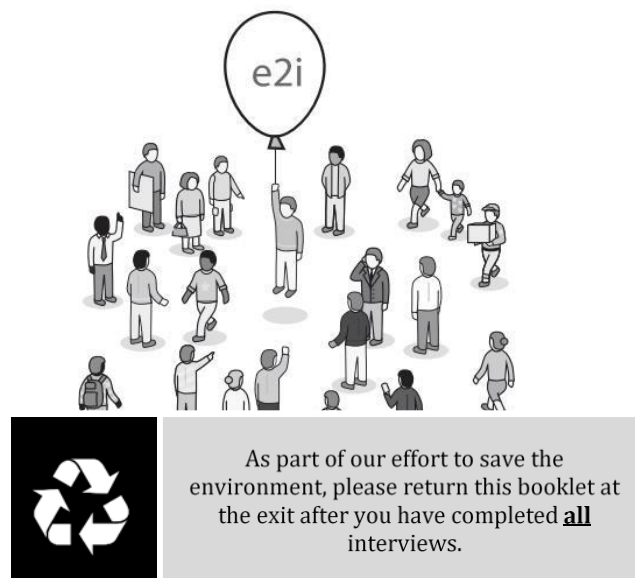


OneAviation Careers Pavilion



As part of our effort to save the environment, please return this booklet at the exit after you have completed **all** interviews.

JOB LISTING BOOKLET

Organised by:



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CHANGI AIRPORT GROUP

Changi Airport Group (CAG) is the manager of Singapore Changi Airport, a leading air hub in Asia and one of the world's most awarded airports. As airport manager, CAG performs the key functions of airport operations, air hub development, retail and commercial activities, infrastructure development and airport emergency services. CAG also manages Seletar Airport, and through its subsidiary, Changi Airports International, it takes Changi's presence beyond Singapore's shores through consultancy projects and investments in foreign airports.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Airport Emergency Officer (available for interview)	<ul style="list-style-type: none"> • Exhibits interest and passion about rescue work. • Capable of handling the physically demanding nature of rescue work • Displays a determined and resilient mindset, never giving up in the face of challenges. • Possess minimum GCE "N" or O Level passes or ITE professional certification. 	<p>As an Airport Emergency Officer, saving lives and minimizing property losses are your core mission. Equipped with in-depth aviation firefighting skills, you are an indispensable member of a specialized team required to perform rescue and firefighting operations during an emergency. You will be responsible for operating sophisticated world-class fire vehicles/vessels as well as specialized firefighting equipment.</p> <p>To prepare you for your role, we will provide you with a comprehensive 3-month Basic Airport Fire Fighter training.</p> <p>This training will cover the fundamental principles of firefighting and equip you with the necessary skills and techniques to handle aircraft incidents or accidents in accordance with the requirements of the International Civil Aviation Organization (ICAO).</p> <p>Upon completing your training, you will be assigned to an airport fire station, where you will put your technical expertise to the test and gain valuable operational experience.</p> <p>As part of your job rotation, you may also be posted to other airport fire stations or military airbases, providing you with a diverse range of experiences and challenges.</p>	<ul style="list-style-type: none"> • Shift • Shift (2 day, 2 night, 2 off) • Day shift (8am - 6pm), Night Shift (6pm - 8am) • 819643
Airport Emergency Officer (Specialist) (available for interview)	<ul style="list-style-type: none"> • Exhibits interest and passion about rescue work. • Capable of handling the physically demanding nature of rescue work • Displays a determined and resilient mindset, never 	<p>As an Airport Emergency Officer (Specialist), saving lives and minimizing property losses are your core mission. Equipped with in-depth aviation firefighting skills, you are an indispensable member of a specialized team required to perform rescue and firefighting operations during an</p>	<ul style="list-style-type: none"> • Shift • Shift (2 day, 2 night, 2 off) • Day shift (8am - 6pm), Night Shift (6pm - 8am) • 819643

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<p>giving up in the face of challenges.</p> <ul style="list-style-type: none"> • Possess a diploma from a local polytechnic. 	<p>emergency. Your responsibilities include ensuring the operational effectiveness of the firefighting unit under your supervision and operating advanced fire vehicles/vessels and specialized firefighting equipment.</p> <p>To prepare you for your role, we will provide you with a comprehensive 3-month Basic Airport Fire Fighter training.</p> <p>This training will cover the fundamental principles of firefighting and equip you with the necessary skills and techniques to handle aircraft incidents or accidents in accordance with the requirements of the International Civil Aviation Organization (ICAO).</p> <p>Following that, you will participate in a 1-month Airport Fire Officer course, which will enhance leadership skills for small team tactics.</p> <p>Upon completing your training, you will be assigned to an airport fire station, where you will put your technical expertise to the test and gain valuable operational experience. As part of your job rotation, you may also be posted to other airport fire stations or military airbases, providing you with a diverse range of experiences and challenges.</p>	
Airside Officer (available for engagement at booth)	<ul style="list-style-type: none"> • Degree / Diploma in any discipline, preferably with an interest in aviation. • Medically fit to work on 24/7 rotating shifts. • Able to multi-task and make decisions under pressure. • Strong people management and communication skills with the ability to collaborate with both internal and external partners. • Possession of a Class 3 driving license. 	<p>Changi Airport Group (Singapore) Pte Ltd (CAG) manages Changi Airport in all functions covering airport operations and its management, air hub development, commercial activities and airport emergency services. The Airside Operations unit is critical to manage the safety, capacity and efficiency of our airfield: our runways, taxiways and apron.</p> <p>You will be part of a multi-skilled team on shift, trained to manage the real-time airside operations balancing safety, capacity and efficiency.</p> <p>You are responsible for overseeing the end-to-end operational processes from runway and taxiway management, apron</p>	<ul style="list-style-type: none"> • Shift • 12 hours rotational shift (830 – 830) • 1 Day, 1 Night, 2 Days Off • 819643

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>management to airside resource allocation.</p> <p>This includes planning for optimal operations across these areas, proactively managing any operational disruptions, ensuring all our airside assets are safe and operational.</p> <p>Should there be any safety incidents at the runways, taxiways or apron, you will be the first line of response to manage the incident and to coordinate the return to normal operations.</p> <p>You will be managing the operation of the most critical assets of an airport: the runways and taxiways. Your goal is to ensure uninterrupted and resilient operations. You will be trained to independently undertake duties and inspections within the immediate environment, including systems and/or wildlife hazards, to ensure the infrastructure is safe for operations.</p> <p>You will also oversee work activities on the runways and taxiways, and coordinate required closures and safe reopening with Air Traffic Control and the work parties.</p> <p>You will oversee the allocation of our resources to optimise our aircraft stand and gate planning. With access to real-time overview of the aerodrome, you will actively balance considerations/trade-offs such as stand compatibility (with aircraft type), flight schedules, terminal operations, ongoing construction/upgrading works, etc and be prepared to make prompt changes to manage capacity issues as appropriate, in the best interest of the entire airport.</p> <p>You will actively work with internal and external stakeholders to monitor on-ground situations, and to coordinate follow-ups to operational incidents/issues.</p>	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>You will be responsible for the safety and efficiency of operations on the apron. To do that, you will be trained to independently undertake duties and inspections to ensure serviceability of our airport infrastructure, and actively engage ground service providers to promote safe work behaviours.</p> <p>While on duty, you are expected to maintain full situational awareness of operations within the apron, and actively collaborate with stakeholders to optimise the handling of aircraft turnaround process.</p>	
Duty Terminal Manager (available for engagement at booth)	<ul style="list-style-type: none"> • Diploma or Degree in Aviation, Aerospace, Hospitality or equivalent professional qualification. • Relevant working experience will be advantageous • Self-motivated with good written and verbal communication skills. • Strong people management skills • Required to perform shift duties 	<p>You will be part of a team that oversees the operations across Changi Airport terminals and road systems, with the aim of ensuring that the Airport operates at its optimal state and achieves consistent delivery of exceptional experience to the passengers.</p> <p>In a dynamic and challenging environment, you will be expected to respond to passengers' needs, perform touchpoint engagement, manage real time incidents and crisis.</p> <p>You will also be required to perform situational assessments and put in place mitigating measures and/or deploy resources to overcome real time exigencies.</p> <p>You will need to be adaptable to changes in a constantly evolving operational terrain, have the ability to think on your feet effectively and possess high energy levels.</p>	<ul style="list-style-type: none"> • Shift • Morning: 6.30pm to 3pm • Afternoon: 2.30pm to 12am • Night: 10pm to 8am • 2 days off • 819643
Seletar Airport Duty Officer (available for engagement at booth)	<ul style="list-style-type: none"> • Diploma in any discipline, preferably with an interest in aviation • Medically fit to be working on 24/7 rotating shifts • Able to multi-task and make decisions under pressure • Preferably possess a Class 3 driving license, able to work independently and be fluent in spoken English 	<p>You will be part of a multi-skilled team on shift, trained to manage real-time airport operations while ensuring high level of safety, readiness, efficiency and positive experience in collaboration with Seletar's airport partners.</p> <p>You will take ownership of the airport's operations across terminal and airside, ensuring optimal allocation of resources as well as effective airport facilitation to promote positive user experience.</p>	<ul style="list-style-type: none"> • Shift • 2 On 2 Off (12 hours shift - 9am to 9pm) • 819643

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> This will be a 2-year contract position 	<p>You will also be responsible for ensuring that Seletar's infrastructure, operations and stakeholders comply with established rules, SOPs, standards and regulations.</p> <p>You will be responsible for overseeing the end-to-end processes from runway and taxiway management, apron management and airside resource allocation, to ensure safe and efficient take-off, landing and taxi-ing at Seletar Airport.</p> <p>You will proactively work with internal and external stakeholders to manage any operational disruptions, and provide analytical assessment and insights towards process improvements and incident management capabilities.</p> <p>You are also expected to conduct training and assessment of safety-related competencies for our airport stakeholders.</p> <p>You will actively collaborate with airport partners to ensure smooth operations and optimal user experience at Seletar Airport. You are expected to exercise resourcefulness and discretion when finding solutions to operational and service issues, facilitating special events and/or VVIPs, as well as managing abnormal operations.</p>	
Senior Airport Emergency Officer (available for interview)	<ul style="list-style-type: none"> Exhibits interest and passion about rescue work. Capable of handling the physically demanding nature of rescue work Displays a determined and resilient mindset, never giving up in the face of challenges. Possess strong leadership and interpersonal skills. Possess a degree in any discipline from a good university. 	<p>As a Senior Airport Emergency Officer, saving lives and minimizing property losses are your core mission.</p> <p>Equipped with in-depth aviation firefighting skills, you are an indispensable member of a specialized team required to perform rescue and firefighting operations during an emergency.</p> <p>Your role involves leading and managing a group of firefighters, overseeing command and control operations at aircraft incident/accident sites, and coordinating the collaborative response of multiple agencies during crises.</p>	<ul style="list-style-type: none"> Shift Shift (2 day, 2 night, 2 off) Day shift (8am - 6pm), Night Shift (6pm - 8am) 819643

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>During peacetime, you are entrusted with guiding your unit's direction and prioritizing the development and training of your personnel.</p> <p>To prepare you for these responsibilities, we will provide you with a comprehensive 3-month Basic Airport Fire Fighter training.</p> <p>This training will cover the fundamental principles of firefighting and the necessary techniques to handle aircraft incidents or accidents in compliance with the standards set by the International Civil Aviation Organization (ICAO).</p> <p>Following that, you will undergo a 1-month Airport Fire Officer course which will enhance leadership skills for small team tactics.</p> <p>Finally, you will participate in a 1-month Senior Airport Fire Officer course, which will focus on developing your leadership skills in incident management.</p> <p>Upon completing your training, you will be assigned to an airport fire station, where you will put your technical expertise to the test and gain valuable operational experience.</p> <p>As part of your job rotation, you may also be posted to other airport fire stations or military airbases, providing you with a diverse range of experiences and challenges.</p>	

DNATA SINGAPORE

Dnata is a leading global air and travel services provider. In Singapore, the company serves more than 50 airline customers with a team of 1,500 highly-trained employees, offering ground handling, cargo and flight catering services at Changi Airport.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Associate Trainer (Ramp & Baggage Services)	<ul style="list-style-type: none"> • Minimum Degree or Diploma from a recognized tertiary institution • Minimum 4 years' relevant industry experience, with a 	The Trainer, Ramp & Baggage Services will be responsible for all coordination and conduct of functional training programs, management of standards and	<ul style="list-style-type: none"> • 44 Hours • Rotating Shift • 819658

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<p>demonstrable sound knowledge of airport operations and customer service with an airline, airport, or ground handling company</p> <ul style="list-style-type: none"> • Minimum 2 years in training or leadership role • ACTA certification or equivalent 	<p>procedures for Ramp & Baggage Services department.</p> <ul style="list-style-type: none"> • Develop, organise, and maintain training programs/ materials • Conduct Training needs analysis and identify soft skills developmental programs for staff to improve performance • Evaluate department training programs and oversee evaluations or surveys • Align training program with Head Office or adapt Head Office training content for local usage • Monitor industry, training trends and recommend new teaching/ learning methods • Ensure compliance to regulatory training requirements • Ensure compliance with all workplace safety, security, and health policies and procedure 	
Baggage Agent	<ul style="list-style-type: none"> • Minimum GCE 'O' or 'N' Levels 	<p>The Baggage Services Assistant is responsible for Baggage Services operations in the assigned area.</p> <ul style="list-style-type: none"> • Check passengers load, baggage containers build-up and set up Baggage Reconciliation System (BRS) or bingo card for the flight • Check and ensure equipment are serviceable • Liaise with respective Centralize Load Control (CLC) or local Load Control via email for flight report • Ensure departure bags are correctly sorted and dispatched timely for aircraft loading • Periodically check odd-size belts for odd-size bags • Report irregularities to Baggage Services Supervisor • Ensure service partner staffs complied with the Standard Operating Procedures (SOPs) and airlines' requirement • Handle Very Important Person (VIP) and Private Jets if necessary, including operate baggage tractor to tow/deliver bags to the various Terminals or aircrafts 	<ul style="list-style-type: none"> • 44 Hours • Rotating Shift • 819658

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Prepare ground equipment for departure flight such as containers and dolly • Collect/send empty containers from/ to cargo warehouse • Assign as Assist Baggage Controller during shift • Ensure compliance with all workplace safety, security, and health policies and procedure 	
Catering Attendant	<ul style="list-style-type: none"> • Minimum GCE 'O' or 'N' Levels 	<ul style="list-style-type: none"> • Adhere to Dnata Singapore Grooming, Uniform/PPE, General Safety and Food Safety Standards. • Prepare meals as directed and according to recipe, menu specification and expected standard. • Attend to any last minute additional meal order or menu changes due to flight delay • Ensure all prepared foods are properly labelled with day sticker. • Maintain general cleanliness in the Kitchen area and as well as the equipment for Kitchen use. • Observe and practice safety rules and regulations. • Minimize wastage during food preparation. • Inform immediate superior if any equipment or utensils are damaged or not working. • Undertake any other duties assigned by immediate superior. 	<ul style="list-style-type: none"> • 44 Hours • Rotating Shift • 819658
Commis Cook I/II	<ul style="list-style-type: none"> • No experience required • Must have passion and interest in F&B industry 	<p>You are required to have the passion and experience working in the F&B industry.</p> <ul style="list-style-type: none"> • Prepare Mise-en-place • Prepare food items in accurate and standard portion and quantities. • Prepare meals as directed and according to recipe, menu specification and expected standard. • Attend to any last-minute additional meal order or menu changes due to flight delay. • Ensure all prepared foods are properly labelled with Day Sticker. • Ensure meals are prepared according to Work Order timings and are blast chilled accordingly. • Ensure personal and food hygiene practices are followed accordingly to 	<ul style="list-style-type: none"> • 44 Hours • Rotating Shift • 819658

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>standards set by Quality Assurance Department.</p> <ul style="list-style-type: none"> • Maintain general cleanliness in the Kitchen area and as well as the equipment for Kitchen use. • Observe and practice safety rules and regulations. • Ensure food temperatures are within standard limits. • Ensure meals are prepared according to specifications. • Minimize wastage during food preparation. • Inform immediate superior if any equipment or utensils are damaged or not working. • Undertake any other duties assigned by immediate superior. • Ensure compliance with all workplace safety, security, and health policies and procedure 	
Equipment Operator	<ul style="list-style-type: none"> • Minimum secondary education and above • Must possess minimum LTA Class 3 driving license and above • Able to obtain Airfield Driving Permit (ADP) after attended Aircraft Rules & Regulations Course (ARRC) conducted by internal instructor and Airfield Rules Test (ART) by CAG 	<ul style="list-style-type: none"> • Operate safely and efficiently of all equipment and vehicles within classes permitted • Perform daily ground support equipment checks • Report immediately of all damages of equipment and vehicle immediately to the superiors • Perform manual marshalling at aircraft bays • Operate Aircraft Docking Guidance System (ADGS) • Insert and remove of aircraft wheel chocks based on airlines' requirement • Ensure that all vehicles and equipment are cleaned • Report all Foreign Object Debris (FOD) to flight in charge (FIC) • Refuel ground support equipment • Perform general loading and unloading operations • Perform duty on docking and withdrawing PLB (Passenger Loading Bridge) • Read and interpret CPM & LIR • Act as mentor to new recruits in the organization • Ensure compliance with all workplace safety, security, and health policies and procedure 	<ul style="list-style-type: none"> • 44 Hours • Rotating Shift • 819658

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Flight In-charge	<ul style="list-style-type: none"> • Minimum GCE 'N' Level and above • Must possess minimum LTA Class 3 driving license and above • Minimum of 2 years' experience in ramp handling • Able to obtain Airfield Driving Permit (ADP) after attended Aircraft Rules & Regulations Course (ARRC) conducted by internal instructor and Airfield Rules Test (ART) by Changi Airport Group (CAG) 	<ul style="list-style-type: none"> • Collect Loading Instruction Report from Control Room/Load Planning Office • Prepare and deploy equipment and manpower before the arrival of flight and ensure manpower assigned to him for the flight are properly briefed • Initiate equipment worthiness checks before arrival of flight and report to Control Room of any defect detected • Carry the loading & unloading operations out efficiently and safely within the stipulated ground time and in accordance with airlines and departmental requirements • Coordinate between aircraft & Control Room/Arrival/Departure/Cargo during operations • Responsible for the discipline and performance of staff assigned to him • Prepare and ensure that all apron equipment is in a prepared state of readiness for operation for the following day's operations • Report all flight abnormalities or unusual occurrences to Operations Executive • Supervise the loading & unloading on main deck with no in-plane system • Ensure aircraft interior cleaning (AIC) services are carried out satisfactorily based on airlines' requirements • Ensure compliance with all workplace safety, security, and health policies and procedure 	<ul style="list-style-type: none"> • 44 Hours • Rotating Shift • 819658
Load Agent	<ul style="list-style-type: none"> • Minimum GCE 'O' Level with credits in English & Math • Relevant working experience with airline of related industry • Experience in load planning is advantageous 	<p>The Load Controller is responsible for performing weight & balance for all-passenger aircraft types and completing the load sheet within the stipulated ground time with all the required information.</p> <ul style="list-style-type: none"> • Compile all messages pertaining to flight and take appropriate actions when necessary • Coordinate with various parties for loads and load build-up • Perform Load planning in accordance with all safety regulations and/or policies of airlines • Check aircraft's data, weights, and trim limits 	<ul style="list-style-type: none"> • 44 Hours • Rotating Shift • 819658

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Brief and issue loading instructions to loading supervisors • Obtain estimate/ final fuel figures from crew/ Operations Staff • Check/Obtain final Loading Instructions/Report from Loading Supervisors and make amendments to load sheet when necessary • Check for any variations before submitting Load sheet to Pilot-in-Command for approval • Dispatch timely, all required operational messages • Upkeep aircrafts' weight and balance data, forms and manuals • Close/ File Flight Report with all necessary documents/telexes • Perform aircraft documentation duties, when required • Ensure compliance with all workplace safety, security, and health policies and procedure 	
Maintenance Executive (Automotive)	<ul style="list-style-type: none"> • Minimum Degree / Diploma in Mechanical / Electrical / Automotive Engineering from a recognized tertiary institution • Preferably with additional training and / or work experience in electrical, electronic, hydraulic, and mechanical systems and processes which are necessary for the competent maintenance of automatic and/or semi-automatic equipment • Minimum 5 years of experience in a relevant discipline prefers from automotive or airport ground support equipment industry • Minimum 5 years of supervisory or managerial experience • Must possess strong skills in project management and workshop service centre operations 	<p>The Maintenance Executive / Senior Maintenance Executive is responsible for the repair and maintenance functions within the workshop.</p> <ul style="list-style-type: none"> • Ensure high quality service level, ensuring rapid response to minimize downtime of equipment as part of maintenance planning and control • Plan and delegates daily Preventive Maintenance / Corrective Maintenance work to supervisor/ work teams • Plan advance preventive maintenance or corrective maintenance work to minimise equipment downtime • Do recommendation and approval for all ordering spare parts for all equipment • Ensures safety policies, practices, administration are enforced and complied during work • Ensures all recovery tools and equipment in operational readiness etc. • Ensures all workshop facilities and housekeeping are in good working condition • Engaging communication with OEM and suppliers for technical support or quotation for additional repairs 	<ul style="list-style-type: none"> • 44 Hours • Rotating Shift • 819658

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Must possess strong skills in Programmable Logic Controller (PLC) and Root Cause Analysis • Must possess minimum LTA Class 3 driving license and above • Must possess Microsoft Office, SAP and report writing skills. 	<ul style="list-style-type: none"> • Conduct root cause analysis on critical equipment breakdowns and provide recommendation for the preventive of recurrence of the breakdowns • Prepare Critical Problem Report for all equipment breakdown on flight • Perform any other duties assigned by the manager • Ensure compliance with all workplace safety, security, and health policies and procedures 	
Technical Ramp Agent	<ul style="list-style-type: none"> • Minimum secondary education and above • Must possess minimum LTA Class 3 driving license or any state driving licence equivalent to LTA Class 3 • Able to obtain Airfield Driving Permit (ADP) after attending the Airfield Rules & Regulations Course (ARRC) conducted by internal trainer, and passing CAG Airfield Rules Test (ART) and Airside Driving & Safety Compliance Test (ADSCT). • Able to upgrade Airfield Driving Permit after attending internal Class 4D and Class 5S Training, and passing respective driving test conducted by internal instructor and tester 	<p>The Technical Operator I/II, is responsible for the safe and efficient operation of a variety of Ground Support Equipment. This includes, but is not limited to, Tow Tractor, Ground Power Unit, Portable Water Unit, Toilet Servicing Unit, Air Conditioning Unit, Air Starter Unit, Conventional Pushback Tractor and other specialized equipment used in airport operations. The role demands a high level of attention to detail, strict adherence to safety protocols, and the ability to work under tight schedules to ensure timely aircraft ground operations.</p> <ul style="list-style-type: none"> • Operate all equipment and vehicles within the permitted classes safely and efficiently • Conduct pre- and post-operation inspections of equipment, report any malfunctions or damages immediately to supervisor • Perform Foreign Object Debris (FOD) walk on aircraft parking stand • Perform manual marshalling or operate Aircraft Docking Guidance System (ADGS) at aircraft parking stands • Place and remove aircraft wheel chocks and safety cones based on airlines' requirement • Ensure that all vehicles and equipment are free of Foreign Object Debris (FOD) • Perform general aircraft servicing operations • Safely tow and position aircraft within assigned aircraft parking stand, ensuring adherence to airport and airline procedures. • Act as mentor to new recruits in the organization 	<ul style="list-style-type: none"> • 44 Hours • Rotating Shift • 819658

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Ensure compliance with all workplace safety and health policies and security protocols, including the proper use of personal protective equipment (PPEs) • Adhere to airport authority rules & regulation, dnata Ground Operation Manual (dGOM) and airlines GOM • Complete ad-hoc tasks and other duties, as assigned by management 	
Terminal Manager	<ul style="list-style-type: none"> • Possess a degree or higher from a recognised institution, or demonstrable experience in lieu of a degree • At least 5 years of experience managing operations at an airline or ground handling company • While this role has regular hours, candidates must be able to perform shift duties where required to supervise operations in the assigned terminal(s) • Willing to hold the company-issued mobile phone and respond to escalations on a 24x7 basis • Willing to monitor the shift reports from Duty Terminal Managers 7 days a week • Well-versed in the full spectrum of customer service operations (i.e. check-in, departure and arrival handling, excess baggage & ticketing, arrival services (lost & found), and lounges) • Able to lead and motivate large teams to deliver operational excellence • Must be comfortable working in a high-stress operational environment and be able to make sound decisions in crises • Candidates with a proven track record in a similar role may be considered for 	<p>As the heartbeat of any airport, the terminal serves as the primary point of interaction for travellers and a central hub for various airport activities. The role of a Terminal Manager is pivotal in maintaining the integrity and functionality of the terminal, directly impacting the overall passenger experience and the airport's reputation. The Terminal Manager orchestrates the numerous facets of terminal operations, all of which contribute to a safe, secure, and enjoyable experience for passengers. It requires a combination of leadership, operational acumen, and a commitment to safety and customer satisfaction.</p> <ul style="list-style-type: none"> • Responsible for the day-to-day operations of the assigned terminal(s) • Manage the full spectrum of Ramp & Baggage Services operations in your assigned terminal(s), including but not limited to check-in, departure and arrival handling, arrival services (lost & found), excess baggage & ticketing, and lounge(s) • Manage a team of Duty Terminal Managers on shift duties, as well as the larger team of RBS staff in the assigned terminal(s) • Serve as the point of escalation for the Duty Terminal Managers and other teams your assigned terminal(s) (must be contactable via the company-issued mobile phone 24x7) • Manage airline accounts in the assigned terminal(s) — engage airline Station Managers and their representatives regularly and ensure that issues raised are addressed promptly • Serve as the point of contact for airlines in the assigned terminal(s) 	<ul style="list-style-type: none"> • 44 Hours • Rotating Shift • 819658

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	the Senior Terminal Manager role	<ul style="list-style-type: none"> • Co-ordinate and attend regular/ad-hoc meetings of airlines in the assigned terminal(s), take meeting minutes and ensure prompt follow-up of all action items • Work with CAAS and CAG where necessary pertaining to issues involving the airlines in your assigned terminal(s) • Serve as the point of contact for Ramp & Baggage Services for all airline audits of assigned airlines, and be responsible for audit preparation and readiness • Be responsible for the coordination and facilitation of airline system trials, terminal moves, system cutovers for airlines in your assigned terminal(s) • Monitor the daily shift reports (including on weekends) sent by the Duty Terminal Managers under your charge and take ownership to resolve follow-up items • Ensure that Duty Terminal Managers report all relevant incidents in dHub where necessary and keep Head of Ramp & Baggage Services informed • Work with Resource Planning and Human Resources to ensure sufficient staffing levels at your assigned terminal(s) to deliver on Service Level Agreements (SLAs) • Be responsible for planning and ensuring that all staff in your designated terminal(s) are current in all mandatory certifications required to perform their jobs. • Be responsible for the development, appraisal and discipline of the teams within your designated terminal(s) • Provide absence coverage for other Terminal Managers • Any other duties assigned by the Head of Ramp & Baggage Services 	

GE AEROSPACE

Providing our aviation customers with the most technologically advanced and productive engines, systems and services for their success. Singapore has two repair facilities located in Loyang Industrial Park and one new make facility located in Seletar Aerospace Park. With over 2,000 employees working in our three facilities, we repair, refurbish and manufacture high and low-pressure components for more than 100 aircraft engine customers around the world with excellent turnaround time and quality.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Assistant Manufacturing Supervisor	<ul style="list-style-type: none"> • Bachelor's degree from an accredited university (with at least 3 years of experience preferably from manufacturing background or similar capacity) • Diploma in Engineering from an accredited polytechnic (with at least 5 years of experience in similar capacity) 	<ul style="list-style-type: none"> • Lead the daily production meetings to assess daily capability to meet Safety, Quality and Delivery objectives. • Ensure manpower and machine capacity is available and assigned to support schedule. • Proactively work with other team leaders to cross deploy workers to support the needs of each other's cell. • Identify production bottlenecks in Gate/Cell, understand available capacity and ensure bottlenecks are continuously in production to maximize cell output. • Develop and maintain skill matrix for cell that documents skill level of each employee and ensures a cross-training plan is in place to support volume growth. • Work with Engineers and Lean Specialists to implement quality/productivity/ cost-out/yield improvement projects in the Cell. • Handle day to day people issues - turnover, recruitment, disciplinary investigation & execution, tardiness, accident or incident investigation. • Track and coordinate appraisal of technicians. 	<ul style="list-style-type: none"> • 5 days • 7:30am - 4:48pm • 508726/508770
Automation & Robotic Engineer (Mechanical Engineering)	<ul style="list-style-type: none"> • Bachelor's or higher degree in Mechanical Engineering or related discipline • At least 5 years' experience in mechanical design of customized automated systems. • A track record of prototyping, delivering new and custom design automated equipment in production environment. • In-depth knowledge experience of customized automated machine design. • Good knowledge experience using 3D modeling software 	<p>The role of the Engineer – Robotics & Automation is to design and develop various automation & robotics system to help increase the labour productivity of the GE MRO Shop and eliminate high labour content non-value work. The candidate will work in the Singapore Automation and Robotics Centre of Excellence.</p> <ul style="list-style-type: none"> • Work with end-users and analyze user needs to develop concept, design, test, implementation, debug and commission customized semi and fully automatic machines to improve labor productivity, improve process efficiency, reduce quality defects, improve safety & overcoming repair technical challenges in fast-paced production shops. • Develop new ideas and concept to enhance company's performance and competitiveness in the field of industrial automation and robotics 	<ul style="list-style-type: none"> • 5 days • 7:30am - 4:48pm • 508726

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<p>such as Solidworks, Creo or NX</p> <ul style="list-style-type: none"> • Experience in mechanical drafting practices and a working knowledge of terms, rules, and applications of Geometric Dimensioning and Tolerancing (GD&T) • Good understanding of material selections, machined part fabrication and processes • Good and strong knowledge in designing and troubleshooting pneumatic circuit is a must. • Must have strong knowledge in handling different phases of project management in Automation Equipment Design. • Strong attention to detail with excellent analytical skills • Prior experience in leading a team. • Able to perform work under relatively stressful environment. • Knowledge of industrial robots' applications would be an advantage • Experience in machine programming (control and/or vision) is a plus 	<ul style="list-style-type: none"> • Perform prototype design, assembly, testing and troubleshooting. • Support troubleshooting, investigation and implement improvement solutions of production process equipment, systems related to quality and safety issues • Work closely with cross-functional teams and customers to develop work plan, deliverables, required resources, monitor project activities, budget, and timing for new initiatives • Generate and outline project schedule to keep all stakeholders up-to-date promptly. • Work with external vendors and system integrators to deliver Automated and Robotic equipment 	
Component Repair Technician (Airfoil)	<ul style="list-style-type: none"> • Minimum GCE 'O' level with 3 years of relevant experience • Basic command of written and spoken English 	You will perform polishing, restoration and blending work on parts assigned in according with established operating procedure. Highlighting any discrepancies or irregularities to Facilitator/Engineer to resolve problems and meeting required daily/weekly output.	<ul style="list-style-type: none"> • 5 days • 1st shift: 7.30 am – 4.20 pm • 2nd shift: 4.00 pm – 12.50 am • Rotation of 1st and 2nd Shift is required

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Perform hand blending & polishing operations, followed by self-inspection of blended parts to the tolerance and specifications • Read and correct interpretation of Operation Sheets and perform to the expected requirements • Perform scheduled maintenance & housekeeping tasks 	<ul style="list-style-type: none"> • Shift pattern may change due to social distancing measure. • 508726/508770
Component Repair Technician (Alloy)	<ul style="list-style-type: none"> • Minimum GCE 'O' level and/or with 3 years of relevant experience • Able to read and understand the manufacturing operation sheets and standard operation procedures in English 	<p>You will be responsible to ensure job completion to meet furnace schedules. You will also participate with ADH Team activities in meeting the company and department goals.</p> <ul style="list-style-type: none"> • Operate fluid dispenser, tack welding machine, powder blenders, grit blast machine • Application of braze material onto required areas of the hardware • Ensure all operations are performed in accordance to Work Instructions • Ensure cleanliness of hardware and samples • Perform scheduled maintenance & housekeeping tasks • Liaise with relevant personnel on concerns relating to production, quality, EHS, materials and maintenance • Assist Facilitator in integrating and training of new employees • Any ad-hoc duties as assigned 	<ul style="list-style-type: none"> • 5 days • 1st shift: 7.30 am – 4.20 pm • 2nd shift: 4.00 pm – 12.50 am • Rotation of 1st and 2nd Shift is required • Shift pattern may change due to social distancing measure. • 508726
Component Repair Technician (Machining)	<ul style="list-style-type: none"> • 'Minimum GCE 'O' level with 3 years of relevant experience • Preferably NITEC/Higher NITEC in Mechanical/Precision Engineering or equivalent; or • Diploma in Mechanical/Precision/Manufacturing Engineering • Basic command of written and spoken English 	<p>You will be responsible to set up and operate machines such as CNC machines in Milling, Grinding and Lathe; Electrical Discharge Machine (EDM); Surface Grinding; VT Lathe and various conventional machines and specialized equipment to perform machining operations.</p> <ul style="list-style-type: none"> • Set up and operate all types of conventional or CNC machines such as electrical discharge machine, laser machine, lathe, radial grinder, reciprocal grinder, milling machine, drilling machine and specialized equipment to perform machining operation of the most complicated nature in the making of jigs, fixtures, tools, dies, gauges, test equipment and product parts, and their rework or modifications 	<ul style="list-style-type: none"> • 5 days • 1st shift: 7.30 am – 4.20 pm • 2nd shift: 4.00 pm – 12.50 am • Rotation of 1st and 2nd Shift is required • Shift pattern may change due to social distancing measure. • 508726

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • May follow a particular product through the machine shop using a variety of machine tools to complete the finished product • Use all types of standard and special gauges, various hand tools • Maintain pertinent records; work according to technical drawings and instructions • Perform scheduled maintenance & housekeeping tasks 	
Component Repair Technician (Mechanical Clean)	<ul style="list-style-type: none"> • 'Minimum GCE 'O' level with 3 years of relevant experience • Basic command of written and spoken English 	<p>You will independently operate mechanical cleaning processes for all shops' component repair operations.</p> <ul style="list-style-type: none"> • Perform grit blast, shot peen, glass peen, tumble, ultrasonic, vapor blast, etching, water flow, turbo jet washer, blade flusher, plastisol injection, plastisol burnout and barrel finishing, honey comb seal removal • Perform necessary pre-checks before operations • Ensure all production data are filled in correctly in the Log Book • Ensure process and certification are in line with due date • Differentiate the different tumbler, shot and glass peening machine utilization • Perform daily maintenance checklist and ensure safe working practices • Perform scheduled maintenance & housekeeping tasks 	<ul style="list-style-type: none"> • 5 days • 1st shift: 7.30 am – 4.20 pm • 2nd shift: 4.00 pm – 12.50 am • Rotation of 1st and 2nd Shift is required • Shift pattern may change due to social distancing measure. • 508726
Component Repair Technician (NDT)	<ul style="list-style-type: none"> • NDT Level 2 in Penetrant Testing (PT) and/or Radiography Testing (RT) • Minimum GCE 'O' level with 2 years' of NDT experience; or • Diploma holders in Aircraft Maintenance/Aerospace Engineering • Preferably CAAS Approval in NDT certification • Basic command of written and spoken English 	<p>You will perform Non-Destructive Testing and its related duties in accordance with the written instructions and specific calibration requirements.</p> <ul style="list-style-type: none"> • Perform specific calibrations, NDT and specific evaluations for acceptance or rejection of parts • Correct interpretation and understand the inspection operation sheets and work instruction • Organize, sort and prepare the parts for NDT inspection • Load, unload and operate either the real-time XR, UT or auto FPI line effectively • Perform either X-Ray Inspection, Ultrasonic Inspection, Fluorescent 	<ul style="list-style-type: none"> • 5 days • 1st shift: 7.30 am – 4.20 pm • 2nd shift: 4.00 pm – 12.50 am • Rotation of 1st and 2nd Shift is required • Shift pattern may change due to social distancing measure. • 508726/508773

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		Penetrant Inspection, Eddy Current Inspection, Magnetic Particles Inspection in accordance with the inspection operation sheets <ul style="list-style-type: none"> • Ensure the equipment operation readiness always • Assist the Engineer for any inspection evaluation and reporting • Upkeep of process system and testing equipment to ensure its continuous operations in compliance to approved documents • Prepare and clean parts before and/or after inspection. • Conduct audits in NDT area to ensure continuous system compliance to meet regulatory agencies requirements • Perform scheduled maintenance & housekeeping tasks 	
Component Repair Technician (Plasma Spray)	<ul style="list-style-type: none"> • Minimum GCE 'O' level with 3 years of relevant experience • Preferably NITEC in Machining or equivalent • Basic command of written and spoken English 	You will perform cleaning & masking of parts to be plasma-sprayed. You are required to handle different engine models and stages of parts, masking and coating type needs, operate manual and auto grit blast machines. <ul style="list-style-type: none"> • Perform grit blast, degrease and masking of components • Check and establish appropriate programs for spraying • Spray components in accordance with OP specifications • Ensure proper documentations are maintained • Maintain Log on maintenance and rectification of robot/equipment • Maintain good housekeeping in work area/robots/equipment • Perform scheduled maintenance & housekeeping tasks 	<ul style="list-style-type: none"> • 5 days • 1st shift: 7.30 am – 4.20 pm • 2nd shift: 4.00 pm – 12.50 am • Rotation of 1st and 2nd Shift is required • Shift pattern may change due to social distancing measure. • 508726
Component Repair Technician (V&D Inspector)	<ul style="list-style-type: none"> • Diploma in Mechanical/Precision/Manufacturing Engineering • Basic command of written and spoken English 	You will perform visual and dimensional inspection to written quality plans on incoming in-process and finished engine components <ul style="list-style-type: none"> • Ensure quality of parts meet specification requirements • Ensure proper work clearance, correctness and completeness • Prevent non-conforming parts from proceeding to the next workstation 	<ul style="list-style-type: none"> • 5 days • 1st shift: 7.30 am – 4.20 pm • 2nd shift: 4.00 pm – 12.50 am • Rotation of 1st and 2nd Shift is required • Shift pattern may change due to social

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Provide support to Manufacturing Engineers and Quality System Engineers for evaluations, audits related activities • Collect data, feedback on the quality of parts inspected to the Manufacturing Engineers and Quality System Engineers • Perform visual & dimensional inspections, and set area management of the parts • Perform scheduled maintenance & housekeeping tasks 	distancing measure. • 508726/508770
Component Repair Technician (Welding)	<ul style="list-style-type: none"> • Minimum GCE 'O' level with 3 years of relevant experience • Preferably NITEC/Higher NITEC in welding • Relevant TIG certificates; or • Preferably CAAS approval in TIG Welding/General Welding or equivalent • Basic command of written and spoken English 	<p>You will set up and weld high temperature alloys in the repair and repair development of turbine engine component; using Tungsten Inert Gas (TIG) in full compliance to repair manual requirements. You will need to perform simple to complex welding. The job requires candidate to consistently sit and pass periodic welder's proficiency test by the company's internally and external CAAS test.</p> <ul style="list-style-type: none"> • Apply necessary gas back-up and chilled bars as required to perform efficient weld repair • Perform manual and laser weld of all products with different weld configurations • Identify and replace basic fixture/tooling due to wear and tear • Simple refining of welding parameters • Perform scheduled maintenance & housekeeping tasks 	<ul style="list-style-type: none"> • 5 days • 1st shift: 7.30 am – 4.20 pm • 2nd shift: 4.00 pm – 12.50 am • Rotation of 1st and 2nd Shift is required • Shift pattern may change due to social distancing measure. • 508726
EHS assistant Engineer	<ul style="list-style-type: none"> • Possess Diploma in Engineering / Science from local Polytechnic with minimum 3 years of relevant working experience. • Possess WSH Specialist Diploma in Workplace Safety and Health or WSQ Advanced Certificate in Workplace Safety and Health • Candidate who is currently pursuing WSQ Specialist Diploma / Certificates will be considered. 	<p>The candidate will perform or assist the roles as per listed in the regulation governing workplace safety and health officer & fire safety manager duties and support site in protecting employees' safety and environment.</p> <p>These include but not limited to:</p> <ul style="list-style-type: none"> • Develop & implement EHS programs and procedures to ensure compliance with all applicable regulations and GE requirements. • Conduct risk assessment, training and inspection. • Implement required corrective /preventive measures based on audit finding, root cause analysis and trending analysis. 	<ul style="list-style-type: none"> • 5 days • 7.30am – 4.48pm • 508726

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Candidate who had completed WSQ Supervised Safe Lifting Operations training and/or has experience in developing lifting plans is an added advantage. • Ability to work as a team. 	<ul style="list-style-type: none"> • Develop & implement tracking programs and record keeping systems and administer EHS compliance tracking program. • Work with process owners to evaluate new product introduction, equipment and chemicals to ensure risks are properly assess and control measures are in place prior to use on site. • Work closely with EHS Framework Element Owners for the assigned elements to ensure compliant. • Work closely with Maintenance team and Project Coordinators to ensure contractors comply with GE and local requirements. • Support site security system implementation and enforcement. 	
Lead Manufacturing Engineer	<ul style="list-style-type: none"> • This role requires at least 5 years of experience in the Manufacturing & Production Process and Equipment. • Knowledge level is comparable to a Bachelor's degree from an accredited university or college (or a high school diploma with relevant experience). 	<ul style="list-style-type: none"> • Define and control production process including tooling and equipment. • Validate design specifications and shop floor application of new product, tools, or equipment. • Broadening knowledge of own technical discipline to execute policy/strategy. • Will include support roles with specialized technical field of knowledge; still acquiring higher level knowledge and skills. • Understanding of key business drivers; uses this understanding to accomplish own work. • Good understanding of how work of own team integrates with other teams and contributes to the area. • May have some autonomy to make decisions within a defined framework. • Resolves issues in situations that require good technical knowledge and judgment within established procedures. • Consults more senior team members for issues outside of defined instructions/parameters. • A job at this level requires good interpersonal skills and is required to lead a junior team. • For customer facing roles, develops strong customer relationships and serves as the interface between customer and GE. • Explains technical information to others. 	<ul style="list-style-type: none"> • 5 days • 7.30am – 4.48pm • 508726/508770

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Lead Operational Controller	<ul style="list-style-type: none"> • 5 to 8 years of working experience previously gained from big 4 accounting experience, second tier accounting firm, coupled with hands-on operational controllership experience from industrial business • Bachelor Degree in Finance or Accounting • Professional qualification with CPA or CA preferred. 	<p>The Lead Operational Controller is pivotal to the business in ensuring accuracy in accounting records, adherence to GE policies and compliance with local statutory reporting requirements. In this role, the Lead Operational Controller will work closely with HQ Finance, remote Finance team & the respective business function to put in place a robust control environment, and in driving the business Cashflow metrics and controllership initiatives.</p> <p>Roles and Responsibilities:</p> <ul style="list-style-type: none"> • Shared Service Focal: Lead the effort with Business and remote Finance teams to deliver high level of service performance for the Invoice to Cash, Buy to Pay, Fixed Assets, Inventory, Intercompany, Payroll and Record to Report functions to ensure that the business Controllership, Cashflow and Operations needs are met timely and compliantly. • Statutory & Compliance: Focal person for Annual Statutory Audit, Tax & GST filing efforts with global accounting resources to ensure that statutory timelines are met on time and compliantly. • Accounting policy and application: Assist in general accounting and policy application for topics covering inventory, revenue recognition, leases, receivables/payables, fixed assets, intercompany, etc., and ensuring that they comply with GE GAP, Aerospace Operating Policies & Procedures, Enterprise Standards, US GAAP and FRS. • Internal audit: Focal person for finance internal audits and ensuring timely closure of all audit findings. • Closing: Support closing activities and escalate/resolve issues to the relevant support functions on a timely manner. • Inventory & Fixed Assets: Ensuring the accuracy of Inventory and Fixed Assets accounting records in compliance with GE policies and statutory requirements with strong process controls 	<ul style="list-style-type: none"> • 5 days • 7.30am – 4.48pm • 508770

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Support the annual Physical Inventory and Fixed Assets count effort with Operations. • Treasury: Handles all Bank and Treasury matters with the Centralized Treasury team and Cashflow forecasting needs for the business. • Cashflow Forecast: Lead cash flow forecasting and reporting process for key cash drivers (i.e. inventory, fixed assets, accounts payables and accounts receivables) and deliver on business cash flow metrics. • Controllership initiatives: Support to drive controllership synergy and lead process simplification and alignment initiatives. • ERP implementation: Participate in SAP implementation project by identifying and working on solutions during the ERP planning and execution phases. • Annual Budgeting: Assist in business planning processes. 	
Quality Engineer	<ul style="list-style-type: none"> • Bachelor's degree in Mechanical/Aerospace /Material Engineering from an accredited university or college (or equivalent) • Candidate with relevant aerospace experience in repair/manufacturing processes or quality assurance role has added advantage. • Fresh graduates are welcome to apply as well • Good command of written and spoken English • Basic proficiency with of PC tools and software (e.g. Microsoft Office) 	<ul style="list-style-type: none"> • Product quality review associated with the manufacturing process. • Impacts quality of own work and the work of others on the team. • Executes standard operational/technical tasks typically subject to instructions and work routines. <p>There is latitude to rearrange the sequence to complete task/duties based on changing work situations.</p> <p>Essential Responsibilities:</p> <ul style="list-style-type: none"> • Partner and engage with Operations and Engineering teams to facilitate and drive robust RCCA in order to reduce Customer Disruptions and improve customer satisfaction. • Partner and engage with Operations and Engineering teams to facilitate and drive robust RCCA in order to reduce Workmanship/ WIP Losses, Rework and Turnbacks, and improve FTY, delivery performance, and COQ. • Partner and engage with Operations/Engineering teams to facilitate and drive avoidance of repair-induced Departures. 	<ul style="list-style-type: none"> • 5 days • 7.30am – 4.48pm • 508726/508770

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Track and monitor quality metrics (Yield, Losses, Escapes), and perform trend analysis to identify systemic improvement opportunities. • Drive engagement & training of inspectors and certifying staff to ensure disposition & inspection • Drive engagement and participation in Lean and quality improvement across the site. • Drive and promote Quality culture and participate in EHS and other shop initiatives as necessary. • Act as focal point for all quality matters and clarifications for the business unit. • Support internal audits and perform CAR verifications. • Support, review and approval of New Product Introduction (NPI) and Process Change Notice (PCN) initiatives. 	

SATS

At SATS, we are inspired by our vision to be the market leader by delighting customers with innovative food solutions and seamless connections. With heartfelt service and advanced technology, we connect people, businesses and communities seamlessly through our comprehensive gateway services for customers, such as airlines, cruise lines, freight forwarders, postal services, and eCommerce companies. The future belongs to all of us. As we pursue sustainable growth through heartfelt innovation, we are committed to safeguarding the long-term interests of our people and the communities that we feed and connect.

Job Positions	Key Responsibilities	Working Hours / Location
Air Logistics Lead / Cargo Coordinator	<ul style="list-style-type: none"> • You will handle cargo shipments and documentation, engage airlines and third parties like agents. You will also manage a team of cargo handlers. 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Equipment Operator (Cargo)	<ul style="list-style-type: none"> • You will operate equipment that requires a class 3 driving license, such as tractors, at the airside. 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Air Logistics Specialist / Operations Assistant	<ul style="list-style-type: none"> • You will perform cargo acceptance and manifesting. Other duties also include warehousing work and preparation of cargo for shipment. 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Assistant Engineer	<ul style="list-style-type: none"> • Oversee the operations of building operations center (BOC) and cooling systems at the Airfreight Terminals • Preparation and completion of building work requisitions • Preparation of weekly / bi-weekly defects and maintenance reports • Preparation of leasing reports on occupancy and vacancy of properties • Retrieve and prepare utility consumption reports 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830

Job Positions	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Carry out maintenance (including preventive maintenance), breakdown repairs and troubleshooting of the Airfreight Terminals equipment, including the cold rooms. • Ensure that building maintenance and renovation works are carried out properly and on a timely basis. • Conducts site inspections to verify that finished works conform to the specified requirements • Maintains building equipment (e.g. water coolers, heaters and ACMVs), and ensures that these are regularly and properly serviced • Observe safety measures and in compliance with safety instructions, procedures and regulations 	
Engineering Technician	<ul style="list-style-type: none"> • You will be part of a team responsible for the maintenance of material handling equipment, forklifts, tractors, equipment and various systems at the SATS Cargo Airfreight Terminals. • You will perform trouble shooting functions and undertake basic repair work. • Working jointly with our vendors, you will assist to ensure that operations are not disrupted due to breakdown of the equipment within the warehouse. 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Sous Chef	<ul style="list-style-type: none"> • You will be working in a commercial kitchen performing the below functions • Possess good man-management, decision-making, problem solving, communication and training skills • Be able to promote team-building spirit within the workplace • Be able to assist in planning roster and deployment of staff • Be able to interpret menu specifications, estimate raw material requirements, plan production schedule and assign task to staff • Be able to interpret menu changes, ensure specifications and work instruction are updated according to airline specification • Be able to plan, make decisions, and produce meals according to client requests, especially when the Executive Sous Chef is not around • Have strong knowledge of specific cuisine plus the various derivatives and be able to prepare for presentation • Be able to use computer systems related to area of work • Be able to carry out ordering according to load requirements, follow proper stock control and rotation • Be able to ensure that staff adhere to HACCP and medina food safety requirements • Supervise meals produced, according to menu specifications, production schedules and menu cycle • Monitor the performance of machines / equipment and report any malfunction • Prepare adhoc special requests for dishing last minute 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Chef De Partie	<ul style="list-style-type: none"> • You will be working in a commercial kitchen performing the below functions • Supervise meals produced, according to menu specifications, production schedules and menu cycle. • Be able to plan, make decisions, and produce meals according to client requests, especially when the Sous Chef is not around • Carry our ordering according to load requirements, follow proper stock control and rotation (adhere to FIFO) 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830

Job Positions	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Ensure production staff adhere to HACCP, Medina food safety requirements, and all hygiene procedures. • Assist in planning rosters and deployment of staff as and when requested. • Monitor the performance of machines / equipment and report any malfunction. 	
Operations Assistant (Equipment)	<ul style="list-style-type: none"> • Conduct Quality checks on the carts packed by the packers • Check airline equipment for quality and quantity accuracy • Able to read Equipment Loading Plan • Change equipment for aircraft change on short notice • Adjust equipment inside the cart to ensure safety and better fit • Push carts that have been packed out to outbound for staging • Has the ability to memorize and recognize the various equipment used by the airlines • Pack and repack drawers as and when necessary • Handle drawers weighing 3 to 5kg repeatedly throughout the shift 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Technical Officer	<ul style="list-style-type: none"> • Be technically proficient in all aspects of maintaining, repairing and troubleshooting the full range of ICC systems and equipment (e.g. warehouse systems, material handling and automation systems, refrigeration systems, kitchen equipment, packaging and - inspection machines, washing machines, waste management systems, etc.) and other technical related knowledge • Manage, perform and ensure all maintenance activities and repair works are timely follow-through according to the assignment, maintenance schedule, procedures, checklists, manufacturer recommendation and completed within the timeframe • Manage, perform and ensure all technical purchase requisition of spare parts, contracts and services are in accordance to the Company policies and follow-through to support the maintenance activities • Manage, communicate and work professionally with all stakeholders to minimize systems and equipment downtime • Be proactive in resolving technical faults, contributing initiatives and continuous improvements • Always observe and follow all Safe Work Procedures and Food Safety requirements • Always ensure Safe Work environment by housekeeping of all work areas and report any safety hazards immediately • Perform and support other relevant duties and projects assignments if required 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Technician	<ul style="list-style-type: none"> • As a technician, you will be part of a team responsible for maintaining modern equipment and various systems in the commercial kitchens. 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Catering Assistant	<ul style="list-style-type: none"> • You will be working in a commercial kitchen preparing inflight meals for airline clients, with the following responsibilities: • Be able to produce and dish meals or any other production tasks assigned by Supervisor-in-charge • Follow orders in productions of meals as directed to the quality expected by customers, complying to food safety and hygiene regulations • Ensure and adhere to SOP and all hygiene procedures 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Food Assembly Assistant	<ul style="list-style-type: none"> • Food Assembly Assistant reports to Catering Supervisor (Pre-set) through the Catering Officer and his/her duties are as follow: 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours

Job Positions	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Preset Business, Premium Economy and Economy class meals on trays according to airline's specifications. • Collect all the required items and equipment for presetting • Operate the assembly conveyor belts and put the required food items and service wares on the trays based on the ETD of the flights. • Perform such other duties as directed from time to time by the Catering Officer / Supervisor 	<ul style="list-style-type: none"> • 819830
Operations Assistant (Cabin Services)	<ul style="list-style-type: none"> • Operations Assistant (OA) will report directly to Cabin Supervisor and his/her duties and responsibilities are as follows: <ul style="list-style-type: none"> • Ensure the assigned flight meals, beverages and other Inflight items are prepared for uplift to aircraft according to the airlines' requirements • Coordinate with Catering Control to check the latest passenger load prior to leaving the Catering Centre facility • Load and unload of Catering items into and off aircraft according to the Galley Loading Plan and is the staff in-charge of the galley loading for the galley assigned • Check meals with cabin crew on board the aircraft after loading • Obtain crew signature on checklist and supply documents and submit these to Control Centre at the end of the shift • Co-ordinate for any last-minute additional meals or items uplift • Any other duties assigned or instructed by the officer or supervisor 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Operations Assistant (Catering)	<ul style="list-style-type: none"> • Operations of metal detectors and casserole sealing machines (e.g. KLM and QR sealing machines) • Assist in retrieval of pax loads from ICCMS and support dishing duties based on pax loads and flight schedule • Support the operations in Casserole Assembly for the dishing of Business and Economy Class main courses • Adhere to dishing schedule and ensure timely completion of dishing • Guide, and monitor performances of staff and service crew • Ensure compliance to dishing SOPs • Adhere to HACCP, Medina food safety requirements, and all hygiene procedures 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Operations Assistant (Food Checker)	<ul style="list-style-type: none"> • Collect, build up the carts and check all meals, beverages and other Inflight items for uplift to aircraft according to the airline's requirements • Perform pick confirm on Infolog upon the collection of all items from Food Bank, Sub-store, and Bakery • Ensure that equipment set is completely according to airlines' requirement • Co-ordinate last minute additional meals request • Ensure the work area is tidy/clean, and all bins are returned to their designated areas after each airline's groundwork • Dispose of rubbish and carton boxes at their designated place 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Trainee Cabin Services Officer	<ul style="list-style-type: none"> • There will be 2 core job functions under this role and shortlisted candidate will be working on either 1 on rotational basis. • Duty Room: <ul style="list-style-type: none"> • Obtain latest flight updates and disseminate to concerned parties • Liaise with airport control office and airline representative on the below and inform other operating units concerned: <ul style="list-style-type: none"> • Airlines orders/last minute orders • Servicing status and problem 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830

Job Positions	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Aircraft on ground, late arrival of aircraft • Prepare daily flight summary for submission to Finance • Raise documents for uplift of inflight items, as requested by airlines in addition to the normal order • Raise Ad Hoc Activities Note (AHAN) for handling of ad-hoc flight handling • Control the return of Supply Note, Service Report, Customs Form (Air Store Inward Declaration)) and submit these documents to Cabin Admin section • Cover the responsibilities / duties of other Officers in the Duty Room as and when necessary • Monitor and disseminate message to staff of inclement weather via walkie talkie, paging system etc and inform airline operation centre. • Follow safety and health procedures at work area and report unsafe work conditions, behaviours and workplace incident • Deployment, vehicle control and delivery: <ul style="list-style-type: none"> • Plan vehicle allocation and deployment of drivers • Monitor the driver's movement to ensure precision timings are met • Monitor additional or last-minute uplift of meals, dry stores, amenities or bar items ordered by crew • Monitor the flight movements allocated to the drivers to ensure sufficient time provisioned • Adjust the driver's flight allocation if there is a clash of services • Inform the supervisor of any clash in services or late deployment • Monitor the number of vehicles that are serviceable, and the number of staff rostered per shift • Maintain and control the issue and receipt of vehicle keys • Arrange vehicles for washing, fumigation, refuelling, repairs and send for preventive maintenance • Monitor the movement of vehicles and control parking of vehicles at loading bays to avoid congestion • Inform Maintenance regarding the breakdown of vehicles • Follow safety and health procedures at work area and report unsafe work conditions, behaviours and workplace incidents • Any other duties which may be assigned by Section Head and Cabin Service Supervisor from time to time 	
Trainee Catering Officer (Equipment)	<ul style="list-style-type: none"> • The job details are as below, and candidate will be assessed for suitability in either Ware-wash or Galley Build-Up section. • Ensure Service Vendor Supervisors deploy their full manpower to their respective work sections. • Ensure Service Vendor Supervisors conduct Thermal Label Test for all Meiko Machines before they commence for washing and report to Technical for any failed Thermal Label Test. • Ensure cleanliness of Inbound is in accordance to daily housekeeping checklist. • Assist in conducting inventory checks from soiled carts and to inform Supervisors of any equipment shortages. <p>Ware-wash:</p>	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830

Job Positions	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Ensure Inbound is always kept clean and no leftover soiled carts to be left unattended after being offloaded from Hi-Lift. • Monitoring of Service Crews to carry out the washing of soiled equipment promptly to ensure that all soiled equipment does not have leftover food before going through the Meiko machines. • Oversee the washing process from Service Vendor following their Daily Washing Schedule and to report if washing output is satisfactory. • Oversee Service Vendor carrying out thorough cleaning during Preventive Maintenance (PM). • Monitor Service Crews performing Quality Check (QC) for all cleaned equipment before delivering to GBU. • Monitor all cleaned equipment to be delivered to GBU on-time to prevent delays. <p>Galley Build Up:</p> <ul style="list-style-type: none"> • Coordinate with Catering Officers from other Departments on any equipment shortages, returning of surplus equipment or change in aircraft configurations. • Ensure Operations Assistants (OAs) have conducted 100% QC for all equipment before pushing out to Outbound and to handover record book upon completion. • Monitor Service Vendor Crews performing Quality Check (QC) on all cleaned equipment before delivering to Kitchen & Outbound. • Monitor all cleaned equipment are delivered to Kitchen & Outbound on-time to prevent delays. 	
Trainee Catering Officer (Preset)	<ul style="list-style-type: none"> • Oversee the operations in Tray Assembly for the presetting of meal trays • Monitor presetting schedule and ensure timely completion in alignment with flight schedules • Be able to interpret airline menu summaries, ensure photo specifications are updated according to airline specifications • Coordinate with respective areas (i.e. Documentation, Cabin, Production, Duty Manager etc); • Be able to monitor performances of service crew and contractors besides staff • investigate & conduct briefings to preset team on discrepancies and work instructions • Plan the roster, deployment and training of new staff • Able to carry out ordering according to load requirement • Ensure adherence to SOP and hygiene guidelines 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Trainee Catering Officer (Production)	<ul style="list-style-type: none"> • You will be working in a commercial kitchen preparing inflight meals for airline clients, with the following responsibilities: • Oversee the operations in Casserole Assembly for the dishing of airline meals • Retrieve pax loads from system (ICCMS) and assign dishing duties in adherence to pax loads and flight schedule • Monitor dishing schedule and ensure timely completion of dishing • Operations of metal detectors and casserole sealing machines • Monitor performances of service crew and contractors besides staff • Planning the roster, deployment and training of new staff • Carry out ordering in accordance to load requirements • Ensure production staff and service crew adhere to SOP and hygiene procedures 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830

Job Positions	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> Investigate & conduct briefings to dishing team on dishing discrepancies and work instructions 	
Cook (All Cuisines)	<ul style="list-style-type: none"> You will be working in a commercial kitchen preparing inflight meals for airline clients and be able to plan and produce meals according to tasks assigned by Chef-in-charge. 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Loading Delivery Assistant	<ul style="list-style-type: none"> As a Loading Delivery Assistant, you will be handling and transporting meal orders between the kitchen and the aircraft. 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Transport Assistant	<ul style="list-style-type: none"> You will ferry passengers and/or crew between Passenger Terminals within the airport. 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Customer Service Agent	<ul style="list-style-type: none"> You play a vital role in creating a memorable experience for all our passengers. Your main role involves checking-in, greeting passengers upon their arrival and ensuring a smooth departure process. You may also be tasked to assist passengers with special needs or provide customer service in exclusive premier lounges at Changi Airport. Besides being responsible for buffet table presentations, you also handle meet / greet services at the reception area and perform basic computerized transactions. 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Customer Services Officer	<ul style="list-style-type: none"> Guide, develop, motivate and mentor new and existing staff alike Maintains utmost service, grooming and discipline standards amongst staff Ensures compliance to safety, security and standard operating procedures of the company, airlines and airport authorities Assist the Duty Manager in the daily deployment based on agreed service standards with the Airlines and Airport Authorities 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Trainee Flight Controller	<ul style="list-style-type: none"> Manage ground handling activities for flights via use of different flight data & communication systems to ensure operations progress as planned. Support airlines and airport agencies to coordinate airport ground operational activities during exceptional crisis situations. 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Security Officer	<ul style="list-style-type: none"> Your responsibilities include providing security services at key installation areas, such as: Perform CCTV & Control Room monitoring duties Undertake screening of cargo & personnel Perform X-ray screening access controls, guarding & patrolling of installations Any other duties as assigned 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Air Hub Specialist - Baggage	<ul style="list-style-type: none"> As a Baggage Lead, you are required to drive, load baggage and will be responsible for dispatch of baggage to respective flights. 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Aircraft Aesthetics Specialist - AIC	<ul style="list-style-type: none"> You will assist your officer to ensure that there are sufficient resources deployed to facilitate interior cleaning of the aircraft. In addition, you monitor for changes in flight schedules and update the flight handling team accordingly. 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Air Hub Specialist – Ramp	<ul style="list-style-type: none"> You will operate heavy equipment (Class 4 and/or Class 5) such as aerobridges, passenger steps, pushback tow tugs, to facilitate flight handling and embarkation / disembarkation of passengers. 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Trainee Air Hub Lead - Baggage	<ul style="list-style-type: none"> Supervise baggage operations to ensure baggage are dispatched to aircraft in a timely manner as per airlines' requirements or stipulations by the aviation authority. 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830

Job Positions	Key Responsibilities	Working Hours / Location
Air Hub Specialist – Tech Ramp	<ul style="list-style-type: none"> You will operate equipment and perform the following function: ADGS / Marshalling / Headset Functions Potable Water / Lavatory Services Operate Full Ground Support Equipment (GPU, ASU, ACU) Tail Stanchion Pushback / Towing Services 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Equipment Operator - Ramp	<ul style="list-style-type: none"> You will operate heavy equipment to facilitate flight handling and embarkation / disembarkation of passengers. 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Lead Assistant	<ul style="list-style-type: none"> Duties include scanning of bags, delivery and collection, unloading and build-up of Baggage containers and trolleys 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Customer Care Specialist	<ul style="list-style-type: none"> You will attend to passengers at arrival claims with mishandled and damaged baggage. Raise reports of mishandled and damaged bags, in according to the various airline requirements. Trace mishandled baggage and keep passengers informed of the tracing status Assist passengers with odd size bags Answer hotline calls on baggage matters 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Trainee Air Hub Lead - Flight Ops	<ul style="list-style-type: none"> Ensure movement messages are transmitted promptly. Coordinate with relevant department(s) on crew's request. Coordinate with airline representative for any AOG or flight delays / cancellation. Preparation and presentation of crew briefing package according to airline policy / SOP. Coordinate with relevant departments for any fuel / weight restrictions and Zero fuel Weight. Coordinate with SIN AIS and airline's dispatcher in the event that flight rerouting is required or any irregularity. Ensure stipulated hotels are informed of crew names and flight details prior to crew's arrival. Ensure crew lists and allowance sheets (if any) are disseminated out to relevant parties. Coordinate with airlines' hotels and transport companies for bookings and any revision to departure details and for any last-minute arrangement when required. 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Trainee Air Hub Lead - Load Control	<ul style="list-style-type: none"> You will perform Weight & Balance responsibilities for departing flights from Changi International Airport as well as departing flights from other international airports around the globe. Your essential roles are to ensure that the structural weights of an aircraft are within its safety parameters and that each departing flight is in "trim" and balanced within the centre of gravity. You will also be responsible for the completion of the Load sheet and its related Weight and Balance documentation in accordance to IATA rules and regulations, handling pre-load calculations, load distribution and planning, timely issuance of loading instructions, and timely presentation of load sheets to pilots before flight departures. 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830
Trainee Air Hub Lead - SMC	<ul style="list-style-type: none"> Manage in-house workforce, and/or outsourced contractor production/shift supervisors, and shift planning 	<ul style="list-style-type: none"> 5 / 6 days 44 Hours 819830

Job Positions	Key Responsibilities	Working Hours / Location
Trainee Air Hub Lead - Ramp	<ul style="list-style-type: none"> • Ground operations standards are the key to ensuring that airports receive and dispatch aircraft efficiently and safely. • You will supervise flight handling and manage ramp operations to ensure smooth aircraft handling. 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Technician	<ul style="list-style-type: none"> • Liaise with Stores to resolve any matters pertaining to spares • Preparing and submitting relevant paperwork • Other duties as assigned 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Air Hub Assistant - Baggage	<ul style="list-style-type: none"> • You will be responsible for scanning of bags, delivery and collection, unloading and build-up of Baggage containers and trolleys 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Air Hub Specialist - AIC	<ul style="list-style-type: none"> • You will operate heavy equipment and lead a team of staff to uplift and/or offload airline items to and from the aircraft as per our airlines' requirements 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Air Hub Specialist - Ramp	<ul style="list-style-type: none"> • You will operate heavy equipment (Class 4 and/or Class 5) such as aerobridges, passenger steps, pushback tow tugs, to facilitate flight handling and embarkation / disembarkation of passengers. 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Air Hub Specialist - Tech Ramp	<ul style="list-style-type: none"> • You will operate equipment and perform the following function: • ADGS / Marshalling / Headset Functions • Potable Water / Lavatory Services • Operate Full Ground Support Equipment (GPU, ASU, ACU) • Tail Stanchion • Pushback / Towing Services 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Aircraft Aesthetics Assistant	<ul style="list-style-type: none"> • As a Cabin Assistant, you will work with your Operations Assistant to ensure that interior cleaning of the aircraft is performed in a timely manner and as per airlines' requirements. • The duties for the role include: - • Collects and ensure sufficient items and equipment are prepared to service the aircraft • Check the serviceability of the vacuum cleaners before leaving the AIC Control Centre • Clean and dress up the aircraft in accordance with the Airline's requirement • Handover any passenger's belongings found on-board to the Security personnel or Operations Assistant or Airline representative • Report any accident / incident to the Operations Assistant • Return any surplus amenities to the store • Perform any other related duty for which he is qualified and detailed to do so by his/her superior. 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Aircraft Aesthetics Specialist - AIC	<ul style="list-style-type: none"> • You will assist your officer to ensure that there are sufficient resources deployed to facilitate interior cleaning of the aircraft. • In addition, you monitor for changes in flight schedules and update the flight handling team accordingly. 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Customer Care Specialist	<ul style="list-style-type: none"> • You will attend to passengers at arrival claims with mishandled and damaged baggage. • Raise reports of mishandled and damaged bags, in according to the various airline requirements. • Trace mishandled baggage and keep passengers informed of the tracing status • Assist passengers with odd size bags • Answer hotline calls on baggage matters 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours • 819830
Lead Assistant	<ul style="list-style-type: none"> • Duties include scanning of bags, delivery and collection, unloading and build-up of Baggage containers and trolleys 	<ul style="list-style-type: none"> • 5 / 6 days • 44 Hours

Job Positions	Key Responsibilities	Working Hours / Location
		• 819830

SCOOT

Scoot is not your typical low-cost carrier (LCC). We are defined by our unique Scootitude – a passion for travel, connecting people and cultures, and pushing boundaries, which drives us to continually innovate, strive for improvement and seek new opportunities. The Scoot family is made up of distinct individuals, each passionate about changing the way people travel and enabling more people to travel. Our people strive to redefine the low-cost carrier experience by providing our customers with quality service, differentiated products and contemporary experiences. “Escape the ordinary” with us today!

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Analyst, Revenue Management	<ul style="list-style-type: none"> • Degree with a numerical discipline • Energy and enthusiasm, with demonstrable can-do attitude • Self-starter • Strong numerical and analytical skills with commercial acumen • Fluent written, spoken and reading capability in English • High level of accuracy and detail • Strategic outlook and understanding • Excellent communication skills and experience in working with people at all levels • Ability to maintain the overview and see the bigger picture • Able to create and maintain strong internal and external networks • Able to handle simultaneous projects and adapt to a fast-paced, changing environment • 1-2 year of experience in a similar role would be an advantage 	<p>The role of Specialist, Revenue Management, is responsible for the development and implementation of revenue management strategies and tactics for a given set of routes/ markets, utilising pricing and inventory control measures.</p> <ul style="list-style-type: none"> • Revenue Management & Strategy • Assess and segment demand based on market conditions • Maximise revenue on assigned routes by optimising inventory control measures and overbooking management • Work with Pricing Team to identify opportunities for tactical pricing actions for incremental traffic • Identify opportunities to maximise revenue through demand forecast/ inventory adjustments without significant adverse impact on demand and market share • Benchmark and monitor pricing strategy vs competition • Drive revenue management best practices and enhancements to the revenue management system • Work closely with pricing team, overseas managers and market contacts to identify revenue opportunities and take early revenue management actions • Post departure analysis to ensure strategies align with expected outcomes through constant evaluation of no-shows, go-shows, cancellations, and demand shifts • Revenue Budgeting/ Forecasting 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Development of annual revenue budget/ targets by month for assigned routes • Monthly forecast review and adjustments • Systems Settings/ Maintenance • Ensure timely and accurate set up of system influences and strategies 	
Analyst, Technical Solutions	<ul style="list-style-type: none"> • 2 year+ experience in OutSystems Mobile, Web or Progressive web app development • Diploma holder with relevant experience and/or Degree holder • Highly organized and able to manage multiple projects or tasks • Independent, resourceful, analytical, and able to solve problems effectively • A good team player who takes initiative • Good communication skills 	<p>We are searching for a/an Analyst, Technical Solutions! You will be part of the Information Systems and Technology team and will be the Technical Analyst providing Solution Design. You will work closely with Business Analysts and Software Developers to deliver OutSystems Solutions.</p> <p>You will be participating in the design and delivery of IT solutions, solving exciting airline requirements using OutSystems.</p> <p>Responsibilities:</p> <p>Designing IT Solutions</p> <ul style="list-style-type: none"> • Work with end-users and IT business analysts to build technical solutions for business initiatives using OutSystems. • Master the knowledge of existing Scoot systems and architectural landscape • Opportunity to identify and introduce new technology or techniques into IT solutions <p>Building IT Solutions</p> <ul style="list-style-type: none"> • Based on the user stories assigned, design and develop high quality and scalable enterprise applications with OutSystems using modern engineering practices • Provide technical support to Business Users and IT business analysts during integration test, system testing and user acceptance testing. 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663
Assistant Manager, Sales Planning & Analysis	<ul style="list-style-type: none"> • Bachelor's degree in Business/Data Analytics/Statistics • Relevant experience in airline commercial portfolio, with data analysis background (e.g., Inventory & Pricing Management, Network Planning, Business Analytics), is preferred 	<p>We are searching for a motivated and enthusiastic Sales Planning & Analysis Assistant Manager! You will be part of the Sales Planning team, to provide rigorous and data-driven planning, performance management, and analytics for the sales organization. You will work closely with internal stakeholders across Scoot Commercial teams to strategize, lead initiatives, and drive sales across various distribution channels at the most cost-efficient manner.</p>	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Excellent analytical and problem-solving skills • Self-starter, excellent communicator and strong team player • Good planning and organisation skills • Able to build and maintain open and trusting partnerships with internal and external stakeholders <p>Key Skills</p> <ul style="list-style-type: none"> • Strong numerical and analytical skills with commercial acumen • Strong project management skills to manage and lead intra or inter-department projects • Proficiency in Microsoft Excel & PowerPoint; experience with Qlik sense/Tableau/Google Analytics are preferred • High level of accuracy and detail • Strategic outlook and understanding • Ability to work under pressure and prioritize while meeting deadlines 	<p>Responsibilities:</p> <ul style="list-style-type: none"> • Analyse Sales data to develop strategies by market, point-of-sale and distribution channels • Monitor Sales performances and steer demand traffic to meet overall Sales target through inventory allocation for key Origin-Destination (OD) • Measure performance metrics across sales channels to track demand, conversion and return-of-investment • Guide Commercial stakeholders (Sales, Marketing and Digital Experience) towards matching market demand and maximising revenue at the lowest cost of sales • Timely management reporting and data-driven studies to help drive business decisions • Provide market insights and monitor competitors initiatives to identify sales opportunities 	
Cabin Crew	<ul style="list-style-type: none"> • You are 18 years old and above. • You meet the min. height requirement of at least 1.58m for females and 1.65m for males to carry out safety and emergency procedures onboard. • You have min. qualification of 3 GCE 'O' level subject passes (including English) or 5 GCE 'N(A)' / 'N(T)' level subject passes (including English), 3 SPM subject passes 	<p>Let your sparkly dreams and wanderlust-filled heart take off when you join Scoot as cabin crew! Our Scootees don't just fly; they are passionate about creating one-of-a-kind fun and quirky Scoot experience on board with their inflight hospitality while maintaining safety at every altitude.</p> <p>Here, you will find your community of warm and inclusive teammates, made up of enthusiastic individuals from all walks of life, all with a deep passion for flying. Based in sunny and cosmopolitan Singapore, it's your perfect gateway to experiencing new destinations and cultural exchanges!</p>	<ul style="list-style-type: none"> • 7 days • Roster • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<p>certification including English with a Grade C and above.</p> <ul style="list-style-type: none"> You are able to work on a rostered schedule including weekends and public holidays. You are medically fit to perform the role of a cabin crew. You believe in delivering exceptional service. You embody team spirit and are ultimate team player. You handle situations with flexibility and excellence while maintaining safety. Only shortlisted candidates will be invited to our Assessment Centre. Successful candidates must be able to commence employment with us within two months from the date of assessment centre. 	<p>Kickstart your Scootee journey with an initial 3-year contract and the potential for additional contracts based on your performance. Enjoy a competitive monthly gross salary of around S\$3,600* and unlimited staff travel perks for your family and friends so you can turn your wanderlust dreams into reality—at a fraction of the cost!</p> <p>As if that's not awesome enough, for our Singaporeans and PR folks, you'll get to enjoy a S\$4,000 sign-on bonus* and a contract renewal bonus* in addition to our yearly performance bonus!</p> <p>Your primary duty is to keep our passengers safe at every altitude. Working together as a team, you will also be responsible for delivering exceptional service and adding a vibrant touch to every flight. By maintaining up-to-date knowledge on all areas of duty, you are all set to impress and contribute to every enjoyable travel experience!</p> <p>To get you Scoot-ready, you will undergo a 2-month training programme upon joining. Topics include:</p> <ul style="list-style-type: none"> Safety emergency drills Door Operation Fire fighting First aid Grooming Scootitude Passenger handling Inflight sales procedures 	
Customer Service Specialist (Call Centre Operations)	<ul style="list-style-type: none"> Degree holder or a Diploma holder with 3-5 years experience in call centre/ customer service Preferably with experience in call centre management and is familiar with call centre metrics and Key Performance Indicators (KPIs) 	<p>We are searching for a highly independent and result-oriented Customer Service Specialist! You will be part of the Customer Service team and will be supporting the management of our call centre service provider to deliver outstanding customer experience to Scoot's guests.</p> <p>Responsibilities:</p> <p>Call Centre Operations Management</p> <ul style="list-style-type: none"> Support in the operational matters of the call centre and work closely with our call centre service provider to ensure that agreed service levels are met and maintained 	<ul style="list-style-type: none"> 5 days 9am – 6pm 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Support in managing the call centre operations processes and procedures and identify gaps/ key areas to improve in order to achieve better performance of the call centre • Support in internal/external call centre audit activities and investigations and implement corrective measures as required • Support in CRM system enhancements and identify key drivers to enhance productivity and effectiveness of the Call Centre <p>Passenger Notification</p> <ul style="list-style-type: none"> • Trigger schedule change, flight cancellation and any other ad-hoc passenger notification on a timely manner • Support in coordinating with the internal business units in overbooking/ flight disruption situation • Support in reviewing of processes within the passenger notification workflows for continuous improvements <p>Escalated Cases Management</p> <ul style="list-style-type: none"> • Review escalated cases from the call centre and internal business units and provide the appropriate recommendations/ approvals • Monitor and follow up to ensure that payment or system issues highlighted by the call centre are rectified by the responsible stakeholders • Work closely with SQ Customer Service team in handling customer enquires via SQ's channels and interline passengers. <p>Project and UAT Management</p> <ul style="list-style-type: none"> • CRM System POC for Customer Services department to bridge discussion on system enhancements between Salesforce and Scoot IT Team • UAT support on product and system upgrade and enhancement – Representative for CS and/or call centre, participate in project meetings and perform UAT prior to launch 	
Flight Dispatcher	<ul style="list-style-type: none"> • Degree or Diploma holder, preferably with a technical or 	We are searching for a suitable candidate to fill our Scoot flight dispatcher / Junior flight dispatcher position. You will be a part of the	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<p>engineering background</p> <ul style="list-style-type: none"> • Aviation-related qualifications or experience would be advantageous, but not necessary • Analytical with good numerical and problem-solving skills • Comfortable working with operational and technical documentation and procedures • Comfortable with 24-hour rotating shift duties including weekends and public holidays 	<p>Scoot IOCC - Flight Dispatch team and will be the 'flight dispatcher' managing flight planning for the entire scoot fleet. You will work closely with Flight operations, Engineering, Ground Operations to ensure smooth flight operations and management of daily flight planning.</p> <p>The successful candidate will be part of Technical & Flight Services in Flight Operations Division.</p> <p>He/She will be part of a team that handles flight planning duties across the Scoot network in a fast-paced 24/7 shift environment.</p> <p>Successful candidates will join as Trainee Flight Dispatcher and undergo a suitable training program.</p> <p>The duration of training will depend on the candidate's qualification and professional background.</p> <p>For new joiners without any relevant experience, this training will typically range from 12 to 15 months.</p> <p>The trainee must successfully complete the training program and competency assessments before being appointed as Flight Dispatcher.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Prepare the Operational Flight Plans and Briefing packages for Scoot flights accurately in accordance with Company policies, considering aircraft performance, weather, Notices to Airmen (NOTAMs) and other necessary operational requirements. • Planning and selecting suitable and optimum flight routes in respect of operational factors, including the avoidance of natural hazards such as tropical storms, volcanic activities, among others. • File the Air Traffic Services flight plans and ensuring that any changes to the flight plans are updated in accordance with ATC requirements. 	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Monitor operational messages and responding to flight planning related requests in a timely manner. • Coordinate with other departments, internal and external stakeholders regarding flight and fuel planning information. • Support and assist Pilots with flight planning queries in a timely and accurate manner. • Be conversant with company fuel and operational policies, aircraft performance, aviation meteorology, route structure, flight planning requirements and apply such knowledge to achieve safe and optimal flight planning outcomes. • Any other duties as assigned, including (but not limited to) tactical monitoring of flight planning variables, NOTAMs, flight planning system or any other projects. 	
Full Stack Web Developer	<ul style="list-style-type: none"> • Degree in Computer Science/IT related or Diploma in Computer Science/IT • At least 3 years of relevant experience • Keeping abreast of IT existing & emerging features of the web systems. • Good Verbal and Written Communication. • Essential knowledge in information technology, analytical software and database programs, operating systems, and computer hardware platforms. • Experienced in Angular, ASP.NET Core, HTML, CSS, SCSS, Typescript, JSON, JavaScript, SQL, AWS Lambda, VueJS, NPM • Analytical and problem-solving skills 	<p>We are searching for proactive and skilled full stack application developer with strong technical foundation and experience in building webs applications!</p> <p>You will be part of the Web Applications Delivery Team as an Analyst.</p> <p>You will be the subject matter expert for Web Application products and be responsible for providing support and innovative solutions using emerging technologies and industry-standard practices.</p> <p>You will work closely with the Web Application Delivery Lead and cross-functional teams to create innovative solutions to meet customers' business needs.</p> <p>Main Responsibilities:</p> <ul style="list-style-type: none"> • Build and support high-performance, high-availability, responsive Web Applications • Conduct system analysis and development, with limited support from professional staff, to keep our systems current with changing technologies 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Responsible for analysis of current programs, including performance, diagnosis, and troubleshooting of problem programs, and designing solutions to problematic programming to comply with policies & SOP Meeting SLA resolved & response and achieve KPIs. Be ahead of solution and technology functionalities in e-commerce Working in agile to achieve timely and quality delivery Analyse, design, develop and extend Content Management Systems and Web Applications 	
IT Business Analyst	<ul style="list-style-type: none"> University Degree holder 5-8 years of experience in business analysis and software delivery experience A good team player who takes initiative Independent, resourceful, analytical, and able to solve problems effectively 	<p>We are searching for a committed and self-driven Business Analyst!</p> <p>You will be part of the IT Business Management team and will participate in the design and delivery of Scot's Information Systems.</p> <p>You will work closely with technical analysts and developers to design and develop new and existing technical solutions for the airline.</p> <p>Responsibilities:</p> <p>Business Analysis</p> <ul style="list-style-type: none"> Elicit and document business requirements Participate in process review and suggests solutions for automation and transformation. Facilitating the negotiation of requirements amongst multiple stakeholders Identify and recommend new systems and enhancements Design solution behaviour and processes Creating, analysing, and validating detailed functional specifications Propose and define the functional requirements <p>Project Management</p> <ul style="list-style-type: none"> Work with multiple cross-department stakeholders to manage and deliver solutions of company projects, including the conducting of steering 	<ul style="list-style-type: none"> 5 days 9am – 6pm 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>committee meetings, defining of project roles and responsibilities, tracking issues as well as managing project timelines and budget</p> <ul style="list-style-type: none"> • Work closely with Technical Analyst and Developers to develop a technical solution • Collaborate with Scoot Developers or third-party partners deliver solutions • Prepare project documentation and manage the delivery of solution • Facilitate user acceptance tests, user training, pre- and post-implementation activities • Provide regular progress and status updates to project stakeholders • Measure and report Return of Investment (ROI) <p>Others</p> <ul style="list-style-type: none"> • Research on available information systems solutions in the market and industry's best practices • Participate in Business Process Improvement & Re-engineering initiatives • Provide support for existing systems within the team portfolio 	
Mobile Developer	<ul style="list-style-type: none"> • Possess a degree in Information Technology or related fields. • Minimum 3 years experiences in native iOS mobile application development using Xcode • Developed and published Native iOS Applications with Kotlin. • Deep understanding of developing iOS app using Clean Architecture and SOLID principal. • Experience with design patterns, performance/memory analysis, multithreading. 	<p>We are searching for a talented and extremely dedicated Mobile Developer!</p> <p>You will be part of the Mobile Development team and will be the subject matter expert of mobile development (both Android and iOS) providing direction in driving innovation and technical excellence.</p> <p>You will work closely with Mobile Development Manager, PO, and cross functional team to support and enhance Scoot Mobile Applications.</p> <p>Responsibilities</p> <ul style="list-style-type: none"> • As mobile application developer, you will be responsible for the following: • Develop and maintain iOS applications (mobile and tablet) using Swift • Facilitate the troubleshooting and resolving of pre and post-production issues • Involve in apps and server side integration. 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Familiarity with unit testing, continuous integration, code deployment software, workflows and source management tools (Git) • Familiarity with unit testing, continuous integration, code deployment software, workflows and source management tools (Git) • Experience with agile development (e.g. SCRUM, Lean Startup) • Able to work both independently as well as within a team in a fast-paced environment. • Strong analysis and problem-solving skills. • Excellent interpersonal skills including verbal and written communication skill will be an advantage 	<ul style="list-style-type: none"> • Keep abreast of the latest in mobile technology and conduct research and prototyping using such technologies • This is a hands-on software engineering position in which you will be working in a small team and collaborate with remote teams. • The ideal candidates is flexible, self-motivated, a great collaborator and work effectively with all disciplines of the team. • We value passion, creativity, responsibility, accountability and top-notch engineering practices. 	
Network Planning Analyst	<ul style="list-style-type: none"> • Possess a minimum Bachelor's degree in a relevant field of study (Statistics, Mathematics, Economics, Operations Research, Business Administration, Science & Engineering) 	<p>The Network Analyst will provide support to the senior team members to analyze and develop flight schedules and route network. The objective will be to maximize aircraft utilization as well as the financial return from the route network by optimizing aircraft deployment, frequencies and timings, and the mix of routes.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Plan, build and maintain short / medium term seasonal flight schedules. Coordinate with other departments (Commercial and Operations) to ensure their inputs are taken into consideration. • Perform schedule changes and coordinate the schedule change process with other departments to ensure that all passengers are notified in time and all relevant stakeholders are informed about the schedule change. 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Manage the airline's slot portfolio; negotiate with airport slot coordinators to acquire new / improve existing take-off and landing slots. • Regularly update and distribute operational and marketing schedules to internal and external stakeholders. • Support the Schedule Manager in improving schedule efficiency by identifying gaps and opportunity cost. • Provide support, as required, in regulatory matters including filing for seasonal and ad-hoc schedule permits. • Assist with other regulatory work as required. • Assist in network / route analysis to identify new route opportunities and optimize existing route performance through frequency and schedule improvements. • Support the senior members of the team in developing medium- and long-term network plans. • Support the senior member of the team in planning for the launch of new routes. 	
Officer, Sales Operations	<ul style="list-style-type: none"> • General Diploma, with relevant Sales/Commercial experience in Aviation (Optional) • Willingness and enthusiasm in learning • Ability to cope with fast-paced working environment, remain calm and clear headed in times of crisis to support Sales operations • Comfortable working with ambiguity and without complete information • Self-starter, excellent communicator and strong team player • Effective, clear, and concise communication skills, verbal and written in English 	<p>We are searching for a motivated and enthusiastic Sales Operations Officer!</p> <p>You will be part of the Sales Operations team, providing support in handling all Trade related sales matters and enhancing our Trade Partners' experience.</p> <p>You will work closely with internal stakeholders across Scoot Commercial teams, as well as, external Trade Partners to ensure smooth sales activities across all point-of-sales that are in alignment with Scoot's policies.</p> <p>Responsibilities:</p> <ul style="list-style-type: none"> • Supporting the operations for our Sales team • Working with the Sales Operations team in supporting Trade related sales matters and enhance our Trade Partners' experience • Optimising in-house tools to reduce manual processes and gain efficiencies • Supporting team managers in streamlining standard handling 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>processes, in alignment with Scoot's policies and requirements.</p> <ul style="list-style-type: none"> • Provide effective Trade communication to build awareness, maintain engagement and preserve loyalty 	
Operations Controller	<ul style="list-style-type: none"> • Bachelor Degree in any disciplines. Diploma holders in aviation related disciplines with experience in similar capacities will also be considered. • Able to work 12hr rotating shifts, rotating days off, weekends and holidays. • Strong organizational and communication skills with the ability to manage multiple assignments with minimum supervision. • Working knowledge of Microsoft Office with aptitude to learn and operate complex aviation scheduling software. • Experiences working on AIMS rostering system and in an operations environment will be in advantage. 	<p>The main function of this position is to maintain a safe, punctual and reliable schedule.</p> <p>The individual is expected to work independently, and as part of a team, to manage the A320 and B787 fleet aircraft operation within the Scoot network.</p> <p>Responsibilities</p> <ul style="list-style-type: none"> • Ensure all flights are safely dispatched in accordance to Company policies and CAAS regulations. • Perform flight watch duties, anticipate and prevent operational delays and disruptions. • Ensure optimization of crew and aircraft utilisation • Coordinate changes to and recover flying programs • Handle daily operations matter including but not limited to performing of up-gauge and down-gauge of flights, dissemination of information to all concerned based on operations requirements 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663
Pricing Analyst	<ul style="list-style-type: none"> • Degree • Energy and enthusiasm, with demonstrable can do attitude • Self-starter 	<p>The role of Pricing Analyst, Revenue Management, is to be responsible for the development and implementation of pricing strategies and tactics for a given set of routes/ markets, utilising pricing measures.</p> <p>Responsibilities:</p> <p>Pricing Development & Strategy</p> <ul style="list-style-type: none"> • Assess and segment demand based on market conditions • Maximise revenue by developing optimal fare structure on all routes and beyond points originating from assigned point of origin/commencement. • Identify opportunities for tactical pricing actions for incremental traffic • Benchmark and monitor pricing strategy vs competition 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Regulatory fare filing where applicable Work closely with revenue analysts, overseas managers and market contacts to identify revenue opportunities and take early pricing actions <p>Systems Settings/ Maintenance</p> <ul style="list-style-type: none"> Ensure timely and accurate update of fares in relevant distribution channels 	
Rostering Specialist	<ul style="list-style-type: none"> Minimum a Degree holder or Diploma holder or 2 years working experience in planning and/or operations Ability to work under pressure and within tight deadlines on several projects Excellent communication skills and experience in working with people at all levels Energy and enthusiasm Self-starter Enjoys and embraces change Computer literate, with thorough knowledge of Microsoft Office, Tableau and rostering systems (advantageous) 	<p>Reporting to Section Manager, Crew Operations, this position monitors cabin crew operations to ensure that crew can operate to schedule, meet operational performance standards, and achieve departmental goals.</p> <p>Responsibilities:</p> <p>Operations Management</p> <ul style="list-style-type: none"> Ensure rosters are ANR compliant. Monitor and evaluate daily operations of Operation Control Centre (OCC). Management of Published Roster. Manage crew absenteeism, late coming, and sickness. Manage changes to crew rosters >72hr to STD. Work with Crew Performance to ensure upkeep of crew disciplinary standards. Ensure conformance to all regulations with respect to occupational health and safety, and standards as prescribed in legislation and adopted as policy by the company. Manage crew queries/feedback and ensure timely follow-up on issues raised. Support improvement/enhancement projects in relation to rostering system. <p>Operations Admin</p> <ul style="list-style-type: none"> Manage hotel and crew transport arrangements and communications. Manage cabin crew change-of-flight requests. Manage SEP expiries. Process Cabin Crew variable pay. Track Key Performance Indicators (KPI) for Management review. <p>Adherence to regulatory standards</p>	<ul style="list-style-type: none"> 5 days 9am – 6pm 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Ensure cabin crew rosters are compliant with the ANR and ANO, and meet with other regulators' / legislated requirements. • Required to liaise with civil aviation authorities, internal and external auditors, and assist in the preparation for such audits, as well as to implement corrective action <p>Others</p> <ul style="list-style-type: none"> • Support Crew briefing at graduation. • Perform any other ad-hoc duties as assigned. 	
Senior Middleware Developer	<ul style="list-style-type: none"> • Degree in Computer Sciences / Software Engineering / Information Technology or equivalent • At least 6-8 years of relevant experience • Work with stakeholders to translate business requirements into technical requirements. • Technical platforms expertise • Analytical, problem-solving, critical thinking • Good fundamentals in application/software development (preferably C#) • A solid understanding of OO design and Computer Science fundamentals • Experience with AWS Services (EC2, VPC, EBS, ELB, KMS, Config, SNS, SQS, Lambda, DynamoDB, S3, Bean Stalk, etc) • Working experience with APIGEE API gateway • Hands on experience with SQL database 	<p>We are searching for a self-driven and highly motivated Senior Middleware Developer!</p> <p>You will be part of the Middleware development team and will provide development and support to Scoot's middleware.</p> <p>You will work closely with e-commerce to deliver, enhance and maintain API services for applications.</p> <p>Responsibilities</p> <ul style="list-style-type: none"> • Work within a scrum team with product owners, developers, QA and BAs to maintain, enhance and support Scoot's middleware • Involved in the whole process of the application life cycle: idealization, design, development, test, release, and support. • Develop or enhance API endpoints to satisfy the current and future needs of the business • Writing high-quality code to program complete applications on schedule • Performing unit and integration testing before launch. • Maintaining and upgrading existing systems • Stay up-to-date with new technology trends • Design IT solutions according to IT strategy 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Working experience with Agile/Scrum methodologies • Team oriented, adaptable, and able to work in a fast-paced environment • Good verbal and written communication 		
Senior Specialist, Cabin Services (Customer Experience)	<ul style="list-style-type: none"> • Demonstrate proficiency in use of data analysis tools e.g. tableau. • Exhibits ability to use Microsoft Word, Excel, Outlook, and PowerPoint. • Speaks confidently and articulately in front of a group. • Demonstrate the ability to think both analytically and creatively. • Possesses strong problem-solving skills. • Pays close attention to detail. • Project management and/or experience in interfacing between business and IT projects • Good time management and project management skills; ability to work under pressure and within tight deadlines on several projects • Familiarity with customer satisfaction indices and ratings and ideally, systems that track and implement these measures for organisations of scale advantages. • Excellent written & verbal comms skills with experience in writing reports for 	<p>Scoot is looking for an energetic and dynamic individual proficient in data analysis to collect and analyse sales data across all inflight sales businesses to deliver actionable insights and create forecasts for future sales trends to enable team and leadership in establish sound strategies and decisions to drive sales, generate revenue and optimize profits.</p> <p>The successful candidate is required to conduct and report competitor study, analyse monthly NPS and CSAT performance, collate external and internal stakeholder feedback to understand market environment, identify market trend & consumer needs.</p> <p>Integral to the role is the ability to foster close liaison with the operational & business working teams across all departments within the company to drive change management efforts for continuous customer experience improvement.</p> <p>Excellent stakeholder engagement skills coupled with project management and customer focus are required for the role. Develop, monitor and continually improve the customer experience through various touchpoints / stages of the customer journey</p> <p>Candidate will also champion sustainability initiatives which dovetails with Company sustainability goals.</p> <p>Responsibilities</p> <ul style="list-style-type: none"> • Revenue Generation • Collect data from sales reports for analysis. • Develop methods and strategies for assessing large amounts of data. 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	management & regulatory approval	<ul style="list-style-type: none"> • Interpret sales data, analyze results using statistical techniques and provide ongoing reports to determine trends and consumer needs • Work with internal stakeholders to collate and present monthly inflight F&B performance and share insights on strategies and opportunities to drive sales and generate revenue • Work closely with various internal & external stakeholders to plan, execute and review new F&B product/service launches. • Assist in designing promotional bundles and materials. • Locate and define new process improvement opportunities • Oversee email, website and campaign communications jointly with Marketing and E-Commerce Teams, ensuring products are well represented on various channels and sales are maximized. • Manage and track service level standards in accordance to agreed standards. This includes current as well as new products and services that may arise within the contractual period. • Performs testing/checking of new F&B products and services (online and offline) prior to launches and product refresh. <p>Operation/Performance monitoring</p> <ul style="list-style-type: none"> • Work closely with team to operationalise recommended sales and product strategies and initiatives. • Monitor & review customer satisfaction e.g. sales force, NPS and Cand provide improvement plans to mitigate service gaps and lapses. • Report customer service performance to senior management with a view towards continuous improvement, putting the customer at the centre of our growth plan. • Report customer service performance to senior management with a view towards continuous improvement, putting the customer at the centre of our growth plan. 	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Interface and interact with working teams across various business units to bring the voice and experience of The Customer to the fore, for existing and new initiatives and processes. Support team in different projects within Cabin Services. <p>Sustainability</p> <ul style="list-style-type: none"> Champion sustainability specifically in waste management and related initiatives Work closely with Scoot Sustainability team for annual reporting 	
Senior Specialist, Product Owner, Distribution	<ul style="list-style-type: none"> Bachelor's degree in Information's Systems or Business Analytics or equivalent High adaptability to change. Strong innovative output and execution with resource constraints. Conceptual and intuitive thinker with business/operational acumen. Comfortable working with ambiguity and without complete information. Highly independent, intuitive and autonomous. Ability to manage multiple projects and perform under pressure in a fast-paced environment. Culturally aware and able to form cooperative relationships with internal and external stakeholders. <p>Key Skills:</p> <ul style="list-style-type: none"> High analytical and problem-solving skills. 	<p>We are searching for a highly independent and result orientated Product Owner, Senior Specialist!</p> <p>You will be part of the Distribution team and will be the key person supporting and coordinating all the technical interfaces to support B2B platform activities with an assigned Agile Squad.</p> <p>You will work closely with our internal stakeholders to recommend the best solutions for the business ultimately driving the technical strategy, system maturity, and the overall success for the sales channel.</p> <p>The incumbent is expected to manage our B2B channel platforms as a Product Owner.</p> <ul style="list-style-type: none"> Address queries and recommend solutions and deliverables to support commercial. Build up and establish B2B knowledge base for the various platforms. Work with various stakeholders both internally and externally on projects which involves the B2B channel Work with an assigned Agile Squad to determine priorities and roadmaps for development and enhancements based on commercial strategies. 	<ul style="list-style-type: none"> 5 days 9am – 6pm 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Highly developed communication and presentation skills. • Excellent skills in motivating and influencing internal and external business partners at all levels. • Project Management and Multitasking skills (The ability to manage multiple projects and perform under pressure in a fast-paced environment) 		
Specialist I, Communications	<ul style="list-style-type: none"> • Recognised diploma or degree in public relations, communications or relevant field • Preferably 1-2 years of PR/Communications experience • Proficient command of English and, ideally, Mandarin so as to support Greater China region • Excellent communication (oral and written) and presentation skills; experience in copywriting and editing a plus • Team-player with strong stakeholder management and project management skills • Must be proactive, resourceful, and able to plan and act even in the absence of complete information 	<p>We are searching for a resourceful, energetic and proactive Senior Officer/Specialist Communications who will support the Communications team to successfully profile Scoot as the world's leading low-cost carrier.</p> <p>You will work closely with other Communications team members, and colleagues from the broader Marketing department that Communications is a part of, to organise and execute Scoot's media and consumer engagement events and activations.</p> <p>You will also help to manage PR efforts in certain key markets.</p> <p>Responsibilities:</p> <p>Media Monitoring</p> <ul style="list-style-type: none"> • Monitor daily news on Scoot using various monitoring tools • Compile reports on Scoot's PR coverage and activities monthly <p>Sponsorship Management</p> <ul style="list-style-type: none"> • Daily check on redemption of prizes, partnership and media engagements • Liaise with campaign winners and other stakeholders to execute and process bookings for sponsorships/partnerships across the Scoot network • Track sponsorship, partnership and media engagement <p>Updating of Website Advisories</p> <ul style="list-style-type: none"> • Update website advisories including Covid19 travel-related matters (health 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>and medical requirements/border requirements), transit operations, flight schedules, travel lanes, etc, in a timely manner</p> <p>Event Logistics Management</p> <ul style="list-style-type: none"> • Manage end-to-end logistics for all on-ground media/marketing events, including coordinating with stakeholders from all levels such as regulatory bodies (safety clearances) and external vendors (gifts, decorations, technical equipment, media collaterals, etc) – effectively full-fledged events management • Coordinate inflight filming productions, from obtaining security clearances and risk assessments, to liaising with various internal and external stakeholders to ensure smooth filming processes <p>Departmental Administrative Matters</p> <ul style="list-style-type: none"> • Renewals of subscriptions as well as contract- and invoice-related matters <p>In-market PR</p> <ul style="list-style-type: none"> • Provide PR support for Greater China region 	
Specialist, Brand Marketing	<ul style="list-style-type: none"> • Academic requirement: Degree preferred. • Work experience: 2-3 years of direct experience in brand and communications, in a creative agency or on the client front. • SG experience minimum. 	<p>We are searching for a passionate and versatile Brand Marketing Specialist.</p> <p>As part of the Brand team, you will be a key member responsible for building Scoot's brand through effective and creative campaigns that span across paid and owned channels, to bring Scoot's business ambition to life.</p> <p>Responsibilities</p> <ul style="list-style-type: none"> • Our ideal candidate is an experienced brand builder, one who has experience having developed and executed end-to-end marketing campaigns across multiple markets. • With a flair for creative concepting and good sense of brand development, s/he is comfortable with driving day-to-day marketing activities and long-term market strategies 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Calm and poised, s/he thrives on tight deadlines and adapts to ever changing needs. • Working closely with Scoot's brand manager, the creative agency, the media agency and even the PR agency, s/he will be part of a team who delivers on various types of impactful communications campaigns, whose role entails <p>Brand Marketing, Governance and Custodianship</p> <ul style="list-style-type: none"> • Developing and leading campaigns aligned to Scoot's brand narrative, alongside evolving the brand identity and assets • Providing support to in-market teams and other departments in maintaining a clear tone-of-voice in all of Scoot's communications and marketing • Developing marketing plans with specific objectives across different channels and segments, leading the execution of marketing programmes from start to finish, leveraging internal support and driving collaboration between departments including Network Planning, Revenue Management, Digital Experience • Identifying effectiveness and impact of current marketing initiatives with tracking and analysis for optimisation, where appropriate • Managing and maintaining project and team budgets • Overseeing project timelines and implementation dates, ensuring timely delivery of all projects as planned <p>Social Media Management</p> <ul style="list-style-type: none"> • Overseeing content strategy, creation and execution for social media platforms such as Facebook, Instagram, LINE, and Twitter • Management of China's always-on strategy, working closely with in-market leads and agencies to ensure consistent brand messaging • Providing social media promotional support for internal teams e.g. cabin services or network planning 	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Specialist, Cabin Services (Inflight Policy Procedure & Compliance)	<ul style="list-style-type: none"> Degree graduate with 1-2 years of relevant working experience; or Diploma holder with at least 5 years of relevant working experience 	<p>Specialist Cabin Services, Inflight Policies Procedures & Compliance (IPPC) will assist Cabin Services on Safety Management System (SMS), cabin safety, security and health (SSH) responsibilities.</p> <p>Responsibilities</p> <ol style="list-style-type: none"> Digitalisation <ul style="list-style-type: none"> Ideate and/or assist with digitalisation initiatives for cabin safety, e.g., ISMS system, Cabin Crew Apps, reporting, electronic forms in cabin crew and flight crew tablets. Development of updated information guide for Cabin Crew Compliance to regulatory standards and company control <ul style="list-style-type: none"> Assist with the compliance and alignment of Cabin Services SOPs with regulatory standards and company control, including but not limited to CAAS Air Navigation Regulations (ANR), and IATA Operational Safety Audit (IOSA). Assist with internal department audits for Cabin Services and SEP Training. Assist in updating Cabin Services' manuals and materials (e.g. Cabin Crew Manual, Cabin Services Manual). Assist with development and maintenance of Cabin Services' SMS, e.g. hazard register, safety performance indicators. Support preparation for internal and external audits, including but not limited to SMS, Quality Management System (QMS), CAAS, IOSA. Cabin Crew Safety Champion <ul style="list-style-type: none"> Support Safety Action Group, Fatigue Risk Management System and associated workgroups meetings. Supports cabin crew nomination write up for annual Cabin Crew Award submission e.g. SIA Group Safety & Security Week (SSW) Investigate on-board work injuries, incident reports and cabin crew voyage reports on Safety, Security and Health related issues and develop measures to prevent or minimise re-occurrence. 	<ul style="list-style-type: none"> 5 days 9am – 6pm 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Purchase and invoice verifications for items related to Cabin Safety. • Data collection / analysis from injury reports - Cabin crew incident / accident trending. • Design & develop Campaigns to reduce injury - mitigation & prevention from the data analysis. <p>4. Cabin Safety, Security and Health (SSH) Management</p> <ul style="list-style-type: none"> • Work with relevant departments, sections to develop policies and procedures affecting Cabin Services and Cabin Safety, including but not limited to developing Cabin Safety Instructions. • Assist with relevant Risk Assessments in conjunction with current and forthcoming projects, and engagements with the Regulator. • Assist in acquiring the necessary regulatory approvals in accordance with ANR requirements. • Conduct observation flights to ensure compliance to standards. <p>5. Others</p> <ul style="list-style-type: none"> • Support Cabin Crew recruitment • Perform any other ad-hoc duties as assigned. 	
Specialist, Corporate Finance & Reporting (Revenue Accounting)	<ul style="list-style-type: none"> • Degree or equivalent • Proficient in Microsoft Office, including Word and Excel • Good inter-personal and communication skills. • Self-driven, able to work independently and in a team, and perform well under pressure. • Well organized and meticulous • Proactive and able to adapt to a fast-paced environment 	<p>We are searching for a meticulous Specialist, Corporate Finance & Reporting!</p> <p>You will be part of the finance team and will be involved in the various areas of the airline passenger revenue accounting.</p> <p>Responsibilities</p> <ul style="list-style-type: none"> • Collection reconciliation • Timely end-to-end reconciliation between sales (from reservation system), collection (from various acquirers) and settlement (from bank statements) • Monitor and manage the collection related work done by outsourced vendor to ensure that the KPI targets are met • Conduct quality control check on the collection related work done by outsourced vendor to ensure that it has been processed accurately and promptly 	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Investigate and liaise with various internal departments / acquirers / banks in event of discrepancies Prepare necessary accounting entries to record the sales and collection Monitor and ensure prompt settlements from various acquires <p>Passenger interline and ticketed sales</p> <ul style="list-style-type: none"> Timely and accurate processing of interlines billings and various types of rejection billings to/from other airlines according to IATA RAM rules and interline agreements Reconciliation of various revenue accounting suspense accounts Clearance of revenue accounting system pending errors, as part of internal controls to identify sales anomalies and erroneous sales/ticketing practices Perform of month-end closing activities for revenue accounting Monitor and ensure assigned revenue accounting suspense accounts are accurate Liaise and support of external and internal audit requirements Prepare of audit schedules Address queries to resolve issues relating to revenue accounting operational matters Carry out investigation on passenger booking, and identified by the revenue accounting system as exceptions, with a view to detect and recover revenue leakages and/or identify lapses in processes for follow-up actions. <p>Ad-hoc</p> <ul style="list-style-type: none"> Identifying key processes to improve on to improve efficiency Any other ad-hoc tasks as assigned 	
Specialist, Distribution (Interline & Codeshare) [6-month Contract]	<ul style="list-style-type: none"> Bachelor's degree in Computer Science, Information Systems or equivalent Experience in L1 production support and project management 	<p>We are currently seeking a Specialist (6-month Contract) who possesses knowledge of Interline and Codeshare.</p> <p>As part of the Interline and Codeshare team, you will be responsible for addressing and correcting any day-to-day production issues reported.</p>	<ul style="list-style-type: none"> 5 days 9am – 6pm 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • High adaptability to change • Strong innovative output and execution with resource constraints • Conceptual and intuitive thinker with business/operational acumen • Comfortable working with ambiguity and without complete information • Highly independent, intuitive and autonomous • Ability to manage multiple projects and perform under pressure in a fast pace environment • Culturally aware and able to form cooperative relationships with internal and external stakeholders • Prior experience in Travel industry, good knowledge of Airline services is a must • Experience in Navitaire's Newsies Reservation System and GDS are advantageous 	<p>This role will require you to work closely with external stakeholders such as other airline partners and PSS vendor, as well as internal stakeholders.</p> <p>Responsibilities</p> <ul style="list-style-type: none"> • Respond and resolve enquires pertaining to interline and codeshare booking discrepancies and help troubleshoot booking difficulties with stakeholders • Coordinate with various internal / external stakeholders to troubleshoot technical errors encountered • Coordinate with various internal / external stakeholders to provide solution • Regularly review work processes to ensure best practices are shared within and across various stakeholders • Maintain records of all changes in the system performed by team • Formulating test scripts for interline and codeshare initiatives • Running test scripts to ensure the proper functioning of all features required for interline and codeshare operations 	
Specialist, Marketing (Performance Marketing)	<ul style="list-style-type: none"> • Academic requirement: Degree preferred. • Work experience: 2-4 years of direct experience in media and brand communications, in a media agency or on the client front. • SG experience minimum. 	<p>We are searching for a savvy, and flexible performance marketing Specialist II (E2) to be part of the Performance Marketing team in Scoot's Brand Marketing team!</p> <p>You will be responsible for driving effective go-to-market paid media strategies for each of Scoot's campaigns to deliver on business KPIs including campaign performance and cut-through, building healthy brand awareness scores and effecting media support that drives route uptake.</p>	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>A secondary role is in driving tourism co-ops and partnerships with key stakeholders at our operating destinations.</p> <p>Responsibilities</p> <ul style="list-style-type: none"> • Our ideal candidate has a keen interest in designing efficient, multi-million dollar paid media plans alongside having a knack for creative work. • She/he will support specific market campaigns, be comfortable with day-to-day media planning and execution activities, as well as long-term strategy, thriving with tight deadlines and ever-changing needs. <p>Working closely with Scoot's brand manager and media manager, the media and creative agencies, s/he will be responsible for delivering key media and business KPIs. The scope entails:</p> <p>Paid Media & Performance Marketing</p> <ul style="list-style-type: none"> • Managing the appointed media agency, s/he will be responsible for mapping Scoot's media strategy, budget management and allocation across the year for identified Scoot markets (including but not limited to: Malaysia, Philippines, Germany, Greece) along with the brand's always-on campaigns on display and social. • She/he will plan, buy, set-up and optimise paid performance channels across the full funnel, including select traditional channels and retargeting strategies for both paid social and digital channels; and put in place measures to ensure all channels are performing well to meet revenue and brand health metric targets. • Work with marketing analytics, sales, CRM/ digital experience teams to identify opportunities for building targeted audience lists; establishing multi-channel consumer relationships and establish data models for revenue and load optimisation and media efficiencies. • Conduct quarterly and annual reviews to ensure optimisations, constant learnings and improvements to deliver 	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<p>on agreed KPIs, keep abreast of the changing media landscape.</p> <ul style="list-style-type: none"> Assess new technology, market trends, consumer behaviours, passenger purchase cycles etc., to identify new opportunities or need for change to Scoot's media strategy, including SEM. <p>Market Development</p> <ul style="list-style-type: none"> Work closely with the Revenue Management teams and Country managers to ensure load factors are maximised, and revenue opportunities are capitalised, especially for Scoot's priority markets. Work collaboratively with Brand team to optimise message amplification through appropriate media plans weighted across the year to maximise booking opportunities for the airline; and ensuring that campaigns have maximum stand out, reflect the airline's brand values and wherever possible provide a platform for PR activity. Manage the overall media exposure and plan the calendar of exposure for maximisation of budgets. Seek out, engage and establish co-op relationships with respective State and National Tourism authorities across assigned markets to negotiate, secure and administer funding to bolster marketing funds. 	
Specialist, Training, Cabin Services	<ul style="list-style-type: none"> University degree holder with at least 5 years of work experience or diploma holder with at least 8 years of work experience Cabin crew experience of at least 2 years would be advantageous Proficient in Microsoft office applications including word, excel and powerpoint Excellent command of spoken and written English 	<p>Scoot is looking for an energetic, positive and dynamic individual to join the training team to develop and conduct training programs to enable cabin crew to deliver excellent service.</p> <ul style="list-style-type: none"> Excellent written and verbal communications skills, detail orientation and passion to mentor and nurture trainees are required for the role. The candidate is required to coach and influence trainees to achieve performance proficiencies and also drive positive behaviour changes where necessary to ensure trainees excel in the job. You will be part of the Cabin Services Training team and will be the mentor 	<ul style="list-style-type: none"> 5 days 9am – 6pm 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Self-driven and results oriented individual with strong interpersonal and people management skills • Highly self-organised, systematic and meticulous • Resilient and calm under pressure when working with constant and last minute changes and tight timelines • Patient and nurturing with passion to mentor and coach trainees to achieve success 	<p>developing and conducting training programs for Cabin Crew to enable them to achieve proficiencies and deliver excellent inflight service to our passengers.</p> <ul style="list-style-type: none"> • You will work closely with cabin crew and cross functional internal stakeholders within Scoot as well as external training providers to deliver competent cabin crew to line. <p>Key Responsibilities & Accountabilities</p> <ul style="list-style-type: none"> • Ensure adequate number of crew are trained to meet operational requirements. • Ensure that curriculum and programme complies with regulatory requirements. • Develop, implement and maintain training programs and training materials. • Mentor and nurture trainees to help them achieve success including implementing Training Discipline for trainees. • Identify performance gaps for cabin crew based on crew performance and through consultation with relevant stakeholders and implements appropriate Instructional design to bridge performance gaps. • Conduct Training Needs Analysis and recommend appropriate revisions to existing training program and/or introduce new training program to bridge performance gaps and meet changing customer expectations. • Evaluate training effectiveness and mitigation measures for improvement. • Upkeep high standards and quality of training and guide rank trainers where needed. • Record keeping for cabin crew training attendance and issuance of training materials including CCM, etc. • Support comms function, e.g. organise & update Station Information to facilitate cabin crew operations • Assist in managing training budget and related training costs. 	
UI/UX Designer	<ul style="list-style-type: none"> • Diploma or Degree in Digital Design, or related field 	We are looking for a UI/UX Designer to assist our Product Design Team in turning adaptive and creative solutions to into intuitive, effective designs.	<ul style="list-style-type: none"> • 5 days • 9am – 6pm • 819663

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> You have one or more years of UX/UI design experience. Preference will be given to candidates who have experience designing complex solutions for complete digital environments You have relevant knowledge/experience with web responsive and mobile application design, iOS & Android You are proficient in Figma You are flexible to take direction, feedback and observations with a positive attitude You have a good understanding of development principles and execution You are a good team player You desire to learn and grow as a designer A strong portfolio showcasing your best design work is a plus Technical knowledge to suggest web-based technologies to be applied to your design is a plus Knowledge in Miro, Adobe Suite (Photoshop and Illustrator), creating animations and HTML5/CSS3, is a plus 	<p>You will be part of Scoot's UX/UI Design Team and will work closely with product designers on products across the organization.</p> <p>Responsibilities</p> <ul style="list-style-type: none"> Designing intuitive and visually appealing user interfaces for web and mobile applications Create wireframes and prototypes: Help create wireframes and prototypes for usability testing Collaborate with team members: Work closely with other members of the product design team, including designers, researchers, and developers Assist in user research: Assist in conducting user research and gathering user feedback to inform design decisions Assisting UX Designers in maintaining Scoot's design systems & style guides Provide design support: Provide support to the UX designer in creating visual design stages from wireframes to be ready for engineering Assisting UX designers in design research to be up-to-date on new ideas, concepts and design solutions to the team Testing: Constantly testing websites and mobile applications to identify design and user experience issues 	

SINGAPORE AERO ENGINE SERVICES

Singapore Aero Engine Services Private Limited (SAESL) is a joint venture company between Rolls-Royce Plc and SIA Engineering Company. The company first started operations in 2001 and has since become a market leader for both engine overhaul and component repair services.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Head of Customer Business	<ul style="list-style-type: none"> • Degree in Engineering Discipline or Diploma in Engineering Discipline with minimum 2 years in process planning control • Minimum 2 years working at executive or product control level managing a process/product engineering environment activities. • Preferably experience in Large Civil Engine overhaul facility operations. • Engine technical knowledge and background for large civil aero engine. • Technical understanding of process workflow. • Any AeroEngine general arrangement drawing knowledge and understanding is preferable. • Machine, Method and Material setup philosophy and application. • Strong process control solution background and production planning know-how to support or establish new or improve existing Operation processes. 	<ul style="list-style-type: none"> • Plans and Execute Equipment system maintenance to meet calibration and production schedules. • Manage manhour to achieve target business plans. • Works with other dept/external and internal vendors to meet company objectives. • Evaluate and Execute projects to achieve efficiency in company operations. • Institute manpower/leave control, discipline and mentoring of staff under his/her charge. • Yearly budgeting and financial control of section expenditure. • Analyze and advise Manager and General Manager on section business growth potential to achieve company business targets. • Achieve Min Six Sigma Green belt accreditation with first two year of appointment. • Develop new tasks with reference to new repair schemes, modifications, inspections or related technical work. • To formulate FAI, work instructions and manhour requirement. • Work with Head, Operation to maximize WIP and improve TRT to enhance company operation tempo. 	<ul style="list-style-type: none"> • 5 Days • 8.30am – 6.06pm • 10 Calshot Road
Lineside Engineer	<ul style="list-style-type: none"> • Required to work on rotating shift • Willing to work in Changi area • Degree in Mechanical/Aerospace Engineering discipline or equivalent 	<ul style="list-style-type: none"> • HSE – Practice full compliance to Health, Safety & Environmental Standards and meet the expectations of the Zero Harm programme. • Product Safety – Understand product safety risks and work on mitigation to meet the required safety levels supporting requirements of the Company's Safety Management System. 	<ul style="list-style-type: none"> • 5 days • Shift • 10 Calshot Road

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<p>(Candidates with relevant Diploma and work experience may be considered)</p> <ul style="list-style-type: none"> • A good team player with good communication skills • Possess good analytical and technical problem-solving skills • Good knowledge of material and component repair processes would be useful 	<ul style="list-style-type: none"> • Quality – Perform investigation on Engines/Modules and piece part level (including component repair) rejected from service. Produce Technical Summary on strip findings and work performed on Engines and Modules including investigation. Support findings review & provide technical disposition to problems. • Lean/Improvements – Identify opportunities for new or improved manufacturing processes to meet current or future requirements. Identify, capture and share best practice; capture and utilize lessons learned working closely with Operation & Cell Manufacturing Engineers. • Lead – Act as Technical Authority for engineering during the shift using standards set to make quick/prompt technical decisions in relation to the area of accountability. • Delivery – Manage related technical variances of con-conformances during operational processes (ERRN review & TV request managements including PAF). • Delivery – Review and resolve promptly to ensure operational flow on technical issues/problems/arising to meet operation requirements. • Delivery – Workspace creep management control that deviates from standard including Work Instructions Clarification. • Delivery – Support FAIR, MSA and time study activities in shift. 	
Manufacturing Engineer (Digital Manufacturing)	<ul style="list-style-type: none"> • Bachelor's Degree in Manufacturing, Material Science, Mechanical Engineering or related field • Possess knowledge (theory and practical) on digital manufacturing and conventional machining • Experience in operating non-contact measurement equipment and Siemens NX multi-axis manufacturing module 	<ul style="list-style-type: none"> • Manage the acquisition, delivery and commissioning of capital equipment, turnkey solutions and ancillary fixtures/ tooling • Industrialize adaptive manufacturing capability through the development of new process and procedures • Manage the transfer of new products and know-hows from pre-production site to manufacturing site for mass production • Successful candidate will be expected to be posted overseas for training and technology transfer • Implement and deliver new repairs by designing and fabricating new repair fixtures/ tooling; developing process parameters; and validating repair setup through First Article Inspection 	<ul style="list-style-type: none"> • 5 days • Shift • 10 Calshot Road

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Understanding of common component repair processes (welding, heat treatment, NDT) and familiarity with digital manufacturing and/or proficiency in CNC programming is an advantage • Ability to read and understand manufacturing drawings and GD&T • Able to multi-task and work well under pressure as an individual/ team • Possess good communication, analytical , engineering and project management skills • Good technical problem solving skills, takes ownership and hands-on approach 	<ul style="list-style-type: none"> • Provide technical assistance to all functional departments to meet business objectives • Effectively apply process control (SPC) to monitor, analyze and define errant processes; and to refine processes to reduce variability • Function as on-site technical authority and liaise with technical specialists for CAM and non-contact measurement related repair processes. • Lead and own CAM and non-contact measurement activities • Any other duties as assigned by supervisor 	
Material Planning Executive	<ul style="list-style-type: none"> • Diploma in any discipline, Computer literate • Material planning, inventory management, purchasing, or a similar field is required • Good interpersonal and communication skills • Previous experience in Aviation / SAP will be an advantage 	<ul style="list-style-type: none"> • Responsible for planning and monitoring Materials for Engine Repair or Overhaul. • Review MRP and replenish stock. • Raise Purchase Order and ensure availability of spares to support production schedules. • Coordinating with other departments regarding production goals, timelines, etc. • Scheduling and overseeing the supply and delivery of materials. • Managing inventory issues, schedule changes, and cancellations. • Mitigate shortage and carry out transfers if part not available on time. 	<ul style="list-style-type: none"> • 5 days • 8.30am – 6.06pm • 10 Calshot Road
Procurement Executive	<ul style="list-style-type: none"> • Proficient in MS Office Skills (Excel, Word, PowerPoint) SAP (MM Module) proficiency • Good business writing and communication proficiency • Strong understanding of costing and 	<ul style="list-style-type: none"> • Generate, expedite and track POs to completion. • Generate daily Procurement reports • Vendor Approval update (AVL) • Open PO Report and update. • Comply and uphold all procurement processes and policies. • Responsible for compliance with Company Guidelines, Policies and Procedures. 	<ul style="list-style-type: none"> • 5 days • 8.30am – 6.06pm • 10 Calshot Road

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	negotiation techniques • Experience in process improvement and project management • Able to work in fast paced environment	<ul style="list-style-type: none"> • Maintain files and documentation for audits. • Sourcing & procurement of indirect material & services necessary (goods and services not related to engines builds to enable it to maintain and develop the operations) • Negotiate with existing & prospective suppliers for the best terms & conditions and maintain relationships on strategic or critical supplies • Work with various departments on the smooth kick-off of projects and tenders • Vendor Management addressing quality, cost and delivery issues and vendor evaluation for performance • Data Analytic and data compilation for decision making • Employ creativity and innovation to effectively manage their budget while seeking out cost savings from suppliers. • Develop and build strategic partnership with key vendors • Conduct extensive research into future developments within various markets, ensuring they remain up to date with industry knowledge. • Support localization programs and initiate cost-reduction activities set by the management from time to time or on a regular basis and to meet those targets • Build rapport with various internal and external stakeholders to identify cost saving opportunities if appropriate • Lead in process improvement and cost saving projects • Responsible for compliance with Company Guidelines, Policies and Procedures • Comply and uphold all procurement processes and policies • Support monthly reporting for management review as needed • Manage daily operational purchasing activities • Build strong working relationships with both internal stakeholders and key suppliers • Manage contract negotiation based on standard contract template • Assist in performing all other relevant procurement activities within the scope as outlined above • Other administrative tasks as and when assigned/required to ensure purchases can 	

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		be carried out smoothly, timely, and in compliance	
Project Executive (2-year Contract)	<ul style="list-style-type: none"> Degree in Engineering or Business preferred, alternatively, Diploma in Engineering or Business with 3-5 year experience. Aviation/Aerospace experience preferred. MS Office (MS Word, MS Excel, MS PowerPoint, MS Project, PowerBI) Accreditation with a Project Management Body (e.g. PMI and/or APM) will be an advantage. Familiarity with Component Repair processes will be a plus. Experience in implementing technology projects will be a bonus. 	<ul style="list-style-type: none"> Lead low complexity projects Supports team in higher complexity projects Review project deadlines and budget with Program manager and other team members. Coordinating payments to subcontractors and vendors Maintaining and updating 3P Tool; in order to manage Project efficiently in line with OPM and meeting Audit Requirements Assist on project progress reports and make recommendations for ways to improve the project's progress Assist to analyze performance data to establish performance metrics Able to identify and develop risk mitigations To support Continuous Improvement initiatives to the function to improve the standards of Project Management and the role of the function in supporting the Department 	<ul style="list-style-type: none"> 5 days 8.30am – 6.06pm 10 Calshot Road
Quality Engineer	<ul style="list-style-type: none"> Knowledgeable in MS office, SAP, 8D Investigation, Power BI (Preferred) At least 5 years of relevant working experience in relevant industry Experience for Cross Functional Team Quality Engineer Degree holder from relevant industry 	<ul style="list-style-type: none"> Effective management of non-conformances by leading the governance of containment activities and/or governance of investigations for both external and internal customer escapes, using problem resolution tools and methodologies (i.e. JDI, 3C, 8D, etc Evaluate quality history or metrics (output from Quality System) - such as audit findings/PIR/CONQ- to assess the build health (performance) of the product and/or Cell, and to initiate or recommend suitable corrective and preventive actions or projects to drive Zero Defects within the Cell. Maintain and govern containment tracker to ensure all customer complaint and high impact investigations are validated (liability) by respective CFT and have sufficient / adequate containment in place, prior to handing over 8D investigation to the agreed owners. Participate in Process Failure Mode and Effects Analysis (pFMEA) activities Carry out Narrate Demonstrate 	<ul style="list-style-type: none"> 5 days Shift 10 Calshot Road

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> • Handle technical document review and approval include locally manufactured tooling and alternate or additional means of compliance (OPM4.31) • Manage internal and external quality alerts for effective communication and implementation • Other tasks as assigned by Superiors • Perform the Cell Cross Functional Team (CFT) activities within the respective Cell in managing the Cell's health and drive improvements through analysis of the various quality metrics, while ensuring compliance to processes 	
Senior Customer Business Executive (Component Repair)	<ul style="list-style-type: none"> • Possess a degree, preferably in Engineering with three years of experience in aerospace business, or equivalent • Excellent team member, proactive in managing issues and possess sense of responsibility and ownership in his/her work and result • Ability to build relationships both internally and externally • Proficient in MS Office applications and Office 365 platforms, experience in SAP will be advantageous • Excellent interpersonal and communication skills • Able to work independently in a fast-paced environment • Multi-tasking, highly motivated with strong drive to succeed and exhibit a high level of integrity • Enjoy problem solving 	<ul style="list-style-type: none"> • Communicate with customers on all aspects of orders, such as delivery commitments, pricing and component repair status • Develop overall support packages for commercial issues encountered by customers • Accountable for accuracy and timeliness of all invoices • Ensure payment for completed work is in line with contractual obligation • Resolve invoice queries in line with agreed business objectives • Administer warranty claims on behalf of customers • Represent customers in internal meetings to ensure customers' requests and concerns are duly addressed • Conduct periodic business reviews with customers • Manage ad-hoc requests from customers • Work closely with various internal and external stakeholders to identify cost saving opportunities • Driving or supporting the identification of activities, measures and projects that are required in the wider business to support continuous improvement • Ensure that Customer Business Excellence is delivered throughout the business 	<ul style="list-style-type: none"> • 5 days • 8.30am – 6.06pm • 10 Calshot Road

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Technical Service Engineer	<ul style="list-style-type: none"> Degree in Aeronautical / Manufacturing / Mechanical Engineering (Candidates with Aeronautical / Manufacturing / Mechanical Diploma and relevant experience will be considered). Candidates without experience will be considered. Good knowledge of high bypass gas turbine engines. Good communication, analytical, engineering and project management skills. Good technical problem-solving skills. 	<ul style="list-style-type: none"> Liaise with customers and OEM to determine the workscope for Engines and Modules. Create specific work instructions for Engines and Modules. Evaluate OEM technical publications for shop's readiness to perform the tasks. Provide technical support on Engines and Modules strip findings. Produce Technical Summary on strip findings and work performed on Engines and Modules. Raise Technical Variance requests to OEM where necessary to accept findings beyond limits. Provide Engineering support on Sentencing and Kitting activities. Perform investigation on Engines and Modules rejected from service and produce technical reports on investigation findings. Create engine test instructions and support test trouble-shooting 	<ul style="list-style-type: none"> 5 days Shift 10 Calshot Road
Technician (NDT)	<ul style="list-style-type: none"> NAS410 L2 certification in FPI/MPI/ECI/UTI/RT would be an advantage Knowledge and experience in chemical/mechanical cleaning preferred At least 2 years relevant working experience Applicants must be able to meet near vision & colour perception requirement 	<ul style="list-style-type: none"> Perform visual and NDT inspection Perform manual/mechanical/chemical cleaning Work closely in accordance with Standard Operating Procedures, Data Cards, Process Controls to achieve the highest quality of work. 	<ul style="list-style-type: none"> 5 days Shift 10 Calshot Road

SINGAPORE AERO SUPPORT SERVICES

Singapore Aero Support Services Pte Ltd is a leading aviation company that specializes in cabin and line maintenance services and is a wholly owned subsidiary of SIA Engineering. Over the years, the company's businesses have evolved and diversified, as a reflection of the ever changing and competitive industry. SASS have developed a strong presence in Changi Airport's airside, where our team of over 1,000 staff provide various services to the airlines and airside community including cabin maintenance, line maintenance, transit handling and ground support and logistics handling services. With over 30 years of experience, SASS remains committed to bringing excellence to our customers.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Airtug / EM Mechanic	<ul style="list-style-type: none"> • Minimum Nitec/Diploma in Automotive Engineering or equivalent • At least 1 years of working experience in Automotive industries • Comfortable with shift work arrangement • Candidate with LTA Class 3/4/5 license will have added advantage 	<ul style="list-style-type: none"> • Troubleshoot and repair of hydraulic and electrical system for Aircraft Tow Tractors, GPU (Ground Power Unit), ACU (Air Conditioning Unit), ASU (Air Starter Unit), etc. • Ensure preventive maintenance is carried out properly in accordance with approved documents • Ensure proper and accurate details is filled up and signed off on job card and task sheets upon completion of work • Ensure equipment is in working/serviceable condition before releasing to user • Perform modifications on electrical wiring as necessary with approved documents or data as per OEM recommendation 	<ul style="list-style-type: none"> • 5 days • 8am to 5.40pm • 819838
Cabin Aesthetic Specialist	<ul style="list-style-type: none"> • Min. Diploma qualification with 2-3 years' experience in the similar role • Experience in aviation/aircraft is a MUST. • IT Savvy (PowerPoint, MS Word & Excel) • Able to communicate with all level of staff 	<ul style="list-style-type: none"> • Inspecting the aircraft cabin during pre-departures and after the performance of cabin and aircraft cleaning / maintenance programs including but not limited to TLC, PCM, LCM, CDC and/or, VIP, hangar checks or cabin refurbishments. • Meet and greet cabin crew. • Meet departing crew to highlight specific messages relating to cabin aesthetic. • Provide feedback on aesthetic defects or flaws in the aircraft cabin to the duty-engineer from SIAEC's cabin maintenance unit (CMU). • Provide reports and/or written feedback to the Technical Services Division of Singapore Airlines Ltd ("SIA") relating to the following matters: <ul style="list-style-type: none"> - Common cabin aesthetic defects - Misuse/abuse of cabin products - Quality of housekeeping in the aircraft cabin - Poor maintenance practices • Track post-inspection rectification work and inspect the aesthetic quality or repairs performed, as required. • Perform overtime duty as required by SIAEC • Any other duties as assigned by the Operations Manager in consultation with SIAEC. 	<ul style="list-style-type: none"> • 5 days • 8.30am to 5.30pm • 819838
Cabin Deep Cleaning (CDC) Cleaner	<ul style="list-style-type: none"> • Any discipline with or without experience in cleaning 	<ul style="list-style-type: none"> • Conduct cleaning work inside the Aircraft Cabin • Passenger seats, attendant seat cleaning • Lavatories cleaning 	<ul style="list-style-type: none"> • 5 days • 12 hours shift • 819838

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Able to work in a warm and humid environment. • Able to understand and communicate in simple English. • Able to work rotating shifts, including weekends and public holidays. 	<ul style="list-style-type: none"> • Gally cleaning • Ceiling panels, Sidewall panels, dado panels cleaning • Cabin door cleaning • Carpet cleaning • Any other duties as assigned by the supervisor. 	
Cabin Technician	<ul style="list-style-type: none"> • Educational background in aviation is a MUST • At least 2 years of working experience in the aviation industry, excluding OJT. • Mechanically and electrically trained on Aircraft systems. • Exposure to commercial aircraft from Boeing and Airbus, wide and narrow-bodied aircraft. • Comprehensive knowledge of aircraft operations and activities and facility maintenance • Able to communicate effectively verbally in writing in standard English. • Ability to perform tasks in high-noise areas and at great heights • Possesses excellent communication, presentation, and task management skills • Flexible and possesses the willingness and ability to work for long hours and on weekends 	<ul style="list-style-type: none"> • Inspect & repair passenger seats, galleys & lavatories & maintain aircraft conditions. • Install cabin interior components into commercial aircraft, including seat tracks, overhead bins, galleys, side panels, bulkheads, etc. • Maintain luggage storage area in a neat, organized manner • Maintain inventory items required for handling the cleaning activities • Maintain the quality of the aircraft interiors on the operated fleet • Maintain the interior and exterior cleaning standards on the operating fleet • Perform other duties as assigned by superior. 	<ul style="list-style-type: none"> • 5 days • 12 hours shift • 819838
Driver	<ul style="list-style-type: none"> • Valid LTA Class 3 Driving license. • Candidates with an Apron Driving Permit (ADP) will have an added advantage. • Able to understand and communicate in simple English. • Able to work rotating shifts, including 	<ul style="list-style-type: none"> • To collect and deliver Maintenance Step to aircraft parking bays upon request/booking. • To collect and deliver towable Aircraft Maintenance equipment to Aircraft bays upon request/booking. • To collect and deliver Aircraft Tail Stand for Cargo flights upon request/booking. • To perform other tasks as per assigned by your superior. 	<ul style="list-style-type: none"> • 5 days • 12 hours shift • 819838

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> weekends and public holidays. Valid LTA Class 3 Driving license. Candidates with an Apron Driving Permit (ADP) will have an added advantage. Able to understand and communicate in simple English. Able to work rotating shifts, including weekends and public holidays. 		
Ground Equipment Operator	<ul style="list-style-type: none"> Minimum Nitec/ Diploma in Engineering or equivalent 1-3 years of relevant working experience in aviation or related industries Possess LTA Class 3 driving license Able to perform 12 hours rotating shift 	<ul style="list-style-type: none"> Perform water and lavatory servicing to all types of aircraft. Provide and operate full ground support equipment such as ground power units, air-start, air conditioning units and Brake Cooling Unit. Operate conventionally and Towbar less Airtug/Ground Power Towing for Pushback and Towing on all types of aircraft. Performs Equipment preventative, routine inspection and towbar count. Carry out other duties associated with aircraft water/lavatory systems and full ground support equipment. Any other duties as assigned by the supervisor 	<ul style="list-style-type: none"> 5 days 12 hours shift 819838
Ground Support Equipment Mechanic	<ul style="list-style-type: none"> Candidate must possess minimum Professional Certificate/NITEC in Engineering (Mechanical/Automotive) or equivalent Min 2 Years of working experience on repair of mechanical and/or hydraulic equipment Comfortable with shift work arrangement 	<ul style="list-style-type: none"> Carry out daily bay sweep check and any replacement required Repair of non-motorised equipment such as maintenance steps, hydraulic carts, nitrogen carts, aircraft tow bar etc. Perform preventive and corrective maintenance in accordance with approved documents Ensure proper and accurate details filled up and signed off on job card and task sheets upon completion of work Ensure equipment is in working/serviceable condition before releasing to user Able to read and understand OEM manuals and repair/maintenance instruction Any other duties as assigned by the supervisor 	<ul style="list-style-type: none"> 5 days 8am to 5.40pm 819838

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Planner (Bay)	<ul style="list-style-type: none"> • Must have an educational background in aviation • At least 2 years of working experience in the aviation industry. • Able to read and understand engineering drawings. • Must be proficient in Microsoft Excel, Word, and Outlook. • Able to communicate effectively verbally in writing in standard English. • Able to work rotating shifts, including weekends and public holidays. 	<ul style="list-style-type: none"> • Planning and monitoring of work input given by Customer or FTM through Line Maintenance Tracking Chart (LMTTC) or LM Matrix. • Packaging of planned tasks, pre-loading of spares (if any) and updating of work accomplishment. • Monitoring and maintaining of Daily Work Schedule (DWS) and Workplan (WP) for all planned tasks including Work Orders (WO) and Work Instructions (WI). • Facilitation of daily tasks assignment at Line Maintenance Division through Production Input Meeting (PIM). • Coordinate with various operation sections at Line Maintenance Division for tasks acceptance and execution. • Collection of paperwork from MCU/DCC and prepare according to pitch. • Ordering & collection of spares and consumables from serviceable store and kit according to pitch (SAP required) • Preparation of task specific tools & documents (AMM, IPC, ETC) as required according to pitch. • Monitoring and updating of various production reports (ADSI report; Report J) including Preservation reporting. • Ensure timely updating of all reports to accountable stakeholders. • Any other roles and duties as assigned to him/her. 	<ul style="list-style-type: none"> • 5 days • 12 hours shift • 819838
Planner (CCP)	<ul style="list-style-type: none"> • Must have an educational background in aviation. • At least 2 years of working experience in the aviation industry. • Able to read and understand engineering drawings. • Must be proficient in Microsoft Excel, Word, and Outlook. • Able to communicate effectively verbally in writing in standard English. • Able to work rotating shifts, including weekends and public holidays. 	<ul style="list-style-type: none"> • To coordinate and expedite the flow of work and spares within or between departments of an establishment according to aircraft schedule. • Support technical crew and liaise with specialized staff in various departments to ensure smooth and timely completion of planned tasks. • Duties include reviewing and distributing production, work and flight schedules. • Conferring with department supervisors to determine the progress of work and completion dates. • Compile reports on the progress of work and check inventory levels. • Answer to customer queries. • Any other duties as assigned by the supervisor. 	<ul style="list-style-type: none"> • 5 days • 12 hours shift • 819838

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Upholsterer	<ul style="list-style-type: none"> NITEC / Higher NITEC, preferably in an Engineering discipline Able to work in a warm and humid environment. Able to understand and communicate in simple English. Able to work rotating shifts, including weekends and public holidays 	<ul style="list-style-type: none"> To perform seat and backrest cover replacement and dressing up of seats. To replace aircraft cabin carpets and curtains. To collect parts for the above services from the designated collection point and return removed items to the designated point. To up-lift seat cover for pre-departure aircraft. To report any defects during the around walk in the aircraft. Maintain the quality of the aircraft interiors on the operated fleet. Performs such other duties as assigned to him by his superiors. 	<ul style="list-style-type: none"> 5 days 12 hours shift 819838
Wasterline Operator	<ul style="list-style-type: none"> Min. GCE 'O' level / ITE and above. Familiar with Changi Airport Airside. Class 3 driving license, valid ADP will be advantage. Able to communicate effectively verbally in writing in standard English. 	<ul style="list-style-type: none"> Cleaning of aircraft waste line system. Rectification of aircraft waste and gray water system. Support SQ Engine change logistic such as tool, engine, cradle and consumable. Transportation of engine and cradle in apron. Support of 3rd party AOG logistic requirements. Delivery of bulky tool from hangar to apron. Support A380 TSP on over wing safely line. Support heavy vehicle to QAT such as nordco / toilet and waste truck. Support Scoot / SQ on movement of big components to workshop. Preservation of U/S engine. Support LMD Lean project. Removal of toilet choke on all aircraft. Support AVI (B2) on toilet and removal of waste tank sensor. Aircraft Drain mast (SI) inspection. Assist dart / Qat team on daily operation. 	<ul style="list-style-type: none"> 5 days 12 hours shift 819838

ST ENGINEERING

With over four decades of military heritage, we offer a broad spectrum of engineering and maintenance capabilities. We deliver customised integrated aerospace services and solutions to meet our customers' operational needs. We are capable of engineering major aircraft and avionics upgrades and systems integration, including design and development and flight testing. We also have complete Maintenance, Repair & Overhaul (MRO) capabilities for airframes, engines and components for a wide range of manned and unmanned military aircraft. We keep our customers' aircraft flying safely, enabling them to execute their mission effectively and efficiently.

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
Avionics System Engineer	<ul style="list-style-type: none"> • Degree in Electrical and Electronics Engineering with an aptitude for electronics hardware and systems design. • Knowledge of airborne electronic systems for navigation, communication & surveillance, avionics I/O interfaces (MIL-STD-1553B, ARINC 429, etc) will be an added advantage. • Able to work independently with strong problem-solving and analytical skills. • Good written and verbal communication, interpersonal, and organisational skills. • Fresh graduates are welcome to apply. Successful candidates with relevant experience may be considered for senior position. 	<ul style="list-style-type: none"> • Successful candidates will source, develop and integrate avionics systems on military aircraft to meet the operational and mission requirements of our customers. • You will be involved in the complete project life cycle, from feasibility study, system requirements definition, system architecture design to integration, troubleshooting, acceptance testing, user training and engineering support of the avionics system solution. 	<ul style="list-style-type: none"> • 5 days • 8am– 530pm • 539936
Engineer (Electrical Design)	<ul style="list-style-type: none"> • Min. Degree in Engineering – preferable in Electrical Engineering • Proficient in Microsoft Words/ Excel/ Power Point • Knowledge in Electrical Power and Circuitries • Knowledge in MS Visio to generate electrical wiring diagrams and electrical wiring harness assembly will be an added advantage • Experience on CAD software for electrical wiring harness installation will be an added advantage • Knowledge in Adobe Illustrator, Visual Basic, MS Access and programming skills will be an added advantage • Good written and oral communication skills in English • Must be a self-motivated team player who is able to work independently • Must be a good team player 	<ul style="list-style-type: none"> • Prepare Statement of Work for electrical installation work on aircraft • Generate design and fabrication documents for electrical installation work on aircraft: <ul style="list-style-type: none"> - Electrical wiring diagram - Electrical harness, RF and FO cables design - Harness routing - Post installation test documents • Perform aircraft Electrical Power Load Analysis (ELA) • Interface with other disciplines to ensure smooth project execution • Present solutions to customers • Support production floor to resolve any technical issues • Support production floor in performing installation testing • Generate updates for affected technical publications 	<ul style="list-style-type: none"> • 5 days • 8am– 530pm • 539936

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Candidates with no prior experience are welcome to apply 		
Materials Co-Ordinator	<ul style="list-style-type: none"> • Preferably to have basic aviation system knowledge. • Preferably to have knowledgeable in SAP and ePR system. (Aerobook) • Good teamwork and able to work under supervision. • Entry level candidates are welcome to apply. 	<ul style="list-style-type: none"> • Purchase requisition creation for stock purchase and monitoring of outstanding demand. • Able to process Good Issue. • Keep track of shelf-life items. • Close co-ordination between User and Buyer for spare demand and purchase. • Spare status report update. 	<ul style="list-style-type: none"> • 5 days • 8am– 530pm • 539936
Planning Co-ordinator	<ul style="list-style-type: none"> • Singaporeans only • Knowledge in Microsoft Office application • Preferably experience in Planning work scope • Preferably applicants have aircraft maintenance experience • Preferably military planner who is open to cross over to civil sector • Role is located at Seletar Aerospace 	<ul style="list-style-type: none"> • Planning and Control functions of daily operation. • Promulgate work instructions to Production as per AMM and contractual requirements. • Determine requirement of spare parts/materials, tooling and equipment to prepare work package documentation. • Ensure Regulatory, Company and Customer requirements are met when carrying out above work package. • Prepare Maintenance/Project Schedule and Gantt Charts with critical paths and actions and maintains/updates chart during course of Maintenance/Project. • Tabulate manhours and costing and update total maintenance/project costing regularly. • Provide daily updates of Maintenance/Project status in terms of percentage completion and updates total planned costing on a weekly basis. • Identify and communicate critical time-line items to Programme Manager. • Liaise with Technical Records and ensure all work pack are closed and ready for customer presentation. • Co-ordinate closely with Production leads to resolve difficult issues pertaining to maintenance that may surface during the course of each aircraft maintenance / project. 	<ul style="list-style-type: none"> • 5 days • 8am– 530pm • 539936

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		<ul style="list-style-type: none"> Liaise directly with Customer's Project Manager / Engineer / Maintenance Controller to resolve 'O & A' (Over and Above charges) issues. 	
Production Planner	<ul style="list-style-type: none"> Singaporeans only Knowledge in Microsoft Office application Preferably experience in Planning work scope Preferably applicants have aircraft maintenance experience Preferably military planner who is open to cross over to civil sector Role is located at Seletar Aerospace 	<ul style="list-style-type: none"> Job Instruction: Responsible for initiating and overseeing detailed job instructions for aircraft maintenance tasks, ensuring compliance with safety regulations and operational standards. Enterprise System: Proficiently utilize enterprise systems to track and manage maintenance progress, allocate resources, and streamline workflow for efficient task compliance. Coordination: Work closely with maintenance teams to develop job plans that outline timelines, and necessary resources. Safety and Compliance: Ensure that all maintenance activities adhere to aviation industry safety protocols and regulations, minimizing operational risks. Spare Parts Planning: plan and manage the inventory of spare parts, guaranteeing the availability of essential components for timely repairs and replacements. Efficiency: Implement continuous improvement to optimize maintenance processes, minimize downtime, and enhance overall aircraft operation. Documentation and Reporting: Maintain accurate records of maintenance activities 	<ul style="list-style-type: none"> 5 days Shift 539936
Senior Engineer, NDT	<ul style="list-style-type: none"> Nitec / Higher Nitec / Diploma in Aerospace Engineering related field of study Able to perform rotating shift and OT on request Singaporean Only Willing to be posted to work in an overseas environment for duration of 4 years, subjected to extension if required. 	<ul style="list-style-type: none"> Carry out Non-Destructive Testing - X-Ray, Ultrasonic, Eddy Current, Penetrant, Magnetic Particle Inspections on aircraft structures / parts as required. 	<ul style="list-style-type: none"> 5 days 8am– 530pm 539936

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none"> • Previous/present certifications I.A.W NAS410 / EN4179 in the above methods 		
Senior/ Technician (Structural Repair)	<ul style="list-style-type: none"> • Min NITEC/Higher NITEC/Diploma in Aeronautical Engineering or equivalent • NITEC/Higher NITEC/Diploma in Engineering with relevant Aerospace experience • Knowledge in repair work (component repair/sheet metal structure) preferred • Able to use precision equipment/tools/machinery • Singaporeans only 	<ul style="list-style-type: none"> • Carry out repair, perform maintenance checks and modification of the full range of aircraft structural components and body structures • Inspect defects and determining the repairs required • Fabricate airframe sheet metal parts, service aviation, subsystem assemblies' components and perform operational checks to ensure aircraft is in line with regulations and safety requirements • Identify, remove and manage aircraft corrosions while ensuring aerodynamics smoothness 	<ul style="list-style-type: none"> • 5 days • Rotating Shift • 539936
Senior/Technician/ Service Engineer (Avionics)	<ul style="list-style-type: none"> • Min NITEC/Higher NITEC/Diploma in Aerospace Avionics/Aerospace Engineering or equivalent • Min NITEC/Higher NITEC/Diploma in Engineering with Aerospace work experience • Able to work rotating shift • Singaporeans only 	<ul style="list-style-type: none"> • Test and troubleshoot instruments, components, and assemblies, using circuit testers, oscilloscopes, or voltmeters • Test electrical equipment or systems to ensure proper functioning • Carry out schedule servicing, and troubleshooting and defect rectification on military aircrafts • Inspect parts from suppliers conforming to stated specifications • Keep records of maintenance and repair work. Maintain repair or maintenance records • Order supplies, equipment, materials and parts for repairs and general maintenance • Keep detailed records of the inspections performed, repairs finished, maintenance procedures and ordered parts • Support daily production and deployable to outstation project works when necessary • Complete all tasks in the allotted time frame and to the quality standards of our company • Promote safety within the workplace by monitoring others and yourself to guarantee all tasks 	<ul style="list-style-type: none"> • 5 days • Rotating Shift • 539936

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		are performed within the safety manual guidelines, and communicate with other mechanics and supervisors to coordinate repairs and keep apprised of safety concerns	
Senior/Technician/Service Engineer (Airframe & Engine)	<ul style="list-style-type: none"> • Min NITEC/Higher NITEC/Diploma in Aeronautical Engineering or equivalent • NITEC/Higher NITEC/Diploma in Engineering with relevant Aerospace experience • Knowledge in repair work (component repair/sheet metal structure) preferred • Able to use precision equipment/tools/machinery • Singaporeans only 	<ul style="list-style-type: none"> • Inspect and examine aircraft components for leaks, cracks, breaks or other issues • Read and utilize blueprints, maintenance manuals, ATA codes, illustrated parts catalogues, service bulletins and other maintenance documents to troubleshoot and complete work assignments • Maintain, repair, and rebuild aircraft structures, functional components, and parts such as wings and fuselage, rigging, hydraulic units, oxygen systems, fuel systems, gaskets, and seals • Perform routine maintenance operations, such as the replacement of equipment's and aircraft components • Modify aircraft structures, space vehicles, systems, or components, following drawings, schematics, charts, engineering orders, and technical publications • Interpret blueprints, specifications, or diagrams to inform installation, development or operation activities • Perform hourly, daily and monthly inspections to check for cracks, oil leaks, burned areas, foreign object damage, warping, distortions, missing segments and wear • Complete all tasks in the allotted time frame and to the quality standards of our company, our customers and the FAA • Promote safety within the workplace by monitoring others and yourself to guarantee all tasks are performed within the safety manual guidelines, and communicate with other mechanics and supervisors to 	<ul style="list-style-type: none"> • 5 days • Rotating Shift • 539936

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
		coordinate repairs and keep apprised of safety concerns	
Trainee Technician	<ul style="list-style-type: none"> • Min NITEC/Higher NITEC/Diploma in Engineering • Singaporeans only 	<ul style="list-style-type: none"> • Undergo training to be Aircraft Technician <ul style="list-style-type: none"> - Training consists of both classroom and OJT 	<ul style="list-style-type: none"> • 5 days • Rotating Shift • 539936
UAV Software Engineer	<ul style="list-style-type: none"> • Bachelor's degree in Computer Science, Computer Engineering, Engineering, Physics, Mathematics, or equivalent. • Singapore citizenship is required for this position. • Proficient in C, C++, C# and/or Python programming languages. • Familiarity with .NET, WPF (Windows Presentation Framework), MS Visual Studio, GitLab and/or similar tools. • At least 2 years of software development experience. Fresh graduates with relevant working or training experiences are welcome. • Knowledge of software development lifecycle processes and methodologies (Waterfall, Agile) and software testing methodologies. • Strong communication and analytical skills. • Strong team player. • The following skills are optional and would be an added advantage: <ul style="list-style-type: none"> - Software development experience in RTOS (Real Time Operating System) and embedded environment - Working experience in Avionics, Aviation and UAV (Unmanned Aerial Vehicle) domains - Computer networking knowledge - SQL and Database knowledge - Cybersecurity knowledge - Familiarity with Linux OS 	<ul style="list-style-type: none"> • Collaborate with cross-functional teams to gather requirements and define software specifications for UAS. • Design and develop robust, scalable, and efficient software solutions that meet aerospace industry standards and regulatory / authority requirements. • Implement real-time software (for UAV avionics), desktop applications (for Ground Control Station) and simulation applications • Perform thorough testing and validation of software components to ensure reliability, safety, and performance under various operating conditions. • Conduct code reviews, provide constructive feedback, and contribute to a culture of continuous improvement and knowledge sharing. • Overseas travel or deployment can be expected 	<ul style="list-style-type: none"> • 5 days • 8am– 530pm • 539936

Job Positions	Pre-requisites	Key Responsibilities	Working Hours / Location
	<ul style="list-style-type: none">- Familiarity with Unity game development engine- Familiarity with VMware Virtualization		

Job Interview Tips

Preparing for a job interview can be a challenging task and it takes effort to ace your next interview.

Here are 8 useful interview tips to face your interviewer with confidence:

1. Match your skills
2. Do your research
3. Prepare your documents
4. Practice your responses to interview questions
5. Be presentable
6. Check your appearance and leave home early
7. Be confident
8. Thank the interviewer for their time

For more career advisory and job search tips, please visit our webpage at <https://e2i.com.sg/blog/career-guidance/>.

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

<https://e2i.com.sg/app>



Meet an e2i Career Coach
e2i.com.sg/app

You can also reach them at the following centres (By appointment only):

Operating Hours

Monday till Friday: 9am to 5pm

Saturday: 9am to 1pm



Devan Nair Institute of Employment and Employability

80 Jurong East St 21 Level 2

Singapore 609607

NTUC Job Security Council's Telegram Channels

Be alerted daily on the latest job vacancies from hiring companies.

- Subscribe to PMET Jobs-Alert (e.g. Analysts, Engineers, Executives, Technicians, etc.)

<https://e2i.com.sg/JSCTelegram/PMET>



- Subscribe to Non-PMET Jobs-Alert (e.g. Temporary, part-time jobs, operators, packer roles)

<https://e2i.com.sg/JSCTelegram/Non-PMET>



Upcoming Events

Get updated to the latest job opportunities (community or industry job fairs, etc.) or training workshops.

For latest updates and registration for events, visit the following link.



About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit <https://e2i.com.sg/>.