hazard analyses, ergonomic evaluations, audits, inspections, and compliance reviews • Investigate incidents, near misses, and unsafe conditions; lead or facilitate root cause analysis, structured problem solving, and corrective action development to close gaps in performance and drive impact to SQDC.. • Drive timely closure of corrective and preventive actions and verify effectiveness of implemented controls	• Working Hours: 7:30am - 4:48pm • Location/ Postal code: S(508726)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Use daily and visual management practices to help teams visualize targets and results, track progress to goals, problem solve when off plan, and review process effectiveness. • Support visual management and action follow-up using standard FLIGHT DECK components including: • Performance measures tied to SQDIP • Gap analysis using TAGS (trend, actual, gap, standard) • Actions and escalations with specific action, owner, expected completion date, expected impact, and current status. • Monitor site EHS performance metrics, identify trends, and communicate results, risks, and priorities to site leadership • Support compliance with applicable federal, state, local, permit, and company EHS requirements • Assist with management of environmental programs including, as applicable, hazardous waste, air emissions, wastewater, stormwater, chemical management, and required reporting • Support implementation and sustainment of programs such as lockout/tagout, machine guarding, PPE, fall protection, confined space, contractor safety, ergonomics, and hazard communication • Deliver, coordinate, or support EHS training for employees, leaders, and contractors • Participate in emergency preparedness planning, drills, and response coordination • Partner with frontline teams and leaders at genba to proactively expose problems, remove barriers, and support real-time problem solving to meet customer expectations • Contribute to kaizen activity and continuous improvement efforts that improve EHS performance, operational stability, and employee engagement. Pre-requisites • Bachelor's degree from an accredited university or college in Engineering, Environmental Science, Occupational Safety, Industrial Hygiene, or related field • At least 5 years of experience in environmental, health, and safety, manufacturing, industrial operations, or related technical field • Registered with the Ministry of Manpower as a Workplace Safety and Health Officer (WSHO) and SCDF Fire Safety Manager (FSM). • Strong knowledge of Singapore's WSH legislation and compliance requirements • Experience with incident investigation, structured problem solving, and corrective action management • Ability to work in a team-based environment where performance is measured and actions are managed through regular operating cadences and visual management • Strong communication and collaboration skills with the ability to work across functions and organizational levels	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Demonstrated ability to analyze issues, prioritize actions, and drive execution in an operational environment	
EHS Intern 	Key Responsibilities We are looking for an enthusiastic and motivated Environmental, Health and Safety (EHS) intern (Mechanical/Electrical/Mechatronics/Environmental/Sustainability focus) to support the planning and execution of site- wide EHS initiatives and programmes. This role offers hands- on experience in environmental, health and safety projects. It is ideal for mechanical, electrical, or sustainability students with a strong dedication in promoting interest in workplace Environmental, Health and Safety. Role Overview: Key responsibilities include: - Assist in conducting safety audits and inspections across various departments. - Help develop and implement safety training programs for employees. - Support the preparation of safety and environmental reports and documentation. - Participate in incident investigations and risk assessments. - Collaborate with team members to identify safety hazards and recommend improvements. - Maintain safety and environmental records in compliance with regulations. - Assist in organizing safety and environmental meetings and workshops. Ideal Candidate - Mechanical or electrical engineering student (or recent graduate) who is passionate about promoting and eager to apply technical knowledge to real- world Environmental, Health and Safety challenges in a manufacturing or industrial setting. Pre-requisites - Currently pursuing a degree in Mechanical Engineering, Electrical Engineering, Mechatronics Engineering, Environmental Engineering, or a related discipline. Preferred Qualifications - Strong interest in workplace safety and environmental regulations. - Excellent organizational and communication skills. - Ability to work independently and as part of a team. - Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).	- Working Hours: 7:30am - 4:48pm - Location/ Postal code: S(508726)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Equipment Maintenance Intern 	Key Responsibilities We are looking for an enthusiastic and motivated intern (Mechanical/Electrical/Mechatronics focus) to support equipment maintenance and reliability activities across the site. This role offers hands-on experience in preventive and corrective maintenance, equipment troubleshooting, reliability improvement, and maintenance planning. The intern will work closely with maintenance teams to ensure equipment availability, optimize performance, and support continuous improvement initiatives. It is ideal for students with a strong interest in industrial equipment, manufacturing operations, and maintenance engineering. Role Overview: • The Equipment Maintenance Intern will support the Equipment Maintenance team in strengthening maintenance operations, reliability, and continuous improvement initiatives. • The role focuses on developing and implementing standard work processes to enhance daily management, equipment reliability, PM compliance, inventory management, and workforce capability development. • The intern will gain hands-on experience in maintenance management systems, operational excellence practices, and reliability-centered maintenance while working closely with maintenance technicians, engineers, and site leaders to improve equipment performance and operational efficiency. Key Responsibilities: • Establish and implement standard work for daily management using the SQDC (Safety, Quality, Delivery, Cost) framework to track and monitor key maintenance performance metrics. • Develop standard work processes and operating cadences to improve equipment reliability and PM compliance. • Support the development of inventory management standards and systems utilizing the Maximo. • Update and maintain the maintenance technician skills matrix, identify competency gaps, and drive action plans to support workforce capability development. • Contribute to continuous improvement initiatives that enhance maintenance effectiveness, equipment uptime, and operational excellence. Pre-requisites Required Qualifications • Currently pursuing a degree in Mechanical Engineering, Electrical Engineering, Mechatronics Engineering, Environmental Engineering or a related discipline.	• Working Hours: 7:30am - 4:48pm • Location/ Postal code: S(508726):

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Preferred Qualifications • Strong interest in sustainability, energy management, and environmental systems. • Basic understanding of industrial equipment and facility operations. • Comfortable working with data (e.g. energy usage, material flows) and able to perform basic analysis using Excel or similar tools. • Willingness to conduct site-level audits and engage with various teams to gather information. • Good communication and documentation skills. • Familiarity with AutoCAD is a plus.	
Facilities Intern 	Key Responsibilities We are looking for an enthusiastic and motivated facilities intern (Mechanical/Electrical/Mechatronics/Environmental/Sustainability focus) to support the planning and execution of site-wide sustainability initiatives. This role offers hands-on experience in environmental impact analysis, energy efficiency, waste reduction, and renewable energy projects. It is ideal for mechanical, electrical, or sustainability students with a strong interest in green technologies and industrial sustainability. As a facilities intern, you will be involved in the technical groundwork for key environmental projects aimed at reducing the environmental footprint of our operations. Working closely with cross-functional teams, you will contribute to developing systems that measure and improve energy, water, and material usage at the machine level, while also supporting solar energy tracking, waste reduction, and sustainability reporting efforts. Role Overview: • Assist in setting up a Renewable Energy Credits (REC) framework to support solar energy tracking by 2026. • Support data collection and analysis to map environmental impact at the machine level (e.g. electricity, water, gas, consumables). • Contribute to baseline studies for Scope 3 emissions (focus on purchased goods like consumables and packaging). • Conduct audits and identify opportunities for reducing food waste, general waste, and recyclables through technologies like composting or smart bins. • Help analyze site-wide electricity consumption to identify high-usage equipment and recommend energy-saving improvements. • Document and help standardize procedures for data collection to support ISO 50001 certification renewal. Pre-requisites Required Qualifications	• Working Hours: 7:30am - 4:48pm • Location/ Postal code: S(508726)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Currently pursuing a degree in Mechanical Engineering, Electrical Engineering, Mechatronics Engineering, Environmental Engineering or a related discipline. Preferred Qualifications - Strong interest in sustainability, energy management, and environmental systems. - Basic understanding of industrial equipment and facility operations. - Comfortable working with data (e.g. energy usage, material flows) and able to perform basic analysis using Excel or similar tools. - Willingness to conduct site-level audits and engage with various teams to gather information. - Good communication and documentation skills. - Familiarity with ISO 50001 or sustainability frameworks is a plus, but not required.	
Manufacturing Intern 	Key Responsibilities Intern should learn and apply lean as part of P62 transformation journey and implement read across of best practices to other cell/areas from the past Kaizen/Shingi event. Role Overview: - Participate in organisational continuous improvement initiatives in manufacturing quality, productivity and cost reduction. - Perform evaluation and analysis for repair processes that will be used in capacity and forecast analysis database. - Implement read across of best practices within the business Ideal Candidate: - A motivated, team-oriented intern pursuing a degree in Mechanical, Aerospace, or Industrial Engineering who is eager to learn, contribute in a collaborative environment, and bring experience with 3D printing software, with AI familiarity would be advantage. Pre-requisites Required Qualifications: - Pursuing a Bachelor's degree in related Engineering disciplines such as Mechanical Engineering/ Aerospace Engineering/Industrial Engineering Preferred Qualifications: - Experience with 3D printing software skills and Artificial intelligence (AI)	- Working Hours: 7:30am - 4:48pm - Location/ Postal code: S(508770)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Manufacturing Intern (Nozzle) 	Key Responsibilities Looking for a Manufacturing Intern (Nozzles) to contribute to innovative projects aimed at enhancing manufacturing efficiency. In this role, you will support the Nozzle department transformation with the integration of new technology - portable airflow stand, robotic grit blast into production lines. These initiatives to streamline workflows, reduce waste, and improve cycle times. This internship provides a hands-on opportunity to apply lean principles, collaborate with cross-functional teams, and drive meaningful improvements in aerospace manufacturing. Role Overview: • Seeking a motivated and detail-oriented intern to support our Lean Transformation Maturity initiatives. • This role will focus on substantiating portable airflow stand to replacing the old machine and robotic grit blast machine to elevate the operator skills, improving the process with new technology to support production and enhance operational efficiency. • The intern will work closely with cross-functional teams to bring these processes into the production line, reducing motion, transportation, waiting time, and cycle time. • This is an exciting opportunity to gain hands-on experience in lean manufacturing principles and contribute to impactful projects that drive operational excellence. • The intern will be part of implementing Solumina as the new MES system in the shop. Ideal Candidate • The Ideal candidate is a proactive and analytical individual with a passion for lean manufacturing and process improvement. They should be eager to learn, possess strong problem-solving skills, and thrive in a collaborative environment. • Interns must be able to commit to a 20-24 week internship at minimum to ensure they have sufficient time and opportunity to learn from their internship projects Pre-requisites Required Qualifications • Pursuing a degree in Mechanical or Aerospace Engineering or a related field. • Basic understanding of lean manufacturing principles and tools. • Strong analytical skills with the ability to collect, interpret, and present data. • Excellent communication and teamwork skills. • Proficiency in Microsoft Office Suite (Excel, Word, PowerPoint).	• Working Hours: 7:30am - 4:48pm • Location/ Postal code: S(508726)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Preferred Qualifications • Experience with lean tools such as value stream mapping, kaizen, or standard work. • Knowledge of Six Sigma methodologies. • Previous internship or project experience in a manufacturing or operations environment.	
NPI Intern 	Key Responsibilities Role Overview: • Assist the NPI team in the preparation for, conduct of, and data documentation of process trials, repair source substantiation demonstrations. Ideal Candidate: • Proactive Mechanical or Aerospace Engineering graduates with strong fundamentals in mechanical engineering, drawings, and GD&T, who learn quickly, communicate well, and thrive in a collaborative, fast-paced environment. Pre-requisites Required Qualifications: • Degree in Mechanical and Aerospace Engineering is preferred. • Knowledge of mechanical engineering principles and Microsoft Office applications. Preferred Qualifications: • Knowledge of engineering drawings and GD&T, Technical Writing, Lean principles. • Able to work independently with initiative, with good communication and collaboration skills. • Humble: respectful, receptive, agile, eager to learn. • Transparent: shares critical information, speaks with candor, contributes constructively. • Focused: quick learner, strategically prioritizes work, committed • Problem solver: analytical-minded, challenges existing processes, critical thinker.	• Working Hours: 7:30am - 4:48pm • Location/ Postal code: S(508726)
Process Improvement Intern - Module Shop 	Key Responsibilities You will be joining our newly set-up Engine Module Shop to support process improvement initiatives for engine module disassembly and assembly operations. This internship offers a cross-functional and hands-on experience in problem solving and continuous improvement to enhance Safety, Quality, Delivery, and Cost in the business. Role Overview: • Learn, understand and adopt FLIGHT DECK fundamentals in helping the team to achieve Safety, Quality, Delivery, and Cost objectives.	• Working Hours: 7:30am - 4:48pm • Location/ Postal code: S(797572)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Observe first-hand the engine module disassembly and assembly operation to help engineers map out current state, analyse data, identify process improvement opportunities, and implement practical solutions, such as ergonomics, mistake-proofing, cycle-time reduction, visual management, and digitization etc. Pre-requisites Required Qualifications - Currently enrolled in a Bachelor's Degree in Aerospace Engineering/Mechanical Engineering or related field - Basic analytical and problem-solving skills - Basic proficiency in standard office productivity software - Hands-on mindset and comfort working in a manufacturing shop/operations environment (with appropriate safety training). Preferred Qualifications - Strong written and verbal communication - Proven ability to work effectively in cross-functional teams - Exposure to Lean, continuous improvement, quality, or process improvement concepts	

#5 Hyve Solutions Singapore

Hyve Solutions is a leading provider of hyperscale digital infrastructure solutions, specializing in the design, manufacturing, and delivery of custom-built servers, storage, and rack-level integration solutions for cloud service providers, enterprises, and data center customers. As part of the TD SYNEX family, Hyve Solutions combines engineering expertise with advanced manufacturing capabilities to deliver high-quality, scalable, and innovative computing solutions that support the world's largest cloud and AI infrastructure deployments.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Leads – Quality/ Manufacturing /Warehouse 	Key Responsibilities - Missions to help customers, business partners, and employees achieve success through shared goals, strategies, resources and technology solutions. QC Inspector: - Performs inspections, checks testing and sampling procedures for product manufacturing processes. - Carries out packaging line, manufacturing inspections and sampling and testing of incoming components and raw materials to ensure that company standards are met. - Monitors critical equipment and instrumentation. May draft procedures and assist with validating or troubleshooting testing methods, including assays.	- Working Hours: 8 hrs /12 hrs shift work - Location/ Postal code: S(528760)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• May apply approval or rejection labels to bulk raw materials once analytical data is evaluated. • Survey Tip: Jobs that typically require university degrees in a related field and are responsible for operational quality of testing equipment and procedures should be matched to QC Analyst Pre-requisites • Coordinate domestic and international shipments, ensuring timely delivery of materials and products. • Arrange transportation, freight bookings, and customs clearance with logistics service providers and freight forwarders. • Monitor shipment status and proactively resolve transportation or delivery issues. • Prepare and review shipping documents, including invoices, packing lists, bills of lading, and export/import documentation. • Maintain accurate inventory records and support inventory control activities. • Work closely with warehouse teams to ensure efficient receiving, storage, and dispatch of goods. • Collaborate with procurement, production, customer service, and sales teams to support operational requirements. • Track logistics costs and identify opportunities for process improvement and cost savings. • Ensure compliance with customs regulations, trade requirements, and company policies. • Analyze logistics performance using key performance indicators (KPIs) and prepare operational reports. • Investigate and resolve discrepancies related to shipments, inventory, and transportation. • Support continuous improvement initiatives to enhance logistics efficiency and customer satisfaction. • Diploma or Bachelor's Degree in Logistics, Supply Chain Management, Business Administration, or a related field. • 2–5 years of experience in logistics, supply chain, transportation, or warehouse operations. • Experience with ERP systems (e.g., SAP, Oracle, Microsoft Dynamics) is an advantage. • Familiarity with import/export regulations and shipping documentation is preferred. • Proficient in Microsoft Office applications, particularly Excel.	
Manufacturing Lead 	Key Responsibilities • Lead and coordinate production associates to ensure production targets are achieved on time, with good quality and efficiency. • Monitor product quality during production and report any production or quality issues promptly to management.	• Working Hours: 12 hrs shift work • Location/ Postal code: S(528760)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Conduct daily team meetings and provide daily production performance reports. • Perform assembly operations on complex components, assemblies, and sub-assemblies across multiple production areas. • Suggest process improvements and support implementation activities. • Support new product and model introductions. • Ensure equipment is properly maintained and operating effectively. • Train and guide associates on proper production processes and operational skills. • Support onboarding and training for new employees and junior team leaders. • Act as a role model within the team. • Support cross-training activities among different production areas. • Monitor attendance and assist supervisors in workforce management. • Maintain a good understanding of company processes and procedures. • Support probation evaluations and training for new hires. • Ensure workplace safety and report any safety concerns or improvement opportunities. • Escalate production-related issues promptly and provide possible solutions. • Maintain good communication between associates and management. • Support other production areas when required. • Accept additional responsibilities and tasks as assigned. • Work on shifts is a must. • Maintain good housekeeping and 5S standards within the work area. Pre-requisites • Minimum 2–3 years of Team Leader experience in a fast-paced manufacturing or production environment. • Good understanding of production monitoring and ISO documentation requirements. • Able to investigate production or quality issues and support corrective actions. • Good reporting and problem-solving skills. • Able to calculate takt time, manpower, and production line balancing requirements. • Able to work in a fast-paced environment. • Good computer skills, including Microsoft Office applications. • Excellent written and verbal communication skills. • High level of manual dexterity and hands-on ability. • High school education or above preferred. • Physically fit and able to stand for extended periods. • Able to perform manual handling tasks when required.	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Able to speak Chinese is a plus. • Able to lift or move up to 50 lbs is a plus. • English as working language is a must.	
Process Engineering Technician 	Key Responsibilities • Assist engineers in validating new equipment and manufacturing processes • Troubleshoot technical issues, conduct root cause analysis, and implement solutions • Support continuous improvement initiatives across the production floor • Participating in cross-functional activities to improve operational performance • Assist in evaluating processes and equipment to ensure compliance with local regulations • Support the development of technical capabilities across departments • Fabricate and maintain basic jigs and fixtures to improve product quality and delivery • Maintain accurate records and compile reports as required • Collaborate with the broader engineering team to support operational goals • Build and maintain effective working relationships with internal and external stakeholders Pre-requisites • Diploma or above in Engineering or a related field • Minimum 2 years of experience in a similar manufacturing or engineering support role • Experiencing working in a production or factory environment	• Working Hours: 12 hrs shift work • Location/ Postal code: S(528760)
Test Engineer Technician 	Key Responsibilities • Translate and understand Test Process Instructions (TPI), and provide training to production testers • Support and guide operators on test procedures and resolve questions during testing • Maintain and upload training records for audit purposes • Create and manage Golden Images (GI) for servers and ensure data accuracy within test databases • Coordinate approval processes to ensure production readiness and on-time shipment • Develop and configure rack test templates based on BOM and Engineering Instructions (EI) • Work with software teams to deploy rack configurations into test systems • Set up and maintain database entries for new components (e.g., switches, power shelves) • Troubleshoot basic test issues on the production line and perform root cause analysis • Escalate complex issues to engineers or supervisors when necessary	• Working Hours: 12 hrs shift work • Location/ Postal code: S(528760)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Raise tickets and coordinate with relevant teams for issue resolution - Provide training and guidance to junior technicians when required Pre-requisites - Associate degree or above in Computer Science, Engineering, or related field 2–4 years of relevant experience in testing or manufacturing environment (or 4+ years without degree) - Experience in server, rack, or hardware testing environments is a plus - Basic knowledge of Linux / DOS operating systems - Understanding of basic electrical concepts - Intermediate computer hardware troubleshooting skills - Basic network hardware troubleshooting capability - Ability to read and understand Python or other programming scripts - Strong analytical and problem-solving skills - Good communication and teamwork skills - Ability to prioritize and manage tasks effectively	

#6 Ingrasys (Singapore)

Ingrasys is a subsidiary of Foxconn Technology Group. Operating out of Tampines, the global cloud infrastructure provider designs and manufactures AI servers, high-performance storage, and rack-scale liquid cooling technologies for major tech giants.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Debug Technician 	Key Responsibilities - Involve in L10 Server & L12 Rack equipment & facility maintenance - To support daily production on all technical aspects - Involve in cycle time & capacity improvement by working with all internal department - Involve in L10 Server & L12 Rack equipment & facility maintenance - Establish SOP for assembly process Pre-requisites - Nitec & above qualification in engineering with at least 1 - 3 years of working experience in Server & Rack manufacturing environment - Good team player - Ability to work with Peers and Superiors (at times with customer & HQ / factory) - SAP knowledge - Able to multi-task & work under pressure	- Working Hours: 12-hrs Shift Day shift : 7am to 7pm or Night shift : 7pm to 7am Will required to work one weekend - Location/ Postal code: S(528760)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Knowledge of programming and debugging skills is a MUST - C++ knowledge, programming knowledge and Linux skill is a MUST	
IT Programmer (Junior) 	Key Responsibilities - Responsible for in-house system development, testing and rollout to support business operation and fulfil customer requirements to the system. - Follow SDLC requirement, coding standards and framework (Java/Python/SQL scripting), proper reference changes and build efficient and reliable codes - Assist to keep improving system performance, quality and responsiveness, especially manufacturing related system (shopfloor control, warehouse management, supply chain system, etc.) - Collaborate with solutioning and SA team to develop new functions based on functional spec and perform unit testing, assist issue troubleshooting and bug fixes. - Evaluate feasibility of project requirements and give reasonable estimates, and timely update IT project team for ETA - Follow guidance to keep improve coding skills and build strong development team together to support internal operation - Maintain IT manifest repository, source code check-in, etc. - Perform basic system analysis and suggest workable solution from time to time - Backup for various system support, pull data pertaining to production needs Pre-requisites - Diploma or Degree in Computer Science/Engineering, Information Technology or equivalent. - Min 1 year of working experience in IT development skillset in Java, Python, PL/SQL - Good analytics and troubleshooting skills - Enthusiastic in software development and willingness to learn - Knowledge in Manufacturing Information Systems is a bonus - Ability to communicate in Mandarin, as the role requires regular interaction with Mandarin-speaking stakeholders who are not proficient in English.	- Working Hours: 8.30am to 5.30pm - Location/ Postal code: S(528760)
Process Technician 	Key Responsibilities - Assist engineer to work on all process related functions to ensure an efficiency production - Assist in creating a proper process operation flow as per customer & business requirement - Ensure production work instruction is properly maintained include SFC control process & SAP maintain process - Participate in Kaizen activities	Working Hours: 12-hrs Shift Day shift : 7am to 7pm or Night shift : 7pm to 7am

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Provide trainings over work instruction to production • To support on the NPI Process and production on mass run • Participate in ISO activities (implementation & maintain) Pre-requisites • Nitec & above qualification in engineering with at least 1-3 years of working experience in process. • Strong process knowledge with a good understanding of process workflows • Acts as the first point of contact for process-related issues • Good team player • Ability to work with Peers, engineers, and superiors • Able to multi-task & work under pressure	• Will require to work one weekend • Location/ Postal code: S(528760)
Product Handler	Key Responsibilities • Receiving, transferring and dispatching parts/materials • Examine incoming parts/materials for damage/shortages and take necessary action • Report any errors or faults of products/goals to superiors • Assemble the products to the required specifications and standards • Other related tasks when required Pre-requisites • Able to stand for long hours • Able to carry up to 20kg to 30kg with 2 persons • Able to work in loud and cold environment	• Working Hours: 12-hrs Shift Day shift : 7am to 7pm or Night shift : 7pm to 7am Will require to work one weekend • Location/ Postal code: S(528760)
Project Management Executive 	Key Responsibilities • Communicating with upper management to develop strategic program and to exert strategic influence to align project's with business's goals • Define project scope, objectives, project budget, schedule and technical requirements from strategic plans • Responsible for the smooth running of projects by tracking progress and updating management on status, budgets, irregularities and risks timely • Ability to manage organization's operation costing against project budget and expenses to attain revenue realization • Business Partnering focus with customers and the ability to: detect unstated assumptions, resolve conflicts and handle complex management issues • Recognize risks that can impact project success and measuring them throughout the lifetime of the project • Monitoring program and project performance of both internal and external service providers • Handle escalations professionally with vendors and customers • Ability to perform Scalability, Interoperability and Portability Analysis	• Working Hours: 8.30am to 5.30pm • Location/ Postal code: S(528760)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Create comprehensive project documentation such as training guides, quality assurance guidelines and project reports • Able to manage large and diverse teams handling different project segments • Presenting data and updates to Senior Management on projects' performance Pre-requisites • Diploma & above • Project Management Professional (PMP) certificate or equivalent is desirable • Prefer one with proven experience in manufacturing industry • Prefer one with experience in supply chain management • Strong experience in overseeing projects from scratch • Strong business acumen to handle all levels of stakeholders • Ability to communicate in Mandarin, as the role requires regular interaction with Mandarin-speaking stakeholders who are not proficient in English.	
Test Engineer 	Key Responsibilities • Lead a team of Associate Engineers and Technicians in executing all test-related activities for Server & Rack products during production. • Support and implement PXE Server configuration for products. • Perform and maintain Server & Rack run-in testing processes. • Conduct and oversee burn-in and power testing processes. • Liaise with customers, headquarters, and factory teams for test program implementation, updates, and maintenance. • Analyze product failures in production and collaborate with stakeholders to drive improvements. • Participate in Kaizen and continuous improvement activities. • Maintain and update the Test Program Master List and associated tracking tools. • Prepare, update, and maintain Working Instructions (W/I) for test procedures. • Provide training to production teams based on W/I. • Support the New Product Introduction (NPI) process. • Assist production teams during mass production runs. • Participate in ISO compliance activities, including implementation and maintenance Pre-requisites • Degree in Electrical/ Electronic Engineering • Strong ability to work effectively with customers HQ/factory teams, peers, subordinates, and supervisors • Proficiency in SAP and Linux systems. • Strong multi-tasking abilities and ability to perform under pressure • Solid understanding of testing methods, processes, and best practices	• Working Hours: 12-hrs Shift Day shift : 7am to 7pm or Night shift : 7pm to 7am Will require to work one weekend • Location/ Postal code: S(528760)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Knowledge of programming and debugging techniques - Flexible with both perm day and night	
Test Technician 	Key Responsibilities - Assist engineer to carry out all the Test related activities - To support & implement different product configuration setup - To test, analyze and perform troubleshooting on product failures and work closely with process and test engineers on yield improvement Pre-requisites - Nitec & Diploma qualification in engineering with at prefer 1-3 years of working experience in testing and debug environment - Good team player - Ability to work with Peers, engineers, and superiors - Able to multi-task & work under pressure - Perform shift work	- Working Hours: 12-hrs Shift Day shift : 7am to 7pm or Night shift : 7pm to 7am Will require to work one weekend - Location/ Postal code: S(528760)
Warehouse Assistant	Key Responsibilities - Reporting to the Store supervisor and take responsibility to ensure assignments is completed. - Arrangements of incoming materials and outgoing finished goods. - Ensuring 5S in the store and updates of all stock cards. - Ensure kitting accuracy to support production. - Assist in the delivery of FG and ensuring documentation are inspected before shipment. - Assisting in stock count and ensure discrepancy is reported. Pre-requisites - Min primary / secondary school - Minimum 1-2 years of relevant warehouse experience / relevant industries	- Working Hours: 12-hrs Shift Day shift : 7am to 7pm or Night shift : 7pm to 7am Will require to work one weekend - Location/ Postal code: S(528760)

#7 KLA Corporation

KLA develops industry-leading equipment and services that enable innovation throughout the electronics industry. We provide advanced process control and process-enabling solutions for manufacturing wafers and reticles, integrated circuits, packaging and printed circuit boards. In close collaboration with leading customers across the globe, our expert teams of physicists, engineers, data scientists and problem-solvers design solutions that move the world forward.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Applications Development Engineer 	Key Responsibilities - Following standard procedures, provide applications development support to KLA products. - Develop test cases; Characterize new products and/or features; Demonstrate metrology relevance to customer yield issues. - Provide technical support in the development and implementation of customer applications dealing with the products and features. - Provide specific product demonstrations on all aspects of highly complex products to customers and assess potential applications to meet customer needs; prepare detailed product specifications. - Possess strong technical skills, be current in the customer use case domain. - Work towards characterization of the tool/algorithm performance and provides clear feedback to the Engineering teams for product improvement, especially during Alpha/Beta tests. - Strong technical skills are required to understand the functionality and capabilities of these tools and for providing root cause analysis and potential solutions for customers. - Such skills include (but are not limited to) techniques for data analysis/processing, statistical analysis as well as the ability to quickly pick up and understand customer requirements and processes. Pre-requisites - Candidate must have Bachelor's, Master's or PhD in Microelectronics, Engineering, Physics, Material Science, or related fields. - The ideal candidate will have a working knowledge of semiconductor manufacturing, semiconductor process and process control needs. - Understanding of metrology and measurement technology used in semiconductor manufacturing will be advantageous. - Excellent oral and written communication, organizational, analytical, and interpersonal skills, and comfortable to interact and work with customers. - Candidate must be self-driven and a strong team player. - Experience in data analysis/processing, statistical analysis or optical simulations. - Programming and scripting skills in MATLAB or Python are a plus	- Working Hours: 9am-6pm - Location/ Postal code: S(554532)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	25%-70% overseas travel will be required	
Associate Test Engineer/Production Test Technician 	Key Responsibilities - Performs the set-up, calibration, testing and troubleshooting of circuits, components, instruments and mechanical assemblies - Determine and may develop test specifications, methods and procedures from blueprints, drawings and diagrams - Test and troubleshoots assemblies and/or final systems. May complete rework on assemblies and/or systems as a result of testing - Prepares technical reports summarizing findings and recommending solutions to technical problems - May assist in the selection and set-up of specialized test equipment Pre-requisites - Diploma or Bachelor Degree in Engineering. - Ability to read technical drawings/procedures and use a variety of precision testing and measuring instruments. - Previous hands-on experience with semiconductor equipment - Experience with optics alignment will be advantageous - Strong troubleshooting and analytical skills to resolve technical problems, set up experiments, and perform data analysis - Excellent communication, teamwork, and people skills are required - Comfortable working in shifts and cleanroom environment	- Working Hours: Rotating shift 1st shift: 6am to 3:30pm 2nd shift: 3pm to 12:30am - Location/ Postal code: S(554532) OR S(569857)
Buyer/Planner 	Key Responsibilities - Responsible for the production planning/co-ordination, shop scheduling and dispatching - Support and review to ensure timely materials for production & production planning based on customers' orders - Works closely with master scheduler, manufacturing, purchasing and warehouse/logistics groups to ensure on-time receipt, delivery of materials and finished goods shipments - Purchase direct materials, components and equipment as driven by MRP system or Re-order Point system - Plans for production which includes releasing of work orders and ensuring on-time delivery of shipments based on customer requirements - Monitors and co-ordinates on material shortages, expediting and ensuring material availability to support production plan - Drives and minimize excess and obsolescence inventory - Drive Gross Margin Improvements through negotiations or localization with supplier on pricing, rework cost and minimizing expediting cost and purchase price variance - Work closely with production to ensure customer request date are met which aligned with cycle time set in the system	- Working Hours: 8am - 5.30pm - Location/ Postal code: S(554532)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Responsible for materials lead time reduction by getting suppliers to improve cycle time, negotiating on hedges and VMI program. - Communicate with suppliers for early or delayed deliveries as required, drive suppliers to meet on time delivery - Active participation on business review with suppliers and provide constructive feedback to help suppliers to improve their scores - Assists in developing, maintaining and improving existing processes, procedures and key performance metrics - With understanding of MRP logic which related to system workorder and material positioning - Timely review and execute on ECN and ECO changes so that production is not affected. - Willing to take up ad hoc task assigned by supervisor - Develop actions to minimize excess inventory. Work with Inventory Analyst by providing recommendation during quarterly E&ND review. Follow through the action proposed. - Quarterly review of safety stock to ensure an optimal balance of supply vs inventory turns. Pre-requisites - Bachelor's degree in Engineering / Supply Chain Management / Logistics - Minimum 1 years related industry experience in production planning and buying experience - Proficient in MS Excel, Macros, Word, Outlook, BI and experience in SAP system is highly desirable - Willing to learn - Strong analytical skills - Knowledge of supply chain and materials flow concepts - Experience in low volume high mix and DFT/pull manufacturing environment is a plus - Experience in developing and improving existing processes and procedures - Bachelor's degree in Engineering / Supply Chain Management / Logistics - Minimum 1 years related industry experience in production planning and buying experience - Proficient in MS Excel, Macros, Word, Outlook, BI and experience in SAP system is highly desirable - Willing to learn - Strong analytical skills - Knowledge of supply chain and materials flow concepts - Experience in low volume high mix and DFT/pull manufacturing environment is a plus - Experience in developing and improving existing processes and procedures - Bachelor's degree in Engineering / Supply Chain Management / Logistics - Minimum 1 years related industry experience in production planning and buying experience	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Proficient in MS Excel, Macros, Word, Outlook, BI and experience in SAP system is highly desirable • Willing to learn • Strong analytical skills • Knowledge of supply chain and materials flow concepts • Experience in low volume high mix and DFT/pull manufacturing environment is a plus • Experience in developing and improving existing processes and procedures • Bachelor's degree in Engineering / Supply Chain Management / Logistics • Minimum 1 years related industry experience in production planning and buying experience • Proficient in MS Excel, Macros, Word, Outlook, BI and experience in SAP system is highly desirable • Willing to learn • Strong analytical skills • Knowledge of supply chain and materials flow concepts • Experience in low volume high mix and DFT/pull manufacturing environment is a plus • Experience in developing and improving existing processes and procedures	
Customer Support Engineer 	Key Responsibilities • Field service activities associated with troubleshooting, diagnostic and repairing highly complex equipment at customer wafer fab facility • Resolve installation and upgrading problems • Coordinate equipment schedule to minimize system downtime • Conduct customer orientation and technical training on all aspects of equipment maintenance support for user application • Prepare field service reports on customer support activity and provides documentation to other supporting functions on re-occurring problems Pre-requisites • Bachelor's Degree/Diploma in Mechanical/Mechatronics/Electrical/Electronics Engineering • Good interpersonal/communication skills in understanding customer needs. • Shows initiative and can work independently. • Ability to work overtime and travel at short notice (transport allowance benefit, overtime work is compensated)	• Working Hours: 9am-6pm • Location/ Postal code: S(554530)
Supply Chain Engineer 	Key Responsibilities • Responsible for technical sourcing, contracting and contract management, supplier relationship management, and program management of technical components, subsystems, and systems that are developed with and/or procured from our supply chain.	• Working Hours: 8am - 5.30pm • Location/ Postal code: S(554532)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Perform Supplier Process Audit for manufacturing & quality excellence and cost reduction improvements. • Contribute, lead, and manage at all organizational levels, both internally and externally to ensure timely achievement of milestones, effective supplier relationship and contract management, and on-time delivery of high quality material goods and services at the lowest possible costs. • Lead, co-ordinate, and manage supplier business reviews. • Support, lead, and manage the early involvement of key suppliers in our technology and NPI programs managing the sometimes conflicting technical and business challenges. • Support, lead, and manage the achievement of all business objectives, including technology and product requirements, cost reductions, product improvements, and problem resolutions. • Require a technical understanding of wafer inspection and metrology products, commodities, and components; as well as an understanding of both our suppliers' and our own business and market trends. • Drive and Work with suppliers on Purchase Agreement, NDA and other legal documents. Pre-requisites • Position requires a minimum of a BS Degree in a technical engineering field or equivalent. • Relevant industry experience in engineering or product development, as well as experience in manufacturing operations, supply chain, or procurement. • Position requires solid technical, business, interpersonal, and negotiation skills. • Able to develop and execute sourcing strategies that map to and support overall business strategies. • Able to lead complex supplier relationships and negotiations. • Able to develop and manage supplier business reviews and scorecards. • Able to ensure compliance with company supply chain management best practices, policies, procedures, and external compliance requirements. • Able to contribute and drive solutions both internally and externally. • Domestic and international travel may be required.	

#8 Knight Frank Property & Facilities Management

Knight Franks's leadership in property and facilities management of over two decades has managed a myriad of properties in Singapore's real estate scene. Today, we are entrusted with property and facilities management of over 40 million square feet of space numbering close to 3,000 properties. Our portfolios are wide-ranging encompassing commercial and industrial buildings, shopping malls and residential estates in Singapore island-wide.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Accounts Executive 	Key Responsibilities About The Role - As a Strata Management Accounts Executive at Knight Frank Property & Facilities Management, you'll take ownership of handling multiple sets of accounts, ensuring the smooth execution of day-to-day financial operations. This role is ideal for someone with an accounting background, attention to detail, and the ability to work independently. What You Will Be Doing - Handle full sets of accounts across multiple portfolios, ensuring accuracy and timely processing. - Manage accounts payable and receivable. - Prepare monthly financial and management reports, and bank reconciliation within stipulated deadlines. - Prepare audit schedules and address auditor queries for annual statutory and audits. - Prepare quarterly GST submissions to IRAS. Pre-requisites We're Looking For Someone Who's - Qualified in accounting, with at least 2 years of relevant experience (entry-level candidates are welcome to apply!). - Proficient in Microsoft office, especially Excel and Word, with familiarity in accounting software as a plus. - Meticulous and responsible, ensuring accurate accounting records - Ability to work under pressure, manage tight deadlines, and operate independently. - A team player with a positive attitude and interpersonal skills.	- Working Hours: Mon to Fri: 09:00 to 18:00 - Location/ Postal code: S(409022)
Admin Assistant	Key Responsibilities About The Role As an Administrative Assistant/ Officer at Knight Frank Property & Facilities Management, you'll be the key person in supporting both owners/ tenants and team. Report to the Site Head, you will facilitate the onboarding of new owners/ tenants, coordinate service requests and maintain an organized filing system. This position is ideal for a proactive individual with excellent interpersonal skills.	- Working Hours: Mon to Fri: 08:30 to 18:00 Sat: 08:30 to 13:00 - Location/ Postal code: To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	What You Will Be Doing • Owners/ Tenants Support: Act as the first point of contact for owners and tenants, answering phone calls, handling enquiries and complaints with professionalism. • Onboarding New Owners/ Tenants: Assist new owners and tenants in the application process for card access, keys, season parking and manage move-in/move-out logistics to ensure a seamless transition into their new homes. • Service Coordination: Coordinate on-site inspections for Technician and Property Executive to promptly address residents' service requests. • Administrative Excellence: Manage petty cash vouchers and facility bookings. Provide administrative support by compiling weekly and monthly submissions for HQ Accounts. Establish and maintain an efficient filing system to streamline documentation and operations. Keep an accurate inventory of office stationery and track equipment maintenance records. Pre-requisites What We're Looking For Someone Who's • Strong communication and interpersonal skills. • Positive attitude with a can-do mindset. • Detail-oriented. • Proficient in Microsoft Office and comfortable using technology to streamline property management tasks. • Candidates from property/ facilities management, service industry or Hospitality, Tourism, or Hotel Management will have an added advantage. • Minimum of 'O' Level or equivalent qualifications.	
Advertising & Promotions Executive 	Key Responsibilities About The Role • As an Advertising & Promotions Executive, you will support the planning and execution of marketing campaigns and promotional activities for a mall located in the north of Singapore. You will work closely with tenants, vendors, and internal teams to support events, promotional campaigns, and customer engagement initiatives aimed at enhancing shoppers' experience and driving mall traffic. What You Will Be Doing • Support the planning and execution of mall promotions, events, and seasonal campaigns to drive shopper traffic and engagement • Coordinate with tenants, vendors, and external partners on advertising and promotional activities • Assist in managing promotional spaces, handling enquiries, booking coordination, and preparation of licensing documentation • Support content updates for digital platforms, social media, and marketing materials	• Working Hours: Mon to Fri: 08:30 to 18:00 Sat: 08:30 to 13:00 • Location/ Postal code: S(678278)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Attend to shoppers' and tenants' enquiries and support day-to-day customer service operations - Assist in preparing marketing reports, tracking campaign performance, and monitoring budgets and expenses Pre-requisites We're Looking For Someone Who's - Holds a Diploma in Business, Marketing, Mass Communication, or a related field - Has 1–2 years of experience in shopping malls, retail, event management, customer service, or related industries - A good communicator with strong interpersonal and coordination skills - Organised, proactive, and able to manage multiple tasks in a fast-paced environment - Familiar with Microsoft Office and social media platforms - A team player with a positive and service-oriented attitude	
Assistant Condominium Manager 	Key Responsibilities About the Role - As an Assistant Condominium Manager, You'll be managing everything from daily operations to contractor relationships, all while keeping tenants and residents happy. - This role is perfect if you love finding smart solutions to property management challenges and enjoy working in a dynamic environment where no two days are the same. What You Will Be Doing - Manage the daily maintenance and operations of your assigned properties to maintain optimal conditions - Conduct routine inspections to ensure common areas meet safety and health regulations - Monitor development projects, ensure they stay on schedule and meet standards - Address tenant and resident issues promptly and professionally - Develop strategies to prevent maintenance issues and ensure compliance with laws and company policies - Collaborate with contractors on preventive measures and maintenance resolutions - Manage repair, renovation, and maintenance quotations, reports, and payments - Support and attend key meetings such as council meetings and Annual General Meetings (AGMs) - Being part of the operations team to support meetings, including council meetings and AGMs, by coordinating all preparations for seamless execution Pre-requisites We're Looking For Someone Who's - Great at communicating and can work well with teams, tenants, and contractors	- Working Hours: Mon to Fri: 08:30 to 18:00 Sat: 08:30 to 13:00 - Location/ Postal code: S(238307)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Adaptable and can thrive in a fast-paced, ever-changing environment • At least 3 years of hands-on experience in a similar role, managing residential and/or mixed development properties • At least a Higher NITEC in Facilities Management, Real Estate Business, Hotel & Leisure Facilities Management, or equivalent qualifications • Familiar with the Building Maintenance and Strata Management Act (BMSMA) is a plus, but not essential	
Assistant Leasing Manager 	Key Responsibilities About The Role • As a Facilities Management team Assistant Leasing Manager for Knight Frank Property & Facilities Management, you'll play a pivotal role in driving the success of our retail properties. You'll be the key person in ensuring that our shopping malls thrive by managing tenant relationships, lease negotiations, and marketing strategies. If you're passionate about retail, have a knack for maintaining high occupancy rates, and enjoy building strong relationships with tenants and agents, this role will offer you a dynamic and rewarding career in the real estate industry. What You Will Be Doing • Lease Management: Oversee leasing activities, including the preparation of Letters of Offer and Tenancy Agreements, and collaborate with solicitors on lease documentation. • Budgeting & Reporting: Prepare annual budget forecasts and generate monthly management reports to track performance and support strategic decision-making. • Market Research & Trade Mix Review: Stay updated on retail trends and concepts, constantly reviewing the tenant mix to maintain a high occupancy rate. • Tenant Relations: Build and maintain positive relationships with tenants, ensuring timely resolution of tenancy-related matters, including fit-out, compliance, and operational handovers. • Financial Management: Oversee Gross Turnover (GTO) and arrears management, and work closely with the Finance team on billing, deposit refunds, and property tax issues. • Authority Liaison: Manage submissions for applications, such as changes in use, and liaise with relevant authorities on lease-related matters. Pre-requisites We're Looking For Someone Who's • CEA Qualified: Meets the requirements to be registered as a salesperson with the Council for Estate Agencies (CEA). • Holder a Diploma in Real Estate or a related discipline with at least 5 years of relevant experience in retail leasing or higher qualification.	• Working Hours: Mon to Fri: 08:30 to 18:00 Sat: 08:30 to 13:00 • Location/ Postal code: S(758459)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Skilled in Negotiation & Marketing: Demonstrates proficiency in lease negotiations and marketing strategies for retail properties. • Detail-Oriented & Analytical: Possesses strong financial analytical skills and is meticulous in handling documentation. • A Strong Communicator: Has excellent presentation and written communication skills to effectively engage with stakeholders.	
Building Manager 	Key Responsibilities About The Role • We're on the lookout for a proactive and experienced Property Manager to take the lead in managing daily operations and facilities for our properties. In this role, you'll be responsible for ensuring that all systems are running smoothly—from mechanical and electrical to building safety and cleanliness. You'll also guide your team to deliver top-tier maintenance services while keeping costs in check. If you're someone who thrives on responsibility, enjoys leading people, and has a strong grasp of building operations, this role is an exciting opportunity to make a meaningful impact. What You Will Be Doing • Lead the day-to-day operations of building and facilities management services, ensuring everything runs efficiently and safely. • Plan and coordinate preventive, routine, and ad-hoc maintenance works for building systems and equipment. • Supervise contractors and ensure maintenance works meet safety, quality, and contract standards. • Conduct regular building audits and inspections to ensure compliance with statutory regulations and internal quality programs. • Ensure all new installation works meet building codes and regulatory requirements. • Handle feedback and complaints from tenants and stakeholders, ensuring timely follow-up and resolution. • Prepare monthly reports for management and clients on building operations and maintenance status. • Manage building risk and implement safety and emergency protocols, including security measures. • Drive energy-saving and sustainability initiatives to help reduce operating costs. • Monitor maintenance budgets and ensure timely payments to contractors and service providers in accordance with cash flow projections. Pre-requisites We're Looking For Someone Who's	• Working Hours: Mon to Fri: 08:30 to 18:00 Sat: 08:30 to 13:00 • Location/ Postal code: UIC Building; Maybank Centre; Republic Polytechnic (RP)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Hold a Degree in Facilities Management, Building, Real Estate, or Mechanical/Electrical Engineering, with at least 5 years of experience in building or facilities management. • Have strong knowledge of M&E systems, car park operations, and is conversant with relevant codes of practice and regulations. • Bring strong leadership and communication skills to manage teams and engage with stakeholders effectively. • Highly preferred someone who possess relevant professional certifications such as FSM, Green Mark, ZWM, WEM, SIFMA Tier 1–4, IFMA, or SCEM • Well-organized, meticulous, and capable of managing multiple moving parts while staying on top of compliance and operational standards.	
Business Development Executive 	Key Responsibilities About The Role • As a Business Support Executive at Knight Frank Property & Facilities Management, you'll be an essential part of our business development engine—supporting proposal preparation, driving tender submissions, and ensuring all our client-facing materials are sharp, professional, and on point. You'll work closely with internal stakeholders to coordinate key deliverables and help drive our growth strategy through efficient planning and execution. What You Will Be Doing • Support the preparation of business development proposals, including fee submissions, tender documents, and presentation decks. • Collaborate with teams to prepare polished reports and materials for board meetings and client pitches. • Record and distribute meeting minutes, ensuring timely follow-up on action items. • Coordinate and manage MA (Managing Agent) agreements and ensure documentation is complete and well-organized. • Review and validate incoming documents from various departments for accuracy and compliance before final submission. • Assist in preparing materials for tender interviews and support the team with follow-through on deliverables. • Manage Section 47 requests and other business-related correspondences in line with statutory and internal guidelines. • Provide support in maintaining internal records, trackers, and databases to streamline reporting and business planning. Pre-requisites We're Looking For Someone Who's • Experienced in supporting business development, marketing, or client servicing functions, ideally in real estate or professional services.	• Working Hours: Mon to Fri: 09:00 to 18:00 • Location/ Postal code: S(409022)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Highly proficient in Microsoft Office, especially PowerPoint, Excel, and Word, with a keen eye for presentation quality. • Meticulous and detail-oriented, with strong organizational and coordination skills. • A confident communicator, both written and verbal, who can liaise effectively across teams and with external stakeholders. • Proactive, resourceful, and capable of juggling multiple tasks and timelines without missing a beat. • Diploma-qualified (or higher) in Business Administration, Real Estate, or a related field.	
Centre Manager 	Key Responsibilities About the Role • As a Centre Manager, you'll be at the forefront of ensuring a seamless, well-maintained living environment for residents. Lead the site team, you'll manage day-to-day operations, foster strong relationships with council members, and ensure that service providers are delivering top-notch performance. In this role, you'll be both a leader and problem-solver, driving the estate's success while keeping everything running smoothly behind the scenes. What You Will Be Doing • Take charge of the site team, set high standards for service quality and create a collaborative, efficient work environment • Ensure the estate operates at peak performance, from maintenance to daily logistics, ensuring residents enjoy a well-maintained, comfortable space • Build strong, trusting relationships with council members, residents, and contractors, ensuring everyone's needs are met and expectations exceeded • Oversee the renewal and management of service agreements and insurance policies, ensuring timely updates and optimal contract performance • Ensure full compliance with building laws and regulations, keeping the estate safe, legal, and up to code • Address feedback and complaints quickly, turning challenges into opportunities for improvement • Organize and attend council meetings and AGMs, ensuring all stakeholders are aligned and informed • Manage financial transactions, and develop annual budgets, ensuring strong fiscal control and forward-looking financial planning Pre-requisites We're Looking For Someone Who's • You have at least 5 years of condominium management experience, ideally with exposure to TOP projects, and you know the ins and outs of estate management	• Working Hours: Mon to Fri: 08:30 to 18:00 Sat: 08:30 to 13:00 • Location/ Postal code: S(238164)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- You possess excellent leadership and client relationship skills, with the ability to inspire a team and build strong rapport with residents and council members - You're meticulous about ensuring all operations meet legal requirements and regulatory standards - You thrive in dynamic environments, using critical thinking to make smart, fast decisions - You're focused on delivering exceptional service to residents and stakeholders, creating a positive, well-maintained community for everyone	
Condominium Manager 	Key Responsibilities About the Role - As a Condominium Manager, you'll be at the forefront of ensuring a seamless, well-maintained living environment for residents. Lead the site team, you'll manage day-to-day operations, foster strong relationships with council members, and ensure that service providers are delivering top-notch performance. In this role, you'll be both a leader and problem-solver, driving the estate's success while keeping everything running smoothly behind the scenes. What You Will Be Doing - Take charge of the site team, set high standards for service quality and create a collaborative, efficient work environment - Ensure the estate operates at peak performance, from maintenance to daily logistics, ensuring residents enjoy a well-maintained, comfortable space - Build strong, trusting relationships with council members, residents, and contractors, ensuring everyone's needs are met and expectations exceeded - Oversee the renewal and management of service agreements and insurance policies, ensuring timely updates and optimal contract performance - Ensure full compliance with building laws and regulations, keeping the estate safe, legal, and up to code - Address feedback and complaints quickly, turning challenges into opportunities for improvement - Organize and attend council meetings and AGMs, ensuring all stakeholders are aligned and informed - Manage financial transactions, and develop annual budgets, ensuring strong fiscal control and forward-looking financial planning Pre-requisites We're Looking For Someone Who's - You have at least 5 years of condominium management experience, ideally with exposure to TOP projects, and you know the ins and outs of estate management - You possess excellent leadership and client relationship skills, with the ability to inspire a team and build strong rapport with residents and council members	- Working Hours: Mon to Fri: 08:30 to 18:00 Sat: 08:30 to 13:00 - Location/ Postal code: The Avenir; The Seaview; Mera Spring; the Eden @ Tampines

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- You're meticulous about ensuring all operations meet legal requirements and regulatory standards - You thrive in dynamic environments, using critical thinking to make smart, fast decisions - You're focused on delivering exceptional service to residents and stakeholders, creating a positive, well-maintained community for everyone	
Customer Service Officer	Key Responsibilities About The Role - You'll play a crucial role in ensuring a seamless experience for property owners during both unit handover and defects management. Your ability to communicate effectively and prioritize customer satisfaction will be key in delivering exceptional service to our clients. What You Will Be Doing - Arrange appointments with owners. - Hand over new condominium units to owners. - Conduct briefings on the rules and regulations of the estate. - Respond to residents' feedback/queries promptly. - Liaise with developer on the internal defects/design of the condominium units. - Monitor the progress of defects rectification. - Act as a liaison officer for the developer. Pre-requisites - We're Looking For Someone Who's Proficient in MS Office. - Minimum of 'O' Level or other relevant certificates. - Relevant working experience in the service industry or residential development. - Candidates from Hospitality, Tourism, or Hotel Management will have an added advantage. - Possess good communication and interpersonal skills.	- Working Hours: Mon to Fri: 08:30 to 18:00 Sat: 08:30 to 13:00 - Location/ Postal code: MidTown Bay; Sembawang Shopping Centre
Finance Admin	Key Responsibilities About The Role - As a Strata Management Finance Admin at Knight Frank Property & Facilities Management, you'll take ownership of handling multiple sets of accounts, ensuring the smooth execution of day-to-day financial operations. This role is ideal for someone with an accounting background, attention to detail, and the ability to work independently. What You Will Be Doing - Handle full sets of accounts across multiple portfolios, ensuring accuracy and timely processing. - Manage accounts payable and receivable. - Prepare monthly financial and management reports, and bank reconciliation within stipulated deadlines. - Prepare audit schedules and address auditor queries for annual statutory and audits.	- Working Hours: Mon to Fri: 09:00 to 18:00 - Location/ Postal code: S(738964)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Prepare quarterly GST submissions to IRAS. Pre-requisites We're Looking For Someone Who's • Qualified in accounting, with at least 2 years of relevant experience (entry-level candidates are welcome to apply!). • Proficient in Microsoft office, especially Excel and Word, with familiarity in accounting software as a plus. • Meticulous and responsible, ensuring accurate accounting records • Ability to work under pressure, manage tight deadlines, and operate independently. • A team player with a positive attitude and interpersonal skills.	
Finance Executive 	Key Responsibilities About The Role • As a Strata Management Finance Executive at Knight Frank Property & Facilities Management, you'll take ownership of handling multiple sets of accounts, ensuring the smooth execution of day-to-day financial operations. This role is ideal for someone with an accounting background, attention to detail, and the ability to work independently. What You Will Be Doing • Handle full sets of accounts across multiple portfolios, ensuring accuracy and timely processing. • Manage accounts payable and receivable. • Prepare monthly financial and management reports, and bank reconciliation within stipulated deadlines. • Prepare audit schedules and address auditor queries for annual statutory and audits. • Prepare quarterly GST submissions to IRAS. Pre-requisites • We're Looking For Someone Who's • Qualified in accounting, with at least 2 years of relevant experience (entry-level candidates are welcome to apply!). • Proficient in Microsoft office, especially Excel and Word, with familiarity in accounting software as a plus. • Meticulous and responsible, ensuring accurate accounting records • Ability to work under pressure, manage tight deadlines, and operate independently. • A team player with a positive attitude and interpersonal skills.	• Working Hours: Mon to Fri: 09:00 to 18:00 • Location/ Postal code: S(678040)
Office Administrator 	Key Responsibilities About The Role • We are looking for a proactive and well-organized Office Administrator to manage the day-to-day administrative and facilities support functions of our office. This role plays a critical part in ensuring a professional, efficient, and well-	• Working Hours: Mon to Fri: 09:00 to 18:00 • Location/ Postal code: S(409023)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	maintained workplace environment through effective coordination with service providers and internal teams. What You Will Be Doing • Oversee daily office operations, ensuring a clean, organized, and efficient work environment. • Manage front desk duties including guest reception, call handling, and mail/courier dispatch and receipt. • Maintain and replenish office and pantry supplies, ensuring inventory levels are well-monitored and stocked. • Administer space and locker allocation to support effective workplace utilization. • Coordinate and supervise service providers for facilities-related matters, including general maintenance, landscaping, and housekeeping. • Provide general administrative support across departments and handle ad hoc tasks as assigned to ensure seamless office operations. Pre-requisites We're Looking For Someone Who's • At least 2 years of experience in office administration or facilities coordination. • Strong organizational and multitasking abilities with keen attention to detail. • Good communication and interpersonal skills to liaise effectively with vendors and internal teams. • Able to work independently with minimal supervision and take initiative in resolving issues. Proficient in Microsoft Office (Word, Excel, PowerPoint).	
Operation Assistant Mgr/ Manager 	Key Responsibilities About The Role • As our Operation Assistant Manager, you'll be the go-to person for all things related to the upkeep and optimization of facilities under your care. You'll oversee maintenance, regulatory compliance, and safety, ensuring every corner of our building operates smoothly and efficiently. This role offers a blend of hands-on oversight, strategy, and sustainability focus, helping our team create a safe, sustainable, and welcoming environment. What You Will Be Doing • Oversee facility maintenance and repair activities, upholding high standards of safety and regulatory compliance. • Conduct regular inspections of M&E equipment to maintain optimal service levels. • Manage and renew service contracts, licenses, and permits, ensuring they remain current and compliant. • Propose improvements, repairs, and upgrades to enhance building functionality and efficiency.	• Working Hours: Mon to Fri: 08:30 to 18:00 Sat: 08:30 to 13:00 • Location/ Postal code: SLA Parcel 3

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Coordinate and supervise contractor performance, ensuring timely, high-quality service. • Implement energy-saving and water conservation initiatives to align with our sustainability goals. • Lead risk management, emergency planning, and workplace safety initiatives. • Prepare monthly reports, attend client meetings, and provide updates on facility operations. Pre-requisites • We're Looking For Someone Who's • Hold a Degree or Diploma in Mechanical/Electrical Engineering, Building Services, or a related field. • Bring at least 5 years of experience in property management / facilities maintenance / equipment management. • Highly preferred someone who possess relevant professional certifications such as FSM, Green Mark, ZWM, WEM, SIFMA Tier 1–4, IFMA, or SCEM. • Skilled in customer service, with strong communication abilities. • Knowledgeable about complex technical issues related to building maintenance and eager to propose innovative solutions.	
Operation Excellence Executive 	Key Responsibilities About The Role • Our Operations Excellence team is responsible in ensure that the projects that we oversee are operating in line with our established processes and procedures. We conduct audits and prepare reports to ensure that all our teams are working in sync with one another, and bring up potential issues to the attention of those responsible. The candidate will be required to inspect multiple areas of a building, have a keen eye for detail, and have a holistic understanding of administrative, M&E, and customer experience in relation to the facilities management industry. What You Will Be Doing • Perform site audits across the projects we manage, administers surveys, and prepare working papers that are aligned with internal audit standard • Analyse how risks can be mitigated, and identify the root cause of related issues • Communicates the audit findings via written reports to the site manager, which includes highlighting areas for improvement and recommendations for bridging performance gaps • Other ad-hoc duties relating to office facilities, and office administration (as and when necessary) Pre-requisites • We're Looking For Someone Who's	• Working Hours: Mon to Fri: 09:00 to 18:00 • Location/ Postal code: S(409022)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Technical knowledge of M&E • Ability to multi-task and work under pressure • Attention to detail, high level of accuracy and problem-solving skill • Good writing skills • Strong organisational, analytical, and planning skills • Proficient in Microsoft Office • Exercise discretion and sound judgment • Exude a professional, corporate image and always exercise a high level of integrity and work ethic	
Property Executive 	Key Responsibilities About The Role • Are you passionate about property management and ensure spaces are well-maintained and efficiently run? As a Property Executive (Residential) at Knight Frank Property & Facilities Management, you'll be the key person in making sure the properties under your care are in top condition. You'll be managing everything from daily operations to contractor relationships, all while keeping tenants and residents happy. • This role is perfect if you love finding smart solutions to property management challenges and enjoy working in a dynamic environment where no two days are the same. What You Will Be Doing • Manage the daily maintenance and operations of your assigned properties to maintain optimal conditions • Conduct routine inspections to ensure common areas meet safety and health regulations • Monitor development projects, ensure they stay on schedule and meet standards • Address tenant and resident issues promptly and professionally • Develop strategies to prevent maintenance issues and ensure compliance with laws and company policies • Collaborate with contractors on preventive measures and maintenance resolutions • Manage repair, renovation, and maintenance quotations, reports, and payments • Support and attend key meetings such as council meetings and Annual General Meetings (AGMs) • Being part of the operations team to support meetings, including council meetings and AGMs, by coordinating all preparations for seamless execution Pre-requisites We're Looking For Someone Who's • Great at communicating and can work well with teams, tenants, and contractors • Adaptable and can thrive in a fast-paced, ever-changing environment	• Working Hours: Mon to Fri: 08:30 to 18:00 Sat: 08:30 to 13:00 • Location/ Postal code: Multiple location

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- At least 3 years of hands-on experience in a similar role, managing residential and/or mixed development properties - At least a Higher NITEC in Facilities Management, Real Estate Business, Hotel & Leisure Facilities Management, or equivalent qualifications - Familiar with the Building Maintenance and Strata Management Act (BMSMA) is a plus, but not essential	
Property Officer	Key Responsibilities About The Role - Are you passionate about property management and ensure spaces are well-maintained and efficiently run? As a Property Officer (Residential) at Knight Frank Property & Facilities Management, you'll be the key person in making sure the properties under your care are in top condition. You'll be managing everything from daily operations to contractor relationships, all while keeping tenants and residents happy. - This role is perfect if you love finding smart solutions to property management challenges and enjoy working in a dynamic environment where no two days are the same. What You Will Be Doing - Manage the daily maintenance and operations of your assigned properties to maintain optimal conditions. - Conduct routine inspections to ensure common areas meet safety and health regulations. - Monitor development projects, ensuring they stay on schedule and meet standards. - Address tenant and resident issues promptly and professionally. - Develop strategies to prevent maintenance issues and ensure compliance with laws and company policies. - Collaborate with contractors on preventive measures and maintenance resolutions. - Manage repair, renovation, and maintenance quotations, reports, and payments. - Support and attend key meetings such as council meetings and Annual General Meetings (AGMs). - Being part of the operations team to support meetings, including council meetings and AGMs, by coordinating all preparations for seamless execution. Pre-requisites We're Looking For Someone Who's - Great at communicating and can work well with teams, tenants, and contractors. - Adaptable and can thrive in a fast-paced, ever-changing environment. - At least a NITEC in Facilities Management, Real Estate Business, Hotel & Leisure Facilities Management, or equivalent qualifications.	- Working Hours: Mon to Fri: 08:30 to 18:00 Sat: 08:30 to 13:00 - Location/ Postal code: Multiple locations

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Good to have basic technical knowledge related to property maintenance. • 1 year of hands-on experience in a similar role, managing residential and/or mixed development properties will be advantageous. • Familiar with the Building Maintenance and Strata Management Act (BMSMA) is a plus, but not essential.	
Senior Account Assistant 	Key Responsibilities About The Role • As a Strata Management Senior Accounts Assistant at Knight Frank Property & Facilities Management, you'll take ownership of handling multiple sets of accounts, ensuring the smooth execution of day-to-day financial operations. This role is ideal for someone with an accounting background, attention to detail, and the ability to work independently. What You Will Be Doing • Handle full sets of accounts across multiple portfolios, ensuring accuracy and timely processing. • Manage accounts payable and receivable. • Prepare monthly financial and management reports, and bank reconciliation within stipulated deadlines. • Prepare audit schedules and address auditor queries for annual statutory and audits. • Prepare quarterly GST submissions to IRAS. Pre-requisites We're Looking For Someone Who's • Qualified in accounting, with at least 2 years of relevant experience (entry-level candidates are welcome to apply!). • Proficient in Microsoft office, especially Excel and Word, with familiarity in accounting software as a plus. • Meticulous and responsible, ensuring accurate accounting records • Ability to work under pressure, manage tight deadlines, and operate independently. • A team player with a positive attitude and interpersonal skills.	• Working Hours: Mon to Fri: 09:00 to 18:00 • Location/ Postal code: S(409022)
Technician 	Key Responsibilities About The Role • As a Building Maintenance Technician at Knight Frank Property & Facilities Management Singapore, you will play a crucial role in ensuring the smooth operation and maintenance of our buildings and estates. Report to the Site Head, you will perform a variety of technical tasks such as hands-on repairs, routine safety checks and preventive maintenance, to keep the facilities at optimal condition. We are seeking a proactive team player with relevant experience in building maintenance. What You Will Be Doing	• Working Hours: Mon to Fri: 08:30 to 18:00 Sat: 08:30 to 13:00 • Location/ Postal code: Multiple locations

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Hands-On Repairs: Perform a variety of general building repairs, including but not limited to electrical, plumbing, and painting. Read and interpret technical diagrams, including electrical and plumbing drawings and site plans. • Daily Safety Checks: Conduct routine checks for electrical safety hazards, water ponding, and collaborate with security personnel to maintain site safety. • Preventive and Ad-Hoc Maintenance: Assist in executing both scheduled and on-demand maintenance tasks to keep facilities in optimal condition. • Monitoring M&E Systems: Maintain accurate records of Mechanical & Electrical (M&E) readings and monitor the performance of systems and equipment. • Supervision of Contractors: Assist in overseeing maintenance and servicing work conducted by external contractors, reporting any irregularities or concerns to the site manager. Pre-requisites We're Looking For Someone Who's • At least 1 year relevant working experience in building maintenance. • Good knowledge of building, mechanical & electrical systems. • Able to communicate and interact with people and a good team player. • Minimum NITEC in Building Services / Mechanical / Electrical Engineering or equivalent.	

#9 Koufu

Koufu Group is one of Singapore's leading food and beverage operators, known for managing diverse dining concepts that bring quality food and memorable experiences to the community. We operate food courts, coffee shops, quick-service restaurants, and lifestyle dining establishments, supported by our own central kitchen to ensure consistency and efficiency. With a strong emphasis on service excellence, innovation, and maintaining high food standards, Koufu Group continues to enhance everyday dining while creating vibrant social spaces across Singapore.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Accountant 	Key Responsibilities • Prepare monthly management reports and presentation materials, including financial analysis and performance insight to support strategic decision making • Oversee the month end and year end closing and ensuring reporting deadlines are met. Review journals, audit schedules, intercompany transaction and balances and fixed asset register • Analyze variance, monitor and evaluate business performance and provide appropriate recommendations to managers and business units heads • Prepare monthly group consolidation • Preparation of annual budget, quarterly forecasts, cash flows, variance analysis and commentaries for business units • Improve the systems and workflows surrounding all aspects of budget, forecasts, financial reporting and business planning • Liaise with Auditors or other relevant authorities to ensure financial and legislation compliance • To ensure income tax / GST compliance Pre-requisites • Possess a Degree in Accountancy / Business or equivalent professional qualification • At least 2 years experiences, preference will be given to candidate with experience working in audit firm or with supervisory experience • Meticulous, possess good analytical skills and problem-solving skills • Able to work well under pressure and able to cope with tight deadlines • Team-oriented with strong stakeholder management skills and ability to work independently • Possess good interpersonal and communication skills	• Working Hours: 8.5 working hours • Location/ Postal code: To ask employer during interview
Area Manager (Koufu / Pang Pang Kopi / Ninefresh) 	Key Responsibilities • Oversee daily operations across multiple outlets. • Ensure consistency in service quality and operational standards. • Monitor sales performance and implement strategies to achieve targets. • Lead, train, and motivate store managers and their teams.	• Working Hours: 8.5 working hours • Location/ Postal code: To ask employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Conduct regular store visits to ensure compliance with company policies. - Manage budgets, inventory, and resources efficiently. - Handle customer feedback and resolve issues promptly. - Drive initiatives to improve customer satisfaction and store performance. Pre-requisites - Proven experience in multi-store management, preferably in F&B or retail. - Strong leadership and team management skills. - Excellent communication and problem-solving abilities. - Ability to analyze data and drive performance improvements. - Flexibility to travel between outlets and work on weekends/public holidays. - Strong business acumen and a results-driven mindset.	during interview
Counter Crew	Key Responsibilities - Take orders - Cashiering & counter duties - Food preparation such as cooking desserts, cutting fruits, dim sum and drinks (training will be provided) Pre-requisites - Able to commit on weekends and PH - Comfortable with warm environment	- Working Hours: To ask employer during interview - Location/ Postal code: To ask employer during interview
Food Court Management (Koufu)	Key Responsibilities Operations - Manage and ensure smooth operation of the food court (aircon/ Non-aircon). - Ability to lead and set directions as well as provide guidelines to the operation team according to company SOPs and operational workflows. - Provide development plans to team members in accordance with the company's KPI. - Monitor the outlet's Profit and Loss and provide solutions to improve the bottom line. - Responsible for the collection of monthly stall rentals. - Propose activities according to market needs. - Provide yearly sales budget proposals for the outlet. - Maintain good working relationships with landlords, relevant authorities/ agencies, and stall tenants. - Assist inspectors of relevant authorities/ agencies such as NEA, SFA and Civil Defense during outlet inspection and follow-up actions. - Liaise with landlords on building matters, joint promotions and events. - In-charge for lease renewal agreement, negotiate and follow-up on terms of lease with stall tenants.	- Working Hours: 10 working hours - Location/ Postal code: To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Responsible for sourcing and recommending suitable food types to fill up vacant stalls and to ensure that all vacant stalls are filled • Conduct regular checks on the hygiene, service standards and quality of products, and provide feedback internally and to stall tenant. • Ensure selling prices of stalls according to agreements. • Assess and provide evaluation of stall tenants' performance. • Supervise and provide guidance to stall tenants and cleaning contractors to provide high quality of service and achieve housekeeping excellence. • Conduct daily roll calls, weekly and monthly outlet's meeting • To plan and carry out M&E works according to schedule. Administration • Planning work schedule of the team. • Review staff performance and provide recommendation on staff confirmation, promotion and training to enhance their work performance. • Handle disciplinary issues, grievances, disputes and work tension among the team. • Handles the termination procedures as per company's guideline. • Effectively communicate company policies and procedures to team members, and stall tenant etc. • Accountable for outlet float money, petty cash and daily sales collection. • Responsible for ensuring stall tenants' daily sales received, are correct and being bank in. • Timely submission of outlet reports. • Prepare and submit monthly reports to Area Manager. • Ensure proper cost control on all expenses according to budget. • Carry out necessary actions against stall tenants and contractors for non-conformance in service, housekeeping and agreements. • Any other assigned tasks Pre-requisites • Diploma in F&B, supply chain or related disciplines • Minimum 3 years' experience in Foodcourt operation • Bilingual in both English and Mandarin (written and spoken) to liaise with English and Chinese-speaking stakeholders • Able to work on weekends and Public Holidays • Ability to foster positive working relationships • Strong leadership quality with excellent analytical and decision-making skills • Basic computer literacy including Microsoft Office and Google Suite	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Management Associate (Koufu/R&B Tea/Dough Culture/Ninefr esh) 	Key Responsibilities (a) Outlet Drink Stall Operations • Manage and ensure smooth operation of the Drink stall within the food court or coffeeshop. • Manage transactions with customers' order using cash registers / Point-of-Sale (POS) Systems. • Collection of payments whether in cash, credit card, coupon, Net card, cashless payment, etc. • Provide excellent customer service by maintaining a positive, empathetic, and professional attitude toward customers at all times • Responding promptly to customer inquiries. • Ability to follow company SOPs, operational workflows and guidelines when preparing and serving food and beverage items at assigned counters such as Desserts, Dim Sums, Drinks, Fruits or A Taste of Nanyang. • Ensure product wastage is controlled to meet the product's gross profit (GP) target • Drive sales performance through upselling and cost control. • Responsible to drive sales performance by upselling, cost control and developing new product. • Monitor and control the supply levels of perishable and non-perishable items, plan a schedule for ordering and process orders using the e-PR system. • Conduct monthly stock-take and ensure supply comply with First-In-First-Out (FIFO) inventory guide. • Understudy F&B supervisor on planning work schedule of the team to ensure effective schedule to achieve productivity and salary budget. • Understudy F&B supervisor on recruitment, training and developing of F&B staff. • Involve in creating new in-house product. (b) External Customer Relationship Management • To retain 100% stall occupancy through effective tenant relationship • To uphold quality control in food products sold in the tenant stalls • To handle customers' and landlord's feedbacks and identify lapse of outlet's services (c) Outlet Operations Management • Work pro-actively with the Maintenance Department to fix outlet's hygiene and maintenance issues in a timely manner. Ensure the outlet is well-maintained at all times and is in line with the Workplace Safety and Health (WSH) guidelines • Perform daily sales bank-in. • Achieve monthly sales target and FD rental income target. • To ensure smooth operations during opening, mid and closing shifts. • To uphold quality control in food & beverage products sold in the FB stalls	• Working Hours: 8 working hours • Location/ Postal code: To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Prepare reports at the end of shift/week. • Ensure stalls comply with all necessary hygiene, health and safety, and licensing requirements. • Monitor and control the supply levels of perishable and non-perishable items, plan a schedule for ordering and process orders using the e-PR system. • You will be required to faithfully perform the duties of the position in which you are engaged in and any other duties that may be assigned to you from time to time. • Ensure compliance with the rules and regulations of the Company, safety & health standards as well as quality standards. Pre-requisites • With passion in working F&B industry and its operational processes. • Degree in F&B, supply chain or related disciplines • Ability to foster positive working relationships • Strong leadership quality with excellent analytical and decision-making skills • Basic computer literacy including Microsoft Office and Google Suite	
Production Worker (Ninefresh/Go urmet)	Key Responsibilities <u>Food Production Specialist</u> Shape the future of food manufacturing with hands-on machinery operation and quality control in a state-of-the-art facility. RESPONSIBILITIES: • Operation of machinery to produce food products as assigned. • Produce, pack, and consolidation of food items as required by orders from clients. • Ensure the overall cleanliness of the factory and operating areas. • Follow instruction and produce products according to target given and quality. • Maintain good manufacturing practices and ensure the factory cleanliness. • Ensure the overall cleanliness of the factory and operating areas • Be responsible for simple maintenance tasks • Any other job duties as assigned by your immediate superior. Pre-requisites • Comfortable with warm environment and early shifts	• Working Hours: 8.5 working hours • Location/ Postal code: To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Property Executive (Woodlands HQ) 	Key Responsibilities - Responsible for effective management and maintenance of a commercial property by planning and executing all M&E activities. - Plan deployments and preventive maintenance schedules as well as monitor the efficiency, lifespan and warranty periods of equipment. - Ensure vendors and contractors' work performances comply with company's quality standards, statutory regulations and contract specifications. - Prepare cost estimates, work specifications, invite quotations, recommendations of award for various repairs and maintenance work - Execute sourcing and administration of contracted/term services - Provide technical assistance and advice of the property - Ensure all building's M&E defects and breakdowns are attended to expeditiously and recovery time frame is within the KPIs set - Monitor all defects and ensure follow up and closure by the contractors - Maintain proper documentation of Tenancy/Contractual agreements - Responsible for Tenant Management and fitting out/renovation related matters - Assist in the monthly rental collection and arrears management - Assist in wet market leasing matters including enquiries from prospective tenants and property agents - Plan and execute events and promotion of the mall - Practicing and enforcing the company's procurement policies and procedures Pre-requisites - At least 2 years of relevant experience in industrial/ commercial and facility management - Possess good practical knowledge in building maintenance with initiative and good analytical skills - Good teamwork, interpersonal qualities, self-motivated and able to multi-task - Proficient in Microsoft Office suite of applications - Good verbal and written communication skills to liaise with all levels of tenants - Property management experience in a commercial/ industrial/ retail development is a strong advantage	- Working Hours: To ask employer during interview - Location/ Postal code: To ask employer during interview
Service Crew (Ninefresh / Dough Culture / Pang Pang Kopi / R&B Tea / V Coffee)	Key Responsibilities - Take orders - Cashiering & counter duties - Food preparation such as cooking desserts, cutting fruits, dim sum & drinks (training will be provided)	- Working Hours: 9.6 working hours - Location/ Postal code: To ask employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites • Able to commit on weekends and PH • Comfortable with warm environment	during interview

#10 Lincstech Circuit Singapore

Lincstech Circuit Singapore Pte Ltd., a wholly owned subsidiary of Lincstech Co., of Japan, stands out as a premier player in the global PCB manufacturing landscape, particularly in the realm of high-end, complex printed circuit boards. Since our establishment, we have cultivated a strong reputation for our cutting-edge technology and unwavering commitment to quality and reliability. By specializing in advanced multilayer boards, large form factor HDI, and backplane solutions, Lincstech Circuit Singapore demonstrates exceptional technological capabilities that anticipate market demands.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Design Engineer 	Key Responsibilities • Perform design for manufacturability in all new projects • Provide PCB manufacturing technical advice to customers on their new projects • Perform feasibility studies and reviews for all new data received from customers Pre-requisites • Degree in Electrical & Electronics Engineering or Diploma with 2 – 3 years in manufacturing environment • Good communication, report writing and presentation skills • Good analytical skill with ability to work independently • Ability to communicate with all levels of staff • No experience required if able to meet the above requirement may apply	• Working Hours: 8.00am to 5.30pm • Location/ Postal code: S(508730)
Development Engineer 	Key Responsibilities • In-depth study, support and development of new technology and improvement capability • Design test vehicle, conduct DOE, data collection and analysis • Liaise with vendor for evaluation and prepare technical report • Co-ordinate with various department for new technology introduction • Monitor initial mass production performance, resolve issues and make improvement plans Pre-requisites • Degree in Engineering (Mechanical / Chemical / Electrical & Electronics) with 3 years' experience in a manufacturing environment	• Working Hours: 8.00am to 5.30pm • Location/ Postal code: S(508730)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Strong in Engineering concepts and fundamentals - Knowledge of statistical and analytical tools – SPC, PFMEA, DOE - Good writing, communication, planning and co-ordination skills	
Engineering – Assistant Engineer 	Key Responsibilities - Assist Engineers evaluate new method and materials to improve current process and manufacturing capabilities - Ensure smooth running of sample and mass production - To complete evaluation on time as per target schedule - Determine the root causes for sample rejection for process related issue Pre-requisites - Diploma in Engineering (Mechanical/Chemical/Electrical & Electronics) - Good communication and co-ordination skill - Resourceful, adaptable, well-organized and meticulous - A team player with good interpersonal skills - Able to work under pressure in a fast-paced environment - Proficient in MS Office application	- Working Hours: 8.00am to 8.00pm OR 8.00pm to 8.00am - Location/ Postal code: S(508730)
Facility Engineer 	Key Responsibilities - Responsible for the operation of Waste Water Treatment Plant system and facilities maintenance. - Lead a team of technical specialist/technicians in day to day operation & maintenance of installation, repair and modification of facilities related equipment and building. - Manage contractors and ensure timely & quality work. - Carry out planning for overhaul and maintenance improvement activities. - Prepare & review work instruction and checklist. - Update of facility and WWTP equipment masterlist. Pre-requisites - Diploma/Degree in Electrical Engineering/Mechanical Engineering/Chemical Engineering/Facilities Management with 2 years' of experience in a similar capacity. - Knowledge of Electrical Engineering, Chilled Water and Compressed Air Systems. - Good leadership, communication and negotiation skills. - Strong team player and result orientated.	- Working Hours: 8.00am to 8.00pm OR 8.00pm to 8.00am - Location/ Postal code: S(508730)
Maintenance Engineer 	Key Responsibilities - Responsible for improving overall machine downtime of plant machineries and contribute to achieve maintenance section/department KPI - Carry out corrective and preventive maintenance on plant machines - Maintain & update of all breakdown records promptly	Working Hours: 8.00am to 8.00pm OR 8.00pm to 8.00am

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Identify root cause of the problem and provide counter measures - Monitor, maintain and conduct monthly stock check for critical machines' spare parts - Liaise with machine agents for repair or maintenance of machines - Calibration and verification of machine equipment - Test and maintain machine safety systems in good condition Pre-requisites - Degree/Diploma in Electrical/Electronic/Mechanical or Mechatronic Engineering - Good machine trouble shooting, problem solving skills - Good knowledge of PLC programming skills - Self-disciplined, independent, and able to work under pressure	Location/ Postal code: S(508730)
Process Engineer 	Key Responsibilities - Study and evaluate new method and materials to improve current process and manufacturing capability - Conduct DOE to determine the key process parameters and product characteristic - Assist production in setting up machine operation procedure and safety guidelines - Implement new process - Explore possibility of reducing materials standard usage or cheaper source - Determine the root cause for sample rejection for process related issue Pre-requisites - Degree in Chemical/Mechanical/Electrical/Materials Engineering - Good trouble shooting and analytical skill - Independent, creative, resourceful and able to take pressure - Good communication, report writing and presentation skill	- Working Hours: .00am to 8.00pm OR 8.00pm to 8.00am - OR 8.00am to 5.30pm - Location/ Postal code: S(508730)
Production - Technician 	Key Responsibilities - To meet daily output target - To operate production machinery, tools, etc. - To conduct quality check of product, boards and panels (ie 1st Article Check) - Adhere to Work-Station-Instruction Procedures - To meet quality targets and adhere to best practices to prevent quality issues - When abnormality is detected with the line relating to quality issues, stop production and notify superior(s) immediately - Responsible to fill out proper documentation for his/her work - Responsible for maintaining Good Discipline and Housekeeping - To comply with Safe Work Practices when carrying out duties at all time	- Working Hours: OR 8.00pm to 8.00am - OR 8.00am to 5.30pm - Location/ Postal code: S(508730)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites - Nitec / ITC / Higher Nitec in Mechantronic / Mechanical / Electronics/ Electrical Engineering - Good analytical and troubleshooting skill - Computer literate - Able to work independently	
QA Engineer 	Key Responsibilities - Responsible for Company wide quality assurance activities and serve as an effective link in the translation of customers' requirement and our capabilities towards satisfying or exceeding customers' requirements - Handle external quality complaint from customers - Perform failure analysis on the returned PCBA - Liaise with internal relevant sections or departments on the root cause and countermeasure to be implemented - Provide corrective action report within the specified time frame to the customer - On-site visit to customers for verification and critical model launch follow-up - Perform process/verification audit on site for continuous improvement activities Pre-requisites - Degree in any Engineering discipline (Quality Engineering preferred) 2 years of experience in Quality Assurance activities/operational - Good communication, report writing and presentation skills - Good analytical skills with ability to work effectively - Independent, decisive and good in problem solving - Proficiency in Microsoft Office	- Working Hours: 8.00am to 5.30pm - Location/ Postal code: S(508730)
Sales Engineer 	Key Responsibilities - Manage & attend to specific customers to achieve company sales budget - Account management for assigned customers - To support and meet the department objectives and business goals - Attend to all customer enquiries - Provide sales forecast to plant for raw materials and production capacity planning - Work closely with overseas representative for new customers development activities - Assist in implementing and execute plan in developing new customers - Provide short and long-term plan on market demand - Survey and analyses market information for management	- Working Hours: 8.00am to 5.30pm - Location/ Postal code: S(508730)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites - Degree in any Engineering discipline - Outgoing personality and ability to work independently - Good knowledge of general market information - Good marketing strategy and analysis - Strong negotiation, interpersonal and problem-solving skills	
Shipping Assistant	Key Responsibilities - Manages shipping documentation, system transactions, permits, daily delivery schedules and coordinate with delivery and forwarder for all shipments including export activities - Coordinate with internal customers to ensure on time delivery to customers - Liaise with forwarders for collection and ensure documents are in proper order - Handles discrepancies, trade net issues, physical count adjustments, and urgent shipments - Ensure proper filing and billing updates Pre-requisites - Nitec / Higher Nitec in Business Administration and Logistic - Good communication and co-ordination skill - Resourceful, adaptable, well-organized and meticulous - A team player with good interpersonal skills - Able to work under pressure in a fast-paced environment - Proficient in MS Office application	- Working Hours: 8.00am to 5.30pm - Location/ Postal code: S(508730)

#11 Moneymax Jewellery

MoneyMax, a prominent player in the gold jewellery industry, has solidified its position as a leading retailer. Since its first store in 2008, MoneyMax has grown exceptionally, establishing an impressive network of 90 outlets across Singapore and Malaysia, making it one of the largest chains in the region.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Customer Service Executive	Key Responsibilities - Prospect and promote jewellery products and our services to walk-in customers - Attend to customers and ensure service delivery standards are met in achieving total customer satisfaction - Ensure merchandise, displays and outlet are consistently well presented - Contribute to team effort by accomplishing related result as needed Pre-requisites - No experience needed - Open to fresh graduates	- Working Hours: 47.5hrs per week - Location/ Postal code: To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Driver Cum Storeman	Key Responsibilities - Prospect and promote jewellery products and our services to walk-in customers - Attend to customers and ensure service delivery standards are met in achieving total customer satisfaction Pre-requisites - Min. 2 years of experience	- Working Hours: 8.30am-6pm - Location/ Postal code: To ask employer during interview
Internal Audit Surveillance Associate	Key Responsibilities - Deliver goods efficiently to various outlets. - Manage daily warehouse operations, including inventory storage as needed. - Load, unload, and organize warehouse cargo and goods. - Identify and report any warehouse issues promptly. Pre-requisites - Valid Class 3 driving license. - Minimum 2 years of driving experience. - Good knowledge of Singapore roads. - Clean driving record and commitment to safe driving practices.	- Working Hours: 8.30am-6pm - Location/ Postal code: To ask employer during interview
Inventory Control Assistant	Key Responsibilities - Pick, prepare, and pack product orders from online platforms - Maintain and update inventory records - Ensure correct and timely dispatch of orders to logistics partners - Perform other ad hoc duties as assigned Pre-requisites - Candidates must be able to commit from Monday to Friday, 1:00 PM – 6:00 PM - No experience required - Strong attention to details and accuracy - Responsibility: - Pick, prepare, and pack product orders from online platforms - Maintain and update inventory records - Ensure correct and timely dispatch of orders to logistics partners - Perform other ad hoc duties as assigned	- Working Hours: 1pm-6pm - Location/ Postal code: To ask employer during interview
Jewellery Consultant	Key Responsibilities - Monitor and review CCTV footage and surveillance records to detect unusual, suspicious, or non-compliant activities - Conduct surveillance reviews in support of internal audits, investigations, incident reviews, and compliance checks - Identify potential operational risks, policy violations, fraud indicators, or control gaps, and escalate findings appropriately	- Working Hours: 8.30am-6pm - Location/ Postal code: To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Prepare surveillance reports, audit observations, incident summaries, and supporting documentation for management review • Maintain accurate records of surveillance activities, findings, and evidence in accordance with internal policies and confidentiality requirements • Support root cause analysis and recommend improvements to strengthen internal controls and operational processes • Ensure surveillance activities are performed in compliance with company policies, data privacy requirements, and applicable regulations • Assist in periodic audits, ad-hoc investigations, and special assignments as assigned • Monitor adherence to operational SOPs, safety procedures, and internal governance standards where applicable Pre-requisites • Diploma with 1 to 2 years of experience in surveillance monitoring, audit support, compliance, investigations, or operational controls • Experience in retail, hospitality, gaming, or operations-based environment is an advantage • Familiarity with CCTV systems, surveillance software, and evidence handling procedures • Strong attention to detail and analytical skills • Ability to identify irregular patterns, investigate incidents, and document findings clearly • Good written and verbal communication skills • Ability to maintain confidentiality and handle sensitive information professionally • Proficient in Microsoft Office applications (Excel, Word, PowerPoint) • Ability to work independently and collaboratively in a fast-paced environment	
Part Time Jewellery Packer	Key Responsibilities • Maintain accurate inventory records and perform regular stock checks to ensure data integrity. • Receive, verify, and securely store all incoming jewellery shipments. • Process internal stock transfers and ensure all supporting documentation is complete. • Monitor stock levels daily and proactively report any discrepancies or variances. • Update ERP and inventory systems accurately to reflect real-time stock movements. • Adhere strictly to all security protocols for the handling and storage of high-value items. Pre-requisites • High level of attention to detail and accuracy in data entry.	• Working Hours: 8.30am-6pm • Location/ Postal code: To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Responsible and careful approach to handling delicate jewellery items. - Knowledge of Microsoft Excel is an advantage. - Ability to work effectively in a fast-paced environment. - Fresh Grads are welcomed	

#12 Mr Bean

Founded in 1995, Mr Bean is the leading chain soya bean food & beverage retailer in Singapore today. With more than 70 stores in Singapore & Asia, Mr Bean offers a variety of soya bean drinks and snacks. Young and old an enjoy refreshing ice blended flavoured soya drinks, ice-creams, pastries and more.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Service Crew	Key Responsibilities - Customer Service - Order Management - Cashiering & Payment Processing - Upselling & Suggesting Items - Team Collaboration - Healthy & Safety Compliance - Opening & Closing Shift Duties - Maintaining Stock & Supplies Pre-requisites - Valid food safety & hygiene certificate - Positive work attitude - Able to work on weekends & public holidays - Excellent customer service - Attentive to details - IT savvy	- Working Hours: 44 working hours per week - Location/ Postal code: To ask employer during interview
Service Crew (Part-Time)	Key Responsibilities - Customer Service - Order Management - Cashiering & Payment Processing - Upselling & Suggesting Items - Team Collaboration - Healthy & Safety Compliance - Opening & Closing Shift Duties - Maintaining Stock & Supplies Pre-requisites - Valid food safety & hygiene certificate - Positive work attitude - Able to work on weekends & public holidays - Excellent customer service - Attentive to details - IT savvy	- Working Hours: 24 working hours per week - Location/ Postal code: To ask employer during interview

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Supervisor 	Key Responsibilities - Operational Training & Development - Staff Management & Supervision - Customer Service & Interaction - Inventory & Supply Chain Management - Financial & Project Management - Leadership Development - Marketing & Promotion - Reporting & Administration Pre-requisites - Store Management - People Skills - Data Analysis - Manpower Planning - Marketing Strategies - Reports Presentations - Communication Skills	- Working Hours: 44 working hours per week - Location/ Postal code: To ask employer during interview

#13 Safran Electronics & Defense Services Asia

Safran Electronics & Defense Services Asia is the leading repair and overhaul shop for avionics components and Safran Group's first avionics Centre of Excellence in Asia. Safran's main business segments are in the repair, support and distribution of Safran OEM avionics equipment and repair of third-party OEM avionics, which comprises of Safran Landing Systems, Safran Electrical & Power, Safran Electronics & Defense, Honeywell, Rockwell, Thales and Boeing. Safran is also the Authorized Repair Station for Airbus Avionics, and L3 Comm. SEA's facility is designed for expansion of capabilities to handle next-generation aircraft, such as the B787 Dreamliner and the Airbus A350.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Avionics Engineer 	Key Responsibilities a) Industrial Transfer & Capability Development - Coordinate transfer of product equipment, procedures, test benches, and documentation. - Write, review, and correct technical documents - Train technicians and validate shop processes. - Support with feasibility and investment studies. - Customer Support - Provide technical support to customers, OEMs, and partners in the Asia-Pacific region. - Monitor product reliability, analyze in-service data, resolve technical complaints, and recommend improvements. - Prepare reports, documentation, and deliver training. c) Repair Operations - Lead and support repair operations and workshops. - Oversee technician teams and internal stakeholders to ensure high performance, profitability, and quick processing.	- Working Hours: 8am-530pm - Location/ Postal code: S(498756)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Manage repair orders, supplier sourcing, and support continuous improvement initiatives. • Department Management Support • Teamwork & Backup other engineers and team members. • Solve production issues, implement process improvements, and ensure effective communication across departments. e) Health, Safety & Environment • Comply with all HSE regulations and participate in related initiatives. f) Continuous Improvement • Drive and participate in company-wide improvement and innovation programs such as ONE SAFRAN, Lean, QRQC, 5S, root cause analysis, etc. Pre-requisites • Bachelor's degree in Mechanical/Electrical/Aeronautical Engineering. • 5 years experience in engineering, product support, and repair operations (aerospace preferred). • Experience with project management, calibration, maintenance environments, and technical documentation. • Knowledge of aviation regulatory requirements (e.g., Part 145) and quality systems (ISO9000, AS9110). • Technical writing, interpreting schematics/drawings. • Knowledge of IPC standards, wiring/electrical & test equipment. • Proficiency with Microsoft Office, Teams, and basic SAP/ERP systems. • Excellent communication, teamwork, analytical, and problem-solving skills. • Must be able to multi-task in a dynamic environment, communicate effectively, and maintain a high standard for safety and quality.	
Industrialisation Engineer 	Key Responsibilities Capabilities Development: • Lead the development and implementation of Group and partners OEMs' new repair capabilities. gather market data, investment requirements, perform feasibility studies. Develop new test benches, Coordinate trainings • Analyze technical data, gather market data, investment requirements to perform feasibility studies and Return on Investment. • Develop, source new equipment, consumables and chemicals and support investments linked to testing & repair policies. • Drive the progress of the tasks, pilot projects' milestones review, report advancement, track investments and expenses, monitor contractors and suppliers, devise maintenance plans.	• Working Hours: 8am-530pm • Location/ Postal code: S(498756)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Perform self-assessments, engineering studies, build up justification file and liaise with QA for smooth airworthiness application and repair capability integration. • Liaise with the OEMs to clarify any confusion • Establish calibration requirements • Review Testability and perform Shop validation • Follow-up the testing & repair ramp-up with the workshops and support the Entry Into Service for new programs. • Develop and draft user documentations and training materials. Conduct briefing or training sessions. • Ensure SEDSA contract terms & conditions are understood & satisfied. Pro-actively manage contractual issues with 3rd Parties and suppliers. • Manage SAFRAN OEMs Support investment and be actively involved in repair policies • Develop excellent relationships across multiple organizations & with all levels of workshops and other Company personnel. • Safeguard interest of SAFRAN ELECTRONICS & DEFENCE SERVICES ASIA (SEDSA) and partners OEMs • Support the Entry Into Service for new programs • Develop the Integrated Logistic Support at SEDSA levels • Support & maintain new capabilities • Coordinate with Product Support Engineer (PSE), and Operations personal to ensure optimal customer support • Assist Maintenance personals when required. • Implement systems or components modifications following notification of change for Service Bulletins (SB), Service Information Letters (SIL) or CMM. Support workshop implementation of new requirements upon fleet upgrade and retrofit campaigns. • Assist on Request For Information or Request For Quotation for technical/commercial proposals • Help sourcing for material, suppliers, 3rd parties, alternatives • Take a pro-active approach, initiate creative solutions to maintenance issues and assist the workshops in implementing best practices, Continuous Improvement, LEAN operations, cost reductions and applying lessons-learned from previous or bench-marked experiences • Ensure that communication between all stakeholders – HQ, OEMs, Workshops, Operation, QA, Sales, CI, Supply Chain, Customers, and Suppliers - is optimum. • Report to management. Flow down relevant and timely information. Pre-requisites • Degree in Mechanical/Electrical/Aeronautical Engineering • At least 3 years of Aviation Engineering experience, Technical Support Aircraft Maintenance and Repair Operations, in OEM or MRO environment • Proficient in product support and trouble shooting procedures	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Hands-on experience on design and wiring of electronics test fixtures • Experience in OEM technical support, or related MRO operations/engineering • Must be familiar with technical support environment, processes, and manuals used for aircraft maintenance. Working knowledge of the Aviation Airworthiness requirements like Part 145 is advantageous • Effective Project Management and interpersonal skills • Experience in calibration requirements and procedures • Proficient with Microsoft software applications • Working knowledge of the Aviation Airworthiness requirements like Part 145 is advantageous • Sound knowledge of quality systems such as ISO9000 and AS9110 • Excellent attitude, good team player, motivated, driven, committed, reliable. Take ownership of the projects • Rigorous and organized. Ability to multi task in a dynamic environment • Excellent communications skills. Well versed in written and spoken English • Able to think ahead, process data, make decisions and solve problems.	
Logistics Assistant 	Key Responsibilities • Handling of goods receiving • Issuance of goods and spare parts internally to workshop for repair activity • Handling of shipments to customers • Liaise internally with sales department and workshop • Liaise externally with forwarders • Proper handling, sorting and archiving of all documents records, paperwork related to the store activities. • Observe and apply safety at the workplace standards (such as wearing PPE), work instruction and procedure. • Report any discrepancies, non-conformity to the store leader / supply chain manager. • Participate in implementation of project / adhoc requirements / investigations related to store activities. • Comply with all health, safety and environment (HSE) regulations as prescribed by law and company's policies. • Take up the role of an appointed officer as required by Safran HSE and/or regulatory requirement when necessary. • Actively participate and contribute to HSE initiatives & Corporate HSE programs and in HSE risk communications & mitigations. • Any other duties assigned Pre-requisites • Minimum "O" level with 3 years experiences in store inventory control and shipping	• Working Hours: 8am-530pm • Location/ Postal code: S(498756)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Well-versed in inventory computerized systems, preferably SAP B1 • Good keyboard and typing skills • Good communication skills in English • A team player • CAAS paper of L11 or L12 will be an added advantage • Class 3 driving license will be an added advantage • Preferably with knowledge of the aviation industry	
Production Specialist 	Key Responsibilities • Disassemble various types of aircraft components • Perform trouble shooting, assembly, inspection and testing of aircraft components • Perform minor rework or call out the relevant repair scheme • Read and understand CMM, Service Bulletins, Standard Practices or other relevant Airworthiness Data • Complete the documentation and records for each component and where applicable, sign and stamp each stage of the work performed • Release of components to service • Proficient in most of the requirements for multiple products • Cost conscious and have a sense of urgency to complete jobs by stipulated deadlines • Ability to work in various areas of the shop, uses sound judgment and is a team player • Accept ownership for the work assigned to him and perform his job in a safe and proficient manner • Able to work independently with minimum supervision and possess basic problem solving skills • Aid in the maintenance of his personal work area, the workshop and shared facilities and equipment • Participate in the Continuous Improvement projects in Customer Service Department (methods) to promote efficiency and productivity. • Comply with all health, safety and environment (HSE) regulations as prescribed by law • Actively participate and contribute to HSE initiatives & Corporate HSE programs and in HSE risk communications & mitigations. • Any other duties assigned. Pre-requisites • Diploma / Nitec / Professional Certificates in Electrical / Electronics / Mechanical / Aerospace Engineering • Preferably with 2 years experience in aircraft component repairs and maintenance • Good written and spoken English essential • Good computer and interpersonal skills • Relevant CAAS papers will be an advantage	• Working Hours: 8am-530pm • Location/ Postal code: S(498756)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Sales Admin 	Key Responsibilities • Provide support to customer service team and manager in backend functions. • Provide full administrative support to the team including but not limited to data entry, creation/follow up of customer request orders, update of system records. • Maintaining sales records, compiling reports and checking for accuracy/discrepancy in data and invoices. • Assist to issue invoice for completed sales and repair orders. • Assist to provide shipping details to customers. • Assist to follow up on delivery schedule for sales orders and repairs status with Workshop / Supply Chain / Planner. • Assist to follow-up with Supply Chain Department on backlog status (demand versus supply) to ensure customer requested delivery date is met. • Comply with all health, safety and environment (HSE) regulations as prescribed by law and company's policies. • Actively participate and contribute to HSE initiatives & Corporate HSE programs and in HSE risk communications & mitigations. • Archiving files. • Other ad-hoc assignments. Pre-requisites • Diploma/O Level/Nitec. • Well-versed in ERP software, preferably SAP B1 and Microsoft tools (Excel , Words). • Commercial knowledge of the aviation industry would be an added advantage. • Candidate with experience would be an added advantage , fresh graduate may also be considered. • Ability to multi-task, prioritize and manage time effectively. • Good written , interpersonal and communication skills . • Good team player – capable of interacting with other departments	• Working Hours: 8am-530pm • Location/ Postal code: S(498756)

#14 Tian Ma Group Holdings

Our products are remarkably preferred because we promise to deliver authentic products of the best quality to all our customers at a super affordable price. To ensure all customers are fully satisfied with our service, we are immediate in responding to any queries before and after sales. Also, we assure that all items mailed out are fast and prompt. By keeping our customers close, we put them at ease and having to gain their trust.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Cashier	Key Responsibilities - Support the day-to-day business operations of the retail store - Cashiering duties and ensure transaction are correct using Point-of-Sales (POS) system - Perform packing for customer purchases - Ensure that products is displayed in an orderly manner - Recommend a product and solution in meeting customers' needs and objectives - Ensure products on display are tagged with prices labelled clearly - Any other adhoc duties as and when required Pre-requisites - No experience required	- Working Hours: Monday to Friday 8am to 10.30pm Saturday, Sunday, PH 07.30am to 10.30pm - Location/ Postal code: To ask employer during interview
Retail Executive	Key Responsibilities - Support the day-to-day business operations of the retail store - Ensure that products is displayed in an orderly manner - Recommend a product and solution in meeting customers' needs and objectives - Assist in receiving, replenishing, monitoring and movement of stocks - Ensure products on display are tagged with prices labelled clearly - Monitoring expiry dates and shelves life of the products - To maintain and upkeep retail stores visual merchandise - Assist in loading and unloading of goods - Provide good customer service and standards to maintain good company image - Any other adhoc duties as and when required Pre-requisites - No experience required	- Working Hours: Monday to Friday 8am to 10.30pm Saturday, Sunday, PH 07.30am to 10.30pm - Location/ Postal code: To ask employer during interview

#15 VisionPower Semiconductor Manufacturing

VisionPower Semiconductor Manufacturing Company Pte Ltd (VSMC) is a new joint-venture 300mm semiconductor wafer manufacturing facility to be built in Singapore. We are looking for committed, resilient and passionate talents to launch a promising future that power the next generation devices and systems. If you share the same passion to pursue excellence, join us to make an impact and be part of something special!

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Advance Engineering Control Engineer 	Key Responsibilities • Design, develop, and implement Advanced engineering and process control solutions to optimize production processes, streamline workflows, and boost manufacturing productivity. • Continuously assess and enhance Advanced engineering and process control capabilities/features to meet evolving production requirements, ensuring maximum efficiency and minimal operational disruptions. • Generate and manage comprehensive reports on production and manufacturing KPIs • Take charge of Advanced process control (APC) and fault detection classification (FDC) projects from initiation to conclusion, defining E2E integration scope, managing timelines, and providing regular progress updates. • Proactively monitor APC/FDC performance, pre-emptively identify potential system issues, and implement preventive measures to minimize unplanned downtime. • Conduct regular maintenance of APC/FDC software and hardware, troubleshoot technical issues, and ensure systems operate at peak performance. • Collaborate with production and IT teams to identify opportunities for overall Advanced engineering process control improvement and implement changes that align with long-term operational objectives. Pre-requisites • Design, develop, and implement Advanced engineering and process control solutions to optimize production processes, streamline workflows, and boost manufacturing productivity. • Continuously assess and enhance Advanced engineering and process control capabilities/features to meet evolving production requirements, ensuring maximum efficiency and minimal operational disruptions. • Generate and manage comprehensive reports on production and manufacturing KPIs • Take charge of Advanced process control (APC) and fault detection classification (FDC) projects from initiation to conclusion, defining E2E integration scope, managing timelines, and providing regular progress updates. • Proactively monitor APC/FDC performance, pre-emptively identify potential system issues, and implement preventive measures to minimize unplanned downtime.	• Working Hours: 8.30am to 6pm • Location/ Postal code: S(528830)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	- Conduct regular maintenance of APC/FDC software and hardware, troubleshoot technical issues, and ensure systems operate at peak performance. - Collaborate with production and IT teams to identify opportunities for overall Advanced engineering process control improvement and implement changes that align with long-term operational objectives.	
AMHS Associate Engineer 	Key Responsibilities VisionPower Semiconductor Manufacturing Company Pte Ltd (VSMC) is a new joint-venture 300mm semiconductor wafer manufacturing fab to be built in Singapore. We are looking for committed, resilient and passionate talents to launch a promising future that power the next generation devices and systems. If you share the same passion to pursue excellence, join us to make an impact and be part of something special! Key Responsibilities: - Follow SOP and perform regular AMHS H/W preventive maintenance. - Work with vendor as automation on duty help desk for system abnormal recovery & trouble shooting. - Monitor daily system & tool performance and regular report update. - Automation project support Pre-requisites - Nitec, Higher Nitec, ITE, Poly in Mechanical/Electric Engineering fields or equivalent - Prefer to have AMHS experience or semiconductor manufacturing experience. - Ability to work in a cleanroom environment and work in 12hrs day-night shifts. - Ability to work at height & carry 10kg items.	- Working Hours: Shift work - 12 hours , rotating - Location/ Postal code: S(528830)
Electrical Engineer 	Key Responsibilities - Take charge of facility MEP package concept design and RFP Preparation for 300mm semi-conductor Fabrication plant. - Supervise and monitor EPC contractors or design consultants' design progress. - On-site management MEP package construction schedule and commissioning. - Evaluate electrical products and systems by designing testing methods - Test finished products and system capabilities - Keep necessary equipment operational - Contribute to team efforts by accomplishing related results Pre-requisites - Bachelor's degree in Electrical Engineering or related field	- Working Hours: 8.30am to 6pm - Location/ Postal code: S(528830)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	300mm fab facility electrical system operating experience, especially 22~66 kV/ GIS/ Main Transformer & Emergency Generator Systems.	
Equipment Automation Engineer 	Key Responsibilities - You will be responsible to design and maintain automation systems for semiconductor equipment to enhance efficiency and support data-driven decision-making. Job Description - Design, implement, and maintain automation systems for semiconductor equipment, focusing on enhancing operational efficiency and minimizing downtime - Collect, organize, and analyse production data to identify trends, optimize processes, and support decision-making in equipment automation and engineering. - Develop and maintain EA systems, including EAP, RMS, and ECS. - Manage and maintain Fab engineering systems, including FDC, SPC, and APC. - Work closely with end-users to define system requirements, design, implement, and deploy new features or enhancements. - Design and optimize system architecture for cross-department projects, ensuring integration and alignment with overall manufacturing goals. Pre-requisites - Proficiency in Oracle SQL - Familiarity in programming languages such as C/C++/C#, Java, HTML5, SQL, VBA. - Familiarity with SECS/GEM standards and protocols for equipment communication and automation. - Experience in semiconductor or panel manufacturing environments is highly desirable.	- Working Hours: 8.30am to 6pm - Location/ Postal code: S(528830)
Equipment Engineer (Etch, Photo, Thin Film, Diffusion) 	Key Responsibilities - You will be responsible and focus on improving tool performance and availability, in charge if maintenance, diagnosing failures and implementing effective solutions to meet uptime and cycle time requirements in the respective modules: Etch (Dry Etch and Wet Etch); Photolithography; Diffusion; Chemical Mechanical Planarization (CMP); Chemical Vapor Deposition (CVD); or Physical Vapor Deposition. Pre-requisites - A bachelor's degree or higher in Electrical and Electronics Engineering, Chemical Engineering, Materials Science, Physics, or a related STEM field...	- Working Hours: 8.30am to 6pm - Location/ Postal code: S(528830)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Intelligent Manufacturing Center Engineer 	Key Responsibilities - Your role is to optimize manufacturing efficiency and productivity through innovative applications, breakthrough analysis, and strategic planning to enhance production processes and meet customer demands. Pre-requisites - Bachelor's or higher degree in Computer Science, Electrical , Mechanical, or Industrial Engineering - Strong understanding of semiconductor technology is preferable . - Knowledge of CIM, Full Automation, and Quality Management.	- Working Hours: 8.30am to 6pm - Location/ Postal code: S(528830)
IT Associate Engineer 	Key Responsibilities About Us: - VisionPower Semiconductor Manufacturing Company Pte Ltd (VSMC) is a new joint-venture 300mm semiconductor wafer manufacturing fab in Singapore. We are looking for committed, resilient and passionate talents to launch a promising future that power the next generation devices and systems. If you share the same passion to pursue excellence, join us to make an impact and be part of something special! Key Responsibilities - Provide first-line support for system troubleshooting and recovery. - Monitor systems and respond to alerts or issues. - Follow SOPs to perform routine system checks. - Update daily operation reports. - Support simple automation and operational tasks. - Ensure proper handover during shift changes. Pre-requisites - NITEC, Higher NITEC, ITE, or Polytechnic Diploma in IT, Computer Science, Engineering, or related fields. - Basic knowledge of IT systems; exposure to SQL or Power BI is a plus. - Willing to work 12-hour rotating day/night shifts. - Able to follow procedures and work in a team. - Fresh graduates and candidates with no experience are welcome; training will be provided.	- Working Hours: Shift work - 12 hours , rotating - Location/ Postal code: S(528830)
IT Engineer 	Key Responsibilities - Maintain, monitor, and support internal IT applications to ensure stable, secure, and reliable operations. - Provide L1/L2 user support: troubleshoot application/system issues, identify root causes, and implement timely fixes or workarounds. - Analyze, collect, and prioritize user and business requirements for system enhancements or new features.	- Working Hours: 8.30am to 6pm - Location/ Postal code: S(528830)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Design, develop, test, and deploy application changes (e.g., bug fixes, enhancements, minor modules) following internal standards and best practices. • Collaborate with cross-functional stakeholders (IT infrastructure, production, engineering, planning, etc.) to ensure solutions are aligned with operational needs. • Develop and maintain technical documentation, including system architecture diagrams, interface specifications, configuration guides, maintenance procedures, and user manuals. • Participate in change management activities: impact assessment, risk identification, rollback planning, and release coordination. • Support system performance tuning, monitoring, and capacity planning to ensure applications meet SLAs. • Contribute to incident and problem management by documenting issues, lessons learned, and preventive measures • Continuously identify opportunities to optimize workflows and automate manual processes within the factory environment Pre-requisites • Bachelor's degree or above in Computer Science or related fields. • 3+ years of hands-on experience in application system development and/or support. • Solid experience with Java development; familiarity with common frameworks is a plus. • Familiar with Android development tools and environment (for internal mobile or handheld applications). • Programming skills in Java, JavaScript, PL/SQL, VB / VB.NET (not all are mandatory, but the ability to pick up new languages quickly is essential). • Experience working with relational databases (e.g., Oracle, SQL Server, or similar), including writing queries, stored procedures, and performance tuning. • Proven ability to diagnose complex technical issues, perform root cause analysis, and implement effective fixes. • Experience translating business or operational requirements into clear and structured technical specifications or user stories. • Familiarity with software development lifecycle (SDLC), version control, and basic testing practices (unit/integration testing)	
IT Infrastructure Engineer 	Key Responsibilities • We are seeking a skilled and proactive Principal IT System Engineer to join our growing IT team. The ideal candidate will be responsible for designing, implementing, maintaining, and supporting our IT infrastructure. This role requires a strong	• Working Hours: 8.30am to 6pm • Location/ Postal code: S(528830)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	technical background, excellent problem-solving skills, and the ability to work both independently and collaboratively. • • Key Responsibilities: • Design, deploy, and maintain servers, storage, and network infrastructure. • Monitor system performance and ensure high availability and reliability. • Manage and support virtualization platforms (e.g., VMware, Hyper-V). • Administer Windows/Linux servers, Active Directory, DNS, DHCP, and Group Policies. • Implement and maintain backup and disaster recovery solutions. • Troubleshoot hardware, software, and network issues. • Ensure system security through access controls, firewalls, and patch management. • Collaborate with other IT staff and departments to support business needs. • Document system configurations, procedures, and changes. • Participate in IT projects, upgrades, and migrations. Pre-requisites • Bachelor's degree in Computer Science, Information Technology, or related field. • 9+ years of experience in system engineering or IT infrastructure roles. Technical Skills: • Proficiency in Windows and Linux/RedHat server environments. • Experience with virtualization technologies (VMware, Hyper-V). • Knowledge of networking concepts (TCP/IP, VLANs, firewalls, VPNs). • Familiarity with cloud platforms (e.g., Azure, AWS) is a plus. • Scripting skills (PowerShell, Bash) are advantageous. Soft Skills: • Strong analytical and troubleshooting abilities. • Excellent communication and documentation skills. • Ability to manage multiple tasks and projects simultaneously.	
IT Operation Support Engineer 	Key Responsibilities • You will be responsible for developing CIM system solutions, leading full-automation implementations, defining operational processes, and spearheading automation in 12" fab operations and wafer manufacturing processes. Pre-requisites • Bachelor's or higher degree in Computer Science, Electrical , Mechanical, or Industrial Engineering.	• Working Hours: 8.30am to 6pm • Location/ Postal code: S(528830)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Module Associate Engineer 	Key Responsibilities VisionPower Semiconductor Manufacturing Company Pte Ltd (VSMC) is a new joint-venture 300mm semiconductor wafer manufacturing facility to be built in Singapore. We are looking for committed, resilient and passionate talents to launch a promising future that power the next generation devices and systems. If you share the same passion to pursue excellence, join us to make an impact and be part of something special! Role Summary - You will be responsible and focused on improving tool performance and availability, in charge of maintenance, diagnosing failures and implementing effective solutions to meet uptime and cycle time requirements in the specific module (Diffusion, Etch (Dry & WET), Photolithography, Metrology, Physical Vapor Deposition, Thin Film - Chemical Vapor Deposition or Chemical Mechanical Planarization). Key Responsibilities - Handle on-duty tasks and conduct fundamental alarm troubleshooting; identify root cause and problem-solve critical equipment issues with urgency. - Execute tool handovers and maintenance reporting per cleanroom standards. - Operate and maintain tools, collaborate with engineering teams to improve tool performance and availability. - Manage spare part inventory and coordinate with vendors or contractors for parts replacement and technical support. - Perform preventive and corrective maintenance on advanced 300mm semiconductor tools for specific module process. - Operate under rotating shifts (day/night), including weekends and holidays, in a 24/7 fab environment. Pre-requisites - Diploma's or higher degree in Electrical and Electronics Engineering, Mechanical Engineering or STEM related fields - Experience in a 12" (300mm) fab environment is highly preferred. - Key Skills and Attributes - Strong problem-solving ability, hands-on technical aptitude, and willingness to work shifts. - Good interpersonal and communication skills to work effectively across functions and geographical teams with diverse background - Goal driven and an excellent team player that can work under pressure in a dynamic and fast-paced environment - Has a growth mindset, prioritizing adaptability, resilience, innovation, and ongoing learning to support business needs - VSMC promotes diversity and inclusivity in our workforce; and hiring will be conducted in phases.	- Working Hours: Shift work - 12 hours , rotating - Location/ Postal code: S(528830)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Process Engineer (Etch, Photo, Thin Film, Diffusion) 	Key Responsibilities - You will be responsible to deliver robust and efficient semiconductor manufacturing process with data driven analytics and systemic problem-solving skills in the respective modules: Etch (Dry Etch and Wet Etch); Photolithography; Diffusion; Chemical Mechanical Planarization (CMP); Chemical Vapor Deposition (CVD) or Physical Vapor Deposition (PVD) Pre-requisites - Bachelor's or higher degree in Electrical and Electronics Engineering, Chemical Engineering, Material Science, Physics or STEM related fields	- Working Hours: 8.30am to 6pm - Location/ Postal code: S(528830)
Process Integration Engineer 	Key Responsibilities - Failure analysis and yield improvement of new products and mass-produced products - Maintenance of daily operations and resolution of issues - Monitoring and management of production process parameters, analysis of product abnormalities, and maintenance and improvement of SPC (Statistical Process Control) - Strong communication skills and ability to work within cross-functional teams, including internal and external partners Pre-requisites - Materials Science Electrical Engineering Chemical Engineering Mechanical Engineering Physics Chemistry or a related engineer discipline	- Working Hours: 8.30am to 6pm - Location/ Postal code: S(528830)

#16 e2i SERVICES

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

<https://e2i.com.sg/app>



You can also reach them at the following centres (By appointment only):

e2i Career Centre (DNI) Devan Nair Institute for Employment and Employability 80 Jurong East St 21 Level 2 Singapore 609607	Operating Hours Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed	Nearest MRT East-West Line (Green Line) North-South Line (Red Line) Station Name: Jurong East
e2i Career Centre (OMB) One Marina Boulevard 1 Marina Boulevard #B1-03 Singapore 018989	Operating Hours Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed	Nearest MRT East-West Line (Green Line) North-South Line (Red Line) Station Name: Raffles Place Downtown Line (Blue Line) Station Name: Downtown
e2i Career Centre (OTH) ServiceSG Centre Our Tampines Hub 1 Tampines Walk #01-21 Singapore 528523	Operating Hours Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed	Nearest MRT East-West Line (Green Line) Downtown Line (Blue Line) Station Name: Tampines
e2i Career Centre (WCC) ServiceSG Centre Woodlands, 900 South Woodlands Drive, #03-01A Woodlands Civic Centre, Singapore 730900	Operating Hours (Face-to-face/virtual coaching) Mondays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed	Nearest MRT North-South Line (Red Line) Thomson-East Coast Line (Brown Line) Station Name: Woodlands

NTUC Job Security Council's Telegram Channels

Be alerted daily on the latest job vacancies from hiring companies

- Subscribe to **PMET Jobs-Alert**
(e.g. Analyst, Engineers, Executives, Technicians, etc.)
<https://bit.ly/jsc-ja-pmet>



- Subscribe to **Non-PMET Jobs-Alert**
(e.g. Temporary, Part Time Jobs, Operators, Packer Roles, etc.)
<https://bit.ly/jsc-ja-npmet>

