

Skills & Career Fair @Fernvale CC 29 May 2025

JOB LISTING BOOKLET



About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

Content Page

Pages [Click on the specific role to view more details]

#1 AWWA	4
• Early Intervention Educator	4
#2 CHAGEE SINGAPORE.....	4
• Tea Barista	6
• Senior Tea Barista.....	5
• Assistant Store Manager	4
• Store Manager	5
• Tea Barista (Part-Time)	7
#3 CHANGI TRAVEL SERVICES.....	8
• Senior Financial Analyst	9
• Senior Executive/Assistant Manager, Strategy	9
• Roadshow Promoter (Part-Time).....	11
• Tour Guide (Part-Time)	11
• Customer Service Agent (Part-Time).....	8
#4 ENTERPRISE PROMOTION CENTRES	12
• Programme Executive.....	13
• Programme Associate	12
• Manager-in-Training.....	12
• Service Engineer.....	15
• Software Consultant	15
#5 ORIENTAL AVIATION INTERNATIONAL.....	16
• Warehouse Assistant (Forklift)	18
• Retail Assistant	17
• Retail Assistant (Part-Time)	17
• Service Crew (Part-Time).....	18
• Kitchen Assistant (Part-Time)	16
• Admin Assistant.....	16
#6 PLAYFACTO	19
• Student Care Teacher (@PUNGGOL EAST)	19

• Student Care Teacher (@RIVERVALE).....	19
#7 POPEYES	20
• Commis Chef	20
• (Batter fryer).....	20
• Restaurant Management	21
• Commis Crew.....	20
• Guest Experience Manager	21
• Guest Experience Crew.....	21
#8 SELETAR COUNTRY CLUB	22
• Customer Service Officer, Golfing.....	23
• Golf Assistant	23
• Member Relations Assistant, Sports & Social	25
• Mechanic.....	24
• Cook (non-halal).....	22
• Waiter/ Waitress (non-halal).....	26
#9 WATSON's PERSONAL CARE STORES.....	27
• Retail Assistant	28
• Retail Supervisor	29
• Retail Executive	28
• Management Trainee (Retail)	29
• Assistant Store Manager	27
• Store Support Assistant.....	29
• GNC Advisor	28
#10YMCA.....	30
• SCC TEACHER (MENTOR)	30
e2i services	31

#1 AWWA

AWWA is a social service agency, serving over 16,000 persons across life-stages yearly. Services include early intervention for pre-schoolers, education and disability support for children and adults with additional needs, assistance to low-income families, caregivers, and health and social assistance for vulnerable seniors. AWWA is Singapore-based, with an Institution of a Public Character (IPC) status.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Early Intervention Educator	<ul style="list-style-type: none"> • Minimum Diploma or Degree in Early Childhood Care & Education, Special Education, Psychology, Social Work, or equivalent • Great interpersonal and communication skills • Love working with preschoolers • Organized and meticulous 	<ul style="list-style-type: none"> • To maintain the standards of service delivery in the EIC. 	<ul style="list-style-type: none"> • Working Hours: 5 Days, 7.45am to 1.15pm or 12.45pm to 6.15pm • Employment Type: Full-Time • Job Type: Permanent • Location: 11 Lorong Napiri

#2 CHAGEE SINGAPORE

At CHAGEE, we are Passionate Purveyors of TEA, and it is the very heart and soul of our business. Our journey is fueled by a deep-rooted commitment to sourcing, crafting, and sharing the finest teas from around the world. With a relentless pursuit of quality, innovation, and sustainability, we have emerged as industry leaders, redefining the tea experience.

We are now a major tea beverage brand, with contemporary oriental tea brewed products, using premium tea leaves. CHAGEE has more than 5,000 stores in the world; including China, Singapore, Malaysia, Thailand etc. Backed by a vigorous corporate and team culture, we believe our people are the most valuable assets in spearheading CHAGEE's global expansion.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Assistant Store Manager	<ul style="list-style-type: none"> • Passionate, responsible, highly motivated and proactive individuals • Prior working experience in a fast-moving beverages or F&B operations • Knowledge of P&L management • Effective verbal and written communication skills 	<ul style="list-style-type: none"> • Responsible for both the strategic and operational work of the store team • Manages the P&L activities of the store, including net sales, revenue, recruitment, inventory, cost management etc. • Monitors and maintain integrity of stores operation and the provision of services • Ensure quality control and assurance standards are met 	<ul style="list-style-type: none"> • Working Hours: 5 Days, 44 Hours/Week • Employment Type: Full-Time • Job Type: Permanent • Location: 28 Beach Road

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Ability to establish effective working relationships with all internal and external stakeholders Capacity to work in a fast-paced environment and handle multiple tasks simultaneously Work and collaborate as a team 	<ul style="list-style-type: none"> Team management; including training, performance and productivity Mentor team in achieving targets and successful provision of CHAGEE experience Serves as main representative between store and customers Partner Operations team in planning, development and implementation of short to long term objectives 	
Senior Tea Barista	<ul style="list-style-type: none"> Passionate, responsible, highly motivated and proactive individuals Prior working experience as a Barista or in a similar F&B capacity advantageous. Ability to work in a fast-paced environment and handle multiple tasks simultaneously Work and collaborate as a team 	<ul style="list-style-type: none"> Prepare beverages according to standardized recipes and customer preferences Utilize proper brewing techniques and equipment to ensure the quality and consistency of each beverage served Prepare drinks by following the prescribed recipes and preparation techniques Accurately process customer orders, handle cash and electronic payments Serve as ambassador in providing full-fledged CHAGEE service experience to all customers Act in compliance to operational policies and procedures Maintain cleanliness and sanitation standards in the tea barista area, including brewing equipment, serving utensils, and workstations to meet the requirements of Health & Safety and Hygiene Protocols Always ensure sufficient stock by monitoring tea inventory levels, reporting discrepancies, restocking supplies, handling stock delivery upon arrival as needed and communicating inventory needs to management 	<ul style="list-style-type: none"> Working Hours: 5 Days, 44 Hours/Week Employment Type: Full-Time Job Type: Permanent Location: 28 Beach Road
Store Manager	<ul style="list-style-type: none"> Passionate, responsible, highly motivated and proactive individuals 	<ul style="list-style-type: none"> Responsible for both the strategic and operational work of the store team 	<ul style="list-style-type: none"> Working Hours: 5 Days, 44 Hours/Week

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Prior working experience in a fast-moving beverages or F&B operations Knowledge of P&L management Effective verbal and written communication skills Ability to establish effective working relationships with all internal and external stakeholders Work in a fast-paced environment a Able to handle multiple tasks simultaneously <p>Work and collaborate as a team</p>	<ul style="list-style-type: none"> Manages the P&L activities of the store, including net sales, revenue, recruitment, inventory, cost management etc. Monitors and maintain integrity of stores operation and the provision of services Ensure quality control and assurance standards are met Team management; including training, performance and productivity Mentor team in achieving targets and successful provision of CHAGEE experience Serves as main representative between store and customers Partner Operations team in planning, development and implementation of short to long term objectives 	<ul style="list-style-type: none"> Employment Type: Full-Time Job Type: Permanent Location: 28 Beach Road
Tea Barista	<ul style="list-style-type: none"> Passionate, responsible, highly motivated and proactive individuals Prior working experience as a Barista or in a similar F&B capacity advantageous. Ability to work in a fast-paced environment and handle multiple tasks simultaneously Work and collaborate as a team 	<ul style="list-style-type: none"> Utilize proper brewing techniques and equipment to ensure the quality and consistency of each beverage served Prepare drinks by following the prescribed recipes and preparation techniques Accurately process customer orders, handle cash and electronic payments Serve as ambassador in providing full-fledged CHAGEE service experience to all customers Act in compliance to operational policies and procedures Maintain cleanliness and sanitation standards in the tea barista area, including brewing equipment, serving utensils, and workstations to meet the requirements of Health & Safety and Hygiene Protocols Always ensure sufficient stock by monitoring tea inventory levels, reporting discrepancies, restocking supplies, handling stock delivery upon arrival as needed and communicating 	<ul style="list-style-type: none"> Working Hours: 5 Days, 44 Hours/Week Employment Type: Full-Time Job Type: Permanent Location: 28 Beach Road

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		inventory needs to management	
Tea Barista (Part-Time)	<ul style="list-style-type: none"> • Passionate, responsible, highly motivated and proactive individuals • Prior working experience as a Barista or in a similar F&B capacity advantageous. • Ability to work in a fast-paced environment • Able to handle multiple tasks simultaneously • Work and collaborate as a team 	<ul style="list-style-type: none"> • Prepare beverages according to standardized recipes and customer preferences • Utilize proper brewing techniques and equipment to ensure the quality and consistency of each beverage served • Prepare drinks by following the prescribed recipes and preparation techniques • Accurately process customer orders, handle cash and electronic payments • Serve as ambassador in providing full-fledged CHAGEE service experience to all customers • Act in compliance to operational policies and procedures • Maintain cleanliness and sanitation standards in the tea barista area, including brewing equipment, serving utensils, and workstations to meet the requirements of Health & Safety and Hygiene Protocols • Always ensure sufficient stock by monitoring tea inventory levels, reporting discrepancies, restocking supplies, handling stock delivery upon arrival as needed and communicating inventory needs to management 	<ul style="list-style-type: none"> • Working Hours: 5 Days, 35 Hours/Week • Employment Type: Part-Time • Job Type: Permanent • Location: 28 Beach Road

#3 CHANGI TRAVEL SERVICES

Changi Travel Services (CTS) is a subsidiary of Changi Airport Group, offering a wide range of travel-related solutions to enhance the experience of both leisure and business travelers. Our services span across travel booking platforms, airport concierge, transportation services, and mobile connectivity solutions, including the popular Changi Recommends brand.

With a strong presence in Singapore and expanding operations in Malaysia, Thailand, Vietnam, and the Philippines, CTS is committed to innovation, service excellence, and delivering seamless travel experiences. We are always on the lookout for passionate and service-oriented individuals to join our growing team and contribute to our mission of making travel effortless and enjoyable. Join us and be part of a team that brings the world closer—one journey at a time.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Customer Service Agent (Part-Time)	<ul style="list-style-type: none"> • Excellent communication and interpersonal skills • Ability to work in a fast-paced environment • Strong problem-solving and adaptability skills • Familiarity with airport procedures and layout • Physical ability to stand, walk, and lift (if required) 	<ul style="list-style-type: none"> • Review passenger manifests and flight information • Prepare necessary documents and materials • Greet passengers at designated meeting points (arrival/departure gates) • Identify and verify passenger identities • Escort passengers through airport procedures (immigration, customs, baggage claim) • Assist with luggage handling and transportation • Help with mobility aids (wheelchairs, buggies) • Help with completing airport forms and documentation • Resolve passenger queries and concerns • Liaise with airline staff and airport authorities • Communicate flight updates, delays, or cancellations to Shift Controller • Always ensure passenger safety and well-being • Adhere to airport security protocols and procedures • Maintain accurate records and reports • Participate in training and development programs • Uphold company standards and values 	<ul style="list-style-type: none"> • Working Hours: 3 Days/Week, 8 Hours/Day • Employment Type: Part-Time • Job Type: Part-Time • Location: 80 Airport Boulevard

Click Here for Table of Content

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Senior Executive/Assistant Manager, Strategy	<ul style="list-style-type: none"> Degree in any discipline, preferably in Information Technology / Business Systems or Finance disciplines. At least 3 years of relevant experiences in Corporate Finance/ Management Consulting/ Business Analysis/ Corporate Planning Prior experiences in e-commerce/ travel industry will be advantageous Advanced skills in data analysis tools such as Excel, SQL and PowerBI. Possess excellent interpersonal and communications skills, with a demonstrated ability to collaborate effectively with both finance and non-finance stakeholders. Strong analytical abilities, attention to detail, and organizational skills. Highly driven, self-motivated, Ability to work as part of a team. 	<ul style="list-style-type: none"> A trusted business partner, providing financial / operational performance insights and make recommendations to support data driven decision making and drive business performance. Collaborate closely with management team and various stakeholders to ensure smooth execution of various strategic initiatives. Responsible for providing financial analysis on business performance; coordinates with various departments to develop and maintain various analyses and management reporting tools (e.g. KPIs measurements, industry analysis/ trend/ benchmarking, etc). 	<ul style="list-style-type: none"> Working Hours: 5 Days/Week, 8 Hours/Day Employment Type: Full-Time Job Type: Full-Time Location: 80 Airport Boulevard
Senior Financial Analyst	<ul style="list-style-type: none"> Bachelor's degree in finance, Accounting, or a related field. 3-5 years of experience in financial planning and analysis, corporate finance, or a similar role. Experience in financial modeling, budgeting, forecasting, and variance analysis. Advanced proficiency in Microsoft Excel (financial modeling, 	<ul style="list-style-type: none"> Develop and maintain financial models to support budgeting, forecasting, and long-term financial planning. Provide insights on potential risks and opportunities affecting financial performance. Work closely with various BU head to prepare annual budget. Analyze actual financial results against forecasts and budgets, identifying key variances and providing actionable insights to senior management. Prepare regular financial reports and presentations for 	<ul style="list-style-type: none"> Working Hours: 5 Days/Week, 8 Hours/Day Employment Type: Full-Time Job Type: Full-Time Location: 80 Airport Boulevard

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<p>complex formulas, pivot tables, etc.).</p> <ul style="list-style-type: none"> • Experience with financial reporting software and data visualization tools (e.g., Power BI, Tableau) is often preferred. • Strong analytical and problem-solving skills, with the ability to interpret complex financial data and present insights clearly. • Ability to perform detailed variance analysis and identify key trends and business drivers. • Excellent written and communication skills to effectively present findings and recommendations to senior management and other stakeholders. • Ability to work collaboratively with cross-functional teams and manage business relationships. • High attention to detail and accuracy in financial reporting and analysis. • In-depth understanding of financial statements, accounting principles, and financial modeling techniques. • Knowledge of industry-specific financial metrics and performance indicators may be advantageous. • Ability to manage multiple projects and 	<p>senior leadership, highlighting key financial metrics, performance trends, and business drivers.</p> <ul style="list-style-type: none"> • Collaborate with various departments to assess financial performance, business strategy, and cost optimization opportunities. Provide financial analysis to support strategic initiatives and decision-making. • Evaluate cost structures and help identify cost-saving opportunities to improve profitability and operational efficiency. • Work closely with business units to understand financial drivers and provide advice on how to align operations with financial objectives. • Conduct ad-hoc financial analysis as needed to support specific business needs, new projects, or strategic changes. • Recommend and implement improvements to financial processes, systems, and tools to enhance efficiency and accuracy in financial reporting and analysis. • Ensure that financial planning and reporting processes comply with internal policies, external regulations, and industry best practices. 	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	deadlines in a fast-paced environment. <ul style="list-style-type: none"> • Understanding of business operations and financial drivers, with the ability to translate financial data into actionable business insights 		
Roadshow Promoter (Part-Time)	<ul style="list-style-type: none"> • Able to work well in an independent setting • Enjoys interacting with people • Comfortable to work outdoors • Comfortable to stand for long hours 	<ul style="list-style-type: none"> • Promote subscriptions to Changi Mobile Plan • Create public awareness of Changi Mobile brand • Respond to customer enquiries • Set up and tear down of resources 	<ul style="list-style-type: none"> • Working Hours: 4 Days/Week, 9 Hours/Day • Employment Type: Part-Time • Job Type: Part-Time • Location: 80 Airport Boulevard
Tour Guide (Part-Time)	<ul style="list-style-type: none"> • Proven experience as a Tour Guide or licensed STB Guides preferred. • Physically fit to conduct walking tours (up to 3 hours). The ideal candidate should ideally enjoy working outdoors. • Weekdays and weekends availability in the event of last-minute activations. • Passionate about local culture and possess in-depth knowledge of Singapore's history, culture, and major attractions. • Strong communication skills and ability to engage a diverse audience. • Customer-centric and committed to delivering service excellence. • Strong work ethic and time-management skills. 	<ul style="list-style-type: none"> • Lead groups (1-20 pax) on guided tours of Singapore attractions and activities according to planned itinerary routes. • Provide detailed and engaging commentary on the history, culture, rituals, and significance of tour sites. Training will be provided. • Adapt tours and delivery of content to cater to different age groups and interests, • Answer questions and provide additional information as requested by all tour participants. • Ensure the safety and well-being of all tour participants by adhering to established safety protocols and guidelines during tours. • Handle any issues or emergencies that may arise during the tour. • Collect feedback from all tour participants to improve future tours. • Contact guests via phone to confirm, remind, and update them on upcoming tours, departures, and itineraries. 	<ul style="list-style-type: none"> • Working Hours: 4 Days/Week, 3 Hours/Day • Employment Type: Part-Time • Job Type: Part-Time • Location: 80 Airport Boulevard

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Ability to handle stressful situations calmly and effectively. Fluency in English 	<ul style="list-style-type: none"> Assist with tour logistics including preparation, curation and organization of tours. Ad-hoc duties as assigned. 	

#4 ENTERPRISE PROMOTION CENTRES

EPC connects MATURE WORKERS-JOB SEEKERS and EMPLOYERS seeking employment – employability and future ready workforce solutions. Go2Work Programme – A flagship initiative bridging job seekers and employers, with a strong focus on seniors and mature workers. Offers tailored training, upskilling, and employment placement services. Promotes inclusivity by aligning job opportunities with the unique strengths and needs of mature workers and job seekers.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Manager-in-Training	<ul style="list-style-type: none"> 1 year experience in F&B 	<ul style="list-style-type: none"> Building candidate's capability from entry-level to managerial Restaurant Manager level Participate in planning and execution of managing a restaurant. Inculcate good customer service mind set as well as understanding of Company service standard and SOP. Manpower planning and rostering Assist in monthly reporting Maintain service quality and consistency standards Adhere to the Group's procedures and propose improvements to: Maintain a healthy working environment. Ensure customers' satisfaction Monitor stocks level including inventory checks; and ensure the overall management of the restaurant operations 	<ul style="list-style-type: none"> Working Hours: 5 Days/Week, 44 hours/week Employment Type: Full-Time Job Type: Permanent Location: Island Wide
Programme Associate	<ul style="list-style-type: none"> Possess Diploma in any discipline from an accredited institution Prior experience in assisting events or programmes design, planning and 	<ul style="list-style-type: none"> Provide support for programme preparation and execution Conduct regular home visit and ensure KPIs(visitation) will be met within the timeline 	<ul style="list-style-type: none"> Working Hours: 5 Days/Week, 9am-6pm Employment Type:

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<p>implementing will be an advantage</p> <ul style="list-style-type: none"> Shortlisted Candidates are required to attend a mandatory workshop 	<p>as per funding agencies' requirement</p> <ul style="list-style-type: none"> Perform basic assessment, collect data and consolidate reports/log sheet to Manager Monitor and track Programme expenditure to ensure that it is within the budget Work with volunteers on executing effective programmes Provide any other support as assigned/required 	<p>Full-Time</p> <ul style="list-style-type: none"> Job Type: Permanent Location: Island Wide
Programme Executive	<ul style="list-style-type: none"> Possess Degree in any discipline from an accredited institution Prior experience in events or programmes design, planning and implementation will be an advantage Working knowledge of social service practices will be an advantage Candidates are required to attend a mandatory workshop 	<ul style="list-style-type: none"> Establish links and partnerships with relevant agencies to determine programme requirements and relevance Identify upcoming trends affecting programme's success Follow best practices and new methodologies aimed at enhancing programme impact Follow service framework for programme work plans, resource requirement and budgeting Identify and tap on appropriate community resources and/or funding schemes Follow procedures for programmes pertaining to community service Implement and monitor programme content, activities and schedules Mobilize the community stakeholders and resources for programmes Develop and execute programme promotion activities and materials to drive participation Identify possible barriers and provide solutions to programme participation Coordinate the allocation of resources for programme execution, including logistics and manpower 	<ul style="list-style-type: none"> Working Hours: 5 Days/Week, 9am-6pm Employment Type: Full-Time Job Type: Permanent Location: Island Wide

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Plan and collaborate with other organizations to achieve programme's goals • Programme Evaluation • Support Reporting Officer in reviewing the alignment of programme to center objectives • Propose gaps and areas of improvement for social service programmes and provide support to Supervisor in reviewing effectiveness of programmes • Organize and Implement community outreach event/ Coordinate Roadshows • Deliver social work programmes to meet the targeted needs • Gather relevant information from different sources • Link up of community resources • Support the team in rendering services to the community, e.g. public education, external trainings to professionals • Communicate appropriate programmes objectives to volunteers as required • Provide guidance to volunteers on executing effective programmes • Develop growing team of volunteers to support various programmes • Network and build relationships with potential partners that have many volunteers • Identify and retain committed volunteers • Organize stakeholder engagements with team members, clients and/or stakeholders • Address stakeholder needs and to conduct stakeholder analysis • Maintain good relationships with team members, clients and/or stakeholders 	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Service Engineer	<ul style="list-style-type: none"> • Cisco IOS, Cisco Router, Cisco Catalyst, Cisco ASA/Firepower, Cisco ISE, DNAC • Meraki Switches, Access Point, and Firewalls • Fortinet Firewalls • Palo Alto Firewalls • Routing (RIP, OSPF, EIGRP) • Switching (VLAN, VTP, 802.1Q) • Network Security • Existing CCNA certification or higher or ability to re-qualify within three months • At least basic familiarity with ITIL processes • Ideally, 2-5 years' experience as field or system or service engineer, specifically for network and voice projects 	<ul style="list-style-type: none"> • Receive, resolve and respond to support requests by our customers as first-level support • Coordinate hardware and software delivery schedules • Escalate customer support requests to second-level support as needed • Active monitoring and maintenance of customer systems, including routing and switching, unified communication and security components • Operations support for unified communication systems • Responsibility for the adherence to Service Level Agreements • Coordination of staff to resolve support requests at customer sites as required • Operation of ticketing and support systems 	<ul style="list-style-type: none"> • Working Hours: 5 Days/Week, 9am-6pm • Employment Type: Full-Time • Job Type: Permanent • Location: East
Software Consultant	<ul style="list-style-type: none"> • Having past Coding or Technical Implementation experience in the DevOps, Observability and • Cloud space • Experience in Presales is a plus but not mandatory • Having strong presentation skills • Experience in Dynatrace, ThousandEyes, AppDynamics, Splunk, or LaunchDarkly 	<ul style="list-style-type: none"> • Specializing in Presales responsibilities with a focus on DevOps, Observability and Cloud technologies • Collaborating with both the Sales and Implementation team • Hold a relationship with external customer technical stakeholders • Responsible for demonstrating the technical and business value of solutions to clients • Design solutions that address our clients' requirements • Sizing up the Bill of Materials and crafting out the Scope of • Work for projects • Assisting in the preparation for Project Submissions including Tenders and Requests for Proposals (RFP) • Be a team player and assist other members of the Software 	<ul style="list-style-type: none"> • Working Hours: 5 Days/Week, 9am-6pm • Employment Type: Full-Time • Job Type: Permanent • Location: East

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		Team when there is a shortfall in resources	

#5 ORIENTAL AVIATION INTERNATIONAL

With more than 15 years of experience in contract staffing, OAI is well poised to meet all your human resource needs and operational requirements. We've grown from strength to strength by building a solid foundation in manpower outsourcing industry.

Today, we have the resources and capabilities to perform contract staffing for all industries, apply proven end-to-end processes and implement best-practices for organizations across all industries. Accountability and continuous improvements are the core tenets of our business. We take great pride in being responsive to serve you.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Admin Assistant	<ul style="list-style-type: none"> Minimum O/A Level with high proficiency in office software such as Microsoft Office 	<ul style="list-style-type: none"> Possess with general administrative duties with inclusive of other function. 	<ul style="list-style-type: none"> Working Hours: 5 Days/Week, 8am – 5pm Employment Type: Full-Time Job Type: Contract Location: 238 Thomson Road
Kitchen Assistant (Part-Time)	<ul style="list-style-type: none"> Willingness to learn, a strong work ethic, and the ability to follow instructions accurately. Good physical stamina is essential, as the job often involves standing for long periods, lifting heavy items, and working in a hot, fast-paced environment. Attention to hygiene and cleanliness is critical, as maintaining food safety standards is a core part of the role. 	<ul style="list-style-type: none"> Supports the daily operations in a kitchen by helping with basic food preparation, maintaining cleanliness, and ensuring the kitchen runs efficiently. Duties include washing, peeling, and chopping ingredients, as well as assisting chefs or cooks in preparing simple dishes. Responsible for keeping the work areas, utensils, and equipment clean and sanitized, often taking care of dishwashing and waste disposal. Also helps with unpacking and storing deliveries, ensuring 	<ul style="list-style-type: none"> Working Hours: 5 Days/Week, 8am – 5pm Employment Type: Part-Time Job Type: Contract Location: 370, Alexandra Road

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Employers usually look for individuals who are punctual, reliable, and able to work well as part of a team. Prior experience in a kitchen or food service setting can be an advantage. Must be willing to work on weekend 	<p>that food items are properly labelled and organized.</p> <ul style="list-style-type: none"> In fast-paced environments, they may be required to assist with plating meals, restocking stations, or carrying supplies. The role is essential in maintaining hygiene standards and supporting the smooth flow of kitchen operations, especially during busy service periods. 	
Retail Assistant	<ul style="list-style-type: none"> A friendly and approachable demeanour is important, along with the ability to work well in a team and handle customer inquiries or complaints calmly and professionally. Basic math skills are needed to manage cash handling and operate point-of-sale systems. Physical stamina may also be required, as the role often involves standing for long hours and performing tasks like restocking shelves or lifting inventory. Previous experience in retail or customer service is an advantage. Flexibility to work shifts, including weekends and public holidays, is typically expected. 	<ul style="list-style-type: none"> A retail assistant is responsible for supporting the day-to-day operations of a retail store by providing excellent customer service, processing sales transactions, and maintaining the overall cleanliness and organization of the store. Role includes greeting and assisting customers, offering product advice, and handling any inquiries or basic complaints professionally. Manage stock by receiving deliveries, replenishing shelves, and ensuring products are correctly labelled and well-displayed. Also operate the cashier system, process payments, and handle returns or exchanges according to store policies. 	<ul style="list-style-type: none"> Working Hours: 5 Days/Week, 8am-5pm Employment Type: Full-Time Job Type: Contract Location: 310 Orchard Rd. Tang Plaza
Retail Assistant (Part-Time)	<ul style="list-style-type: none"> A friendly and approachable demeanour is important, along with the ability to work well in a team and handle customer inquiries or complaints calmly and professionally. 	<ul style="list-style-type: none"> A retail assistant is responsible for supporting the day-to-day operations of a retail store by providing excellent customer service, processing sales transactions, and maintaining the overall cleanliness and organization of the store. Role includes greeting and assisting customers, offering 	<ul style="list-style-type: none"> Working Hours: 3 Days/Week, 35 Hour/Week Employment Type: Part-Time Job Type: Contract

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Basic math skills are needed to manage cash handling and operate point-of-sale systems. Physical stamina may also be required, as the role often involves standing for long hours and performing tasks like restocking shelves or lifting inventory. Previous experience in retail or customer service is an advantage. Flexibility to work shifts, including weekends and public holidays, is typically expected. 	<ul style="list-style-type: none"> product advice, and handling any inquiries or basic complaints professionally. Manage stock by receiving deliveries, replenishing shelves, and ensuring products are correctly labelled and well-displayed. Retail assistants also operate the cashier system, process payments, and handle returns or exchanges according to store policies. 	<ul style="list-style-type: none"> Location: 29 Tai Seng Avenue
Service Crew (Part-Time)	<ul style="list-style-type: none"> Understanding customer needs and interacting politely in a fast-paced environment. A neat and presentable appearance is important, as is the ability to work efficiently both independently and as part of a team. Physical stamina is often necessary due to long hours on foot and the need to carry trays or clean tables swiftly. Candidates should also be flexible with work schedules, including weekends, evenings, and public holidays. 	<ul style="list-style-type: none"> Greeting customers politely upon arrival, guiding them to their seats, presenting menus, and explaining dishes or daily specials with accuracy and enthusiasm. Taking orders efficiently and communicating them clearly to the kitchen staff is essential, as is serving food and beverages in a timely and respectful manner, often with careful attention to presentation and traditional etiquette. The service crew also clears tables promptly, resets them for the next guests, and ensures that the dining area remains clean and organized throughout service. 	<ul style="list-style-type: none"> Working Hours: 4 Days/Week, 35 Hour/Week Employment Type: Part-Time Job Type: Contract Location: 370, Alexandra Road
Warehouse Assistant (Forklift)	<ul style="list-style-type: none"> Singaporeans are welcome. Valid forklift license required. Work at height required. Individuals with experiences in 	<ul style="list-style-type: none"> Process with picking, packing, checking and sorting of goods on daily basis. General warehouse duties and operate scissor lift with requirement of work at height 	<ul style="list-style-type: none"> Working Hours: 5 Days/Week, 8am-5pm Employment Type: Full-Time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	operating forklift preferred.		<ul style="list-style-type: none"> Job Type: Contract Location: 90 ALPS AVENUE Airport Logistics Park

#6 PLAYFACTO

PlayFACTO School is dedicated to being the learning partner of choice through our academic-focused, student-centric programmes rooted in the space of positive education to ensure that every child flourishes. We are constantly seeking like-minded individuals who believe in our mantle and possess the strength of character and burning passion to groom the next generation of leaders.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Student Care Teacher (@PUNGGOL EAST)	<ul style="list-style-type: none"> Able to guide primary school subjects. Possess excellent work ethics and integrity Exhibit a positive attitude when faced with challenges Love children and the learning process Have experience in teaching children, preferably at the primary level Possess a passion for nurturing children Experience in working with children is preferred. 	<ul style="list-style-type: none"> Delivery and presentation of PlayFACTO lesson content to children Supervise primary school children (primary 1 to 6) to ensure completion of daily homework and spelling Ensure safety and timely transfer of students from school to student Centre Ensure the safety of children in class Regular liaison with parents and caregivers to provide feedback on children's behavioral and learning progress 	<ul style="list-style-type: none"> Working Hours: 5 Days/Week, 42 Hours/Week Employment Type: Full-Time Job Type: Permanent Location: 12 Pasir Ris Link
Student Care Teacher (@RIVERVALE)	<ul style="list-style-type: none"> Able to guide primary school subjects. Possess excellent work ethics and integrity Exhibit a positive attitude when faced with challenges Love children and the learning process Have experience in teaching children, preferably at the primary level 	<ul style="list-style-type: none"> Delivery and presentation of PlayFACTO lesson content to children Supervise primary school children (primary 1 to 6) to ensure completion of daily homework and spelling Ensure safety and timely transfer of students from school to student center Ensure the safety of children in class Regular liaison with parents and caregivers to provide feedback on children's 	<ul style="list-style-type: none"> Working Hours: 5 Days/Week, 42 Hours/Week Employment Type: Full-Time Job Type: Permanent Location: 12 Pasir Ris Link

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Possess a passion for nurturing children • Experience in working with children is preferred. 	behavioral and learning progress	

#7 POPEYES

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Commis Chef (Batter fryer)	<ul style="list-style-type: none"> • With or without experience • Proactive in learning • Good Communication Skills • Able to work under pressure • Need to work on weekends, PH, Shift Work • Rotating Shift (AM/PM /Overnight Shift Available) 	<ul style="list-style-type: none"> • Prep chicken for batter frying according to the SOP • Master the art of batter frying chicken Ensuring perfect golden-brown color and crispy texture. Carefully received and pack fried chicken pieces into chiller • Maintaining First-In-First-Out(FIFO) practices. • Follow all Standard Operating Procedure (SOP) • To ensure safety and consistency. • Maintains the highest quality standard for our delicious fried chicken • Uphold strict food hygiene regulations in the kitchen 	<ul style="list-style-type: none"> • Working Hours: 6 Days/Week, 44 Hours/Week • Employment Type: Full-Time • Job Type: Permanent • Location: Island Wide
Commis Crew	<ul style="list-style-type: none"> • Proactive in learning • Good communication skills • Able to work under pressure • Need to work on weekends / Public Holidays / Shift Work • Rotating shifts (Restaurant Operating Hours) • AM/PM/Overnight shift available 	<ul style="list-style-type: none"> • Ensure chicken & fry station products are prepared and cooked according to SOP to ensure the highest standards • Receive and arrange food ingredients into the Chiller/Freezer/Cold room/Freezer room/Storeroom using FEFO method • Prepare food according to Standard Operating Procedures (SOP), ensuring the highest standards • Ensure best quality of food • Ensure no expired products are always present in the kitchen • Ensure tiptop food hygiene standards 	<ul style="list-style-type: none"> • Working Hours: 6 Days/Week, 44 Hours/Week • Employment Type: Full-Time • Job Type: Permanent • Location: Island Wide

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Ensure cleanliness of the batter fry station and kitchen area • Ensure that chicken & food are of the best quality to deliver the best guest experience • Adhere to brand operations standards 	
Guest Experience Crew	<ul style="list-style-type: none"> • Good communication and interpersonal skills. • Ability to work in a fast-paced environment. • Willingness to work flexible shifts, including weekends and holidays. • Team player with a positive attitude. 	<ul style="list-style-type: none"> • Greet and assist customers in a friendly and professional manner. • Take customer orders accurately and efficiently. • Prepare and serve food and beverages according to company standards. • Handle cash and process payments using the POS system. • Maintain cleanliness in the dining, kitchen, and counter areas. • Ensure compliance with food safety and hygiene regulations. • Assist in restocking and inventory management. • Work as a team to ensure smooth and efficient restaurant operations. • Address customer concerns and escalate issues when necessary. 	<ul style="list-style-type: none"> • Working Hours: 6 Days/Week, 44 Hours/Week • Employment Type: Full-Time • Job Type: Permanent • Location: Island Wide
Guest Experience Manager	<ul style="list-style-type: none"> • Proactive in learning • Good Communication Skills • Able to work under pressure • Need to work on weekends, PH, Shift Work • Rotating Shift (AM/PM /Overnight Shift Available) • Engage with guest in a friendly, professional service-oriented demeanor. • Strong Interpersonal Skills and acts as a face of the company or brand 	<ul style="list-style-type: none"> • Guest Engagement • Self-Ordering Kiosk Management • Guest engagement to gather feedback • Guest Service Recovery • Flyer Distribution • Ensuring cleanliness of Lobby Area • Explanation of Menu to Guest • Service Duties • Support Cashier at times • Other Ad Hoc Duties when needed 	<ul style="list-style-type: none"> • Working Hours: 6 Days/Week, 44 Hours/Week • Employment Type: Full-Time • Job Type: Permanent • Location: Island Wide
Restaurant Management	<ul style="list-style-type: none"> • Minimum Diploma or equivalent 	<ul style="list-style-type: none"> • Co-lead operations team to ensure quality assurance and 	<ul style="list-style-type: none"> • Working Hours:

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Good written, verbal and interpersonal skills • Good Leadership skill organizational and planning abilities • Motivated, result oriented and fast learner • A positive attitude, and willingness to learn • Willingness to work longer than required if needed • Ability to engage in physical activities which requires long hours of standing during work shift 	<ul style="list-style-type: none"> • customer satisfaction, completing assigned task, rotating positions to gain comprehensive knowledge of restaurant operations and supervising staff to achieve expected performance and productivity • Assist Restaurant Manager in managing restaurant finances and equipment, ensuring compliance with standards, guidelines, and regulatory requirements, while also maintaining records and preparing documents. • Lead and develop employees to achieve optimal work performance, while also creating a memorable brand experience for guests through prompt service and quality products and obtaining and acting on customer feedback. • Act as a liaison between operations staff and management, coordinating daily operations, cash control, and shift management, including traveling to different outlets as required to support operational needs. 	<ul style="list-style-type: none"> • 6 Days/Week, 44 Hours/Week • Employment Type: Full-Time • Job Type: Permanent • Location: Island Wide

#8 SELETAR COUNTRY CLUB

Set in the heart of Singapore's countryside, Seletar Country Club offers a wonderful blend of private club lifestyle and vibrant family fun rolled into one. Rolling acres of lush greenery and proximity to the Lower Seletar Reservoir allow members to indulge in both golf and sailing activities, and experience a oneness with nature that belies its urban backdrop.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Cook (non-halal)	<ul style="list-style-type: none"> • Must possess at least Primary/Secondary School/"O" Level, Professional Certificate/NITEC in Food & Beverage Services Management or equivalent. • At least 2 Year(s) of working experience in the related field is 	<ul style="list-style-type: none"> • Perform pre and post kitchen housekeeping chores • Prepare and cook the food items as stated on the captain order • Replenish the food supplies in the store accordingly to the daily par stock requirements • Prepare the food ingredients, sauces and soups that are 	<ul style="list-style-type: none"> • Working Hours: 6 Days/Week, 7am – 3pm, 9am – 5pm, 12pm – 8pm, 2pm – 10pm • Employment Type: Full-Time

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<p>required for this position.</p> <ul style="list-style-type: none"> Required Skill(s): food and hygiene, cooking skill, team player Preferably non-executive specialized in Food/Beverage/Restaurant Service or equivalent. 	<p>necessity items for the daily restaurant operations</p> <ul style="list-style-type: none"> Check the bar chillers and fridge and always maintain at 1-2 degree Celsius Inform the service staff on the daily food items availability Ensure the presentations of the food items are appealing to the members before serving to the table Maintain a high standard of the kitchen cleanliness before and after the kitchen operations Notwithstanding the above, you are required to undertake any other responsibilities assigned by the Management or your reporting Supervisor/Manager 	<ul style="list-style-type: none"> Job Type: Permanent Location: 101 Seletar Club Road
Customer Service Officer, Golfing	<ul style="list-style-type: none"> Minimum 1 year of customer service experience. PC literate Able to speak and write English proficiently. Must be able to perform shift duties on weekdays, weekends & Public Holiday. Positive working attitude and a team player. Salary package shall commensurate with relevant work experience. 	<ul style="list-style-type: none"> Checking of membership (for Member only) and Handicap Card of Members, Guests and Visitors. To issue Debit Note and Green Fee Tab to Guests and only Green Fee Tab to Visitors. Collection of Green Fees and Buggy Fees. To take Time Sheet Booking through phone and remind Members to fax or call personally to give the date and time of play, details of their membership and handicap, and that of their guest(s). To allocate caddies to golfers (if requested), on a first-come-first served basis. To attend to telephone inquiries. To update and maintain scoring of handicap system and to assist in other clerical duties. Notwithstanding the above, is expected to undertake other administrative duties as and when assigned by Superior. 	<ul style="list-style-type: none"> Working Hours: 5.5 Days/Week, 7am – 3pm or 12pm- 8pm Employment Type: Full-Time Job Type: Permanent Location: 101 Seletar Club Road
Golf Assistant	<ul style="list-style-type: none"> Able to speak and write English proficiently. 	<ul style="list-style-type: none"> To ensure that guests have paid their green fees and that the necessary tags are properly displayed. 	<ul style="list-style-type: none"> Working Hours: 6 Days/Week, 7am – 3pm or

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • A team player with strong interpersonal and communications skills and a positive attitude • Physically fit • Able to carry at least 18kg of golf bags 	<ul style="list-style-type: none"> • To announce the names of golfers and to ensure that they tee-off on time. • To marshal the golf course and speed up slow play. • To ensure that golfers and caddies rake bunkers, replace divots and repair ball marks made by golfers. • To report to the Golf Executive/Golf Manager of any infringement of local rules and bye-laws by golfers. • To carry out and to ensure the proper booking, administration and allocation of caddies in accordance with the Club's Rules and Policies. • Proper registration of golfers and carry out procedures to ensure golfers have the relevant handicaps. • To ensure proper booking and allocation of buggies. • To assist in the golf scoring and handicapping system. • To ensure efficient allocation of buggies to members. • To ensure proper records of buggies are maintained. • To ensure that the buggies and buggies area are kept clean. • To carry out frontline maintenance of buggies - topping up battery water. • To report any damages on buggies by golfers. • To undertake other tasks as may be assigned by the Golf Executive/Golf Manager. 	<p>12pm- 8pm</p> <ul style="list-style-type: none"> • Employment Type: Full-Time • Job Type: Permanent • Location: 101 Seletar Club Road
Mechanic	<ul style="list-style-type: none"> • Minimum of 2 years' experience as a Mechanic • Physically fit • A team player with strong interpersonal and communications skills and a positive attitude 	<ul style="list-style-type: none"> • Assists the Senior Mechanic. • Performs work in overhaul and repairs of automotive and other powered equipment. • Assists in electric and gas welding. • Lubricate and service automotive/ turf equipment. • Ensure all workshop equipment and facilities are maintained in good condition. • Maintain cleanliness and orderliness in work area. 	<ul style="list-style-type: none"> • Working Hours: 5.5 Days/Week, Weekdays:6am - 3pm Weekends: 6am – 10am • Employment Type: Full-Time • Job Type: Permanent

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Inspect equipment for operating deficiencies and makes routine adjustments as necessary. Inspect, change and repair tires. Repairs and adjusts the engine and cutting mechanism on a wide variety of heavy and light equipment. Troubleshoot cutting unit defect. Reel and Bedknife grinding and adjustments of cutting height. Perform automotive-type body repair and painting work. Enter job details onto job sheets for admin updating (Machine History Filing) Performs other duties as assigned by the Head of Department. Notwithstanding the above, you will be expected to undertake other duties as directed by the Superintendent or Golf Manager from time to time 	<ul style="list-style-type: none"> Location: 101 Seletar Club Road
Member Relations Assistant, Sports & Social	<ul style="list-style-type: none"> Minimum 1 year of customer service experience. PC literate Able to speak and write English proficiently. Must be able to perform shift duties on weekdays, weekends & Public Holiday. Positive working attitude and a team player. Salary package shall commensurate with relevant work experience. 	<ul style="list-style-type: none"> Ensure all safety protocols are, and range rules are followed, intervening when necessary to prevent unsafe behavior. Answering questions, offering guidance on range rules. Ensuring players have a positive experience. Assisting with the sale of golf balls, topping up of range cards. To prepare end-of-day sales reports and sales summary for submission to the Finance Department. Ensuring the range, ball dispensers are in working order and reporting any maintenance needs. Inspecting hitting areas, mats and keeping the range in top condition. Overseeing ball collection and replenishment for efficient operations. 	<ul style="list-style-type: none"> Working Hours: 6 Days/Week, 8.45am – 6pm or 12pm- 8pm, 2pm – 10pm Employment Type: Full-Time Job Type: Permanent Location: 101 Seletar Club Road

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Handling disputes or concerns among players calmly and professionally and managing crowded times to prevent disruptions. Collecting and managing lost items, ensuring they are stored safely and returned to their owners when possible. Responsible for setting up the range in the morning and securing it in the night as needed. 	
Waiter/ Waitress (non-halal)	<ul style="list-style-type: none"> Minimum 2 to 3 years of restaurant / banquet experience is preferred. Good communication and interpersonal skill. Willing to work weekends and public holidays as part of the job role. Motivated, team player and passionate individual with a cheerful disposition. 	<ul style="list-style-type: none"> Perform pre and post restaurant housekeeping chores. Perform bar counter duties including replenishment beverages in the refrigerator and replenishment of glassware, straws, coasters, garnishes; and preparing drink orders according to the captain orders. Perform stewarding duties including cleaning, sterilizing and polishing cutlery, dishes and glassware. Transport foodstuffs; cleaning equipment, food lifts and furniture during pre and post banquet activities. Operate Point of Sales System for orders taking and guest billings. Receive guests; make suggestions and answer questions about food, wines and promotions. Place order receives food and beverages from kitchen and bar and serves to the designated guests' tables as stated on the captain orders. Remove serving wares and cutlery after guests have completed a course. Ensures tables are complete with all required items such as tent cards, flower vases, salt and pepper. Set-up function rooms. 	<ul style="list-style-type: none"> Working Hours: 6 Days/Week, 7am – 3pm, 9am – 5pm, 12pm – 8pm, 2pm – 10pm Employment Type: Full-Time Job Type: Permanent Location: 101 Seletar Club Road

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Preparing the mise-en-place for the restaurant's operation, in the following: Drawing, stocking and laying table linen. Folding napkins / serviette for use in service Setting tables with tableware, glassware, and chinaware. Stocking side stations with linen, glassware, tableware, toothpick holders, sugar bowls and condiments. Cleaning and refilling salt and pepper shakers. Resetting table for 'new' guests when tables are resold during the same meal period (i.e. turnover occurs). To guide new staff on proper service procedures; table-settings, (menu) food and drinks knowledge and service times, table numberings, side-stations and side-jobs, preparing mis-en-place and other necessary duties 	

#9 WATSON'S PERSONAL CARE STORES

In Singapore, Watsons operates close to 100 stores located island wide. Aligned with its philosophy of bringing 'more' to customers' lives, Watsons strives to bring the best in beauty and health products to consumers at affordable prices. Watsons continually sets the standards in the health, wellness and beauty market, providing personalised advice and counselling in health, beauty and personal care on top of its market-leading product range, making customers LOOK GOOD, DO GOOD, FEEL GREAT every day.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Assistant Store Manager	<ul style="list-style-type: none"> Ability to stand for long hours, work rotating shifts, and be available on weekends and public holidays Leadership experience in a similar capacity, demonstrating strong management, communication, and problem-solving skills, with the ability 	<ul style="list-style-type: none"> Job duties include performing cashiering tasks, providing excellent customer service, ensuring efficient replenishment of stocks, and assisting the Store-in-Charge in supervising non-management staff. Additional responsibilities involve overseeing daily operations, supporting team members, maintaining store organization, and undertaking supervisory duties delegated 	<ul style="list-style-type: none"> Working Hours: 6 Days/Week, 44 Hours/Week Employment Type: Full-Time Job Type: Permanent Location: Island Wide

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	to lead teams and ensure smooth operations in a dynamic environment.	by the Store-in-Charge to ensure smooth and efficient store operations.	
GNC Advisor	<ul style="list-style-type: none"> • Ability to stand for long hours, work rotating shifts, and be available on weekends and public holidays. • Have leadership experience in a similar capacity, demonstrating strong management, communication, and problem-solving skills, with the ability to lead teams and ensure smooth operations in a dynamic environment. 	<ul style="list-style-type: none"> • Include performing customer information sharing and product promotion, achieving sales targets, managing stock levels, and engaging with customers to build strong relationships. • Responsibilities also involve merchandising and display, gathering market insights, and assisting in supervisory tasks delegated by the Store-in-Charge to ensure efficient store operations and customer satisfaction. 	<ul style="list-style-type: none"> • Working Hours: 6 Days/Week, 44 Hours/Week • Employment Type: Full-Time • Job Type: Permanent • Location: Island Wide
Retail Assistant	<ul style="list-style-type: none"> • Ability to stand for long hours, work rotating shifts, and be available on weekends and public holidays. • Can demonstrate flexibility, endurance, and a strong work ethic to meet operational needs while ensuring excellent service and efficiency in a dynamic retail or service environment. 	<ul style="list-style-type: none"> • Performing cashiering tasks accurately, delivering excellent customer service, maintaining cleanliness through housekeeping, and ensuring efficient replenishment of stocks. • Involve handling transactions, assisting customers with inquiries, organizing merchandise, keeping the store tidy, and restocking shelves to ensure product availability, contributing to a smooth retail operation. 	<ul style="list-style-type: none"> • Working Hours: 6 Days/Week, 44 Hours/Week • Employment Type: Full-Time • Job Type: Permanent • Location: Island Wide
Retail Executive	<ul style="list-style-type: none"> • Ability to stand for long hours, work rotating shifts, and be available on weekends and public holidays. • Supervisory experience in a similar capacity, demonstrating leadership skills, adaptability, and a strong work ethic to ensure smooth operations and 	<ul style="list-style-type: none"> • Performing cashiering tasks, providing excellent customer service, ensuring efficient replenishment of stocks, and assisting the Store-in-Charge in supervising non-management staff. • Additionally, responsibilities involve overseeing daily operations, handling transactions, supporting team members, maintaining store standards, and undertaking supervisory duties as delegated to ensure smooth 	<ul style="list-style-type: none"> • Working Hours: 6 Days/Week, 44 Hours/Week • Employment Type: Full-Time • Job Type: Permanent • Location: Island Wide

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	excellent customer service.	and efficient store management.	
Retail Supervisor	<ul style="list-style-type: none"> Ability to stand for long hours, work rotating shifts, and be available on weekends and public holidays. Demonstrate flexibility, endurance, and a strong work ethic to meet operational needs while ensuring excellent service and efficiency in a dynamic retail or service environment. 	<ul style="list-style-type: none"> Job duties include performing cashiering tasks accurately, providing excellent customer service, ensuring timely replenishment of stocks, and undertaking supervisory responsibilities delegated by the Store-in-Charge. Additional responsibilities involve handling transactions, assisting customers, managing inventory, overseeing staff when required, and maintaining smooth store operations to enhance overall efficiency and customer satisfaction. 	<ul style="list-style-type: none"> Working Hours: 6 Days/Week, 44 Hours/Week Employment Type: Full-Time Job Type: Permanent Location: Island Wide
Management Trainee (Retail)	<ul style="list-style-type: none"> Ability to stand for long hours, work rotating shifts, and be available on weekends and public holidays. Minimum Higher Nitec qualification, demonstrating adaptability, responsibility, and a strong work ethic to contribute effectively to store operations and provide excellent customer service. 	<ul style="list-style-type: none"> Job duties include performing cashiering tasks, delivering excellent customer service, ensuring timely replenishment of stocks, and assisting the Store-in-Charge in supervising non-management staff. Additionally, responsibilities involve overseeing daily operations, supporting team members, maintaining store cleanliness and organization, and undertaking supervisory duties delegated by the Store-in-Charge to ensure smooth operations. 	<ul style="list-style-type: none"> Working Hours: 6 Days/Week, 44 Hours/Week Employment Type: Full-Time Job Type: Permanent Location: Island Wide
Store Support Assistant	<ul style="list-style-type: none"> Ability to stand for long hours, work rotating shifts, and be available on weekends and public holidays. Demonstrate flexibility, endurance, and a strong work ethic to meet operational needs while ensuring excellent service and efficiency in a dynamic retail or service environment. 	<ul style="list-style-type: none"> Job duties include assisting with the packing of online orders from Amazon, delivering excellent customer service, maintaining cleanliness through regular housekeeping, and ensuring the efficient replenishment of stock and timely delivery of orders. Additional responsibilities involve helping customers with inquiries, organizing merchandise, keeping the store tidy, and restocking shelves to ensure product availability, all contributing to a smooth and efficient retail operation. 	<ul style="list-style-type: none"> Working Hours: 6 Days/Week, 44 Hours/Week Employment Type: Full-Time Job Type: Permanent Location: Island Wide

#10 YMCA

The Young Men's Christian Association (YMCA) movement was started in 1844 in London by Mr. George Williams and a group of likeminded concerned Christians. It is one of the oldest and largest Movements for youth in the world and now operates in 119 countries and reaching 58 million people. The YMCA works to bring social justice and peace to young people and their communities, regardless of religion, race, gender or culture.

Established in 1902, the YMCA of Singapore is a volunteer-based Christian organization that seeks to serve and impact all members of the community, regardless of race, language or religion, through programmes, services and enterprises to develop the body, mind and spirit.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
SCC Teacher (Mentor)	<ul style="list-style-type: none"> • Minimum N/ O Level, NITEC or its equivalent. • Student care / tutoring experience is advantageous. • Patient and passionate about teaching children • Friendly and cheerful with good interpersonal skills and organization skills. • Candidates with higher education level and working experience will be considered for Senior Teacher, position. • Working Locations: Near MRT stations across Singapore 	<ul style="list-style-type: none"> • Teaching And Training Professionals 	<ul style="list-style-type: none"> • Working Hours: 5 Days/Week, 10am – 7pm • Employment Type: Full-Time • Job Type: Permanent • Location: 1 Orchard Road

e2i services

We have compiled a list of resources for you to widen your search, sharpen your skills, and receive funding support.

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

<https://e2i.sg/cg-cp123?r=qr>



You can also reach them at the following centres (By appointment only):

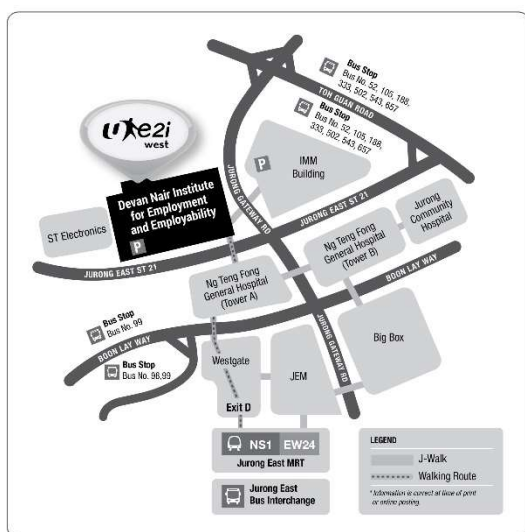


e2i west

Devan Nair Institute of Employment and Employability
80 Jurong East St 21 Level 2
Singapore 609607



Find us at these other locations.



<https://e2i.sg/locjw2?r=qr>

Operating Hours: Monday till Friday: 9am to 5pm
Saturday: 9am to 1pm
Sunday & Public Holiday: Closed

NTUC Job Security Council's Telegram Channels

Be alerted daily on the latest job vacancies from hiring companies.

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(e.g. Analysts, Engineers, Executives, Technicians, etc)
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