

# Career Forward 2025 @Suntec Convention Centre (8-9 March)

## JOB LISTING BOOKLET



### About e2i (Employment and Employability Institute)

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e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit [www.e2i.com.sg](http://www.e2i.com.sg)

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## #1 Accor Hotels

People are the heart of everything we do - fostering authentic and meaningful connections and constantly seeking to spark delight for our clients and deliver excellence. Be a part of one of the world's leading airline lounges; committed to delivering exceptional service and attaining excellent customer satisfaction.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
<b>Food &amp; Beverage Executive</b>	<b>Key Responsibilities</b> <ul style="list-style-type: none"> <li>• Provide F&amp;B service to passengers upon seated, ensuring they feel welcomed</li> <li>• Able to ascertain satisfaction and ensure an enjoyable dining experience</li> <li>• Assist with guest special requests, and offers service promptly and professionally</li> </ul> <b>Pre-requisites</b> <ul style="list-style-type: none"> <li>• Previous F&amp;B service or hospitality experience</li> <li>• Excellent written and communication skills in English; multilingual abilities are a plus</li> <li>• Knowledge and experience in problem solving</li> </ul>	Working Hours: Rotating shift  Location: 1 Wallich Street Guoco Tower, Singapore 078881
<b>Passenger Relations Officer</b>	<b>Key Responsibilities</b> <ul style="list-style-type: none"> <li>• Welcome and assist VIP passengers upon arrival at the lounge, ensuring a smooth check-in process</li> <li>• Provide exceptional customer service, ensuring comfortable and enjoyable lounge experience</li> <li>• Assist with guest inquiries, special requests, and handles complaints promptly and professionally</li> </ul> <b>Pre-requisites</b> <ul style="list-style-type: none"> <li>• Previous customer service or hospitality experience. Ideally in an airport or lounge</li> <li>• Excellent written and communication skills in English; multilingual abilities are a plus</li> <li>• Knowledge and experience in problem solving</li> </ul>	Working Hours: Rotating shift  Location: 1 Wallich Street Guoco Tower, Singapore 078881

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## #2 ChainUp

ChainUp is a global leader in blockchain technology solutions, offering crypto exchanges, digital asset management, custody services, and Web3 infrastructure to empower businesses in the digital asset ecosystem. As an employee, you will have the opportunity to innovate in the fast-growing blockchain and fintech space, gain global exposure by working with international clients, and enjoy career growth in a dynamic and evolving industry. With competitive pay, performance-based incentives, and the chance to shape the future of digital finance, ChainUp is the place to be for ambitious professionals.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
<b>Asset Management Relationship Manager</b>	<p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>ChainUp Investment is a leading provider of digital asset management solutions, catering to institutional clients, high-net-worth individuals (HNWIs), and accredited investors. We specialize in crypto funds, blockchain-based investment products, and asset management strategies, leveraging cutting-edge technology and deep industry expertise.</li> <li>We are seeking a Relationship Manager to build and manage key client relationships, drive asset growth, and deliver tailored investment solutions.</li> <li>As an Asset Management Relationship Manager, you will be responsible for cultivating and maintaining relationships with institutional investors, family offices, accredited investors, and fund managers, ensuring their needs are met with customized investment solutions.</li> <li>Your role includes identifying and onboarding new clients, providing expert guidance on crypto asset management strategies, and positioning ChainUp Investment's offerings as preferred solutions.</li> <li>You will structure and present investment proposals, conduct portfolio reviews, and offer insights on market trends, risk management, and regulatory compliance. Collaborating closely with the investment and research teams, you will help shape tailored portfolio strategies, ensuring clients achieve their financial objectives.</li> <li>Additionally, you will monitor market developments, regulatory updates, and competitor trends, contributing to business development and product innovation.</li> <li>Your role also involves attending industry events, networking with key stakeholders, and ensuring high levels of client satisfaction and retention.</li> </ul> <p><b>Pre-requisites</b></p> <ul style="list-style-type: none"> <li>3-5 years of experience in relationship management, private banking, wealth management, or asset management (preferably in crypto, blockchain, or fintech sectors)</li> <li>Strong understanding of crypto funds, blockchain investments, DeFi strategies, and digital asset markets</li> <li>Proven track record in client acquisition, portfolio management, and investment advisory</li> </ul>	<p>Working Hours: 9am - 6pm</p> <p>Location: 3 Temasek Ave, Centennial Tower, Singapore 039190</p>

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Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	<ul style="list-style-type: none"> <li>• Excellent relationship-building, negotiation, and communication skills</li> <li>• Familiarity with MAS regulations, accredited investor criteria, and compliance requirements in the digital asset space</li> <li>• Ability to work independently in a fast-paced and evolving industry</li> <li>• Fluency in English is required; proficiency in Mandarin or another language is a plus for handling regional clients</li> </ul>	
<b>B2B Accounts Executive</b>	<p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>• As a B2B Accounts Executive, you will be responsible for identifying and acquiring new institutional and enterprise clients for ChainUp's crypto exchange solutions and blockchain technology products while also managing and growing relationships with existing clients.</li> <li>• You will drive the entire sales cycle, from prospecting and lead generation to conducting sales presentations, negotiating deals, and closing contracts.</li> <li>• In addition to client acquisition, you will provide account management support, ensuring client satisfaction, handling inquiries, and identifying opportunities for upselling and cross-selling.</li> <li>• Keeping a close eye on market trends, competitor activities, and regulatory developments, you will contribute valuable insights to refine sales strategies and uncover new business opportunities.</li> <li>• You will also represent ChainUp at industry conferences, networking events, and trade shows to expand the company's market reach.</li> <li>• Maintaining accurate records of client interactions, sales pipelines, and forecasts in the CRM system is essential, and you will collaborate closely with marketing and product teams to align sales efforts with ChainUp's growth objectives.</li> </ul> <p><b>Pre-requisites</b></p> <ul style="list-style-type: none"> <li>• 1-3 years of B2B sales experience, preferably in fintech, blockchain, SaaS, or financial services</li> <li>• Strong understanding of crypto exchanges, blockchain technology, and digital asset markets</li> <li>• Proven track record of achieving or exceeding sales targets</li> <li>• Excellent communication, negotiation, and presentation skills</li> <li>• Ability to work independently in a fast-paced, dynamic environment</li> <li>• Fluency in English is required; proficiency in Mandarin or another ASEAN language is a plus (for handling ASEAN and Greater China markets)</li> </ul>	<p>Working Hours: 9am - 6pm</p> <p>Location: 3 Temasek Ave, Centennial Tower, Singapore 039190</p>

### #3 E-Bridge Pre-School

E-Bridge Pre-School, a member of EtonHouse International Education Group, offers an inquiry-based programme that is engaging and addresses children's learning outcomes, encompassing skills, attitudes and knowledge across all domains of development. At E-Bridge Pre-School, children are respected as unique individuals and are offered meaningful learning experiences. The holistic inquiry-based curriculum develops each child into a confident lifelong learner with an inquiring mind, and is delivered in nurturing and thoughtfully designed learning environments. At E-Bridge, learning is a joyful and meaningful experience.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
<b>Beginning Preschool Educator</b>	<b>Key Responsibilities</b> <ul style="list-style-type: none"> <li>Assist the Preschool Teacher in the management of class and facilitating the learning and growth of children</li> </ul> <b>Pre-requisites</b> <ul style="list-style-type: none"> <li>Possess Diploma or Degree in Early Childhood Care &amp; Education from Singapore Polytechnic and ITE</li> </ul>	Working Hours: 44 hours, rotating shift from Monday to Saturday  Location: Various
<b>Centre Leader / Deputy Centre Leader</b>	<b>Key Responsibilities</b> <ul style="list-style-type: none"> <li>Provide leadership to teachers in quality early childhood curriculum design, development and implementation of teaching</li> </ul> <b>Pre-requisites</b> <ul style="list-style-type: none"> <li>At least 5 years' working experience in a pre-school with at least 1 year in a leadership role</li> </ul>	Working Hours: 44 hours, rotating shift from Monday to Saturday  Location: Various
<b>Infant Educator</b>	<b>Key Responsibilities</b> <ul style="list-style-type: none"> <li>Responsible for the care of infants and facilitating small group experiences to meet the curriculum requirements of the school</li> </ul> <b>Pre-requisites</b> Obtained at least a Advanced Certificate in Early Years (ACEY) or Higher Certificate in Infant Care (HCIC) or its equivalent with at least 2 years' working experiences in childcare setting	Working Hours: 44 hours, rotating shift from Monday to Saturday  Location: Various
<b>Preschool Educator (English)</b>	<b>Key Responsibilities</b> <ul style="list-style-type: none"> <li>Responsible for the execution of professional duties and responsibilities to meet the curriculum requirements of the school</li> </ul> <b>Pre-requisites</b> <ul style="list-style-type: none"> <li>Possess Diploma in Early Childhood Care &amp; Education and at least 1 year teaching experience in a pre-school environment</li> </ul>	Working Hours: 44 hours, rotating shift from Monday to Saturday  Location: Various

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<b>Preschool Educator (Malay)</b>	<p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>In collaboration with the Preschool Teacher, responsible to nurture and inculcate the love of languages to children and facilitate small group experiences to meet curriculum requirements in our schools</li> </ul> <p><b>Pre-requisites</b></p> <ul style="list-style-type: none"> <li>Possess Diploma in Early Childhood Care &amp; Education and at least 1 year teaching experience in a pre-school environment</li> <li>Excellent written and verbal communication skills in Malay Language (in order to conduct lessons &amp; liaise with the Malay speaking associates)</li> </ul>	<p><b>Working Hours:</b> 44 hours, rotating shift from Monday to Saturday</p> <p><b>Location:</b> Various</p>
<b>Preschool Educator (Mandarin)</b>	<p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>Responsible for taking care of young children (in collaboration with the Preschool Teacher) and facilitating small group experiences to meet the curriculum requirements of the school</li> </ul> <p><b>Pre-requisites</b></p> <ul style="list-style-type: none"> <li>Possess Diploma in Early Childhood Care &amp; Education (Mandarin) and at least 1 year teaching experience in a pre-school environment</li> </ul>	<p><b>Working Hours:</b> 44 hours, rotating shift from Monday to Saturday</p> <p><b>Location:</b> Various</p>
<b>Preschool Educator (Tamil)</b>	<p><b>Key Responsibilities</b></p> <ul style="list-style-type: none"> <li>In collaboration with the Preschool Teacher, responsible to nurture and inculcate the love of languages to children and facilitate small group experiences to meet curriculum requirements in our schools</li> </ul> <p><b>Pre-requisites</b></p> <ul style="list-style-type: none"> <li>Possess Diploma in Early Childhood Care &amp; Education and at least 1 year teaching experience in a pre-school environment</li> <li>Excellent written and verbal communication skills in Tamil Language (in order to conduct lessons &amp; liaise with the Tamil speaking associates)</li> </ul>	<p><b>Working Hours:</b> 44 hours, rotating shift from Monday to Saturday</p> <p><b>Location:</b> Various</p>

## #4 Singapore Maritime Officers' Union/ Wavelink

Established in 1951, the Singapore Maritime Officers' Union (SMOU) safeguards seafarers' interests, promoting strong industrial relations and improving wages and working conditions through collective bargaining. With over 32,000 members, SMOU represents seafarers globally, strengthening ties with employers, governments, and maritime organisations, and affiliating with ITF, ILO, and NTUC.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
<b>Marine Engineer</b>	<b>Key Responsibilities</b> <ul style="list-style-type: none"> <li>• Ensure the safe operation of engines, electrical systems, and various onboard equipment</li> <li>• Perform scheduled maintenance and repairs to maintain operational efficiency and compliance with safety standards</li> <li>• Oversee and manage bunkering (refueling) operations, ensuring proper procedures and environmental regulations are followed</li> </ul> <b>Pre-requisites</b> <ul style="list-style-type: none"> <li>• Health screening</li> <li>• Travel restrictions</li> </ul>	<b>Working Hours:</b> 6 - 9 Months  <b>Location:</b> 75 Jellicoe Road, Wavelink Building, Singapore 208738
<b>Deck Officer</b>	<b>Key Responsibilities</b> <ul style="list-style-type: none"> <li>• Ensure the safe navigation of the vessel, adhering to maritime regulations and operational procedures</li> <li>• Oversee the loading and discharging of cargo, ensuring efficiency, safety, and compliance with industry standards</li> <li>• Maintain clear communication with shore authorities and other vessels to facilitate smooth operations and navigational safety</li> </ul> <b>Pre-requisites</b> <ul style="list-style-type: none"> <li>• Health screening</li> <li>• Travel restrictions</li> </ul>	<b>Working Hours:</b> 6 - 9 Months  <b>Location:</b> 75 Jellicoe Road, Wavelink Building, Singapore 208738

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## e2i Services

### Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

<https://e2i.com.sg/app>



**You can also reach them at the following centres (By appointment only):**

**e2i Career Centre (DNI)**  
Devan Nair Institute for  
Employment and Employability  
80 Jurong East St 21 Level 2  
Singapore 609607

**Operating Hours**  
Mondays:  
2:30pm to 5pm  
Tuesdays to Fridays:  
9am to 5pm  
Saturdays: 9am to 1pm  
Sundays & Public  
Holidays: Closed

**Nearest MRT**  
East-West Line (Green Line)  
North-South Line (Red Line)  
Station Name: Jurong East

**e2i Career Centre (OMB)**  
One Marina Boulevard  
1 Marina Boulevard #B1-03  
Singapore 018989

**Operating Hours**  
Mondays:  
2:30pm to 5pm  
Tuesdays to Fridays:  
9am to 5pm  
Saturdays: 9am to 1pm  
Sundays & Public  
Holidays: Closed

**Nearest MRT**  
East-West Line (Green Line)  
North-South Line (Red Line)  
Station Name: Raffles Place  
Downtown Line (Blue Line)  
Station Name: Downtown

**e2i Career Centre (OTH)**  
ServiceSG Centre  
Our Tampines Hub  
1 Tampines Walk  
#01-21  
Singapore 528523

**Operating Hours**  
Mondays:  
2:30pm to 5pm  
Tuesdays to Fridays:  
9am to 5pm  
Saturdays: 9am to 1pm  
Sundays & Public  
Holidays: Closed

**Nearest MRT**  
East-West Line (Green Line)  
Downtown Line (Blue Line)  
Station Name: Tampines

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## NTUC Job Security Council's Telegram Channels

Be alerted daily on the latest job vacancies from hiring companies

- Subscribe to **PMET Jobs-Alert**  
(e.g. Analyst, Engineers, Executives, Technicians, etc.)  
<https://bit.ly/jsc-ja-pmet>



- Subscribe to **Non-PMET Jobs-Alert**  
(e.g. Temporary, Part Time Jobs, Operators, Packer Roles, etc.)  
<https://bit.ly/jsc-ja-npmet>



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