

e2i x Jobstreet Express Job Fair @ Bedok Town Square (4 April 2025)

JOB LISTING BOOKLET



About e2i (Employment and Employability Institute)

About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

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#1 Amara Hotels & Resorts

Our flagship, Amara Singapore Hotel, is conveniently located in Singapore's thriving Central Business District, next to the Tanjong Pagar MRT Station. This business hotel in Singapore is easily accessible by major transportation modes and within walking distance to the fascinating Chinatown, the Tanjong Pagar Conservation District, key office buildings, foreign and local banks, post offices, shops, as well as dining and entertainment establishments.

Amara Sanctuary Resort Sentosa is a 140-room boutique resort in Singapore nested within 3.5 hectares of secluded tropical gardens on the hillside of Sentosa's popular Palawan Beach.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Assistant Housekeeper	Key Responsibilities <ul style="list-style-type: none"> Assist housekeeping in overseeing daily housekeeping operations Pre-requisites <ul style="list-style-type: none"> Guest oriented and detailed focused Able to work on shifts, weekends and public holidays 	Working Hours: Rotating shifts Location: 1 Larkhill Road, Singapore 099394
Assistant Restaurant Manager	Key Responsibilities <ul style="list-style-type: none"> Ensure smooth daily operations in the restaurant & bar Pre-requisites <ul style="list-style-type: none"> Good communications and interpersonal skills 	Working Hours: Rotating shifts Location: <ul style="list-style-type: none"> 1 Larkhill Road, Singapore 099394 165 Tanjong Pagar Road, Singapore 088539
Banquet Operations Executive	Key Responsibilities <ul style="list-style-type: none"> Oversee Banquet operations to ensure high quality of food and service delivered to guests at functions in accordance with the Hotel standards Pre-requisites <ul style="list-style-type: none"> Minimum 1 year of experience 	Working Hours: Rotating shifts Location: 165 Tanjong Pagar Road, Singapore 088539
Chef De Partie	Key Responsibilities <ul style="list-style-type: none"> Ensure that all menu dishes of highest quality are prepared Pre-requisites <ul style="list-style-type: none"> Minimum 2 years of experience 	Working Hours: Rotating shifts Location: 165 Tanjong Pagar Road, Singapore 088539

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Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Guest Service Executive	Key Responsibilities <ul style="list-style-type: none"> Greet guests warmly and perform registration procedures Pre-requisites <ul style="list-style-type: none"> Experience in customer service preferred 	Working Hours: Rotating shifts Location: <ul style="list-style-type: none"> 1 Larkhill Road, Singapore 099394 165 Tanjong Pagar Road, Singapore 088539
Guest Service Manager	Key Responsibilities <ul style="list-style-type: none"> Responsible for managing guest relations and supporting the Guest Service Team in offering the highest level of service to hotel guests, ensuring pleasant and enjoyable experiences Pre-requisites <ul style="list-style-type: none"> Minimum 3 years of experience in similar capacity 	Working Hours: Rotating shifts Location: 165 Tanjong Pagar Road, Singapore 088539
M&E Technician	Key Responsibilities <ul style="list-style-type: none"> Perform preventive maintenance program on hotel M&E equipment, including plumbing / sanitary system to standard Pre-requisites <ul style="list-style-type: none"> Skilled and knowledgeable in M&E maintenance and is able to troubleshoot M&E 	Working Hours: Rotating shifts Location: 165 Tanjong Pagar Road, Singapore 088539
Revenue Manager	Key Responsibilities <ul style="list-style-type: none"> Oversee revenue management and distribution strategy of the hotel and manage day-to-day yield operations Conduct daily pick up analysis, strategy adjustments and reporting Perform competitive benchmark studies and follow market trends Create and maintain 13-month rolling demand calendar Create and develop pricing strategies in conjunction with the individuality of each hotel Provide weekly dynamic forecast of expected results, variances and budget comparisons Manage and oversee strategy for all 3rd party distribution, maintaining rate parity across all channels Work in liaison with sales and reservations departments as a team Regularly check the input and the quality of data (segmentation, denials tracking) points Conduct monthly property performance review and develop strategic and tactical action plan Work to maximize room yield through inventory control Pre-requisites	Working Hours: Rotating shifts Location: 165 Tanjong Pagar Road, Singapore 088539

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Minimum Diploma or Bachelor's Degree in Hotel Management or related field Proficiency in MS Office applications and Hotel systems (HMS) Excellent interpersonal and analytical skills 	
Senior Security Officer	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Ensure safety and security of hotel guests & staff Conduct regular patrolling & investigations <p>Pre-requisites</p> <ul style="list-style-type: none"> Experience as a security in hotel Able to work on shifts, weekends and public holidays 	<p>Working Hours: Rotating shifts</p> <p>Location: 1 Larkhill Road, Singapore 099394</p>
Senior / Security Officer	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Ensure security policies and procedures are carried out <p>Pre-requisites</p> <ul style="list-style-type: none"> Minimum 1 year of experience 	<p>Working Hours: Rotating shifts</p> <p>Location: 165 Tanjong Pagar Road, Singapore 088539</p>
Store cum Receiving Officer	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Ensure that all goods/merchandises received or rejected goods/merchandises are properly documented and accounted for <p>Pre-requisites</p> <ul style="list-style-type: none"> Able to carry heavy goods as and when required 	<p>Working Hours: Rotating shifts</p> <p>Location: 1 Larkhill Road, Singapore 099394</p>
Waitress	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Provide friendly, excellent and professional service to all guests Responsible for handling food and beverage orders and serving guests Assist to perform preparation and setting up in the restaurants for service Check that all amenities and utensils are properly stocked and inspected Assist guests on their respective requests Possess knowledge to upsell, well-versed in all aspects of the menu <p>Pre-requisites</p> <ul style="list-style-type: none"> At least 1 Year(s) of working experience in the related field is required for this position Able to work on shifts, weekends and public holidays 	<p>Working Hours: Rotating shifts</p> <p>Location: 165 Tanjong Pagar Road, Singapore 088539</p>

#2 By Invite Only

We believe in the power of connections. Since our founding in 2009, we've been dedicated to creating jewelry that speaks to your heart. Our pieces are carefully crafted with intention, serving as tangible symbols of the connections that matter most to you. Whether it's celebrating milestones or expressing emotions, our jewelry becomes a cherished part of your journey, connecting you to your loved ones and the moments that make life truly special.

Here, you'll always find a piece that helps you express exactly how you feel.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Sales Associate (Full-Time / Part-Time)	Key Responsibilities <ul style="list-style-type: none"> Greet and welcome customers as they enter the stores, creating a friendly and inviting atmosphere Assist to style customers in our latest pieces and provide recommendations based on their needs Maintain a comprehensive understanding of our product range Process sales transaction with a high level of accuracy Assist with after sales service such as returns or exchanges Monitor inventory levels and communicate with Operations Team to replenish stocks when necessary Maintain a clean and organised sales floor, including restocking merchandise, tidying shelves, and arranging displays Process online order collections when required Lead and guide team members and train them for success Support any duties or responsibilities assigned Pre-requisites <ul style="list-style-type: none"> Individuals who are passionate about retail and service industry are welcome to apply Good team player, self-motivated with a positive and committed mindset Able to work independently as well as collaboratively Have a can-do attitude and is a problem solver Passion for the fashion and jewel 	Working Hours: <ul style="list-style-type: none"> (Full-Time) 44 hours per week (Part-Time) 27 hours per week Location: Various

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#3 DON DON DONKI

Don Quijote is a famous Japanese discount retail chain famously known as “Donki” with over 740 stores globally. Don Quijote Group is rapidly expanding in Southeast Asia known as DON DON DONKI. Our employees can look forward to an exciting career where they can contribute to the success of our expansion success while learning and growing together with us.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Cashier (Retail) (Full-Time / Part-Time)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Be the face of our brand—process payments accurately and efficiently • Help customers navigate self-checkout for a smooth, hassle-free experience • Provide expert assistance with price checks, returns, and exchanges • Share insider knowledge on promotions and membership perks • Keep checkout areas clean, organized, and fully stocked • Strategically organize shopping carts and baskets for customer convenience • Fulfil e-commerce (Grab) orders, select the right items, package them properly, and prepare for delivery pick-up <p>Pre-requisites</p> <ul style="list-style-type: none"> • Prior experience in a cashier or retail role is preferred • Familiarity with operating automated cash registers and Self-Check-Out Machines is an advantage 	<p>Working Hours: Roster 8am-12.30am (based on operational needs & requirements)</p> <ul style="list-style-type: none"> • (Full-Time) 5 days – 44 hours / week • (Part-Time) Min 2 days – 15 hours / week (min 6 hours / shift) <p>Location: Island-wide</p>
Chief Cashier	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Reconcile & organize daily cash transactions for accuracy and accountability • Maintain cash balance & safe security, ensuring cash floats have sufficient change • Troubleshoot Point of Sale (POS) and membership app issues to minimize disruptions • Conduct daily audits to uphold financial integrity and prevent discrepancies • Utilize computer systems for reporting, including petty cash payouts, voucher reimbursements, and non-commercial goods ordering • Tally & verify daily reports to ensure smooth financial operations • Assess cashier performance, provide feedback, and conduct periodic evaluations • Lead training for new cashiers, ensuring mastery in cash handling and customer service <p>Pre-requisites</p> <ul style="list-style-type: none"> • Prior experience in a supervisory position in cashier or retail role is preferred 	<p>Working Hours: Roster 8am-12.30am (based on operational needs & requirements)</p> <p>5 days – 44 hours / week</p> <p>Location: Island-wide</p>

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Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Cook (Part-Time)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Independently manage designated kitchen stations (fryer, Teppanyaki grill, or oven) Oversee food preparation, cooking, and presentation, ensuring consistent high quality Perform quality checks on food temperature, hygiene, and safety standards Assist teammates during downtime, optimizing workflow and boosting kitchen productivity Implement management directives, including menu changes, sales targets, and new procedures Handle WhatsApp orders efficiently & forecast food quantity needs based on demand Ensure accurate inventory reporting and ordering processes <p>Pre-requisites</p> <ul style="list-style-type: none"> Experience in a F&B Kitchen role with similar setting (Japanese Cuisine) preferred 	<p>Working Hours: 7.30am-5.30pm / 8am-6pm (based on operational needs & requirements)</p> <p>Min 2 days – 15 hours / week (min 6 hours / shift)</p> <p>Location: Island-wide</p>
Cook / Chef De Partie (Retail) (Delica - Hot Food)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Independently manage designated kitchen stations (fryer, Teppanyaki grill, or oven) Oversee food preparation, cooking, and presentation, ensuring consistent high quality Perform quality checks on food temperature, hygiene, and safety standards Assist teammates during downtime, optimizing workflow and boosting kitchen productivity Implement management directives, including menu changes, sales targets, and new procedures Handle WhatsApp orders efficiently & forecast food quantity needs based on demand Ensure accurate inventory reporting and ordering processes <p>Pre-requisites</p> <ul style="list-style-type: none"> Experience in a F&B Kitchen role with similar setting (Japanese Cuisine) preferred 	<p>Working Hours: 7.30am-5.30pm / 8am-6pm (based on operational needs & requirements)</p> <p>5 days – 44 hours / week</p> <p>Location: Island-wide</p>
Department Manager	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Conduct expiry checks & manage discount policies to optimize sales Oversee stock levels & coordinate product orders with suppliers & warehouse teams Plan & execute local vendor & internal promotions to drive sales and engagement Schedule & manage staff rosters Communicate job expectations & foster a high-performing team culture Monitor & evaluate staff performance, providing coaching & career development opportunities 	<p>Working Hours: Roster 7.30am-12.30am (based on operational needs & requirements)</p> <p>5 days – 44 hours / week</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Set departmental goals, analyze performance & manage budget forecasting Oversee inventory write-offs in compliance with company policies for accurate record-keeping Step in as Acting Store Manager when required, ensuring seamless day-to-day operations Address customer concerns & uphold store service standards <p>Pre-requisites</p> <ul style="list-style-type: none"> Prior experience in a supervisory or managerial position, in retail role preferred 	Location: Island-wide
Fish Cutter (Sashimi Chef) (Retail)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Skillfully cut, plate, and store seasonal fish and shellfish, ensuring freshness and quality Perform sashimi cutting of premium fish such as salmon, tuna, amberjack, and yellowtail Decorate sashimi platters to enhance presentation and visual appeal Conduct markdowns on products to maintain inventory accuracy and freshness Assist with ordering, stock take, and quality assurance to ensure top-quality seafood offerings Monitor and maintain food safety & hygiene standards, ensuring compliance with regulations Keep workstations clean and organized, following all safety procedures <p>Pre-requisites</p> <ul style="list-style-type: none"> Experience in a F&B Kitchen role with similar setting (Sushi & Sashimi) 	<p>Working Hours: 7.30am-5.30pm / 8am-6pm (based on operational needs & requirements)</p> <p>5 days – 44 hours / week</p> <p>Location: Island-wide</p>
Kitchen Helper (Retail) (Delica - Hot Food / Sushi Seafood) (Full-Time / Part-Time)	<p>Key Responsibilities</p> <p>Sushi & Seafood:</p> <ul style="list-style-type: none"> Handle and prepare simple sushi dishes, ensuring top-notch quality and presentation Carefully handle raw seafood, following strict food safety and hygiene standards Provide customer service by answering inquiries and assisting with sushi selections <p>Hot Food / Delica:</p> <ul style="list-style-type: none"> Assist in food preparation—steaming, oven operation, or frying to support counter operations Engage in daily prep tasks like chopping vegetables, marinating meats, or preparing sauces Ensure proper placement of products and price labels for an organized, visually appealing store <p>Pre-requisites</p>	<p>Working Hours: 7.30am-5.30pm / 8am-6pm (based on operational needs & requirements)</p> <ul style="list-style-type: none"> (Full-Time) 5 days – 44 hours / week (Part-Time) Min 2 days – 15 hours / week (min 6 hours / shift)

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Prior experience in a F&B Kitchen role is preferred 	Location: Island-wide
Retail Supervisor	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Monitor product expiry & manage discount policies to optimize sales Oversee stock levels & coordinate orders with suppliers and warehouse teams Plan & execute local vendor and internal promotions to engage customers Delegate, manage, and prioritize tasks to ensure efficient store operations Train new Sales Associates, equipping them with the skills for success Enhance product presentation by collaborating with artists for compelling descriptions Receive and inspect deliveries, ensuring quality and compliance with store standards Support operations across departments, ensuring smooth store-wide functionality <p>Pre-requisites</p> <ul style="list-style-type: none"> Prior experience in a supervisory position in retail role is preferred 	<p>Working Hours: Roster 8am-12.30am (based on operational needs & requirements)</p> <p>5 days - 44 hours / week</p> <p>Location: Island-wide</p>
Sales Associate (Retail) (Full-Time / Part-Time)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Assist customers in finding products, answering inquiries, and offering personalized recommendation Operate Point of Purchase (POP) systems to print labels, manage pricing, and handle discounts Apply discount stickers accurately and maintain up-to-date pricing information Maintain a clean and organized sales floor and stockroom Follow First-Expiry-First-Out (FEFO) stock rotation and conduct regular expiry check Participate in stocktaking activities to ensure accurate inventory counts <p>Pre-requisites</p> <ul style="list-style-type: none"> Prior experience in a retail role is preferred. Familiarity with operating automated cash registers and Self-Check-Out Machines is an advantage 	<p>Working Hours: Roster 8am-12.30am (based on operational needs & requirements)</p> <ul style="list-style-type: none"> (Full-Time) 5 days – 44 hours / week (Part-Time) Min 2 days – 15 hours / week (min 6 hours / shift) <p>Location: Island-wide</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Sushi Chef (Retail)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Craft high-quality sushi platters, including Aburi and Makimono styles • Monitor ingredient freshness & food safety, conducting regular quality checks • Assist in receiving and inspecting sushi ingredients to maintain top-tier quality • Support colleagues during downtime to ensure smooth kitchen workflow • Provide guidance to Kitchen Helpers & junior sushi chefs, ensuring consistency in preparation • Monitor sales floor & restock sushi displays to meet customer demand • Assist with stock take procedures & maintain inventory accuracy <p>Pre-requisites</p> <ul style="list-style-type: none"> • Experience in a F&B Kitchen role with similar setting (Sushi & Sashimi) 	<p>Working Hours: 7.30am-5.30pm / 8am-6pm (based on operational needs & requirements)</p> <p>5 days – 44 hours / week</p> <p>Location: Island-wide</p>

#4 Far East Hospitality

Far East Hospitality is an international hospitality owner and operator with a diverse portfolio of ten unique and complementary brands of hotels, serviced residences and apartment hotels, including Oasia, Quincy, Rendezvous, Village, Far East Collection, A by Adina, Adina Hotels, Vibe Hotels, Travelodge Hotels and Collection by TFE Hotels.

Far East Hospitality owns more than ten hospitality assets and operates a combined portfolio of over 16,500 rooms under its management across close to 100 hotels and serviced residences in ten countries - Australia, Austria, Denmark, Germany, Hungary, Japan, Malaysia, New Zealand, Singapore and Switzerland, with more in its development pipeline.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Assistant / Sales Manager	Key Responsibilities <ul style="list-style-type: none"> • Exemplify professionalism through proper grooming, conduct, and effective presentation of hotel products and services • Engage in day-to-day sales activities, including telemarketing, sales calls, hotel visits, virtual presentations, and entertainment • Demonstrate proficiency in the sales process, building rapport, asking open questions, following up, managing expectations, addressing conflicts, overcoming objections, closing deals and obtaining post-feedback • Identify and pursue new sales leads and prospects to grow account/ client base • Nurture and strengthen relationships with existing clients to foster loyalty • Promptly handle leads, inquiries and provide suitable solutions to clients • Utilize various company systems and sales tools diligently including property management systems, customer relationship management systems, and booker loyalty • Collaborate with the Operations team to ensure exceptional guest experiences • Collaborate with Revenue Management team to optimize hotel / serviced residence rates • Attend client events and provide assistance as needed • Ensure timely responses and communication with clients • Gather and provide publicly available market information to stay informed • Regularly update superiors and the team on activities and market information • Achieve monthly sales targets to meet overall cluster budget • Promote and enroll clients in the booker loyalty program • Regularly review the account portfolio, analyzing the performance of each account, and presenting action plans to management • Adhere to statutory regulations and internal guidelines/ SOPs • Follow up with clients whose payments are outstanding and long overdue 	<p>Working Hours: 40 hours per week</p> <p>Location: 6 Eu Tong Sen Street #04- 28 The Central, Singapore 059817</p>

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Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Participate in adhoc or promotional client and hotel/ serviced residence activities Assume any other assigned duties by superiors diligently and professionally <p>Pre-requisites</p> <ul style="list-style-type: none"> Diploma in Sales and Marketing At least 1 year of relevant experience Excellent communication, interpersonal, networking and organisational skills Strong negotiation and presentation skills Able to work well under pressure in a fast-paced environment 	
Assistant Housekeeper	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Ensure guest rooms and public areas are maintained in accordance with policies, standards and guidelines Inspect assigned areas regularly to ensure furnishing, facilities and equipment are cleaned and maintained Take charge of assigned areas and ensure housekeeping services are in line with the established standards Conduct random checks on service areas Ensure trolleys are replenished and properly parked at designated areas Perform Room Attendant assignments (i.e. completion of rooms cleaning and allocation of extra duties) Ensure work orders and requests are carried out promptly and efficiently Investigate and follow up on feedback regarding housekeeping services <p>Pre-requisites</p> <ul style="list-style-type: none"> O-Level or equivalent At least 2 years of supervisory experience in Hotel Housekeeping Proactive, meticulous and able to perform strenuous activities and handle heavy loads 	<p>Working Hours: 44 hours per week</p> <p>Location: 6 Eu Tong Sen Street #04- 28 The Central, Singapore 059817</p>
Assistant Housekeeping Supervisor	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Ensure guest rooms and public areas are maintained in accordance with policies, standards and guidelines Inspect assigned areas regularly to ensure furnishing, facilities and equipment are cleaned and maintained Take charge of assigned areas and ensure housekeeping services are in line with the established standards Conduct random checks on service areas Ensure trolleys are replenished and properly parked at designated areas Perform Room Attendant assignments (i.e. completion of rooms cleaning and allocation of extra duties) 	<p>Working Hours: 44 hours per week</p> <p>Location: 6 Eu Tong Sen Street #04- 28 The Central, Singapore 059817</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Ensure work orders and requests are carried out promptly and efficiently Investigate and follow up on feedback regarding housekeeping services <p>Pre-requisites</p> <ul style="list-style-type: none"> O-Level or equivalent At least 2 years of supervisory experience in Hotel Housekeeping Proactive, meticulous and able to perform strenuous activities and handle heavy loads 	
Assistant Manager, Front Office (Duty Manager) (Island-wide)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Responsible for ensuring the proper, efficient, and profitable functioning of the Hotel. Supervise sections in the Front Office, including reception, cashier, telephone, reservation, and baggage services. Monitor staff members' conduct and job performance and to project a positive corporate image to guests. Provide prompt, courteous, and efficient service to guests and handle guest complaints with tact and diplomacy. Assist in guest check-ins and check-outs. Assist in inspecting rooms assigned to VIPs before their arrival, escort VIPs to their rooms and ensure complimentary amenities are provided. Inform relevant departments about VIPs' arrival. Check the Logbook for messages and follow up actions at the beginning of each shift. Issue keys to authorized personnel only and initiate correspondence regarding enquiries, reservations, and complaints. Monitor housekeeping discrepancy reports and take corrective actions when necessary. Handle security-related matters, such as directing guests reporting incidents or theft and addressing guest conduct issues with the Security Department. Maintain the cash float amount according to expected occupancy. Authorize rate and room changes, paid outs, cash advances, and acceptance of cheques following procedures and credit policies. Take charge of training all reception staff members, include planning, organizing and conducting on-the-job training. Conduct spot checks on outlets in the absence of the Outlet Manager. Monitor room inventory closely to maximize room utilization and generate higher revenue. Collaborate with Sales to optimize revenue and occupancy from group allotments. Take on the responsibility of evacuating staff members and guests during a fire in the absence of the Safety & Fire Manager. Attend CERT training as required by law and regulations. <p>Pre-requisites</p>	<p>Working Hours: 44 hours per week</p> <p>Location: Island-wide</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Minimum a Diploma holder with at least 5 years' experience in a similar capacity Demonstrate strong business acumen, effective leadership skills, and a proven track record of driving results with teams 	
Guest Service Assistant (Bellman) - Village Hotel Bugis / Oasia Resort Sentosa / The Clan Hotel	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Work closely with the Residence Manager & Deputy Residence Manager to provide courteous services, efficiently and tactfully responding to guests' complaints, requests and inquiries Collaborate closely with Front Office Cashier on guests' arrival and departure Establish contacts with house guests/long-staying guests and offer assistance when needed Conduct courtesy calls to guests Stay well-versed and updated on all tourist-related information Maintain and manage the stock of promotional materials for daily operations Undertake any other duties assigned by superiors diligently and professionally <p>Pre-requisites</p> <ul style="list-style-type: none"> O-Level or equivalent Willing to perform rotating shifts Positive attitude with outgoing personality and good communication skills Experience in hospitality and knowledge of HMS will be advantageous 	<p>Working Hours: 44 hours per week</p> <p>Location: 6 Eu Tong Sen Street #04- 28 The Central, Singapore 059817</p>
Guest Service Officer (Island-wide)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Work closely with the Residence Manager and provide courteous services to guests. Respond efficiently and tactfully to guests' complaints, requests and inquiries Provide courteous and efficient service, striving to fulfill each guests' request whenever possible. Ensure all telephone calls are promptly handled within three rings. Handle cashiering functions and adhere to the residence's Standard Policies & Procedures Maintain good guest relations with in-house guests at all times. Project a courteous and hospitable attitude. Take ownership of problems and promptly handle guest complaints according to established procedures. Report to the supervisor for further follow-up when necessary. Write glitch reports when required. Ensure guest room security, emergency, and fire procedures are followed. Encourage the use of Safe Deposit boxes (El-Safe) and adhere to policies & procedures for their use. Be familiar with SR facilities, functions, major city attractions and events. Provide guests with accurate information as requested. Maintain a professional and courteous working 	<p>Working Hours: 44 hours per week</p> <p>Location: Island-wide</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<p>relationship with all hotel personnel, ensuring effective communication.</p> <ul style="list-style-type: none"> Maintain a well-groomed appearance and a tidy work area. Keep personal grooming at the highest standard. <p>Pre-requisites</p> <ul style="list-style-type: none"> O-Level or equivalent Willing to perform rotating shifts Positive attitude with outgoing personality and good communication skills Experience in hospitality and knowledge of HMS will be advantageous 	
Housekeeping Assistant	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Answer and log down all information from incoming calls, ensure the messages are passed through accordingly and requests are followed up Update and maintain the daily attendance records, all Housekeeping files and records Handle all issues concerning Lost & Found; receiving, recording, storage, claiming and clearing Operate the Property Management System (PMS) Keep track of all special requests, VIP arrivals and in-house rooms and communicate with Room Attendants, Housekeeping Supervisors and Assistant Housekeepers Control and operate the Communication system for all Housekeeping staff Input and follow up on all work orders with the Engineering Department or Maintenance Supervisor Keep and maintain cleanliness and tidiness of the Housekeeping Office Raise purchase requests for Housekeeping operations Clear all outdated reports in the office on a monthly basis based on the hotel standards for record-keeping Ensure adequate stock of all used forms in housekeeping <p>Pre-requisites</p> <ul style="list-style-type: none"> Able to perform rotating shifts and 6-days work week Able to work under pressure and detail oriented Able to converse in Basic English for effective communication between guests and colleagues Minimum 1 year of relevant experience 	<p>Working Hours: 44 hours per week</p> <p>Location: 6 Eu Tong Sen Street #04- 28 The Central, Singapore 059817</p>
Reservation Sales Executive	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Handle reservations received via all channels timely and accurately according to SOPs Liaise with bookers and hotels/sales to ensure smooth pre-arrival experience Maintain up-to-date information on all promotions and hotels information 	<p>Working Hours: 44 hours per week</p> <p>Location: 12 Woodlands Square,</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Maximize opportunities through upselling techniques Ensure proper filing and recording of all correspondences Compliance with department's related policies and procedures Supports management as and when required <p>Pre-requisites</p> <ul style="list-style-type: none"> Minimum Diploma in any field Knowledge in Property Management System will be an advantage Proficient in MS Office, email system, reservations system will be an advantage Display high level of customer service Possess strong communication and administration skills. Able to adapt in a fast-paced environment Able to work independently as well as a team Able to work shifts, including weekends and public holidays (off-in-lieu if work on Public Holidays) 	Singapore 737715
Senior / Guest Service Assistant (Island-wide)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Work closely with the Assistant Manager to provide courteous services, efficiently and tactfully responding to guests' complaints, requests and inquiries Collaborate closely with Concierge, Reception, Bell Counter and Front Office Cashier on guests' arrival and departure Establish contacts with house guests/ long-staying guests and offer assistance when needed Conduct courtesy calls to guests Stay well-versed and updated on all tourist-related information Maintain and manage the stock of promotional materials for daily operations Undertake any other duties assigned by superiors diligently and professionally <p>Pre-requisites</p> <ul style="list-style-type: none"> Minimum completion of PSLE or its equivalent Willing to work rotating shifts Positive attitude with an outgoing personality and good communication skills Preferred experience in the hospitality industry, along with familiarity of the Opera system 	<p>Working Hours: 44 hours per week</p> <p>Location: Island-wide</p>
Senior / Guest Service Executive (Island-wide)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Work closely with the Assistant Manager and provide courteous services to guests. Respond efficiently and tactfully to guests' complaints, requests and inquiries. Provide courteous and efficient service, striving to fulfill each guests' request whenever possible. Ensure all telephone calls are promptly handled within three rings. 	<p>Working Hours: 44 hours per week</p> <p>Location: Island-wide</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Handle cashiering functions and adhere to the residence's Standard Policies & Procedure. • Maintain good guest relations with in-house guests at all times, projecting a courteous and hospitable attitude. • Be familiar with all room types and rates in the hotel, as well as their availability status and upsell whenever possible. • Take ownership of problems and promptly handle guest complaints according to established procedures. Report to the supervisor for further follow-up when necessary and submit glitch reports as necessary. • Ensure guest room security, emergency, and fire procedures are followed, and encourage the use of Safe Deposit boxes (El-Safe) while adhering to related policies & procedures. • Acquire knowledge of hotel facilities, functions, major city attractions, and events to provide accurate information to guests upon request. Maintain a professional, courteous working relationship, and ensure effective communication with all hotel personnel. • Maintain a well-groomed appearance and a tidy work area, upholding the highest standard of personal grooming. <p>Pre-requisites</p> <ul style="list-style-type: none"> • Minimum Diploma in Hospitality • Able to perform rotating shifts • Positive attitude and outgoing personality and good public relations skills • Previous experience in hospitality and Opera knowledge will be advantageous 	

#5 Fitness First Singapore

Fitness First prides itself as one of the largest fitness brands in the world with 16 Fitness First Clubs in Singapore alone. With an unrivalled network of clubs across the island, we provide a range of proprietary group fitness classes, workout options enhanced with the latest technology, and club facilities that will complete your fitness experience.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Hyrox Certified Coach / Fitness Trainer (Full-Time)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Design and direct workout programs that are customized to the member's needs & goals and conduct Hyrox classes Demonstrate the use of gym equipment, observe the members' exercises and correct any improper techniques Maintain equipment and administer first-aid when necessary Be good communicators and advocates fitness Adaptive at coordinating schedules and managing time wisely Utilise and implement new technologies, equipment and techniques effectively Ensure attentiveness on the gym floor and initiate new member orientation Be good communicators and attentive towards members' needs, being willing and able to adjust workout programs and follow through their requests and present self professionally <p>Pre-requisites</p> <ul style="list-style-type: none"> Passionate in Fitness, exercising and working out Possesses a high level of professionalism, honesty, integrity and excellent work ethics Able to commit to shifts work including Weekends & Public Holidays Pro-active, work well independently and in a team, sales-driven to go further Preferably with recognised Personal Training qualification (ACE, FITSAF, FIC, BEC etc.); candidate with degree or diploma in sport science would have an added advantage Candidates with no prior experience are welcome to apply 	<p>Working Hours: 9 hours</p> <p>Location (Office): 200 Cantonment Road, Southpoint, Singapore 089763</p>
Membership Sales Consultant (Full-Time)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Actively creating leads, following them up, and converting them into new Fitness First members Actively engage with new and existing members to obtain potential referrals Build rapport with prospective members to identify their needs. Demonstrate how the facilities and offerings at Fitness First can help them to achieve their health and fitness goals Providing support at Front of House to ensure our members receive the unparalleled Fitness First experience 	<p>Working Hours: 9 hours</p> <p>Location (Office): 200 Cantonment Road, Southpoint, Singapore</p>

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Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none">• Work as a team to successfully exceed the sales targets and KPIs <p>Pre-requisites</p> <ul style="list-style-type: none">• Passionate in Fitness, exercising and working out• Possesses a high level of professionalism, honesty, integrity and excellent work ethics• Pro-active, work well independently and in a team, sales-driven to go further• Any prior sales experience is welcome• Candidates with no experience but are sales-driven are welcome to apply	089763

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#6 HOOGA

HOOGA (hue-guh) is a Singapore home and lifestyle brand that is inspired by the Danish art of cosiness.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Sales Associate (Full-Time)	Key Responsibilities <ul style="list-style-type: none"> • Provide engaging customer service and assist customers with their enquiries • Maintain neatly organized shelves and support in stock replenishment • Operate check out registers • Perform other ad-hoc duties as assigned Pre-requisites <ul style="list-style-type: none"> • Friendly and upbeat personality • Energetic, enjoys meeting people, good team player • Maintain a positive outlook and concentrate on ensuring customer satisfaction • Able to work weekends and retail hours 	Working Hours: 11am to 10pm Location: Various
Sales Associate (Part-Time)	Key Responsibilities <ul style="list-style-type: none"> • Provide engaging customer service and assist customers with their enquiries • Maintain neatly organized shelves and support in stock replenishment • Operate check out registers • Perform other ad-hoc duties as assigned Pre-requisites <ul style="list-style-type: none"> • Friendly and upbeat personality • Energetic, enjoys meeting people, good team player • Maintain a positive outlook and concentrate on ensuring customer satisfaction • Able to work weekends and retail hours • 3 to 4 days commitment • 3 Months and above commitment 	Working Hours: <ul style="list-style-type: none"> • 12pm to 9pm • 2pm to 9pm • 12pm to 10pm Location: Various
Warehouse Assistant	Key Responsibilities <ul style="list-style-type: none"> • Unloading containers • Loading goods onto pallets • Securing packed stocks for delivery or storage • Labelling of goods • Support e-commerce operations by picking and packing online orders accurately and efficiently • Maintaining a tidy, clean, and safe workstation (basic housekeeping) • Performing any other ad-hoc duties assigned by the supervisor Pre-requisites	Working Hours: 9am to 7pm Location: 9 Kwong Min Road, Singapore 628716

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Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none">• Ability to lift heavy objects and perform manual labour tasks• Ensure accuracy in labelling, packing, and order processing• Maintain a tidy and organized workspace• Follow safety guidelines and procedures to maintain a safe working environment	

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#7 Innoquest Diagnostics

Supported by a deep bench of industry expertise and our ground-breaking technology, Innoquest is proud to serve clinicians, hospitals, medical centres, and their patients through the deployment of advanced diagnostic testing methods and technology.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Commercial Executive (Medical Industry)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Assisting the commercial team with the registration and onboarding of new clients Ensure that all required documentation and client details are accurately collected and processed Regularly updating and maintaining the customer database to ensure accuracy Co-managing the commercial Customer Relationship Management system, ensuring all client interactions, updates, and notes are logged and tracked properly Assist Commercial Managers (CMs) in coordinating with internal teams to ensure smooth communication and workflow Includes acting as a point of contact for backend support, helping streamline processes and enhance team efficiency Assist in preparing accurate and complete quotations and proposals for clients, ensuring they align with the commercial team's guidelines and include all necessary information and documentation to support the sales process Ensure client information and updates are processed efficiently, enabling CMs to focus on client-facing tasks <p>Pre-requisites</p> <ul style="list-style-type: none"> Diploma in any field 	<p>Working Hours: 9am - 6pm</p> <p>Location: 67 Ubi Avenue 1, Singapore 408942</p>
Data Entry Officer	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Follow laboratory protocol in checking specimens received from clinics/clients and make sure that names tally with the request forms Follow protocol with utmost care, and diligent in bar coding samples and request forms for testing Enter patient demographic information and order laboratory tests completely and accurately into the Laboratory Information System Recognize and correct inaccurate or missing information on the laboratory requisitions Communicate with clients, co-workers, and management Possesses good time-management skills May be rotated to other lab locations or shifts as necessary <p>Pre-requisites</p> <ul style="list-style-type: none"> Minimum GCE 'N' Level 	<p>Working Hours: 12.30pm - 9.30pm (Monday to Friday) 1pm - 5.30pm (Saturday)</p> <p>Location: 67 Ubi Avenue 1, Singapore 408942</p>

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Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Lab Assistant	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Follow laboratory protocol in checking specimens received from clinics/clients and make sure that names tally with the request forms Follow protocol with utmost care, and diligent in bar coding samples and request forms for testing Follow all laboratory policies in the area of bloodborne pathogens and safety. Utilize appropriate personal protective equipment. Able to follow test requirements of reference laboratory and procure appropriate specimen for testing Process laboratory specimens received from patients using prescribed laboratory guidelines May assist clerical staff in reception areas of the laboratory Prepare samples for sending out to other laboratories Utilize centrifuges and other lab equipment to process specimens and prepare them for testing Assist in the care and maintenance of lab work area, furnishings and equipment Maintain adequate level of supplies in the work area Receive requested stock items and distribute them to the appropriate place within the laboratory May be rotated to other lab locations or shifts as necessary Perform other assigned duties as instructed or required <p>Pre-requisites</p> <ul style="list-style-type: none"> Minimum GCE 'N' Level 	<p>Working Hours: 12.30pm - 9.30pm (Monday to Friday) 1pm - 5.30pm (Saturday)</p> <p>Location: 67 Ubi Avenue 1, Singapore 408942</p>
Locum Phlebotomist	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Collection of blood specimens from patients, including infants and children via venipuncture, finger prick or heel prick methods Perform a variety of laboratory tests while rotating through various sections delivering accurate, reliable and precision test results in a prompt and efficient manner, which assists the physicians in patient diagnosis Ensure patient identification matches official document and patient compliance with test requirement Strictly observe pre-blood collection, blood collection and post blood collection procedure Provide good service quality and customer satisfaction Monitor and manage the inventory of medical supplies stocked and utilized by the phlebotomy team Perform other ad hoc job tasks or projects as assigned by superior <p>Pre-requisites</p> <ul style="list-style-type: none"> Diploma in any field Must have certificate in phlebotomy 	<p>Working Hours: Staggered</p> <p>Location: 67 Ubi Avenue 1, Singapore 408942</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Medical Technologist	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Perform routine laboratory test procedures as outlined in the laboratory technical manuals. Adhere to quality assurance and quality control procedures in performing all testing. • Correlate clinical information and/or previous lab results and reports discrepancies to Section Head (Laboratory). Consult with Section Head (Laboratory) or Technical Manager when no preset criteria for decision making are available before taking action. • Maintain and operate lab equipment; able to detect malfunctions as they occur by review of instruments results. Troubleshoot the problem with technologist assistance. • Monitor lab supplies in assigned area or department • Verification of daily departmental pending work logs • May be rotated to other lab locations or shifts as necessary • Train or instruct laboratory personnel in performance of lab tests and procedures where assigned • Participate in developmental work on new tests • Participate in established TQM activities, QC testing of lab reagents and maintenance of equipment. Follow protocol for running and documenting control values. • Attend and participate in continuing education programs to monitor proficiency, expand current knowledge and enhance professional excellence. Willingly share knowledge and provide clinical orientation to other members of the staff. • Maintain open communication with Section Head (Laboratory), Technical Manager, and fellow employees to ensure optimal operation of department. Communicates pertinent information to other members of the health care team in a clinically relevant time frame to enhance the lab's contribution to patient care. • Perform other assigned duties as instructed or required <p>Pre-requisites</p> <ul style="list-style-type: none"> • At least Diploma in Biomedical Science or relevant course of study 	<p>Working Hours: Staggered</p> <p>Location: 67 Ubi Avenue 1, Singapore 408942</p>
Phlebotomist	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Collection of blood specimens from patients, including infants and children via venipuncture, finger prick or heel prick methods • Perform a variety of laboratory tests while rotating through various sections delivering accurate, reliable and precision test results in a prompt and efficient manner, which assists the physicians in patient diagnosis • Ensure patient identification matches official document and patient compliance with test requirement • Strictly observe pre-blood collection, blood collection and post blood collection procedure • Provide good service quality and customer satisfaction 	<p>Working Hours: Staggered</p> <p>Location: 67 Ubi Avenue 1, Singapore 408942</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none">• Monitor and manage the inventory of medical supplies stocked and utilized by the phlebotomy team• Perform other ad hoc job tasks or projects as assigned by superior <p>Pre-requisites</p> <ul style="list-style-type: none">• Diploma in any field• Must have certificate in phlebotomy	

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#8 Koufu

Koufu is a local established food and beverage company that operates a chain of food courts, coffee shops, F&B units such as stalls, kiosks, and restaurants as well as central kitchen.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Counter / Service Crew	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Greet and serve customers with a smile Take and process orders accurately Assist in food preparation and presentation Handle transactions and operate the point-of-sale system Maintain cleanliness and organization in the service area Replenish stock and keep displays attractive Work well with the team to ensure smooth operations <p>Pre-requisites</p> <ul style="list-style-type: none"> Experience in customer service or F&B is a plus but not required Strong communication skills and a positive attitude Ability to work in a fast-paced environment 	<p>Working Hours: 8 hours</p> <p>Location: Island-wide</p>
Foodcourt / Coffeeshop Management	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Responsible to oversee day to day operations of outlet Work with tenants, landlord and crew on customers' enquiries and feedback Train and guide crew to provide professional and friendly service to customers Assist FCM to meet food & beverage & tenant sales target Assist FCM to manage tenants and to achieve 100% stall occupancy Upkeep the facility to ensure the outlet is well maintained Ensure the property in line with strict hygiene, health, cleanliness, and workplace safety guidelines Conduct checks on quality of the food and beverage products Prepare shift, daily sales and weekly reports Responsible to check and tally sales taking and banking of sales Coordinate procurement to ensure outlet is sufficiently stocked Assist Marketing to execute marketing/promotional campaign (Core/ Secondary / External) You will be required to faithfully perform the duties of the position in which you are engaged in and any other duties that may be assigned to you from time to time Ensure compliance with the rules and regulations of the company, safety & health standards as well as quality standards <p>Pre-requisites</p>	<p>Working Hours: 10 hours</p> <p>Location: Island-wide</p>

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Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none">• Minimum GCE 'N' level or equivalent• Service-oriented and diligent with high level of integrity• Mature and possess good interpersonal skills to assist Foodcourt Manager to manage cleaners, employees, customers and tenants• Problem-solving and investigative role to handle customers' complaints on food quality or service attitude• Good numeracy skills to prepare outlet daily and monthly report	

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#9 Lagardère Travel Retail

With over 25 years of experience in South Asia, our footprint covers over 50 stores across all business lines. In Singapore, we operate across all the terminals at Changi Airport, one of the top and most accoladed airports in the world. We are the master concessionaire for Local Gift & Souvenir, as well as the exclusive Travel Retail partner to a selection of Luxury Fashion brands. Lagardère Travel Retail takes over the restaurant network of Marche in 6 countries: Germany, Austria, Croatia, Slovenia, the Czech Republic and Singapore since 2023.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Retail Associate	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Achieve and exceed sales target by actively engaging customers and promoting products • Greet and assist customers in a friendly and professional manner upon customer entering the store • Provide detailed product information, answer customer inquiries, and make recommendations based on customer need and preferences • Process transactions at the point of sale, including handling cash, credit cards, and returns in a timely and accurate manner • Stock shelves, organize product displays, and maintain a clean, tidy, and welcoming store environment • Monitor inventory levels, report any discrepancies to the Store-in-Charge (SIC) or Senior and assist in maintaining accurate stock records • Assist in receiving and unpacking new inventory, ensuring products are displayed promptly and properly • Adhere to all company policies, procedures, and safety standards • Participate in regular team meetings and training sessions as required <p>a. Strive To Achieve Sales Target</p> <ul style="list-style-type: none"> • To achieve sales targets through effective sales techniques of upselling and cross-selling • Ensure complete understanding of all products, brand guidelines including up-selling item, as well as any promotions and mechanics or in-store activities • Ensure understanding of all key retail metrics and targets given (eg. monthly sales target, ATV target etc.) <p>b. Customer Service</p> <ul style="list-style-type: none"> • Projects a professional well groom image • Greet and engage with customers, creating a welcoming atmosphere with assistance from OSCAR techniques • Provides excellent customer service with appropriate products based on customers' needs and preferences 	<p>Working Hours: Shift basis</p> <p>Location: Island-wide</p>

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Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Identifies and handles customers' inquiries promptly and professionally in accordance with company and airport refund policy Maintain up-to-date product knowledge and inform/educate customers on new features, benefits and trends Stay informed of new arrivals, promotions and store events <p>c. Cashiering</p> <ul style="list-style-type: none"> Complete customer transaction in a professional, timely manner and with highest level of respect Ensure accuracy in the collection of money from various modes of payment Process sales transactions on POS cash register and handles various payment mode with accuracy and speed to avoid delays to customers' departure timing <p>d. Merchandising & Stock Management</p> <ul style="list-style-type: none"> Ensure that store presentation is well maintained i.e. shelves are replenished, fixtures are clean, and prices are present in good condition Initiative to work on stocks receiving/transfers and packing from warehouse/internal stores to maintain sufficient stocks inventory Maintain stock inventory are in order with accurate daily cycle counts Maintain attentiveness to all customers while being vigilant and pay special attention for any suspicious customer behaviours and promptly report to SIC/senior, if required Assist in store presentation/displays with Seniors where needed to ensure store display is well maintained, as per visual merchandising's and/or Brand's guidelines Communicates feedback gathered through in-store activities to SIC <p>e. Others</p> <ul style="list-style-type: none"> Support any store initiatives. Example: new store set-up, promotional activities, store change, etc. Any other ad hoc duties assigned 	
Service Crew	<p>Key Responsibilities</p> <p>a. Guest Responsibility</p> <ul style="list-style-type: none"> The active and friendly guest relations Greeting the guests and saying good-bye Knows the Marché products, their origin and able to voice recommendations Actively supports the guests Knows how to act in case of guest complaints/challenges <p>b. Personal Responsibility</p>	<p>Working Hours: Shift basis</p> <p>Location: Island-wide</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Unconstrained communicative and helpful behavior towards superiors and employees • Accept and help new employees integrate into the team and is glad to relay his knowledge, he is happy to be an integral member of the team c. Economical Responsibility <ul style="list-style-type: none"> • Will carefully and responsibly handle the raw materials and other materials entrusted to him d. Operational Responsibility <ul style="list-style-type: none"> • Can be employed flexibly in his work area: • Store / Restaurant • Children Section • Coffee Bar • Soft Drinks & Beverages (ice cream) • Register • Reception • Upselling with Tablet • Giving out flyers • Human board marketing • Pushing carts around the restaurant to upsell • Dishwasher area • Warehousing / back area • Restrooms • Waste disposal – recycling • Is responsible for compliance with Marché philosophy: • Implement and comply with RDT • Active communication and sales at counter • His personal and technical further development with help from the master plan • Active participation in training and information • Compliance with recipes, quality (production as needed) and specifications • Compliance with legal regulations • Product labeling and pricing • Cleanliness and hygiene HACCP • Implementation and compliance with work safely and health protection regulations – crisis manual e. Purchasing and Warehousing <ul style="list-style-type: none"> • Is responsible for the proper storage / turnover of goods / example first in / first out, MHD (minimum shelf life) • Is responsible for complying with hygiene and cleanliness in the storage rooms of his area HACCP f. Maintenance 	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Is responsible for the maintenance and service of machinery, appliances, devices, and other Marché property, including office supplies and expendable items • Is responsible for compliance with all safety related guidelines in his work area • Make sure that all necessary tools and equipment are available and function properly and must immediately report all defects <p>g. Others</p> <ul style="list-style-type: none"> • Duties and responsibilities include, but not limited to: • Other Ad-Hoc duties assigned by Department Manager • Ensuring cleanliness of different counters in Marche 	

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#10 Maersk (LF Logistics Services)

LF Logistics is part of A.P. Moller – Maersk, an integrated container logistics company working to connect and simplify its customers' supply chains. As the logistics partner of choice for major local and multinational companies, LF Logistics offers a suite of integrated logistics and supply chain management services in the Fast Moving Consumer Goods, Food & Beverage, Footwear & Apparel and Retail sectors.

Through its comprehensive distribution network in Asia, LF Logistics collaborates closely with over 400 brand owners and retailers to provide tailor-made warehousing and transport management solutions. Through its global freight forwarding presence, LF Logistics connects origins and destinations with flexibility, timeliness and responsiveness. Today, with the increasing importance of e-commerce and cross border trades, LF Logistics provides a total omnichannel-fulfilment solution and operates major regional hubs and consolidation centres to optimise inventory flow and ensure quick response.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
ASRS Engineer	Key Responsibilities <ul style="list-style-type: none"> Operate ASRS equipment, including automated cranes, conveyors, and control systems, to perform material handling tasks such as loading, unloading, and storing goods in designated locations Follow maintenance schedules and perform routine inspections and preventive maintenance tasks on ASRS equipment Diagnose and troubleshoot mechanical, electrical, and software issues affecting ASRS equipment performance, using diagnostic tools, schematics, and technical manuals. Conduct repairs and replacements of defective components or parts, such as motors, sensors, actuators, bearings, and PLC modules, to restore equipment functionality Coordinate with equipment vendors or service providers for technical support, spare parts procurement, and warranty/contract repairs as needed Assist Maintenance Team in implement software updates, firmware upgrades, and system modifications to enhance ASRS performance, reliability, and safety Monitor system operation through computerized interfaces or control panels, and respond promptly to alarms, error messages, or abnormal conditions Ensure smooth operation with the aid of warehouse control system (WCS) and Humane Machine Interface (HMI) Ensure compliance with safety regulations and company policies by following proper lockout/tagout procedures, wearing appropriate personal protective equipment (PPE), and adhering to safety protocols during maintenance activities Document maintenance activities, repair logs, equipment histories, and spare parts inventory using computerized maintenance management systems (CMMS) or other digital record-keeping tools 	Working Hours: <ul style="list-style-type: none"> Shift 1- 08:00am-05:30pm Shift 2- 12:30pm-10:00pm Shift 3- 08:30pm-06:00am Location: 10 Bulim Avenue, Singapore 648165

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Provide training and technical support to operators and maintenance personnel on ASRS operation, troubleshooting techniques, and safety procedures • Participate in cross-functional teams for system upgrades, capacity expansion projects, or process improvements related to ASRS operations • Shift schedule planning, arrangement, and execution. • Managing inventory accuracy, stock replenishment, and space utilization within the warehouse or distribution center environment. This role involves coordinating with various teams to ensure timely inventory transactions, cycle counts, and adjustments to maintain optimal inventory levels <p>Pre-requisites</p> <ul style="list-style-type: none"> • High school diploma or equivalent; additional technical training or certification in warehouse operations, material handling, or ASRS operation is a plus • Previous experience in operating automated material handling equipment, such as ASRS, conveyor systems, or forklifts, preferred • Basic understanding of warehouse operations, inventory management principles, and supply chain logistics • Ability to operate computerized systems and software applications for data entry, inventory tracking, and system monitoring • Strong attention to detail, accuracy, and reliability in performing tasks and recording inventory transactions • Excellent communication skills, both verbal and written, with the ability to follow instructions and collaborate with team members • Physical stamina and dexterity to perform manual tasks, including lifting, bending, and standing for extended periods • Willingness to work in a fast-paced environment, adapt to changing priorities, and work flexible hours, including weekends or evenings, as required 	
ASRS Technician	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Operate ASRS equipment, including automated cranes, conveyors, and control systems, to perform material handling tasks such as loading, unloading, and storing goods in designated locations • Follow maintenance schedules and perform routine inspections and preventive maintenance tasks on ASRS equipment • Follow standard operating procedures (SOPs) for operating ASRS equipment, including startup and shutdown procedures, equipment inspections, and safety protocols • Monitor system operation through computerized interfaces or control panels, and respond promptly to alarms, error messages, or abnormal conditions 	<p>Working Hours:</p> <ul style="list-style-type: none"> • Shift 1- 08:00am-05:30pm • Shift 2- 12:30pm-10:00pm • Shift 3- 08:30pm-06:00am <p>Location: 10 Bulim</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Ensure smooth operation with the aid of warehouse control system (WCS) and Humane Machine Interface (HIM) • Perform routine checks and visual inspections of ASRS equipment to identify signs of mechanical, electrical, or operational issues, and report any anomalies to maintenance personnel or supervisors • Collaborate with warehouse or inventory control personnel to prioritize workload, optimize storage space utilization, and fulfill orders in a timely manner • Adhere to safety regulations and company policies by wearing personal protective equipment (PPE), following safe work practices, and participating in safety training programs • Assist maintenance team during equipment maintenance, repair, or troubleshooting activities by providing operational insights, performing equipment checks, and coordinating equipment downtime as needed • Communicate effectively with team members, ASRS operation engineer, and other departments to coordinate workflow, resolve issues, and ensure smooth operation of ASRS systems • Participate in training sessions or refresher courses on ASRS operation, safety procedures, and best practices to enhance job performance and skills development <p>Pre-requisites</p> <ul style="list-style-type: none"> • High school diploma or equivalent; additional technical training or certification in warehouse operations, material handling, or ASRS operation is a plus • Previous experience in operating automated material handling equipment, such as ASRS, conveyor systems, or forklifts, preferred • Basic understanding of warehouse operations, inventory management principles, and supply chain logistics • Ability to operate computerized systems and software applications for data entry, inventory tracking, and system monitoring • Strong attention to detail, accuracy, and reliability in performing tasks and recording inventory transactions • Excellent communication skills, both verbal and written, with the ability to follow instructions and collaborate with team members • Physical stamina and dexterity to perform manual tasks, including lifting, bending, and standing for extended periods • Willingness to work in a fast-paced environment, adapt to changing priorities, and work flexible hours, including weekends or evenings, as required 	Avenue, Singapore 648165
Logistics Coordinator	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Liaise closely with customers and operations team on order fulfillment, inventory & shipment related activities 	Working Hours: 8.30am - 6.00pm

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Working closely with operations team to provide information/ feedback to customers on operational issues and coordinate with customers to resolve all issues Generate KPIs and transactional reports to internal and external customers on a timely basis Verify vendor invoices and liaise with vendors for any discrepancies Monitor the usage of warehouse supplies and raise POs for replenishment Coordinate the urgent order fulfillment with customers, operations and transporter Ensure the accuracy and timely update of system transactions Perform other required duties or tasks when assigned Maintain compliance with all company policies and procedures <p>Pre-requisites</p> <ul style="list-style-type: none"> Diploma/ Degree in Business Studies/ Administration/ Management, Logistics/Transportation or equivalent At least 2 years of relevant working experience in the logistics industry Computer proficiency (MS Office – Word, Excel and Outlook) & Warehouse Management System (WMS) Good verbal and written communication skills, including ability to effectively communicate with internal and external customers Must be able to work as part of a team in a fast-paced and pressured environment Positive Attitude and Good Team Player 	<p>Location: 10 Bulim Avenue, Singapore 648165</p>
<p>Prime Mover Driver</p>	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Collection, delivery, shifting of containers To ensure that containers are loaded in a safe and secure manner on the trailer Retrieve shipments from clearance agents at port, conduct custom clearance of shipments, scan and send shipments back to distribution centres Compliance with all regulations or company procedures strictly Carry out daily checks to ensure vehicle's road worthiness before use and maintain vehicle and report any faults immediately to the supervisor for rectifications. Other duties as assigned by Transport Supervisor/Manager <p>Pre-requisites</p> <ul style="list-style-type: none"> MUST possess Class 4 Driving License At least 1 year of delivery experience Detailed and task oriented Hardworking, Polite, Good attitude and committed to work 	<p>Working Hours: 8.30am - 6.00pm</p> <p>Location: 10 Bulim Avenue, Singapore 648165</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Familiar with Singapore roads / PSA 	
Warehouse Assistant - Bukit Merah / Gulway / Pandan Crescent	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Perform pick and pack of goods Loading and unloading from container and loose shipment. Segregation of stock base on item and put away Pick the order by using RDT scanner and scan pack through WMS system Report any product damages, take photos and document, move to designated stocking location To support general warehouse operations Practice good handling and usage of all Material-handling equipment (MHE) for warehouse Any other ad-hoc duties as assigned by superior from time to time <p>Pre-requisites</p> <ul style="list-style-type: none"> Minimum Primary/Secondary School/O Level Physically fit and able to carry up to 25kg from time to time Able to operate MHE is an advantage (e.g. Forklift, Reach Truck, Order Picker etc.) Good initiative, responsible and can-do working attitude 	<p>Working Hours: 8.30am - 6.00pm</p> <p>Location: Multiple</p>
Warehouse Assistant – Nightshift	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Perform pick and pack of goods Loading and unloading from container and loose shipment. Segregation of stock base on item and put away Pick the order by using RDT scanner and scan pack through WMS system Report any product damages, take photos and document, move to designated stocking location To support general warehouse operations Practice good handling and usage of all Material-handling equipment (MHE) for warehouse Any other ad-hoc duties as assigned by superior from time to time <p>Pre-requisites</p> <ul style="list-style-type: none"> Minimum Primary/Secondary School/O Level Physically fit and able to carry up to 25kg from time to time Able to operate MHE is an advantage (e.g. Forklift, Reach Truck, Order Picker etc.) Good initiative, responsible and can-do working attitude 	<p>Working Hours: 8.30pm - 6.00am</p> <p>Location: 10 Bulim Avenue, Singapore 648165</p>

#11 Marina Bay Sands

Since its inauguration in 2010, Marina Bay Sands stands as an architectural marvel, the crown jewel in Singapore's skyline. Home to the world's largest rooftop infinity pool and over 1,800 rooms and suites, the integrated resort offers exceptional dining, shopping and entertainment choices, complete with a year-round calendar of signature events and shows.

As we enter a new phase of our journey, marked by the expansion of the resort and thrilling developments on the horizon, we're continuously spearheading the hospitality industry as a place without precedent that is truly born of beyond.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Bartender	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Maintain complete knowledge of all menu items available in the bar Communicate closely with Captains and Service Attendants to ensure quality service is achieved Assist other bartenders and service attendants whenever possible Maintain storage areas with proper supplies, organization, and cleanliness. Rectify any cleanliness/organization deficiencies as requested by superiors <p>Pre-requisites</p> <ul style="list-style-type: none"> Customer Service, Communication, Bartendering 	<p>Working Hours: Shift Work - Depending on Operations Needs</p> <p>Location: 10 Bayfront Avenue, Singapore 018956</p>
Butler	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Butler Services offer personalized service with commitment to create unforgettable memories for our Guest at Marina Bay Sands <p>Pre-requisites</p> <ul style="list-style-type: none"> Customer Service 	<p>Working Hours: Shift Work - Depending on Operations Needs</p> <p>Location: 10 Bayfront Avenue, Singapore 018956</p>
Captain	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Handle politely and channel all telephone messages received and handle reservations Handle and solve any concerns and questions from customers Supervise servers to ensure excellent customer service is provided every time Support Assistant Manager and Department in achieving all goals and Key Performance Objectives <p>Pre-requisites</p> <ul style="list-style-type: none"> Customer Service, Communication 	<p>Working Hours: Shift Work - Depending on Operations Needs</p> <p>Location: 10 Bayfront Avenue, Singapore 018956</p>

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Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Cashier	Key Responsibilities <ul style="list-style-type: none"> Responsible for handling food and beverage orders and serving guests Provide friendly, excellent service to all guests Assist fellow Team Members to perform preparation and setting up in the restaurants for food service and ensure all available amenities and utensils are properly stocked and inspected prior to service Handling all restaurant telephone and email reservation enquiries. up-selling, well-versed in all aspects of the menu All other administrative duties in the restaurant Pre-requisites <ul style="list-style-type: none"> Customer Service, Communication 	Working Hours: Shift Work - Depending on Operations Needs Location: 10 Bayfront Avenue, Singapore 018956
Cocktail server	Key Responsibilities <ul style="list-style-type: none"> Provide bottle service and participate in bottle rituals Attend line-ups with other staff and review all information pertinent to the day's business Meet with Head Bartenders or Manager to review daily specials and out of stock items. Ensure that other members of the staff are aware of such changes. Communicate closely with Head Bartenders and bartenders to ensure quality service is achieved Pre-requisites <ul style="list-style-type: none"> Customer Service, Communication 	Working Hours: Shift Work - Depending on Operations Needs Location: 10 Bayfront Avenue, Singapore 018956
Commis	Key Responsibilities <ul style="list-style-type: none"> Monitor the production of food items to ensure they are in compliance with the prescribed recipes and specifications. Adhere to all the standards of food presentation, production, and portioning controls Ensure quality of food items according to the standards in place. It includes ensuring all food items are in perfect sanitary condition, applying "First in First out!" kitchen best practice Ensure all food products are stored properly in their appropriate fridges and storage containers throughout a shift Maintain a high standard of cleanliness and sanitation in and around all culinary work areas and ensure that all colleagues clean their stations after every service Pre-requisites <ul style="list-style-type: none"> Culinary, Pastry/Baking 	Working Hours: Shift Work - Depending on Operations Needs Location: 10 Bayfront Avenue, Singapore 018956
Dealer	Key Responsibilities	Working Hours: Shift Work -

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Deal games and provide excellent and friendly service to every guest, to help instill the perception in the minds of all guests and the public, that Sands is an establishment which exudes the highest standards of gaming entertainment in the world <p>Pre-requisites</p> <ul style="list-style-type: none"> Customer Service 	<p>Depending on Operations Needs</p> <p>Location: 10 Bayfront Avenue, Singapore 018956</p>
Host / Hostess	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Be responsible for taking reservations, answering the phone, responding to any guest requests. Seat the guests in the restaurant according to designated rotation plans. Seat Guests evenly and fairly at various stations of the restaurant. Personalize each guest experience by using the guests' names where known. Acknowledge each special occasion where known. Pass on the relevant guest information to the Captains and Server Attendants. Maintain the Guests' profile and history, taken note of all special occasions and dates for example birthdays, wedding anniversaries, etc. <p>Pre-requisites</p> <ul style="list-style-type: none"> Customer Service, Communication 	<p>Working Hours: Shift Work - Depending on Operations Needs</p> <p>Location: 10 Bayfront Avenue, Singapore 018956</p>
Limo Driver	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Perform the duties as a limousine driver according to the Limousine Standard Operating Procedures Provide excellent service consistent with the property's core service standards and brand attributes. Be punctual for all driving assignments 15 minutes before the commencement of the job. Perform meet and greet with an Ipad signage for departures and arrivals if required Coordinate with our outsourced vendor to receive guests upon arrival and to handover guests upon departure Ensure all guest amenities in the vehicle are replenished. (E.g. Mineral water, wet towels, newspaper, etc.) Ensuring all special requests from internal and external guests is met. (E.g. desired vehicle air-conditioning temperature, music, etc.) Ensure that the vehicle's interior and exterior are clean, immaculate and odor free at all times. Required to drive vehicles such as but not limited to luxury vehicles and luggage vans Assists with guests' luggage for both arrival and departing guests when required at the designated storage room. This includes proper handling, tagging and delivering of luggage within the prescribed time standards 	<p>Working Hours: Shift Work - Depending on Operations Needs</p> <p>Location: 10 Bayfront Avenue, Singapore 018956</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Assists with Valet driving duties when necessary <p>Pre-requisites</p> <ul style="list-style-type: none"> Possess a valid driving license, at least Class 3 Familiar with Singapore roads, Hotel locations, places of interest, entertainment and F&B outlets and residential areas Familiar with all Airport and Ferry terminals in Singapore Fluent in written and spoken English Basic technological skills (E.g. Operating iPad, Grid Phone & GPS) Excellent communication and interpersonal skills Be able to load and unload luggage Ability to work under pressure and independently Adaptable to rotating shifts including Night Shift 	
Logistics Attendant	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Inspect food and beverage shipments for temperature, hygiene, quality, shelf life, labeling and marking requirements Inspect counts, weights, and case packs of incoming shipments to verify information against purchase orders Perform data entry, generate reports, and update Goods Receiving and Goods Issue in warehouse management system (WMS) accurately To deliver the received items to all the internal users within the entire property in a timely manner and in good condition <p>Pre-requisites</p> <ul style="list-style-type: none"> Minimum 1-2 years of hands-on experience in Dock Receiving, Put away, and Picking operations in either the Food & Beverage or Hotel industry Possessing a valid Forklift Driving license will be a plus Able to lift 20kg on a consistent basis and walk long distances Willing to commit to working on weekends and public holidays 	<p>Working Hours: Shift Work - Depending on Operations Needs</p> <p>Location: 10 Bayfront Avenue, Singapore 018956</p>
Security Officer	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Maintain security by ensuring a safe and secure environment for guests and team members at Marina Bay Sands <p>Pre-requisites</p> <ul style="list-style-type: none"> PLRD License 	<p>Working Hours: Shift Work - Depending on Operations Needs</p> <p>Location: 10 Bayfront Avenue, Singapore 018956</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Service Attendant	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Responsible for handling food and beverage orders and serving guests Provide friendly, excellent service to all guests Assist fellow Team Members to perform preparation and setting up in the restaurants for food service and ensure all available amenities and utensils are properly stocked and inspected prior to service Handling all restaurant telephone and email reservation enquiries, up-selling, well-versed in all aspects of the menu <p>Pre-requisites</p> <ul style="list-style-type: none"> Customer Service, Communication 	<p>Working Hours: Shift Work - Depending on Operations Needs</p> <p>Location: 10 Bayfront Avenue, Singapore 018956</p>
Technician	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Conduct on-site checks and repairs Ensure quality works are be carried out on time schedule Enforce all safety programs and training with regards to WSH Provides input into the research, development, evaluation and implementation of new products, services, technology <p>Pre-requisites</p> <ul style="list-style-type: none"> Sound working knowledge on CRA compliance requirements Have an intimate knowledge of all major systems; their operation and potential weaknesses Be willing to work any day of the week and any shift, long hours when necessary Withstand various activities such as frequent walking, sitting for long periods or prolonged standing, stretching, bending and kneeling without restriction 	<p>Working Hours: Shift Work - Depending on Operations Needs</p> <p>Location: 10 Bayfront Avenue, Singapore 018956</p>

#12 MOS Burger

Since 1972, MOS Burger has offered a wide variety of unique and original MOS burgers, as well as local specialties. Menu and styles might have changed but the MOS policy and passionate commitment to creating delicious, quality burgers have never changed.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Assistant Manager	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Overall responsible for the smooth operations of the restaurant and efficiently to achieve sales target and enforce on HDC standards • Solicit customer feedback to understand the needs and wants of customers • Consistently monitor product and labor costs to remain within budget • Achieving sales targets and ensuring profitability of the outlet • Conduct stock count and receiving for food & beverage, packaging and all other stocks • Provide training and coaching to staff assess performance • Involved in the various station works and the maintenance of the restaurant <p>Pre-requisites</p> <ul style="list-style-type: none"> • Minimum GCE N/O Level/ITE/Shatec/Diploma holders • Preferably 1 years' experience in F&B • Entry level/No experience are welcome to apply • Able to perform shift work and work on weekends 	<p>Working Hours: 8 hours</p> <p>Location: Island-wide</p>
Crew Member	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Perform various stations' work: Cashier, Kitchen duties, Customer Service <p>Pre-requisites</p> <ul style="list-style-type: none"> • No experience is required, and training is provided 	<p>Working Hours: 8 hours</p> <p>Location: Island-wide</p>
Trainee Manager	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Overall responsible for the smooth operations of the restaurant and efficiently to achieve sales target and enforce on HDC standards • Solicit customer feedback to understand the needs and wants of customers • Consistently monitor product and labor costs to remain within budget • Achieving sales targets and ensuring profitability of the outlet • Conduct stock count and receiving for food & beverage, packaging and all other stocks • Provide training and coaching to staff assess performance • Involved in the various station works and the maintenance of the restaurant 	<p>Working Hours: 8 hours</p> <p>Location: Island-wide</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites <ul style="list-style-type: none">• Minimum O Level• Entry level/No experience are welcome to apply• Able to perform shift work and work on weekends	

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#13 Munchi Pancakes

Ah Lock & Co preserves and innovates Singapore's traditional comfort food with a modern twist, including its signature Hakka Rice Bowls and other unique dishes. Under its umbrella is Munchi Pancakes, which began as a coffee shop stall in Yishun in 2016, serving classic Min Jiang Kueh with peanut and coconut flavors. Through continuous innovation, Munchi Pancakes has grown to offer over 20 unique products, combining heritage recipes with modern creativity to cater to diverse tastes.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Full time Senior Crew	Key Responsibilities <ul style="list-style-type: none"> • Serve customers with a friendly attitude and assist with orders • Prepare and assemble pancakes per company standards • Ensure outlet cleanliness and follow food safety regulations • Handle cashiering and manage inventory • Support team operations and attend training Pre-requisites <ul style="list-style-type: none"> • Food Hygiene Certificate Level 1 • Willingness to learn about local cuisines and methods of preparation • Strong interest in innovating new ways of preparing food and recipes • Able to communicate in English • Willingness to work weekends and holidays • Willingness to work overtime if required 	Working Hours: 44 hours per week/ 7am-5pm or 11am-9pm Location: 80 Playfair Road, #02-15, Singapore 367998

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#14 RE&S Enterprises

RE&S Enterprises Pte Ltd is a renowned Singapore-based food and beverage (F&B) company. Established in 1987, the group operates a diverse portfolio of popular restaurants. RE&S is committed to serving high-quality food, providing excellent customer service, and creating unique dining experiences. With a strong brand presence in Singapore, RE&S continues to innovate and expand its offerings to cater to evolving consumer tastes and preferences.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Kitchen Staff (Full-Time / Part-Time)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Menu execution and delivery according to SOP and safety requirements • Set up work station and maintain cleanliness in kitchen • Ensure food quality is up to prescribed standards <p>Pre-requisites</p> <ul style="list-style-type: none"> • Food preparation and cooking skills • Positive attitude • Team player • Physical stamina 	<p>Working Hours:</p> <ul style="list-style-type: none"> • (Full-Time) 44 hours per week/ • (Part-Time) 35 hours per week <p>Location: Island-wide</p>
Service Staff (Full-Time / Part-Time)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Execute assigned area of responsibility based on SOP • Set up restaurant • Provide service to customers • Execute proper cash management <p>Pre-requisites</p> <ul style="list-style-type: none"> • Good communication skills • Positive attitude • Team player • Physical stamina 	<p>Working Hours:</p> <ul style="list-style-type: none"> • (Full-Time) 44 hours per week/ • (Part-Time) 35 hours per week <p>Location: Island-wide</p>

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#15 Sushiro Gh Singapore

Sushiro is one of the leading conveyor belt sushi chain companies embracing the intelligent automated waiter system technology to serve food directly to diners at their seat without any human intervention.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Junior Section Leader	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Excellent customer services • Assistant in daily operation tasks • Learn and be competent in both services and kitchen staff duties • Assist with food preparation and cooking duties • Maintain hygiene, sanitary & cleanliness at all times <p>Pre-requisites</p> <ul style="list-style-type: none"> • Process working experience in F&B industry • Hygiene Certified preferred • Good interpersonal skills and service skills • Be able to work in fast paced and follow SOP environment • Willing to work shifts, weekends and Public Holiday 	<p>Working Hours: 9am-11pm</p> <p>Location: Island-wide</p>
Section Leader	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Excellent customer services • Assistant in daily operation tasks • Learn and be competent in both services and kitchen staff duties • Assist with food preparation and cooking duties • Maintain hygiene, sanitary & cleanliness at all times <p>Pre-requisites</p> <ul style="list-style-type: none"> • Process working experience in F&B industry • Hygiene Certified preferred • Good interpersonal skills and service skills • Be able to work in fast paced and follow SOP environment • Willing to work shifts, weekends and Public Holiday 	<p>Working Hours: 9am-11pm</p> <p>Location: Island-wide</p>
Service Crew	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Excellent customer services • Ensure all workstations are fully stocked up and are operationally ready • Ensure all soiled plates are cleared from workstations • Prepare sauces and condiments • Maintain hygiene, sanitary & cleanliness at all times <p>Pre-requisites</p> <ul style="list-style-type: none"> • Process working experience in F&B industry • Hygiene Certified preferred • Good interpersonal skills and service skills • Be able to work in fast paced and follow SOP environment • Willing to work shifts, weekends and Public Holiday 	<p>Working Hours: 9am-11pm</p> <p>Location: Island-wide</p>

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#16 Tim Hortons

Tim Hortons is Canada's beloved coffee and donut destination, serving up freshly brewed coffee, delicious donuts, and crave-worthy snacks since 1964. With a warm, welcoming vibe and a menu that's always on point, we're more than just a coffee shop – we're a community hub. From morning fuel to midday treats, Tim Hortons is here to make every moment a little bit better, one cup at a time. Come for the coffee, stay for the experience!

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Barista (Full-Time / Part-Time)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> As a Barista, you'll embark on a journey of learning and growth. Learn to prepare a diverse range of coffee and tea beverages, along with our signature fresh bakes and sandwiches, all while upholding our high-quality standards. You'll be the star creating positive experiences for our customers. You'll enjoy initiating conversations, building new connections, encouraging customers to try limited-time offers and join our loyalty program. Your thoughtful suggestions for items that complement their food or beverage choices will make their visit extra special. We take great pride in the consistency and excellence of our products. By following our standard recipes and preparation procedures, you'll ensure that each product maintains the freshness and quality we're known for. You'll also receive training on proper food handling and storage procedures, so as to maintain a clean, organized, and hygienic store environment. If you're excited to be part of our Tim Hortons team and share the same passion for service, apply now! <p>Pre-requisites</p> <ul style="list-style-type: none"> Passion for F&B industry and customer oriented No prior experience required as training will be provided Strong communication skills and works well in a team Able to work in a fast-paced environment and handle multiple stations Willing to engage in shift work, which includes work on weekends and PH <p>For Part-Time</p> <ul style="list-style-type: none"> Able to commit for more than 6 months Minimum 20 Hours Per Week 	<p>Working Hours:</p> <ul style="list-style-type: none"> (Full-Time) 44 hours per week/ (Part-Time) 20 hours per week <p>Location:</p> <ul style="list-style-type: none"> Parkway Parade Vivo City NEX One Raffles Place JEM Plaza Singapura 313@somerset Woodland Health Suntec i12 Katong Jurong Point Pasir Ris Mall
Shift Leader (Full-Time / Part-Time)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Maintain smooth workflows and efficient operations by supervising, supporting, and delegating tasks during shifts Build positive employee experiences on every shift by providing coaching and feedback 	<p>Working Hours:</p> <ul style="list-style-type: none"> (Full-Time) 44 hours per week/ (Part-Time) 20 hours per week

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Cultivate a positive work culture that fosters teamwork and collaboration • Deliver exceptional customer service and lead by example to create a welcoming store environment • Adhere to company procedures for store opening/closing, coordinate shift schedules, monitor attendance and promptly address performance issues • Enforce company policies and standards • Provide operational support and perform store tasks • Oversee store cleanliness and stock organization • Maintain rigorous quality control in food and beverage preparation • Conduct regular store inspections to ensure compliance with regulations • Monitor sales performance and assist the store manager in achieving targets • Clearly communicate store updates to facilitate smooth shift handovers • Report any issues, incidents, or employee performance concerns to the store manager <p>Pre-requisites</p> <ul style="list-style-type: none"> • At least 3 years' experience in the service industry with at least 1 year experience in a supervisory role • Passion for F&B industry with proven experience in delivering excellent customer experiences • Proven experience in leading teams • Strong interpersonal and communication skills • Able to multitask and manage change in a fast-paced environment • Willingness to engage in shift work, which includes work on weekends and PH 	<p>Location:</p> <ul style="list-style-type: none"> • Parkway Parade • Vivo City • NEX • One Raffles Place • JEM • Plaza Singapura • 313@somerset • Woodland Health • Suntec • i12 Katong • Jurong Point • Pasir Ris Mall

#17 UEMS Solutions

Established in 1988, UEMS is a leading Integrated Facilities Management (IFM) company in Singapore, providing both technical maintenance work and support services that help you enhance the quality of your facilities and the performance of your staff. Starting out as a company focusing on housekeeping services for the healthcare and hospitality sectors, we have since evolved into a leading service provider for Healthcare, Commercial, Public, Industrial, Educational and Religious institutions in Singapore.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Healthcare Attendant	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Orientate patients to assigned beds/facilities • Answer patient's calls and relay patient's requests to department-in-charge • Attend to patient's basic needs e.g. toilet baths, bed sponging, serving of meals and drinks, feeding • Conduct bedpan/urinal rounds; change patient's diapers • Walk patients to the toilet and assist them in toilets • Monitor restless patients and ensure that they are safe and comfortable • Chaperone female patients where required • Clean spillages, discharges, and vomit bowls, urinals as and when needed • Maintain the tidiness and cleanliness of beds, lockers and non-patient rooms (e.g. storeroom) • Assist in inventory of linen and department items (e.g. flasks, pillows, bedpans) • Any other relevant duties as and when assigned by the Superior <p>Pre-requisites</p> <ul style="list-style-type: none"> • Able to work on weekends • Able to work both shift timing 	<p>Working Hours:</p> <ul style="list-style-type: none"> • 6:45am to 4:15pm & • 12:15pm to 9:45pm <p>Location: Sengkang</p>
Healthcare Porter	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Attend regular roll call meetings to know daily operational deployment • Attend in-service training to learn new skills and service knowledge to perform portering services • Carry out portering duties which include but are not limited to the following: <ol style="list-style-type: none"> a) With the help of ward staff, assist in transporting and transferring patients on trolley to the wards and to other hospitals, where required b) With the help of ward staff, assist in receiving and transferring patients from and to the ambulance, where required c) With the help of ward staff, assist fall risk patients on and off wheelchairs 	<p>Working Hours: 44 hours per week</p> <p>Location:</p> <ul style="list-style-type: none"> • Novena • Kent Ridge • Sengkang • Simei • Woodlands • Yishun • Alexandra

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<p>d) Send patients to ancillary departments for treatment / examination</p> <p>e) Accompany patients to allied health departments for treatment/examination, where required</p> <p>f) Send and collect equipment/specimens/blood/x-rays films/case records from allied health/ancillary departments</p> <p>g) Any other relevant duties as and when assigned by the Superior</p> <p>Pre-requisites</p> <ul style="list-style-type: none"> NIL 	
Housekeeper	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Attend regular roll call meetings to know daily operational deployment Attend in-service training to learn new skills and service knowledge to perform housekeeping services Execute routine cleaning assignments at assigned areas (such as patient wards, compound areas, critical surgical areas, medical center, administration offices, laboratory areas, waiting compound areas and public restrooms) Use various cleaning chemicals and disinfectants on deployed areas Operate machinery for project and periodic cleaning, disinfection on non-medical/medical equipment, if required Ensure the environmental service standards are met Escalate any matter/ feedback to the upline superior when necessary Undertake any other ad hoc duties as and when assigned by the superior <p>Pre-requisites</p> <ul style="list-style-type: none"> NIL 	<p>Working Hours: 44 hours per week</p> <p>Location: Islandwide</p>
Housekeeping Team Leader / Supervisor	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Supervise a team of Housekeepers in carrying out cleaning works and maintaining cleanliness of the assigned areas Conduct regular roll-call and ensure staff are properly attired and groomed, and necessary information cascaded during the roll-call Handle feedback and complaints, respond to customer's request promptly. To escalate to Superior when necessary Maintain and ensure that all equipment is clean, well labelled and in good working conditions Oversee the planning and scheduling of the Housekeepers Any other relevant duties as and when assigned by the Superior 	<p>Working Hours:</p> <ul style="list-style-type: none"> 7am to 4pm/ 8am to 5pm/ 9am to 6 pm/ 12pm to 9pm/ 1pm to 10pm/ 9pm to 6am/ 10pm to 7am

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites <ul style="list-style-type: none"> Prior experience 	Location: Island-wide
Meal Service Associate	Key Responsibilities <ul style="list-style-type: none"> Updating patient's meal requirements in meal ordering system Serving of meals (Breakfast, Lunch, Dinner, Tea Break) & collection of meal trays after meal service Preparation and serving of beverages Serving of adhoc beverages, snacks and supper General maintenance and stocking of ward pantry (includes wipe down of ward trolleys) Gather patient feedback and attend to and resolve patients' feedback on meal related issues May be required to conduct beverage preparation in Central Kitchen Any other Meal Service Associate related work scope as required Pre-requisites <ul style="list-style-type: none"> NIL 	Working Hours: <ul style="list-style-type: none"> 6:45am to 3:15pm OR 12:30pm to 9pm Location: Outram Park
Patient Service Associate	Key Responsibilities <ul style="list-style-type: none"> Perform visitor registration, concierge services and information counter services Handle complaints/ feedback and resolve issues by performing service recovery. To update or escalate to Team Leader of any incident that occurred and steps taken to rectify issues Assist in kiosk registration, queue management, entry and exit access via gantries Attend to patients/ visitors' enquiries and feedback Provide wayfinding and wheelchair assistance Ensure work areas are in operation in accordance with assigned operating hours To retrieve and restock wheelchairs at concierge area as well as information counters Any other relevant duties as and when assigned by the Superior Pre-requisites <ul style="list-style-type: none"> NIL 	Working Hours: <ul style="list-style-type: none"> 7:30am to 5:00pm & 8:00am to 5:30pm/ PM shift: 11:30am to 9:00pm Location: Outram Park
Public Area Cleaner	Key Responsibilities <ul style="list-style-type: none"> Ensure all public restrooms, toilets are cleaned, and amenities are stocked at all times Maintain cleanliness of walls, floors, doors and table tops as and when necessary, in the lobby area at all times. Empty and clear trash bins in public areas 	Working Hours: <ul style="list-style-type: none"> 7:00 am to 4:00 pm 9:00am to 6:00 pm 2:00 pm to 11:00 pm

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Maintain furniture and equipment in a serviceable condition and report any defects immediately to the superior Handle all lost and found properties by following the correct procedure Carry out any projects and assignments as directed by the Superior <p>Pre-requisites</p> <ul style="list-style-type: none"> NIL 	<ul style="list-style-type: none"> 10:00 pm to 7:00 am <p>Location: Central</p>
Room Attendant	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Performing in daily cleaning of the guest room, common areas, and replenishment of amenities Ensuring cleanliness of the guest rooms and the common area must meet the standard requirement by Management To carry out other duties as assigned by the housekeeping supervisor or the Management Handle housekeeping requests by guests To check and deliver the guest's laundry to the guest room daily Able to handle all kinds of chemicals required for cleaning duties Undertake any other ad hoc duties as and when assigned by the superior <p>Pre-requisites</p> <ul style="list-style-type: none"> NIL 	<p>Working Hours: 8am to 4:30pm</p> <p>Location: Central</p>
Steward	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Cleaning of all kitchen areas, equipment and chiller room Washing of all soiled crockery, utensils, food warmer carts and trolleys in the kitchen dishwashing area Washing of all wards' crockery including cups and water jugs Management of crockery stock in kitchen, including packing of cutleries Manage waste and carton boxes disposal including provision of bins Any other relevant duties as and when assigned by the Superior <p>Pre-requisites</p> <ul style="list-style-type: none"> NIL 	<p>Working Hours: 44 hours per week</p> <p>Location: Island-wide</p>
Team Leader (Visitor Management Service)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> To carry out counter operations according to the hospital's guidelines, procedures and policies consistently Plan weekly duty roster and manage the deployment of staff for all Visitor Registration Counters 	<p>Working Hours:</p> <ul style="list-style-type: none"> 6:30am to 4pm/ 7:30am to 5pm/

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Supervise and monitor performance of staff to ensure service levels are met. Provide coaching and counselling when necessary. Manage resources including manpower, equipment and supplies in daily operations Investigate causes of discrepancies and complaints and take corrective actions. Raise necessary documentation (Incident Report [IR]). <p>Pre-requisites</p> <ul style="list-style-type: none"> Prior experience 	<ul style="list-style-type: none"> 10:30am to 8pm/ 11:30am to 9pm <p>Location: Outram Park</p>

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#18 WOK HEY

Inspired by the cornerstone of Cantonese-styled cooking, we seeded an idea to create a modern interpretation of the traditional Asian stir-fry staples.

Hence, WOK HEY sprouted in 2017 as a modern, fast-casual, convenient, take-out only kiosk concept offering tasty, nutritional, value-for-money, customizable fry-to-order wok dishes. As a halal-certified concept, we are able to cater to customers from across all walks of life.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Chef	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Stir fry dishes according to the company's standards • Prepare food at the backend for stir frying • Top up salad bar counter with prepared food • Ensure that all food and sauce portions are according to company's standards • Ensure that kiosk area is clean and hygienic <p>Pre-requisites</p> <ul style="list-style-type: none"> • Experience in stir fry is preferred • Candidate with little experience but willing to learn is welcome to apply • Able to stand for long hours 	<p>Working Hours: 50 hours per week</p> <p>Location: Island-wide</p>
Management Trainee	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Assist Outlet Manager to manage outlet operations • Order and manage inventory from suppliers • Ensure good customer service in accordance with company's standards • Oversee maintenance requirements of kitchen equipment and store build • Stir fry dishes according to company's standards • Prepare food at the backend for stir frying • Ensure that all food and sauce portions are according to company's standards • Ensure that kiosk area is clean and hygienic <p>Pre-requisites</p> <ul style="list-style-type: none"> • Experience in stir fry • Able to stand for long hours 	<p>Working Hours: 50 hours per week</p> <p>Location: Island-wide</p>

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#19 Yakiniku Like

Yakiniku Like: Tasty! Quick! Value! Originated from Japan and over 170 stores world-wide. Yakiniku Like is a solo-dining barbeque concept restaurant that allows customers to enjoy quality meats at a value price.

As part of an amazing family of Japanese Chain Restaurants brands like Genki Sushi, Butahage, Senryo, and Uoharu, we're growing fast with more than 10 outlets in Singapore alone. We're looking for passionate, energetic individuals to join our vibrant team and be part of our thrilling expansion!

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Cook	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Handle food and beverage preparation • Maintain and upkeep kitchen equipment • Handle cleaning of dining area, kitchen and storage area • Carry out stewarding duties (in the absence of a dishwasher) • Ensure compliance with food safety, hygiene and sanitation standards according to statutory guidelines • Ensure that policies and standard operating procedures are strictly adhered to <p>Pre-requisites</p> <ul style="list-style-type: none"> • Secondary school education • At least 1 year of experience in the kitchen • Ability to work in a fast-paced environment 	<p>Working Hours:</p> <ul style="list-style-type: none"> • 9am - 6pm • 2pm - 11pm <p>Location: Island-wide</p>
Service Crew	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Performing station functions in both front & back of house area • Manage hosting & serving of customers • Handle cleaning of dining & kitchen area • Carry out stewarding duties • Perform cashiering duties • Assist to run Shift and to ensure the following practices are carried out in your store. • Ensure compliance with food safety, hygiene and sanitation standards • Execute duties as assigned <p>Pre-requisites</p> <ul style="list-style-type: none"> • Able to work in a fast-paced environment • No experience required • Training will be provided 	<p>Working Hours:</p> <ul style="list-style-type: none"> • 9am - 6pm • 2pm - 11pm <p>Location: Island-wide</p>
Supervisor	<p>Key Responsibilities</p> <ul style="list-style-type: none"> • Handle store operations • Lead and guide a team of Crew 	<p>Working Hours:</p> <ul style="list-style-type: none"> • 9am - 6pm • 2pm - 11pm

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Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> • Handle food and beverage preparation and ensure desired quality and standards are achieved • Provide excellent service experience to all customers • Handle all customer queries and feedback in a professional and timely manner • Ensure compliance with food safety, hygiene and sanitation standards according to statutory guidelines • Ensure that policies and standard operating procedures are strictly adhered to • Guide and monitor work performance of all staff <p>Pre-requisites</p> <ul style="list-style-type: none"> • Secondary school education • At least 1 year of working experience in a similar capacity in the food and beverage industry (experience in Japanese cuisine will be an added advantage) • Quality-driven and customer-centric • Ability to work in a fast-paced environment 	Location: Island-wide

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#20 Yusen Logistics (Singapore)

Yusen Logistics is working to become the world's preferred supply chain logistics company. Our complete offer is designed to forge better connections between businesses, customers and communities – through innovative supply chain management, freight forwarding, warehousing and distribution services. As a company we're dedicated to a culture of continuous improvement, ensuring everyone who works with us is committed, connected and creative in making us the world's preferred choice.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Regional IT Assistant Manager (Infrastructure / IT Security)	<p>Key Responsibilities</p> <p>Position Overview</p> <ul style="list-style-type: none"> Assist in managing Infrastructure and IT Security related, for Regional Office (South Asia Ocean Region) <p>Responsibilities</p> <ul style="list-style-type: none"> Support the Regional Cloud Infrastructure hosting all the Critical Regional Business Solutions Support Cloud Consolidation and Integration to Common Cloud for the Region Plan, Design and Setup adequate Infrastructure for Operation Companies (OPCOs) to connect to Global and Regional Solutions Support various Regional IT Infra projects, with primarily focus on Infrastructure, Elimination of Legacy hosted Infra Support SD-WAN and other Infra Initiatives for the Region Work closely with Global / Regional / Country IT teams to implement & Support Global IT Security Initiatives Manage other duties as assigned for Automation of Patch Management (Using Manage Engine), for GSOC, implementing Multi-Factor Authentication (MFA), Zscaler, Rapid 7 (Vulnerability Management), Trend Micro EDR and Others Supporting initiatives advised by Global Security Audit (GSA) teams, resulting in overall improvement of IT Security Posture for the region Assist in Documentation of IT Section Policies Regular PDCA and follow up with Countries, to ensure Adherence for the above Initiatives <p>Pre-requisites</p> <ul style="list-style-type: none"> Minimum Bachelor's degree in IT or related field Minimum 5 to 7 years In-Depth experience in Handling IT Infrastructure & IT Security at a Regional Level Business driven with a Strong understanding of Prevalent / Current IT infrastructure and IT Security Solutions Infrastructure Management and IT Security Skills Cloud Solution Skills with a Must have experience to handle a regional Cloud Setup using AZURE 	<p>Working Hours: 8:30am to 6:00pm</p> <p>Location: 2 Changi South Avenue 2, Singapore 486354</p>

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Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Understanding of relevant technology requirements required to handle the Responsibilities mentioned above Strong Project Management Skills Proven strength in strategic and conceptual thinking and design, implementation, and execution of strategies Strong problem-solving and Co-ordination skills Strong Vendor Management Skills Good verbal and written communication skills Proficient in Microsoft O365 Tools (Word, Excel, PPT and Others) Business travelling may be required for this position 	
Warehouse Officer (Operations cum Customer Service)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Perform warehouse duty of inbound, outbound activities, ensure proper cargo checking upon receipt and issuing Administration of WMS, stock take & cycle count activities, housekeeping of warehouse area, safe warehouse practices and security Communication and coordination with customers on day-to-day basis on in & out shipment Any other duties as assigned from time to time Coordination of transport booking and schedule <p>Pre-requisites</p> <ul style="list-style-type: none"> 'N' Level / Secondary Qualification 1 year of relevant experience IT/Computer Literate and experience in using WMS (SAP) will have an advantage 	<p>Working Hours: 8:30am to 6:00pm</p> <p>Location: 2 Changi South Avenue 2, Singapore 486354</p>
Warehouse Operations Officer (Changi South)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Perform warehouse duty of inbound, outbound activities, ensure proper cargo checking upon receipt and issuing Administration of WMS, stock take & cycle count activities, housekeeping of warehouse area, safe warehouse practices and security Communication and coordination with customers on day-to-day basis on in & out shipment Any other duties as assigned from time to time Coordination of transport booking and schedule <p>Pre-requisites</p> <ul style="list-style-type: none"> 'N' Level / Secondary Qualification 1 year of relevant experience IT/Computer Literate and experience in using WMS (SAP) will have an advantage 	<p>Working Hours: 8:30am to 6:00pm</p> <p>Location: 2 Changi South Avenue 2, Singapore 486354</p>
Warehouse Operations Officer (Serangoon)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Receiving, breakbulk and Put-Away to locations in the warehouse 	<p>Working Hours: 8:30am to 6:00pm</p>

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> Picking packing and transfer goods to pallet and designated location Loading and unloading of goods There is primary and secondary role where secondary role will be assigned when the primary role volume is low Cycle count and stock count activity Other ad hoc duties as per assigned <p>Pre-requisites</p> <ul style="list-style-type: none"> 'N' Level / Secondary Qualification 1 year of relevant experience IT/Computer Literate and experience in using WMS (SAP) will have an advantage 	<p>Location: 4 Serangoon North Avenue 5 Road, Singapore 554532</p>
Warehouse Operations Officer (Tuas)	<p>Key Responsibilities</p> <ul style="list-style-type: none"> Perform warehouse duty of inbound, outbound activities, ensure proper cargo checking upon receipt and issuing Administration of WMS, stock take & cycle count activities, housekeeping of warehouse area, safe warehouse practices and security Communication and coordination with customers on day-to-day basis on in & out shipment Coordination of transport booking and schedule Any other duties as assigned from time to time <p>Pre-requisites</p> <ul style="list-style-type: none"> 'N' Level / Secondary Qualification 1 year of relevant experience IT/Computer Literate and experience in using WMS (SAP) will have an advantage 	<p>Working Hours: 8:30AM to 6:00PM</p> <p>Location: 30 Tuas Avenue 13, Singapore 638996</p>

e2i Services

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

<https://e2i.com.sg/app>



You can also reach them at the following centres (By appointment only):

<p>e2i Career Centre (DNI) Devan Nair Institute for Employment and Employability 80 Jurong East St 21 Level 2 Singapore 609607</p>	<p>Operating Hours Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed</p>	<p>Nearest MRT East-West Line (Green Line) North-South Line (Red Line) Station Name: Jurong East</p>
<p>e2i Career Centre (OMB) One Marina Boulevard 1 Marina Boulevard #B1-03 Singapore 018989</p>	<p>Operating Hours Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed</p>	<p>Nearest MRT East-West Line (Green Line) North-South Line (Red Line) Station Name: Raffles Place Downtown Line (Blue Line) Station Name: Downtown</p>
<p>e2i Career Centre (OTH) ServiceSG Centre Our Tampines Hub 1 Tampines Walk #01-21 Singapore 528523</p>	<p>Operating Hours Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed</p>	<p>Nearest MRT East-West Line (Green Line) Downtown Line (Blue Line) Station Name: Tampines</p>

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