

e2i Skills & Career Fair @ Sembawang

28 February 2025

JOB LISTING BOOKLET



As part of our effort to save the environment,
please return this booklet at the exit after you
have completed all interviews.

About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

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#1 AETOS Holdings

AETOS Holdings, part of the Surbana Jurong Group, is a leading unified security and safety solutions provider based in Singapore. Established in 2004, AETOS has more than 70 years of experience in safeguarding key national maritime, aviation, and infrastructure installations. Since then, it has spearheaded efforts to transform the security industry by leveraging innovative technologies, upskilling its 5000-strong workforce, and expanding its capabilities to accelerate all of its business areas. Committed to Securing Our Future, AETOS is always on the lookout for extraordinary individuals who have the passion to make a positive impact in our community.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Auxiliary Police Officer	<ul style="list-style-type: none"> At least 3 GCE 'N' Levels Physically fit with normal color vision, no hearing defects and visible tattoo Able to work shift duties (Including extended shift, weekends & public holidays) Applicants who are not able to do IPPT may consider applying for unarmed APO positions 	<ul style="list-style-type: none"> Checking of boarding, staff, and valid entry passes. Checking of persons, belonging, and vehicles. Detection of illegal immigrants, prohibited and contraband goods or items, forget travel documents. Patrolling duties 	<ul style="list-style-type: none"> 12hrs
Security Officer	<ul style="list-style-type: none"> At least secondary 2 NSRS (WSQ) certification would be advantageous No color blindness or hearing defects Able to work shift duties (Including extended shift, weekends & public holidays) **Additional requirements for Part-Time. Must be a trained security officer with a valid PLRD License 	<ul style="list-style-type: none"> Manning of static and/or access control points. Issuing visitors passes, checking of identifications cards. Crowd control duties 	<ul style="list-style-type: none"> 12hrs

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#2 Charterhouse

Charterhouse, a leading global recruitment agency was formed in 2003 in Australia and it has established itself as a reputed specialist in its industry. With footprints in Asia, Australasia and the Middle East, we offer professional and bespoke contingency and retained search services across a variety of industrial sectors. Charterhouse offers specialist recruitment services within multiple verticals including Banking & Financial Services, Accounting & Finance, Sales & Marketing, Information Technology, Human Resources & Professional Support, Healthcare & Life Sciences, Supply Chain & Logistics

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Warehouse Assistant (Cash Packer)	<ul style="list-style-type: none"> Physically fit to handle the load 	<ul style="list-style-type: none"> Verify bulk cash Reconcile cash Pick and pack the item into cash cassette 	<ul style="list-style-type: none"> 11hrs
Security Officer (Airport)	<ul style="list-style-type: none"> Valid PLRD Security license (Must be licensed as a Security Officer (SO) and are already in possession of a valid SO ID cards) 	<ul style="list-style-type: none"> Perform CCTV and Control Room monitoring duties Undertake screening of baggage and personnel Perform X-ray screening and access controls Perform guarding and patrolling of installations Any other duties as assigned 	<ul style="list-style-type: none"> 9hrs
Warehouse Assistant / Forklift Driver	<ul style="list-style-type: none"> Physically fit to handle the load 	<ul style="list-style-type: none"> Operating forklifts and other heavy machinery if required. Picking, packing, sorting. Stack and organize inventory in warehouses or storage areas 	<ul style="list-style-type: none"> 8hrs
Airport Passenger Service (Shift Work)	<ul style="list-style-type: none"> Good command of written and spoken English 	<ul style="list-style-type: none"> Oversee and lead a team in managing daily operations, making final decisions on matters of importance to ensure a positive passenger experience and satisfaction Guide, develop, motivate, and mentor both new and existing staff, maintaining the highest service, grooming, and discipline standards. Ensure compliance with safety, security, and standard operating procedures of the company, airlines, and airport authorities. Additionally, assist the Duty Manager in daily deployment based on agreed service 	<ul style="list-style-type: none"> 11hrs shift

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		standards with the airlines and airport authorities	
Kitchen Crew	<ul style="list-style-type: none"> • Kitchen Crew 	<ul style="list-style-type: none"> • Preparing ingredients in kitchen. Assist to ensure cleanliness in kitchen. Assist to simple cooking in kitchen such as frying and deep fry 	<ul style="list-style-type: none"> • 8hrs
Restaurant Management Trainee	<ul style="list-style-type: none"> • Comfortable to fast-paced kitchen, able to do rostering and good in number 	<ul style="list-style-type: none"> • Preparing ingredients in kitchen • Assist to ensure cleanliness in kitchen • Assist to simple cooking in kitchen such as frying and deep fry. And learn to be the supervisor of a restaurant through rotation to different departments of a kitchen and as manager in roster, when the manager not in 	<ul style="list-style-type: none"> • 8hrs
Engineering Technician (Airport)	<ul style="list-style-type: none"> • Preferably 2 years of relevant work experience • Comfortable with working on rotating shifts 	<ul style="list-style-type: none"> • Liaise with Stores to resolve any matters pertaining to spares • Preparing and submitting relevant paperwork • Other duties as assigned • Nitec or Higher Nitec qualifications in Automotive (Light vehicles) / Automotive (Heavy vehicles) or equivalent • Preferably 2 years of relevant work experience • Comfortable with working on rotating shifts 	<ul style="list-style-type: none"> • 8hrs
Service Crew	<ul style="list-style-type: none"> • Comfortable to fast-paced kitchen and do customer service 	<ul style="list-style-type: none"> • Preparing ingredients in kitchen. Assist to ensure cleanliness in kitchen. Assist to simple cooking in kitchen such as frying and deep frying. • Customer Service and cashiering duties 	<ul style="list-style-type: none"> • 8hrs
Customer Service (Freight)	<ul style="list-style-type: none"> • Diploma in Business, Management or any related discipline • 2-3 years of working experience in Shipping industry or ocean freight operations 	<ul style="list-style-type: none"> • Work with 3rd party and handle outward documentations • Assist in daily forecast activities, ensuring details are submitted to various parties on time • Maintain close communication and partner closely with our 	<ul style="list-style-type: none"> • 8hrs

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Good communication and customer service skills 	Trade team and Shared Service Centre team <ul style="list-style-type: none"> Ensure smooth Inward activities such as timely payment, posting of import shipment and sending storing order to depot Communicate with oversea agents on documentation matters Responsible to check, investigate and submit DAR for approval and Trade team to execute when handling demurrage and detention issues Perform any other ad-hoc duties as assigned, relating to customer service Manage vessel operations ie vessels' arrival and departure formalities. Liaise with vessel(s) for smooth operations and voyage optimization Co-ordinate with the Container Flow Management team for container re-positioning 	

#3 Popeyes (Fei Siong Fast Food)

In 2022 Feisiong Group inked an exclusive Franchise deal to develop and run Popeyed Singapore. This agreement marks Feisiong Group first venture into the fried chicken quick service restaurant industry. Serving delicious and flavorful fried chicken, using only fresh chicken marinated in 12 hours in bold spices, then hand battered and breaded to perfection, we believe in Popeyes ethos , to serve delicious fried chicken to everyone

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Commis Chef	<ul style="list-style-type: none"> With or without experience Proactive in learning Good Communication Skills Able to work under pressure Need to work on weekends, PH, Shift Work 	<ul style="list-style-type: none"> Prep chicken for batter frying according to our SOP Master the art of batter frying our chicken , ensuring perfect golden-brown color and crispy texture. Carefully received and pack fried chicken pieces into chiller, maintaining First-In-First-Out(FIFO) practices. 	<ul style="list-style-type: none"> 44hrs

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Rotating Shift (AM/PM /Overnight Shift Available) 	<ul style="list-style-type: none"> Follow all Standard Operating Procedure (SOP) To ensure safety and consistency. Maintains the highest quality standard for our delicious fried chicken Uphold strict food hygiene regulations in the kitchen 	
Commis Crew	<ul style="list-style-type: none"> With or without experience are welcome (training will be provided) Pleasant personality Proactive in learning Good communication skills Able to work under pressure 	<ul style="list-style-type: none"> Prepare Sauces, Ingredients & Sandwiches. Ensure products are prepared and cooked according to SOP to ensure the highest standards Receive and arrange food ingredients into the Chiller/Freezer/Cold room/Freezer room/Storeroom using FEFO method Prepare food according to Standard Operating Procedures (SOP), ensuring the highest standards Ensure best quality of food - Ensure no expired products are present in the kitchen at all times Ensure tiptop food hygiene standards Ensure cleanliness of the kitchen area Ensure that chicken & food are of the best quality to deliver the best guest experience Adhere to brand operations standards 	<ul style="list-style-type: none"> Require to work on weekends / Public Holidays / Shift Work - 5 Day / 6 Day Work Week Packages Available! Working Hours / Location - Rotating shifts (Restaurant Operating Hours) AM/PM/Overnight shift available Part-time position available
Restaurant Management Trainee	<ul style="list-style-type: none"> Minimum Diploma or equivalent Good written, verbal and interpersonal skills Good Leadership skill organizational and planning abilities 	<ul style="list-style-type: none"> Operational Leadership and Training: Co-lead operations team to ensure quality assurance and customer satisfaction, completing assigned task, rotating positions to gain comprehensive knowledge of restaurant operations and supervising staff to achieve expected 	<ul style="list-style-type: none"> 44hrs

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Motivated, result oriented and fast learner A positive attitude, and willingness to learn Willingness to work longer than required if needed Ability to engage in physical activities which requires long hours of standing during shift work 	<ul style="list-style-type: none"> performance and productivity Financial Management and Compliance: Assist Restaurant Manager in managing restaurant finances and equipment, ensuring compliance with standards, guidelines, and regulatory requirements, while also maintaining records and preparing documents. Team Development and Customer Service: Lead and develop employees to achieve optimal work performance, while also creating a memorable brand experience for guests through prompt service and quality products and obtaining and acting on customer feedback. Communication and Shift Management: Act as a liaison between operations staff and management, coordinating daily operations, cash control, and shift management, including traveling to different outlets as required to support operational needs 	
Guest Experience Crew	<ul style="list-style-type: none"> With or without experience are welcome (training will be provided) Pleasant personality Proactive in learning Good communication skills Able to work under pressure Need to work on weekends / Public Holidays / Shift Work 	<ul style="list-style-type: none"> Guest Engagement Self-Ordering Kiosk Management Guest engagement to gather feedback Guest Service Recovery Flyer Distribution Ensuring cleanliness of Lobby Area Explanation of Menu to Guest Service Duties Support Cashier at times Manage Guest Ambassadors (Guest Experience Managers) Other Ad Hoc Duties when needed 	<ul style="list-style-type: none"> 44hrs

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Guest Experience Manager	<ul style="list-style-type: none"> • With or without Experience • Proactive in learning • Good Communication Skills • Able to work under pressure • Need to work on weekends, PH, Shift Work • Rotating Shift (AM/PM /Overnight Shift Available • Engage with guest in a friendly, professional • service-oriented demeanor 	<ul style="list-style-type: none"> • Guest Engagement • Self-Ordering Kiosk Management • Guest engagement to gather feedback • Guest Service Recovery • Flyer Distribution • Ensuring cleanliness of Lobby Area • Explanation of Menu to Guest • Service Duties • Support Cashier at times • Other Ad Hoc Duties when needed 	<ul style="list-style-type: none"> • 44hrs

#4 Hong Ye Group

Hong Ye Group is established on Dec 2010. We believe in building a strong foundation, during the continual advancement of the company, in competency of the team and service quality. To date, Hong Ye Group has acquired more than 12 years of experience in HR Manpower Industry; 8 years of experience in the Management & Investment field and other relevant industrial experiences. The company is also equipped with a corporate support team to provide 24/7 operational support to both our employees and business clients.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Cleaning Supervisor	<ul style="list-style-type: none"> • Proven experience in the Cleaning Industry for at least 2 years. • Willing to work 6 days per week. • Willing to work during public holidays and weekends 	<ul style="list-style-type: none"> • Supervising a team of cleaning crew in carrying out day to day cleaning activities at the client's premises. • Maintain records of all equipment and inventory in the cleaning store. • Monitoring all cleaning activities. • Actively following up on the periodic schedules and requests of the clients. • Assigning duties or any ad-hoc cleaning task to the crew 	<ul style="list-style-type: none"> •

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Deployment of staff and ensuring staff clock in and out of the system. • Actively checking on company's cleaning system. • Checking on staff's grooming 	
HR & Admin Executive	<ul style="list-style-type: none"> • Diploma in Human Resource Management and/or related field • Minimum 2 years' of experience in HR Function, preferably with payroll and WICA processing experience 	<ul style="list-style-type: none"> • Handle end-to-end processing of monthly payroll. • Process CPF, IR8A, IR21, NS make-up pay claim, Government-Paid Leave claim, and government grants • Submit statutory report and survey to the authorities such as MOM surveys, wage surveys, etc • Support Increment/Bonus Exercise • Draft and prepare HR related letters (i.e. Disciplinary, Contracts, Confirmation, Extension of Probation, Promotion, etc.) • Leave Administration • Assist in Foreign Worker Levy matters • Administer work injury compensation (WICA) matters (MOM iReport and claim submission) • Process foreign worker medical insurance, public liability insurance and medical claims in a timely manner • Maintain accurate HR database and update employee records in HR information system • Follow up and ensure that all employees' employment status is updated and processed timely • Ensure all documentations are properly filed (i.e. P-Files, E-P Files) • Design, implement, and manage employee engagement programs (i.e. employee communication platforms and activities, etc.) • Involve in ISO Audit Preparation and license renewals process 	<ul style="list-style-type: none"> •

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Review work processes and standard of procedure (SOP) for HR Department Review all work done by HR and Admin team Assist in yearly performance appraisal exercise Administer new project preparation Prepare relevant reports for Management review Any other duties assigned 	
Operations Executive	<ul style="list-style-type: none"> Team player, good problem-solving and decision-making skills 	<ul style="list-style-type: none"> Manage cleaning services Coordinate with supervisor and client to ensure quality service delivery (compiling, analyzing, development and review of operation plans to improve work procedures and quality service delivery) Ensure cleaning teams adhere to safety measures to during cleaning operation Assist in budget planning for cleaning operations Review daily cleaning job reports for submission to management Preparing periodic schedules and all other documentations and ensure all periodic schedules has been enforced and followed up accordingly. Covering of manpower if needed (requires you to do hands-on cleaning) Recruiting of manpower for projects Resolving all matters/ incidents on site Manage inventory, equipment and maintenance schedule Stock take and allocating of equipment and/or technologies and supplies to project sites Identify and recommend suitable equipment and/or technologies to improve cleaning operations 	<ul style="list-style-type: none">

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Implement maintenance schedules for tools and equipment Manage cleaning teams Facilitating in planning of work schedules, deployment of manpower, effective work processes and capability development of staff Manage incidents Guide teams to respond to major incidents/emergencies and reporting it to the management 	

#5 Katoen Natie

With a rich company history spanning over 160 years, the Katoen Natie Group brings innovation to the fore with a wide range of unique solutions for the chemical industry in a global network of 68 terminals, including our Singapore Jurong Logistics Terminal.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Forklift Driver	<ul style="list-style-type: none"> NITEC holders are welcome to apply Able to handle products of 25kgs Possess a valid forklift license To commit 12-hours rotating shift work Perform work under hot and humid environment Working location is at Jurong Island (Company transportation is provided) 	<ul style="list-style-type: none"> Able to operate a forklift independently Assist in the warehouse and packaging operations Handling different products with different product characteristics Observing safety and achieving productivity target Ensures all orders handled promptly and accurately Managing data by using tablet 	<ul style="list-style-type: none"> Full Time
Dispatch Coordinator	<ul style="list-style-type: none"> GCE 'N' Level and/ or above, or equivalent Computer literate Knowledge in Microsoft Office To commit 12-hours rotating shift work Working location is at Jurong Island (Company transportation is provided) 	<ul style="list-style-type: none"> Ensures that all containers are dispatch correctly and the orders processed properly Liaise with transportation company on container arrival Ensure that all vehicles are weighed accordingly Sending job order to open yard via VMT system 	<ul style="list-style-type: none"> 8am to 8pm 8pm to 8am

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	transportation is provided)		
Towhead Driver	<ul style="list-style-type: none"> NITEC holders are welcome to apply Able to perform under hot and humid environment Comfortable to climb up and down the vehicle several times during work 	<ul style="list-style-type: none"> Shifting products from location Handling packaging and warehouse operations 	<ul style="list-style-type: none"> 8am to 8pm 8pm to 8am

#6 Keystone Cable

Keystone Cable, established in 1990, is a leading Singapore-based cable manufacturer specializing in Extra Low Voltage, Low Voltage, and High Voltage cables. With over 30 years of experience, we serve key industries such as Infrastructure, Building, Industrial, Communication, Sustainable Energy, and Transmission & Distribution. Our commitment to quality, innovation, and workplace safety is complemented by our people-centric culture, fostering growth and collaboration. Supported by expert technical, production, and sales teams, we ensure agile logistics and tailored solutions to meet the unique needs of our local and regional customers.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Sales Coordinator	<ul style="list-style-type: none"> Good organization skills Good customer service communication skills Willing to pick up basic product technical skills Ready for a fast-paced environment There will be opportunities for career progression and to learn to pick up other skills such as export markets based on interest and alignment 	<ul style="list-style-type: none"> Managing of daily sales activities and processing of orders Maintaining close communication with customers, production, and supply chain teams to ensure timely fulfilment of orders Professional handling of enquiries and assisting customers to provide effective solutions Timely follow up to ensure resolutions, Consolidating and providing of documents and samples for customers' order related information as required Ensure timely invoicing to customers and proper collection of reusable drums 	<ul style="list-style-type: none"> Monday to Friday 8am to 5:30pm One Saturday half day duty a month 8am to 12pm
Sales Executive	<ul style="list-style-type: none"> An engineering degree is a plus. 	<ul style="list-style-type: none"> Manage key accounts and identify project opportunities with existing customers 	<ul style="list-style-type: none"> Monday to Friday 8am to 5:30pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Willingness to learn and understand technical cable details • Highly self-motivated with excellent interpersonal skills • Potential to develop in export sales if aligned with your interests 	<ul style="list-style-type: none"> • Identify new customers and professionally promote the company's products • Understand customers' project technical requirements and collaborate with the internal technical team to ensure specifications compliance and accurate quotations • Ensure timely delivery of products by maintaining regular communication with customers and internal order fulfillment departments • Provide professional sales support, technical information, and after-sales assistance to customers • Identify and manage potential risks related to contract agreements and collections • Deliver detailed and accurate sales forecasts, Achieve individual sales performance targets 	<ul style="list-style-type: none"> • One Saturday half day duty a month 8am to 12pm
Technical Engineer	<ul style="list-style-type: none"> • Strong attention to details to ensure creation of accurate data sheets and technical documentation, • Effective written and verbal communication skills • Team player as the role requires one to work collaboratively within cross-functional teams • Diploma or higher in an Engineering Field, Proficiency in Python for data analysis and automation • Knowledge in SQL is preferred but not a must 	<ul style="list-style-type: none"> • Understand and interpret tender requirements, ensuring accuracy in technical product recommendation • Prepare and maintain comprehensive data sheets for ongoing and upcoming projects, ensuring accuracy and completeness • Assist in the preparation of technical quotations especially on made-to-order products • Design and develop new cable solutions and work closely with the production team to ensure manufacturability and quality • Be closely involved in projects relating to productivity or digitalization efforts within the technical team 	<ul style="list-style-type: none"> • Monday to Friday 8am to 5:30pm
Warehouse Assistant	<ul style="list-style-type: none"> • Have a positive attitude and take pride in your work 	<ul style="list-style-type: none"> • Receive and process incoming stock and materials, Pick up and fill orders from stock 	<ul style="list-style-type: none"> • Monday to Friday 8am to 5:30pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Able to learn new tasks quickly and assess the quality of goods before it comes to the customer • Responsible and respectful to co-workers • Remain calm under pressure and able to meet deadlines 	<ul style="list-style-type: none"> • Pack goods • Prepare goods, Prepare delivery for drivers • Manage and organize stock in the warehouse • Assist with other warehouse and goods-related tasks 	
Project Coordinator	<ul style="list-style-type: none"> • Coordinate and support project planning, execution, and completion to ensure timely delivery, efficient resource allocation, and seamless communication with internal departments and external clients. 	<ul style="list-style-type: none"> • Assist in defining project scope, timelines, and deliverables for projects related to cable manufacturing, production upgrades, or client-specific requirements • Collaborate with production, sales, and logistics teams to align project goals with company operations and client needs • Schedule project meetings, document action items and key milestones • Coordinate goods with team members to ensure seamless execution, especially for time-sensitive manufacturing orders • Support client-facing teams in providing project updates and ensuring that client expectations are met • Creating timelines, tracking milestones, and ensuring projects stay on schedule • Handling multiple projects or tasks simultaneously without compromising quality, Ensuring accuracy in documentation, project summaries, production plans, and reports • Analyzing complex issues and devising actionable solutions • Adjusting plans quickly in response to unexpected changes or challenges • Prioritizing tasks to meet tight deadlines 	<ul style="list-style-type: none"> • Monday to Friday 8am to 5:30pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Demonstrates a proactive, solution-oriented, and 'can-do' attitude to overcome challenges and achieve project goals 	
Production Operator	<ul style="list-style-type: none"> Able to work independently with minimum supervision 	<ul style="list-style-type: none"> Operating of manufacturing machinery Set up of machines to begin production run Verification of materials and tooling Ensuring that products produced comply with quality standards, Logging of production data for record keeping Maintaining good housekeeping at workstations 	<ul style="list-style-type: none"> Monday to Friday 8am to 5:30pm

#7 NTS Components Singapore

We are the partner of choice for high-tech original equipment manufacturers (OEMs) in the semiconductor and analytical market. With our global presence and broad technological expertise, we push the boundaries of possible. By combining design, manufacturing, and assembly, we play an integral role in bringing the supply chain together. We combine the best skills and brightest ideas into a robust working system for the most advanced semiconductor and analytical solutions in the world. Always focusing on our customer's need for short time-to-market and product leadership – that is our promise.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Assembly Engineer	<ul style="list-style-type: none"> Possess at least Degree in Mechanical Engineering or Mechatronics or equivalent. Minimum 2 years of working experience in high precision assembly or design. Knowledge and direct experience in mechanics, electronics, control systems pneumatics, hydraulics 	<ul style="list-style-type: none"> Responsible for all technical support of new product introduction, including product improvement, component production, and the entire process of product assembly and packaging. Responsible for effective change management: implementation of engineering change notice & get customer approval for engineering change request. Receive initial product training, compile and update product assembly instructions, be 	<ul style="list-style-type: none"> 8.30am - 6pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Understanding of manufacturing processes PCB's, PCBA's, LED's, extrusions, machining / turning, sheet metal, precision stamping and ALU/SS materials and mechanical assembly processes. Able to perform root cause analysis and resolve problems on a conceptual and advanced troubleshooting level. Proficiency in reading and updating technical drawings 	<ul style="list-style-type: none"> responsible for the complete transfer of product technical details from the customer to the company, and continuously improve, and innovate processes and technologies. Contact the customer's designated personnel on product-related technical issues. Responsible for training the assembly team and implementing improvements within the production team. Establish assembly work instructions based on customer's specifications. Monitor, identify, develop, and implement improvements in process control, systems and equipment. Create bill of material & routing in ERP for assembly Troubleshoot and optimize assembly processes and follow up with production. Improve process robustness, yield, product quality and process time. Define and follow up on special tooling requirements. Manage customer documentation (drawings, specification, etc) 	
HR Generalist	<ul style="list-style-type: none"> Pocess at least Nitec and or equivalent Familiar with Microsoft office. Highly Trainable, Meticulous and have eye for detail. Good communication skills, able to operate Min 1 year experience in warehouse set-up Basic knowledge of receiving and issuing procedures 	<ul style="list-style-type: none"> Ability to lift and move items weighing up to 20 kg. Standing, walking, and bending for extended periods of time. Operating equipment that requires hand-eye coordination and good manual dexterity. Exposure to moderate to high levels of noise, dust, and temperature fluctuations. Strong communication skills Organizational skills Ability to meet the physical demands of the job Receiving, storing, and organizing inventory. 	<ul style="list-style-type: none"> 5 Days 8.30am to 6pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Picking, packing, and labeling products for shipment. Operating equipment such as forklifts, pallet jacks and hand trucks to move goods around the warehouse. Maintaining inventory accuracy by conducting regular stock counts and reconciling inventory records. Ensuring proper storage and handling of hazardous materials. 	
Warehouse Admin Assistant	<ul style="list-style-type: none"> • At least 1 year of relevant working experience. • Proficient with MS Office. • Candidates with goods receipt and PO generation experience preferred. • Only Singaporeans need apply. 	<ul style="list-style-type: none"> • Issuance of outsource process Purchase Orders (PO) to suppliers. • Monitor and expedite outstanding PO from suppliers. • Ensure correct documentation from supplier and perform purchase receipt based on the Delivery Orders (DO). • Assist to generate shipping notes to customers for delivery. • Submit DO and Invoices to Finance. • Picking and kitting of parts to production • Posting of kitted parts • Updating of shortage list for Material request issued to production • Put away of received materials • Perform other related duties as assigned 	<ul style="list-style-type: none"> • 8.30am - 6pm
Warehouse Operator	<ul style="list-style-type: none"> • At least 5 years of experience in team leadership in supply chain management in a manufacturing environment. • Experience in working with any MRP-ERP system (Navision, SAP, Oracle etc.) Proficient in the use of MS Excel • APICS Certification (CPIM/CSCP) is a plus • Education Bachelor's Degree in Supply Chain 	<ul style="list-style-type: none"> • Responsible for leading a team of buyer-planners in ensuring that the required raw materials and sub-assembly parts, internal and outside processed, is available to support the production plan at the right time and at the optimum cost possible. • Responsible for creating and revising of business processes related to material planning and purchasing function to ensure delivery of optimum performance from the team. 	<ul style="list-style-type: none"> •

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<p>Management or Equivalent.</p> <ul style="list-style-type: none"> • Education Bachelor's Degree in Supply Chain Management or Equivalent • Good communication skills in English. • Proven capability to deliver results through cross functional collaboration and teamwork. • Positive attitude towards work, good communication skills, strong sense of responsibility and team spirit. Capability to thrive in a growth phase environment, work through ambiguity and establish/improve business processes to ensure performance consistency. • Possess superior analytical skills to accurately assess supply chain bottlenecks. Have good negotiation and persuasion skills, maintain good cooperation with suppliers 	<ul style="list-style-type: none"> • Responsible for managing the MRP (Material Resource Planning) component of the ERP system. This includes (1) keeping the master data set-up, up to date (2) releasing purchase order recommendations and updating of supplier confirmed delivery dates and (3) managing the exception recommendations due production plan schedule changes. • Responsible for creating supplementary analytical tools in MS Excel to trouble shoot problem areas and identify opportunities for improvement. Automation for continuous improvement. • Responsible for defining the supplier KPI, monitoring supplier performance, and holding discussions with suppliers to provide feedback as necessary if they are lagging behind expectation and collaborate with them for continuous improvement initiatives. • Represent the Purchasing team in cross functional discussions and collaborations with production, planning, customer support, engineering and NPI and other relevant teams to ensure that company set targets for the short term and the long terms is supported with the right raw materials and sub-assembly parts. • Responsible for the maintenance of existing suppliers, such as delivery, payment terms, contract and agreement signing. • Be responsible for supplier's invoice reconciliation and provide financial proof of payment. • Be responsible for inventory control management. Other tasks assigned by reporting 	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		officer. Knowledge, Skills & Abilities Focus on details and problem solving.	
Assembly Technician	<ul style="list-style-type: none"> • Perform mechatronics assembly, panel wiring and test. • Assembly, alignment, test and troubleshooting • Update and documenting results 	<ul style="list-style-type: none"> • .Performs repetitive tasks that require detailed instructions and to follow procedures. • Follow detailed instructions and work will be reviewed on a regular basis. • Some physical effort handling of light weights such as supplies or materials on an infrequent basis. • Interpret /read technical drawings, electrical and pneumatic schematic. • Hands on with hand tools and troubleshooting. • Able to read and speak mandarin to liaise with Chinese associates and interpret Chinese work instructions 	<ul style="list-style-type: none"> • 8.30am – 6pm
Assembly Team Lead	<ul style="list-style-type: none"> • Perform mechatronics assembly, panel wiring and test. • Assembly, alignment, test and troubleshooting • Update and documenting results 	<ul style="list-style-type: none"> • Lead a team of assembly technicians and monitor day to day output and quality. • Monitor assembly technicians' attendance. • Assemble mechanical and electro-mechanical components according to assembly drawings and work instructions. • Perform various test verification at sub-assembly and system levels. • Submit correct paperwork for assemblies and parts that do not meet quality criteria and return parts for rework. • Support the commissioning, calibration, testing and troubleshoot semiconductor equipment. • Operate, optimize and test commissioned instruments and options according to established procedure in a timely fashion. • Work independently and cooperate with relevant personnel using escalation path to diagnose failure reasons and 	<ul style="list-style-type: none"> • 8.30am – 6pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		ensure the correct action is taken	
Purchasing & Planning Manager	<ul style="list-style-type: none"> • Experience in working with any MRP-ERP system (Navision, SAP, Oracle etc.) • Proficient in the use of MS Excel • APICS Certification (CPIM/CSCP) is a plus 	<ul style="list-style-type: none"> • Responsible for leading a team of buyer-planners in ensuring that the required raw materials and sub-assembly parts, internal and outside processed, is available to support the production plan at the right time and at the optimum cost possible. • Responsible for creating and revising business processes related to material planning and purchasing function to ensure delivery of optimum performance from the team. • Responsible for managing the MRP (Material Resource Planning) component of the ERP system. • This includes (1) keeping the master data set-up, up to date (2) releasing purchase order recommendations and updating of supplier confirmed delivery dates and (3) managing the exception recommendations due production plan schedule changes. • Responsible for creating supplementary analytical tools in MS Excel to trouble shoot problem areas and identify opportunities for improvement. • Automation for continuous improvement. • Responsible for defining the supplier KPI, monitoring supplier performance, and holding discussions with suppliers to provide feedback as necessary if they are lagging behind expectation and collaborate with them for continuous improvement initiatives. • Represent the Purchasing team in cross functional discussions and collaborations with production, planning, customer support, engineering and NPI 	<ul style="list-style-type: none"> • 8.30am – 6pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>and other relevant teams to ensure that company set targets for the short term and the long terms is supported with the right raw materials and sub-assembly parts.</p> <ul style="list-style-type: none"> • Responsible for the maintenance of existing suppliers, such as delivery, payment terms, contract and agreement signing. • Be responsible for supplier's invoice reconciliation and provide financial proof of payment. • Be responsible for inventory control management. • Other tasks assigned by reporting officer 	

#8 Old Chang Kee Singapore

Old Chang Kee Singapore Pte Ltd is Singapore's well known leading homegrown food chain. With the goal to deliver superior quality and value to its customers, the company is known for its signature curry puffs and a wide variety of high-quality hot finger food and ready meals. Old Chang Kee now has 80 outlets across Singapore, and overseas stores in Australia, Indonesia, Malaysia and the United Kingdom. The company's portfolio of brands also includes Curry Times, Dip 'n' Go and O' My Darling. Old Chang Kee is listed since 2008.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Kitchen Helper cum Sales Assistant	<ul style="list-style-type: none"> • No prior experience required, training will be provided • Availability to work on weekends and public holidays • Ability to work in a fast-paced environment and multi tasks simultaneously 	<ul style="list-style-type: none"> • Frying of food products, Sales of snacks at counter and take customer orders • Perform cashiering duties, Process new inventory items and inventory checking • Maintain cleanliness of kitchen area and upkeep of cooking equipment • Adhere to food safety and hygiene regulations, Any other duties as assigned by Supervisor 	<ul style="list-style-type: none"> • 8 hours per day/ 44 hours a week
Service Crew	<ul style="list-style-type: none"> • No prior experience required, training will be provided 	<ul style="list-style-type: none"> • Greet and welcome customers in a friendly and professional manner 	<ul style="list-style-type: none"> • 8 hours per day/ 44 hours a week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Availability to work on weekends and public holidays • Ability to work in a fast-paced environment and multi tasks simultaneously 	<ul style="list-style-type: none"> • Take customer orders accurately and efficiently • Serve food and beverages promptly and ensure order accuracy • Handle customer inquiries and resolve any issues or complaints, Adhere to food safety and hygiene regulations • Ensure cleanliness and organization of dining areas • Perform cashiering duties • Any other duties as assigned by Supervisor 	

#9 Raffles Hotel Singapore

Raffles Hotel Singapore is one of the few remaining great 19th century hotels in the world, perfectly preserved both inside and out, giving it an intoxicating blend of luxury, history and classic colonial design. Its distinctive architecture, legendary heritage and iconic service continue to enthrall visitors where suites, social spaces, award-winning restaurants and bars are presented for discerning travelers. No visit to Singapore is complete without a stay here, where the grand historic hotel exudes old-world grandeur infused with the unique charm of the city state.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Sous Chef, Cold Production	<ul style="list-style-type: none"> • Minimum of 4 years of relevant experience in the Food & Beverage industry (hotel and free standing restaurant) in a similar position, preferably in a reputable establishment or celebrity chef restaurant. • Proficient in written and conversational English as well as one additional language. • Outstanding interpersonal skills with ability to communicate with all levels of colleagues. 	<ul style="list-style-type: none"> • The Sous Chef supports the Chef de Cuisine as the culinary ambassador of the restaurant, leading the venue additional personality and soul • Responsible for the supervision of the overall culinary operation and for achieving and maintaining the highest standards of food quality and guest satisfaction • Main responsibilities include, but are not limited to, maximizing revenue, achieving targets such as P&L Budget and forecast, marketing, staffing, quality, training and development of team members 	<ul style="list-style-type: none"> •

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Service oriented with an eye for details, passion and innovative 		
Sous Chef, Pastry, Butcher's Block	<ul style="list-style-type: none"> Minimum Professional Certificate in a Culinary-related field. Minimum of 5 years of relevant experience in the Food & Beverage industry (hotel and free standing restaurant) in similar position, preferably in a reputable establishment or celebrity chef restaurant. Proficient in written and conversational English as well as one additional language. Outstanding interpersonal skills with ability to communicate with all levels of colleagues. Service oriented with an eye for details, passion and innovative 	<ul style="list-style-type: none"> The position is responsible for the supervision of the overall pastry operation and for achieving and maintaining the highest standards of food quality and guest satisfaction Main responsibilities include, but not limited to, staffing, quality, training and development of team members 	<ul style="list-style-type: none">
Chef de Partie	<ul style="list-style-type: none"> Minimum of 3 years of relevant experience in the Food & Beverage industry (hotel and free standing restaurant) in similar position, preferably in a reputable establishment or celebrity chef restaurant. Proficient in written and conversational English. Good interpersonal skills with ability to communicate with all levels of colleagues. Service oriented with an eye for details 	<ul style="list-style-type: none"> The Chef de Partie is responsible for the supervision of the assigned kitchen's operation to achieve and maintain the highest standards of food quality preparation and guest satisfaction Main responsibilities include but not limited to quality and cost control as well as learning and development of colleagues. 	<ul style="list-style-type: none">

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Food & Beverage Service Executive	<ul style="list-style-type: none"> • Minimum 2 years' experience in an international class restaurant. • At least 1 year relevant experience in a similar capacity an advantage. • Working knowledge of Microsoft Office. • Interpersonal skills – communicates easily/openly with integrity towards own action. • Communication skills in English spoken/written. • Reliable and consistent. • Well-groomed 	<ul style="list-style-type: none"> • The Food and Beverage Service Executive supervises the team by proactive, interactive and reactive leadership, allowing each member of the team to feel confident and to completely satisfy our guests during their dining experience • He/she assists the management in supervising the overall operation and service standards of the restaurant to meet and exceed guest's dining experience expectations. 	<ul style="list-style-type: none"> •
Food & Beverage Service Associate	<ul style="list-style-type: none"> • Retail or guest interaction experience. • Interpersonal skills – communicates easily/openly with integrity towards own action. • Communication skills in English spoken/written. • Reliable and consistent. • Well-groomed. • Can work as part of a team 	<ul style="list-style-type: none"> • The Food and Beverage Service Associate is responsible for delivering friendly and efficient Food and Beverage service according to hotel Standard Operating Procedures in order to meet guest dining experience expectations. 	<ul style="list-style-type: none"> •
Resident Bartender	<ul style="list-style-type: none"> • Knowledge of classic/international cocktails, spirits and hospitality. • Proficient in Microsoft Office and basic POS management. • Previous relevant bar experience with similar standing or profile as bartender. • Passionate about beverage and cocktail making and knowledge 	<ul style="list-style-type: none"> • The Resident Bartender prepares mixes and serves drinks and beverages correctly to all guests • He/she engages with our guests during their visit, receives and serves orders and delivers accordance to Raffles Hotel Singapore service standards. 	<ul style="list-style-type: none"> •

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> of alcoholic beverages and mixing of drinks. • Ability to work with a team of diversified background and support the team accordance to Raffles Hotel Singapore policy and plan. • Highly organized with strong analytical and communication skills 		
Senior / Facilities Technician	<ul style="list-style-type: none"> • Minimum of 1 year of relevant experience. • Good working knowledge of Microsoft Office. • Detailed Engineering knowledge. • Ability to communicate with all levels of colleagues. • Service oriented. • Ability to contribute in a team environment. • Responsive to change within the team. • Sense of urgency and able to set priorities 	<ul style="list-style-type: none"> • The Senior / Facilities Technician is responsible for daily engineering sections to support the hotel operations. 	<ul style="list-style-type: none"> •
Facilities Technician – Carpenter	<ul style="list-style-type: none"> • Proven experience as carpenter • Hands-on experience in working with carpentry materials • Excellent understanding of carpentry techniques and methods of installation and construction. • Proficient in using electrical and manual equipment and measurement tools (powered saws, hammers, rulers etc.). • Ability to read technical documents and drawings 	<ul style="list-style-type: none"> • The position is responsible for daily engineering section - carpentry, to support the hotel operations. 	<ul style="list-style-type: none"> •

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • A willingness to always follow safety guidelines. • Good knowledge of English. • Good understanding of basic math. • Good physical condition and endurance. • Related or relevant carpentry training/certification preferred 		
Lobby Ambassador	<ul style="list-style-type: none"> • Minimum 1 to 3 years' relevant experience. • - Excellent communication skills in English and ability to communicate in a second language. • - Possesses strong interpersonal skills. • - Contributes in the team, work punctually and effectively. • - Ascertains and addresses guest/colleague needs. • Motivates individuals and creates and maintains a cohesive team. • Focuses on service with an eye for detail and an approachable attitude. • Works well under pressure, analyzes and resolves problems, and exercises good judgment. • Prioritizes and organizes work assignments and work effectively. • Self-motivates and shows good initiative in a dynamic environment. 	<ul style="list-style-type: none"> • The Lobby Ambassador is responsible in managing various aspects of the Lobby operation in the delivery of the Raffles Hotel Singapore's service experience throughout the entire guest journey. 	<ul style="list-style-type: none"> •

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Ensures security and confidentiality of guest and hotel information 		
Bellman	<ul style="list-style-type: none"> Possesses strong interpersonal skills. Ascertains and addresses guest/colleague needs. Focuses on service with an eye for detail and an approachable attitude. Works well under pressure, analyzes and resolves problems, and exercises good judgment and with a high degree of professionalism. Prioritizes and organizes work assignments. Self-motivates and shows good initiative in a dynamic environment. Ensures security and confidentiality of guest and hotel information 	<ul style="list-style-type: none"> The position is responsible to supervise and handle all portage tasks in a detailed and timely manner as well as to participate in creating experiential and memorable Raffles Hotel Singapore experiences for residents. 	<ul style="list-style-type: none">
Housekeeping Supervisor	<ul style="list-style-type: none"> Minimum 2 years in housekeeping position, minimum 1 year as Supervisor. Housekeeping / Supervisory experience in luxury hotel / resort. Certified Trainer or On Job Trainer. Good technical skills for Housekeeping. Supervisory and leadership skills – collaborative, enabling, and entrepreneurial. Confident and good interpersonal skills to handles all levels of communication to colleagues and guests. Well-verse in OPERA. 	<ul style="list-style-type: none"> The position is responsible for ensuring the ongoing impeccable cleanliness and organization of public spaces and facilities in accordance with established standards of the hotel He/she needs to maintain the impeccable cleanliness in his/her area of responsibility as per hotel standards related to the nightly deep cleaning by outside companies as per contractual agreement in public spaces and back-of-house areas. 	<ul style="list-style-type: none">

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Able to solve problems make decisions within scope. • Attention to details especially on cleanliness and setup presentation. • Able to work independently, reliable and self-directed 		
Housekeeping Attendant (Rooms)	<ul style="list-style-type: none"> • English-written and spoken is ideal but not necessary. • Good interpersonal skills with multi-cultural awareness and able to work alongside a team of colleagues from different cultures. • Service oriented with an eye for details. • Ability to work efficiently and independently under pressure in a dynamic environment. • Flexible and able to embrace and responds to change effectively. • - Self-motivated and energetic 	<ul style="list-style-type: none"> • The Housekeeping Attendant (Rooms) is responsible for the immaculate upkeep and cleanliness of all the suites and work areas in their assigned sections. 	<ul style="list-style-type: none"> •
Retail Operations Executive	<ul style="list-style-type: none"> • Ability to speak Japanese will be an advantage. • Interpersonal skills well developed with guests, employees, management. • Ability to work independently, effectively, reliable and self-directed. • Good presentation and influencing skills. • Multicultural awareness and able to work with people from diverse cultures. 	<ul style="list-style-type: none"> • The position is responsible for ensuring high level of guest satisfaction and ensuring good customer feedback and response to customers' queries in a timely manner. Reaching out and liaison with tour agencies and the increase the sales tickets and meeting the monthly sales target. 	<ul style="list-style-type: none"> •

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Flexible and able to embrace and respond to change effectively. Ability to work independently and has good initiative under dynamic environment. Self-motivated and energetic, confidently able to resolve problems and make decisions 		
Security Officer	<ul style="list-style-type: none"> Must be a registered Security Officer with Police Licensing & Regulatory Department (PLRD) and holds a valid Security License issued by PLRD. Secondary education with WSQ Certification in Security Operations. Certified in First Aid, CPR and AED. Certified CERT member as per Singapore Civic Defence Force (SCDF) guidelines under High Risks Installation (HRI) Tier 1. Minimum of 2 years of relevant experience in the hotel industry. Outgoing personality and able to remain calm under duress. Willing to acquire new knowledge and experience. Good interpersonal skills with ability to communicate with all levels of employees. Service oriented with an eye for details and inquisitive mind. Ability to work effectively and contribute to a team 	<ul style="list-style-type: none"> The Security Officer delivers the safety and security measures that meet the requirement of the Hotel Management. 	<ul style="list-style-type: none">

#10 Re Sustainability Singapore

Re Sustainability Singapore is one of the leading environmental management solutions providers in Singapore. We offer a full spectrum of environmentally sustainable solutions in our specialized areas in commercial, public cleansing and facilities, auxiliary services, waste management, car park management and Pneumatic Waste Conveyance System (PWCS). Our key focus is on the advancement and adoption of technology to offer the latest solutions to support our customers to achieve long term sustainable objectives, as we embark on the journey of safeguarding our environment and the ecosystem at large.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Cleaner	<ul style="list-style-type: none"> Have a good level of hygiene and cleanliness Good and responsible team players Able to start immediately or short notice of period Open to retirees Willing to travel within an area 	<ul style="list-style-type: none"> The cleaner is responsible to carry out cleaning and maintenance duties to ensure the designated sites are in clean and orderly condition. Cleaning, stocking and supplying designated facility areas (dusting, sweeping, vacuuming, mopping, restroom cleaning and etc) Performing and documenting routine inspection and maintenance activities 	<ul style="list-style-type: none"> 5/5.5 or 6 days
Cleaning Supervisor	<ul style="list-style-type: none"> Always setting as a role model to the team Good leadership skills Have good customer service quality and cleaning standards Good interpersonal and communication skills 	<ul style="list-style-type: none"> Manage a site team Supervise General Cleaning operations Supervise Toilet Cleaning operations Plan and supervise periodical cleaning task Ad hoc cleaning as per Operations / Area Manager instructions Track and report daily attendance Perform quality checks and join inspection with OM and client Handle feedback from clients Interview and recruit cleaners 	<ul style="list-style-type: none"> 5/5.5 or 6 days
Multi Skilled Driver (Class 4 Drivers Needed)	<ul style="list-style-type: none"> Must possess Singapore Class 3 or 4 Driving license Good and responsible team player Willing to travel within an area 	<ul style="list-style-type: none"> Transport of workers to work location from appointed locations Perform and ensure cleanliness in designated public areas (for e.g. toilet, train station, etc) 	<ul style="list-style-type: none">

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Ad-hoc duties as assigned by superior as per job scope requirement 	
Restroom Cleaners	<ul style="list-style-type: none"> Have a good level of hygiene and cleanliness Good and responsible team players Able to start immediately or short notice of period Open to retirees Willing to travel within an area 	<ul style="list-style-type: none"> The cleaner is responsible for carrying out cleaning and maintenance duties to ensure the restrooms are in clean and orderly condition. Cleaning, stocking and supplying designated restrooms areas Performing and documenting routine inspection and maintenance activities 	<ul style="list-style-type: none">
Network Administrator	<ul style="list-style-type: none"> Bachelor's degree in computer science or related field 2-3 years of network administration experience Ability in security system management and security protocols Experience with VPNs, SD-WAN, and cloud platforms (Azure, Google Cloud, AWS) Strong troubleshooting skills Ability to document change management procedures Knowledge of Intrusion Detection and Prevention (IDP) and Intrusion Prevention System (IPS) 	<ul style="list-style-type: none"> Monitor network performance for uptime and security. Manage firewalls, including Intrusion Detection and Prevention (IDP) and Intrusion Prevention System (IPS) Configure VPNs (Virtual Private Network), IPsec, SD-WAN, MPLS, Policy Management, ExpressRoute, and Cloud Connect Work on migration projects and green field implementations Document network changes according to change management procedures Integrate network services with cloud platforms like Azure, Google Cloud, and AWS (Apache Web Server) Performing Regular Security Audits on the networks (VAPT) Implement EDP and XDR initiatives 	<ul style="list-style-type: none"> 5 days (Monday-Friday)
Mobile Patrol Wardens	<ul style="list-style-type: none"> With Class 2B & 3 license Own a motorbike 	<ul style="list-style-type: none"> Perform enforcement duties Car park reservation duties Maintaining of car park equipment 	<ul style="list-style-type: none"> 5 days
Call Centre Executive (Car Park Operations)	<ul style="list-style-type: none"> Able to work well in a team with good leadership and people management skills Customer centric, proactive and 	<ul style="list-style-type: none"> Responsible for the daily operations of the Call Centre and its team of customer service agents 	<ul style="list-style-type: none">

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> meticulous in attending to incidents • Good understanding of customers emotions and ability to manage escalations • Possess good interpersonal and communication skills, creativity and problem-solving skills • Proficient in Microsoft Office (Excel, Word & Powerpoint) with hands-on experience in email communication • 	<ul style="list-style-type: none"> • Conduct regular call audit to ensure that procedures and quality standards are met • Ensure that recruitment and training plans are in place to address gaps in staff shortage and competency • Deliver results within agreed budgets, service levels and business targets • Leverage on existing data to upscale the Call Centre's ability to perform beyond its current scope • Prepare and review operational statistics and reports • Undertake any other duties as and when assigned 	

#11 Siltronic Singapore

Siltronic AG is one of the world's leading producers of hyperpure silicon wafers and has been a partner to many major semiconductor manufacturers for decades. As one of the leading wafer manufacturers, Siltronic is globally oriented and operates production facilities in Asia, Europe and the USA. Silicon wafers are the foundation of the modern semiconductor industry and the basis for chips in all electronic applications - from computers and smartphones to electric cars and wind turbines. The international company is highly customer-oriented and focused on quality, precision, innovation and growth. Siltronic AG employs around 4,100 people internationally

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Engineering Assistant Technician (Equipment)	<ul style="list-style-type: none"> • Diploma / Higher Nitec / Nitec in Mechanical / Electrical / Electronics / Mechatronics Engineering or equivalent fields • Knowledge of Programmable Logic Control (PLC) is an advantage • Able to perform 12 hours rotating day and night shift 	<ul style="list-style-type: none"> • Perform troubleshooting and repair of equipment related failure to minimize downtime • Schedule and perform periodic equipment preventive maintenance • Work with Engineers to troubleshoot process related issues relating to equipment failure • Perform housekeeping and conformance to safety and cleanroom protocols 	<ul style="list-style-type: none"> • 12 hours rotating shift: • Day: 8am to 8pm • Night: 8pm to 8am

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Engineering Assistant Technician (Lab)	<ul style="list-style-type: none"> Diploma in Physics, Material Science, or equivalent Engineering field Preferably with 2 years working experience in laboratory or other designations in semiconductor industry Entry level candidates are welcome to apply Reasonably proficient with Microsoft Office (Words, Excel) Experience handling SEM/EDX, SRP a plus Able to support overtime or shiftwork as assigned 	<ul style="list-style-type: none"> Operate laboratory equipment for Product Failure Analysis, Physical Characterization, and Quality Control Ensure the quality of laboratory tools by SPC monitoring and IMTE calibration. Must be able to follow laboratory procedures and cleanroom protocol. Support to fulfill measurements cycle time and perform calibration in a timely manner Operate laboratory equipment based on SOP Maintain good housekeeping Participate in special projects as assigned by supervisors 	<ul style="list-style-type: none"> 12 Hour rotational Shift 8.00 am to 8.00 pm / 8.00 pm to 8.00 am 15 working days in a month
Manufacturing Engineer	<ul style="list-style-type: none"> Diploma/Degree in Engineering/Science/ Production/IT Preferably experienced in high-tech, high-vol manufacturing environment Good leadership and communication skills Willing to work 12-hour shifts (day or night) 	<ul style="list-style-type: none"> Lead a team of line leaders and operators to meet daily production output, quality, productivity and yield. Conduct daily pass-down meetings and escalate line issues if any Oversee manpower/overtime and consumables planning Ensure manufacturing and safety procedures are being followed Conduct training/coaching to leaders & operators to improve performance Implement ideas and improvement activities to prevent human errors Ensure good discipline and housekeeping in the line Coordinate with other departments to support projects, evaluations and preventive maintenance activities in the fab 	<ul style="list-style-type: none"> 12 hours perm shift: Day: 8am to 8pm Night: 8pm to 8am
Equipment Engineer	<ul style="list-style-type: none"> Bachelor of Electrical/ Electronics/ Mechanical/ 	<ul style="list-style-type: none"> Perform equipment installation, tool improvement activities, maintenance, alarm compilation of equipment 	<ul style="list-style-type: none"> Mondays to Fridays 8:00am - 5:30pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	Mechatronic Engineering <ul style="list-style-type: none"> Diploma in Engineering with at least 3 years of equipment maintenance experience will be considered At least 2 years' experience in Semiconductor Industry Willing to commit for overtime when required 	<ul style="list-style-type: none"> Perform repair, troubleshooting of equipment to minimize downtime Identify equipment failures, pareto of issues and weak point analysis for improvement Drive continuous improvement program, cost reduction, yield & OEE improvement Generate technical reports of the equipment 	
QA Engineer (Quality Assurance)	<ul style="list-style-type: none"> Degree in Engineering or Science. Candidates with no experience are welcome to apply Systematic and analytical problem-solving skills Proactive and multi-tasking Good communication skills and a good team player Good working knowledge in Statistical Process Control (SPC) and Statistical techniques is preferably Auditing experience is an added advantage Understanding of system flow and database is an added advantage 	<ul style="list-style-type: none"> Responsible for internal and external excursion management (MRB or Quality Claims) In-charge of customer data reporting Conduct quality related training Support customer survey and audits Responsible for continuous improvement activities Other Ad hoc duties assigned 	<ul style="list-style-type: none"> Mondays to Fridays 8:00am - 5:30pm
Process Engineer	<ul style="list-style-type: none"> University degree in Engineering or Science - Knowledge of quality management systems, data analysis, Design of Experiments (DOE) 	<ul style="list-style-type: none"> Manage wafer manufacturing process in achieving quality, yield, quality and production targets. - Collaborate with Technology counterparts globally on process alignment and qualification of 	<ul style="list-style-type: none"> Mondays to Fridays 8:00am - 5:30pm

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	and statistical process control (SPC) <ul style="list-style-type: none"> - Proficient in statistical software like JMP, visual basic, database and queries will be an added advantage - Self-motivated and able to work well in a team - Good analytical and communication skills - Willingness and curiosity to learn attitude 	new processes, suppliers and consumables if needed <ul style="list-style-type: none"> - Work with cross-functional teams on process capability improvement and yield enhancement projects - Coordinate troubleshooting of process issues and yield losses - Drive for continuous process improvement and permanent solutions to resolve chronic process and quality issues. - Develop best practices, routine and innovative solutions for continuous improvement - Perform Statistical data analysis for process improvement and interpretation of data - Apply problem solving methods (8D, Fishbone, DOE etc.) and risk analysis (like FMEA) 	
MES Engineer	<ul style="list-style-type: none"> Degree in Computer Science, Computer Engineering or related fields -Min 2 years of experience MES -Knowledge of basic SQL in Oracle -Experience in Tibco (TIB / RV) / high technology manufacturing environment is an advantage -A good team player with good communication skills and able to work independently 	<ul style="list-style-type: none"> Monitoring, support, and maintenance and documentation of the MES model in terms of products, routes, operations, equipment, recipes and lot movements -Design, develop, maintenance and continuous improvements of assigned Computer Integrated Manufacturing (CIM) applications and components -Provide Level 2 & 3 supports for the proper operation of Production lines 	<ul style="list-style-type: none"> Mondays to Fridays 8:00am - 5:30pm

#12 Tee Yih Jia Food Manufacturing

Tee Yih Jia Food Manufacturing Pte Ltd is the leading frozen foods manufacturer in Singapore, exporting more than 90% of our renowned Spring Home products to countries such as Europe, North America, South Africa, Middle East and Asia Pacific. Tee Yih Jia has world-class manufacturing facilities in Singapore, Malaysia, China and the United States, which hold international certifications of quality controls and hygiene such as HACCP and BRC.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Facility Technician	<ul style="list-style-type: none"> At least 3 years' relevant experience in manufacturing industry Hands-on and strong technical competencies in equipment maintenance 	<ul style="list-style-type: none"> Carry out in-house preventive maintenance and corrective maintenance for all facilities, building and services system (ACMV, Plumbing & Sanitary, BMS, Electrical, ELV, Fire Protection System, Waste Water Treatment System and ASRS system) 	<ul style="list-style-type: none"> 8am - 6pm or 8pm - 6am 5 days
Facilities Engineer (ACMV)	<ul style="list-style-type: none"> At least 3 years of hands-on experience in ACMV works or a related field. Thorough understanding of building regulations and health and safety protocols. Exceptional communication skills, with the ability to collaborate effectively with non-engineering team members. Strong problem-solving abilities and the capability to troubleshoot issues on-site 	<ul style="list-style-type: none"> Lead a team of technicians to ensure the maintenance programs and rectification jobs are managed efficiently Responsible for the daily AC thermal comfort are within acceptable limit Plan and supervise all Preventive and Corrective Maintenance work activities, priorities and reallocate resource when required, on ACMV equipment system under the responsibilities of Facilities organization Lead and participate in equipment and system abnormalities root cause analysis, attend review meeting, and provide update, then execute corrective and preventive action for continual improvement, this includes installation and modification work on existing or new mechanical equipment and system Implement efficiency improvement on the operational process, innovating and implementing systems improvement on energy conservation - Perform 	<ul style="list-style-type: none"> 5 days

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Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		standby/duty to attend to system fault or after office hours, weekends and public holidays when required <ul style="list-style-type: none"> Minimize all facilities, building and services system downtime during operation. Ensure adherence to quality standards and health and safety regulations 	
Facilities Engineer (Electrical)	<ul style="list-style-type: none"> At least 3 years of relevant experience in electrical engineering Strong technical knowledge of electrical systems, project management skills, problem-solving abilities and excellent communications skills 	<ul style="list-style-type: none"> Lead a group of technicians to maintain all the facilities, building, and services systems (BMS, Electrical etc) Perform Preventive maintenance and corrective maintenance program according to procedure for all electrical & BMS systems Conduct troubleshooting and determine root cause for rectification works of all electrical & BMS systems Liaising and check with contractors on all electrical & BMS preventive and corrective works Comply with all Plant environment and safety guidelines Ensure sufficient critical spares inventory for all electrical & BMS systems Ensure complete documentation of procedures and maintenance works Standby duties as and when required for A&A or rectification works Any other ad hoc works assign by HOD 	<ul style="list-style-type: none">
Admin Executive (Sales Support)	<ul style="list-style-type: none"> At least 3 years of experience in a sales administration or similar role. Strong proficiency in SAP. Excellent organizational and 	<ul style="list-style-type: none"> Process sales orders in a timely and accurate manner, ensuring all orders are fulfilled in accordance with customer requirements. Work closely with the sales team to provide administrative support, including preparing 	<ul style="list-style-type: none"> 5 days

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	time-management skills. <ul style="list-style-type: none"> Strong analytical and problem-solving skills. - Ability to work independently as well as part of a team. Excellent communication and interpersonal skills. 	quotations, proposals and invoices. <ul style="list-style-type: none"> Coordinate with logistics and warehouse teams to ensure timely delivery of goods to customers. Maintain accurate records of all sales transactions and ensure data integrity in SAP. Generate reports and analyze sales data to provide insights to the management team. 	
Business Development Executive (E-Commerce)	<ul style="list-style-type: none"> Bachelor's degree in Business, Marketing, or a related field. Minimum of 3 years of experience in business development, sales, or ecommerce. Strong analytical skills, excellent communication and negotiation skills, and proficiency in MS Office Understanding of ecommerce platforms, digital marketing, and online sales strategies. Self-motivated, goal-oriented, and able to work independently as well as part of a team 	<ul style="list-style-type: none"> Identify and Develop Opportunities: Research and identify potential ecommerce partners and platforms to expand our online presence. Relationship Management: Build and maintain strong relationships with existing and potential ecommerce partners. Sales Strategy: Develop and implement sales strategies to achieve revenue targets and growth objectives. Market Analysis: Conduct market research to stay updated on industry trends and competitor activities. Campaign Management: Plan and execute marketing campaigns to drive traffic and sales on ecommerce platforms. Performance Tracking: Monitor and analyze sales performance, providing regular reports and insights to senior management. Collaboration: Work closely with the marketing, product, and customer service teams to ensure a seamless customer experience. Customer Engagement: Engage with customers through various channels to understand their needs and improve service offerings. 	<ul style="list-style-type: none"> 5 days
Business Development Executive	<ul style="list-style-type: none"> Degree or Diploma in Marketing / Business / 	<ul style="list-style-type: none"> In charge of developing and implementing sales and 	<ul style="list-style-type: none"> 5 days

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
(Food Service / HORECA)	Management or equivalent <ul style="list-style-type: none"> • Possess a positive attitude with high level of self-motivation and determination • Good interpersonal skills and able to interface with all levels, internally and externally in a professional and responsive manner • Strong in customer relationship management and networking • Proficiency in presentation is an essential requirement • Good command of English and Mandarin (to liaise with Mandarin speaking associates) • Willingness to travel as and when required • Experience in Business Development in FMCG, F&B or Hospitality sector is a bonus 	marketing strategy in assigned territories / sales channel including marketing initiatives, business development opportunities as well as new market entry plan, analysis, budget and timeline <ul style="list-style-type: none"> • Pro-actively innovate and respond to market needs - Build knowledge of the market in terms of new product development, market potential & size, key players, consumption patterns, etc. • Manage and build relationships with customers • Enable negotiations regarding price variations, customer specification and promotional mechanisms • Participate in local and/or global trade shows and exhibitions to promote brand awareness 	
Food Processing Worker	<ul style="list-style-type: none"> • Willing to work 12hours shift • OT will be payable beyond 44 hours per week 	<ul style="list-style-type: none"> • Operating of production machines (if assigned to do so) • Packing of food products - In charge of placing food products into the packaging and carton box (around 7-9kg) • Ensure workplace safety and upkeep the cleanliness of workplace. • Any other duties required as Food Processing Worker 	<ul style="list-style-type: none"> • 8am - 6pm or 8pm - 6am • 5 days
Cleaner	<ul style="list-style-type: none"> • Willing to work 5.5 days / week 	<ul style="list-style-type: none"> • Clean vertical surfaces, glass and ceiling • Dust, clean and polish all items within the premises • Empty waste bins. • Keep drains clean. 	<ul style="list-style-type: none"> • 8am - 5pm week days / 8am - 12pm weekend • 5.5 days

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Maintain cleanliness of assigned areas 	
Class 4 Delivery Driver	<ul style="list-style-type: none"> Valid class 4 license Good communication skills Flexible and committed Minimum 1 year experience in similar role & vehicle type 	<ul style="list-style-type: none"> Loading and unloading goods from the warehouse. Delivery of goods to supermarkets. Adhering to assigned routes. Maintain vehicle cleanliness Requirements. 	<ul style="list-style-type: none"> 5.5 days
Security Officer	<ul style="list-style-type: none"> Willing to work 12hours shift OT will be payable beyond 44 hours per week 	<ul style="list-style-type: none"> Safeguard the premises and personnel; and the harmony of earth and people Perform security checks and access control responsibilities Handle any security related matters Take action of unusual occurrences Report in detail any suspicious incidents Patrol randomly or regularly building and perimeter 	<ul style="list-style-type: none"> 7am - 7pm or 7pm - 7am 5 days
Senior / Accounts Executive	<ul style="list-style-type: none"> Bachelor's degree in Accounting, Finance, or a related field. Professional certifications (e.g., CPA, ACCA) are preferred. Minimum of 5 years of experience in accounting, with at least 2 years in consolidation and food manufacturing. Proficient in accounting software (e.g., SAP, Oracle, or equivalent) and advanced Excel skills. Strong knowledge of accounting standards and cost accounting principles. 	<ul style="list-style-type: none"> Prepare accurate and timely financial statements for the organization and consolidated entities. Manage the month-end, quarter-end, and year-end close processes, ensuring all reconciliations and adjustments are completed. Review journal entries, general ledger, and trial balance to ensure accuracy and compliance. Consolidation of Financial Statements Handle multi-entity consolidation, including eliminations and intercompany reconciliations. Ensure compliance with relevant accounting standards. Analyze financial data and provide insights into consolidated financial performance. Budgeting and Forecasting 	<ul style="list-style-type: none"> 5 days

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Collaborate with department heads to develop budgets and forecasts. Monitor budget variances and recommend corrective actions. Cost Accounting (Food Manufacturing Focus) Analyze production costs, raw material usage, and overhead allocations. Assist in pricing decisions by evaluating cost structures. Ensure accurate inventory valuation and periodic stock reconciliations. Compliance and Internal Controls Ensure adherence to statutory regulations, tax compliance, and audit requirements. Develop and maintain internal control systems to safeguard assets and ensure process efficiency. Liaise with auditors, tax consultants, and regulatory bodies. Team Collaboration and Leadership - Guide junior accounting staff and provide mentorship to enhance team capability. Work closely with cross-functional teams (e.g., operations, procurement) to align financial processes. 	
Shipping Executive	<ul style="list-style-type: none"> At least 1 year of relevant work experience is preferred Proficient in MS Office and social media platform Strong analytical skills with an eye for details Strong interpersonal and communication skills 	<ul style="list-style-type: none"> Prepare and handle full set of export and import shipping documentation such as invoice, packing list, certificate of origin, Letter of Credit (L/C) and etc Handle permit declaration for custom clearance Liaise with direct carrier/forwarder on delivery schedule Shipping matters and filing. Liaise with haulier for trucking arrangement. 	<ul style="list-style-type: none"> 5 days

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Production Supervisor	<ul style="list-style-type: none"> • Candidate with 4-5 years of hands-on experience and minimum of 2 years leading teams • Basic Computer Knowledge and MS Office Knowledge • Proficient in Mandarin and English as need to liaise daily with Mandarin and English-speaking associates • Experience in Food Manufacturing preferred • Able to work interdependently with a high level of initiative and resourcefulness. • IT Skills and experience in SAP / EWM or related ERP system will be an advantage 	<ul style="list-style-type: none"> • Supervise and manage production staff to ensure efficient workflow and adherence to production schedules. • Coordinate daily production activities and allocate resources effectively. • Understand production schedules and prioritize production sequence • Packaging materials and Raw materials • Ensure that all products meet quality standards and specifications. • Prefer with experience of CGMP, HACCP or ISO Standards • Implement and maintain quality control procedures and processes. • Address any quality issues promptly and implement corrective actions. • Assist in the development and execution of production plans to meet customer demands. • Monitor production processes and adjust schedules as needed to optimize efficiency. • Ensure a safe working environment by enforcing safety regulations and procedures. • Conduct regular quality audits and safety inspections and address any hazards or violations. • Ensure compliance with all relevant industry standards and regulations. • Maintain accurate production records and prepare reports on production performance. • Track key performance indicators (KPIs) and provide regular updates to management. • Train and mentor production staff to enhance their skills and performance. 	<ul style="list-style-type: none"> • 5 days

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Conduct performance evaluations and provide feedback to team members. 	
Production Maintenance Technician	<ul style="list-style-type: none"> Tertiary education in Electrical/Mechanical Engineering Minimum 3 years of related experience as a manufacturing process engineer in a Cosmetic, Food, or Pharmaceutical Manufacturing environment Well versed in GMP - Good experience in automation and Industry 4.0 plant will be useful for work. Good communication and interpersonal skills Systematic and able to work under pressure Excellent analytical and good engineering problem-solving skills, workload resource planning, and prioritization skills An independent self-starter and a strong team player 	<ul style="list-style-type: none"> Provide technical support in process engineering to facilitate production operations. Advice, support and carry out machine acceptance tests, qualification, and validation of production processes and equipment. Lead or participate in the investigation, troubleshooting, and root cause analysis for various production events and equipment failures; ensure that all relevant CAPAs are completed timely. Ensure adequate preventive & predictive maintenance to reduce equipment failures while maintaining quality and productivity; ensure adequate spare part inventory to meet the critical maintenance requirements. Work with and supervise vendors/contractors to ensure installation, repairs, or maintenance works are carried out timely and with minimal disruption to operations. Ensure compliance with GMP, regulatory requirements, ISO standards, EHS standards, and other relevant policies/standards. Ensure workplace safety and be responsible for notifying Management in a timely manner of EHS/GMP deficiencies. Support plant automation, Industry 4.0, and digital manufacturing initiatives. Any other duties and responsibilities as assigned by the Manager. 	<ul style="list-style-type: none"> 5 days

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Market Development Executive / Manager (Export)	<ul style="list-style-type: none"> Degree or Diploma in Marketing / Business / Management or equivalent Possess a positive attitude with high level of self-motivation and determination Good interpersonal skills and able to interface with all levels, internally and externally in a professional and responsive manner Strong in customer relationship management and networking Proficiency in presentation is an essential requirement Good command of English and Mandarin (to liaise with English and Mandarin speaking associates) Willingness to travel as and when required Experience in Business Development in FMCG, F&B or Hospitality sector will help candidate to have shorter learning curve for work 	<ul style="list-style-type: none"> In charge of developing and implementing sales and marketing strategy in assigned territories / sales channel including marketing initiatives, business development opportunities as well as new market entry plan, analysis, budget and timeline Pro-actively innovate and respond to market needs Build knowledge of the market in terms of new product development, market potential & size, key players, consumption patterns, etc. Manage and build relationships with customers Enable negotiations regarding price variations, customer specification and promotional mechanisms Participate in local and/or global trade shows and exhibitions to promote brand awareness 	<ul style="list-style-type: none"> 5 days
Warehouse Assistant	<ul style="list-style-type: none"> Willing to work in cold room setting and shift work 	<ul style="list-style-type: none"> Loading and unloading of goods daily. Operate forklift and handle equipment in automated warehouse Ensure items are placed in right and proper location and retrieving them properly Observe safety at all times and looking out for each other as well as ensuring all stored items are kept in good condition. 	<ul style="list-style-type: none"> Morning - 8am to 5pm (M-F) 8am to 12pm (Sat or Sun) Mid - 12pm to 9pm (M-F) 12pm to 4pm (Sat or Sun) Night - 9pm to 7am (M-S) 5.5 days

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none">• Able to attend to resolving warehouse or storage issues when required.• Ensure proper stocks recording for in/out and any required admin paperwork are completed	

#13 e2i services

e2i Services

- Career Advisory & Job Matching
- SkillsFuture Advice

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NTUC Job Security Council's Telegram Channels

Be alerted daily on the latest job vacancies from hiring companies.

- Subscribe to **PMET Jobs-Alert**
(e.g. Analysts, Engineers, Executives, Technicians, etc)
<https://bit.ly/jsc-ja-pmet>



- Subscribe to **Non-PMET Jobs-Alert**
(e.g. Temporary, part-time jobs, operators, packer roles)
<https://bit.ly/jsc-ja-nonpmet>



Check out our e-Resources for Jobs & Skills

Explore this site to get this information:

- Career Resource kit for Professionals
 - Career Assessment Tool
 - e2i Resume Builder
 - Career Fairs
- and many more.



<https://e2i.sg.crp-yellow?r=qr>

Find out the benefits you will enjoy as a NTUC Union Member. Sign up today!



<https://ntuc.co/4cxkqt4?r=qr>

Concerned about your Job Security in this period?

In this critical period, we wish to help all workers to tighten their job security. We have compiled a list of resources for you to widen your search, sharpen your skills, and receive funding support.

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

<https://e2i.sg/cg-cp123?r=qr>



You can also reach them at the following centres (By appointment only):

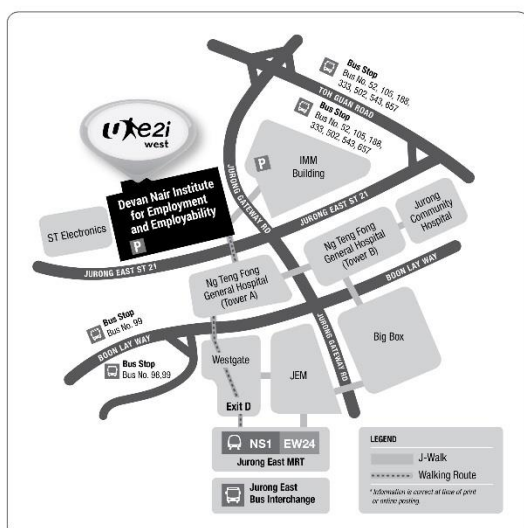


e2i west

Devan Nair Institute of Employment and Employability
80 Jurong East St 21 Level 2
Singapore 609607



Find us at these other locations.



<https://e2i.sg/locjw2?r=qr>

Operating Hours: Monday till Friday: 9am to 5pm
Saturday: 9am to 1pm
Sunday & Public Holiday: Closed