

SkillsFuture Festival 2024

Early Childhood

Career & Learning Fair

NorthPoint City, Level 1, South Atrium

20-21 July 2024

JOB LISTING BOOKLET



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About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

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#1 Babilou Family Singapore

Babilou Family Singapore is a subsidiary of Babilou Family Group, a France-incorporated Early Childhood organisation. Previously known as Nurture Education Group, we now operate under the new corporate name Babilou Family Singapore with 60 education learning centres island wide. This includes preschool brands Kiddiwinkie Schoolhouse, Little Footprints, as well as student care brand Learning Leap.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Principal	• Must possess the Advanced Diploma in Early Childhood Centre Leadership (ADECL) • Degree in Early Childhood Education will be an advantage • Minimum 3 years of experience in teaching or managing a childcare/preschool • A team leader as well as a team player • Possess excellent written and communication skills • Proficient in Microsoft Office (Word / Excel / PowerPoint)	• Lead strategic direction and overall management of the centre. • Determine requirements that must be met regarding licensing, health and safety regulations from the start and local regulatory agencies. • Work closely with agencies to meet requirements. • Guide and monitor staff in teaching and planning for their individual professional development. • Mentor the teachers to facilitate collaborative approaches to learning, teaching and evaluation to raise performance standards and competencies. • Provide leadership for setting overall goals for the school as a basis for curriculum objectives. • Prepare budget and control budget expenditures and manage disbursement of cash for purchases. • Keep adequate records of income and expenditures. • Prepare weekly or monthly reports required for the respective departments and management. • Organise specific centre programs, initiatives and events. • Ensure that the needs of children and parents are met. • Handle centre administrative matters and enrolment.	• 5.5-days work week • 7am to 7pm • Various locations

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Preschool Educator (English Language) Preschool Educator (Chinese Language)	Min. 1 year in Early Childhood Sector/fresh graduates with Diploma in Early Childhood Education/Advanced Certificate in Early Years	- Plan, supervise and implement the programme for the class in accordance with centre's policies and framework. - Prepare and implement the programs and age-appropriate teaching aids. - Set up and create a stimulating and engaging pleasant learning environment that promotes learning. - Keep accurate records of children's progress and address the children's educational and developmental needs individually. - Complete progress reports on children for each semester and prepare a developmental portfolio for each child. - Communicate with the parents by writing comments on the child's well-being, progress, etc. in the Parents-Teacher Communication Booklet. Check this Communication Booklet daily for messages, and/or comments from the parents. - Build and maintain close partnership with parents. - Responsible for all aspects of classroom management and carrying out routine care duties to ensure safety and hygiene of the children. - Work closely with the other teaching staff in the class in carrying out the duties. - To undertake other related duties as and when assigned.	5.5-days work week 7am to 7pm - Various locations
Infant Educator	- Certifications in Early Childhood Care & Education (HCIC/CIT/ACEY) - Possess Fundamentals or Certificate in Preschool teaching - First Aid Certification will be an advantage	- Plan, supervise and implement the programme for the class in accordance with centre's policies and framework. - Carrying out routine care duties. - Create an open, friendly, and cooperative atmosphere in which children and parents feel comfortable and secure.	5.5-days work week 7am to 7pm - Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	• Experience in toddler care will be an advantage • Passionate in nurturing infants and toddlers • Possess excellent interpersonal and communication skills	• Responsible for the safety and hygiene of the children. • Provide experiences that promote individual expression through conversation, play, and creative interaction. • Complete progress reports and prepare a developmental portfolio for each child. • Ensure that parents receive adequate information about their child's progress at the centre. • Assist the child in coping with anxiety during the transition phase (separation from parents when placed into infant care school).	
Trainee Educator	• Min. Secondary 2 education	• The trainee educator will be placed under the place-and-train programme.	• 5.5-days work week • 7am to 7pm • Various locations
Assistant Early Years Educator	• Certifications in Early Childhood Care & Education (FECCE) • Possess Fundamentals or Certificate in Preschool teaching • First Aid Certification will be an advantage • Experience in toddler care will be an advantage • Passionate in nurturing infants and toddlers • Possess excellent interpersonal and communication skills	• To adhere to the individual centre's schedule and practices. • Conduct non-programme activities like storytelling, crafts, etc. • Assist Lead Teachers to prepare for lessons by getting materials ready or setting up equipment e.g. water play, etc. • Assist in supervising the children in class, between classes and toileting. • Assist in the lessons by working with individual students or small groups of students. For example, after the Lead Teacher presents a lesson, Assistant Teacher may help a small group of students as they try to master the material. • Supervise the children at play and assist with the daily basic routine care such as changing of diapers, showering the children, feeding the children, etc.	• 5.5-days work week • 7am to 7pm • Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		- Adhere to Teaching Standards, Safety, Hygiene, Rules and Regulations set by the centre and ECDA. - Provide all other support and assistance where necessary to ensure smooth operations.	
Support Staff - Cleaner / Cook	- Experience in childcare settings will be advantageous - No minimum education required - Candidate who possesses Food Handling certificate is an advantage (Not a must) - Punctual and Responsible - Able to commence work soon is preferred. - Medical Benefits	- Ensure cleanliness of the school at all times. - Assist and support actively when the cook is away. - Clean the classroom, toilets, common areas, office, reception, parents' area, windows, doors, window grills, gates, shelves, cabinet, shoe racks, cubbies, children's tables and chairs, dining area. - Clear rubbish from classrooms/offices. - Assist in showering the children in the morning or washing dishes in the afternoon. - Prepare simple meals when needed, especially working on Saturday. - Maintain cleanliness and neatness of the garden and outdoor play area (if applicable).	5.5-days work week 7am to 7pm - Various locations

#2 Busy Bees Singapore Pte Ltd

Busy Bees is a global early education organisation with a network of close to 600 education locations worldwide. Since 1983, Busy Bees has grown to become the largest childcare provider in the UK, preserving the same quality standards the founders demanded for their own children. In 2014, the Busy Bees group expanded to Asia, working with brands synonymous with quality to provide the same outstanding care and education to children. We welcome you to learn more about our award-winning and reputable preschools and enrichment brands in Singapore such as Learning Vision, Pat's Schoolhouse, Brighton Montessori, Odyssey the Global Preschool, Small Wonder, Bright Path Inclusive Preschool and Learning Horizon.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Preschool Teacher Language Preschool Teacher	- At least a L1 Certificate in Early Childhood or Diploma In Early Childhood – Teaching. - Strong communication skills - spoken and written English, or Chinese (for Chinese Curriculum Language Teachers). - Strong interpersonal skills, work with all levels of staff, professionals, parents and families, and community partners from diverse nationalities and cultures. - With or without teaching experience; but highly motivated, energetic and passionate about promoting children's learning and development. - Proficient in Microsoft Word.	- Plan and implement curriculum and programmes appropriate for the child's development, including identifying emerging trends to keep innovating. This includes developing initiatives, practices and learning materials to enhance the quality of learning environment. - Build collaborative stakeholder relationships and partnerships amongst centre staff and families we serve. - Manage family and community programmes as we believe in contributing back to the community we are in. - Conduct routine caregiving and always looking for improvements to deliver better quality and service. - Uplift professional practice in promoting our vision, mission and values and innovating to deliver high quality service standards.	5-days work week 42 hours per week - Various locations
Infant Care Teacher	- Must have either Higher Certificate in Infant Care or Advanced Certificate in Early Years or other relevant qualification - Must be EY1 certified - With or without teaching experience; but highly motivated, energetic and	- Plan and implement curriculum and programmes appropriate for the child's development, including identifying emerging trends to keep innovating. This includes developing initiatives, practices and learning materials to enhance quality of learning environment. - Build collaborative stakeholder relationships and partnerships	5-days work week 42 hours per week - Various locations

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	passionate about promoting the learning and development of infants and toddlers. • Must be proficient in Microsoft Office - Word • Good interpersonal and organisational skills. • Able to work independently and in a team environment. • Able to communicate well with internal & external customers. • Good command of English or Mandarin – verbal and written	amongst centre staff and families we serve. • Manage family and community programmes as we believe in contributing back to the community we are in. • Conduct routine caregiving and always looking for improvements to deliver better quality and service. • Uplift professional practice in promoting our vision, mission and values and innovating to deliver high quality service standards.	
Assistant Teacher	• Highly communicative • Patience and respectful discipline towards all children • Understanding of basic principles of child development • Ability to interact comfortably with children and staff • Ability to be flexible and adjust to changes in a dynamic environment • Experience working with young children • ECDA recognised FECCE cert	• Oversee students in classroom settings as well as non-classroom settings like outdoor play, learning journey and snack time. • Assist class teachers in routines such as changing, snack time. • Work in small groups or one-on-one with students in the classroom to reinforce instructional material. • Assist class teacher in organizing the learning environment, preparing materials and maintaining resources. • Encouraging student participation, promoting positive behavior, and reinforcing classroom rules and expectations. • Perform recordkeeping duties associated with the classroom including attendance. • Facilitate students in proper classroom procedures and behavior. • Collaborate with teachers on a regular basis regarding student progress. • Adapt instructional materials as necessary to meet special education guidelines.	• 5-days work week • 42 hours per week • Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		• Work with class teacher in managing challenging behaviours • Supervise the safety of students in and out of the classroom, following guidelines and implementing school standards under the direction of the class teacher.	
Trainee Teacher	• Local Polytechnic Diploma and obtained a GCE O level credit in English (EL1) or a minimum band 5.5 in IELTS (Academics), OR • Obtained a Degree with English as the medium of instruction from a state-recognised university • Excellent communication and interpersonal skills • High tolerance level towards children is an advantage • Able to work well independently as well as within a team	• Plan, supervised and implement the programme for the class in accordance with the centre's policies and framework. • Complete progress reports on children for each semester and prepare a developmental portfolio for each child. • Set up and create a stimulating and engaging pleasant learning environment that promotes self-directed learning. • Responsible for all aspects of classroom management and carrying out routine care duties to ensure the safety and hygiene of the children. • Work closely with the other teaching staff in the class in carrying out the duties. • Build and maintain a close partnership with parents.	• 5-days work week • 42 hours per week • Various locations

#3 E-Bridge Pre-School

E-Bridge Pre-School, a member of EtonHouse International Education Group, offers an inquiry-based programme that is engaging and addresses children's learning outcomes, encompassing skills, attitudes and knowledge across all domains of development. At E-Bridge Pre-School, children are respected as unique individuals and are offered meaningful learning experiences. The holistic inquiry-based curriculum develops each child into a confident lifelong learner with an inquiring mind and is delivered in nurturing and thoughtfully designed learning environments. At E-Bridge, learning is a joyful and meaningful experience.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Centre Leader / Deputy Centre Leader	At least 5 years working experience in a pre-school with at least 1 years in a leadership role	Provide leadership to teachers in quality early childhood curriculum design, development and implementation of teaching.	5.5-days work week 44 hours rotating shift from Monday to Saturday - Various locations
Preschool Educator (English)	Possess Diploma in Early Childhood Care & Education and at least 1 years teaching experience in a pre-school environment.	Responsible for the execution of professional duties and responsibilities to meet the curriculum requirements of the school.	5.5-days work week 44 hours rotating shift from Monday to Saturday - Various locations
Preschool Educator (Mandarin)	Possess Diploma in Early Childhood Care & Education (Mandarin) and at least 1 years teaching experience in a pre-school environment.	Responsible for taking care of young children (in collaboration with the Preschool Teacher) and facilitating small group experiences to meet the curriculum requirements of the school.	5.5-days work week 44 hours rotating shift from Monday to Saturday - Various locations
Preschool Educator (Malay)	Excellent written and verbal communication skills in Malay Language (in order to conduct lessons & liaise with the Malay/Tamil speaking associates).	In collaboration with the Preschool Teacher, responsible to nurture and inculcate the love of languages to children and facilitate small group experiences to meet curriculum requirements in our schools.	5.5-days work week 44 hours rotating shift from Monday to Saturday - Various locations

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Preschool Educator (Tamil)	Excellent written and verbal communication skills in Tamil Language (in order to conduct lessons & liaise with the Malay/Tamil speaking associates).	In collaboration with the Preschool Teacher, responsible to nurture and inculcate the love of languages to children and facilitate small group experiences to meet curriculum requirements in our schools.	5.5-days work week 44 hours rotating shift from Monday to Saturday - Various locations
Beginning Preschool Educator	Possess Diploma or Degree in Early Childhood Care & Education from Singapore Polytechnic and ITE	Assist the Preschool Teacher in the management of class and facilitating the learning and growth of children.	5.5-days work week 44 hours rotating shift from Monday to Saturday - Various locations
Infant Educator	Obtained at least a Advanced Certificate in Early Years (ACEY) or Higher Certificate in Infant Care (HCIC) or Fundamentals Certificate in Early Childhood Care and Education or its equivalent with at least 2 years working experiences in childcare setting	Responsible for the care of infants and facilitating small group experiences to meet the curriculum requirements of the school.	5.5-days work week 44 hours rotating shift from Monday to Saturday - Various locations
Trainee Teacher	- Untrained candidates passionate and inspired to be Early Childhood Educator can apply. - The right candidate will be offered opportunities for sponsorship of higher ECCE courses.	Responsive to the needs of young children. He/she creates a secure environment for young children through nurturing respectful, responsive and reciprocal relationships with them.	5.5-days work week 44 hours rotating shift from Monday to Saturday - Various locations
Hygiene Helper	Possess WSQ Food Hygiene Certificate	Responsible for maintaining cleanliness and hygiene in the school and preparing meals for children and centre staff in the absence of cook.	5.5-days work week 44 hours rotating shift from Monday to Saturday

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
			• Various locations
Kitchen Helper	• Possess WSQ Food Hygiene Certificate	• Responsible in assisting meals preparation in the school.	• 5.5-days work week • 44 hours rotating shift from Monday to Saturday • Various locations
Cook	• Possess WSQ Food Hygiene Certificate	• Responsible for cooking meals for children and centre staff. • In charge of centre's weekly ordering & purchasing of food items, ensure food is stored and handled properly.	• 5.5-days work week • 44 hours rotating shift from Monday to Saturday • Various locations

#4 NTUC First Campus Ltd

As an industry leader in early childhood education, NTUC First Campus believes in nurturing talent just as we nurture children. You'll join a tight-knit team of educators and corporate professionals committed to our shared purpose and proud of the work we do for good.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Principal	- Minimum Diploma in Pre-school Education-Leadership (DPL) - At least 2 years of relevant supervisory experience in a childcare setting including infant care	Our Centre Principals play a vital role in providing effective leadership and ensuring the centre's viability. Being the cornerstone of the centres, you will lead a team to inspire and nurture children and their communities. You will also provide mentorship to this team of professional teachers and enable them to fulfill their aspirations.	5.25-days work week 44 hours per week - Various locations
Deputy Centre Lead/Vice Principal	- Degree/Diploma in Early Childhood with at least 4-6 years of relevant experience in a pre-school setting - Minimum 2 years of exposure in a supervisory role ie. Senior Teacher/Lead Teacher/Vice-Principal	- Reporting to the Principal, you will contribute to the strategic direction and overall management of the pre-school. - Curriculum planning and professional matters, providing input and perspectives, and mentoring teachers in areas of pedagogy, delivery and use of tools and resources. - Setting the direction for parent partnership, community engagement and talent management. - Management and optimization of centre resources e.g., rostering, inventory management, controllable expenses. - Implementation of specific centre programs, initiatives and events - Handle centre administrative matters.	5.25-days work week 44 hours per week - Various locations
Preschool Teacher (English Language)	Minimum with a Diploma or Certificate in Early Childhood Care & Education - Teaching (DECCE-T or CECCE), Diploma in Child	You will nurture children through developmentally appropriate, integrated, and authentic learning experiences which caters to a diverse classroom with varied interests, learning needs and styles. You	5.25-days work week 44 hours per week - Various locations

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	Psychology & Early Education	are required to facilitate learning experiences to help children acquire important life skills and cultivate a positive disposition that will prepare them to be life-long learners. It is also important to create learning activities and classroom environments that are safe, purposeful, and engaging for children to learn in meaningful contexts. - You will establish a strong home school partnership with parents to foster children's holistic development through home-based learning activities and resources and to provide quality care and education in the best interest of the children to assure parents a peace of mind. - You will engage and partner various community partners to extend children's learning beyond the classroom. There will be opportunities to participate in training, workshops, E learning or reflection as part of your continuous professional development journey. - Working alongside with a dynamic team, you will establish a conducive culture and achieve SPARK accreditation.	
Preschool Teacher (Chinese Language)	Minimum Diploma or Certificate in Early Childhood Care & Education - Teaching (DECCE-T or CECCCE)	- You will partner with parents to foster children's holistic development, equip them with life skills and cultivate values that will prepare them to be life-long learners. You will create classroom environment that is safe, joyful and conducive for learning as well as ensure the delivery of age-appropriate activities and lessons. - 您将会与家长们紧密合作，培育孩童的全面发展、帮助他们掌握生活技能及灌输正确的价值观使他们能成为终身学习者。您将创	5.25-days work week 44 hours per week - Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		造出一个安全、快乐并有助于促进学习的环境，并辅助孩童们进行适合他们年龄的课程和活动。	
Infant Care Teacher	• Certificate in Infant/Toddler Care and Development (CIT) / Higher Certificate in Infant Care (HCIC) / Advanced Certificate in Early Years (ACEY) • Candidates who are currently undergoing HCIC/ACEY are welcome to apply too	• You will play an important role in supporting the learning and development of infants and toddlers through interactive and stimulating experiences. You will share a special bond with these little ones as you partner their families and witness their development. You will partner with parents to foster the holistic development of infants and toddlers.	• 5.25-days work week • 44 hours per week • Various locations
Preschool Teacher (Malay/Tamil Language)	• Diploma in Pre-school Education Teaching (DPT) / Diploma in Early Childhood Care & Education (DECCE) or Early Childhood related studies • GCE 'O' Level credit with at least a B4 in Malay language • Good communication and interpersonal skills • A team player with passion in equipping and inspiring young lives • Candidates completing Early Childhood (EC) related diploma course within 6 months may apply	• You will partner with parents to foster children's holistic development, equip them with life skills and cultivate values that will prepare them to be life-long learners. You will create classroom environment that is safe, joyful and conducive for learning as well as ensure the delivery of age-appropriate activities and lessons.	• 5.25-days work week • 44 hours per week • Various locations
Assistant Teacher	• Minimum Secondary 2 education with at least a year of experience working in a preschool / childcare / kindergarten setting	• Support the main classroom teachers in implementation of daily programs to facilitate the learning of children. • Daily routine care of children. • Preparation of materials such as teaching resources and children's development profile. • Participate in parents and community engagement activities.	• 5.25-days work week • 44 hours per week • Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		Support the principal with simple administrative duties.	
Trainee Teacher	- Possess degree in any discipline or local polytechnic in any field	- Under the work study scheme, you will assume the role of Trainee Teacher position focusing on looking after children from 18 months to 6 years old. For Trainee Infant Care Teacher position focus on teaching infants aged 2 to 18 months. Trainee Teacher Requirements: - You will be attached at My First Skool centre and be trained and mentored to equip you with practical teaching skills. You will also be sponsored to pursue the Diploma in Early Childhood Teaching (Conversion) and be provided with a competitive salary while you are on place and training scheme. Upon successful completion of course, you will be re-designated as English Childcare Teacher and serve a year bond.	5.25-days work week 44 hours per week - Various locations
Trainee Infant Care Teacher	- Possess at least GCE N Levels or above. Diploma holders and above are welcome to apply. - Enjoys working with infants from 2 to 18 months and is comfortable with performing routine care duties for infants. - Good interpersonal and communication skills. - Able to work rotating day shifts and 1 Saturday every 4 weeks. - Prior experience of taking care of infants will be advantageous - Fresh graduates and Mid-careerists keen to explore a career in the	Under the work study scheme, you will assume the role of Trainee Infant Care Teacher position focusing on teaching infants aged 2 to 18 months.	5.25-days work week 44 hours per week - Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	preschool sector are welcome to apply. A 1-year bond is applicable		
Childcare Cook	Secondary / WPLN3	- Prepares meals. - Serves food to children. - Maintains cleanliness and hygiene of kitchen/dining area, wash and fold face towels, sweep and mop kitchen, bundle and clear rubbish. - Assists in ordering of rations. - Replenishes water supply in classroom. - Able do simple cleaning task when needed especially working on Saturday.	5.25-days work week 44 hours per week - Various locations
Childcare Cleaner	Secondary / WPLN3	- Cleans classroom, toilets, common areas, office, reception, parents' area, windows, doors, window grilles, gates, shelves, cabinet, shoe racks, cubbies, children's tables and chairs (including dining area). - Cleans toys, children's mattresses, floor rugs, pet area, art and craft area, and soft covers. - Cleans area if children soil themselves. - Clears rubbish from classroom/office. - Helps maintain garden (if applicable). - Assist in showering the children in the morning or washing dishes in the afternoon. - Prepare simple meals when needed, especially working on Saturday.	5.25-days work week 44 hours per week - Various locations

#5 PCF Sparkletots

Since the 1960s, PAP Community Foundation (PCF) has been running kindergartens. As a Foundation, PCF has touched the lives of many young children in Singapore by providing them with a high-quality pre-school education and inculcates in them a culture of life-long learning. It has more than 360 centres strategically located in the heartlands as well as suburban housing estates throughout the island, to serve the needs of the community.

At PCF, we are passionate about nurturing the lives of children and we make learning fun and engaging for them. Be part of our journey and make a difference!

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Teacher	Diploma in Early Childhood Care and Education – Teaching (DECCE-T) or equivalent	- Create a secure and quality learning environment for children through fostering meaningful relationships with them. - Supports the holistic development of children by implementing a developmentally and culturally appropriate curricula, and nurturing trusting and respectful relationships with the children. - Builds partnerships with parents and families, and actively engages in Centre initiatives to support its collaborative efforts with the community. - Works closely with colleagues and contributes to a culture of collaboration and collegiality. - Participates in professional development and service quality improvement activities. Critical Work Functions and Key Tasks: - Plan and Implement Curriculum and Programmes - Build Stakeholder Relationships and Partnerships - Manage Family and Community Programmes. - Conduct Routine Caregiving - Uplift Professional Practice	5.5-days work week - Rotating shifts - Various locations
Trainee Teacher	Undergoing Diploma in Early Childhood Care and Education – Teaching (DECCE-T) or equivalent	- Creates a secure and quality learning environment for children. - Supports the holistic development of children	5.5-days work week - Rotating shifts

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		through implementing a developmentally and culturally appropriate curriculum. • Build partnerships with parents and families, and actively engages in centre initiatives to support its collaborative efforts with the community. • Works closely with colleagues and contributes to a culture of collaboration and collegiality. • Engages in continuous learning and reflective practice. Key Tasks: Child Development: • Evaluate teaching and learning approaches aligned to Curriculum Frameworks. • Apply classroom management strategies, and strategies to observe and document children's learning. • Inculcate the core values of early childhood education through classroom activities and programmes (Beginning Pre-school Teacher). • Set up quality learning environments (Beginning Preschool Teacher). • Foster trusting, respectful relationships with children through positive interactions with them. • Guide the development and enhancement of self-awareness, self-regulation, social awareness and confidence in children. • Adhere to health, safety, nutritional and hygiene standards and procedures (Beginning Pre-school Teacher) • Establish home-centre partnerships (Beginning Pre-school Teacher). • Engage in collaborative projects with community stakeholders (Beginning Pre-school Teacher) • Engage in continuous learning and reflective practice	• Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		- Demonstrate ethical behaviour and professionalism (Beginning Pre-school Teacher)Teamwork & Collaboration: - Collaborate with colleagues to foster positive workplace relations Demonstrate understanding of the centre's vision, mission and values.	
Educarer	Higher Certificate in Infant Care (HCIC) / Advanced Certificate in Early Years (ACEY) / Advanced Certificate in Early Childhood Care and Education (ACECCE)	- Responsive to the needs of young children. - Creates a secure environment for young children through nurturing respectful, responsive and reciprocal relationships with them. - Creates a quality learning environment by implementing developmentally appropriate curricula and programmes through the observation and assessment of the children's needs and developmental milestones. - Actively carries out the Centre's initiatives and supports its collaborative efforts with the community. Critical Work Functions and Key Tasks: - Plan and Implement Curriculum and Programmes. - Build Stakeholder Relationships and Partnerships. - Conduct Routine Caregiving - Uplift Professional Practice	5.5-days work week - Rotating shifts - Various locations
Trainee Educarer	Undergoing Higher Certificate in Infant Care (HCIC) / Advanced Certificate in Early Years (ACEY)	Age group of children: 2 months - 36 months old (depending on qualification) Key Responsibilities (to assist in all duties below): - Responsive to the needs of young children. - Creates a secure environment for young children through nurturing respectful, responsive	5.5-days work week - Rotating shifts - Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		and reciprocal relationships with them. • Build trusting and respectful partnerships with parents and families. • Actively engages in centre initiatives and supports its collaborative efforts with the community. • Works closely with colleagues and contributes to a culture of collaboration and collegiality • Engages in continuous learning and reflective practice. • Assist in planning and implementing of developmentally appropriate teaching, learning and care giving approaches aligned to Curriculum Frameworks. • Assist in observation and documentation of children's learning. • Assist in integrating respectfulness, responsiveness and reciprocity within the curriculum. • Adhere to health, safety, nutritional and hygiene standards and procedures • Facilitate the continuity of care and education between the home and centre. • Engage in partnerships and collaborations with community stakeholders. • Collaborate with colleagues to foster positive workplace relations. •	

#6 SDM Education Group

SDM Education Group is one of the Group's current diversified operations in the development of Preschools under the SDM Education Group Holdings from Hong Kong, which specialises in children's dance academies. Our vision is to be a preferred Group for Quality Early Childhood Care and Education where children get the best out of their Early Years!

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Preschool Educator	Responsibility, Passion, Patience and Love for Children	- By providing education in children's most formative years, a Pre-school Educator plays an important role in equipping children with life skills and cultivating values that will prepare them for primary school and beyond. - To help young children develop a love for learning, the Pre-school Educator has to create a safe and nurturing environment through creative and engaging activities. This safe learning environment will also help the teacher gain the trust and respect of her young charges in the classroom.	5-days work week - Timing varies 8 hours - Various locations
Infant Educator	Responsibility, Passion, Patience and Love for Children	- Attuned and responsive to the needs of kids between 2 months and 3 years of age, an Infant Educator is responsible for creating a safe, playful and welcoming environment for the young ones. - Just as important as building the trust of the infants and toddlers, the Infant Educator also actively develops trust with the little ones' parents and family members. - The Infant Educator is also expected to adopt innovative and nurturing teaching approaches to help the young ones discover their potential.	5-days work week - Timing varies 8 hours - Various locations
Trainee Educator	Responsibility, Passion, Patience and Love for Children	- Responsive to the needs of young children. - Collaborates with other Educators to create a secure environment for young children through nurturing respectful,	5-days work week - Timing varies 8 hours - Various locations

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		responsive and reciprocal relationships with them. • Assists Educators to create a quality learning environment by implementing developmentally appropriate curricula and programmes through the observation and assessment of the children's needs and developmental milestones. • Provide a holistic development for the children, partakes in activities that forges trusting and respectful relationships and partnerships with families.	

#7 Skool4Kidz Pte Ltd

Skool4Kidz Pte Ltd is a Preschool Anchor Operator since January 2014. Appointed by the Early Childhood Development Agency (ECDA) of the Singapore's Ministry of Social and Family Development (MSF), we work with families to give every child a successful early start in life through affordable quality early care and education.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Principal	Diploma in ECCE - Leadership	- The Centre Leader leads in developing strategic plans and structures to foster a culture of care and trust, mentoring, collaborative professionalism and continuous learning within the Centre. - He/She is responsible for managing and enhancing Centre operations while adhering to industry regulations. - He/She drives operational and programme excellence by developing strong processes in strategic areas such as governance, partnerships, continuous development, curriculum and pedagogy. - He/She develops frameworks for sustained collaborative partnerships with stakeholders, possesses strong communication skills and is highly influential. - He/She leads in modelling the Centre's mission, vision and values, and oversees the well-being of all staff in the Centre.	5.5-days work week 44 hours per week - Various locations
Preschool Educators	Diploma in ECCE	- Prepare lesson plans with objectives and learning outcomes that will engage children and to meet varying needs and learning styles of children. - Plan and prepare class projects, field trips and other experiential activities. - Develop and shape children's character and moral values. - Responsible for the upkeep of classroom and centre's environment.	5.5-days work week 44 hours per week - Various locations

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		- Participate in event management as well as marketing and sales activities. - Build and maintain relationships with parents.	
Infant Educators	- ACEY / HCIC - NITEC / Higher NITEC	- Provide a safe and nurturing environment for infants and toddlers between the ages of 2 to 36 months old. - Provide meticulous day-to-day care, and attend to all their developmental, health, hygiene and safety needs.	5.5-days work week 44 hours per week - Various locations
Allied Infant Educarer	NITEC / Higher NITEC	- Assist Infant Educators in the supervision of Infants indoors and outdoors. - Ensure high standards of hygiene and safety are maintained at all times. - Ensure safety and well-being of infant at all times. - Comfort infant when in distress. - Attend to infant's basic needs by feeding them, showering, diaper changing and napping. - Assist infants during activities conducted by Infant Educators. - Supervise and monitor infants in the use and care of equipment and materials, in order to prevent injuries and damage. - Assist in the setting up and clearing away of all activities, materials and equipment. - Assist in preparation of milk and lunch for Infants.	5.5-days work week 44 hours per week - Various locations
Trainee Teachers	No experience required	- Assist teachers in the supervision of children in classrooms, halls and playground, during mealtimes or on field trips. - Ensure high standards of hygiene and safety are maintained at all times. - Ensure safety and well-being of children at all times. - Help children with personal care needs:	5.5 days work week 44 hours per week - Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		• Attend to children's basic needs by feeding them, showering, dressing them, • Accompany children in toileting and/or changing their clothes/diapers. • Assist children with basic tasks such as cutting, pasting and writing. • Monitor students in the use and care of equipment and materials, in order to prevent injuries and damage. • Assist in the setting up and clearing away of all activities, materials and equipment.	

#8 Star Learners

At Star Learners, we've been providing the highest standards of care and education for our children since 2003. Our literature-based curriculum goes beyond literacy, focusing on 21st century skills like critical thinking, collaboration and communication. As one of Singapore's largest wholly own private childcare brands with 43 centres island-wide, we prioritise quality, accessibility and affordability through the Partner Operator scheme. Our commitment extends to the professional growth of our early childhood educators. Join us at Star Learners, where we're not just shaping futures, we're raising heroes of tomorrow.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Preschool Educator (EL) Preschool Educator (CL)	- Diploma in Early Childhood Care & Education (Teaching)/Diploma in Child Psychology & Early Education or its equivalent - Certified by the Early Childhood Development Agency (ECDA) as an L2 teacher - IT savvy	- Plan and implement lessons that align with the Starbeam™ Framework. - Create high-quality learning environments that include age-appropriate learning materials and resources. - Nurture trusting and respectful relationships with children. - Customise classroom management strategies to meet the needs of individual children. - Document and assess children's learning and development to inform future planning and teaching. - Work collaboratively with families to promote consistency in care and learning between the Centre and home. - Cultivate and enhance partnerships with families and the wider community.	5.5-days work week 44 hours per week - Singapore 318996
Infant Educator	- WSQ Higher Certification in Infant Care (HCIC)/ Advanced Certificate in Early Years (ACEY)/ Certificate in Infant Care Practice (CICP) - Certified by Early Childhood Development Agency (ECDA) as an EY1/EY2 teacher - IT savvy	- Develop a routine caregiving approach and lesson plans that align with the Early Years Development Framework. - Create developmentally appropriate materials and resources to enhance quality learning environment. - Document children's learning and development to better inform planning and teaching. - Ensure that all health, safety, nutritional, and hygiene practices are reviewed regularly and comply with the Star Learners' standard operating procedures.	5.5-days work week 44 hours per week - Singapore 318996

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		- Implement effective strategies that promote respectful, responsive, and reciprocal relationships with infants and toddlers. - Build positive relationships and partnerships with stakeholders by actively engaging the children's families and the wider community.	
Trainee Preschool Educator	- Be a Singapore Citizen (SC) or Singapore Permanent Resident (PR) aged 21 years and above - New hires must have graduated or completed National Service, whichever is later, for at least two years prior at the point of application - Must not be in a similar job role prior to joining the CCP 5 GCE 'O' level credits in different subjects including English or Chinese/acceptable alternatives* OR 3-year local polytechnic diploma with a credit in GCE 'O' level English OR English Language Acceptable Alternatives* OR State-recognised university degree where the medium of instruction is English	- Assist teachers to implement and engage children in developmentally appropriate teaching, learning and caregiving activities in accordance with the Starbeam™ Framework. - Provide routine caregiving practices in accordance with standards and procedures. - Assist teachers to observe and assess the progress of children's learning and development. - Apply healthy, safety, nutritional and hygiene practices in accordance with standards and procedures. - Work closely with other teachers to carry out relevant tasks. - Support the collaboration with families to promote continuity of care and learning between the Centre and Home.	5.5-days work week 44 hours per week - Singapore 318996
Kitchen Assistant cum Cleaner	- Experienced and comfortable in similar roles preferred - Able to work independently - Be equipped with a Food and Hygiene Certificate	- Prepare meals (Breakfast, Lunch and Tea break) according to the centre's menu - Serve food to the children - Clean and wash the kitchen pantry, kitchen utensils, dining area, and chairs	5.5-days work week 44 hours per week - Singapore 318996

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		• Maintain cleanliness and hygiene of the kitchen and dining areas • Follow food preparation instructions as given • Provide assistance with cleaning tasks in the absence of the regular cleaner	
Cleaner cum Kitchen Assistant	• Experienced and comfortable in similar roles preferred • Possessing a Food and Hygiene Certificate will be an advantage • Able to work independently	• Carry out cleaning works in accordance with the company's procedures and practices. • Ensure high standards of cleanliness and hygiene. • Execute a variety of cleaning tasks such as dusting, sweeping, mopping floors, cleaning glass panels, emptying bins, washing of toilets etc. • Ensure health and safety procedures are strictly adhered to and all defects are reported accordingly for follow-up. • Adhere to the safe usage of cleaning products, equipment and machinery. • Assist on partial kitchen and ad-hoc duties as assigned.	• 5.5-days work week • 44 hours per week • Singapore 318996

#9 Sunflower Childcare Group

Sunflower Childcare Group Pte Ltd is a provider of early childhood program with an emphasis on developing the child's multiple intelligences. We believe that in every child lies a potential to do great things and Sunflower's Mission is to nurture every child and give them a head start in life.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Infant Educator	Minimum Higher Certificate in Infant Care (HCIC), Advanced Certificate in Early Years (ACEY), Certificate in Infant and Toddler Care and Development with Early Years Development Framework (CITC+EYDF) or its equivalent	- To deliver age-appropriate lessons to children according to HQ Curriculum Framework. - To create and set up a safe, conducive and engaging environment. - To evaluate and document infants' progress development and address individual infant's developmental needs. - To work closely with Centre Manager on daily operational matters. - To adhere to teaching standards and safety regulations as established by the official source.	5.25-days work week 44 hours per week - Various locations
Preschool Educator	Minimum Diploma in Preschool Education - Teaching or equivalent	- To deliver age-appropriate lessons to children according to HQ Curriculum Framework. - To create and set up a safe, conducive and engaging environment. - To evaluate and document children's progress development and address individual child's developmental needs. - To work closely with Centre Manager on daily operational matters. - To adhere to teaching standards and safety regulations as established by the official source.	5.25-days work week 44 hours per week - Various locations
Programme Helper	Minimum Secondary 2	- Assist the Teacher in preparing for the lessons. - Assist the Teacher to monitor and supervise the children in the classroom, on field trips, mealtimes and other activities; or may monitor the class when Teacher is otherwise occupied.	5.25-days work week 44 hours per week - Various locations

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		Assist children with toileting or other needs.	
Assistant Early Years Educator	Fundamentals Certificate in Early Childhood Care and Education	- Assist the Teacher in preparing for the lessons. - Assist the Teacher to monitor and supervise the children in the classroom, on field trips, mealtimes and other activities; or may monitor the class when Teacher is otherwise occupied. - Assist children with toileting or other needs.	5.25-days work week 44 hours per week - Various locations
Trainee Educator	Minimum 'N' Level	- Trainees to understand the preschool working environment and day-to-day standard operating procedures. - Trainees to observe and work with children from 18 months to 6 years old or/and infants from 2 months to 17 months, under supervision of a Mentor Teacher/Centre Manager to gain practical experience. - Trainees to be equipped with skills and knowledge required to become effective Early Childhood Educators. - Trainees to self-reflect and self-assess whether he/she wants to make Early Childhood his/her long-term career.	5.25-days work week 44 hours per week - Various locations

#10 Thye Hua Kwan Moral Charities

At THKMC's Early Intervention for Children (EIC) Services, we empower young children with developmental needs to reach their full potential through holistic and naturalistic intervention that is individualised to each child's strengths and interests. Join our transdisciplinary team of teachers, social workers, psychologists, and therapists as we all work together to Enable our Children, empower their Families, and Inspire our Staff & Community!

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Early Intervention Teacher	• Minimum Diploma in Early Childhood Teaching/ Early Intervention/ Special Education • Mature, independent, creative, flexible thinking and able to motivate children • Good people skills • Able to work independently • Has strong understanding of the diverse cultures and races • Has patience, love, passion & commitment in the education of & nurturing young children and empowering the families • Valid Child First Aid Certificate • Keen to develop professionally	Class Engagement: • Plan, prepare and carry out an effective routine-based intervention programme for the class to meet every child's IEP • Work towards functional outcomes of the child through child engagement, embedding of naturalistic strategies, differentiation of prompts, behavioural intervention techniques. • Carry out recommended therapeutic strategies as part of the transdisciplinary team. • Prepare age-appropriate teaching resources based on children's interest. • Maintain a respectful learning environment for the children with the practice of positive discipline by treating all children with dignity and respect and allowing for individual differences. • Be familiar with and adhere to the programme policies, health and safety regulations and emergency procedures and be ready to implement these if necessary. Working in Teams: • Supervise and be responsible for Assistant Teachers and Teacher Aides under their respective grouping. • Mentor Assistant Teachers and Teacher Aides in the areas of classroom management, basic teaching strategies, and behavioral intervention techniques.	• 5-days work week • Mon to Fri: 8am - 5pm / 9am - 6pm • Various locations

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		- Meeting with Assistant Teachers and Teacher Aides regularly for allocation of roles in the classroom, brainstorming, planning and preparation of activities and resources. - Conduct annual performance appraisals for their Teacher Aides. - Participate actively in cluster discussions. - Be involved in at least two event planning. - Buddy new teachers. - Conduct sharing sessions to share the knowledge acquired during external trainings. Management of Processes: - Maintain timely submission and updates of all required teaching-related documentation. - Conduct both home and school visits based on needs. - Conduct parent-teacher meetings, pre-cases and case conferences.	
Teacher Aide	- Minimum GCE 'N' / 'O' / 'A' Level / NITEC / Higher NITEC in non-related discipline - Experience working with young children preferred - Patience, and passionate to work with children - Good communication skills, team player and pro-active	- Assist Lead Teacher in classroom and engagement of children. - Conduct small group activities when required e.g. routines such as Circle Time. - Assist Lead Teacher in carrying out therapeutic interventions as instructed. - Ensure that students are well supervised during contact time in the centre. - Brainstorm and plan activities to support students' learning. - Preparing teaching resources. - Support students' toileting needs. - Receive and discharge the students before and after classes. - Take class attendance and compute attendance summary.	5-days work week - Mon to Wed, Fri: 8am - 6pm - Thurs: 8am - 12pm / 2pm - 6pm - Various locations

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		• Conduct health and temperature checks. • Maintain a clean, tidy, safe and conducive learning environment. • Maintain good communication with parents. • Assist in filing of documents. • Attend transdisciplinary team meetings, workshops, in-service training and sharing sessions. • Any other duties as assigned.	
Assistant Teacher	• Non-related Diploma in any discipline • Mature, independent, creative, flexible thinking and able to motivate children • Good people skills • Able to work independently • Has strong understanding of the diverse cultures and races • Has patience, love, passion & commitment in the education of & nurturing young children and empowering the families • Valid First Aid Certificate • Keen to develop professionally	Assist Lead Teachers to: • Co-teach an effective education programme for the class to meet every child's IEP. • Brainstorm and plan activities to support students learning • Prepare teaching resources • Ensure students are well supervised during contact time in the centre /classroom. • Manage students' behavior • Carry out recommended therapeutic interventions. • Receive and discharge the students before and after class • Maintain a clean, tidy, safe and conducive learning environment e.g. tidying up the classroom after class • Supervise the Teacher Aides under their charge • Attend workshops and in-service training • Maintain good communication with parents and make each parent feel at ease with/ at the programme	• 5-days work week • Mon - Fri: 8am - 5pm / 9am - 6pm • Various locations

#11 e2i services

e2i Services

- Career Coaching & Job Matching
- SkillsFuture Advice

We have compiled a list of resources for you to widen your search, sharpen your skills, and receive funding support.

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.



<https://e2i.com.sg/app>

You can also reach them at the following centres (By appointment only):

**e2i Career Centre
(Devan Nair Institute for Employment and Employability)**

80 Jurong East St 21,
Level 2, Singapore 609607

Operating Hours

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

**e2i Career Centre
(One Marina Boulevard)**

1 Marina Boulevard, #B1-03,
Singapore 018989

Operating Hours

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

**e2i Career Centre
(Our Tampines Hub)**

ServiceSG Centre Our Tampines Hub,
1 Tampines Walk, #01-21,
Singapore 528523

Operating Hours

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

**e2i Career Centre
(Woodlands Civic Centre)**

ServiceSG Centre Woodlands*,
900 South Woodlands Drive,
#03-01 Woodlands Civic Centre,
Singapore 730900

**Operational from Q4 2024 onwards*

Or make an appointment at any of our 23 Jobs & Skills Centres located island wide:

<https://www.e2i.com.sg/locations/#SGUJSC>

NTUC Job Security Council's Telegram Channels

Be alerted to daily on the latest job vacancies from hiring companies

Subscribe to **PMET Job-Alert**

(e.g. Analysts, Engineers, Executives, Technicians etc)

<https://bit.ly/jsc-ja-pmet>



Subscribe to Non-**PMET Job-Alert**

(e.g. Temporary, Part-time jobs, Operators, Packer roles)

<https://bit.ly/jsc-ja-nonpmet>

