Employment and Employability Institute

JOB LISTING BOOKLET

(Fresh Grads / Early Careerists)

Tanjong Pagar Career Marketplace

Tue 14 Oct & Wed 15 Oct

ASE Singapore | Decathlon Singapore (15 Oct) | Future Electronics |
KC Group (14 Oct) | NCS | Shangri-La Rasa Sentosa, Singapore |
SingHealth Community Hospitals | Sony Electronics Singapore

Thu 16 Oct & Fri 17 Oct

Credit Agricole CIB (17 Oct) | Johnson Controls (16 Oct) | RSM Stone Forest |
TEKsystems | TÜV SÜD PSB

As part of our effort to save the environment, please return this booklet at the exit after you have completed **all** interviews.

About e2i (Employment and Employability Institute)

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit www.e2i.com.sg

Only for Singaporeans & Permanent Residents

Legend: 💼 – PMET Roles, 🌱 – Early Careerist Roles, 🎓 – Fresh Graduate roles

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#1 ASE Singapore

The ASE Group is the world's largest provider of independent semiconductor manufacturing services in assembly, test, materials and design manufacturing. As a global leader geared towards meeting the industry's ever growing needs for faster, smaller and higher performance chips, the Group develops and offers a wide portfolio of technology and solutions including IC test program design, front-end engineering test, wafer probe, wafer bump, substrate design and supply, wafer level package, flip chip, system-in-package, final test and electronic manufacturing services through Universal Scientific Industrial Co., Ltd. and its subsidiaries, members of the ASE Group.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Associate Engineer – Facilities 🌱	**Key Responsibilities** • Conduct routine monitoring and spot checks of all the building facilities such as: central chiller system, cooling towers, pumps, AHU, compressors, BMS, plumbing and electrical system • Attend to all facility works and M&E installations as well as to co-ordinate with contractor on repair works • Provide support to production and assist in machine installations: power hook-up, CDA, vacuum and process cooling water, exhaust pipe and other set-up in the production floor • Perform in-house servicing of cooling towers, AHU,FCU, FFU, filter cleaning and replacement, strainers and other HVAC equipment **Pre-requisites** • NITEC/ Diploma in Electrical/ Mechanical/ Building Facilities/ CEE or equivalent with 1-year relevant experience • Working knowledge in cleanroom environment is preferred • Able to commit to rotating 12-hr day/ night shift • Entry level candidates are welcome	• Working hours: 8am – 8pm / 8pm – 8am • Weekly commitment: 3.5 days • Postal code: 738074
Associate Engineer – Test Equipment 🌱	**Key Responsibilities** • Manage new handler buy-off lifecycle including documentation, system updates, procedure standardization, matrix maintenance & change control. • Assess and improve handler capabilities to meet production and customer needs, including capability studies and new handler evaluations-provide daily progress updates. • Ensure handler compatibility with design rules through implementation and collaboration with engineering and NPI teams to minimize constraints. • Identify and resolve handler-related issues and contribute to process improvements **Pre-requisites** • Diploma/ Degree in mechanical/electronics/electrical, or any Engineering field or equivalent • Strong understanding of manufacturing and quality processes and experience with handler systems and integration processes are advantages	• Working hours: 8am – 8pm / 8pm – 8am • Weekly commitment: 3.5 working days • Postal code: 738074

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Analytical and problem-solver with good communication skills • Entry level candidates are welcome to apply	
Associate Engineer – Test Equipment (NPI) 🌱	**Key Responsibilities** • Responsible for leading smooth production transfers by collaborating effectively with both internal and external stakeholders • Establish and maintain a robust communication system to manage the dynamic priorities inherent in New Product Introduction (NPI) processes • Manage consignment hardware setup, resolve test setup challenges, and oversee tooling and spare parts procurement, including acting as a liaison with suppliers • Ensure supplier compliance with quality standards via product assessments • Develop and maintain documentation for design rules, improvements, and related hardware and software • Collaborate with the engineering and preventive maintenance team for continuous process improvement **Pre-requisites** • Holds a Diploma or Degree in Mechanical/electronics/electrical or any Engineering field • Preferable 2 years of experience • Basic knowledge of Microsoft office • Observant, team-player, able to work under minimal guidance • Entry level candidates are welcome to apply	• Working hours: 8am – 8pm / 8pm – 8am • Weekly commitment: 3.5 working days • Postal code: 738074
Associate Engineer – Test Equipment (PM) 🌱	**Key Responsibilities** • Perform internal/external calibrations, generate verification criteria • Coordinate with planners for efficient handler swaps/releases • Track post-release handler performance and maintain detailed records • Develop and refine PM/calibration checklists to minimize machine failures • Manage daily inventory handovers and maintain optimal spare stick levels • Partner with Engineering and NPI teams on overflow and improvement projects • Integrate improvements projects during scheduled PM/calibration • Establish a system for efficient handler release to support 12 by 7 operations • Attend production meetings, troubleshoot machine issues, and develop/distribute "one-point lessons" for line maintenance	• Working hours: 8am – 8pm / 8pm – 8am • Weekly commitment: 3.5 working days • Postal code: 738074

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites • Diploma/ Degree in mechanical/electronics/ electrical, or any Engineering field • Preferably minimum 2 years of working experience • Observant, team player, able to work under minimal supervision • Basic knowledge of Microsoft Office • Entry level candidates are welcome to apply	
Associate Engineer – Test/Product 🌱	**Key Responsibilities** • Provide timely reports on lot performance to internal teams and external customers • Perform basic troubleshooting and provide reports of low yield or failure rates • Disposition of engineering lots in manufacturing line • Support engineering team for various engineering activities such as test program checkout, hardware buy-off and machine qualification. • Participate in daily operations meetings and follow up on production issues • Responsible for daily housekeeping and any other responsibilities as assigned. **Pre-requisites** • Diploma/ Higher NITEC/ NITEC in Electronic / Electrical/ Mechanical/ Mechatronics Engineering or equivalent with 1 year experience. • Entry level candidates welcome to apply • Possess strong technical analysis and excellent teamwork • Able to commit to 12-hr rotating shift	• Working hours: 8am – 8pm / 8pm – 8am • Weekly commitment: 3.5 working days • Postal code: 738074
Engineer – Test Equipment (Backend) 💼 🌱	**Key Responsibilities** • Responsible for providing production and engineering support to all backend equipment-related activities. • Set up conversations of backend equipment for production utilization • Perform timely set-up, repairs and maintenance of backend equipment such as laser mark, vision scanner and Tape & Reel platform • Troubleshoot equipment-related issues and minimize equipment downtime • Perform routine equipment preventive maintenance/ calibration on timely basis • Assist in implementing equipment improvement projects **Pre-requisites** • Degree in Mechanical/ Electrical Engineering • Preferably with minimum 1-year relevant experience in semiconductor industry • Knowledge of basic equipment troubleshooting • Good communications and analytical problem-solving skills • Entry level candidates are welcome to apply	• Working hours: 8am – 5:15pm • Weekly commitment: 5 working days • Postal code: 738074

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Engineer – Test/Product 💼 🌱	**Key Responsibilities** • Responsible for new product off-loads and qualifications to meet customers' requirements • Work closely with customers to analyze and improve product yield and performance, and optimize the testing process • Implement and maintain test programs/hardware to support product sort and final test operations • Prepare engineering reports and conduct regular technical reviews with customers • Development and transfer of test solutions for both Wafer Sort and Final Test to production sites • Define, document and specific test process / procedures for new products **Pre-requisites** • Degree in any engineering field • Good communication and interpersonal skills • Possess good project management, analytical and problem-solving skills • Ability and passion to work in and foster a teamwork environment • Positive attitude with good communication and interpersonal skills • Entry level candidates are welcome to apply	• Working hours: 8am – 5:15pm • Weekly commitment: 5 working days • Postal code: 738074
NPI Engineer - Test Process (WLCSP) 💼 🌱	**Key Responsibilities** • Responsible for set-up and optimization of new device qualification, engineering lot processing, process data gathering and reporting. • Monitor and improve device yield performance and process SPC charts. • Investigate and troubleshoot production downtime and quality issues to provide lot disposition on outlier lots. • Perform engineering report and documentation such as 8D, DMAIC, FMEA, CP, Process Specification, Work Instructions, etc. • Implement continuous improvement program (CIP) to support yield and cost improvement, including developing systems for workflow management • Facilitate training of manufacturing personnel on operating procedures and process specification. • Work closely with inter-department to improve process and equipment performance and capability. • Coordinate and communicate with customers for any process engineering related matters. • Setup systems and NPI requirements, handles qualifications and engineering activities. **Pre-requisites** • Diploma / Degree in any Engineering Discipline • Working experience in semiconductor assembly manufacturing or process engineering and pre-assembly	• Working hours: 8am – 5.15pm • Weekly commitment: 5 days • Postal code: 738074

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	processes (Backgrind, Laser Marking, Laser Groove, Wafer Dicing) is an advantage. • Knowledge in SPC, DOE, FMEA, OCAP, Control Plan, WI and Process Specification • Clear and effective communication with customers, suppliers and cross department • Able to multi-task and support ad-hoc projects in process and equipment related activities • Entry level candidates are welcome to apply	

#2   Credit Agricole CIB

Credit Agricole CIB is the corporate and investment banking arm of Credit Agricole Group, the 10th largest banking group worldwide by total assets in 2024 (The Banker, July 2025). With over 10,000 employees across Europe, the Americas, Asia-Pacific, the Middle East and Africa, the Bank supports large and mid-cap corporate and institutional clients, helping them meet both local and global financial needs. Credit Agricole CIB offers a comprehensive range of products and services in capital markets, investment banking, structured finance, commercial banking and international trade. The Bank is a pioneer in climate finance, and a market leader in sustainable finance providing a full spectrum of solutions to all its clients.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Junior Data Engineer 💼 🌱	**Key Responsibilities** • Design and develop data ingestion, transformation, and delivery pipelines using Python and modern ETL tools. • Build backend services, APIs or UIs (if ReactJS experience is present) to support ML applications • Maintain and optimize batch and real-time data pipelines for performance and scalability • Support the packaging and deployment of machine learning models into production environments. • Write clean, modular, testable code and participate in code reviews. • Collaborate with data scientists, engineers and DevOps teams to scalable and reliable data pipeline. • Support data exploration, feature engineering, and occasional model building where needed. • Automate data validation, quality checks, and pipeline monitoring. • Work with cloud platforms and container technologies (Docker, Kubernetes) • Follow best practices for versioning, logging, and CI/CD. **Pre-requisites** • Experienced in software development, ML engineering, or data pipeline engineering. • Strong programming skills in Python (pandas, scikit-learn, FastAPI or Flask)	• Working Hours: 8:45 am - 6:30 pm

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Familiarity with SQL and working with relational databases or cloud data warehouses (e.g., BigQuery, Snowflake, Redshift).	

#3   Decathlon Singapore

Decathlon is a global sports retailer from France that designs, produces, and sells a wide range of affordable sporting goods for over 60 sports. Known for its in-house brands and innovative products, Decathlon makes sports accessible to everyone through physical stores and online platforms worldwide.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Click & Collect Store Leader 🌱	**Key Responsibilities** As Store Leader (Click & Collect), you will be taking decisions and fully responsible for a store, including the strategic planning, market research, choice of products, recruitment, coaching and development of your own teammates. You will also be responsible for forecasting your revenue, planning your costs and committing to a bottom line. In short, you will run your business in autonomy. Responsibility 1 "I lead economically and humanly my business unit through a clear store project that fulfills local needs and aligns with national objectives." • Implement a locally relevant omnichannel strategy aligned with environmental, social, and economic goals. • Analyse the local market, identify key sports, and define strategic focus areas. • Diagnose store performance and work with local institutions to offer sustainable products and services (e.g., rental, repair). • Establish clear service policies (e.g., trials, delivery, Click & Collect) tailored to customer needs. • Commit to store KPIs (TO, HOURS, GOI, profitability) and allocate resources responsibly. • Train department managers to monitor KPIs and make data-driven decisions regularly. • Take decisive action during performance dips, including implementing short-term recovery plans. • Strengthen local engagement through communication, loyalty programs, partnerships, and community initiatives promoting sport. Responsibility 2 "I deliver the best customer experience by ensuring satisfaction and driving performance."	• Working hours: 44 hours • Weekly commitment: 5 days • Postal code: 999999

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Ensure customer and teammate safety by complying with all regulations and investing in security. • Maintain accurate stock and availability to meet daily customer expectations. • Foster a customer-centric sales culture using the FDBC mindset and enhance product visibility. • Create engaging customer experiences through product interaction, feedback loops, and a welcoming environment. • Guarantee effective store layout and ensure layout quality checks. • Optimize team schedules and working conditions to support customer service and operational efficiency. • Grow sales across both new and second-hand products and services (physical & digital), enhancing in-store conversion. Responsibility 3 "I develop, motivate and take care of human capital." • Build and promote a shared store project that unites the team around common goals. • Encourage teamwork, solidarity, and a learning culture by celebrating both wins and lessons from setbacks. • Animate the full managerial framework (e.g., Individual Meetings, annual reviews, remuneration, team structure). • Ensure every teammate has a clear mission and support their career development and employability. • Comply with and apply all legal staff regulations, ensuring leaders are trained and personnel issues are managed proactively. • Foster a motivating work environment that supports well-being, sport participation, and work-life balance—for both teammates and yourself. Pre-requisites • Experience in managing a team, ideally in a retail, hospitality, or customer-focused environment. • Proven ability to recruit, manage, and develop a high-performing team aligned with business goals. • Strong entrepreneurial mindset — this role is similar to running your own business, requiring ownership, autonomy, and initiative. • Skilled in forecasting, budgeting, and making data-driven decisions to achieve sales, profit, and operational targets. • Experience in analyzing local markets and using data tools to deliver the right product offer and maximize relevance. • Committed to delighting customers and sports users, leading by example through hands-on involvement in the field. • Solid understanding of P&L management, KPIs, and performance tracking to drive sustainable growth. • Passionate about customer experience, sport, and community engagement. • Strong organizational and communication skills, with the ability to adapt quickly and manage change.	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Retail Department Manager 💼 🌱 🎓	**Key Responsibilities** As Department Manager, you will be taking decisions and responsible for the success of an entire Sport ecosystem in the store, including the recruitment, coaching and development of your own teammates. Your mission: • Managing your own team • Managing your sports business • Market analysis for your Sports • Be the leader of your team's sports projects **Pre-requisites** • Open to Singaporeans / PRs • Fresh graduates are welcome to apply • Passionate about sports and retail • Strong communication and leadership skills • Comfortable with hands-on work and a dynamic environment • Willing to work weekends and retail hours • Fluent in English (additional languages a plus)	• Working hours: 44 hours • Weekly commitment: 5 days • Postal code: 999999
Workshop Leader 🌱	**Key Responsibilities** 1. To guarantee the circular services (Repair, Maintenance, Second Life, Buyback, Rent) Main Objective: • Implement and lead the store's circular economy strategy to ensure sustainable customer satisfaction and economic performance. Key Responsibilities: • Deliver all circular services effectively (repair, maintenance, buyback, second life, rental). • Act as the store lead for circular economy projects. • Lead store engagement in circular initiatives and ensure business continuity. • Report circular economy performance and updates to store leadership. • Oversee workshop efficiency: • Manage pricing, deadlines, and service quality. • Maintain equipment and tools. • Optimize workflows (e.g., task planning, reception, services). • Guarantee fast, high-quality equipment assessments and accurate billing. • Ensure exceptional service across all circular touchpoints. 2. Commercial Policy Main Objective: • Drive commercial growth through service delivery, sales development, and strategic stock and shelf management.	• Working hours: 44 hours • Weekly commitment: 5 days • Postal code: 999999

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Key Responsibilities: • Ensure accurate, visible, and sales-aligned stock management. • Sell and promote services across all channels (in-store, online, appointments). • Use customer profiles to tailor offerings and enhance service quality. • Develop and adapt omni-sales shelf displays based on activity and trends. • Highlight and promote top offers with strong value vs. local competition. • Develop your services in your local market: • Conduct market analysis and define a 3-year workshop plan. • Select and review local service ranges. • Grow the community by attracting new users. • Lead circular sales development both in-store and online. 3. Management Main Objective: • Build, lead, and support an effective team structure that delivers results and fosters growth. Key Responsibilities: • Create and coordinate team projects with regular planning and follow-up. • Build the human structure to match business strategy and customer flow. • Create and manage yearly and weekly schedules aligned with demand. • Manage teammate performance and development (EID, upskilling, feedback). • Recruit and onboard new talent based on team needs. • Foster a proactive, supportive, and trust-based team culture. • Encourage autonomy, celebrate wins, and manage interpersonal dynamics. **Pre-requisites** • Passionate about circularity and sustainability • Driven by environmental impact and long-term product lifecycle. • Management • Recruitment • Team Development & Performance Management • Induction & Onboarding • Workforce Planning & Scheduling • Co-creation and Coordination of Projects • Leading Workshop Projects • Conducting Efficient and Purposeful Meetings • Tool Proficiency • OLIK • ICARE • CIS (Buyback, Second Life, Returns)	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Mirakl & Carousell (Online circular platforms) • Technical & Operational • Bike Servicing: Skilled in maintenance & repair of bikes • Workshop Layout Planning • Service Range Selection • Stock & Inventory Management • Customer Service Excellence • Creating & Implementing a Workshop Commercial Policy • Soft Skills • Attention to Detail • Communication • Organization • Collaboration • Process Driven • Conflict Resolution	

#4   Future Electronics

Future Electronics, a WT Microelectronics Company, is a global leader in the distribution and marketing of electronic components and solutions. With over 50 years of experience in the industry, Future Electronics has established itself as a key player in the electronics distribution sector, serving a diverse range of customers worldwide.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Quote Specialist 💼 🌱	**Key Responsibilities** The Quote Specialist covers all ASIA region SBDU (Strategic Business Development Unit) quotes, their main responsibility is to facilitate the quoting process and provide tactical support to PM/SPM (Program Manager / Senior Program Manager) from end to end. They will take the excel data from our customers and manipulate to fit into our in-house quoting system, support the quoting process and extract this data from our system after quoting is complete back into the customers file using Excel. The QS (Quote Specialist) will also be required to provide analysis and reporting using in house software and Microsoft office suites. Responsibilities: • RFQ (Request for Quote) support (expanded below) • Process BIM (Bonded Inventory Management) Conversion RFQ from sales for part list to be added to bond. • Process Coverage RFQ from sales for selected branch focus customers. • Process Sonos RFQ on weekly addons for contract price validation.	• Working hours: 8am – 9.30am / 5pm – 6.30pm • Weekly commitment: 5 days • Postal code: 486018

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Upload Customer Award / Feedback by line details to dashboard.	
	• Prepare Award Conversion trackers for SBDU buy quotes (Weekly).	
	• Prepare Offline (non-upload) inventory/price curves quotes for PM/SPM (CAT 3's/weekly MRP buys)	
	• Complete ilearn courses as assigned.	
	• RFQ support:	
	• RFQ/file extraction for customer's on-line quote system	
	• With PM/SPM, review RFQs received from customers (on-line, excel, pdf) to develop the most effective process to prepare file for quoting	
	• Prepare raw BOM Analysis (when deemed necessary) to assist PM/SPM with quote upload strategy. (Incumbent vs incremental vs new)	
	• Manipulate raw bill of materials to prepare for upload, and conversion back into the customer's format.	
	• Follow SOPs for uploading a quote, to ensure all relevant lines are captured for upload.	
	• Quote manipulation to provide summaries as required including:	
	• pre-BOM analysis; sorting/extractions (by Mfr/BU/Region/Site/etc) (Manufacturer, Business Unit, Region, Site), subtotals, mass update, merge files.	
	• Identify and communicate any missing/incomplete quote data resulting in potential problems in the upload/download of the data; and suggest solutions.	
	• Provide executive summaries/extractions / award validations / feedback	
	• AIC scan and mass updates into upload templates	
	• Prepare supplementary analysis as requested to assist Program Management in data integrity, quote positioning, feedback and postmortem:	
	• Executive Summaries, Validations, Awards/ Feedback files, Reporting	
	• Calculate and prepare cut in dates for customer copies	
	• Prepare preliminary QMs for PM/SPM/Marketing to review	
	Pre-requisites	
	• At least 2 years of relevant experience in a similar job function.	
	• At least a Diploma qualification in a relevant field of study.	
	• Prior working experience in Microsoft Excel is highly advantageous for this role.	
	• Candidates without any prior relevant experience are welcome to apply.	

#5 Johnson Controls

Johnson Controls is a world leader in smart buildings, creating safe, healthy and sustainable spaces. We deliver the blueprint of the future for industries such as healthcare, schools, data centers, airports, stadiums, hotels, manufacturing and beyond OpenBlue, our comprehensive suite of connected solutions. Johnson Controls offers the world's largest portfolio of building technology, software and services. We are helping customers achieve their sustainability goals and power their mission.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Graduate Solutions Engineer 💼 🌱 🎓	**Key Responsibilities** Ready to explore cutting-edge building solutions? If you're graduating by December 2025 or later, don't miss this chance to accelerate your career and make a difference. Apply now and leave your details! What you will do: • As a Graduate Solutions Engineer, you will contribute to diverse projects, supporting the development and implementation of turn-key building solutions. In the first 18 months, you will go through a structure rotational track across different functions, including Digital Services, Controls, BMS, HVAC and sustainability track. Your role will involve collaboration with subject matter experts from the different functions, providing you with diverse learning opportunities. How you will do it: • Join the BMS Project/Service team to design and implement control programming for new or existing BMS sites, facilitating synergy between electrical control systems and mechanical operations • Engage with the HVAC Energy Solution/Service team to perform chiller performance reviews, audit reporting and maintenance over an 8-month period, to gain insights that intertwine different components in energy management • Contribute as a member of the digital delivery and services team, tasked with implementing and delivering JCI's OpenBlue digital solutions • Participate in research projects with external organizations (e.g. Higher Learning Institution, startups) as a part of the JCI OpenBlue Innovation Center • Undertake a full cycle project in the final year of the program. • Engage in cross-functional collaboration to leverage collective expertise and drive innovative solutions in the design and implementation of comprehensive building systems • Stay informed about industry trends and advancements in both electrical and mechanical fields to ensure solutions are informed and relevant **Pre-requisites** • Graduating student or recent graduate up to 2 years of experience with a degree background in	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Mechanical/Electrical/Industrial Systems Engineering, Mechatronics, Infrastructure and Project Management, Urban Systems/ Energy Management or relevant field • A strong interest in sustainability and a desire to learn and apply concepts related to smart building solutions that encompass multidisciplinary engagements • Robust analytical, problem-solving, and critical thinking skills, with a capability to approach challenges from both electrical and mechanical perspectives • Excellent communication and interpersonal abilities • Ability to adapt to a collaborative and fast-paced work environment • Shortlisted candidates will go through a video interview and an assessment centre	
Intern, Data Analytics 🌱 🎓	**Key Responsibilities** • You are key contributing members who will provide exceptional support to program manage various APAC Service growth initiatives and platforms, track, analyze and communicate the performance to our internal and external stakeholders. How you will do it: • Harness a combination of Python/R and SQL to build and deploy simulation models powered by Machine Learning tools to analyze business operations, identify regional trends to drive proactive actions, enable accurate revenue forecasting & support operational capacity planning. • Design & implementation of impactful BI dashboards using PowerBI to analyze market activities and extract leading indicators, utilizing DAX (Data Analysis Expressions) for creating measures providing critical insights that support strategic decision making & enable proactive responses to market dynamics, while also ensuring data accuracy and reliability. • Utilize SQL and Power Query for data extraction, transformation, and loading (ETL) processes, with the ability to perform data modelling from multiple sources for ease of visualization. • Data Analysis and Visualization: Interpret business requirements and convert them into insightful visualizations and reports. • Support in the execution of Program Management plan, including enabling cadence planning, impact capturing & problem solving. **Pre-requisites** • Pursuing a degree in business, engineering, or data science & analytics • Able to commit to a full-time internship for 6 months preferred.	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Proficient in Microsoft Power BI, Power Query, SQL, Microsoft Excel, Word, PowerPoint • Familiarity with programming languages such as Python or R for Exploratory Data Analysis and ML Predictive Analytics, using these tools for modelling and to deliver deeper insights. • Analytical Thinking: Ability to apply analytical thinking to dissect complex data and extract meaningful insights relevant to business objectives. • Detail-Oriented: Keen attention to detail to ensure the accuracy and effectiveness of data visualizations and reports. • Effective Communication: Strong communication skills to articulate data insights and analysis to both technical and non-technical team members. • Having practical skills with Salesforce platform would be a plus. • Familiarity with Snowflake as a cloud data warehouse for storing, processing and analyzing large datasets is preferred	
Intern, Services Growth and Programmes 🌱🎓	**Key Responsibilities** What you will do: • You are a key contributing member who will provide exceptional support to program manage various APAC Service growth initiatives and platforms, track, analyze and communicate the performance to our internal and external stakeholders. How you will do it: • Support the development, launch and activation of Services Growth Initiatives and Programs by working closely with APAC & Market service leaders. • Track, report and analyze individual country performance on growth initiatives and facilitate problem solving as needed. • Support in the execution of best-in-class Program Management plan, including enabling cadence planning, impact capturing and problem solving. • Facilitate discussions to identify and problem solve the root-cause(s) on KPIs that are consistently under-performing by working closely with APAC & Market service leaders. • Regularly track and report the progress on actions taken to resolve KPI performance issues. • Provide value-added analytics leveraging analytical tools like Excel, Power BI, etc. and assist APAC and Country service leadership teams in making informed business decisions in driving services growth. • Design & implementation of impactful BI tools using PowerBI to analyze market activities and extract leading indicators, providing critical insights that support strategic decision making & enable proactive responses to market dynamics. • Design & Implement simulation models to analyze various aspects of business operations such as seasonal trends, regional & sub-regional dynamics to identify proactive	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	actions, enable accurate revenue forecasting & operational capacity planning. **Pre-requisites** • Pursuing a degree in business, engineering, or data science & analytics • Able to commit to a full-time internship for 6 months preferred. • Proficient in Microsoft Power BI, Power Query, SQL, Microsoft Excel, Word, PowerPoint • Familiarity with programming languages such as Python or R for Exploratory Data Analysis and ML Predictive Analytics, using these tools for modelling and to deliver deeper insights. • Analytical Thinking: Ability to apply analytical thinking to dissect complex data and extract meaningful insights relevant to business objectives. • Detail-Oriented: Keen attention to detail to ensure the accuracy and effectiveness of data visualizations and reports. • Effective Communication: Strong communication skills to articulate data insights and analysis to both technical and non-technical team members. • Having practical skills with Salesforce platform would be a plus. • Familiarity with Snowflake as a cloud data warehouse for storing, processing and analyzing large datasets is preferred.	
Project Engineer (Entry-Level to Experienced) 💼 🌱	**Key Responsibilities** How You Will Do: • The Senior Project Engineer will lead the technical delivery of Building Management System (BMS) projects for mission-critical data centers. Responsibilities include detailed engineering design, system integration, testing, and commissioning. The role requires advanced technical expertise in BMS platforms, a strong understanding of data center MEP systems, and the ability to manage subcontractors, suppliers, and junior engineers to ensure on-time, high-quality delivery. • As a Senior/Project Engineer, you will lead the technical delivery of Building Management System (BMS) projects for mission-critical data centers. You'll oversee engineering design, system integration, testing, and commissioning, ensuring compliance with MEP systems and seamless coordination across disciplines to deliver high-performance, resilient systems. How You Will Do It: • Interpret specifications and prepare engineering documentation aligned with data center Tier standards • Integrate BMS with electrical (UPS, switchgear), mechanical (CRAC/CRAH, chillers), and fire systems (VESDA, suppression)	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Lead project execution from design to commissioning, ensuring system compatibility and operational readiness • Manage subcontractors and coordinate with MEP, IT, and controls teams to meet quality, safety, and schedule targets • Develop and execute FAT, SAT, SIT, and IST protocols to validate system performance and redundancy • Ensure completion of documentation including as-built drawings, operation manuals, and training materials • Mentor junior engineers and act as the technical escalation point for BMS-related issues **Pre-requisites** • Bachelor's Degree in Engineering, ideally electrical and electronic engineering, mechanical or controls • Prior BMS platform training an advantage • Minimum of 2 years' experience in BMS projects, ideally with exposure to mission-critical environments or enterprise-level data centers • Hands-on knowledge of integration protocols such as BACnet, Modbus, OPC, and SNMP • Ability to read and interpret MEP and control system drawings • Strong technical troubleshooting skills • Proficient in MS Office and AutoCAD • Good communication and teamwork skills	
Senior / Application Engineer (Data Center) 💼 🌱	**Key Responsibilities** What You Will Do • The Project Manager will be responsible for managing the design, implementation, integration, and commissioning of Building Management Systems (BMS) for mission-critical data center facilities. This role requires deep technical knowledge of BMS platforms and data center infrastructure systems, along with strong project management skills to ensure projects are delivered on time, within budget, and to quality standards—while meeting uptime and operational requirements. How You Will Do It: • Define and manage project scope, schedule, and resources in alignment with data center design and operational goals • Define project scope, schedule, and resources aligned with data center design and operational requirements • Coordinate with consultants, engineers, IT teams, and vendors for integrated BMS delivery • Review BMS designs for compliance with specifications, Tier standards, and system interoperability • Ensure integration of BMS with electrical (UPS, switchgear), mechanical (CRAC/CRAH, chillers), and fire systems (VESDA, suppression) • Validate control logic, graphics, and alarm strategies to meet redundancy and monitoring needs	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Supervise installation, testing (FAT, SAT, SIT, IST), and commissioning activities • Manage vendor selection, contracts, and stakeholder communications • Identify and mitigate risks related to schedule, quality, and system compatibility • Ensure completion of documentation including as-built drawings, operation manuals, and training materials • Manage smooth handover to operations teams **Pre-requisites** • Bachelor's degree in Process & Instrumentation Engineering or Electrical & Electronic Engineering • 0–5 years of relevant experience in technical or engineering roles • Proficient in PLC programming; experience with PCVue or ICONICS software is advantageous • Familiarity with ACMV systems and Johnson Controls Metasys is advantageous • Experience with composite materials, especially in transportation applications, is preferred • Strong willingness to learn and take on new challenges	

#6   KC Group

KC Group was founded in 2013 and has since grown to become one of Singapore's fastest growing hair and beauty group. Our portfolio of full-service salon brands includes Apgujeong Hair Studio, Myeongdong Hair Studio & Kerluxe Hair Studio. Our barbering brands include James Barker Barber, Clippers Barber & kcuts 10 minutes Quick Cut. Our beauty brands include Hanbang Skin Solutions, Kskin Express Facial and Smoovee Skin Korean Hair Removal.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Business Development Manager 💼 🌱	**Key Responsibilities** • Identify and pursue new business opportunities to achieve sales targets and revenue growth. • Develop and maintain strong relationships with clients, partners, and key stakeholders. • Conduct market research to identify trends, competitor activities, and potential areas for expansion. • Prepare and deliver impactful sales presentations, proposals, and negotiations. • Collaborate with internal teams (marketing, operations, product) to ensure seamless client experience and execution. • Develop and implement strategic business development plans to expand market presence. • Track, analyse, and report on sales performance and business development activities.	• Working hours: 9am – 5pm • Weekly commitment: Mon - Fri • Postal code: 576147

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Pre-requisites • Bachelor's degree in business, Marketing, or related field • Proven experience (1-2years) in business development, sales, or account management. • Strong negotiation, communication, and presentation skills. • Ability to build and maintain long-term professional relationships. • Self-motivated, target-oriented, and comfortable working independently. • Familiarity with CRM tools and sales pipeline management.	
Management Trainee 💼 🌱 🎓	**Key Responsibilities** • Rotate across different departments (e.g., Sales, Marketing, Operations, Finance, HR) to gain a comprehensive understanding of the business. • Assist in day-to-day operations, project execution, and process improvements. • Analyse data, prepare reports, and present insights to management. • Participate in business development and client engagement initiatives. • Support managers in decision-making by conducting research and benchmarking. • Take ownership of assigned projects, ensuring timely and quality delivery. • Develop leadership, problem-solving, and decision-making skills through on-the-job training. **Pre-requisites** • Bachelor's degree in business, Management, Marketing, or related field. • Fresh graduates are welcome; up to 2 years of work experience is an advantage. • Strong interpersonal, communication, and analytical skills. • Eager to learn, adaptable, and able to work in a fast-paced environment. • Demonstrated leadership potential through internships, projects, or extracurricular activities.	• Working hours: 9am – 5pm • Weekly commitment: Mon - Fri • Postal code: 576147

#7 NCS

NCS is a leading technology services firm with presence in Asia Pacific and partners with governments and enterprises to advance communities through technology. Combining the experience and expertise of its 13,000-strong team across 58 specialisations, NCS provides differentiated and end-to-end technology services to clients with its NEXT capabilities in digital, data, cloud and platforms, as well as core offerings in application, infrastructure, engineering and cybersecurity. NCS also believes in building a strong partner ecosystem with leading technology players, research institutions and start-ups to support open innovation and co-creation. For more information, visit ncs.co/careers.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Communications Engineer (Nucleus) 💼 🌱 🎓	**Key Responsibilities** Will you be part of the extraordinary? Your role is only the beginning. Join NCS and experience a collaborative work environment where you can develop and grow your career through our well-defined career tracks. As part of our Nucleus Graduate Programme, you'll have the opportunity to work on impactful projects with a team that shares your passion for making a difference in the world. Our comprehensive training, professional coaching, and technical expertise will help you attain a Master of Technology with NUS-ISS or industry-recognized certifications. You'll also have access to multiple 'playgrounds,' such as Project Teams, Client Tribes, Strategy Groups, and Centers-of-Excellence based in Singapore, Shenzhen, and Melbourne. At NCS, we are committed to empowering our people to achieve their fullest potential and create an extraordinary future together. Are you excited about the opportunity to tackle complex problems and develop solutions that make a real difference in people's lives? Do you thrive in a fast-paced, dynamic environment where you're encouraged to think outside the box? Are you looking to make an impact and contribute to the development of innovative solutions? If you feel any of these describe you, then you might be the one we are looking for! What will you be expected to do? • Be part of project deployment team, understand objectives of the project, participate in solutioning design, review and project requirements gathering. Be involved in project roll out, including setting equipment / network in the lab, configuration, testing and review improvement in project quality. • Work with team leads to ensure design and programme codes conform to architecture and design standards, including compliance and guidelines with NCS coding security, established design methodologies and industry best practices which will meet functional and system requirements. • Ensure quality and smooth execution of the programme through assisting in integration testing, system testing, User Acceptance Test (UAT) and implementation activities to fix reported problems/bugs in the production environment	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Assist in configuration management planning, identification, controls and audit to make changes of configurable items, which include hardware, software, documentation, • Develop system / network and unit test packages, including execution and documentation of the test results and further troubleshooting as part of project quality assurance. Such reports to be regularly maintained and updated in the system to provide accuracy and efficiencies in the project operating environment Explore exciting career opportunities with NCS and kick-start your journey towards success. As a fresh graduate, you will have access to our Nucleus Graduate Programme, which offers professional coaching, comprehensive training, and clear career tracks to help you achieve your full potential. Visit our website at ncs.co/opportunities and check out our LinkedIn Career site to discover how you can be part of the extraordinary today. Join our team and experience #ncslife today! We treat all applications with the utmost confidentiality. While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants. **Pre-requisites** What should you have? • Degree in Electrical & Electronics Engineering, Computer Engineering, Computer Science, Telematics, Mathematics, Statistics, Economics, Physics, or other related disciplines that possess analytical and quantitative component from a reputable institution • Fresh graduate or less than 2 years of relevant working experience • Cisco Certified Network Associate (CCNA) or Huawei Certified ICT Associate (HCIA) certification or equivalent • Project Management skills • Software Programming skills	
Infrastructure Engineer (Fusion Poly Graduate Programme) 💼 🌱 🎓	**Key Responsibilities** Will you be part of the extraordinary? Your role is only the beginning At NCS, we pride ourselves on empowering our people and talent to their fullest potential. Learning together in our NCS DOJO, we have comprehensive, built-in training and industry standard qualifications that will allow you to up-skill and re-skill as we grow together. Our Fusion Work-Study Degree Programme will enable you to kickstart and advance your professional career while attaining a Bachelor's Degree from a recognised University. To broaden your perspectives, we also have multiple 'playgrounds' that work as	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Project Teams, Client Tribes, Strategy Groups and Centres-of-Excellence based in Singapore, Shenzhen and Melbourne. And if there are any ideas or projects that interest you, we're always listening and ready to play. As part of the programme, you will gain valuable hands-on experience in one of the following domains: Cloud • Assess and incorporate ITIL standards and process into Private/Public Managed Cloud & Containers platforms to align with the industry best practices • Operate and manage cloud and containers technologies that incorporates products, tools, self-service portals and automation • Work with both practice/project managers and account team to design/develop, and deliver Cloud and Container Managed Services, Migration and Project Delivery Systems • Responsible for infrastructure systems sizing, design, implementation, testing and maintenance of proposed solutions • Provide support to clients on a variety of system technologies including Microsoft Windows Server OS, Unix/Linux OS, Enterprise Storage and Backup, Protection, Middleware, Automation and Container technology Network • Support network planning, design, implementation, and performance optimization of Wired Network infrastructure, Wireless Network infrastructure, Network Security, Cabling, and Network Vulnerability Assessment • Support network daily operational tasks such as Network infrastructure health check, move/add/change/delete request, ad-hoc support for implementation roll out, upgrades of OS and software, supporting network infrastructure on special occasions (E.g. NDP) • Maintain network infrastructure and Resolve infrastructure incidents Explore exciting career opportunities with NCS and kick-start your journey towards success. As a fresh graduate, you will have access to our Fusion Graduate Programme, which offers professional coaching, comprehensive training, and clear career tracks to help you achieve your full potential. Visit our website at ncs.co/opportunities and check out our LinkedIn Career site to discover how you can be part of the extraordinary today. Join our team and experience #ncslife today!	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	We treat all applications with the utmost confidentiality. While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants. **Pre-requisites** What should you have: • Diploma in Computer Science or related IT/Engineering fields • Diploma graduate with less than two years of relevant working experience • Positive attitude, eagerness to learn, good team player and highly collaborative	
Infrastructure Engineer (Nucleus Graduate Programme)	**Key Responsibilities** Will you be part of the extraordinary? Your role is only the beginning Join NCS and experience a collaborative work environment where you can develop and grow your career through our well-defined career tracks. As part of our Nucleus Graduate Programme, you'll have the opportunity to work on impactful projects with a team that shares your passion for making a difference in the world. Our comprehensive training, professional coaching, and technical expertise will help you attain industry-recognized certifications. You'll also have access to multiple 'playgrounds,' such as Project Teams, Client Tribes, Strategy Groups, and Centers-of-Excellence based in Singapore, Shenzhen, and Melbourne. At NCS, we are committed to empowering our people to achieve their fullest potential and create an extraordinary future together. Are you excited about the opportunity to tackle complex problems and develop solutions that make a real difference in people's lives? Do you thrive in a fast-paced, dynamic environment where you're encouraged to think outside the box? Are you looking to make an impact and contribute to the development of innovative solutions? If you feel any of these describe you, then you might be the one we are looking for! Depending on the pathway that you are assigned to, you will be exposed to the following domains: [Network] • Support network planning, design, implementation, and performance optimization • Support network daily operational tasks • Maintain network infrastructure and Resolve infrastructure incidents [Systems] • Responsible for the system design, implementation, testing and maintenance of proposed system	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Provide support to end users on a variety of system technologies including Microsoft Windows Server OS, Unix/Linux OS and Middleware. [Cloud] • Assess and incorporate the ITIL standards into Private/Public Managed Cloud platforms to align with the industry best practices. • Operate and manage the cloud technologies that incorporates products, tools, self-service portals and automation. • Work with both the product managers and the engineering/development team to design/ develop, and deliver the Cloud product roadmap Explore exciting career opportunities with NCS and kick-start your journey towards success. As a fresh graduate, you will have access to our Nucleus Graduate Programme, which offers professional coaching, comprehensive training, and clear career tracks to help you achieve your full potential. Visit our website at ncs.co/opportunities and check out our LinkedIn Career site to discover how you can be part of the extraordinary today. Join our team and experience #ncslife today! We treat all applications with the utmost confidentiality. While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants. **Pre-requisites** What should you have? • Degree in Computer Science, Computer Engineering, Information Technology, Information Systems, Electrical and Electronic Engineering or equivalent practical experience • Fresh graduate or less than 2 years of relevant working experience • Keen interest in Networks, Systems, Automation, Cloud, ITIL and Digital Solutions • No experience is required. However, knowledge in the following areas may be advantageous: • IT Concepts (e.g. OSI/ITIL/ITSM) • Programming algorithm & coding (e.g. SQL/PHP/Python/Ruby) • Operating System (e.g. Linux/Microsoft/Cisco)	
Ops Support Executive, EUC & Svc Desk (Ignite ITE Graduate Programme) 🌱 🎓	**Key Responsibilities** Your role is only the beginning At NCS, we pride ourselves on empowering our people and talent to their fullest potential. Learning together in our NCS DOJO, we have comprehensive, built-in training and industry standard qualifications that will allow you to up-skill and re-skill as we grow together.	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	Our Ignite Work-Study Diploma Programme will enable you to kickstart your career and gain valuable hands-on experience while attaining a nationally recognised Diploma. As an Ops Support Executive, End User Computing, the broad area of your job responsibilities will cover the following domain: • Responsible for the installation and daily operations support for facility management of client platforms to meet agreed business needs & service levels. • Perform troubleshooting for client platform related problems • Respond promptly to incident, investigate & provide temporary &/or permanent resolution of incidents escalated. Provide timely status updates to relevant parties. • Perform service request related to client platforms. • Monitor the agreed service level, document & maintain the configuration of the systems; provide regular reporting to relevant parties • Involve in client platform implementation/upgrade project. Explore exciting career opportunities with NCS and kick-start your journey towards success. As a fresh graduate, you will have access to our Ignite Graduate Programme, which offers professional coaching, comprehensive training, and clear career tracks to help you achieve your full potential. Visit our website at ncs.co/opportunities and check out our LinkedIn Career site to discover how you can be part of the extraordinary today. Join our team and experience #ncslife today! We treat all applications with the utmost confidentiality. While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants. **Pre-requisites** What should you have: • Nitec/Higher Nitec in an IT-related discipline • A team player with good communication and interpersonal skills • Desktop troubleshooting skills • Familiar with the use of iOS and Android devices • Enterprise desktop support experience in Microsoft Windows OS, Microsoft Office Suite, Cloning Tools, MAC OS and Antivirus/Malware software will be an advantage.	
Service Delivery Executive, Asset Management 💼 🌱	**Key Responsibilities** Will you be part of the extraordinary? NCS is a leading technology services firm that operates across the Asia Pacific region in over 20 cities, providing consulting, digital services, technology solutions, and more. We believe in harnessing the power of technology to achieve extraordinary things, creating lasting value and impact for our communities, partners, and people. Our diverse workforce of 13,000 has	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	delivered large-scale, mission-critical, and multi-platform projects for governments and enterprises in Singapore and the APAC region. **What will you do?** • Work with internal teams to understand asset management goals and data needs. • Collect, organize, and maintain asset-related data from various sources. • Conduct basic data analysis to identify trends and support decision-making. • Assist in creating reports and dashboards using tools like Excel, Power BI, or other reporting platforms. • Support the team in tracking asset performance and identifying areas for improvement. • Help streamline data entry, extraction, and reporting processes for efficiency. • Respond to ad-hoc data requests and provide insights to improve asset utilization. • Maintain documentation of processes, reports, and key findings for future reference. **Pre-requisites** • Bachelor's degree in Business, Finance, Economics, or a related field (or relevant work experience).	
Software Engineer (Fusion Poly Graduate Programme) 💼 🌱 🎓	**Key Responsibilities** Will you be part of the extraordinary? NCS's mission is to bring people together and harness technology to advance communities. As a leading technology services firm, operating across Asia Pacific in over 20 cities, our diverse 12,000-strong workforce delivers large-scale, mission-critical projects for governments and enterprises locally and regionally. Our NEXT capabilities of digital, cloud, platforms as well as our core offerings in Applications, Infrastructure, Engineering, and Cyber Security provide end-to-end technology solutions and services to our clients. Your role is only the beginning. At NCS, we pride ourselves on empowering our people and talent to their fullest potential. Learning together in our NCS DOJO, we have comprehensive, built-in training and industry standard qualifications that will allow you to up-skill and re-skill as we grow together. Our Fusion Work-Study Degree Programme will enable you to kickstart and advance your professional career while attaining a Bachelor's Degree from a recognised University. To broaden your perspectives, we also have multiple 'playgrounds' that work as Project Teams, Client Tribes, Strategy Groups and Centres-of-Excellence based in Singapore, Shenzhen and Melbourne.	Working Hours / Location: To check with Employer

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	And if there are any ideas or projects that interest you, we're always listening and ready to play. As part of the programme, you will gain valuable hands-on experience in the following domain: • Participate in discussions with stakeholders to understand business and system requirements • Perform technical tasks to develop/enhance software applications according to functional and technical specifications • Maintain and improve software applications • Execute unit, integration, system and user acceptance testing • Using configuration management, integration and build automation tools to deploy applications • Identify opportunities and suggest recommendations for system improvement Explore exciting career opportunities with NCS and kick-start your journey towards success. As a fresh graduate, you will have access to our Fusion Graduate Programme, which offers professional coaching, comprehensive training, and clear career tracks to help you achieve your full potential. Visit our website at ncs.co/opportunities and check out our LinkedIn Career site to discover how you can be part of the extraordinary today. Join our team and experience #ncslife today! We treat all applications with the utmost confidentiality. While we appreciate the interest in this role, only shortlisted candidates will be contacted given the high volume of applicants. **Pre-requisites** • What should you have: • Diploma in Computer Science or related IT/Engineering fields • Diploma Graduate with less than two years of relevant working experience • Positive attitude, eagerness to learn, good team player and highly collaborative	

#8   Recruit Express

At Recruit Express, we connect the aspirations of people and organizations, delivering impact that drives growth, empowers careers and shapes the future of work.

Our mission is to connect aspirations with opportunities and deliver impact that creates lasting value for individuals, businesses, and communities.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Associate, Control & Reporting (Unit Trust; 6-months) 💼 🌱	**Key Responsibilities** • Conduct daily control checks to ensure operational accuracy and compliance with internal procedures. • Escalate any discrepancies or irregularities identified during checks in a timely manner. • Perform first level calculations for any trade delays or issues that require price comparison. Work with vendor to ensure timely processing of units/cash compensations for clients. • Assist in the preparation of reports required for regulatory reporting, management oversight and stakeholder communication. • Support data entry, reconciliation, and other administrative tasks as needed. **Pre-requisites** • Strong attention to detail and good time management skills. • Experience using Excel functions like VLOOKUP, Pivot Tables, or basic formulas.	• Working Hours: 9am-6pm • Postal code: 48624
Compliance Executive 💼 🌱	**Key Responsibilities** • Conduct compliance checks on Customer Due Diligence ("CDD") reviews of new and existing customers. • Handle general enquiries on AML/CFT procedures for customer risk assessment and name screening. • Provide guidance on matters related to the automated CDD system. • Assess the monitoring of customer activities and prepare reports for escalation to Management. • Develop training materials and conduct briefings • Participate in AML/CFT projects and assist in data analysis. • Undertake ad-hoc tasks as assigned from time to time. **Pre-requisites** • Bachelor's degree or equivalent. • Experience in AML/CFT and Audit is a plus	• Working Hours: 9am-6pm • Postal code: 48624
Legal Executive 💼 🌱	**Key Responsibilities** • Responsible for in-house legal and compliance support and administration, including assisting in the reviewing and drafting of commercial agreements and internal compliance policies, assisting in organizing and managing legal templates and maintaining the contract database	• Working Hours: 830am-530pm • Postal code: 48624

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Provide corporate secretarial support for entities supported by the Company, including liaising with the Company Secretary, auditors and other external parties • Provide support for both internal and external communications • Provide support on audit and compliance matters • Keep abreast on regulatory development • Co-ordinate and plan trainings for staff • Carry out duties and responsibilities as assigned **Pre-requisites** • Bachelor's degree or equivalent. At least 1 Year(s) of working experience in the related field is required for this position • Excellent written and oral communication skills	

#9   RSM Stone Forest

RSM Stone Forest is the Business Solutions arm of RSM Singapore, providing comprehensive outsourced services in accounting, payroll, corporate secretarial, HR, and IT advisory. Leveraging deep local expertise and regional expansion. The firm enables businesses to stay compliant, optimise operations, and focus on growth while ensuring strong governance and efficiency.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Graduate Accountant-Advisor Programme (GAAP) 🌱🎓	**Key Responsibilities** GAAP is a career programme by RSM Singapore to develop high-potential accountancy graduates into multi-skilled, highly trained and professionally qualified business advisors that can navigate the complex business environment and deliver impactful outcomes for our clients. Get to work in one of the hottest fields in data science, ESG and IT security, and put your accounting knowledge into practice while receiving full support to become a Chartered Accountant or Accredited Tax Practitioner. **Pre-requisites** • Accounting graduates (bachelor's or above) with less than a year of work experience. • Fresh graduates are welcome to apply • Have a passion for data analytics and/or ESG • Local and overseas accounting graduates are welcome to apply too.	• Working hours: 9am-6pm • Postal code: 228095

#10   Shangri-La Rasa Sentosa, Singapore

Just 15 minutes from the city, Shangri-La Rasa Sentosa, Singapore is the country's only beachfront resort, offering 454 guest rooms and suites, each with a private balcony or terrace boasting views of the sea or lush greenery. The resort delivers exceptional service, creating the ideal island retreat for guests to unwind and enjoy a range of experiences, including sea sports on the private beach, fun-filled activities for all ages, indulgent spa treatments, and delightful beachside dining.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Guest Relations Officer 🌱	**Key Responsibilities** • Enhance guest relations and loyalty scores • Provide support to ensure a smooth and efficient Guest Relations Operation • Handle all guest requests in a timely, professional, and efficient manner • Provide all-rounded guest services such as checking in and out • Contribute towards a memorable hotel experience for all guests **Pre-requisites** • Preferably has relevant hospitality experience, preferably in the hotel/resort environment • Has strong guest communication and engagement skills, with exposure to interacting with both international and domestic travelers, as our resort is an international destination • Has experiences in guest loyalty program • Willing to do shift work	• Working hours: 44 • Weekly commitment: 5 days • Postal code: 098977

#11   SingHealth Community Hospitals

SingHealth Community Hospitals (SCH) comprises of Sengkang Community Hospital, Outram Community Hospital and upcoming Eastern Community Hospital. Being Singapore's only cluster of community hospitals, we aim to deliver a seamless and integrated care path for patients requiring sub-acute care, rehabilitation and palliative care.

Our community hospitals are poised to set standards in care, exchange best practices and strengthen collaborations with our healthcare and community partners.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Occupational Therapist 🌱	**Key Responsibilities** You will work closely with the multidisciplinary healthcare team to provide patients with a seamless delivery of care which is of high-quality, safe and cost-efficient. You will provide occupational therapy services to patients for their optimal recovery, and you will also educate their caregivers about condition and care. You will manage a team and be in-charge of developing the team's competencies and distribution of workload. **Pre-requisites** Diploma* in Occupational Therapy or Bachelor/ master's in occupational therapy * [A-level entry diploma accredited by the World Federation of Occupational Therapy]	• Working hours: Monday to Thursday: 8.30am to 6.00pm Friday: 8.30am to 5.30pm (1/2 Saturday once every 4 weeks - 8.30am to 12.30pm) • Weekly commitment: 5 days • Location: OCH/SKCH
Patient Experience Associate 🌱	**Key Responsibilities** You will assist the healthcare team in providing basic caregiving activities and engagement to patients to ensure comfort and patient safety under the supervision of trained nurses. You aim to establish positive rapport with patients to improve the patients' hospital experience and to deliver psycho-social care for patients. **Pre-requisites** • Minimum GCE 'N' / 'O' Level / 'A' levels with 4 years of general working experience • Strong interpersonal and communication skills. Candidates with the ability to speak different dialects will be advantageous • A good team player with the ability to work and collaborate well with colleagues across all levels • Passion to care for people and strong ability to empathize with patients from all walks of life • Able to perform 2 rotating shifts (AM and PM shifts) and open to deployment within 2 work sites under Singhealth Community Hospitals.	• Working Hours: 2 Rotating Shift, AM: 7am - 4pm, PM: 12pm - 9pm, average 40 hours/week Currently on office hours - Monday to Thursday: 8am to 5.30pm Friday: 8am to 5pm • Weekly commitment: 5 days • Location: OCH/SKCH

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Pharmacist 🌱	**Key Responsibilities** You will provide pharmaceutical care by working collaboratively with a multidisciplinary health care team to promote wellness, maintain current health, and/or intervene in acute or chronic illness. • Recommend and monitor patient drug therapy and provide drug information • Identify, resolve and prevent drug-related problems. • Interact with patients, family, and other health care providers to assure continuity of services and to achieve desired patient outcomes. • Ensure the accurate and timely distribution of pharmaceuticals, and provide education to patients, staff and other health care practitioners **Pre-requisites** • Degree/Master Graduate from a School of Pharmacy recognised by the Singapore Pharmacy Council • Pre-Reg turning Full registration are welcome to apply • Full registration with the Singapore Pharmacy Council.	• Working Hours: Monday: 8.30am to 5.30pm Tuesday to Friday: 8.30am to 6.00pm (1/2 Saturday once every 4 weeks - 8.30am to 12.30pm) • Weekly commitment: 5 days • Location: OCH/SKCH
Senior / Therapy Assistant 🌱	**Key Responsibilities** By being part of our dynamic team as a Therapy Assistant, you will play a vital role in creating a nurturing environment for our patients. Your responsibilities include collaborating with Therapists to guide and support patients through their prescribed programmes, the safe transfer of patients, managing inventory, and ensuring the department's seamless operations to make a real impact on patients' comfort and wellbeing. If you are new to this role, comprehensive on-the-job training will be provided to you to help thrive in this fulfilling role. **Pre-requisites** • GCE 'N' or 'O' Level or Diploma in any field • Recognised Certificate in Therapy Services and Experience as a Therapy Assistant in relevant clinical settings will be an advantage • Able to work well independently and in groups • Good interpersonal and communication skills	• Working Hours: Monday to Thursday: 8.30am to 6.00pm Friday: 8.30am to 5.30pm (1/2 Saturday once every 4 weeks - 8.30am to 12.30pm) • Weekly commitment: 5 days • Location: OCH/SKCH
Speech Therapist 🌱	**Key Responsibilities** You will be responsible for assessing and managing communication and swallowing disorders in adults and works collaboratively with a multidisciplinary healthcare team to provide quality care for patients. You will also provide education to patients, caregivers and other healthcare professionals. As a Senior Speech Therapist, you will contribute to the organisation's implementation of initiatives and programmes that aim to provide quality patient care, delivery clinical education and	• Working Hours: Monday to Thursday: 8.30am to 6.00pm Friday: 8.30am to 5.30pm

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	engage in quality improvement/research activities. In addition, assist in the management of daily operations and resources, and contributes towards staff development (e.g. provide training and supervision to junior Speech Therapists and students). **Pre-requisites** • Bachelor's degree in Speech Pathology or equivalent, or • MSc in Speech and Language Pathology (No experience candidate-entry level), or MSc / MA in Speech-Language Pathology (U.S.A) with Certificate of Clinical Competence (CCC-SLP)	• Weekly commitment: 5 days • Location: OCH/SKCH

#12   Sony Electronics Singapore

Sony's purpose is simple. We aim to fill the world with emotion, through the power of creativity and technology. We want to be responsible for getting hearts racing, stirring ambition, and putting a smile on the faces of our customers. That challenge, combined with our spirit of innovation, motivates us to create groundbreaking technology, entertainment, and services for people worldwide. Our history as a global brand has been built around employees that all have a passion for touching peoples' lives, and pride in pushing beyond the status quo to produce truly extraordinary results. We're uniquely positioned because we operate in many different industries - from movies and music to video games and electronics. And, with offices around the globe, we benefit from a global workforce that learns and grows together through mutual respect. If you're ready to join a diverse team at an innovation-led company with the power to change lives, we encourage you to get in touch, and together, let's make the world say wow.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
AI Algorithm Intern, Computer Vision 🌱🎓	**Key Responsibilities** • Develop and enhance computer vision and deep learning algorithms and apply them to real-world products. • Conduct high-level and innovative research using advanced sensors to solve practical problems with cutting-edge research. • Research topics include but are not limited to object detection and tracking, segmentation, recognition, image restoration, and multi-modal signal fusion. **Pre-requisites** • Bachelor's degree or above in Computer Science, Electronics, or a related field. • Familiar with AI technologies, with abilities in computer vision algorithm design and implementation; knowledge of Python/C++/CUDA programming, and familiarity with frameworks like PyTorch. • Passion for cutting-edge technologies with the ability to independently analyze and solve problems, and good communication skills.	• Working hours: 9am – 6pm • Weekly commitment: 5 days • Postal code: 608521

	Publications in top-tier journals or conferences in related fields are preferred.	
AI Research Intern – Vision-Language Model Direction 🌱 🎓	**Key Responsibilities** • Instruction Fine-Tuning: Assist in refining pre-trained vision-language models to better understand and follow complex instructions, enhancing their applicability across diverse tasks. • Deployment Acceleration: Collaborate with the team to optimize model inference performance, ensuring rapid deployment on various platforms. • Model Distillation: Engage in distilling knowledge from large-scale models into smaller, more efficient counterparts without significant loss of performance, facilitating easier deployment and scalability. • Quantization: Contribute to the quantization of vision-language models to reduce memory footprint and computational requirements, enabling deployment in resource-constrained environments. • Research and Development: Stay abreast of the latest advancements in vision-language modelling, propose innovative ideas, and apply cutting-edge technology to practical scenarios. **Pre-requisites** • Bachelor's degree or above in Computer Science, Electronics, or a related field. • Familiar with AI technologies, with abilities in computer vision algorithm design and implementation; knowledge of Python/C++/CUDA programming, and familiarity with frameworks like PyTorch. • Passion for cutting-edge technologies with the ability to independently analyze and solve problems, and good communication skills. • Publications in top-tier journals or conferences in related fields are preferred.	• Working hours: 9am – 6pm • Weekly commitment: 5 days • Postal code: 608521

#13   TEKsystems

TEKsystems is a global headhunting and technology staffing firm, partnering with over 6,000 clients—including 80% of the Fortune 500. We scale teams, transform talent strategies, and secure niche skills to drive business transformation. We're part of Allegis Group, a global leader in talent solutions.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Business Support Associate 💼 🌱	**Key Responsibilities** • End to end onboarding of new external consultants in a timely and compliant manner, including: o Contract generation o Manage background checks o Employment pass applications & renewals, where necessary	• Working hours: 8.30am - 5.30pm • Postal code: 038985

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	o Medical insurance enrolments o Personnel file management o Delivering onboarding briefings • Manage contract extensions and variations • Operational account management • Ensure invoicing occurs in alignment with required timelines • Contribute to management of the team case-resolution mailbox • Active management and support of timesheet collection process • Ongoing engagement with contractors, clients and sales team throughout assignments with a view to delivering exceptional customer experience • Manage smooth offboarding of external consultants, ensuring timely payment of final salary and entitlements. Contractor Care • Partner with stakeholders to resolve contractor issues related to onboarding, payroll, timesheets, work passes, leave, insurance and offboarding • Ensure contractor queries and requests are handled in a satisfactory manner and in accordance with team SLAs Business Partnering • Work collaboratively with Sales and Billings teams to drive timely and accurate invoicing • Partner with sales team to problem solve client and contractor issues as required • Act as the connector between external consultants, sales team and Service Centre • Tender submission support • Contribute to the continuous improvement of sales support processes • Preparation of weekly & monthly business reports Quality Control • Work with Commercial Team to understand compliance requirements of all new clients, and ensure all contractual obligations are fulfilled during the contractor's life cycle • Assist in Government recruitment legislative reporting as required Ad Hoc Responsibilities • Proactive involvement in ad hoc business improvement projects and workgroups **Pre-requisites** • Open to fresh grads, willingness to learn is key • A team player who enjoys helping others around them • Sales support & operations background in HR / Recruitment will be ideal	

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Meticulous, Strong communicator, good stakeholder management skills • Takes on new opportunities with a sense of urgency, high energy, and enthusiasm.	
Delivery Lead	**Key Responsibilities** Project Delivery In line of our commercial commitments and deliverables/expectations of the Client: • Consolidate and provide status reporting regarding resources on engagement as defined by client via Monthly or Quarterly Reviews. • Manage revenue tracking • Consolidate project status and budget information across project portfolio. • Perform issue management and facilitate issue resolution with proper notification to all affected parties. Understand escalation protocol between consultants, client assignment managers, and internal parties. • Identify and coordinate the change control process. Account Management • Responsible for onboarding and offboarding consultants. • Responsible for time keeping and scheduling processes as they relate to TEKsystems consultants. • Manage required Communication Plan • Participate in Account Strategy with internal stakeholders. • Understand and manage orientation process with consultants. Management Responsibilities • Develop and maintain project related documentation including processes, tools and procedures in accordance with the TEKsystems Methodology Life Cycle. • Understand and manage customer requirements to ensure contract compliance and customer satisfaction. **Pre-requisites** • Excellent oral and written communication skills with a knack for building rapport quickly • Proven ability to forge strong relationships, even in the face of challenges. • Familiarity with contingent labour and staffing agency dynamics • Understanding of Statement of Work (SOW) and contractual obligations in supplier-client relationships • Extensive experience in direct interactions with external end clients • Proficient in questioning, facilitating discussions, and extracting information for analytical purposes. • Demonstrated excellence in written communication, exemplified through client-facing documentation.	• Working hours: 8.30am - 5.30pm • Postal code: 038985

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Capable of distilling diverse information (both verbal and derived) into concise, valuable reports • Possesses problem-solving and analytical thinking abilities. • Highly organized with good time management and organisational skills • Numerically adept with a grasp of financial and project budget reporting • Self-driven and committed to personal growth and development. • Demonstrates a proactive approach and can work independently.	
Merchant Sales Specialist 💼 🌱	**Key Responsibilities** • Prospect and engage F&B merchants through high-volume outreach across cold calls, email, LinkedIn, WhatsApp, and other outbound channels. • Qualify inbound and outbound leads based on merchant profiles, operational readiness, and interest in digital reservation or SaaS tools. • Schedule sales meetings for the outbound team, preparing detailed briefing sheets with relevant insights and data. • Maintain and update CRM records (e.g. Salesforce, Streak), ensuring a clean and organized pipeline. • Work closely with the Merchant Sales Team to align on lead quality, qualification criteria, and campaign outcomes. • Track daily and weekly metrics on outreach, meetings booked, and conversion rates. • Participate in regular training to stay up-to-date on Chope's product offerings, market developments, and sales best practices. **Pre-requisites** • Diploma or degree in business, marketing, communications, or a related field. • • 0.6 months to 3 years of experience looking to get into sales (intern experience is also considered). • • Excellent verbal and written communication skills, with a professional and engaging phone presence. • • High attention to detail and precision in documentation and CRM management. • • Resilience and motivation to thrive in a high-volume, target-driven environment.	• Working hours: 10am to 7pm • Postal code: 038985
Recruiter 💼 🌱	**Key Responsibilities** • Being a subject matter expert in the technology domain to help people reach their career goals. • Aligning your candidates' career aspirations with our clients' hiring needs by sourcing and screening candidates, coordinating the interview process, and facilitating offers and employment negotiations. • Building relationships with people in the market through face-to-face, phone, and video meetings	• Working hours: 8.30am - 5.30pm • Postal code: 038985

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Proactively introducing candidates to clients to uncover new opportunities for them. • Staying up to date on recruiting trends and best practices in the IT space • Working with your team members to build a collaborative, supportive, and friendly culture. • Identifying opportunities to increase efficiency and results for the team. **Pre-requisites** • A strong entrepreneurial work style • A positive learning attitude and driven mindset • A love of sales and building new candidate/client relationships • Passion for wanting a career and learning to be the best in your field • A team player who enjoys helping others around them	
Sales Specialist 🌱	**Key Responsibilities** • Customer Assistance: Support customers in selecting the right rental vehicle based on their preferences, usage needs, and budget. • Sales Generation: Handle walk-ins and inbound inquiries via phone and email, converting interest into bookings and exceeding daily sales targets. • Product Knowledge: Maintain up-to-date knowledge of available vehicle models, rental policies, insurance packages, and product bundles. • Reservation Management: Process bookings and rental agreements accurately, while keeping documentation and administrative work in order. • Upselling & Cross-Selling: Identify opportunities to recommend optional products such as insurance, damage coverage, or premium bundles to increase customer satisfaction and drive additional revenue. • Customer Relationship Management: Follow up with existing clients to gather feedback, resolve issues, and nurture long-term loyalty. **Pre-requisites** • Prior experience in sales, customer service, or telemarketing is highly preferred. • • Proficient in both English and Chinese to support a diverse customer base. • • Confident communicator with strong interpersonal skills and a customer-first mindset. • • Comfortable working in a fast-paced, target-driven environment. • • Able to commit for at least 6 months preferred, with a potential extension.	• Working hours: 945am to 6:45pm or 10am to 7pm • Postal code: 038985

#14   TÜV SÜD PSB

RSM Stone Forest is the Business Solutions arm of RSM Singapore, providing comprehensive outsourced services in accounting, payroll, corporate secretarial, HR, and IT advisory. Leveraging deep local expertise and regional expansion. The firm enables businesses to stay compliant, optimise operations, and focus on growth while ensuring strong governance and efficiency.

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
Digital Solutions Engineer (1-Year Contract) 💼 🌱 🎓	**Key Responsibilities** We are seeking a motivated and technically versatile Digital Solutions Engineer for a 1-year contract to support ongoing digital transformation initiatives in both our Lift Manager platform and Inspection business unit. The ideal candidate will work on tasks spanning Power Platform development, data migration, backend support, and technical troubleshooting involving sensors/hardware in the field. Digital Solutions for Inspection Business • Migrate data from SharePoint Lists to Microsoft Dataverse for better performance and offline capability. • Develop and enhance PowerApps, particularly enabling offline inspection forms using Dataverse backend. • Refactor and develop existing Python report generation app to pull data from Dataverse instead of SharePoint. • Build OCR functionality to extract handwritten content and auto-fill forms in PowerApps. • Integrate WhatsApp/Email bot interfaces to trigger report generation without VPN or portal access. • Conduct data analysis using Python/SQL on inspection records to derive operational insights: • Develop dashboards for management reporting • Automate workflows to reduce manual load on inspectors Lift Manager Platform • Provide technical support and development for Lift Manager • Use Azure DevOps for basic CI/CD operations. • Work with Azure Kubernetes Service, Docker, and Python for backend development. • Support MongoDB-related queries, updates, and performance tuning. • Assist in occasional on-site support related to lift hardware/sensor issues. • Participate in BCA audits and ad-hoc hardware troubleshooting when needed. **Pre-requisites** • Bachelor's Degree in Computer Science, Information Systems, Business Analytics, Engineering or related disciplines.	• Working hours: 8:30am - 6pm • Postal code: 609937

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• 0 to 4 years of experience in a similar software development or digital solutions role. (Fresh graduates welcome to apply) • Hands-on experience with Microsoft PowerApps and Dataverse is essential. • Strong programming skills in Python (especially for data analysis, scripting and automation). • Familiarity with OCR technologies and chatbot integration (WhatsApp/Email preferred). • Willingness to perform field visits and support on-site troubleshooting with hardware/sensors.	
Engineer (Cable Testing) 💼 🌱 🎓	**Key Responsibilities** • Handle customers' feedback and enquiry • Perform and evaluate tests on power cables to International Standards as well as fiber optic testing and new business areas. • Prepare Work Instructions, test and inspection reports • Collaborate with vendors and other departments to resolve engineering issues or testing requirements • Coordinate with clients, suppliers and sub-contractors to ensure smooth execution of projects • Maintain and upkeep test facilities and equipment • Undertake process improvement projects on testing facilities and services on a yearly basis • Liaise with calibration bodies on calibration issues and manage all equipment's calibration • Project planning to ensure the project meets the deadline • Participate in ISO/IEC 17025 audit yearly • Provide professional advice or solutions to customers • Travel for overseas projects occasionally • Actively promote and embed Equality Diversity and Inclusion (EDI) in all work, and support and comply with all organizational initiatives, policies and procedures on EDI. • The job holder has to behave at all times in a manner consistent with all applicable local laws, TÜV SÜD Company values and Code of Ethics and to actively promote this to others as well. • Take reasonable care to ensure your own and others' health and safety. Advocate and promote the Company's Health, Safety and Well-being strategy and policies. • Ability to take on short-term travel within ASEAN region. **Pre-requisites** • Bachelor's Degree in Computer Science, Information Systems, Business Analytics, Engineering or related disciplines. • 0 to 4 years of experience in a similar software development or digital solutions role. (Fresh graduates welcome to apply) • Hands-on experience with Microsoft PowerApps and Dataverse is essential. • Strong programming skills in Python (especially for data analysis, scripting and automation).	• Working hours: 8:30am - 6pm • Postal code: 609937

Job Positions	Key Responsibilities / Pre-requisites	Working Hours / Location
	• Familiarity with OCR technologies and chatbot integration (WhatsApp/Email preferred). • Willingness to perform field visits and support on-site troubleshooting with hardware/sensors.	
Technical Executive (Lab Support) - 1 year contract 🌱 🎓	**Key Responsibilities** • Perform Media Preparation and quality control of prepared media • Support in Mircobiological analysis (food, water, pharma samples) • Support Inventory management • Maintain and upkeep test equipment and instrument to ensure compliance with laboratory quality system • Other assigned laboratory duties from manager i.e. recording temperature record, balance calibration, etc. **Pre-requisites** • Keen eye for detail/meticulous • No experience required	• Working hours: 8:30am - 6pm • Postal code: 609937

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#15   e2i SERVICES

Meet an e2i Career Coach

For jobseekers who need to speak to a career coach for career advisory and support, they can make an appointment online to meet up with an e2i coach for one-to-one coaching.

https://e2i.com.sg/app

You can also reach them at the following centres (By appointment only):		
e2i Career Centre (DNI) Devan Nair Institute for Employment and Employability 80 Jurong East St 21 Level 2 Singapore 609607	**Operating Hours** Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed	**Nearest MRT** East-West Line (Green Line) North-South Line (Red Line) Station Name: Jurong East
e2i Career Centre (OMB) One Marina Boulevard 1 Marina Boulevard #B1-03 Singapore 018989	**Operating Hours** Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed	**Nearest MRT** East-West Line (Green Line) North-South Line (Red Line) Station Name: Raffles Place Downtown Line (Blue Line) Station Name: Downtown
e2i Career Centre (OTH) ServiceSG Centre Our Tampines Hub 1 Tampines Walk #01-21 Singapore 528523	**Operating Hours** Mondays: 2:30pm to 5pm Tuesdays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed	**Nearest MRT** East-West Line (Green Line) Downtown Line (Blue Line) Station Name: Tampines
e2i Career Centre (WCC) ServiceSG Centre Woodlands, 900 South Woodlands Drive, #03-01A Woodlands Civic Centre, Singapore 730900	**Operating Hours (Face-to-face/virtual coaching)** Mondays to Fridays: 9am to 5pm Saturdays: 9am to 1pm Sundays & Public Holidays: Closed	**Nearest MRT** North-South Line (Red Line) Thomson-East Coast Line (Brown Line) Station Name: Woodlands

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(e.g. Temporary, Part Time Jobs, Operators, Packer Roles, etc.)
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