

Harvest Your Career: Exploring Local Agriculture Industry & Career Paths in Built Environment @[e2i - Level 2 Plaza Area]

JOB LISTING BOOKLET

Date: 16 October 2025

Time: 11am to 2pm



About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

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#1 GREENHOOD PTE LTD

Greenhood came into being with a mission of serving urban populations with healthy pesticide-free greens through a sustainable, farm-to-table concept. In a land-scarce Singapore, we developed a unique rooftop-based solution that transforms unutilized spaces into a utopia of clean and beautiful greens. We have designed our own proprietary vertical grow technology with a focus on productivity, quality and sustainability. Furthermore, we bring our neighbourhood community together to participate in our efforts in building a more secure and sustainable food system.

Job Positions	Job Description / Job Requirement	Working Hours / Location
Urban Farmer/ Grower	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> Farm operations - Seeding, transplanting, harvesting, packing, maintenance of the farm. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> Fit for outdoor work 	<ul style="list-style-type: none"> 5.5 days 8am-5pm with lunch break Full or Part Time Location: 531946

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#2 GREENPHYTO PTE. LTD.

We are an agri-tech firm with a mission to position ourselves as a market leader at the forefront of agriculture technology. We have developed our internationally patented, proprietary and fully automated industrial technologies which will deliver unrivalled superlative crop yields, independent of environment and geography.

Job Positions	Job Description / Job Requirement	Working Hours / Location
Cleaner/Pantry Assistant	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> • Provide daily general cleaning & housekeeping services for office area which include working areas, washroom, pantry areas, meeting rooms and common areas (i.e. walkways, staircases, landscape areas). • Assist in preparing and serving light snacks, fruits and drinks/beverages to visitors/guests whenever required. • Keep the office pantry area clean & tidy and maintain the general cleanliness of kitchen appliances and cleaning equipment in a safe and efficient manner. • Refilling and restocking of cleaning supplies and toiletries (hand wash, toilet paper, paper towels etc) and pantry supplies (biscuits, beverages etc). • Maintaining cleaning products and pantry supplies and update HR & Admin department to order new supplies when necessary. • Daily clearing of waste bins and dispose of all the rubbish from office to designated areas. • Watering and maintenance of plants. • Any other general cleaning duties and ad hoc duties as assigned. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> • Physically fit. • Job is suitable for older workers. 	<ul style="list-style-type: none"> • 5 days • 8.5 hours per day • Full Time/ Permanent • Location: 619677
Farm Assistant	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> • Work in factory-like environment (as the indoor farm is automated, direct contact with plants will be limited). • General cleaning/sanitizing for workbench, automated equipment and machinery. • Manually seed and harvest sensitive crops. • Help to prepare nutrient solutions and supplies for plants. • Daily start of day and end of day checks on equipment. • General facility and waste disposal. • Assemble orders for customers. • Help with material receiving, inspection, warehouse, and inventory management. • Adhere to personnel safety, farm hygiene and cleanliness protocols. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> • Physical fit. • Candidates are required to handle heavy objects. 	<ul style="list-style-type: none"> • 5 days • 8.5 hours per day • Full Time/ Permanent • Location: 619677

Job Positions	Job Description / Job Requirement	Working Hours / Location
Farm Assistant (Part Tim)	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> • Work in factory-like environment (as the indoor farm is automated, direct contact with plants will be limited). • General cleaning/sanitizing for workbench, automated equipment and machinery. • Manually seed and harvest sensitive crops. • Help to prepare nutrient solutions and supplies for plants. • Daily start of day and end of day checks on equipment. • General facility and waste disposal. • Assemble orders for customers. • Help with material receiving, inspection, warehouse, and inventory management. • Adhere to personnel safety, farm hygiene and cleanliness protocols. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> • Physical fit. • Candidates are required to handle heavy objects. 	<ul style="list-style-type: none"> • 3 days • 8.5 hours per day • Part time/ Permanent • Location: 619677

#3 MEOD PTE. LTD.

Urban Farming growing solutions, leafy vegetables and fruits vegetables.

Job Positions	Job Description / Job Requirement	Working Hours / Location
Farm Assistant (Part Tim)	<p><u>Job Description:</u></p> <p>Generate New Sales:</p> <ul style="list-style-type: none"> To identify target customers from FMCG, Hotels, and F&B sectors. Develop and maintain a pipeline of potential customers. Meet and exceed monthly sales targets. <p>Building Relationships:</p> <ul style="list-style-type: none"> Build and maintain strong relationships with existing and new customers. Meet customer satisfaction and loyalty. Identify and address customer needs and concerns. Handling customer complaints or issues with products promptly and professionally to maintain customer satisfaction. Ability to track sales trends, analyse customer preferences, and adapt strategies accordingly. <p>Vegetable Knowledge and Development:</p> <ul style="list-style-type: none"> Visit the farm regularly to check on products, harvest conditions, or quality control. Familiar with all types of vegetables. (Training will be provided) <p>Reporting and Performance Metrics:</p> <ul style="list-style-type: none"> Be able to work according to the management's performance target. Track report and sales performance and results. Ensuring timely invoicing, following up on payments, and keeping accurate records of all sales transactions. Ensure sales and marketing alignment to drive revenue growth. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> Secondary or Diploma in Marketing, Business Administration, or a related field. Good communication, negotiation, and relationship-building skills. Ability to work independently and as part of a team. Knowledge of the local vegetable/F&B/FMCG market. Experience with sales and marketing strategies and tactics. Be able to work in fast-paced environments. Knowledge of Microsoft Office e.g., Excel, Word, and PowerPoint. Multilingual will be an advantage as this position will deal with various types of stakeholders. 	<ul style="list-style-type: none"> 5 days Full Time/ Permanent Location: 368242

#4 ORIENTAL AQUARIUM (S) PTE LTD

At Oriental Aquarium, we specialize in cultivating and exporting vibrant, healthy aquarium plants to clients around the globe. With a commitment to quality, sustainability, and reliable service, we support retailers and distributors with premium aquatic greenery and select aquarium accessories.

Job Positions	Job Description / Job Requirement	Working Hours / Location
Account Executive	<p><u>Job Description:</u> The Account Executive will be responsible for managing financial transactions, ensuring accurate record-keeping, and providing timely financial reports to support decision-making processes within the company.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Maintain accurate financial records and ensure timely recording of transactions in the accounting system. • Perform account reconciliations and resolve discrepancies to ensure financial accuracy. • Prepare and generate financial reports, including income statements, balance sheets, and cash flow statements. • Carry out monthly salary payments and CPF submissions • Perform full sets of accounts including AR, AP, payments, • Support budgeting and forecasting processes by providing accurate financial data and analysis. • Monitor cash flow and oversee the accounts payable and accounts receivable functions. • Collaborate with the finance team to develop and implement financial policies and procedures. • Ensure compliance with relevant financial regulations and standards. • Continuous improvement of financial policies and procedures • Identifying areas for process improvements and efficiencies • Analyze financial data to identify trends, opportunities, and potential risks. • Assist in the preparation of annual audits and tax filings. • Provide support and guidance to other departments regarding accounting matters. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> • Bachelor's degree in Accounting, Finance, or a related field. • Minimum of 3 years of experience in accounting or finance roles. • Strong knowledge of accounting principles, financial statements, and budgeting. • Proficient in accounting software and Microsoft Office suite (Word, Excel, PowerPoint, and Outlook). • Excellent analytical, problem-solving, and organizational skills. • Strong written and verbal communication skills. • Detail-oriented and able to work independently in a fast-paced environment. 	<ul style="list-style-type: none"> • 5.5 days • 8:30am-5:30pm (Mon to Fri) • 8:30am-12:30pm (Sat) • Full Time/ Permanent • Location: 699880

Job Positions	Job Description / Job Requirement	Working Hours / Location
	<ul style="list-style-type: none"> Familiarity with the agriculture or horticulture industry is a plus. 	
Agriculture Scientist	<p><u>Job Description:</u> The Agriculture Scientist will be responsible for conducting research, analyzing data, and providing scientific guidance to optimize plant production, quality, and sustainability within our operations. Key Responsibilities:</p> <ul style="list-style-type: none"> Conduct research on various aspects of plant cultivation, including propagation, irrigation, fertilization, and pest management. Analyze and interpret data to develop new techniques and approaches for improving plant growth, health, and yield. Collaborate with the production team to implement research findings and optimize cultivation processes. Monitor plant health, identify potential issues, and recommend solutions. Develop and oversee experimental trials to evaluate the performance of new plant varieties, growing substrates, and other inputs. Provide technical advice and training to nursery staff on best practices in plant cultivation and care. Stay current with emerging trends, technologies, and research in the field of agriculture science. Prepare reports and presentations on research findings and project progress. Collaborate with external partners, such as universities or research institutions, to advance the field of agriculture science. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> Master's in Agriculture Science, Horticulture, Plant Science, or a related field. Minimum of 3 years of experience in agricultural research or a related role. Strong knowledge of plant physiology, genetics, and cultivation techniques. Experience in designing and conducting scientific experiments and analyzing data. Excellent problem-solving, analytical, and critical thinking skills. Strong written and verbal communication skills, with the ability to present complex scientific concepts to diverse audiences. Familiarity with statistical analysis software and database management tools. Experience in the nursery or greenhouse industry is a plus. 	<ul style="list-style-type: none"> 5.5 days 8:30am-5:30pm (Mon to Fri) 8:30am-12:30pm (Sat) Full Time/ Permanent Location: 699880

Job Positions	Job Description / Job Requirement	Working Hours / Location
Admin Executive	<p><u>Job Description:</u> The Admin Executive will be responsible for managing day-to-day administrative tasks, supporting various departments, and contributing to the overall efficiency of our operations.</p> <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Coordinate and manage daily office operations, including scheduling appointments, answering phone calls, and handling correspondence. • Process and maintain accurate records of employee information, invoices, and other relevant documents. • Support HR activities such as recruitment, onboarding, and maintaining employee files, HR software and databases • Prepare and distribute reports, presentations, and other documents as required. • Monitor and maintain inventory levels for office supplies and equipment. • Collaborate with other departments to ensure smooth and efficient operations. • Assist in organizing company events and managing meeting arrangements. • Maintain a professional and organized workspace to facilitate productivity. <p><u>Job Requirement:</u> Qualifications:</p> <ul style="list-style-type: none"> • Diploma or degree in Business Administration or a related field. • Minimum of 2 years of experience in an administrative role. • Proficient in Microsoft Office suite (Word, Excel, PowerPoint, and Outlook). • Strong written and verbal communication skills. • Excellent organizational and time management abilities. • Detail-oriented and able to multitask in a fast-paced environment. • Familiarity with basic accounting principles and bookkeeping is preferred. • Experience in the agriculture or horticulture industry is a plus. 	<ul style="list-style-type: none"> • 5.5 days • 8:30am-5:30pm (Mon to Fri) 8:30am-12:30pm (Sat) • Full Time/ Permanent • Location: 699880

#5 SENG CHOON FARM PTE LTD

Incorporated in Singapore in 1987, Seng Choon Farm Pte Ltd is a pioneer in providing high-quality, farm-fresh eggs.

Job Positions	Job Description / Job Requirement	Working Hours / Location
Egg Packer	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> Packing of eggs into baskets / carton boxes. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> No experience is required. 	<ul style="list-style-type: none"> 6 days 7am - 4pm Full Time/ Permanent Location: 718798
Quality Assurance Officer	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> To ensure that company products and services meet established standards of quality, reliability and performance. Ensure Quality Assurance by supporting daily operations, maintaining quality standards, and contributing to continuous improvement initiatives. Support the implementation, maintenance and continual improvement of the Integrated Management System (IMS) which includes Food Safety, Good Agriculture Husbandry (Clean and Green) Practices, Workplace Safety and Health and Business Continuity. Manage regulatory affairs, including research, regulatory inquiries and reporting, labelling compliance, and updates. Assist in the development, review, and revision of relevant quality management system and related documents. Ensure proper documentation and records. Prepare samples for external laboratory testing; review and evaluate test reports. Support in internal training programs by developing training materials and providing training support. Collect and compile data required for validation activities in accordance with Certification Standards under the IMS. Manage internal and external audits. Ensure traceability and product recall systems are tested and maintained. Support root cause investigations and incident reporting. Perform ad hoc tasks as assigned. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> Diploma / Bachelor's degree in food science or related field. Good knowledge of Food Safety or Quality Management System. Familiarity with sampling methods, incident investigations, and risk management strategies. Excellent communication and interpersonal skills to coordinate with multiple departments and external auditors. Ability to train employees on GMP and quality best practices. Knowledge of the ISO 22000 system Minimum 2 years of working experience 	<ul style="list-style-type: none"> 5.5 days 8am to 5pm Full Time/ Permanent Location: 718798

#6 Singapore Agro-Food Enterprises Federation Limited

Incorporated in October 2017, SAFEF aims to represent, advance, and promote our members in the local agro-food sector. We are passionate about promoting and elevating the local industry for economic development, and contributing to Singapore's food supply resilience and security

Job Positions	Job Description / Job Requirement	Working Hours / Location
Farm Manager (vegetable farm and aquaculture farm)	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> The farm manager oversees all operational aspects of the farm, ensuring the farm is well maintained. The Farm Manager will lead a team of operators and part time staff. Plan and oversee farm operations and harvesting schedule. Implement preventive maintenance for farming equipment's and systems. Supervise, train and roster farm operators and part time staff. Provide proper guidance on SOPs. Conduct routine checks, safety briefings and performance coaching. Coordinate for pick-ups and/or deliveries. Maintain accurate records of yield, inventory and incidents. Prepare and submit weekly farm reports to management. Identify process improvements to increase efficiency and reduce waste. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> No experience is welcome. 	<ul style="list-style-type: none"> 5 days 40 hours per week Full Time/ Permanent
Farm Operator (vegetable farm and aquaculture farm)	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> The farm operator is responsible got the daily operations of the farm including the care, maintenance and harvesting of the crops. Perform farm operations. Maintain farm cleanliness and minor repair work on farm infrastructure / equipment. Record keeping of farm activities (e.g. farm production data) Others (e.g. assist in packing and farm trials). <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> No experience is welcome. Physically fit. Rostered Mondays to Sundays include public holidays. 	<ul style="list-style-type: none"> 5.5 days 44 hours per week Full Time/ Permanent

#7 SPORE GARDENS PTE. LTD.

Where we bring the magic of fresh, local mushrooms right to your doorstep!

Job Positions	Job Description / Job Requirement	Working Hours / Location
Senior Farm Operator	<p><u>Job Description:</u></p> <ul style="list-style-type: none"> Take care of daily farming operations - harvesting, farm maintenance and packing. Operate and maintain the farm. <p><u>Job Requirement:</u></p> <ul style="list-style-type: none"> Be able to operate independently, observant and be consistent in carrying out daily tasks. 1 years of working experience 	<ul style="list-style-type: none"> 5 days 9am to 5pm Full Time/ Permanent Location : 486353

#8 e2i services

e2i Services

- Career Coaching & Job Matching
- Skills Future Advice

We have compiled a list of resources for you to widen your search, sharpen your skills, and receive funding support.

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.



<https://e2i.com.sg/app>

You can also reach them at the following centres (By appointment only):

**e2i Career Centre
(Devan Nair Institute for Employment and Employability)**

80 Jurong East St 21,
Level 2, Singapore 609607

Operating Hours

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

**e2i Career Centre
(One Marina Boulevard)**

1 Marina Boulevard, #B1-03,
Singapore 018989

Operating Hours

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

**e2i Career Centre
(Our Tampines Hub)**

ServiceSG Centre Our Tampines Hub,
1 Tampines Walk, #01-21,
Singapore 528523

Operating Hours

Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

**e2i Career Centre
(Woodlands Civic Centre)**

ServiceSG Centre Woodlands,
900 South Woodlands Drive,
#03-01 Woodlands Civic Centre,
Singapore 730900

Or make an appointment at any of our 23 Jobs & Skills Centres located island wide:

<https://www.e2i.com.sg/locations/#SGUJSC>

NTUC Job Security Council's Telegram Channels

Be alerted to daily on the latest job vacancies from hiring companies

Subscribe to **PMET Job-Alert**

(e.g. Analysts, Engineers, Executives, Technicians etc)

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(e.g. Temporary, Part-time jobs, Operators, Packer roles)

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