e2i Built Environment & UEMS Solutions Pte Ltd Job Fair @Yishun MRT

JOB LISTING BOOKLET

Date: 12 November 2026
Time: 10am to 4pm



As part of our effort to save the environment, please return this booklet at the exit after you have completed **all** interviews.

About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

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1. UEMS Solutions Pte Ltd

Founded in 1988 in Singapore, UEMS Solutions Pte. Ltd. began with a simple goal: to provide reliable housekeeping services to the healthcare and hospitality sectors. Over the decades, we've grown into a leading provider of Integrated Facilities Management (IFM) services, now supporting critical environments across healthcare, education, industrial, and commercial sectors.

Job Positions	Job Description / Job Requirement	Working Hours / Location
Healthcare Attendant	**Job Description:** • Accompany the patient during intra-hospital and inter-hospital transfers when the need arises. • Assist in the transfer of specimens, documents and other material as assigned by the department staff. • Assist in case-notes management for clinic operations. • Assist in the proper storage of CSSD, linen and other supplies as directed. • Assist in preparation, collection, sorting and storage of ward linen. • Assist in collection, segregation and disposal of soiled linen. • Maintain general tidiness and cleanliness of wards, offices and waiting areas. • Assist in transporting equipment / furniture to appropriate department for repair and maintenance. • Assist in preparing and serving diets and beverages to patients. • Perform bed discharge and terminal cleaning procedures when the need arises. • Maintain cleanliness of patient pantry and ensure sufficient kitchen rations. • Comply with hospital infection control guidelines. • Adheres to hospital policies and procedures according to IQEHS requirements. • Demonstrate proper and economical usage of the consumables and supplies. • Other adhoc duties as assigned. **Job Requirement:** • Comfortable working in a healthcare environment. • Willing to perform hands-on duties. • Able to work shifts, including weekends and public holidays, if required.	• 6 days • Shift work required • Full Time/Permanent • Location: Islandwide
Healthcare Attendant (SKH)	**Job Description:** • Orientate patients to assign beds/facilities. • Answer patient's calls and relay patient's requests to department-in-charge. • Attend to patient's basic needs e.g. toilet baths, bed sponging, serving of meals and drinks, feeding. • Conduct bedpan/urinal rounds; change patient's diapers. • Walk patients to toilet and assist them in toilets. • Monitor restless patients and ensure that they are safe and comfortable. • Chaperone female patients where required. • Clean spillages, discharges, vomit bowls, urinals as and when needed. • Maintain the tidiness and cleanliness of beds, lockers and non-patient rooms (e.g. store room).	• 5 days including weekends • 44 hours • Full Time / Permanent • Location: Sengkang

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Job Positions	Job Description / Job Requirement	Working Hours / Location
	• Assist in inventory of linen and department items (e.g. flasks, pillows, bedpans). • Any other relevant duties as and when assigned by the Superior. **Job Requirement:** • Comfortable working in a healthcare environment. • Willing to perform hands-on duties	
Healthcare Porters	**Job Description:** • Attend regular call meetings to know daily operational deployment. • Attend in-service training to learn new skills and service knowledge to perform portering services. • Carry out portering duties which include but are not limited to the following: a) With the help of ward staff, assist in transporting and transferring patients on trolley to the wards and to other hospitals, where required. b) With the help of ward staff, assist in receiving and transferring patients from and to the ambulance, where required. c) With the help of ward staff, assist fall risk patients on and off wheelchairs. d) Send patients to ancillary departments for treatment / examination. e) Accompany patients to allied health departments for treatment/examination, where required. f) Send and collect equipment/specimens/blood/x-rays films/case records from allied health/ancillary departments. g) Any other relevant duties as and when assigned by the Superior. **Job Requirement:** • Able to know how to use mobile applications to attain job assignments by the controller. • Able to communicate in English.	• 6 days • Shift work required • Full Time / Permanent • Location: Islandwide
Housekeepers	**Job Description:** • Attend regular call meetings to know daily operational deployment. • Attend in-service training to learn new skills and service knowledge to perform housekeeping services. • Execute routine cleaning assignments at assigned areas (such as patient wards, compound areas, critical surgical areas, medical center, administration offices, laboratory areas, waiting compound areas and public restrooms). • Use various cleaning chemicals and disinfectants on deployed areas. • Operate machinery for project and periodic cleaning, disinfection on non-medical/medical equipment, if required. • Ensure the environmental service standards are met. • Escalate any matter/ feedback to the upline superior when necessary. • Undertake any other ad hoc duties as and when assigned by the superior. **Job Requirement:**	• 6 days • 44 hours • Full Time / Permanent • Location: Outram

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Job Positions	Job Description / Job Requirement	Working Hours / Location
	• No experience required.	
Housekeeping Team Leader /Supervisor	**Job Description:** • Supervise a team of Housekeepers in carrying out our cleaning works and maintaining cleanliness of the assigned areas. • Conduct regular roll-call and ensure staff are properly attired and groomed, and necessary information cascaded during the roll-call. • Handle feedback and complaints, respond to customer's request promptly. To escalate to Superior when necessary. • Maintain and ensure that all equipment is clean, well labelled and in good working conditions. • Oversee the planning and scheduling of the Housekeepers. • Any other relevant duties as and when assigned by the Superior. **Job Requirement:** • Must have at least 2 years of relevant Supervisory experience in Housekeeping. • Service-oriented with good communication skills. • Good knowledge of housekeeping processes and procedures. • Able to work rotating shift	• 6 days • Shift work required • 44 hours • Full Time / Permanent • Location**:** Island wide
Meal Service Associate	**Job Description:** • Updating patient's meal requirements in meal ordering system. • Serving meals (Breakfast, Lunch, Dinner, Tea Break) & collection of meal trays after meal service. • Preparation and serving of beverages. • Serving of adhoc beverages, snacks and supper. • General maintenance and stocking of ward pantry (includes wipe down of ward trolleys). • Gather patient feedback and attend to and resolve patients' feedback on meal related issues. • May be required to conduct beverage preparation in Central Kitchen. • Any other Meal Service Associate related work scope as required. **Job Requirement:** • Minimum N' Level with relevant frontline customer service experience. • Able to read, write and speak English.	• 6 days • Shift work required • Full Time / Permanent • Location: Islandwide
Public Area Cleaners	**Job Description** • Ensure all public restrooms and toilets are cleaned, and amenities are stocked at all times/ • Maintain cleanliness of walls, floors, doors, and table tops as and when necessary, in the lobby area at all times. • Empty and clear trash bins in public areas • Maintain furniture and equipment in a serviceable condition and report any defects immediately to the superior. • Handle all lost and found properties by following the correct procedure. • Carry out any projects and assignments as directed by the Superior.	• 6 days • Shift work required • Full Time Permanent • Location: Island wide

Job Positions	Job Description / Job Requirement	Working Hours / Location
	Job Requirement: • No experience required for this role.	
Room Attendant	**Job Description:** • Performing in daily cleaning of the guest room, common areas, and replenishment of amenities. • Ensuring the cleanliness of the guest rooms and the common area must meet the standard requirement by Management. • To carry out other duties as assigned by the housekeeping supervisor or the Management. • Handle housekeeping requests by guests. • To check and deliver the guest's laundry to the guest room daily. • Able to handle all kinds of chemicals required for cleaning duties. • Undertake any other ad hoc duties as and when assigned by the superior. **Job Requirement:** • No experience required.	• 5 days including weekends • Shift work required • Full Time / Permanent • Location: Sengkang/ Outram/Woodlands

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2. e2i Services

- Career Coaching & Job Matching
- Skills Future Advice

We have compiled a list of resources for you to widen your search, sharpen your skills, and receive funding support.

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

https://e2i.com.sg/app

You can also reach them at the following centres (By appointment only):

e2i Career Centre
(Devan Nair Institute for Employment and Employability)
80 Jurong East St 21,
Level 2, Singapore 609607
Operating Hours
Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

e2i Career Centre
(One Marina Boulevard)
1 Marina Boulevard, #B1-03,
Singapore 018989
Operating Hours
Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

e2i Career Centre
(Our Tampines Hub)
ServiceSG Centre Our Tampines Hub,
1 Tampines Walk, #01-21,
Singapore 528523
Operating Hours
Mondays: 2:30pm – 5:00pm
Tuesdays – Fridays: 9:00am – 5:00pm
Saturdays: 9:00am – 1:00pm

e2i Career Centre
(Woodlands Civic Centre)
ServiceSG Centre Woodlands,
900 South Woodlands Drive,
#03-01 Woodlands Civic Centre,
Singapore 730900

Or make an appointment at any of our 23 Jobs & Skills Centres located island wide:
https://www.e2i.com.sg/locations/#SGUJSC

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NTUC Job Security Council's Telegram Channels

Be alerted to daily on the latest job vacancies from hiring companies

Subscribe to **PMET Job-Alert**
(e.g. Analysts, Engineers, Executives, Technicians etc)
https://bit.ly/jsc-ja-pmet

Subscribe to Non-**PMET Job-Alert**
(e.g. Temporary, Part-time jobs, Operators, Packer roles)
https://bit.ly/jsc-ja-nonpmet

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