

Job Matching by e2i

List of Available Jobs












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About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg


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#1 AAPC Singapore (Accor)


Accor is the world's leading hotel operator, present in 92 countries with more than 3,500 hotels and 450,000 rooms. With more than 160,000 employees in Accor brand hotels worldwide, the Group offers to its clients and partners nearly 45 years of know-how and expertise.

Job Title	Job Description	Job Requirement	Working Location
Duty Manager (Food & Beverage) 	<p>Supervise lounge operations during the shift, ensuring a seamless guest experience.</p> <p>Act as the point of contact for guest concerns and feedback</p> <p>Coordinate with various teams within the lounge to maintain service standards.</p> <p>Monitor lounge occupancy, cleanliness and service flow, making real-time adjustments as needed.</p> <p>Ensure compliance with airport regulations, safety protocols and hygiene standards.</p> <p>Support staff performance by providing guidance, coaching and on-the-spot training.</p> <p>Handle incidents, emergencies and irregular operations professionally and efficiently.</p> <p>Prepare shift reports and communicate key updates to the Manager and relevant departments.</p> <p>Assist with staff scheduling, inventory checks, and operational planning as required.</p>	<p>Experience in food & beverage operations, preferably in a supervisory or managerial role.</p> <p>Strong leadership, communication and problem-solving skills.</p> <p>Excellent customer service orientation and ability to manage diverse teams.</p> <p>Familiarity with airport protocols, safety standards and guest service systems.</p> <p>Ability to remain calm and professional under pressure.</p> <p>Flexibility to work shifts, weekends, and public holidays.</p> <p>WSQ Food Hygiene certificate required for this role</p>	Changi Jewel
Housekeeping Attendant	<p>Welcome guests in a courteous and professional manner when operating shower suite allocations.</p> <p>Manage shower suite bookings and ensure smooth guest flow</p> <p>Clean and sanitize shower suites to the highest hygiene and cleanliness standards.</p> <p>Change linens and make up beds in the sleeping areas</p> <p>Respond promptly to guest requests related to cleanliness or comfort in allocated areas.</p> <p>Maintain inventory and restock shower amenities (towels, toiletries, refreshments).</p> <p>Ensure safe use and storage of cleaning chemicals and equipment.</p> <p>Report maintenance or safety issues promptly to supervisors.</p>	<p>Basic communication skills</p> <p>Good physical stamina and ability to perform repetitive tasks.</p> <p>Attention to detail and commitment to cleanliness.</p> <p>Ability to work independently and as part of a team.</p> <p>Flexibility to work shifts, including weekends and public holidays.</p>	Changi Jewel

Job Title	Job Description	Job Requirement	Working Location
	Follow all health, safety, and hygiene regulations diligently.		
Lounge Attendant Table Cleaner (PT/FT)	Clean Tables Clear plates and glassware Transfer dirty plates to dishwashing department Keep tables, chairs and service areas clean and tidy	No experience required. Flexibility to work weekends and public holidays.	Changi Jewel

#2 Data Clean Asia Pte Ltd

Data Clean Asia has carved a niche among its esteemed client base, and clearly not without reasons. We offer cleaning, maintenance, decontamination and remediation services tailored for critical environments, including data centres, fabrication facilities, computer rooms, clean rooms, cable head ends, telecom facilities, network facilities, switching centres and laboratories.

Job Title	Job Description	Job Requirement	Working Location
Cleaning & Maintenance Technician 	Perform cleaning duties across designated facilities (e.g. vacuuming, mopping, disinfecting, etc.). Support installation works as instructed. Notify supervisors of any low supplies, damaged equipment, or facility issues that require attention or repair. Assist in deliveries. Perform general housekeeping in the warehouse and storage areas. Ensure compliance with safety and cleanliness standards. Operate cleaning and maintenance equipment safely and effectively. Carry out any ad-hoc duties assigned by the Manager or the management.	Minimum PSLE. Basic English proficiency - able to read instructions and communicate effectively. Candidates with CSOC Certification an advantage. Physically fit and able to carry heavy items. Comfortable operating heavy equipment and cleaning tools. Willingness to learn and adapt to various tasks and responsibilities. Willing to work overtime, including after hours and on weekends, when required. A team player who can also work independently with minimal supervision. Strong communication skills, honest, responsible, and reliable.	Various Locations

#3 DOMINO'S PIZZA

Domino's Pizza has been established in Singapore since 2009. In a span of 14 years, we have opened over 40 outlets across the island.

Job Title	Job Description	Job Requirement	Working Location
Part Time Rider / Ebike Rider	<p>Use our motorcycles to deliver if you do not have one</p> <p>Ensure that customers receive their orders within 30 minutes or less from ordering</p> <p>Ensure and assist in the accurate packing of orders as per customers' orders</p> <p>Ride safely during the delivery of the order</p> <p>Prepare and deliver freshly made food items in accordance with the procedures and standards of the store</p>	<p>Must be able to work on shift, weekends and public holiday</p> <p>Can use company bike</p> <p>Valid Motorcycle License (Class 2B)</p> <p>Valid PAB LTA License</p> <p>Able to work in fast-paced environment</p>	Offsite

#4 Gardenia Foods

Gardenia is the market leader with over 45 years of history and has remained a household favourite for generation after generation by staying true to the same enduring qualities of trust, reliability, good taste and freshness that has made our breads so good... you can even eat it on its own!



Job Title	Job Description	Job Requirement	Working Location
Distribution Clerk (Despatch)	<p>Ensure systematic issue and loading of breads</p> <p>Follow daily stock control and Duty Officer's instructions to cut/add or full load</p> <p>Check randomly the total issues tally with the Daily Stock Control (DSC)</p> <p>Ensure all daily products to be issued out</p> <p>Ensure sufficient stocks for all equipment and forms needed in the Department</p> <p>Enforce good housekeeping for loading bay and distribution office</p>	<p>Min. GCE 'N'/'O' level</p> <p>Basic computer knowledge</p> <p>Able to commit Morning/ night shift</p> <p>Able to work on weekend / Public holiday</p> <p>Able to carry heavy trays of breads (eg. 15kg)</p>	224 Pandan Loop
Production Operators	<p>Provide operational support to the Section Leader in Mixing Section/ Oven & Stacking Section / Slicing Section</p> <p>Operate the mixing/ depanner & oven unloader/ slicer</p> <p>Ensure proper cleaning is done</p> <p>Adhere the disposition of all non-conforming products as instructed by superiors</p> <p>Adhere to all working and safety regulations</p>	<p>Minimum completed primary school education.</p> <p>At least 2 years relevant experiences. Little or no experiences are welcome to apply.</p> <p>Able to read and write simple English.</p> <p>Able to carry 25kg of ingredients when required. For example, to pour ingredients into blending bowl.</p> <p>Able to start work immediately.</p>	224 Pandan Loop
QC Inspector	<p>Responsible for monthly QC duty roster planning and arrangement</p> <p>Perform routine inspection to ensure all the process parameter, product quality adheres to standard and procedures.</p> <p>Report to QC Executive/Manager for any non-compliance observed in production or any changes in term of process control parameter, food quality or food safety related issues.</p> <p>Perform incoming check for the raw material to ensure conformance to in-house standard.</p> <p>To conduct GMP audit with production team and feedback to QC Executive/ Manager for any non-compliance in production floor.</p> <p>Monitoring and feedback to QC Executive/Manager for any pest related issue in the factory</p> <p>Assist in troubleshooting for customer complaint.</p>	<p>No experience required</p> <p>Willingness to learn</p> <p>1 Year Contract</p>	224 Pandan Loop





Job Title	Job Description	Job Requirement	Working Location
Van Salesman	Load bread into vans and for delivery to every retailer Remove one day old bread from shelves and load fresh loaves Merchandise bread and reject bread that do not meet Company's quality standards Maintain good relations with retailers Send back exchange bread to Despatch Collect bread trays and report on trays condition	Primary education applicants are welcome to apply Must possess Singapore Class 3 / 4 licence 6 days work week (Rest day on 1 weekday) Able to work on Weekends and Public Holidays Working hours : 12 midnight to 9am Physically fit	224 Pandan Loop


#5 GOLDBELL CORPORATION

Goldbell Corporation is a leading Singaporean provider of industrial and commercial vehicle leasing, distribution, and financial services, serving diverse sectors like logistics, construction, and F&B for over 40 years, offering a wide fleet from trucks and vans to specialized equipment, with a focus on innovation in future mobility.

Job Title	Job Description	Job Requirement	Working Location
Assistant Manager, Fleet Management (Material Handling Equipment Sales) 	<p>Support Sales and Leasing managers on special projects, such as VNA and modification for equipment. In addition, manage the rental fleet's maintenance cost and utilisation (eg. initiate for disposal with data analysis)</p> <p>Provide expertise to Sales team and customers regarding product solution offerings and capabilities</p> <p>Work with Sales team to understand customer needs and provide solutions</p> <p>Create proposal, which may include timeline, risk assessment, design workflow, product design and modification</p> <p>Collaborate with Principal to ensure successful deployment</p> <p>Collaborate with Principal to determine feasibility and develop new solutions</p> <p>Help identify product development priorities and communicate these throughout the organization</p>	<p>Diploma in Mechanical / Diploma in Electrical / Diploma in Electronics/ Diploma in IT.</p> <p>2+ years of relevant experience is preferred in Material Handling Equipment with Warehouse Logistics knowledge.</p> <p>Preferably understanding of how to optimise warehouse operations.</p> <p>Computer skills: AutoCAD, Microsoft Office (especially Excel).</p> <p>Excellent communication skills - written and verbal.</p> <p>Willingness to learn new technologies and skills constantly.</p> <p>Ability to work well in a team environment.</p> <p>Strong organisational skills.</p> <p>Self-motivated, take initiative to identify issues and pursue solutions.</p> <p>Able to work well under high-pressure situations.</p> <p>Project management skills: Scope management – fleet management, project analysis and solution working with principal and vendors. Schedule management – timeline with key milestones and scheduled for delivery. Cost management – maintenance cost, project cost, when expenditures will happen, and cost control. Quality management – quality control, confirming that the deliverables are useful, accurate, and precise. Resource management – people, equipment, attachments and accessories, the project manager must plan for and manage throughout the project. Risk management – risks are uncertain events and conditions that can have a negative, or positive effect on the</p>	Benoi Road

Job Title	Job Description	Job Requirement	Working Location
		project. The project manager must identify, analyse, and prepare responses for risk events with risk assessment. Procurement management – projects often require purchasing, dealing with principal and vendors. Managing the terms of the contract to keep the project moving.	
Commercial Vehicle Technician 	Carry out maintenance, repair and overhaul work on commercial vehicles ensuring high standard of workmanship and minimise turnaround time for scheduled repairs and inspections to meet workshop's service standards Notify superior of unusual repair problems which will require major repair and replacement parts recommendation Adhere to defined guidelines with regard to safety and orderliness	Ability to troubleshoot ICE and BEV platforms. NITEC/HNITEC/Diploma in Automotive Engineering At least 2 years of experience in automotive repair, working on Euro4-6 commercial vehicles Knowledge of electrical schematic diagrams and working experience with electrical and electronic components Able to troubleshoot vehicle electrical and technical issues with diagnostic tools Class 3 License MS Office proficiency	Offsite
Commercial Vehicle Technician 	Carry out maintenance, repair and overhaul work on heavy vehicles (diesel, commercial and electric & hybrid vehicle), ensuring high standard of workmanship and minimize turnaround time for scheduled repairs and inspections to meet workshop's service standards and according to job order. Notify Team Leader of unusual repair problems which will require major repair and replacement parts recommendation. Adhere to defined guidelines in regards to safety, orderliness and etc. Complete work order for each vehicle and unit serviced.	At least 3-5 years of relevant work experience repairing Euro 4 to Euro 6 Commercial Vehicles. Ability to troubleshoot commercial vehicles using diagnostic tools.	Senoko Road
Company Driver	Chauffeur company executive. Maintain vehicle upkeep. Collect vehicle from office and return at the end of each day	Class 3 with at least 1 year of relevant work experience as driver for C-level staff Customer service oriented Able to work frequent overtime (including weekends) Comfortable wearing formal attire daily	Offsite


Job Title	Job Description	Job Requirement	Working Location
Sales & Leasing Executive (Material Handling Equipment) 	<p>Sales & Leasing of Material Handling Equipment e.g. forklift & Airman products</p> <p>Implementing marketing strategies; and analyzing market trends.</p> <p>Monitoring costs, competition, and market demand.</p> <p>Contributes to team effort by accomplishing related results as needed.</p>	<p>Class 3 with at least 1 year of relevant outdoor B2B sales experience.</p> <p>Self-motivated, proactive, and able to handle rejection in a fast-paced sales environment.</p> <p>Strong communication and presentation skills.</p> <p>Team player.</p>	Benoi Road
Sales Engineer (Electric Commercial Vehicles) 	<p>Promotion and sales of Foton new commercial vehicles</p> <p>Advise customers on vehicle upper structures, financing, insurance and other related matters accordingly</p> <p>Working closely with all stakeholders to ensure smooth delivery of new vehicle to customers</p> <p>Sourcing for new leads and manage key accounts</p>	<p>Class 3. Diploma in any discipline.</p> <p>Min 1 to 2 years relevant outdoor sales work experience (B2B industrial sales).</p> <p>Excellent interpersonal skills, self-motivated, proactive, and able to handle rejection in a fast-paced sales environment.</p> <p>Interest in the automotive industry.</p>	Benoi Road
Sales Executive (Commercial Vehicle Parts & Tyres) 	<p>Handling & taking care of Company Accounts/Customers under his responsibility.</p> <p>Canvass for New Accounts/Customers locally.</p> <p>Sell/Market to Oversea Customers.</p> <p>Preparation & Follow-Up of Quotes made to local customers and overseas customers.</p> <p>Oversee and execute sales administrative support (Important: provide backorders update to local customers and overseas customer).</p> <p>Monitor order status and provide updates to all the customers.</p> <p>Arrangement and filing of documents (e.g. Quotation, credit note (CN), sales order confirmation (SO) and etc.)</p> <p>Ensure compliance to company policies, financial, process and industrial standards</p>	<p>Class 3.</p> <p>Min O Level.</p> <p>Excellent interpersonal skills, self-motivated, proactive, and able to handle rejection in a fast-paced sales environment.</p> <p>At least 1-2 years of relevant industrial sales experience.</p>	Senoko Road
Senior Forklift Technician 	<p>Servicing and repairing of Electric/diesel Material handling equipment</p> <p>To troubleshoot and rectify problem for Material handling equipment (notify Team Controllers/ Customers on required work & replacement parts recommendations.)</p> <p>To provide pre-delivery inspection for Material handling equipment</p>	<p>Class 3 and forklift license.</p> <p>Academic background in Mechanical Engineering/Electrical Engineering/Automotive.</p> <p>At least 2 years working experience as forklift technician</p> <p>Able to support standby shifts 2 weeks every quarter including weekends and public holidays.</p>	Benoi Road

Job Title	Job Description	Job Requirement	Working Location
	Ensure high standard of workmanship and minimize turnaround time for scheduled repairs & inspection to meet department standards Provide good customer service to achieve customer satisfaction Complete and fill up work reports for each equipment and unit serviced Adhere to defined guidelines in regards to Safety, Orderliness etc		
Service Sales Executive (MHE Service Contracts) 	Coordinate with customers to prepare and offer service contracts To prepare repair quotations for customer confirmation To create work order and Material Requisition (MR) for controller to arrange jobs To consolidate work order for closing once repair job is completed Ensure customers pay on time	Class 3. Minimum NITEC in Electrical & Electronic Engineering / Mechanical Engineering. MS Office proficiency. Good interpersonal skills. Willing to travel often to customers' site for contract and repair confirmation.	Benoi Road


#6 NHL HOLDING PTE LTD

NHL Holding Pte. Ltd. is a Singaporean holding company established in 1988, primarily involved in civil engineering and construction projects, operating through subsidiaries and focusing on industrial services, with associated brands like NB Auto and various roles in construction management, quantity surveying, and site engineering.

Job Title	Job Description	Job Requirement	Working Location
Bulldozer Operator	<p>Operate the bulldozer for various construction or landscaping projects</p> <p>Inspect the bulldozer for safety and maintenance issues before and after use</p> <p>Perform basic maintenance and troubleshooting on the bulldozer as needed</p> <p>Coordinate with project managers and other construction professionals on project specifications and requirements</p> <p>Adhere to all safety protocols and procedures while operating the bulldozer</p> <p>Follow project instructions regarding the grading and shaping of terrain</p> <p>Communicate any issues or delays to the project manager promptly</p> <p>Prepare daily logs and reports related to bulldozer operation</p>	<p>Possess valid license</p> <p>Proven experience in Singapore construction company, ideally for a minimum of 1 year</p> <p>Strong knowledge of construction equipment operations and maintenance</p> <p>Ability to read and interpret technical manuals and blueprints</p>	16 Benoi Crescent
Class 3 Driver	<p>Transporting materials, equipment and personnel to and from the job site.</p> <p>Transporting workers to & fro dormitory and within site.</p> <p>Able to communicate in basic English.</p> <p>No carrying of material required</p>	<p>Class 3 driving licence.</p> <p>Understanding of safety procedures and maintain their vehicles in top condition.</p> <p>Experienace in construction field preferred.</p>	16 Benoi Crescent
Excavator Operator	<p>Operate and maneuver excavators and other heavy machinery on construction sites</p> <p>Carry out pre-operational checks and maintenance of equipment</p> <p>Ensure safe and efficient operation of machinery in accordance with industry regulations and safety standards</p> <p>Collaborate with the construction team to complete assigned tasks on schedule</p> <p>Maintain detailed records of equipment usage and performance</p> <p>Identify and report any mechanical issues or maintenance requirements</p>	<p>Possess valid excavator operator license, issued by Building and Construction Authority (BCA) Singapore</p> <p>Proven experience as an Excavator Operator in Singapore construction company, ideally for a minimum of 1 year</p> <p>Strong knowledge of construction equipment operations and maintenance</p> <p>Ability to read and interpret technical manuals and blueprints</p>	16 Benoi Crescent
Mixer Truck Driver (Class 4)	<p>Operate the company mixer truck to safely transport concrete materials to the designated sites.</p> <p>Perform regular maintenance and cleaning of the mixer truck to ensure optimal performance and cleanliness.</p>	<p>Possess a valid Class 4 Singapore driving license with a good driving record</p> <p>Minimum 1 year of experience driving</p>	16 Benoi Crescent



Job Title	Job Description	Job Requirement	Working Location
	<p>Ensure that the concrete delivered to the site maintains the required slump and that no unauthorized materials are added.</p> <p>Strictly adhere to site safety rules at all times to maintain a safe working</p>	<p>Strong familiarity with Singapore's road network and traffic regulations</p>	
Storekeeper	<p>Receive, verify, and store incoming materials.</p> <p>Issue materials to authorized personnel when required.</p> <p>Maintain accurate inventory records, including receipts, issues, and stock adjustments.</p> <p>Conduct regular stock checks and reconcile discrepancies.</p> <p>Monitor stock levels and request replenishment to avoid shortages.</p> <p>Ensure the store area is clean, tidy, and well-organized for safe and easy access.</p> <p>Adhere to safety regulations in material handling and storage.</p> <p>Maintain proper storage and care of tools and equipment.</p>	<p>Strong organizational skills and attention to detail.</p> <p>Physical ability to lift and move materials.</p> <p>Basic knowledge of inventory management systems and data entry.</p> <p>Good communication skills for coordinating with team members and suppliers.</p>	16 Benoi Crescent
Technician Mechanic 	<p>Perform regular maintenance, servicing, and repair work on vehicles (truck/ lorry/ light vehicle)</p> <p>Conduct diagnostic checks, troubleshooting, automatic transmission and engine overhaul.</p> <p>Able to understand car diagnostics and can work independently.</p> <p>Perform quality checks and road tests on vehicles.</p> <p>Adhere to defined guidelines in regards to safety, orderliness and etc.</p> <p>Complete work order for each vehicle and unit serviced.</p> <p>Good attitude and accept company's work arrangement.</p>	<p>Formal qualification in automotive mechanics or a related field</p> <p>2-3 years experiences in automotive repair and service industry</p> <p>Able to read and understand electrical schematic diagram.</p> <p>Excellent attention to detail and ability to work under pressure</p> <p>Able to use and troubleshoot electrical/ technical issue with diagnostic tool.</p> <p>Preferably with Class 3 & 4 Driving License</p>	16 Benoi Crescent
Tipper Truck Driver (Class 4 / 5)	<p>Operate a tipper truck in a safe and efficient manner.</p> <p>Load and unload construction materials such as soil and sand.</p> <p>Deliver soil and other materials between construction sites and designated dumping grounds.</p> <p>Ensure timely and accurate deliveries in accordance with schedule.</p> <p>Conduct daily vehicle checks and report any mechanical issues.</p> <p>Maintain a clean and well-kept vehicle at</p>	<p>Valid Singapore Class 4 or 5 driving licence.</p> <p>Proven experience operating tipper trucks or similar heavy vehicles.</p> <p>Good knowledge of local roads and traffic regulations.</p> <p>Must be able to ensure timely and accurate deliveries in accordance with schedule and able to assist with loading/unloading if required.</p>	16 Benoi Crescent

Job Title	Job Description	Job Requirement	Working Location
	all times. Comply with health and safety regulations and site requirements.		
Tower Crane Operator (saddle jib)	Operate saddle jib tower cranes safely and efficiently. Perform daily equipment checks and basic maintenance to ensure crane is in good working condition. Lift and move heavy materials and equipment as directed by site supervisors and riggers. Communicate effectively with riggers, signalmen, and site personnel. Monitor crane operations to ensure load stability and safety. Adhere to all site safety rules, protocols, and relevant legislation. Record crane activities and report any malfunctions or hazards to the site supervisor. Assist in rigging and load setup when required. Maintain a clean and organized work area around the crane.	MOM-registered Tower Crane Operator (Saddle Jib) Proven experience operating saddle jib tower cranes on construction sites in Singapore. Familiar with lifting plans, safety regulations, and WSH requirements. Physically fit and comfortable working at heights.	16 Benoi Crescent
Welder	Review drawings and take or read measurements to plan layout and procedures Determine the appropriate welding equipment or method based on requirements Using hand welding and flame-cutting equipments to weld together metal components and parts Repair machinery and other components by welding pieces and filling gaps	Minimum 3 years experiences as welder & flame cutter Experienced in using variety of welding rods Skills and knowledge to carry out welding works in the construction Candidate with welding certificate from recognized academy will be advantage	16 Benoi Crescent
Admin Assistant 	Providing daily administrative support, including data entry & record-keeping. Ensure proper communication on inventory levels, replenishment requirements, and stock movements Collaborating with team members to ensure efficient workflows and the adhering of company policies and procedures. Performing other ad-hoc duties as requires supporting the operations and growth of the business. Any other tasks as assigned by the Management.	ITE graduates or GCE 'O' Level or equivalent also welcome to apply Minimum 1 – 2 years relevant working experience Proficient in Microsoft Office applications Working location at Tuas, transport pick-up location at Pioneer MRT Able to start work immediate or within short notice. A good working attitude with initiative and a team player	22 Tuas View Place

Job Title	Job Description	Job Requirement	Working Location
Class 4 Driver	<p>Perform daily inspections on all assigned vehicles before and after each shift</p> <p>Ascertain that all vehicles are properly cleaned and maintained. Any damage must be reported immediately.</p> <p>Carry out the job according to the service memo provided. Any uncompleted job must report to office</p> <p>Drive assigned vehicle to destinations, in a safe manners and always obey traffic regulations</p> <p>Ensure services are delivered timely and accurately according to customers expectations</p>	<p>Preferably with 2 years of driving experience</p> <p>Valid Singapore Class 4 driving license</p> <p>Willing to work long hours</p> <p>Driven, self-motivated, and results-oriented with a keen eye for detail</p> <p>A good working attitude with initiative and a team player</p>	22 Tuas View Place
Sales Executive (Events) 	<p>Proactively identify and pursue new sales leads, particularly within the events industry</p> <p>Conduct effective sales demonstrations and presentations to potential clients</p> <p>Engage with clients to understand their specific needs and requirements</p> <p>Prepare and deliver competitive proposals and quotations</p> <p>Negotiate contract terms and close sales deals</p> <p>Maintain detailed records of sales activities and progress</p> <p>Provide excellent customer service and support to our existing client base</p>	<p>Preferably with 1-2 years of sales experience in the events or environmental industries</p> <p>ITE graduates or GCE 'O' Level or equivalent also welcome to apply</p> <p>Strong communication and interpersonal skills with the ability to build rapport with clients</p> <p>Driven, self-motivated, and results-oriented with a keen eye for detail</p> <p>A good working attitude with initiative and a team player</p> <p>Able to start work immediately or within short notice.</p> <p>Working location at Tuas, transport pick-up location at Pioneer MRT</p> <p>Proficient in Microsoft Office applications</p> <p>Adaptable and capable of working independently as well as part of a team</p>	22 Tuas View Place

#7 QOOL ENVIRO PTE LTD


Incorporated in 2006 to meet the growing demand for portable sanitation services, Qool Enviro Pte Ltd has quickly grown to become an established name and preferred supplier catering to a wide customer base. Beginning with a fleet of only 50 units of portable toilets, we now have a inventory of over 1,000 toilets in addition to sanitation equipment like hand wash and shower stations.

Job Title	Job Description	Job Requirement	Working Location
Admin Assistant 	<p>Providing daily administrative support, including data entry & record-keeping. Ensure proper communication on inventory levels, replenishment requirements, and stock movements</p> <p>Collaborating with team members to ensure efficient workflows and the adhering of company policies and procedures.</p> <p>Performing other ad-hoc duties as requires supporting the operations and growth of the business.</p> <p>Any other tasks as assigned by the Management.</p>	<p>ITE graduates or GCE 'O' Level or equivalent also welcome to apply</p> <p>Minimum 1 – 2 years relevant working experience</p> <p>Proficient in Microsoft Office applications</p> <p>Working location at Tuas, transport pick-up location at Pioneer MRT</p> <p>Able to start work immediate or within short notice.</p> <p>A good working attitude with initiative and a team player</p>	22 Tuas View Place
Class 4 Driver	<p>Perform daily inspections on all assigned vehicles before and after each shift</p> <p>Ascertain that all vehicles are properly cleaned and maintained. Any damage must be reported immediately.</p> <p>Carry out the job according to the service memo provided. Any uncompleted job must report to office</p> <p>Drive assigned vehicle to destinations, in a safe manners and always obey traffic regulations</p> <p>Ensure services are delivered timely and accurately according to customers expectations</p>	<p>Preferably with 2 years of driving experience</p> <p>Valid Singapore Class 4 driving license</p> <p>Willing to work long hours</p> <p>Driven, self-motivated, and results-oriented with a keen eye for detail</p> <p>A good working attitude with initiative and a team player</p>	22 Tuas View Place
Sales Executive (Events) 	<p>Proactively identify and pursue new sales leads, particularly within the events industry</p> <p>Conduct effective sales demonstrations and presentations to potential clients</p> <p>Engage with clients to understand their specific needs and requirements</p> <p>Prepare and deliver competitive proposals and quotations</p> <p>Negotiate contract terms and close sales deals</p> <p>Maintain detailed records of sales activities and progress</p>	<p>Preferably with 1-2 years of sales experience in the events or environmental industries</p> <p>ITE graduates or GCE 'O' Level or equivalent also welcome to apply</p> <p>Strong communication and interpersonal skills with the ability to build rapport with clients</p> <p>Driven, self-motivated, and results-oriented with a keen eye for detail</p> <p>A good working attitude with initiative and a team player</p> <p>Able to start work immediately or within short notice.</p> <p>Working location at Tuas, transport</p>	22 Tuas View Place


Job Title	Job Description	Job Requirement	Working Location
	Provide excellent customer service and support to our existing client base	pick-up location at Pioneer MRT Proficient in Microsoft Office applications Adaptable and capable of working independently as well as part of a team	


#8 Sodexo Singapore Pte Ltd

Founded in Marseille in 1966 by Pierre Bellon, Sodexo is the leader in Food and Services, shaping better everyday experiences at every moment in life: work, heal, learn and play. The Group stands out for its independence, its founding family shareholding and its responsible business model. With its services, Sodexo meets all the challenges of everyday life with a dual goal: to improve the quality of life of our employees and those we serve, and contribute to the economic, social and environmental progress in the communities where we operate.

Job Title	Job Description	Job Requirement	Working Location
Nutrition Service Assistant 	<p>Work closely with the Food Service Dietician and assist in planning the menus and addressing the nutritional problems of the patients.</p> <p>Ensure that all the areas of dietary responsibilities are met in a timely and sanitary manner.</p> <p>Ensure that all the prepared items are correctly served and portioned.</p> <p>Assist in planning and preparing tube feeds and blenderized diets.</p> <p>Assist in assembling food trays and belting process of food service to ensure correct food is served; do all the final check-ups according to the production/menu sheets before the food leaves the kitchen.</p> <p>Help to take the food orders in the private wards as well as the feedback if any.</p> <p>Assist in meal order checking and confirmation in case of contradictive amendments.</p> <p>Assist in late order meal communication and verification.</p> <p>Meet the patients/attendants on regular basis and address to their nutritional concerns.</p> <p>Work as part of team to maintain amicable relation with the hospital staff.</p> <p>Maintain high level of customer satisfaction and quality standards.</p> <p>Follow food safety and sanitation guidelines correctly.</p>	<p>A Diploma in Applied Food Science or any relevant field with at least 1 year of experience in the clinical background.</p> <p>A strong knowledge and understanding of the local dietetics requirements in the hospitals can be an added benefit.</p> <p>Team player, self starter with high level of initiative and drive.</p> <p>Excellent communication both written and spoken.</p>	KK Hospital

#9 SPACE SUNTEC PTE LTD

Job Title	Job Description	Job Requirement	Working Location
Experience Ambassador	<p>Taking drink & food orders and ensure timely serving to customers</p> <p>Manage phone reservations from customers</p> <p>Attend to customers' queries and ensure quality guest services</p> <p>Have knowledge in every dish served so as to provide a recommendation if requested</p> <p>Gather feedback from customers on drinks/foods for us to improve service</p> <p>Coordinate with kitchen staff to ensure smooth and efficient operations</p> <p>Ensure cleanliness and hygiene are kept up to standards</p> <p>Other ad-hoc duties as assigned by the Restaurant Manager</p>	<p>No prior experience required but would be an advantage to have basic knowledge in food preparation, spirits & liquors</p> <p>Service-oriented</p> <p>Able to communicate in fluent English</p> <p>Able to work shift, weekends, and public holidays</p> <p>A warm personality with a great smile and a can-do attitude is a plus.</p>	33 Boat Quay
Experience Supervisor/ Manager 	<p>Assist Management: Support the Experience Manager or Assistant Manager in overseeing day-to-day restaurant operations. Collaborate with management to ensure adherence to company policies, procedures, and regulatory requirements.</p> <p>Opening and Closing Procedures: Supervise the opening and closing of the restaurant, ensuring smooth transitions and adherence to established protocols.</p> <p>Facility Maintenance: Ensure the cleanliness and proper lighting of all internal and external areas of the restaurant. Supervise daily checks on the performance of restaurant machinery and equipment, addressing any issues promptly.</p> <p>Safety and Compliance: Maintain a safe working environment for employees and patrons, promptly addressing any safety concerns. Ensure compliance with health, safety, and sanitation regulations.</p> <p>Maintenance Oversight: Follow up on maintenance issues, coordinating with relevant parties to address and resolve them efficiently.</p>	<p>Prior F&B experience is preferred, with basic knowledge of food preparation, spirits, and liquors; ability to guide and train junior staff.</p> <p>Service-oriented</p> <p>Able to communicate in fluent English</p> <p>Able to work shift, weekends, and public holidays</p> <p>A warm personality with a great smile and a can-do attitude is a plus.</p>	33 Boat Quay

Job Title	Job Description	Job Requirement	Working Location
	<p>Staff Appearance and Training: Monitor the appearance and grooming standards of assigned staff members, ensuring a professional presentation at all times. Oversee the rotation schedule of new employees and trainees, ensuring they receive adequate guidance and support.</p> <p>Discipline and Performance Management: Maintain discipline among staff members, recommending and implementing corrective actions as necessary. Administer corrective actions for part-time staff members, ensuring adherence to company standards and expectations.</p>		
<p>Sales Executive (Electric Vehicle) </p>	<p>Promote and Sell Electric Vehicles: Deliver a first-rate customer experience by effectively demonstrating the unique features and benefits of electric vehicles. Customer Service: Establish strong relationships with customers, understanding their needs and preferences to provide tailored solutions and recommendations. Brand Ambassador: Act as a representative of both the company brand and 1826's dining experience, ensuring all customer interactions embody our commitment to quality and innovation. Sales Goals: Consistently meet or exceed monthly sales targets and performance goals. Product Knowledge: Stay updated with the latest product developments and the evolving dining offerings at 1826. Collaboration: Work closely with the marketing team to implement sales strategies and promotions, and provide feedback on customer trends and demands.</p>	<p>Bachelor's Degree in Business Administration, Marketing, or related field.</p> <p>Proven experience in sales, preferably in the automotive industry or a related field.</p> <p>Motor Insurance Certification.</p> <p>Excellent interpersonal and customer service skills, with the ability to build and maintain strong customer relationships.</p> <p>Strong understanding of sales principles, trends, and customer preferences.</p> <p>Knowledge of electric vehicles and an interest in the dining industry are a plus.</p> <p>Exceptional communication skills, both written and verbal.</p> <p>Self-motivated, with a strong drive to achieve sales targets.</p>	<p>33 Boat Quay</p>


#10 SQ 1 Development Pte Ltd

Clean, well-kept workplaces motivate individuals to work harder and perform better. This idea is at the center of all we do at SQ 1 Development. SQ1 Development is a Singapore-based Integrated Facility Services firm with a rapidly rising customer. We offer a variety of services, including housekeeping and other services and support, to keep your day-to-day company operations smoother and speedier..

Job Title	Job Description	Job Requirement	Working Location
Office and Commercial Cleaner	Sweeping of common area, corridors, lift lobbies, staircase landing. Mopping of lift lobbies, common titles area cleaning and high-dusting(not more than 3m) vacuuming of carpeted areas	To follow standard operating procedures (SOP) workplace safety & health (WSH) as well and MOM rules and regulations.	Various Locations
Pantry lady / Tea lady	Responsible for preparing and serving beverages such as tea, coffee, and light refreshments to staff and visitors. Duties include maintaining cleanliness and hygiene of the pantry area, replenishing pantry supplies, washing used cups and utensils, and assisting in basic pantry stock inventory	To follow standard operating procedures (SOP) workplace safety & health (WSH) as well and MOM rules and regulations.	Various Locations

#11 TWG TEA COMPANY PTE LTD

TWG Tea Company is a Singaporean luxury tea brand, founded in 2008 by Taha Bouqdib & Maranda Barnes, known for its vast collection (over 800 varieties) of rare, handcrafted teas, sourced globally and blended in Singapore, sold through elegant tea salons, boutiques, and online, offering a premium tea experience with accessories and tea-infused delicacies.

Job Title	Job Description	Job Requirement	Working Location
Quality Administrator 	<p>Food Safety & Compliance: Support implementation and maintenance of HACCP and SFA food safety standards within the warehouse Assist in daily checks and documentation to ensure compliance with food hygiene protocols and regulatory guidelines Maintain and update food safety documentation, records, and SOPs</p> <p>Audit & Certification Support: Prepare documentation and coordinate activities for external and internal audits (e.g., Fairtrade, Rainforest Alliance) Support follow-up actions from audits including corrective/preventive actions and documentation Keep certification records up-to-date and accessible</p> <p>Administrative Duties: Perform data entry, maintain logs, and support document control processes Assist with compiling reports, compliance files, and production records Coordinate with production team for timely data collection and audit readiness</p>	<p>Nitec in Food Science Familiar with HACCP principles and SFA (Singapore Food Agency) regulatory requirements Experience supporting or participating in various internal and external audits Strong attention to detail and ability to manage compliance documentation Proficient in Microsoft Office Suite (Excel, Word, Outlook) Experience in a food manufacturing environment would be a plus</p>	171 Kampong Ampat

e2i Services

e2i Services

- Career Coaching & Job Matching
- SkillsFuture Advice

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

<https://e2i.sg/cg-cp123?r=qr>



Discover our Services at a Centre Near You

📍 **e2i Career Centre (DNI)**
Devan Nair Institute for Employment and Employability
80 Jurong East St 21 Level 2
Singapore 609607

Operating Hours

Mondays: 2:30pm to 5pm
Tuesdays to Fridays: 9am to 5pm
Saturdays: 9am to 1pm
Sundays & Public Holidays: Closed

📍 **e2i Career Centre (OMB)**
One Marina Boulevard
1 Marina Boulevard #B1-03
Singapore 018989

📍 **e2i Career Centre (OTH)**
ServiceSG Centre
Our Tampines Hub
1 Tampines Walk #01-21
Singapore 528523

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