

# **Precision Engineering Career Fair**

## Job Listing Booklet

### **Date:**

23 April 2025

Wednesday

### **Time:**

10.00am to 4.00pm

### **Venue:**

Devan Nair Institute for Employment and Employability

Hall 2 &3 (Level 1)

80 Jurong East Street 21

Singapore 609607

(Nearest MRT Station: Jurong East)

#### **About e2i (Employment and Employability Institute)**

e2i is the empowering network for workers and employers seeking employment and employability solutions. e2i serves as a bridge between workers and employers, connecting with workers to offer job security through job-matching, career guidance and skills upgrading services, and partnering employers to address their manpower needs through recruitment, training, and job redesign solutions. e2i is a tripartite initiative of the National Trades Union Congress set up to support nation-wide manpower and skills upgrading initiatives. For more information, please visit [www.e2i.com.sg](http://www.e2i.com.sg).

**\*Only for Singaporeans, Permanent Residents & LTVP/+ with LOC only\***

<b>NAME OF COMPANY</b>	<b>PAGE</b>
<b>1. A &amp; ONE Precision Engineering .....</b>	<b>5</b>
- CNC Machinist	
- Debur / Polishing Operator	
- Delivery Driver / Packer	
- IT Technician	
- Maintenance Technician	
- Production Supervisor	
- QA Manager	
- Quality Control Clerk	
- Quality Engineer	
- Quality Inspector	
- Sales Manager	
- Store Leader	
<b>2. Chong Fong Engineering .....</b>	<b>13</b>
- Assembly Technician	
- Mechanical Engineer	
<b>3. Cragar Industries .....</b>	<b>14</b>
- CNC Machine Operator	
- CNC Machine Programmer	
- CNC Machine Setter	
- Engineer (Process)	
- Engineer (R&D)	
- Manager (Engineering)	
- Manager (Quality)	
- Manager (R&D)	
- Technician (Production)	
- Technician (Quality)	

- 4. Fu Yu Corporation .....19**
- Forklift Driver
  - Precision Grinding Machinist
  - Production Operator
  - Production Supervisor (Nano Molding)
  - Production Technician
  - QA Technician
  - Sales & Technical Executive
  - Sales Executive
  - Secondary Process Engineer
  - Storekeeper
  - Storekeeper cum Driver
  - Technician (Injection Molding & Automation)
  - Technician (Injection Molding)
  - Technician (Nano Molding)
  - Wire Cut Machinist
- 5. Greif Eastern Packaging .....25**
- Logistics Loaders & Stackers
  - Logistics Supervisor
- 6. Ichor Systems Singapore .....26**
- Engineering Assistant
  - Material Handler
- 7. M&D Precision Technology .....28**
- CNC Cylindrical Grinder
  - Sales Engineer
- 8. Royal Insignia .....29**
- 2D Designer
  - 3D Drafter
  - Business Development Executive
  - CNC Programmer / Machinist / Supervisor
  - Content Creative Executive
  - Driver
  - Jewelry Designer
  - Logistics Assistant
  - Retail Sales Assistant

<b>9. Sunningdale Tech .....</b>	<b>36</b>
<ul style="list-style-type: none"><li>- Automation Engineer (Mechanical)</li><li>- Manufacturing Engineer</li><li>- Production Supervisor</li><li>- Program Engineer</li><li>- QA Engineer</li><li>- Tooling Engineer</li></ul>	
<b>10. Vantive Manufacturing .....</b>	<b>43</b>
<ul style="list-style-type: none"><li>- Assistant Supervisors</li><li>- Lab Analyst</li><li>- Operators</li><li>- Technicians</li></ul>	
<b>11. VDL Enabling Technologies Group .....</b>	<b>45</b>
<ul style="list-style-type: none"><li>- Commodity Specialist</li><li>- Engineer, System Support</li><li>- Equipment Assembly Specialist (1-year contract renewable)</li><li>- Manufacturing Engineer (System Integration)</li><li>- Officer, Procurement (Material Management) [1-year contract renewable]</li><li>- Operations Shift Manager</li><li>- Order Administrator</li><li>- Process Engineer (Parts Making &amp; Fabrication)</li><li>- Process Engineer (System Integration)</li><li>- Product Data Control (PDC) Engineer</li><li>- Production Controller (System) [1 year contract - renewable]</li><li>- Production Controller Administrator [1 year contract - renewable]</li><li>- Program Manager</li><li>- Project Lead</li><li>- Quality Assurance Engineer (System Integration)</li></ul>	

# 1. A & ONE Precision Engineering

Established in 1992, A & ONE Precision Engineering relies on over 30 years of experience in the industry delivering world-class engineering solutions across multiple sectors. As a ONE-STOP solution for all your engineering needs, we offer a comprehensive range of engineering services, including precision machining, sheet metal fabrication, frame structural weldment, sub-module assembly and complete turnkey projects.

Job Positions	Requirements	Key Responsibilities	Working hours / Location
CNC Machinist	<ul style="list-style-type: none"> <li>• Preferred to have NTC / Diploma in Precision or Mechanical Engineering.</li> <li>• Having 2 years of related experience in related field is required for non - technical applicants.</li> <li>• Able to interpret technical drawings and have machining knowledge.</li> </ul>	<ul style="list-style-type: none"> <li>• To interpret technical drawing and performing machine process and requirement to produce the workpiece.</li> <li>• To perform machine code programming.</li> <li>• To operate, set up parts and producing parts as per drawing specification.</li> <li>• Guiding and providing operator / machinist with basic instruction in operating the machines.</li> <li>• Design simple jigs &amp; fixtures for the machining process if required.</li> <li>• To trouble shoot on dimensions non-conformance and provide corrective action and remedy</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 44-hours per week</li> <li>• 5 Tuas Lane</li> </ul>
Debur / Polishing Operator	<ul style="list-style-type: none"> <li>• At least 2 years in relevant experience in debur / polish environment or manufacturing or its relevant</li> <li>• Result oriented, resourceful and independent.</li> <li>• Ability to read, understand mechanical drawing and Geometric Dimensioning and Tolerance is highly advantageous.</li> </ul>	<ul style="list-style-type: none"> <li>• To debur all the edger or sharp edge of product part.</li> <li>• To polish product by metal scrapper, compressed air tools or stone grinders.</li> <li>• To perform washing of product or part after polishing.</li> <li>• Maintain cleanliness and organization of all deburring work areas in accordance with 5S principles, and ensure all deburring practices align with A &amp; One Precision's standards and any other procedures introduced by the Company from time to time</li> <li>• To always maintain good workplace health and safety rules and regulations compliances in workplace.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 44-hours per week</li> <li>• 5 Tuas Lane</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Delivery Driver / Packer	<ul style="list-style-type: none"> <li>• Preferably secondary level with class 3 and forklift licenses.</li> <li>• Class 4 is advantageous.</li> <li>• 2 years in relevant experience in delivery / logistic environment / warehouse / store.</li> <li>• Physically fit.</li> </ul>	<ul style="list-style-type: none"> <li>• To manage full supply chain cycle delivery for Organization's need with safe and best quality delivery.</li> <li>• To ensure proper timely delivery and collections of goods (Standard Operations Procedure - SOP).</li> <li>• To support the best delivery activities to meet production operations or customers' needs from time to time.</li> <li>• To liaise with internal / external customer on all delivery or store related function matters from time to time.</li> <li>• To pack goods according to work instructions / shipment requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 44-hours per week</li> <li>• 30 Loyang Way</li> </ul>
IT Technician	<ul style="list-style-type: none"> <li>• Minimum 3 years in relevant experience, though Entry Level may be considered.</li> <li>• Application / Hands-on knowledge with SQL Server, Navision, Visual Basic, Jet-reporting and Power BI is preferred.</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for providing all essential IT support services to the company in a corporate environment.</li> <li>• Team player in the implementation and support of new technologies and applications based on business needs, including ERP and MES solutions.</li> <li>• Manage / Track IT assets in the organization, including software / services licensing that are installed onto the computerized system.</li> <li>• Manage periodic maintenance programs of the IT infrastructure, including desktop PCs, file and print servers, storage, backup, telco, and networking, as well as security systems on door access and CCTV.</li> <li>• Manage periodic backup, disaster and recovery programs to ensure all systems are tested regularly to ensure recovery is well executed.</li> <li>• Ensure procedures / documentations are well recorded and maintained, and always up to date.</li> <li>• Ensure standard operating procedures governing the operations of systems are always in practice, and function in the most effective manner.</li> <li>• Able to initiate and run improvement programs independently.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 44-hours per week</li> <li>• 5 Tuas Lane</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Maintenance Technician	<ul style="list-style-type: none"> <li>• Preferred to have NTC / Diploma in Mechanical / Mechatronics / Electrical Engineering field.</li> <li>• Entry levels may be considered but prefer with 1 - 2 years of related experience in Maintenance of Equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Carry out daily inspection for facility plant equipment.</li> <li>• Carry out periodic maintenance of machines &amp; ensure that all potential environmental impacts associated with the machinery are minimized &amp; mitigated.</li> <li>• Carry out schedule and preventive maintenance work.</li> <li>• Attend breakdowns and assist in repair works and escalate calls for vendor support if necessary.</li> <li>• Update and maintain records of plant equipment and machinery.</li> <li>• Upkeep the spare parts list and ensure purchases requisitions are made.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 44-hours per week</li> <li>• 5 Tuas Lane</li> </ul>
Production Supervisor	<ul style="list-style-type: none"> <li>• Preferred NTC 2 / Diploma in Engineering discipline or equivalent.</li> <li>• Minimum 3 years of working in related industry and having 2 - 3 years of supervisory experience and preferably with working knowledge in machining processes.</li> <li>• PC literate</li> <li>• Possess excellent interpersonal communication skills and is an effective team player who is also self-driven with a strong achievement orientation.</li> </ul>	<ul style="list-style-type: none"> <li>• To organize, co-ordinate, check and ensure all production activities follow as planned.</li> <li>• Calculate machine cycle time and organize production schedule based on machine capacity and capabilities.</li> <li>• Plan manpower resources and delegate machining job to machinist.</li> <li>• Verify program issue to workshop</li> <li>• Analyze and provide solutions to solve problems between programmer and production department.</li> <li>• Analyze monthly machining and scrap report.</li> <li>• Good supervisory skills, people skills and 5 'S' housekeeping.</li> <li>• Good writing and communicating skills.</li> <li>• Good in mechanical process, such as machining process, H/T, jig and fixture etc.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 44-hours per week</li> <li>• 5 Tuas Lane</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
QA Manager	<ul style="list-style-type: none"> <li>• Diploma in Mechanical Engineering / Quality Engineering or equivalent.</li> <li>• Minimum 6 years of solid experience in Quality Management in similar or related industry and 3 years in management level.</li> <li>• Good knowledge in implementing and up keeping Quality Management System.</li> <li>• Strong leadership and good interpersonal skills.</li> <li>• A team player with a strong sense of responsibility to ensure plant effective quality performance.</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for providing directives for the Quality Assurance Department in meeting management objectives.</li> <li>• Formulate, implement and evaluate quality strategies programs for the company.</li> <li>• Implement and maintain a system of auditing the facility and periodic calibration of test, measuring equipment and tools.</li> <li>• Manage customer complaints, corrective and preventive action programs.</li> <li>• Administer and manage continuous improvement program for all QA processes.</li> <li>• Work closely with auditors, customers, production and suppliers to meet the quality requirements.</li> <li>• Manage sub-contractors for on-time supply of treatment process, as well as meeting technical requirements.</li> <li>• Review / prepare, administer and implement Quality Assurance Plans, Inspection Test Plans and other Operational procedures in accordance with the technical specifications, customer's surveillance requirements, and good manufacturing / engineering practices, and enforce the same on Operations in their execution.</li> <li>• Work closely among the inter-department to ensure committed schedules are met in a timely and effective manner.</li> <li>• Review and approve disposition program / action for nonconforming products.</li> <li>• Ensure that processes needed for the quality management system are established and implemented.</li> <li>• Report on top management on the performance of the quality management system and note needed improvements.</li> <li>• Ensure the promotion of awareness of statutory, regulatory and customer requirements throughout the organization.</li> <li>• Ensure and coordinate the implementation of risk assessment and risk control of medical devices.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 44-hours per week</li> <li>• 30 Loyang Way</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Quality Control Clerk	<ul style="list-style-type: none"> <li>• 1-2 years of experience in quality control, inspection, or related field.</li> <li>• Experience in manufacturing, aerospace, automotive, or medical device industries preferred.</li> <li>• Strong attention to detail and organizational skills.</li> <li>• Excellent communication, interpersonal, and problem-solving skills.</li> <li>• Familiarity with quality management systems (e.g., ISO 9001, AS9100).</li> <li>• Proficient in MS Office.</li> <li>• Certified Quality Inspector (CQI) or Certified Quality Technician (CQT) certification desirable.</li> </ul>	<p><b><u>Administrative Tasks:</u></b></p> <ul style="list-style-type: none"> <li>• Maintain accurate and up-to-date quality records, files, and databases.</li> <li>• Assist in document control, including revising and distributing quality procedures and policies.</li> </ul> <p><b><u>Inspection and Testing:</u></b></p> <ul style="list-style-type: none"> <li>• Conduct visual inspections of products, materials, and packaging.</li> <li>• Verify simple product conformity to specifications, drawings, and standards.</li> <li>• Perform sampling inspections and testing as required.</li> <li>• Document inspection results, nonconformities, and corrective actions.</li> </ul> <p><b><u>Quality Control Processes:</u></b></p> <ul style="list-style-type: none"> <li>• Identify and report quality issues, defects, or nonconformities.</li> <li>• Communication and Collaboration</li> <li>• Liaise with production, procurement, and engineering teams to resolve quality issues.</li> <li>• Communicate quality requirements and standards to suppliers and vendors.</li> <li>• Collaborate with internal stakeholders to improve quality processes.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 44-hours per week</li> <li>• 5 Tuas Lane</li> </ul>
Quality Engineer	<ul style="list-style-type: none"> <li>• Minimum NITEC / Diploma / Degree level PE/ME or its related discipline.</li> <li>• Fresh Degree or minimum 3 years in Quality Assurance in production / fabrication / welding environment or its relevant experience in QC/QA environment.</li> <li>• Perform CMM programming, smart-scope and QC measuring tools / equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure all fabrication work is done with acceptable quality by daily monitoring including inspecting according to specification, procedure and applicable standards.</li> <li>• Understand all technical specifications and standard compliance and ability to handle troubleshooting project correction.</li> <li>• Prepare welding methods, PQR assembly and other CWI duties.</li> <li>• Co-ordinate, communicate with members to carry out inspection of all the welding and associated actions in accordance with the approved Welding Procedure Specification, drawings and Company Specification and requirements.</li> <li>• Co-ordinate and liaise with Production personnel to ensure that all inspection stages comply with inspection and test plans on material or structure.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 44-hours per week</li> <li>• 30 Loyang Way</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
	<ul style="list-style-type: none"> <li>• Certified with welding certification by American Welding Society, Certification Welding Inspector, AWS-CWI (optional)</li> <li>• Minimum 3 years of related experience in welding capacity in structural fabrication.</li> <li>• Able to interpret technical drawings and reading symbols.</li> <li>• Understand the quality principles, standards, internal business systems and processes.</li> <li>• Good interpersonal skills, ability to communicate and Works well with all levels of staff and technically competent.</li> <li>• Good knowledge of International Codes and Standards (ASME, AWS, ASTM, API).</li> <li>• Basic Knowledge and usage of Microsoft Office</li> <li>• Sound Technical knowledge on steel structural and steel fabrication procedures and welding inspection.</li> <li>• Basic knowledge of ISO 9001 and OHSAS 18001 Management system</li> </ul>	<ul style="list-style-type: none"> <li>• Witness and verify all tests including reinstatement etc. and prepare reports after such tests are conducted.</li> <li>• Verify product identification through material verification inspection and periodical random checks on site.</li> <li>• Responsible in executing directives as set forth for the Quality Assurance Department in meeting management objectives in term of quality control / assurance of all production fabrication works / projects.</li> <li>• Implement and maintain a system of auditing the facility and periodic calibration of test, measuring equipment and tools include all documentation, procedure qualification records accordance to customer specification and code.</li> <li>• Manage and supervise a team of inspectors / technicians in meeting departmental quality goals and production schedule.</li> <li>• Manage customer complaints, corrective and preventive action programs and administer and manage continuous improvement program for all QA processes.</li> <li>• Work closely with customers, production and suppliers to meet the quality requirements.</li> <li>• Review / prepare, administer and implement Quality Assurance Plans, Inspection Test Plans and other Operational procedures in accordance with the technical specifications, customer's surveillance requirements, and good manufacturing / engineering practices, and enforce the same on Operations in their execution.</li> <li>• Work closely among the inter-departments to ensure committed schedules are met in a timely and effective manner.</li> <li>• Manage the implementation / schedule of calibration control.</li> <li>• Participate in the implementation of risk assessment and risk control of medical devices.</li> <li>• Any other tasks and responsibilities assigned from time to time.</li> </ul>	

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Quality Inspector	<ul style="list-style-type: none"> <li>• Preferred NTC certification holder from related CNC / Fabrication industry.</li> <li>• Preferably with 2 years of related work experience in the manufacturing environment for non-technically trained staff.</li> <li>• Able to read part drawing, usage of measuring equipment are added advantages.</li> <li>• Computer competency.</li> </ul>	<ul style="list-style-type: none"> <li>• To manage and perform the QUALITY ASSURANCE CONTROL Parts and Products inspection.</li> <li>• To perform and responsible in visual checking on parts / product for any defects, measuring size or dimension, degreasing and polishing during process till Final stage of completion.</li> <li>• To be responsible for all parts and products First Article Inspection compliance report and related QC documentation for customer.</li> <li>• To manage all QC equipment / machines / tool and in-charge of QC incoming and outgoing operations.</li> <li>• To be responsible for periodic audits on the quality system / equipment / tools performance standard.</li> <li>• To liaise with internal / external customer and vendor on all QC related function matters if any.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 44-hours per week</li> <li>• 5 Tuas Lane &amp; 30 Loyang Way</li> </ul>
Sales Manager	<ul style="list-style-type: none"> <li>• Preferred to have Diploma in mechanical / precision engineering field or equivalent.</li> <li>• At least 5 years of working experience in Sales position in the precision engineering industry and with proven track record of sales performance.</li> <li>• Good presentation skills.</li> <li>• Self-starter and result orientated.</li> <li>• Able to work independently and deal with organizations that are diverse in size ownership, sophisticated and cultural point of view.</li> <li>• Outgoing, charismatic personality and good social skills.</li> </ul>	<ul style="list-style-type: none"> <li>• Formulate business planning and management strategy program in optimizing current and potential market opportunities and business performance.</li> <li>• Lead and oversee a team of Sales Engineers in achieving sales targets and goals.</li> <li>• Resourceful in developing a new customer base and secure improving sales target on existing customers.</li> <li>• Analyze Profit / Loss of projects and providing cost control and cost effectiveness strategy.</li> <li>• Ensure effective control of resources in providing quality / cost efficiency and on time delivery service for customers.</li> <li>• Respond to customers' enquiries, follow-up and provide technical solutions to clients.</li> <li>• Compiling and review contractual quotation for existing and new products as per customer's enquiries.</li> <li>• Provide regular updates to customers on project development in a timely manner.</li> <li>• Prepare monthly sales input / output and making use of data to make sound analysis and decision.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 44-hours per week</li> <li>• 30 Loyang Way</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
	<ul style="list-style-type: none"> <li>• Must possess a Class 3 driving license and own vehicle.</li> </ul>	<ul style="list-style-type: none"> <li>• Initiate and develop good customer service and rapport with customers and always ready to serve customers better.</li> <li>• Perform risk assessment for all new enquiries.</li> <li>• Ensure compliance with any applicable regulatory requirements as defined by customer.</li> <li>• Manage the configuration management including subsequent engineering change.</li> <li>• Oversee the control of documents / drawings.</li> <li>• Participate in the implementation of risk assessment and risk control of medical devices.</li> </ul>	
Store Leader	<ul style="list-style-type: none"> <li>• Preferred with Secondary / NTC level in any discipline.</li> <li>• Hands-on application knowledge on Microsoft Excel.</li> <li>• Minimum 3 years of related work experience in logistics / warehousing management environment, of which with 1 - 2 years in leadership role.</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible in executing directives as set forth for the Store Department in meeting management objectives.</li> <li>• Manage the warehouse department and supervise the warehouse personnel to ensure proper store management and control.</li> <li>• Monitor and establish a smooth flow of materials to production requirements, maintain and control inventory.</li> <li>• In charge of stock counting and inventory accuracy.</li> <li>• Review the store procedures and policies periodically for improvement in efficiency and productivity and importantly, stock accuracy.</li> <li>• Supervise and assist in daily warehouse and shipping areas</li> <li>• Develop and maintain departmental work instructions for all tasks.</li> <li>• Establishing or adjusting work procedures to meet warehouse demands as dictated by production schedule and workflow.</li> <li>• Co-operate with the supervisors to co-ordinate activities of individual department and serving internal customer.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 44-hours per week</li> <li>• 30 Loyang Way</li> </ul>

## 2. Chong Fong Engineering

Chong Fong Engineering provides engineering & metalworking solutions to different industries, mainly in oil & gas, aerospace, automobiles, machine equipment & installation etc. We have presence in Singapore, Malaysia, Thailand & China.

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Assembly Technician	<ul style="list-style-type: none"> <li>• Minimum 3 years of experience in assembly, manufacturing, or a related field.</li> <li>• Proficient in using hand tools, power tools, and other assembly equipment.</li> <li>• Ability to read and interpret assembly instructions, technical drawings</li> <li>• Attention to detail and ability to follow instructions accurately.</li> <li>• Ability to identify and resolve technical issues related to assembly and alignment.</li> <li>• Strong problem-solving skills.</li> <li>• Ability to work independently and as part of a team.</li> </ul>	<ul style="list-style-type: none"> <li>• Read, interpret and follow basic blueprints, diagrams, engineering drawings, specifications, bills of materials, and other written instructions or procedures to accurately assemble equipment and products</li> <li>• To do mechanical assembly work on tooling, equipment for aerospace, oil &amp; gas / offshore systems.</li> <li>• Utilize handheld tools such as a handheld screw and drill gun.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 working days</li> <li>• 8.30am - 6pm</li> <li>• 3 Tuas Ave 10</li> </ul>
Mechanical Engineer	<ul style="list-style-type: none"> <li>• The candidate must possess at least a Professional Certificate or Diploma in Engineering (Mechanical) .</li> <li>• At least 5 years of working experience in the precision machining field.</li> <li>• Candidates with relevant experience in Metal fabrication and Precision Engineering background will be advantageous.</li> <li>• Familiar with machining (Milling, Turning, EDM and Wire Cut operations).</li> <li>• Able to interpret Mechanical Drawing and prepare Bill of Material on fabrication and OEM items.</li> <li>• Troubleshoot and problems solving skills in the manufacturing process.</li> <li>• Liaise with customers on any kind of technical issues.</li> <li>• Good working attitude.</li> </ul>	<ul style="list-style-type: none"> <li>• To assist Engineering Manager to study customers drawings (confirmed order); determine required process to manufacture parts, defined process sequences, prepare Order Overview Form, Bill of Material, project schedule (if applicable)</li> <li>• To assist Engineering Manager in technical challenge face on manufacture customer part / items.</li> <li>• Technical discussion with engineering team for alternate process and assemble challenges faced.</li> <li>• To provide technical assistance to production on technical issues.</li> <li>• To communicate with customers for unclear or missing drawings.</li> <li>• To liaise with customers / suppliers on ECN (Engineering Change Notice) or items that need special acceptance.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 working days</li> <li>• 8.30am - 6pm</li> <li>• 3 Tuas Ave 10</li> </ul>

### 3. Cragar Industries

To provide best-in-class engineering turnkey solutions for the Biomedical industry by empowering our people with future-ready skills, driving innovation through emerging technology, and be recognized as a responsible manufacturer with good sustainable practices.

Job Positions	Requirements	Key Responsibilities	Working hours / Location
CNC Machine Operator	<ul style="list-style-type: none"> <li>• Minimum 3 years of relevant working experience as a CNC machine operator.</li> <li>• Proficiency in operating CNC machines (mills and lathes).</li> <li>• Strong understanding of machining tolerances and quality assurance principles.</li> <li>• Excellent attention to detail and commitment to quality control.</li> <li>• Good problem-solving abilities and knowledge of safety regulations.</li> <li>• Experience with precision measuring tools (e.g., calipers, micrometers)</li> </ul>	<ul style="list-style-type: none"> <li>• CNC Machine Operator: Operates and programs CNC machines to produce precision components as per specifications.</li> <li>• Monitors machine performance, performs routine maintenance, and ensures adherence to quality standards.</li> <li>• Reads technical drawings, troubleshoots issues, and maintains safety protocols in the production environment.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 working days</li> <li>• 8am - 5.45pm</li> <li>• 6 Yishun Industrial Street 1</li> </ul>
CNC Machine Programmer	<ul style="list-style-type: none"> <li>• ITE or equivalent in Mechanical Engineering / Precision Engineering or a related field.</li> <li>• Minimum 3 years of relevant working experience as a programming.</li> <li>• Proficiency in CNC programming languages (e.g., G-code).</li> <li>• Strong experience with CAD/CAM software (e.g., Mastercam, SolidWorks).</li> <li>• Excellent attention to detail and quality assurance skills.</li> <li>• Strong analytical and problem-solving skills.</li> </ul>	<ul style="list-style-type: none"> <li>• Machine Programmer: Develops and optimizes machine programs for efficient production processes.</li> <li>• Analyzes technical drawings, configure settings, and ensures accurate coding for equipment.</li> <li>• Tests, troubleshoots, and updates programs as needed while adhering to safety and quality standards.</li> <li>• Collaborate with teams to enhance productivity and precision.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 working days</li> <li>• 8am - 5.45pm</li> <li>• 6 Yishun Industrial Street 1</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
CNC Machine Setter	<ul style="list-style-type: none"> <li>• ITE or Diploma in Mechanical Engineering / Precision Engineering or a related field.</li> <li>• Minimum 3 years of relevant working experience as a machine setter.</li> <li>• Strong understanding of CNC machining processes and tools relevant to biomedical applications.</li> <li>• Excellent attention to detail and problem-solving skills.</li> <li>• Knowledge of safety and quality standards in biomedical manufacturing.</li> </ul>	<ul style="list-style-type: none"> <li>• CNC Machine Setter: Prepares and sets up CNC machinery for production, ensuring accurate calibration and alignment based on specifications.</li> <li>• Conduct test runs, inspects equipment for proper functionality, and performs adjustments as needed.</li> <li>• Maintains safety standards, monitors machine performance, and collaborates with operators to optimize production efficiency.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 working days</li> <li>• 8am - 5.45pm</li> <li>• 6 Yishun Industrial Street 1</li> </ul>
Engineer (Process)	<ul style="list-style-type: none"> <li>• Diploma in Industrial Engineering, Mechanical Engineering, or a related field.</li> <li>• Minimum 3 years of relevant working experience in process engineering.</li> <li>• Strong analytical and problem-solving skills</li> <li>• Proficiency in statistical analysis tools (e.g., Minitab).</li> <li>• Knowledge of materials and machining techniques.</li> <li>• Excellent communication and teamwork skills.</li> <li>• Familiarity with regulatory compliance and quality management systems.</li> </ul>	<ul style="list-style-type: none"> <li>• Engineer (Process) specializes in designing, optimizing, and troubleshooting industrial processes to improve efficiency and safety.</li> <li>• Responsibilities include analyzing data, implementing process improvements, and ensuring compliance with industry standards.</li> <li>• Collaboration with cross-functional teams to achieve operational excellence is essential</li> </ul>	<ul style="list-style-type: none"> <li>• 5 working days</li> <li>• 8am - 5.45pm</li> <li>• 6 Yishun Industrial Street 1</li> </ul>
Engineer (R&D)	<ul style="list-style-type: none"> <li>• Bachelor's or Masters in Engineering, Science, or a relevant technical discipline.</li> <li>• Proven experience in R&amp;D or related roles, preferably within the same industry.</li> <li>• Proficiency in CAD software, simulation tools, and other engineering applications.</li> <li>• Strong understanding of product development life cycles and testing methodologies.</li> </ul>	<ul style="list-style-type: none"> <li>• The R&amp;D Engineer will contribute to the design, development, and implementation of innovative products, processes, or technologies that align with the organization's strategic goals.</li> <li>• This role demands technical expertise, problem-solving abilities, and collaborative skills to ensure the successful execution of research and development projects.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 working days</li> <li>• 8am - 5.45pm</li> <li>• 6 Yishun Industrial Street 1</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
<p>Manager (Engineering)</p>	<ul style="list-style-type: none"> <li>• Diploma in Engineering or a related field.</li> <li>• 5 years of relevant working experience in engineering management, preferably in the biomedical or precision engineering sectors.</li> <li>• Strong leadership and team management skills.</li> <li>• Related knowledge of biomedical engineering principles.</li> <li>• Excellent problem - solving and decision - making abilities.</li> <li>• Proficiency in project management methodologies (e.g., Agile, Lean).</li> <li>• Familiarity with CAD software for design and modelling.</li> </ul>	<ul style="list-style-type: none"> <li>• Manager (Engineering): Oversees engineering projects and teams, ensuring timely completion and alignment with organizational goals.</li> <li>• Develop strategies, manage budgets, and resolve technical challenges.</li> <li>• Coordinates cross-functional collaboration, optimizes workflows, and fosters innovation while maintaining compliance with safety and quality standards.</li> <li>• Drives team performance and continuous improvement.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 working days</li> <li>• 8am - 5.45pm</li> <li>• 6 Yishun Industrial Street 1</li> </ul>
<p>Manager (Quality)</p>	<ul style="list-style-type: none"> <li>• Diploma or Bachelor’s degree in Quality Management, Engineering, Industrial Management, or a related field.</li> <li>• Professional certifications in quality control (e.g., Six Sigma, ISO 13485, 9001) are highly desirable.</li> <li>• Experience in Quality Control: Proven experience in a quality control or quality assurance role within a manufacturing setting.</li> <li>• Experience in managing quality control processes and teams in small to medium-sized enterprises (SMEs) is advantageous.</li> <li>• Knowledge of Quality Standards: Strong understanding of quality management systems, standards, and methodologies.</li> </ul>	<ul style="list-style-type: none"> <li>• Manager (Quality): Leads quality assurance initiatives, ensuring products and processes meet standards and customer expectations.</li> <li>• Develop quality strategies, monitor compliance, and oversee audits.</li> <li>• Resolves quality-related issues, drive continuous improvement, and collaborates across teams to enhance performance while maintaining regulatory and safety requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 working days</li> <li>• 8am - 5.45pm</li> <li>• 6 Yishun Industrial Street 1</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
	<ul style="list-style-type: none"> <li>• Familiarity with relevant regulations and certifications specific to the manufacturing industry is essential.</li> <li>• Analytical and Problem-Solving Skills: Excellent analytical skills to interpret quality data, identify root causes of defects, and implement effective solutions.</li> <li>• Proficiency in using quality analysis tools and software.</li> <li>• Communication and Leadership Skills: Strong communication skills to effectively convey quality issues, collaborate with cross-functional teams, and present findings to senior management.</li> <li>• Proven leadership abilities to manage a quality control team and drive continuous improvement.</li> </ul>		
<p>Manager (R&amp;D)</p>	<ul style="list-style-type: none"> <li>• Bachelor's or Master's in Engineering, Science, or a related field.</li> <li>• Minimum of 7 years of experience in R&amp;D management.</li> <li>• Proven experience in research and development management.</li> <li>• Strong leadership and team management skills.</li> <li>• Excellent communication and collaboration abilities.</li> <li>• In-depth knowledge of industry standards and regulations.</li> <li>• Ability to drive innovation and continuous improvement</li> </ul>	<ul style="list-style-type: none"> <li>• Manager (R&amp;D): Oversees research and development activities to drive innovation and product advancement.</li> <li>• Develops and implements R&amp;D strategies, manages budgets, and supervises teams.</li> <li>• Collaborates across departments to align projects with business goals, ensures compliance with standards, and fosters continuous improvement to maintain competitiveness.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 working days</li> <li>• 8am - 5.45pm</li> <li>• 6 Yishun Industrial Street 1</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Technician (Production)	<ul style="list-style-type: none"> <li>• Proven experience as a Machine Setter, Technician or similar role</li> <li>• Strong technical skills and knowledge of machinery operation and maintenance.</li> <li>• Familiarity with ISO13485 standards and their application in a manufacturing environment.</li> <li>• Ability to read and interpret technical drawings and specifications.</li> <li>• Diploma / NTC / ITE or equivalent qualification, technical certification or training is a plus.</li> </ul>	<ul style="list-style-type: none"> <li>• Technician (Production): Responsible for operating, maintaining, and troubleshooting production equipment to ensure efficient manufacturing processes.</li> <li>• Conducts quality checks, adheres to safety guidelines, and collaborates with teams to optimize production flow and minimize downtime.</li> <li>• Ensures compliance with production standards and maintains accurate documentation.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 working days</li> <li>• 8am - 5.45pm</li> <li>• 6 Yishun Industrial Street 1</li> </ul>
Technician (Quality)	<ul style="list-style-type: none"> <li>• Diploma / NTC / ITE or equivalent qualification</li> <li>• Minimum of 3 years' working experience in a relevant field</li> <li>• Has experience with ISO9001 or ISO13485 requirement and processes</li> <li>• Team player with strong analytical skills</li> <li>• Mature professional with the drive, initiative, and determination to succeed</li> <li>• Computer-literate and proficient in using relevant software</li> <li>• Ability to carry out multi-task assignments and work efficiently</li> <li>• Possess a positive attitude, drive, and commitment toward excellence</li> <li>• Self-starter with good analytical and rational thinking skills</li> </ul>	<ul style="list-style-type: none"> <li>• Technician (Quality) plays a vital role in ensuring that products meet quality standards and specifications before they are released to customers.</li> <li>• This role is crucial in maintaining high product quality and customer satisfaction through rigorous inspection and adherence to quality control procedures.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 working days</li> <li>• 8am - 5.45pm</li> <li>• 6 Yishun Industrial Street 1</li> </ul>

## 4. Fu Yu Corporation

Fu Yu is proudly headquartered in Singapore, a strategic hub for advanced precision engineering and technological expertise. We've expanded our footprint to encompass six key manufacturing hubs: 1. Singapore: Our home base and epicenter of excellence. 2. Malaysia: With manufacturing sites in Johor and Penang. 3. China: With manufacturing facilities in Suzhou, Dongguan, and Zhuhai.

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Forklift Driver	<ul style="list-style-type: none"> <li>• Possess forklift license</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for operating forklifts and moving goods around warehouses and other industrial sites.</li> <li>• Their duties include using forklifts to unload deliveries, stacking boxes for storage and moving wooden pallets around the warehouse.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15am - 5:30pm</li> <li>• 9 Tuas Drive 1</li> </ul>
Precision Grinding Machinist	<ul style="list-style-type: none"> <li>• 5 years in Precision Grinding Machining</li> </ul>	<ul style="list-style-type: none"> <li>• Able to read and understand technical drawing well</li> <li>• Required to operate a Precision Grinding Machine</li> <li>• To achieve high precision accuracy with minimal supervision</li> <li>• Multi-tasking is also required</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15am - 5:30pm</li> <li>• 9 Tuas Drive 1</li> </ul>
Production Operator	<ul style="list-style-type: none"> <li>• Able to carry heavy things.</li> <li>• Able to work rotating Shift.</li> <li>• Able to work OT.</li> <li>• Have 1 experience in Production Operator before.</li> </ul>	<ul style="list-style-type: none"> <li>• Perform Line assembly operation and Secondary Processes.</li> <li>• Understand sub-assembly procedures and safety requirements.</li> <li>• Understand and able to identify common molding defects.</li> <li>• Understand work-tools, assembly parts / accessories and visually checking requirements.</li> <li>• Understand and able to use Jigs and fixtures.</li> <li>• Perform pad-printing operation, heat staking operation, ultrasonic operation, hot-stamping operation and manual assembly processes.</li> <li>• Perform end-of-shift cleaning.</li> </ul>	<ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8:15am - 8:15pm / 6:45pm - 6:45am</li> <li>• 9 Tuas Drive 1</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
<p>Production Supervisor (Nano Molding)</p>	<ul style="list-style-type: none"> <li>• Minimum 2 - 3 years' working experience in cleanroom and conventional plastic injection molding manufacturing industry</li> </ul>	<ul style="list-style-type: none"> <li>• Achieve daily production targets and quality as per customer requirements</li> <li>• Keep Management aware of the operation progress through minutes, mail, verbal updates and review</li> <li>• Liaise with Material and Production Planner on production schedule</li> <li>• Ensure that the set-up operation and inspection processes are done according to specified procedures and instructions</li> <li>• Monitor the status of daily production output, and provide feedback to superiors if unforeseen disruptions occur during production</li> <li>• Monitor and ensure that production is operating in accordance with operation standards and in line with safety regulations</li> <li>• Monitor discipline of subordinates to ensure that operation conduct is maintained at a good level</li> <li>• Accomplish all tasks assigned by superior and provide feedback in the process of the task</li> <li>• Observe and comply with the Company's safety and health system, safe work procedures and instructions, as well as safety policy and rules.</li> </ul>	<ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.15am to 8.15pm / 8.15pm to 8.15am</li> <li>• 9 Tuas Drive 1</li> </ul>
<p>Production Technician</p>	<ul style="list-style-type: none"> <li>• Minimum 2 - 3 years' working experience in cleanroom and conventional plastic injection molding manufacturing industry</li> </ul>	<ul style="list-style-type: none"> <li>• Achieve daily production targets and quality as per customer requirements</li> <li>• Keep Management aware of the operation progress through minutes, mail, verbal updates and review</li> <li>• Liaise with Material and Production Planner on production schedule</li> <li>• Ensure that the set-up operation and inspection processes are done according to specified procedures and instructions</li> <li>• Monitor the status of daily production output, and provide feedback to superiors if unforeseen disruptions occur during production</li> <li>• Monitor and ensure that production is operating in accordance with operation standards and in line with safety regulations</li> <li>• Monitor discipline of subordinates to ensure that operation conduct is maintained at a good level</li> </ul>	<ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.15am to 8.15pm / 8.15pm to 8.15am</li> <li>• 9 Tuas Drive 1</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> <li>• Accomplish all tasks assigned by superior and provide feedback in the process of the task</li> <li>• Observe and comply with the Company's safety and health system, safe work procedures and instructions, as well as safety policy and rules.</li> </ul>	
QA Technician	<ul style="list-style-type: none"> <li>• Possess at least GCE 'N' Level or a Diploma</li> <li>• Able to work night shift</li> <li>• Able to multi-task and work with minimal supervision</li> <li>• Team player with a good working attitude</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for 1st piece, in process and final inspection activities for assembly and parts</li> <li>• Perform FFF testing, critical to quality checks, audit on line processes</li> <li>• Recording of inspected results of assembly or parts into checklists Data entry of inspection reports.</li> <li>• Raise and follow up with discrepancies found during inspection.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15am - 5:30pm</li> <li>• 9 Tuas Drive 1</li> </ul>
Sales & Technical Executive	<ul style="list-style-type: none"> <li>• Possess a technical background in injection molding.</li> <li>• Have experience in managing projects, interacting with customers, and collaborating with internal teams.</li> <li>• Have experience in business development (BD).</li> </ul>	<ul style="list-style-type: none"> <li>• Establish and maintain good relationships with new and existing customers.</li> <li>• Ensure prompt follow-up and response to all customers' requests.</li> <li>• Handling customer RFQ by sending quotation and following closely for quotation status.</li> <li>• Attend to the customer's requirements &amp; coordinate on the necessary support until order is fulfilled.</li> <li>• Coordinate with internal logistics, planners, purchasers, production, QA, and accounts receivable teams to process customer orders from purchasing order receipt through to invoices and payments.</li> <li>• Analyze and prepare forecast data for internal purchasing and planning.</li> <li>• Organize a meeting with the internal team to ensure a comprehensive understanding of customer requirements.</li> <li>• Handling inventory status to ensure existing stock is enough to support customer forecast and coming demand.</li> <li>• Responsible for resolving customers' feedback regarding ECN changes, quality or delivery issues to ensure high levels of customer satisfaction.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15am - 5:30pm</li> <li>• 9 Tuas Drive 1</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> <li>• Observe and comply with the company's safety and health system, safe work procedures and instructions, as well as safety policy and rules.</li> </ul>	
Sales Executive	<ul style="list-style-type: none"> <li>• NITEC / Diploma or equivalent</li> <li>• Good communication and interpersonal skills</li> <li>• Candidates with EPR knowledge and good team players have added advantage</li> </ul>	<ul style="list-style-type: none"> <li>• Plan, schedule, coordinate and manage projects</li> <li>• Ensure projects launch on schedule</li> <li>• Ensure effective communication and coordination with internal departments on project</li> <li>• Coordinate with internal logistics, planners, purchasers, production and accounts receivable teams to process customer orders from purchasing order receipt through to invoicing and payments</li> <li>• Maintain regular and extensive communications with clients on project status</li> <li>• Attend to customer's requirements &amp; coordinate on the necessary support till order is fulfilled</li> <li>• Ensure timely response to customers' requests</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15am - 5:30pm</li> <li>• 9 Tuas Drive 1</li> </ul>
Secondary Process Engineer	<ul style="list-style-type: none"> <li>• Possess at least a Diploma / Advanced Diploma in Engineering (Others), or equivalent.</li> <li>• At least 5 years' relevant working experience in spray painting and assembly processes in a manufacturing environment.</li> <li>• Proficiency in CAD software such as AutoCAD and SolidWorks is desirable.</li> <li>• Familiarity with quality control methods and tools such as statistical process control and root cause analysis.</li> </ul>	<ul style="list-style-type: none"> <li>• Process Optimization spray painting, printing and assembly processes to improve efficiency, quality and throughput.</li> <li>• Develop and maintain documentation including work instructions and process specifications (parameters, cycle time etc.).</li> <li>• Provide technical support and training for production personnel.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15am - 5:30pm</li> <li>• 9 Tuas Drive 1</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Storekeeper	<ul style="list-style-type: none"> <li>• Minimum 2 years Store experience in Singapore.</li> <li>• Familiar with warehousing process</li> <li>• Possess Forklift license and able to drive Stacker.</li> <li>• Class 3 or 4 driving license will be an advantage.</li> </ul>	<ul style="list-style-type: none"> <li>• Load &amp; unload cargo, pick &amp; pack goods neatly and accurately.</li> <li>• Perform warehousing, maintain stock accuracy and good housekeeping duties.</li> <li>• Able to carry 25kg cargo (Standard package), able to work in non-air-condition environment.</li> <li>• To support other team members whenever needed and any other ad-hoc duties assigned.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15am - 5:30pm</li> <li>• 9 Tuas Drive 1</li> </ul>
Storekeeper cum Driver	<ul style="list-style-type: none"> <li>• Possess a valid class 3 driving license with Primary / Secondary education.</li> <li>• Minimum 2 years store experience in Singapore.</li> <li>• Familiar with warehousing and Singapore road.</li> <li>• Class 3 or 4 driving license will be an advantage.</li> </ul>	<ul style="list-style-type: none"> <li>• Load &amp; unload cargo, pick &amp; pack goods neatly and accurately.</li> <li>• Perform warehousing, maintain stock accuracy and good housekeeping duties.</li> <li>• To deliver goods to clients as scheduled and within a time frame when necessary.</li> <li>• To support other team members whenever needed and any other ad-hoc duties assigned.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15am - 5:30pm</li> <li>• 9 Tuas Drive 1</li> </ul>
Technician (Injection Molding & Automation)	<ul style="list-style-type: none"> <li>• At least 1 - 2 years of working experience on mold and robot setting on injection molding environment</li> </ul>	<ul style="list-style-type: none"> <li>• Carry out mold &amp; robot setting</li> <li>• Troubleshooting of molding defects</li> <li>• Material handling</li> <li>• Maintain good housekeeping and handling automation machines</li> <li>• Coordinate with QA to ensure quality requirement</li> </ul>	<ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.15am to 8.15pm / 8.15pm to 8.15am</li> <li>• 9 Tuas Drive 1</li> </ul>
Technician (Injection Molding)	<ul style="list-style-type: none"> <li>• Minimum 2 - 3 years of working experience in Plastic Injection Molding manufacturing industry</li> </ul>	<ul style="list-style-type: none"> <li>• To carry out mold and robot setting, troubleshooting of molding defects, provide technical support and machine maintenance within the molding department</li> <li>• Maintain good housekeeping</li> <li>• Improve production efficiency and prevent breakdown</li> </ul>	<ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.15am to 8.15pm / 8.15pm to 8.15am</li> <li>• 9 Tuas Drive 1</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Technician (Nano Molding)	<ul style="list-style-type: none"> <li>• Minimum 1 - 2 years of working experience on mold and robot setting on injection molding environment</li> <li>• Hardworking, willing to OT if needed</li> </ul>	<ul style="list-style-type: none"> <li>• To carry out mold and robot setting, troubleshooting of molding defects</li> <li>• Maintain good housekeeping, standby and preheat material</li> <li>• Co-ordinate with QA to ensure Quality requirement</li> </ul>	<ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.15am to 8.15pm / 8.15pm to 8.15am</li> <li>• 9 Tuas Drive 1</li> </ul>
Wire Cut Machinist	<ul style="list-style-type: none"> <li>• 2 - 3 years in High Precision Machining</li> <li>• Able to work independently</li> <li>• Good player, able to work as team</li> </ul>	<ul style="list-style-type: none"> <li>• Able to read and understand technical drawing well</li> <li>• Setup &amp; operate wire-cut and EDM machines</li> <li>• Operate both Precision and Conventional wire-cut and EDM machines</li> <li>• Achieve the required dimension (High Precision Accuracy)</li> <li>• Perform machine preventive maintenance</li> <li>• Maintenance housekeeping, safety of the workstation and machines</li> <li>• Uphold the high quality and accuracy of specifications at all time</li> <li>• Multi-tasker</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8:15am - 5:30pm</li> <li>• 9 Tuas Drive 1</li> </ul>

## 5. Greif Eastern Packaging

What's in a name? Greif gets its name from a family who built a packaging business that would grow into Greif Inc. The name Greif rhymes with life and is pronounced "gryfe." Greif is a leading supplier of industrial packaging products and services, growing from its beginnings in Cleveland, Ohio, to a global footprint across more than thirty countries and 200-plus locations.

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Logistics Loaders & Stackers	<ul style="list-style-type: none"> <li>• Able to work in West area.</li> <li>• Primary / Secondary certificate</li> <li>• No working experience required as training provided</li> <li>• Willing to perform OT when needed (including weekend &amp; public holidays)</li> </ul>	<ul style="list-style-type: none"> <li>• Loading, unloading and stacking of goods from trucks and containers at company premises and customer's premises.</li> <li>• Verifying shipping route schedules.</li> <li>• Check orders for accuracy prior to loading and sending them to customers.</li> <li>• Operating heavy equipment like loaders, forklift and others.</li> <li>• Monitoring plant operations and making adjustments.</li> <li>• Conducting routine check on conveyor belts maintenance and others.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• Monday - Thursday &gt; 7.30am to 5pm</li> <li>• Friday &gt; 7.30am to 4pm</li> <li>• 5 Pioneer Sector 3</li> </ul>
Logistics Supervisor	<ul style="list-style-type: none"> <li>• Minimum G.C.E 'O' Level</li> <li>• Minimum 5 years' experience in logistics.</li> <li>• Preferably having experience in warehouse and fleet management.</li> <li>• Good organizing skills and good, strong supervisory skills.</li> <li>• Able to work under stress, flexible and adaptive to change, dynamic and pragmatic.</li> </ul>	<ul style="list-style-type: none"> <li>• Supervise, manage and coordinate logistics functions to ensure timely and proper loading and stacking of finished goods</li> <li>• Ensure finished goods are properly stored to avoid unnecessary damage.</li> <li>• Ensure on timely delivery of finished goods to customer's locations.</li> <li>• Ensure shipment containers are timely coordinated and stuffed</li> <li>• Responsible for ensuring compliance with both customers' and internal requirements</li> <li>• Ensure compliance with the 'First In First Out' principle with ability to navigate and transact ERP system</li> <li>• Ensure all documentary work for local / export shipment is well maintained</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• Monday - Thursday &gt; 7.30am to 5pm</li> <li>• Friday &gt; 7.30am to 4pm</li> <li>• 5 Pioneer Sector 3</li> </ul>

## 6. Ichor Systems Singapore

Ichor offers world-class process engineering, manufacturing, materials management, and testing capabilities. Our 2,500+ employees worldwide are strategically located to provide our customers with the highest level of customer service and support from our program management, sales, engineering, and executive management teams. Our capabilities enable the design and creation of a completely outsourced solution ranging from product concept to manufacturing to legacy service.

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Engineering Assistant	<ul style="list-style-type: none"> <li>• Minimum NITEC or Higher NITEC in Engineering, with 1 to 2 years of manufacturing experience</li> <li>• Diploma in Mechanical / Mechatronics / Electrical / Electronic Engineering with 1 to 2 years manufacturing experience.</li> <li>• Able to read and understand schematic / mechanical drawings</li> <li>• Capable of independently carrying out assembly of &lt;2 processes on a single platform.</li> <li>• Experience in Gas Box, Panels assembly for the Semicon Industry and the various applications preferred</li> <li>• Willing to work in a cleanroom environment with a shift system (12-hour shift): 8am to 8pm and 8pm to 8am</li> <li>• Entry level candidates are welcome</li> <li>• Rotating shift day / night once a quarter or once in 2 quarters</li> <li>• 3-4 / 4-3 shift pattern</li> <li>• Working attire: Full jumpsuit with mask</li> </ul>	<ul style="list-style-type: none"> <li>• Perform assembly builds and conduct tests as scheduled and according to required specifications, schematic drawings and work instructions.</li> <li>• Works with engineers in conducting experiments.</li> <li>• Report manufacturing problems and assist Manufacturing Engineers in problem-solving and troubleshooting.</li> <li>• Perform housekeeping and comply with manufacturing discipline and cleanroom protocol.</li> <li>• Must be able to work in a team.</li> <li>• Have a Quality and Productivity mindset.</li> </ul>	<ul style="list-style-type: none"> <li>• During OJT: 8am - 5:30pm (Monday - Thursday) / 8am - 5pm (Friday)</li> <li>• (12-hour shift): 8am to 8pm and 8pm to 8am</li> <li>• Rotating shift day / night once a quarter or once in 2 quarters</li> <li>• 3-4 / 4-3 shift pattern</li> <li>• May be required to do OT</li> <li>• 18 Woodlands Loop</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
<p>Material Handler</p>	<ul style="list-style-type: none"> <li>• GCE "N" or "O" Levels or equivalent required</li> <li>• Possess 1 - 2 years of experience in materials handling or a related field, demonstrating a solid understanding of inventory management and materials movement.</li> <li>• Familiar with fundamental packing and shipping techniques to ensure the safe transportation of materials.</li> <li>• Ability to comprehend and adhere to company safety rules and regulations.</li> <li>• Proficiency in using appropriate tools, processes, and techniques for materials handling, ensuring materials are managed efficiently and securely.</li> <li>• Strong numeracy skills to accurately perform tasks such as counting, measuring, and verifying quantities.</li> <li>• Basic knowledge of Oracle and Agile systems is advantageous, contributing to effectively utilising digital tools for materials management.</li> <li>• Able to lift and carry weights of up to 20kg, meeting the role's physical demands.</li> </ul>	<ul style="list-style-type: none"> <li>• Unload materials from delivery vehicles and ensure accurate quantities. Inspect deliveries for damage or discrepancies and document any issues.</li> <li>• Verify and record storage destinations based on receiving documents.</li> <li>• Properly store materials in designated locations, ensuring easy retrieval when needed.</li> <li>• Retrieve stored materials according to orders and move them to production or shipping areas in a timely manner, ensuring accurate order picking.</li> <li>• Maintain detailed records and documentation related to the receipt, storage, and distribution of materials.</li> <li>• Ensure accuracy in recording inventory movements.</li> <li>• Conduct routine cycles count to validate inventory accuracy. Collaborate with inventory control teams to identify and rectify discrepancies.</li> <li>• Utilize computer systems to locate materials within the inventory database.</li> <li>• Ensure accurate and up-to-date information is reflected in the system.</li> <li>• Perform tasks under direct supervision, following established guidelines and procedures to ensure consistency and accuracy in materials handling.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5:30pm (Monday - Thursday) / 8am - 5pm (Friday)</li> <li>• 18 Woodlands Loop</li> </ul>

## 7. M&D Precision Technology

M&D Precision Technology Pte Ltd is specializing in sales and marketing within the Medical and Semiconductor industries. With over three decades of experience, our company has evolved into a leading manufacturer of precision components, serving clients worldwide.

Job Positions	Requirements	Key Responsibilities	Working hours / Location
CNC Cylindrical Grinder	<ul style="list-style-type: none"> <li>• Excellent verbal and written communication skills</li> <li>• Ability to multitask, prioritize and show attention to detail</li> </ul>	<ul style="list-style-type: none"> <li>• Set up and operate CNC cylindrical grinding machine.</li> <li>• Read &amp; interpret drawings.</li> <li>• Responsible for quality product standards with no defects.</li> <li>• Maintain materials, equipment, and work area in a clean &amp; orderly condition.</li> <li>• Other duties as assigned.</li> <li>• Adherent to good quality and safety practices</li> </ul>	<ul style="list-style-type: none"> <li>• Start work at 8.45am</li> <li>• Ang Mo Kio Ave 5</li> </ul>
Sales Engineer	<ul style="list-style-type: none"> <li>• Business, Engineering, Manufacturing or a related field / industries</li> <li>• Software Proficiency - Microsoft Excel (Basic Data Analysis), Word (Sales Proposals), PowerPoint (Presentations &amp; Client Pitches), AutoCAD</li> </ul>	<ul style="list-style-type: none"> <li>• Skilled in identifying new sales opportunities</li> <li>• Strong communication &amp; interpersonal skills</li> </ul>	<ul style="list-style-type: none"> <li>• Start work at 8.30am</li> <li>• Ang Mo Kio Ave 5</li> </ul>

## 8. Royal Insignia

ROYAL INSIGNIA is a premier luxury brand for Medals, Jewelry, and Fine Gifts for members of the world's Royal families and international ministries.

Job Positions	Requirements	Key Responsibilities	Working hours / Location
2D Designer	<ul style="list-style-type: none"> <li>• Minimum ITE / Diploma in Graphic and/or Product Design, or any relevant field of study</li> <li>• Prior experience as a graphic / product designer would be an advantage</li> </ul>	<ul style="list-style-type: none"> <li>• Design and produce artwork, design illustrations, and graphic documents using a range of manual and digital techniques and media</li> <li>• Produce 2D drawings &amp; models for 3D presentation purposes.</li> <li>• The drafter should be well-versed in design software such as Photoshop, Illustrator, and Rhinoceros</li> <li>• Maintain an awareness of trends and developments in design, materials, techniques and technology.</li> <li>• Keep abreast of design trends in the luxury lifestyle industry</li> <li>• Participate in the product conceptualization phase and see the product from concept to final design</li> <li>• Record measurements, information for design reference, work constructed, and produce design for the purpose of production</li> <li>• Provide strategic insight and share expertise to improve the company's design processes and capabilities</li> <li>• Generate ideas for new design concepts and prototypes</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 9am – 6.30pm</li> <li>• 4008 Ang Mo Kio Avenue 10</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
3D Drafter	<ul style="list-style-type: none"> <li>• Minimum ITE / Diploma in Graphic and/or Product Design, or any relevant field of study</li> <li>• Prior experience as a graphic / product designer would be an advantage</li> </ul>	<ul style="list-style-type: none"> <li>• Develop technical drawings and engineering designs for manufactured components &amp; end products</li> <li>• Produce and post-process the tool path data into machine specific codes for multi-axis computer numerical control (CNC) machining</li> <li>• Create prototypes using 3D printing technology</li> <li>• Consult with the design team regularly to understand the aesthetics of the design and the effect the designers are trying to achieve</li> <li>• Produce 3D models of 2D designs for presentation purposes</li> <li>• Conduct extensive research to identify machinery and technology that can make the manufacturing process more efficient and produce interesting effects</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 9am – 6.30pm</li> <li>• 4008 Ang Mo Kio Avenue 10</li> </ul>
Business Development Executive	<ul style="list-style-type: none"> <li>• Minimum Degree in Sales &amp; Marketing / Business Administration or equivalent</li> <li>• Minimum 1 - 2 years of relevant working experience in sales and marketing</li> <li>• Good conceptualizing skills to identify and develop new business ideas</li> <li>• Excellent interpersonal, communication, negotiation, and presentation skills</li> </ul>	<ul style="list-style-type: none"> <li>• Reporting to the Director, the Business Development Executive's key deliverables will include but <u>not limited to the following</u>:</li> <li>• Identify, develop, and execute new revenue streams for the business within APAC</li> <li>• Plan and carry out direct sales activities to attain new accounts in accordance with agreed sales and business plans</li> <li>• Establish a customer development plan to grow the target accounts (i.e. strategies to leverage existing customers into more Asia Pacific countries)</li> <li>• Perform vertical related administrative support (CRM, monthly report) for regional or global stakeholders</li> <li>• Support internal parties to develop the best possible solutions for the customers</li> <li>• Achieve and meet the sales budgets for the defined area for new and/or existing business</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 9am – 6.30pm</li> <li>• 4008 Ang Mo Kio Avenue 10</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
CNC Programmer / Machinist / Supervisor	<ul style="list-style-type: none"> <li>• Minimum Diploma in 3D Drafting / Precision Engineering</li> <li>• 5 years in a similar role.</li> <li>• At least 2 years' experience as a supervisor</li> <li>• Demonstrated capacity to keep a safe work environment.</li> <li>• Experience hiring, evaluating, and training of CNC Operators.</li> <li>• Capacity to read and interpret technical drawings.</li> <li>• Knowledge and practical experience using lathe, milling, grinding, cutting, and press machines.</li> <li>• Knowledge and practice of fabrication of metal parts like those needed in manufacturing of cosmetic products and electronic industries. (sheet metal etc.).</li> <li>• Experience distributing work to operators.</li> <li>• Experience fabricating fixtures and templates for production.</li> <li>• Experience interacting with Design Group in fabrication of prototypes.</li> <li>• Experience keeping tools and documentation organized.</li> <li>• Purchase of some materials used in the shop.</li> <li>• Training that demonstrates a systematic approach to his trade.</li> <li>• Proficient in CAD/CAM, tool-path analysis and modelling.</li> <li>• Experienced in SOLIDWORKS.</li> <li>• Knowledge and experience providing equipment maintenance.</li> </ul>	<ul style="list-style-type: none"> <li>• Apply three-dimensional (3D) computer modelling and programming to create models and drawings for manufacturing.</li> <li>• Develop and determine appropriate processes, tools and equipment for manufacturing products</li> <li>• Monitor and adjust process parameters to maintain or enhance production systems</li> <li>• Oversee shop floor operations for conformance to product and process specifications</li> <li>• Implement organizational quality systems in manufacturing production processes</li> <li>• Supervise manufacturing activities for workplace safety and health (WSH)</li> <li>• Investigate issues in manufacturing processes and product designs to formulate corrective measures</li> <li>• Coordinate maintenance of equipment and machinery</li> <li>• Apply lean techniques to enhance manufacturing</li> <li>• Assist in implementation of improvement projects operations</li> <li>• Identify opportunities for continuous improvement projects</li> <li>• Perform evaluations and/or experiments</li> <li>• Collect data for analysis</li> <li>• Align staff development activities with manufacturing and business needs through coaching and mentoring machinists</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• Monday - Thursday 830am - 630pm, Friday 830am - 530pm</li> <li>• 4008 Ang Mo Kio Avenue 10</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
	<ul style="list-style-type: none"> <li>• Experience servicing the Production department in a factory.</li> <li>• Experience using Lean tools, such as 5s, SMED, Standard Work, or waste reduction</li> </ul>		
<p>Content Creative Executive</p>	<ul style="list-style-type: none"> <li>• ITE / Diploma in Communications, Graphic Design, Journalism, or related field.</li> <li>• 1 year of experience in content creation or digital media.</li> <li>• Experience in photography, videography, and editing software (e.g., Adobe Premiere Pro, Final Cut Pro).</li> <li>• Proficiency in Adobe Creative Suite (Photoshop, Illustrator, InDesign).</li> </ul>	<ul style="list-style-type: none"> <li>• Collaborate with marketing, sales, HR, and other departments to understand project requirements.</li> <li>• Develop creative concepts for campaigns, internal communications, and other marketing materials in alignment with the Group’s branding.</li> <li>• Create visually appealing designs for both print and digital media, including brochures, social media graphics, email templates, and presentations.</li> <li>• Produce engaging multimedia content (e.g., animations, interactive elements) for social media and the website.</li> <li>• Develop and maintain a content calendar to ensure timely production and distribution of content across all platforms.</li> <li>• Project Planning: Plan and execute photography and videography sessions for group events, product showcases, and employee profiles.</li> <li>• Content Capture: Capture high-quality photos and videos that effectively communicate the Group’s message.</li> <li>• Editing: Edit photos and videos using Adobe Lightroom, Photoshop, Premiere Pro, or Final Cut Pro.</li> <li>• Library Management: Organize a digital library for easy access to photos and videos.</li> <li>• Creative Concept Development: Collaborate with various teams to develop creative concepts for campaigns and internal communications.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 9am – 6.30pm</li> <li>• 4008 Ang Mo Kio Avenue 10</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> <li>• Content Creation: Design engaging multimedia content for social media platforms and the website.</li> <li>• Content Distribution: Ensure timely production and distribution of content to meet campaign goals.</li> <li>• Develop clear and effective creative concepts for internal communications and marketing materials, in collaboration with marketing and HR teams.</li> <li>• Write compelling content for brochures, social media posts, email templates, and more.</li> <li>• Content Oversight: Assist in the creation and updating of website content to ensure it is engaging and current.</li> <li>• SEO Management: Implement SEO strategies to improve website visibility and user engagement.</li> <li>• Performance Monitoring: Track website performance and user engagement via analytics, optimizing content accordingly.</li> </ul>	
Driver	<ul style="list-style-type: none"> <li>• Must be familiar with Singapore routes.</li> <li>• Safe Driving Record for the past 3 years</li> </ul>	<ul style="list-style-type: none"> <li>• Safely transporting company products and materials to and from specified locations in a timely manner.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 9am – 6.30pm</li> <li>• 4008 Ang Mo Kio Avenue 10</li> </ul>
Jewelry Designer	<ul style="list-style-type: none"> <li>• Minimum ITE / Diploma in Graphic and/or Product Design, or any relevant field of study</li> <li>• Prior experience as a graphic / product designer would be an advantage</li> </ul>	<p><b><u>Design and Development:</u></b></p> <ul style="list-style-type: none"> <li>• Create original jewelry designs from concept to final product, ensuring they align with the company’s brand and market trends.</li> <li>• Develop sketches, renderings, and 3D models using design software (e.g., CAD).</li> <li>• Select appropriate materials, gemstones, and finishes for each design.</li> <li>• Stay current with fashion and jewelry trends to inspire and inform new designs.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 9am – 6.30pm</li> <li>• 4008 Ang Mo Kio Avenue 10</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<p><b><u>Collaboration and Communication:</u></b></p> <ul style="list-style-type: none"> <li>• Work closely with the Head of Design to understand project requirements and objectives.</li> <li>• Collaborate with the production team to ensure designs are feasible and producible.</li> <li>• Liaise with the marketing and sales departments to understand customer preferences and market demands.</li> <li>• Present design concepts and prototypes to stakeholders for feedback and approval.</li> </ul> <p><b><u>Technical Skills and Knowledge:</u></b></p> <ul style="list-style-type: none"> <li>• Utilize design software and tools to create detailed drawings and specifications.</li> <li>• Knowledge of jewelry manufacturing processes, including casting, setting, and finishing.</li> <li>• Conduct quality checks on prototypes and final products to ensure they meet design specifications and standards.</li> <li>• Troubleshoot and resolve any design or production issues that arise.</li> </ul> <p><b><u>Project Management:</u></b></p> <ul style="list-style-type: none"> <li>• Manage multiple design projects simultaneously, ensuring timely completion and adherence to deadlines.</li> <li>• Maintain organized records of all design projects, including sketches, models, and production notes.</li> <li>• Coordinate with suppliers and vendors to source materials and components as needed.</li> </ul>	

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<p><b><u>Innovation and Continuous Improvement:</u></b></p> <ul style="list-style-type: none"> <li>• Seek out new techniques, materials, and technologies to enhance the design process and product offerings.</li> <li>• Continuously improve design skills and knowledge through professional development and training opportunities.</li> </ul>	
Logistics Assistant	<ul style="list-style-type: none"> <li>• Minimum GCE “N” level</li> <li>• Good communication and interpersonal skills must be able to work in a team environment.</li> <li>• Must be patient and meticulous.</li> <li>• Basic computer and administrative skills</li> <li>• Prior experience with the handling of food is a plus.</li> <li>• Fluent &amp; literate in English</li> </ul>	<ul style="list-style-type: none"> <li>• Pick and pack of orders from various platforms.</li> <li>• Handling and packaging of food items.</li> <li>• Process stock requests from the boutiques.</li> <li>• Maintain the order and cleanliness of the warehouse.</li> <li>• Track and document all inventory movements to and from the warehouse.</li> <li>• Perform stock control by counting stocks / stock taking.</li> <li>• Coordinating with internal stakeholders to order stocks when low.</li> <li>• Receive incoming shipments and deliveries.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 9am – 6.30pm</li> <li>• 4008 Ang Mo Kio Avenue 10</li> </ul>
Retail Sales Assistant	<ul style="list-style-type: none"> <li>• Minimum ITE / Diploma / Degree</li> <li>• Excellent communication and interpersonal skills</li> <li>• Able to converse fluently in English</li> </ul>	<ul style="list-style-type: none"> <li>• Interact with customers to sell products and provide customer service</li> <li>• Generate new businesses (walk-ins and/or phone enquiries)</li> <li>• Attain and maintain required service standards</li> <li>• Respond to service challenges, e.g. handling customer queries and/or complaints</li> <li>• Provide supporting activities, i.e. invoicing, packing, replenishment, stock-receiving / taking</li> <li>• Maintain housekeeping standards at the Boutique</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• Retail Hours</li> <li>• 4008 Ang Mo Kio Avenue 10</li> </ul>

## 9. Sunningdale Tech

As an industry leader with deep engineering expertise and broad experience, we're driven to solve your challenges by applying our advanced capabilities & leading technology in ways that benefit you. We're ready to provide solutions at every step of the process to reduce lead time and add value to customers, while maintaining our excellent quality. Beyond that, we build on our strong foundations to think out of the box and apply relevant new possibilities for your complex engineering problems. Trust us to constantly solve challenges to meet your needs and apply new ideas for better outcomes.

Job Positions	Requirements	Key Responsibilities	Working hours/ Location
Automation Engineer (Mechanical)	<ul style="list-style-type: none"> <li>• Diploma / Degree of Engineering in Automation / Mechatronics / Mechanical / Electrical or equivalent.</li> <li>• Previous 3 - 6 years' experience as a validation engineer or in a similar role.</li> <li>• Experience in project management.</li> <li>• Strong understanding of automation engineering system design concept &amp; development, manufacturing processes and safety regulations.</li> <li>• Excellent mathematical and analytical skills.</li> <li>• Attention to detail.</li> <li>• Knowledge of statistical software analysis (e.g., MINITAB, MATLAB)</li> <li>• Well versed in Microsoft office tools (Excel / Word / PowerPoint)</li> <li>• Have know-how in Process Failure Mode Effect Analysis (PFMEA) and CPK study.</li> <li>• Leadership, ownership, team player, self-motivation.</li> <li>• Attention to details and eager to learn new technology.</li> </ul>	<ul style="list-style-type: none"> <li>• Responsible for automation engineering systems &amp; processes per safety and performance standards to build products.</li> <li>• Establish performance &amp; quality criteria via validation (IQ, OQ and PQ) by FEED (Front End Engineering Design), testing, installation, commissioning &amp; handover for production.</li> <li>• Work closely with the internal team for technical solutions, design experiments, validation, qualification procedure and check list to ensure products meet governance, company &amp; customer requirements.</li> <li>• Create testing protocol, run test for concept approval, analyze results, update activity logs &amp; document results.</li> <li>• Monitor compliance with safety and quality regulations.</li> <li>• Calibrating and repairing machine &amp; equipment.</li> <li>• Participate in cross functional team for product failure root cause analysis and automation system Continuous Improvement.</li> <li>• Design new machines &amp; auxiliary equipment maintenance procedures, check list &amp; work instructions, provide training for operation &amp; maintenance staff.</li> <li>• Collaborate with internal and external process FMEA and Machine qualification.</li> </ul>	<ul style="list-style-type: none"> <li>• 5 days per week</li> <li>• 8.30am - 5.45pm</li> <li>• 1 Joo Koon Crescent</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> <li>• Collaborate with suppliers and in-house complete all FAT and SAT requirements within the delivery date.</li> <li>• Perform Lean principle (5S, Gemba-walk, 5-why and B&amp;A suggestion improvements)</li> <li>• Submit and Follow-up qualification with QA and Production staff</li> </ul>	
Manufacturing Engineer	<ul style="list-style-type: none"> <li>• Diploma / Degree in Mechanical / Automation / Mechatronics Engineering or equivalent</li> <li>• Experienced in PLC Programming, 8D Methodology and ISO9001</li> <li>• Good interpersonal and communication skills</li> <li>• Meticulous, independent and possess good organizational &amp; planning abilities</li> </ul>	<ul style="list-style-type: none"> <li>• Leading a team of operators, technicians and supervisors.</li> <li>• Liaise with Supervisors, Engineers, Planners and other respective Departments for production processes</li> <li>• Oversee daily operation of respective production requirements such as line productivity, efficiency, quality, yield and machine utilization</li> <li>• Participate in Production Process Planning and scheduled meetings</li> <li>• Conduct Toolbox meetings to identify production requirements</li> <li>• Ensure production schedules accord to that of the Planner</li> <li>• Conduct on-the-job training for direct reports</li> <li>• Prepare and submit required monthly reports</li> <li>• Keep track of any rectifications or improvements required</li> <li>• Change working methods or processes for productivity and quality improvement when necessary</li> <li>• Liaise and work closely with customers to manage the corrective action and resolve quality issues promptly</li> <li>• Initiate and lead internal team to ensure internal corrective action is closed effectively</li> <li>• Build good rapport with customers through timely feedback on product quality performance as well as customers' requirements such as assisting customers to perform evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• 5 days per week</li> <li>• 8.30am - 5.45pm</li> <li>• 51 Joo Koon Circle</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> <li>• Responsible for generating and implementing all production related procedures such as Work Instructions, Standard Operating Procedure and Control Plans</li> <li>• Develop and implement periodic equipment preventive maintenance programs</li> <li>• Identify and recommend training programs for respective production personnel to enrich their capabilities and knowledge</li> <li>• Maintain plant equipment such as Air Compressors, Vacuum pumps and Transformers</li> <li>• Maintain a list of spare parts through timely reviewing to ensure minimum disruption to the production operation and establish contact with spare parts vendors</li> <li>• Ensure production operation meets the Company’s quality policy and objectives and comply with customer requirements.</li> <li>• Initiates implement continuous improvement plan to attain cost reduction to meet Company’s goals</li> <li>• Ensure compliance with the company’s safety rules and policy and maintain standard 5S and good manufacturing housekeeping</li> <li>• Any other tasks assigned by superior</li> <li>• Take reasonable care of workplace health and safety; abide by all EHS policies and procedures; cooperate with Management and colleagues in EHS initiatives</li> </ul>	

Job Positions	Requirements	Key Responsibilities	Working hours/ Location
Production Supervisor	<ul style="list-style-type: none"> <li>• Diploma / Degree in Mechanical Engineering / Mechatronics / Electrical Engineering or equivalent</li> <li>• At least 3 - 5 years of relevant production supervisory experience in manufacturing environment</li> <li>• Willing to commit 12-hours shift</li> </ul>	<ul style="list-style-type: none"> <li>• Oversee daily operation of his shift to meet respective production requirements such as line productivity efficiency quality yield and machine utilization</li> <li>• Ensure daily assignment of job is carried out in a proper manner</li> <li>• Ensure shipment is met as per schedule</li> <li>• Responsible for daily shift posting of data</li> <li>• Responsible for weekly production report</li> <li>• Initiate action to prevent the occurrence of product non-conformity</li> <li>• Recommend and verify the implementation of product non-conformity solution</li> <li>• Liaise with store and manage inventory of finished goods and standard materials</li> <li>• Review, identify and recommend relevant training programs for respective production personnel to enrich their capabilities and knowledge</li> <li>• Ensure production operation meets the company's quality policy and objectives and comply with customer requirements</li> <li>• Lead production team to give continuous support to assist internal improvement team to attain cost reduction for customer and to meet company's goals</li> <li>• Promote and cultivate good housekeeping behaviors in assembly area</li> <li>• Raise safety awareness in assembly area</li> <li>• Take reasonable care of workplace health and safety; abide by all EHS policies and procedures; cooperate with Management and colleagues in EHS initiatives</li> </ul>	<ul style="list-style-type: none"> <li>• 5 days per week</li> <li>• 8.30am - 5.45pm</li> <li>• 1 Joo Koon Crescent</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours/ Location
Program Engineer	<ul style="list-style-type: none"> <li>• Degree in Mechanical Engineering</li> <li>• 3 - 6 years of relevant experience</li> <li>• Experience in managing healthcare products</li> <li>• Good knowledge of project management &amp; production process</li> <li>• IT Skills (MS Office)</li> <li>• Communicate well in English, organizational and planning abilities</li> <li>• Independent, good initiative and able to multi-task in fast paced environment</li> </ul>	<ul style="list-style-type: none"> <li>• Lead and direct cross-functional team in program execution</li> <li>• Ensure proper qualifications of new projects and successful implementation of programs in the production / manufacturing unit</li> <li>• Track and monitor project progress to ensure project schedules and cost objectives are met</li> <li>• Actively follow on sales leads and take lead in business development</li> <li>• Serve as primary technical contact with customers on strategic or politically sensitive issues</li> <li>• Generating quotation for molding projects involving new tooling</li> <li>• Work with Manufacturing on developing and establishing workflows and production concepts (to optimize production efficiency and to meet customers' requirements)</li> <li>• Identify and specify engineering requirements for new projects</li> </ul>	<ul style="list-style-type: none"> <li>• 5 days per week</li> <li>• 8.30am - 5.45pm</li> <li>• 51 Joo Koon Circle</li> </ul>
QA Engineer	<ul style="list-style-type: none"> <li>• Minimum Diploma / Degree in Biomedical / Mechanical Engineering or equivalent</li> <li>• Minimum 0 – 4 years of relevant experience in a dynamic medical Device manufacturing environment</li> <li>• Possess knowledge of Quality tools and Quality concept fundamentals</li> <li>• Able to perform root cause analysis, process optimization, data analysis and validation effectively manage a high-volume manufacturing setting / environment</li> <li>• Ability to apply problem solving techniques and provide solutions under minimal supervision</li> <li>• Good written and oral communication skills</li> </ul>	<ul style="list-style-type: none"> <li>• Oversee the daily quality activities including involvement in new project development with relate to technical and non-technical operations</li> <li>• Resolves customer inquiries, quality, and operational issues in a timely manner by consulting with the Business Development HOD, Operation Manager, QA Manager, other supporting managers, Superior</li> <li>• Manage, lead, and motivate a team of quality inspectors and technicians to meet departmental objectives and goals, create and promote food safety, GDP, GMP &amp; lead by example</li> <li>• Involved in new product and project development to establish internal specifications and keep abreast of customer requirements</li> </ul>	<ul style="list-style-type: none"> <li>• 5 days per week</li> <li>• 8.30am - 5.45pm</li> <li>• 1 Joo Koon Crescent</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours/ Location
		<ul style="list-style-type: none"> <li>• Document in STL’s quality system and implement programs to ensure compliance with applicable regulatory requirements and corporate’s quality system requirements</li> <li>• Develop and continually improve production, inspection and process control activities, corrective &amp; preventive action, hazard analysis and risk management</li> <li>• Responsible for timely closure of CAPA, non-conformance investigation report, customer complaints and deviations.</li> <li>• Escalate to superior if required</li> <li>• Analyze and trend various Key Performance Indicators per management’s vision and direction, including indicator of interest</li> <li>• Develop, review, and approves qualifications and validation protocols, involvement in food Hazard / Medical device Risk management activities and departmental level risk and opportunity assessment, including JSA</li> <li>• Ensures effective communication internally &amp; externally</li> <li>• Ensure department’s personnel competencies, develop, and retain skill base knowledge within the organization, through training needs identification</li> <li>• Take reasonable care of workplace health and safety; abide by all EHS policies and procedures; cooperate with Management and colleagues in EHS initiatives</li> </ul>	

Job Positions	Requirements	Key Responsibilities	Working hours/ Location
Tooling Engineer	<ul style="list-style-type: none"> <li>• Diploma / NITEC in Precision Machining, Tooling Technology or relevant</li> <li>• Experience in project management and tooling technical incline</li> <li>• Good analytical, communication and interpersonal relation skills</li> <li>• Able to evaluate, diagnose and troubleshoot problems</li> <li>• A team player with ability to work under minimum supervision</li> </ul>	<ul style="list-style-type: none"> <li>• Conduct tooling Contract review, mold design review, mold trial review, project review meetings</li> <li>• Liaise with Designers, manufacturing Engineers, Planners on the progress of tool fabrication to achieve 100% on-time delivery</li> <li>• Provide timely updates and Gantt charts to BD group</li> <li>• Attend mold testing and perform molding process optimization to achieve part consistency quality</li> <li>• Study FA report for dimensional rectification according product form fit functions as required by the customer</li> <li>• Lead team in problem solving - identification of problems and analysis of the root cause</li> <li>• Liaise with suppliers for mold outsourcing on all tooling related issues</li> <li>• Provide BD with technical support and customers with tooling feasibilities</li> <li>• Prepare quotation for engineering change requests</li> </ul>	<ul style="list-style-type: none"> <li>• 5 days per week</li> <li>• 8.30am - 5.45pm</li> <li>• 51 Joo Koon Circle</li> </ul>

## 10. Vantive Manufacturing

Vantive separated from Baxter in 2025 and is building on a 70-year legacy as a leader in kidney care innovation. As a new standalone company, Vantive is dedicated to advancing vital organ therapies. Greater flexibility and efficiency in therapy administration for care teams, and longer, fuller lives for patients— that is what Vantive aspires to deliver.

Job Positions	Requirements	Key Responsibilities	Working hours/ Location
Assistant Supervisors	<ul style="list-style-type: none"> <li>• Minimum NiTEC</li> </ul>	<ul style="list-style-type: none"> <li>• Prepare, coordinate and monitor work schedules to achieve shift production target.</li> <li>• Manage shift manpower deployment such as line balancing, leave management and overtime scheduling.</li> <li>• Conduct daily shift briefing to line operators on production matters.</li> <li>• Review shift labor efficiency and scrap data to drive improvement.</li> <li>• Conduct training to line operators on process SOP update.</li> <li>• Manage inventory on raw material, product WIP and daily scrap to ensure shift to shift inventory accuracy in system.</li> <li>• Review work order accuracy, amend work order information, perform work order closure in all manufacturing systems.</li> <li>• Troubleshoot and solve the manufacturing systems errors to minimize the impact to production.</li> <li>• Drive Kaizen submission to meet the department target.</li> <li>• Provide support for Safety, Quality and regulatory audits.</li> </ul>	<ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.30am - 6pm</li> <li>• 2 Woodlands Industrial</li> </ul>
Lab Analyst	<ul style="list-style-type: none"> <li>• Diploma</li> </ul>	<ul style="list-style-type: none"> <li>• You will be responsible for performing laboratory testing on raw materials as well as initial, in-process and final products for compliance with quality standard.</li> <li>• Other responsibilities include laboratory equipment maintenance, test procedure qualification, validation as well as involvement in improvement projects.</li> <li>• Responsible for compliance with EHS procedure and requirement.</li> </ul>	<ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.30am - 6pm</li> <li>• 2 Woodlands Industrial</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours/ Location
Operators	<ul style="list-style-type: none"> <li>• Secondary certificate</li> </ul>	<ul style="list-style-type: none"> <li>• Perform packing for all products</li> <li>• Perform visual inspections for non-Japanese products according to specifications.</li> <li>• Handling of simple packing machines</li> <li>• Perform some simple manual jobs in Sub-assembly</li> <li>• Adheres to quality as in Standard Operating Procedures</li> <li>• Compliance with EHS procedures and requirements</li> <li>• Any other duties that may be assigned</li> </ul>	<ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.30am - 6pm</li> <li>• 2 Woodlands Industrial</li> </ul>
Technicians	<ul style="list-style-type: none"> <li>• Minimum NiTEC</li> </ul>	<ul style="list-style-type: none"> <li>• Supporting daily production activity to reach target production output and quality level.</li> <li>• Responsible for machine operation</li> <li>• Performing machine troubleshooting, maintenance and repairs.</li> <li>• Following SOP while ensuring the highest-level quality of work</li> <li>• Any other ad-hoc duties as required.</li> </ul>	<ul style="list-style-type: none"> <li>• 4-day work week</li> <li>• 8.30am - 6pm</li> <li>• 2 Woodlands Industrial</li> </ul>

## 11. VDL Enabling Technologies Group

VDL Enabling Technologies Group (Singapore) Pte. Ltd. is a supplier of mechatronic systems and modules for OEM companies, specializing in the semiconductor industry, particularly Wafer Fab Equipment. They offer total lifecycle management, including design, cost analysis, repair, R&D support, prototyping, manufacturing, and installation. With in-house facilities for machining, milling, grinding, assembly, testing, and certification, they ensure high-quality service. Their diverse, multicultural team in Singapore strategically supports customers, combining Dutch and modern Asian cultures to stay ahead of changes and give back to the community.

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Commodity Specialist	<ul style="list-style-type: none"> <li>• Degree in Engineering / Logistics or other relevant qualifications.</li> <li>• Minimum 3 years of experience in a commodity specialist / supply chain role in the manufacturing industry.</li> <li>• Ability to interpret technical documents (i.e. schematic / drawings / BOM / specifications) to source for OEM parts (mechanical &amp; electrical)</li> <li>• Work experience in machines, sheet metals or build to print parts (Cable assy, PCBA &amp; etc.) will be an added advantage</li> <li>• Certified Supply Chain Professional (CSCP) is preferred</li> <li>• Team player</li> <li>• Good problem-solving skills</li> <li>• Meticulous in detail</li> <li>• Proficient in advanced Microsoft Excel functions</li> <li>• Good communication skills</li> <li>• Ability to analyze and make sense of data from dashboard</li> <li>• Excellent people, presentation and communication skills</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: Responsible for the company's end-to-end sourcing of products related to manufacturing Bill of Materials (BOMs).</li> <li>• In addition, the individual will be responsible for all phases of sourcing that require the skills necessary to identify cost-saving opportunities, lead-time reduction, supplier relationship management, create competitive environments, creatively negotiate, and generate contracts to assure the availability of all products to support the company objectives.</li> </ul> <p><b>Key Area of Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Source for materials, components, and service-related activities at the most competitive prices to fulfill business requirements.</li> <li>• Develop and implement commodity strategies to categorize and transform the supply base that will ultimately achieve the company goal &amp; and business objectives.</li> <li>• Implement supplier agreements / contracts by working with cross-functional stakeholders and suppliers to enable tactical buying for the Material Management Team (MMT) and meet business goals.</li> <li>• Address outstanding Project Requirement Planning (PRP) and Change Control System (CCS) affecting the project to meet program / business requirements.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> <li>• Manage supplier relationships to maintain and develop a win-win situation.</li> <li>• Support and participate in company continuous improvement program.</li> <li>• Prepare quotation to support customer budgetary request</li> <li>• Evaluate supplier core competencies and competitive positioning using industry cost models</li> </ul>	
Engineer, System Support	<ul style="list-style-type: none"> <li>• Degree in Computer Science / Electrical and Electronic Engineering or other relevant field.</li> <li>• Minimum 3 years of working as a system support engineer in the semiconductor industry or other similar roles.</li> <li>• Proficient in Microsoft Excel functions</li> <li>• Good communication skills</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: To manage and provide technical support of IT systems and networks, to ensure uninterrupted and secure business operation, and compliance with VDL / ETG standards and roadmap.</li> </ul> <p><b><u>Key Area of Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Maintain and update all information technology (IT) systems, devices and peripherals, within the company to ensure stable and reliable performance.</li> <li>• Maintain and update the company's network infrastructure and adhere to the parameters &amp; static address tables according to the One-ETG standard.</li> <li>• Trouble-shoot and resolve all IT-related technical issues and prevent re-occurrences.</li> <li>• Ensure security and proper access control of all IT systems, networks and data, so that they are free from malware, spyware, hacking, illegal software and unauthorized access.</li> <li>• Create regular backups of all relevant company data and store it safely, to ensure Business Continuity, in the case of systems and/or network outage.</li> <li>• Research and benchmark new developments in the IT industry and propose improvements to business processes to save costs and drive for better efficiency and productivity.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> <li>• Source, communicate and manage external parties or service providers that provide service support and maintenance to operational IT matters.</li> <li>• Support and participate in company continuous improvement program.</li> </ul>	
<p>Equipment Assembly Specialist (1-year contract renewable)</p>	<ul style="list-style-type: none"> <li>• Nitec / Higher Nitec / Diploma in Mechanical Engineering / Electrical Engineering / Mechatronic Engineering or equivalent course</li> <li>• Fresh graduates are welcome</li> <li>• Preferably with Workplace safety &amp; health in Metal work certification</li> <li>• Knowledge on assembly drawing.</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: The role will be to be responsible for performing equipment assembly according to assembly drawings that meet customers' requirements and specifications.</li> </ul> <p><b><u>Key Area of Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Perform basic &amp; advanced machine electrical wiring works.</li> <li>• Assemble electrical or electronic systems or support structures and install components, units, subassemblies, wiring, or assembly.</li> <li>• Perform assembly per assembly drawing, Bill of Material, Electrical and Pneumatic control diagram.</li> <li>• Perform alignment, test, process inspection, integration, and product release procedures.</li> <li>• Inspect wiring installations, assemblies, and circuits.</li> <li>• Perform reporting in shop floor control system</li> <li>• To ensure quality, efficiency, and delivery performance.</li> <li>• Perform periodical calibration and maintenance for assembly tools.</li> <li>• Handling quality and shipment documents.</li> <li>• Participate in programs for improvement.</li> <li>• Practice work safety and good 5S housekeeping.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 7am/pm - 7pm/am</li> <li>• 8am/pm - 8pm/am</li> <li>• 9am/pm - 9pm/am</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Manufacturing Engineer (System Integration)	<ul style="list-style-type: none"> <li>• Bachelor's in Engineering (Mechanical, Mechatronics, Electrical, Precision or Industrial Engineering)</li> <li>• At least 3 years of experience as an engineer in the manufacturing assembly environment.</li> <li>• Lean Six Sigma Green or Black belt is preferred.</li> <li>• Strategic, creative, and systemic thinking</li> <li>• Excellent leadership and effective communication with all levels of associates and management.</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: Responsible for the complete end-to-end planning, direction, and coordination of all the manufacturing processes related to system integration for a specific project.</li> <li>• Together with the program team, the Manufacturing Engineer is to ensure that assembly can meet costs, quality, and delivery requirements.</li> </ul> <p><b><u>Key Area of Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Design of production layout to enable production to fulfill build plan forecast or pre-defined production run rate.</li> <li>• Define requirements for assembly tools and equipment to support product realization and build plan.</li> <li>• Participate actively in PQP to ensure that risks are identified, and preventive actions defined and implemented.</li> <li>• Implement a certification program for assembly to ensure that assembly module leads are trained and certified to carry out specific assembly tasks.</li> <li>• Collaborate with the Process Engineer in the design of the assembly Kit Kart for issue of materials into the clean room and effective handling of materials inside the production area.</li> <li>• Lead in resolving technical problems faced by Assembly and resolve internal and customer quality complaints.</li> <li>• Monitor assembly capacity of the program, and perform ramp assessment when required, to fulfill build plan system delivery.</li> <li>• Contribute to the system build progress meetings together with the program team to meet on-time delivery targets.</li> <li>• Evaluate assembly efficiency and implement improvements to achieve the calculated standard time.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> <li>• Monitor all customer's consigned equipment to ensure all are inventoried, calibrated, and maintained regularly.</li> <li>• Identify and implement improvements to shorten production cycle time, improve overall production efficiency, improve quality performance, enhance safety or to boost sustainability.</li> <li>• Support and participate in company continuous improvement program.</li> </ul>	
<p>Officer, Procurement (Material Management) [1-year contract renewable]</p>	<ul style="list-style-type: none"> <li>• Bachelor's Degree or Diploma in Mechanical / Electrical / Electronic Engineering</li> <li>• Minimum 3 years of relevant experience in a high-mix, low-volume environment or semiconductor industry</li> <li>• Strong knowledge of managing global suppliers with good negotiation skills</li> <li>• Positive attitude and independent with high ownership of responsibilities</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: Responsible for order management for electronics and mechanical components / services required for manufacturing by a specific timeline determined by the project team.</li> <li>• Manage the procurement process such as receiving the receipt of goods from suppliers, making sure suppliers are paid and returns are processed promptly.</li> </ul> <p><b><u>Key Area of Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Responsible for the purchasing and monitoring of on-time delivery of materials, components and services to meet factory's requirements on part deliveries and program deliverables.</li> <li>• Aggressive expediting of orders and persistence in ensuring on-time delivery.</li> <li>• Ensure routine purchasing deliverables are maintained and communicated to internal and external stakeholders in a timely manner.</li> <li>• Set up and manage mitigation plans on critical materials to meet lead time requirements, risk of non-supply etc.</li> <li>• Pursue and/or purchasing process improvement to ensure efficiency of work.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> <li>• Manage supplier relationship and performance in terms of delivery participate in supplier performance review and improvement plan to develop suppliers to meet company's target.</li> <li>• Support in the areas of Q &amp; C. Or as assigned.</li> <li>• Support and participate in company continuous improvement program</li> <li>• To escalate non-conformity to stakeholders</li> </ul>	
Operations Shift Manager	<ul style="list-style-type: none"> <li>• Bachelor's Degree in Engineering / Operational Management / Business Management</li> <li>• Minimum 10 years of relevant experience as operation manager in a operational and manufacturing environment.</li> <li>• Strong understanding of operational processes and efficiency optimization.</li> <li>• Strong analytical and problem-solving abilities with a strategic mindset</li> <li>• Customer-focused and results-driven</li> <li>• Good communication and people management skills</li> <li>• Ability to lead and develop a high-performance team.</li> <li>• Able to work permanently Friday to Monday, 12 hours shift (8am to 8pm).</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: The Operations Shift Manager oversees the daily operations which include production and warehouse operations that are working 12 hours shift over the weekend, to ensure that employees are working diligently in accordance with their prescribed job tasks and adhere to all company policies and safety protocols.</li> </ul> <p><b><u>Key Area of Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Work closely with the Operation Managers of System Integration Department and Parts Making and Fabrication Department, and Warehouse to oversee the weekend shifts and to follow up on specific operational issues.</li> <li>• Monitor and manage shift operations to ensure efficiency and compliance with health, safety and quality standards.</li> <li>• Monitor and ensure that urgent delivery of products is executed according to plan</li> <li>• Coordinate across different departments to ensure smooth material flow and workflow.</li> <li>• Monitor operation performance and work with team supervisors or leaders to resolve operation issues.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> <li>• Monitor that all security measures are in order and work with security officers and facility managers to rectify any security lapses.</li> <li>• Act as the main contact person in case of an emergency until the Site Main Coordinator or Site Incident Coordinator has arrived.</li> <li>• Work with the Human Resource Department to manage work performance and disciplinary related issues.</li> <li>• Review with Operation Managers on matters arising from the weekend shifts, submit regular reports on operational performance and make recommendations for improvement.</li> </ul>	
<p>Order Administrator</p>	<ul style="list-style-type: none"> <li>• Diploma in Mechanical / Electrical / Electronic Engineering or other relevant discipline.</li> <li>• Minimum 3 years of relevant experience in a high-mix, low-volume environment or semiconductor industry.</li> <li>• Positive attitude and independent with high ownership of responsibilities.</li> <li>• Knowledge of Baan ERP &amp; Microsoft Excel and Word.</li> <li>• Fresh graduates are welcome.</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: Responsible for daily management of customer orders and fulfillment from Purchase Orders to Receiving to shipment. Ensure sales orders are properly launched in Baan, maintained, and closed.</li> </ul> <p><b>Key Areas of Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Communicate and align with Account Manager (AM) / Program Manager (PM) on the Purchase Order (PO) received &amp; program delivery schedule to confirm order before triggering Product Realization Flow (PRF) Eflow.</li> <li>• Provide feedback to AM/PM if there are changes for the next course of action.</li> <li>• Assist the finance team with invoice disputes or any issues related to Sales Orders (S/O) such as GST code and credit notes.</li> <li>• Maintain a proper and systematic filing system for Customer PO, PRF forms.</li> <li>• Act as the focal person to acknowledge and process new / revised PO from customers.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> <li>• Highlight discrepancies found in PO to Account Manager and execute the next step of action as advised.</li> <li>• Initiate repair RMA# requests and support customer OOR and Baan match-up.</li> <li>• Access and download the Open Order Report (OOR) from the portal to compare with Baan Commit Delivery Date to check for differences.</li> <li>• Perform general administration in Order Management.</li> <li>• Support and participate in the company's continuous improvement program.</li> </ul>	
Process Engineer (Parts Making & Fabrication)	<ul style="list-style-type: none"> <li>• Degree in Mechanical, Precision Engineering, or other relevant disciplines.</li> <li>• Minimum 3 years of working experience in the precision machining industry.</li> <li>• Strong knowledge of manufacturing processes</li> <li>• Knowledge of interpretation of engineering drawing</li> <li>• Knowledge of designing tools (GD&amp;T)</li> <li>• Problem Solving and Continuous Improvement</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: Responsible for establishing process steps to produce in-house-made parts and meet customer expectations concerning quality, lead time, cost, and technological needs. Process Engineer drives improvements in process methods to enhance performance and output.</li> </ul> <p><b><u>Key Area of Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Establish process steps to produce in-house-made parts and meet customer expectations in terms of quality, lead time, cost, and technological needs, without compromising health and safety.</li> <li>• Create process routing (work instructions) &amp; BOM in BaaN and prepare an Inspection Method Sheet (IMS) / checklist.</li> <li>• Read and interpret 2D drawing, 3D models and customer specifications on drawing.</li> <li>• Ensure process routing is ready for both the first article and volume production.</li> <li>• Perform sustaining engineering work (documentation of the process, optimization of resources, support production team, resolving technical / quality issues).</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> <li>• Monitor process performance (quality, cost, lead time) and yield using tools (e.g. SPC).</li> <li>• Monitor First Article (FA) progress and resolve technical issues in a timely manner to ensure smooth production flow from FA to volume production.</li> <li>• Drive improvements to process methods to enhance performance and output.</li> <li>• Take accountability in leading special projects and processes, treating it like a specialist in the identified process assigned by a superior.</li> </ul>	
Process Engineer (System Integration)	<ul style="list-style-type: none"> <li>• Diploma / Degree in Mechanical / Mechatronics / Electrical or Precision Engineering or other relevant discipline.</li> <li>• Minimum 3 years of experience as a process engineer in the Contract Manufacturing industry or equivalent.</li> <li>• Mechanical and electrical workmanship</li> <li>• Experience working in a cleanroom will be an advantage</li> <li>• Good problem-solving skills</li> <li>• Proficient in Microsoft Excel functions</li> <li>• Good communication skills</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: Strategic planning and develop cost effective &amp; low risk manufacturing / assembly process steps / planning from raw material to completion including special processes through Product Quality Plan (PQP).</li> </ul> <p><b><u>Key Area of Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Transfer of Project, Technology, System from customer to VDL for New product development.</li> <li>• Feasibility study for New Assembly.</li> <li>• Identify the facilities / supplies required for the assembly.</li> <li>• Define and establish Project Plan for Assembly to meet on time delivery</li> <li>• Resolve technical issues in assembly to ensure smooth production.</li> <li>• Manage technical changes to fulfill customer requirements</li> <li>• Implement improvements to processes for cost effectiveness.</li> <li>• Support and participate in company continuous improvement program.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Product Data Control (PDC) Engineer	<ul style="list-style-type: none"> <li>• Diploma / Degree in Mechanical Engineering / Science or relevant field.</li> <li>• Minimum 2 years of working as a product data engineer in the semiconductor industry or similar position.</li> <li>• Proficient in Microsoft Excel functions</li> <li>• Good communication skills</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: To create, control and manage changes to customers' Technical Product Data (TPD) packages (Items, Bill of Materials, Product specification documents) in the Product Lifecycle Management (PLM) and Enterprise Resource Planning (ERP) systems.</li> <li>• To deploy TPD changes to the relevant Persons-in-Charge (PICs) for execution.</li> </ul> <p><b><u>Key Area of Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Check the correctness and completeness of product packages, such as Technical Product Data (TPD) and Bill of Materials (BOM) received from customers.</li> <li>• Work with the users of TPDs to define the new TPD requirement and update the ISO document (for new customers or any change in TPD requirement).</li> <li>• Maintain required customer items, BOM, and TPDs in PLM and ERP systems.</li> <li>• Create and control the item part number, BOM and TPD in the PLM and ERP systems.</li> <li>• Create projects in the ERP system for the fulfillment of customer Sales orders.</li> <li>• Implement Engineering Change Order (ECOs) and deploy the changes to the next inline PIC (such as planner, purchaser, process engineer and Sales &amp; Program department)</li> <li>• Check and ensure all required information for the TPD (items, BOMs, documents) and/or configuration change are provided, and approved by the customer.</li> <li>• Support and participate in company continuous improvement program.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Production Controller (System) [1 year contract - renewable]	<ul style="list-style-type: none"> <li>• Degree / Diploma in Engineering / Supply Chain / Logistics Management or other relevant discipline.</li> <li>• Minimum 2 years of experience as controller in manufacturing industry or equivalent.</li> <li>• Good problem-solving skills</li> <li>• Proficient in Advance Microsoft Excel functions.</li> <li>• Good communication skills.</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: Responsible for monitoring and driving material needs for the Systems Integration Department (SID).</li> <li>• Mitigate any risk to deliveries and provide timely escalations to the Sales &amp; Program Team to deploy and coordinate resources to meet committed delivery (based on project monitoring).</li> </ul> <p><b><u>Key Area of Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Activate Project (Build Plan / Non-Build Plan) to start all relevant transactions to order the required materials for a customer order across different stakeholders ranging from Sales, Operations to Supply Chain.</li> <li>• Plan overall materials and Assembly operations to meet PCDs in Baan are key to identifying bottlenecks thereby mitigating the risk to missed committed dates for order completion.</li> <li>• Monitor and mitigate economic stock to reduce overall project economic stock for reallocation for future orders or claiming liability from customers.</li> <li>• Execute Project Closing once Sales Orders (S/O) have been maintained for Finance to begin accounting process.</li> <li>• Facilitate Return Material Authorization (RMA) orders from customers to address warranty claims or refurbished orders.</li> <li>• Release production orders in Baan to ensure on time completion of orders based on the planned start date in system.</li> <li>• Support and participate in company continuous improvement program to advise on areas for improvements within the scope of Plan to Deliver.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Production Controller Administrator [1 year contract - renewable]	<ul style="list-style-type: none"> <li>• Diploma in Engineering / Supply Chain / Logistics Management or other relevant discipline.</li> <li>• Minimum 1 - 2 years of experience of planning / administrative role in manufacturing industry or equivalent.</li> <li>• Good problem-solving skills</li> <li>• Proficient in Advance Microsoft Excel functions</li> <li>• Good communication skills</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: Responsible for overseeing assembly processes, analyzing data, and maintaining inventory.</li> <li>• You will play a crucial role in optimizing productivity and reducing costs in complex manufacturing industries by assisting the Lead Production Controller in tasks related to internal processes and systems.</li> </ul> <p><b><u>Key Area of Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Activate Project (Build Plan / Non-Build Plan) to start all relevant transactions to order the required materials for a customer order across different stakeholders ranging from Sales, Operations to Supply Chain.</li> <li>• Plan overall materials and Assembly operations to meet PCDs in Baan are key to identifying bottlenecks thereby mitigating the risk to miss committed dates for order completion.</li> <li>• Monitor and mitigate economic stock to reduce overall project economic stock for reallocation for future orders or claiming liability from customers.</li> <li>• Facilitate Return Material Authorization (RMA) orders from customers to address warranty claims or refurbished orders.</li> <li>• Facilitate Project Closing operations upon completion of deliveries to customer.</li> <li>• Support and participate in company continuous improvement program to advice on areas for improvements within the scope of Plan to Deliver.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
Program Manager	<ul style="list-style-type: none"> <li>• Degree in Engineering or other relevant qualification.</li> <li>• Minimum 2 years of experience holding a senior manager appointment in the manufacturing industry.</li> <li>• Professional Management Professional (PMP) certification is required</li> <li>• Good problem-solving skills</li> <li>• Meticulous in detail</li> <li>• Proficient in advanced Microsoft Excel functions</li> <li>• Good communication skills</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: To make the first point of contact for both customers and the factory on technical and operational issues.</li> <li>• Responsible for leading the program team to resolve issues and constraints that will impact delivery schedule.</li> </ul> <p><b><u>Key Area of Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Communicate and align with customers and factory on the program delivery schedule.</li> <li>• Ensure closure for quality-related issues with factory and customer.</li> <li>• Review Engineering Change Order (ECO) changes and update the associate BOM to the latest revision.</li> <li>• Lead the program team to address order material shortages so that Production build can be on schedule.</li> <li>• Arrange shipments for Open Orders to meet customer needs.</li> <li>• Communicate End of Life (EOL) items to customers to finalize their replacement.</li> <li>• Support and participate in company continuous improvement program.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>
Project Lead	<ul style="list-style-type: none"> <li>• Degree in Engineering or other relevant qualification.</li> <li>• Minimum 3 years of experience as project leader in the manufacturing industry.</li> <li>• Professional Management Professional (PMP) certification is required</li> <li>• Team player</li> <li>• Good problem-solving skills</li> <li>• Meticulous in detail</li> <li>• Proficient in advanced Microsoft Excel functions</li> <li>• Good communication skills</li> </ul>	<ul style="list-style-type: none"> <li>• Purpose: To make the first point of contact for both customers and the factory on any quality-related issues due to technical / operational faults.</li> <li>• The Project Leader is responsible for leading the project team to resolve issues and constraints that will impact on the agreed delivery schedule of the goods.</li> </ul> <p><b><u>Key Area of Responsibilities:</u></b></p> <ul style="list-style-type: none"> <li>• Communicate and align with customers and factory on the program delivery schedule.</li> <li>• Update progress status and help request.</li> <li>• Ensure closure for quality-related issues with the factory and customer.</li> <li>• Review Engineering Change Order (ECO) changes and update the associate BOM to the latest revision.</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> <li>• Lead the program team to address order material shortages so that the Production build can be on schedule.</li> <li>• Arrange shipments for Open Orders to meet customer needs.</li> <li>• Communicate End of Life (EOL) items to the customer to finalize their replacement.</li> <li>• Support and participate in company continuous improvement program.</li> </ul>	
<p>Quality Assurance Engineer (System Integration)</p>	<ul style="list-style-type: none"> <li>• Bachelor’s in Engineering (Mechanical, Electrical, Electronics, Chemical) or Material Science.</li> <li>• 5 years of experience in Quality Assurance function, at least 3 years as a quality leader with supervisory experience in the manufacturing environment.</li> <li>• Strong knowledge and practice in 8D, SPC, MSA, FMEA, QFD, 6-sigma methodology, PPAP, change management.</li> <li>• Good understanding of First Article Inspection requirements and expectations</li> <li>• Strong in statistical knowledge and 6-sigma methodology.</li> <li>• Certified Black Belt or Green Belt preferred.</li> <li>• Strategic, creative and systemic thinking</li> <li>• Excellent leadership and effective communication with all levels of associates and management.</li> </ul>	<ul style="list-style-type: none"> <li>• Ensuring that the manufacturing and engineering processes adhere to quality standards and regulations.</li> <li>• To monitor and control the production process, ensuring that any defects or deviations are detected and corrected early.</li> <li>• To inspect the finished product to ensure it meets all quality specifications and standards.</li> </ul> <p><b>Key Area of Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Responsible for manufacturing quality assurance including in-process quality, semi-finished product quality, and outgoing product quality.</li> <li>• Lead a team of inspectors and supervisors to ensure incoming materials meet internal and customer specifications and requirements.</li> <li>• Drive incoming quality assurance process improvement in efficiency and effectiveness</li> <li>• Owner of Non-Conformities and Error Management Systems. Collaborate with Headquarters for any system upgrade or changes</li> <li>• Responsible for non-conforming materials disposition and Material Review Board (MRB) / Corrective Action Board (CAB) and drive robust corrective and preventive actions</li> <li>• Drive robust manufacturing system and process quality to meet internal and customer requirements and expectations</li> </ul>	<ul style="list-style-type: none"> <li>• 5-day work week</li> <li>• 8am - 5.35pm</li> <li>• 259 Jalan Ahmad Ibrahim</li> </ul>

Job Positions	Requirements	Key Responsibilities	Working hours / Location
		<ul style="list-style-type: none"> <li>• Perform analysis on non-conforming quality incidents and internal errors and provide recommendations to meet internal and customer requirements and expectations</li> <li>• Support Customer Quality to investigate customer product complaints</li> <li>• Be responsible for manufacturing quality KPIs and reporting to senior management</li> <li>• Lead a team of engineers to drive NPI and First Article quality requirements and system</li> <li>• Provide leadership and consulting advice on quality matters</li> <li>• Plan and lead manufacturing process audit to drive root cause analysis for outgoing inspection lapses.</li> <li>• Lead, train, develop, and coach Quality team members.</li> <li>• Manage performance evaluation and strengthen the organization.</li> </ul>	

## Events:

For the latest updates and registration for events, search 'e2i Calendar'

OR visit: <https://www.e2i.com.sg/events/>

## NTUC Job Security Council's Telegram Channels:

Be alerted daily on the latest job vacancies from hiring companies.

Subscribe to PMET Job-Alerts

(e.g. Analysts, Engineers, Executives,  
Technicians, etc.)

<http://bit.ly/jsc-ja-pmet>



Subscribe to Non-PMET Job-Alerts

(e.g. Temporary, Part-Time, Operators, Packers,  
etc.)

<http://bit.ly/jsc-ja-nonpmet>

